



Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

**Linn-Mar Community School District Board of Education  
Work Session Minutes  
January 25, 2016 @ 5:00 PM**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the High School Little Theater by President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, AbouAssaly, Gadelha, Nelson, and Weaver. Absent: Hutcheson. Administration present: Shepherd, Morrison, Bisgard, Breitfelder, Anderson, K. Christian, Ramos, Ironside, and Schumacher.

**200: Revision and/or Adoption of Agenda**

**Motion 117-01-25**

Motion by Patterson for the Board to adopt the work session agenda as presented. Second by Weaver. Voice vote. Motion unanimously approved.

**300: State of the District Address**

Superintendent Quintin Shepherd shared the State of the District Address.

<https://www.youtube.com/watch?v=8AY4rka5D-Q>

*The Board moved to the LRC boardroom immediately following Dr. Shepherd's address.*

**400: Closed Exempt Session**

**401: Motion to Move to Closed Exempt Session**

**Motion 118-01-25**

Motion by Patterson to move to closed exempt session at 5:41 PM to discuss strategies for negotiations as provided in Section 20.17(3) of the Iowa Code. Second by AbouAssaly. Roll call vote; all ayes. Motion unanimously approved.

**402: Motion to Return to Open Session**

**Motion 119-01-25**

Motion by Patterson to end the closed exempt session and return to open session at 6:17 PM. Second by Nelson. Roll call vote; all ayes. Motion unanimously approved.

**500: Open Session**

**501: Aquatic Center Update**

**Exhibit 501.1**

Bobby Kelley, Manager of the Aquatic Center, shared that one of the successful academic programs hosted at the Aquatic Center is the 3rd and 4th grade aquatic experience where students experience physical education, learn aquatic safety, improve their swimming skills, and develop a positive attitude about water and swimming. Kelley also shared that not only is the pool used for academic experiences, but it is used by the community (adult swims/youth lessons), all of the District's sports teams, and hosting various swimming competitions.

502: Success Center Update

*Exhibit 502.1*

An informational report on the Success Center was shared by their lead teacher, Jackie Davis. The Success Center serves students from ages 18-21 that are eligible for student support services. The students focus on skills that are necessary for independent living, vocational experiences, community involvement, and academics to support their transition into adulthood. The students practice daily living skills such as cooking, cleaning, and grocery shopping; as well as participating in work experiences through the generosity of area businesses.

**600: Adjournment**

**Motion 120-01-25**

Motion by Patterson to adjourn the work session at 6:56 PM. Second by AbouAssaly. Voice vote. Motion unanimously approved.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

*Minutes respectfully submitted by:  
Gayla Burgess, Admin Asst to the Superintendent  
1/25/2016*

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: All action on teaching and learning will focus on empowering achievement at the highest level for each student.	Learning Environments: All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	Staff Development: All staff will learn, perform and lead in such a manner as to inspire learning for students.	Community Engagement: The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	Resources: All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

## Linn-Mar Community School District Board Meeting Regular Session Minutes January 25, 2016 @ 7:00 PM

### **100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education regular session was called to order at 7:00 PM in the boardroom of the Learning Resource Center by President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, AbouAssaly, Gadelha, Nelson, and Weaver. Absent: Hutcheson. Administration present: Shepherd, Morrison, Bisgard, Breitfelder, Anderson, K. Christian, Ramos, Ironside, and Schumacher.

### **200: Revision and/or Adoption of Agenda**

### **Motion 121-01-25**

Motion by Patterson to adopt the regular session agenda as presented. Second by Gadelha. Voice vote. Motion unanimously approved.

### **300: Audience Communications**

### **400: Resolutions/Opening Bids/Public Hearings**

### **500: Recognitions/Proclamations**

### **600: Board Reports**

#### **601: Special Education Committee**

Nelson reported that during the January 13<sup>th</sup> Special Education Committee meeting topics discussed included alternative assessments, the delay in the debut of Smarter Balanced Assessments, the ELI summer school program being placed on hold due to State guidance, ideas for Parent University topics, and assessing potential gaps in student transitions between grade-level buildings.

#### **602: Board Visit**

The Board shared that they enjoyed their January 14<sup>th</sup> visit to Westfield Elementary and were excited to have a student demonstrate the use of technology as a learning tool in the classroom. Positive comments were also shared about the building's Classroom Buddies program, the positive attitude of the staff, and PBIS possibilities. The staff also requested additional technology training opportunities as part of their professional development.

#### **603: ERMA Advisory**

Ironside reported on the January 14<sup>th</sup> meeting of the ERMA Advisory. Highlights included a mid-year review of the District's utility data usage, potential cost savings in changing out fluorescent bulbs with LED bulbs, and a decrease in Aquatic Center operating expenses. Due to the mild fall/winter weather, utility data usage/costs were down by approximately \$33,000. The ERMA

Advisory is planning to do a pilot program in a few classrooms in the spring to compare the LED versus fluorescent lighting. Electric and gas expenses to operate the Aquatic Center in 2014-15, were approximately \$88,000. For the same time period in 2015-16, the utility costs were down to approximately \$80,550.

#### 604: Finance/Audit Committee

Weaver reported that during the January 19<sup>th</sup> Finance/Audit Committee meeting discussion focused on the potential monetary losses for the District depending on legislative decisions regarding Supplemental State Aid and the penny sales tax. Weaver also reported that new, multi-family housing projects being built within District boundaries will have a financial affect as well.

#### 605: Health & Human Development

AbouAssaly reported that at the January 20<sup>th</sup> Health & Human Development meeting topics included raising awareness and increasing resources for students with childhood diabetes. The District currently has 28 students with Type I Diabetes. AbouAssaly also shared that the District is ahead of the curve regarding the Blue Zones project and a representative from the District has been asked to share our ideas on a national level.

#### 606: Marion City Council

Weaver reported that at the January 21<sup>st</sup> Marion City Council meeting topics included the February 8<sup>th</sup> library forum to meet potential candidates for the Director position, approval of two trails in correlation to the Blue Zones project, rezoning of land near Echo Hill for single-family dwellings, and the purchase of land near Winslow Road in relation to the Tower Terrace project. The Marion Police Department will be hosting their annual Fun Run on June 4<sup>th</sup>; which begins at the Linn-Mar Stadium. Also, the Marion City Council will have office hours on Saturdays from 8:00-10:00 AM beginning in February.

#### 607: Coffee Conversation

AbouAssaly and Gadelha hosted the January 23<sup>rd</sup> Coffee Conversation at Echo Hill Elementary with approximately 15 people in attendance. The discussion focused on State funding and District budget concerns. A suggestion was made to post an informational funding video on the District's website that explains in detail the various District funding avenues and include examples of what can be spent out of each fund. Principal Dan Ludwig also hosted a tour of the building focusing on the various areas of the building that are serving multiple purposes.

### **700: Informational Reports**

#### 701: Administrative Report

*Exhibit 701.1*

Dr. Shepherd reviewed some of the items on the Administrative Report which included the decision to hold off on offering the new Early Literacy Implementation (ELI) Summer School program due to a change in guidance from the Department of Education and also due to the ongoing budget conversation. *This will not affect the elementary summer reading programs or summer school programming for Special Education students.* Four capital improvement projects are slated to begin in the spring of 2016: Oak Ridge cafeteria expansion, High School kitchen remodel, Excelsior entrance renovation, and the Westfield classroom addition. The Board has scheduled a strategic planning retreat for February 15<sup>th</sup> at 5:00 PM to help set the direction for the full community engagement portion of the strategic planning process. Proposals for before/after school childcare providers at Indian Creek, Bowman Woods, and Westfield have been received and a recommendation will be presented to the Board in February.

### **800: Unfinished Business**



## **900: New Business**

### **901: Bus Bid Summary and Recommendation Exhibit 901.1**

**Motion 122-01-25**

Motion by Patterson for the Board to approve the bus bid summary and recommendation presented by the Transportation Department to purchase four (4) Bluebird propane buses for a total of \$396,703.00. Second by Nelson. Ironside shared that the recommendation was based on the lowest bid received and that due to the District's use of propane fuel a Federal rebate will be awarded that reduces the cost of propane fuel from 99¢ per gallon to 50¢ per gallon. Voice vote. Motion unanimously approved.

### **902: Establishment of Public Hearing Date & Bid Date for Excelsior Entrance Renovation**

Motion by Gadelha for the Board to establish a public hearing date of February 8, 2016, for approval of the design and specifications for the Excelsior Middle School entrance renovation project; and to establish a bid date of March 3, 2016, 1:00 PM for the project. Second by AbouAssaly. Voice vote. Motion unanimously approved.

**Motion 123-01-25**

### **903: Establishment of Public Hearing Date & Bid Date for High School Kitchen Renovation and Oak Ridge Cafeteria Expansion**

Motion by Patterson for the Board to establish a public hearing date of February 8, 2016, for approval of the designs and specifications for the High School kitchen renovation and Oak Ridge Middle School cafeteria expansion projects; and to establish a bid date of March 3, 2016, 2:00 PM for both projects. Second by Nelson. Anderson clarified that contractors will have the opportunity to bid on individual projects or both projects as a package. Voice vote. Motion unanimously approved.

**Motion 124-01-25**

### **904: Establishment of Public Hearing Date & Bid Date for Westfield Elementary Classroom Addition**

Motion by Patterson for the Board to establish a public hearing date of February 8, 2016, for approval of the design and specifications for the Westfield Elementary classroom addition project; and to establish a bid date of March 3, 2016, 3:00 PM for the project. Second by Weaver. Voice vote. Motion unanimously approved. *Exhibit 904.1*

**Motion 125-01-25**

### **905: Open Enrollment Requests**

**Motion 126-01-25**

Motion by Patterson for the Board to approve the following open enrollment requests as presented. Second by AbouAssaly. Voice vote. Motion unanimously approved.

#### ***Approved In***

Name	Grade	Resident District	Reason
Wright, Amee	10 <sup>th</sup>	Cedar Rapids CSD	Good Cause

#### ***Denied In***

Name	Grade	Resident District	Reason
Severide, Alex	12 <sup>th</sup>	Cedar Rapids CSD	Late; no good cause

#### ***Denied Out***

Name	Grade	Receiving District	Reason
Sharp, Alyssa	11 <sup>th</sup>	CAM CSD	Late; no good cause

## **1000: Consent Agenda**

### **1001: Personnel**

#### ***Certified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Petersen, Matthew	IC/NE: Special Education Teacher	1/14/16	BA Step I

*Certified Staff: Resignation*

Name	Assignment	Dept Action	Reason
Renfer, Frances	EX: Art Teacher	6/3/16	Retirement

*Classified Staff: Assignment/Reassignment/Transfer*

Name	Assignment	Dept Action	Salary Placement
Brown, Mary	OR: Student Support Associate	1/11/16	LMSEAA II, Step 10
Krogmann, Hanna	NE: Student Support Associate	1/11/16	LMSEAA II, Step 6
Pata, Sara	IC: Student Support Associate	1/4/16	LMSEAA II, Step 7
Pereyda, Danielle	NE: Student Support Associate	1/25/16	LMSEAA II, Step 6
Sorenson, Marie	WF: Student Support Associate	2/1/16	LMSEAA II, Step 7
Tow, Colleen	Four Oaks: Student Support Associate	1/19/16	LMSEAA II, Step 6

*Classified Staff: Resignation*

Name	Assignment	Dept Action	Reason
Grandon, Katie	NE: Student Support Associate	1/22/16	Personal
Lorenz, Lana	EH: Student Support Associate	1/12/16	Other Employment
Martin, Terri	OR: Student Support Associate	1/13/16	Personal

*Extra-Curricular: Resignation*

Name	Assignment	Dept Action	Reason
Becker, Kristin	HS: Assistant Volleyball Coach	1/13/16	Personal
Marshall, Andrew	HS: Robotics	1/8/16	Personal

1002: Approval of Minutes from January 11, 2016

*Exhibit 1002.1*

1003: Approval of Bills

*Exhibit 1003.1*

1004: Approval of Contracts

*Exhibits 1004.1-3*

1. Agreement with Iowa Telecommunications & Technology Commission operating the Iowa Communications Network to install a radio antenna on the roof of the High School for testing a wireless internet solution.
2. Service Agreement with Juicebox Interactive to design and program a new website for the District for a cost not to exceed \$92,250.00.
3. Special Education Agreements with Cedar Rapids (2) and Marion Independent (1).  
(For student confidentiality, no exhibits provided.)

1005: Board Information

*Exhibits 1005.1-2*

1. Cash Balance and School Finance Reports as of 12-31-14
2. Cash Balance and School Finance Reports as of 12-31-15

1006: Items Removed from the Consent Agenda for Separate Action

1007: Approval of the Consent Agenda

***Motion 127-01-25***

Motion by Patterson for the Board to approve the Consent Agenda as presented. Second by AbouAssaly. The Board recognized the retirement of Frances Renfer. Voice vote. Motion unanimously approved.

**1100: Communications, Announcements, and Transmittals**

1101: Communications

- Several Board members shared information on various legislative forums they have attended and noted the need of all Linn-Mar staff, families, and community members to ban together to reach out to Legislators to request a minimum of 3% growth in Supplemental State Aid for adequate school funding. For more information on reaching out to Legislators, as well as a sample letter, visit the Linn-Mar website

([www.linnmar.k12.ia.us](http://www.linnmar.k12.ia.us)) and click on *How Can You Make a Difference for our Linn-Mar Students* listed under *Headlines*.

- The Marion Hy-Vee is planning to add on 23,000 square feet to their existing location and upgrades to their gas station.
- Suggestion shared to develop a survey that would allow internal staff members to share budget suggestions anonymously.
- Due to budget concerns, the Board decided they will not send representatives to the National School Board Association conference to be held in Boston this year.

## 1102: Calendar

Date	Time	Event	Location
January 26 <sup>th</sup>	11:45 AM	Marion State of the City Luncheon	Longbranch Convention Center
January 27 <sup>th</sup>	7:30 AM	Board Visit	Excelsior Middle School
Date	Time	Event	Location
February 3 <sup>rd</sup>	4:00 PM	Equity Advisory	LRC Boardroom
February 4 <sup>th</sup>	5:30 PM	Marion City Council ( <i>Rene Gadelha</i> )	City Hall
February 5 <sup>th</sup>	10:00 AM	Legislative/Policy Committee	Superintendent's Office
February 8 <sup>th</sup>	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Session	
February 10 <sup>th</sup>	7:00 AM	Executive Committee	Superintendent's Office
February 11 <sup>th</sup>	9:00 AM	ERMA Advisory	LRC Room 200
February 15 <sup>th</sup>	5:00 PM	Board Retreat ( <i>Strategic Planning</i> )	LRC Boardroom
February 17 <sup>th</sup>	7:30 AM	Board Visit ( <i>Moved from 2/24</i> )	COMPASS
February 18 <sup>th</sup>	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
February 18 <sup>th</sup>	5:30 PM	Marion City Council	City Hall
February 20 <sup>th</sup>	8:30 AM	Coffee Conversation	Aquatic Center
February 22 <sup>nd</sup>	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Session	
February 23 <sup>rd</sup>	5:30 PM	Technology Committee	LRC Boardroom
February 24 <sup>th</sup>	9:30 AM	UEN Day at the Capitol	Wallace Auditorium
February 25 <sup>th</sup>	6:00 PM	Marion Civil Rights Commission StarPower	Lowe Park

## Additional Dates to Remember:

- February 5<sup>th</sup> – Lunchtime Learning – Boardroom @ Noon
- February 9<sup>th</sup> – Parent Advisory – Boardroom @ 5:00 PM
- February 13<sup>th</sup> – Lego League Competitions @ HS – 8:30 AM and 12:30 PM
- February 18<sup>th</sup> – PTO Officers – Boardroom @ 6:30 PM

## 1103: Committees

Board Committees	Participants
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
District Committees	Participants
Career & Technical Education	Bisgard, Nelson
Construction Advisory	Ironside, Shepherd, Weaver
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos
Health & Human Development	Abouassaly, Breitfelder
School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos

**1200: Adjournment**

**Motion 128-01-25**

Motion by Patterson for the Board to adjourn the regular session at 8:01 PM. Second by AbouAssaly. Voice vote. Motion unanimously approved.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

*Minutes respectfully submitted by:  
Gayla Burgess, Admin Asst to the Superintendent  
1/25/2016*

# State of the District 2016

***“Pathways to Success”***



Inspire Learning. Unlock Potential. **Empower Achievement.**

# Listening & Learning

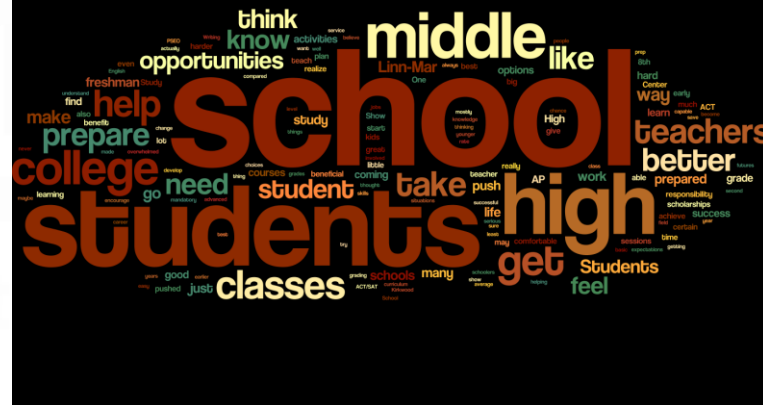
*100 Day Entry Plan*

**#LinnMarPride**



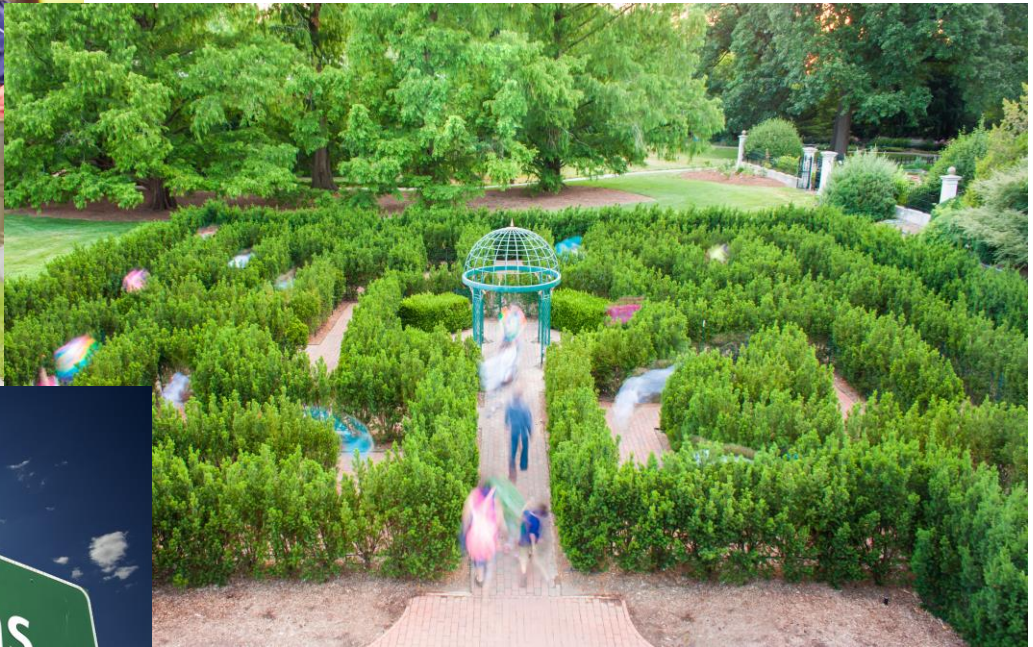
Inspire Learning. Unlock Potential. **Empower Achievement.**

## 3 Big Themes





# From Pre-School to High School



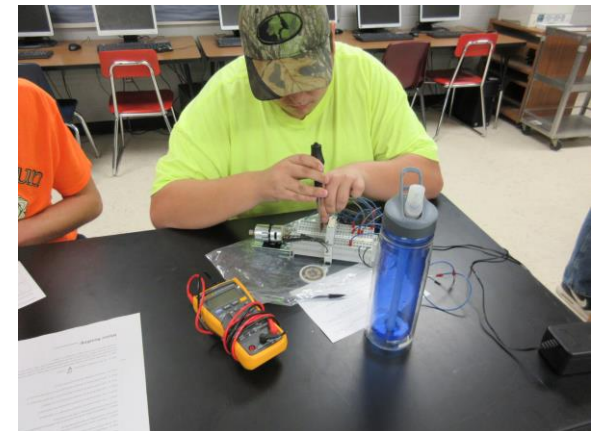
Inspire Learning. **Unlock Potential. Empower Achievement.**



# From Pre-School to High School

## ***What should it look like?***

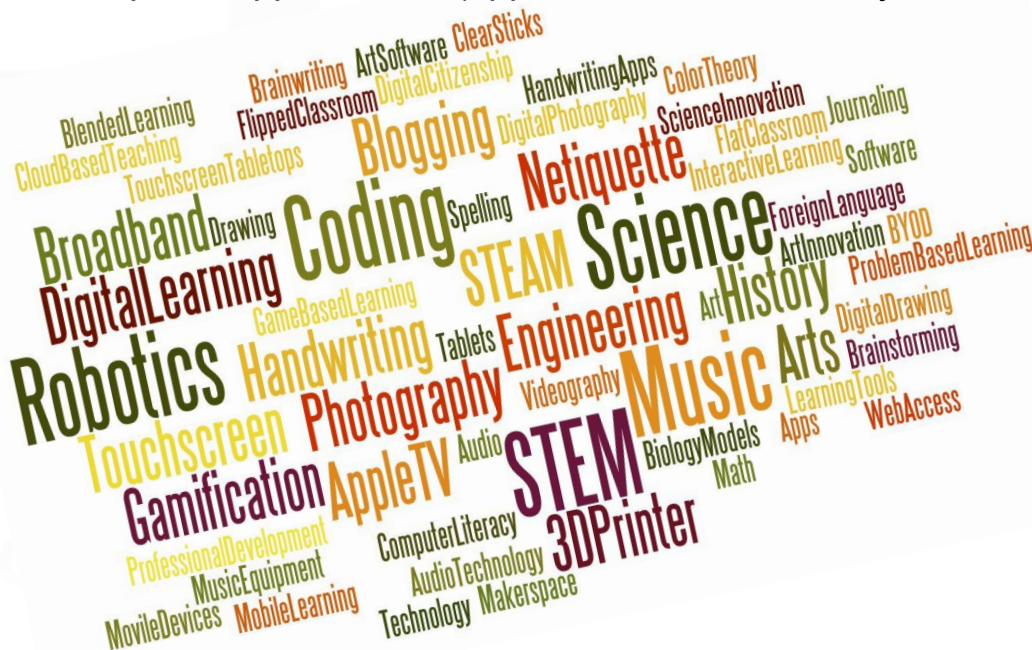
- Transparency in learning goals
- Individual mastery
- Access to actionable data & rapid feedback (students & teachers)
- Mentoring experiences (students & teachers)
- Individual learning & group learning is necessary for students
- Advanced Placement, Kirkwood offerings & University partnerships – Broader & Deeper
- Workforce Development – the need for meaningful work experiences
- Executive Functioning
- STEM – Specifically technology, engineering, & robotics



# Technology as a Learning Tool

## ***Teachers Teaching & Students Learning***

- Incremental Change
- Adapt vs. Evolve
- Consider “non-consumption” opportunities (opportunities not currently available)



Inspire Learning. Unlock Potential. Empower Achievement.

# Facility Planning for our Future

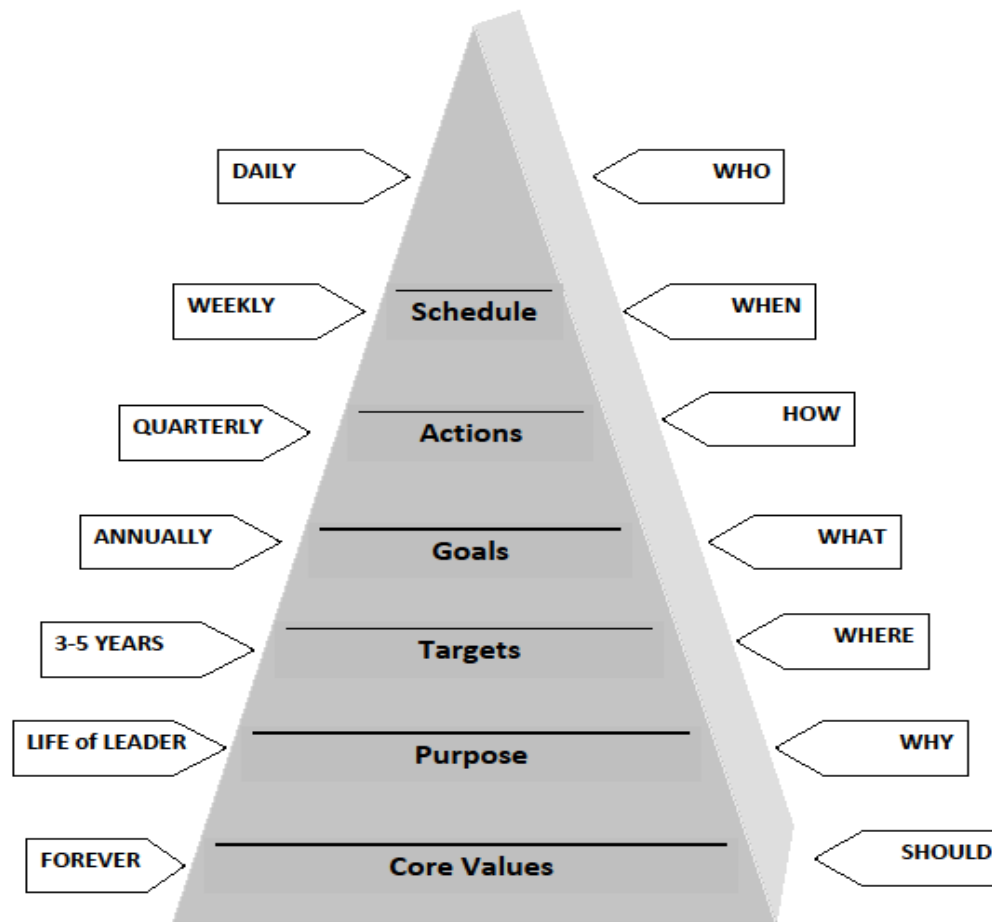
## *Places and spaces...*

- Not just a place of designation, but a space for learning
- Merging the conversation between function & experience
- Facility planning driven largely by core principles from Preschool to High School
- 21<sup>st</sup> Century Skills encouraged (Communication, Collaboration, Critical Thinking, & Creativity)
- Professional Learning Communities (PLC) thinking encouraged



# Strategic Planning





**THE PLANNING PYRAMID:  
A STRATEGIC FRAMEWORK**



# Strategic Planning & Thinking

## ***Next steps...***

- Winter/Spring
  - Engage our community in conversations focused on three areas
  - Engage broad community feedback in non-traditional digital strategic planning opportunities
- Late Spring
  - Begin vetting planning outcomes to determine short, medium and long-term goals and accountability measures in order to create an action plan.
- Spring/Summer
  - Begin amending administrative reports and community outreach efforts to align with strategic planning progress and accountability measures.
- Summer/Fall
  - Train staff on any immediate initiatives or focus areas to be deployed in the 2016-2017 school year.





# Keeping the “main thing” the main thing!

## *The F.A.C.E.S. of our students*

- Flexible
- Adaptive
- Coherent
- Engaged
- Stable



# Linn-Mar Aquatic Center Report

January 25, 2016



# Aquatic Programming

## In-School Activities

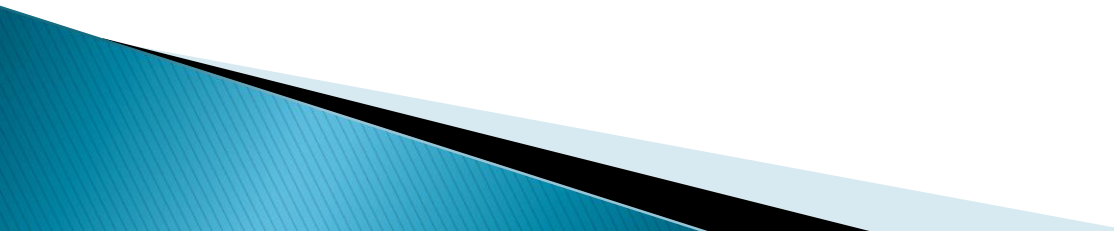
Academic Activities

Linn-Mar Middle School and High School  
Teams

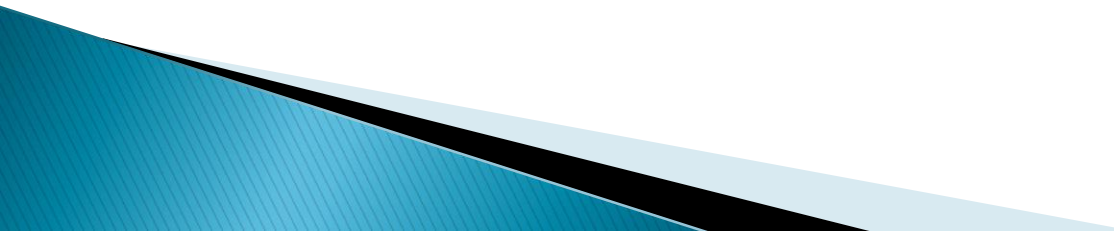


# Third and Fourth Grade Aquatic Experiences


## Objectives

- Physical education
  - Teach Aquatic Safety
  - Improve Swimming Skills
  - Students leave with a positive image about swimming
- 

# SwimAmerica Format

- ▶ An individually paced, goal-directed program
  - ▶ Students have specific learning objectives and progress is measurable
- 

# Learning Objectives

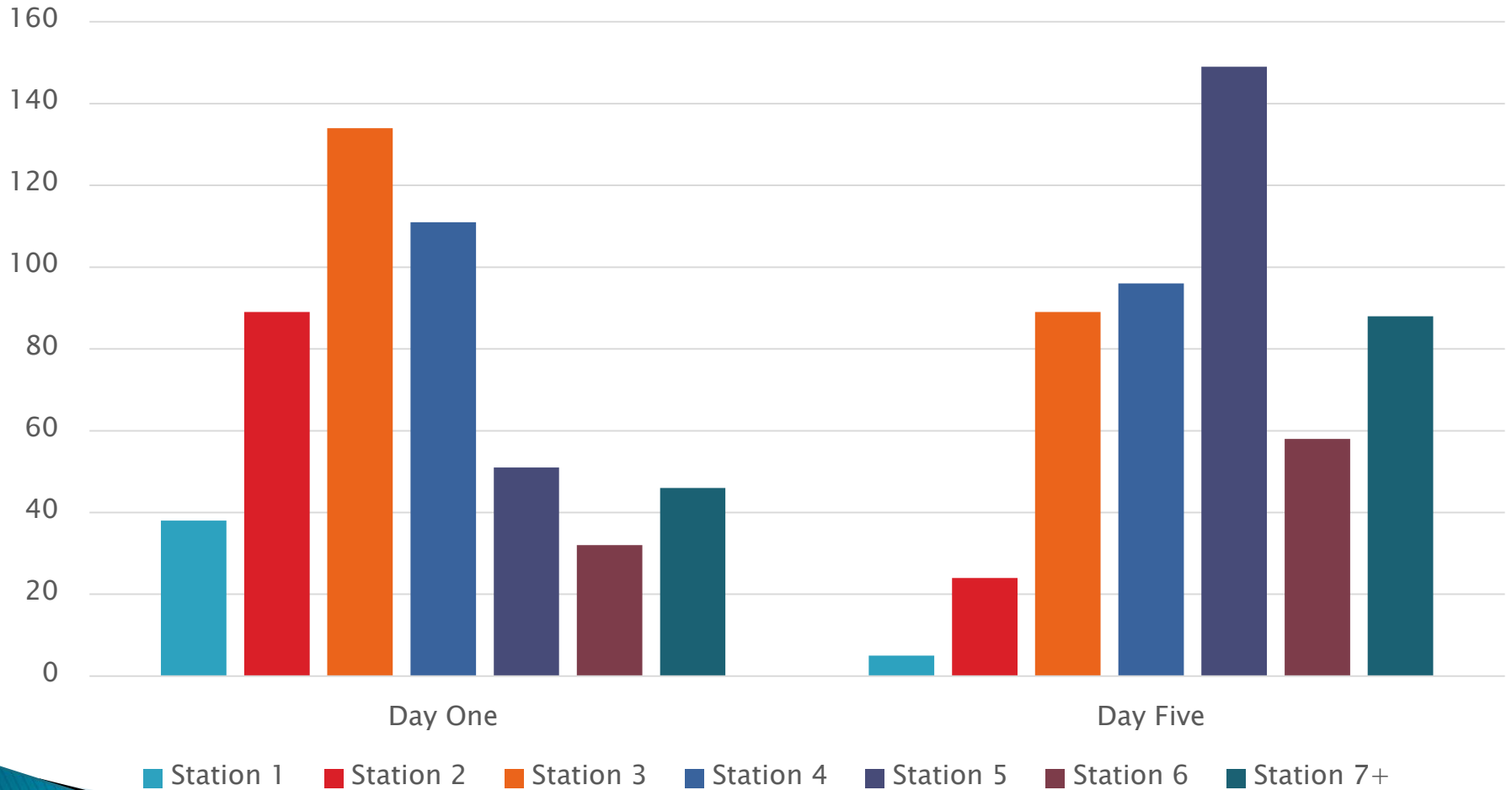
- ▶ Station 1 – Relaxed bobs
  - ▶ Station 2 – Float and glide on front and back
  - ▶ Station 3 – Kicking while floating and gliding on their front and back
  - ▶ Station 4 – Side Kicking and Crawl stroke
  - ▶ Station 5 – Freestyle with proper breathing technique
  - ▶ Station 6 – Swim freestyle and backstroke across the pool and tread water for one minute
- 

# Day 1 to Day 5 Progression

## Fourth Grades – Fall 2015

		Day 1	Day 5
Completed Station 1	Relaxed bobs	92%	99%
Completed Station 2	Float and glide for 5 seconds on front and back	75%	94%
Completed Station 3	Streamline kick on front and back for 15 feet	48%	77%
Completed Station 4	Side glide and Crawl stroke for 20 feet	26%	58%
Completed Station 5	Swim Freestyle with at least four breaths with proper technique	16%	29%
Completed Station 6	Tread water for 1 minute, and swim 25 yards Freestyle and Backstroke	9%	17%

# Progression from Day 1 to Day 5



# Activities for Out-of-school programming



# Linn-Mar Success Center

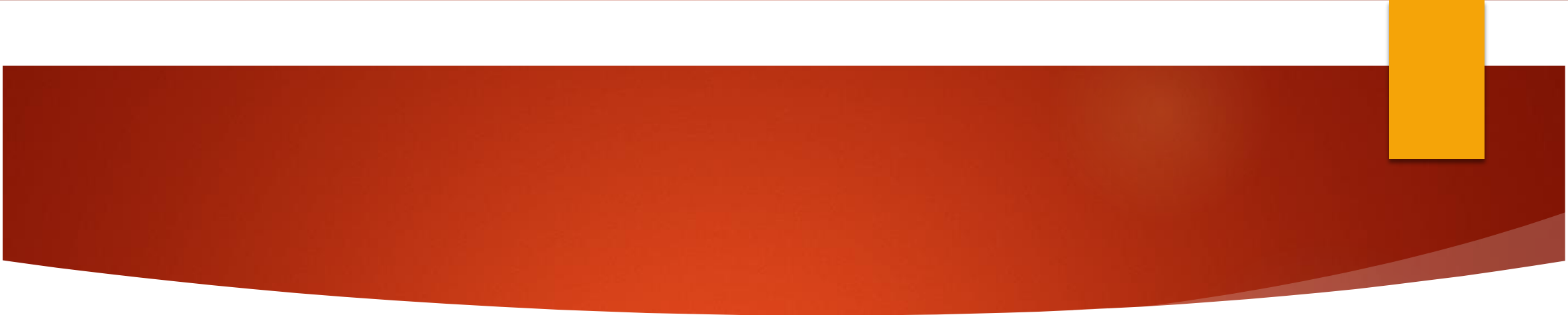


# Staff Belief:

- ▶ Individuals with DIFFERENT abilities not DISABILITY.
- ▶ Here the students learn to the best of their ability. Each student has a different ability level and they will learn to be the best that they can be.

# About the Success Center

- ▶ Linn Mar's Success Center serves students from ages 18-21 that continue to be eligible for students support services. At the Success Center, students focus on skills that are necessary for independent living, vocational experiences, community involvement and academics to support their journey into adulthood and the world of work
- ▶ Our mission is to increase levels of independence for students a variety of settings. Skills are taught and practiced in authentic settings, with a focus on living and working skills.
- ▶ Students practice daily living skills such as laundry, vacuuming, bathroom cleaning, dusting, food preparations, and grocery shopping.

- 
- ▶ Students receive work experiences through area businesses. They practice interview skills, dressing for work, and training for the job.
  - ▶ Students receive six work experiences each year.
  - ▶ Students learn about the community and the wonderful opportunities that Marion has available for them.

# What is the Success Center?

- ▶ A place where individuals can learn and be mentored and challenged.
- ▶ A place where they can work towards achieving their goals with support and understanding.
- ▶ A place where they can make friends, work on social skills, work on becoming independent.
- ▶ A place where the focus is placed on the student so that they can experience adult choices.

# Expectations

- ▶ The students are expected to participate in all activities to the best of their abilities
- ▶ The students are expected to be dressed, groomed and have a positive attitude each day
- ▶ The students are expected to participate in community outings
- ▶ The students are expected to learn and utilize public transportation
- ▶ The students are expected to demonstrate respect for others, staff and self
- ▶ The students are expected to attend regularly and participate in individual transition planning

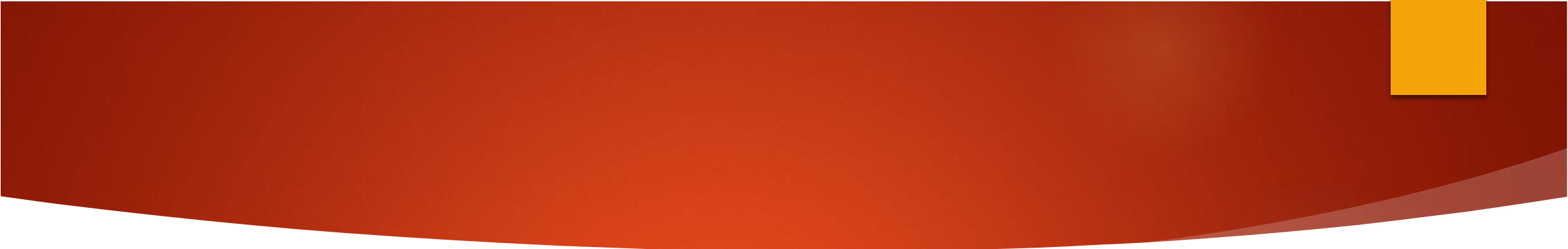
# Activities

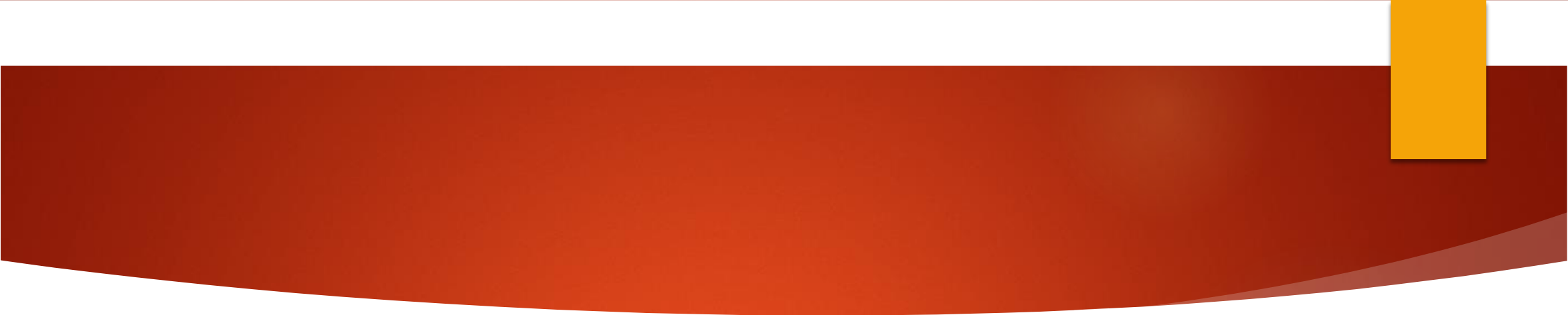
At the Success Center we learn through many different means. We will do learning activities in the classroom and follow up with extension activities that take us into the community.

Examples:

***\*Preparing a meal.***

The students will choose a meal that they want to make. They will check the kitchen and make a list of items that are needed to complete the meal. Then the student and a staff will go to Fareway or Hy-Vee and purchase the item. The student will then (with assistance) make the meal.

- 
- ▶ **Grocery Shopping** – the students will be given a list of items that we will be purchasing that day and will go to Fareway or Hy-Vee and purchase the items on the list.
  - ▶ **Budget** – the students will work in the classroom on wants vs. needs. We will have a specific dollar amount assigned for each category and we will use the weekly advertisements to assist us in our budget needs.
  - ▶ **Grocery Shopping Hunt** – the students will be given a list of items. They will need to locate the item, the aisle, the price and will then purchase 1 item from their list.

- 
- ▶ **City Bus-** the students will take the city bus to various locations. Practicing getting on and off the bus. Reading the bus schedule and familiarizing themselves with bus stop locations and routes.
  - ▶ **Scavenger Hunt** – the students will end the year with a city wide (including Cedar Rapids) scavenger hunt. They will have locations to find, items to pick up from the business or location all while practicing their communication skills, map reading ability, community awareness and bus skills. This ends with a group picnic and award ceremony for the team that located the most items.



# Life Skills

- ▶ The students are required to learn and practice daily living skills.
- ▶ The students will learn to clean the bathroom, wash and dry dishes, sort, wash, dry and fold laundry, vacuum, dust, take out the trash, check the mail, water plants, make a bed.
- ▶ The students will complete grooming skills daily including: brushing/combing hair, brushing teeth, washing face, applying deodorant, making sure clothing is clean (proper fitting and not ripped)
- ▶ The students will learn how to work in the kitchen. They will go from kitchen assistant, active participant and finally kitchen leader

# Work Experience

- ▶ The students will all participate in a minimum of 3 work experience assignments per semester.
- ▶ The student will be placed in areas of interest specific to their interest inventory
- ▶ This will provide on the job training in a volunteer manner. The student will learn how to follow their schedule, take direction from a supervisor, complete tasks in a timely manner, practice communication skills and provide a service to the community sponsor.

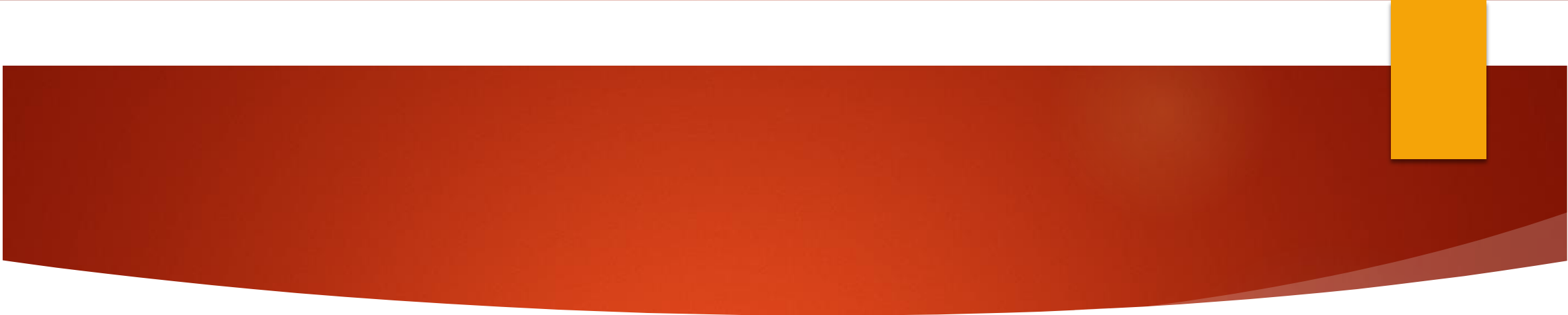
# Community Sponsors

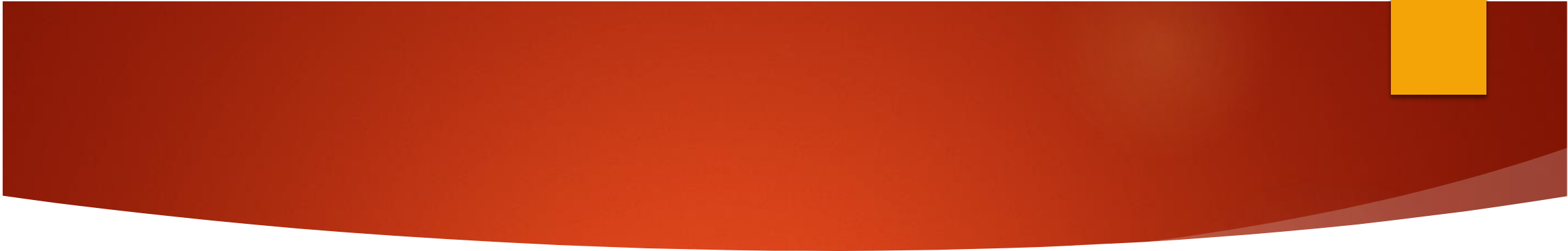
- ▶ The following places support our vision and are willing participants in teaching our young adults to be active community workers.

**\* Pizza Ranch   \* Paws for Perfection   \* R & B Sales**  
**\* Fareway   \* The Book House   \* Marion Recycling Center**  
**\* Great Clips   \* Hy-Vee Drug   \* Linn-Mar Elementary Schools**  
**\* Family Video   \* Jymbag   \* Meals on Wheels**  
**\* Kids Inc.   \* Mercy Hospital   \* What's In Store**  
**\* Kum-n-Go   \* Country Kitchen   \* Metro Catholic Outreach**  
**\* Skogman Realty   \* Our Little Haven   \* Marion Fire Department**  
**\* Puddle Jumpers   \* Crestview Acres Nursing Home**

# Curriculum

- ▶ The students participate in functional curriculum while attending the Success Center.
- ▶ The students are young adults and are treated as such. The language, the ability to make their own decisions and the opportunities are all done so in an adult manner.
- ▶ The students are allowed to make their own choices. The choices are made by the student (they may not always be the choices that the staff would opt for) and are used as a learning opportunity.

- 
- ▶ The students are given a **“Blue Sheet”** at the start of each day. This sheet tells them what they are expected to do that day. They are given the opportunity to decide what order they will complete their tasks in. Each item needs to be done by the end of the day. If it is not completed that day it rolls over into the next day.
  - ▶ The **“Blue Sheet”** provides the ability to chose when they will do each task, take a break or do their chore. Just like with typical developing adults the Success Center students like to make choices on what they will do.

- 
- ▶ **Goal Sheet-** The students write down a personal goal to work on for the week. This can be a small goal of getting up on time to a large goal of working on a difficult task for them.
  - ▶ **Point Sheet-** The students rate themselves at the end of each day. They rate how they did on specific items related to their IEP goals and Success Center learning. This is a great way to keep them aware of what they are progressing on and where they need to focus more attention at in their programming.

# A Word from the Staff

The staff at the Success Center operates on the following beliefs:

We:

- ▶ Give the students a safety net while learning to work and live independently.
- ▶ Raise awareness about those with special needs: that they **CAN** contribute and have meaningful lives.
- ▶ Provide a comfortable place to learn basic life skills to build a bright future.
- ▶ Assist in making comfortable in the community
- ▶ Show students what adult life is like
- ▶ Make sure students feel confident and independent when they are working or in the community
- ▶ Assist students in being successful in their everyday lives.

# A Word from the Students



*Video recording; will be played during Board meeting.*





*Video recording; will be played during Board meeting.*

# Contact Information

- ▶ Christine McSweeney – Director of Transitions
- ▶ Phone: 319-447-3359  
Email: [cmcsweeney@linnmar.k12.ia.us](mailto:cmcsweeney@linnmar.k12.ia.us)
- ▶ Jackie Davis- Lead Teacher
- ▶ Phone: 319-373-4847
- ▶ Email: [jdavis@linnmar.k12.ia.us](mailto:jdavis@linnmar.k12.ia.us)



Date: \_\_\_\_\_

# Daily Task Sheet

[illegible]



\_\_\_\_\_ 's Goal Sheet

Date: \_\_\_\_\_

1. This week I am going to work on:

\_\_\_\_\_

2. I want to work on this because:

\_\_\_\_\_

3. Three ways I can reach this goal:

\* \_\_\_\_\_

\* \_\_\_\_\_

\* \_\_\_\_\_

4. When I reach my goal I will feel \_\_\_\_\_. I will feel this way because I know that I will have worked \_\_\_\_\_.



Date: \_\_\_\_\_

Name: \_\_\_\_\_

## Daily Point Sheet

Please fill out this point sheet out with honesty, integrity and self-reflection. You will be evaluating yourself on how you feel that you did with your goals throughout the day. You will rate yourself on a scale of 1-10. Mrs. Davis will also evaluate you. In the event that the points are not in agreement Mrs. Davis reserves that right to average the difference of the points or make the final decision on the points you are awarded each day. By filling out this sheet you are working on your IEP goal of communication, or you are working on your goal of advocating for yourself. Both items are necessary for you to become the best you that you can be.

**I advocated for myself. I made my own decisions.**

1      2      3      4      5      6      7      8      9      10

**I brought all of my materials to school (supplies, or things that need to be given to Mrs. Davis):**

1      2      3      4      5      6      7      8      9      10

**I was a hard worker and did not disturb others (I raised my hand and kept my body still):**

1      2      3      4      5      6      7      8      9      10

**I worked on my chore and I followed the checklist:**

1      2      3      4      5      6      7      8      9      10

**I was appropriate for work (dressed correctly, on time, appropriate in my talk and actions):**

1      2      3      4      5      6      7      8      9      10

**I followed directions: (If I was told to do something or directions on the assignments):**

1      2      3      4      5      6      7      8      9      10

**I shared my emotions appropriately, I used the check in sheet:**

1      2      3      4      5      6      7      8      9      10

**I have all of my blue sheet work completed and turned in:**

1      2      3      4      5      6      7      8      9      10

**I worked independently at my job (I was on my own at work, I rode the bus on my own):**

1      2      3      4      5      6      7      8      9      10

**I was respectful to the other students and Mrs. Davis**

1      2      3      4      5      6      7      8      9      10

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

My Point Total:

Mrs. Davis Point Total:

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<b><u>Student Achievement:</u></b> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<b><u>Learning Environments:</u></b> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<b><u>Staff Development:</u></b> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<b><u>Community Engagement:</u></b> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<b><u>Resources:</u></b> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

## Administration Report as of January 25, 2016

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### **Strategic Goal #1: Student Achievement – Performance Measures**

FAST (Formative Assessment System for Teachers)  
MAP/NWEA (Measures of Academic Progress)  
Iowa Assessments/Smarter Balanced Assessments  
ACT (American College Test)  
NGSS (Next Generation Science Standards)

Graduation rates  
Retention rates  
Summer School Success & Attendance  
Iowa School Report Card

### **Next Steps/Strategy – Teaching & Learning/Curriculum**

1. Ensure implementation of Iowa Core is done with fidelity at all grade levels/buildings
2. Prepare for anticipated 2016-17 implementation of Smarter Balanced Assessment
3. Pilot summer school program will be held June 2016
4. Prepare for anticipated 2016-17 implementation of Next Generation Science Standards
5. Prepare for anticipated implementation of Iowa School Report Card

### **UPDATES AS OF 1-25-2016:**

1. **Smarter Balanced Assessments:** The administrative rules proposed by the State Board of Education (IAC 281.12) to implement the Smarter Balanced Assessments beginning in 2017 were put on hold on Friday, January 8th, when the proposed rules came up for a second review before the Legislature's Administrative Rules Review Committee. These reviews are a required part of administrative rules adoption. After raising questions about the State Board's legal authority to adopt a state accountability assessment, the committee voted unanimously in favor of a session delay on the proposed rules. A session delay means that the effective date of the rules implementing the Smarter Balanced Assessments will be delayed until the end of the 2016 legislative session, unless legislators take action on assessment during the session.
2. **Pilot Summer School Program Update:** We are making a change in our planning for the Early Literacy Implementation (ELI) Summer School planning. In the most recent update from the Department of Education, schools are going to be able to apply for a waiver to be exempt from offering summer school in 2017. This waiver would also allow schools to not have to retain students that year as well. It is our intention to apply for this waiver when it becomes available. If this waiver is approved, we will not be offering summer school until 2018. *Because of this change of guidance from the DE for 2017, and also due to recent budget conversations, we will not be offering summer school during the summer of 2016 as originally planned.*



Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
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### **Strategic Goal #2: Learning Environments – Performance Measures**

Student well-being data points (Gallup)

Safety/security evaluation

Architect evaluation tool

Facilities Plan (1-3 years)

Facilities Plan (10 year)

Technology evaluation/planning

### **Next Steps/Strategy – Facilities Planning & Preventative Maintenance**

1. *Short-Term: Early Childhood/Preschool, Four Oaks/ATLAS, and use of current space and continued growth*
2. *Facilities Plan (1-3 years): establish a plan and form a boundary committee for current/future growth*
3. *Facilities Plan (10 years): establish a committee/funding structure for identified projects*

### **UPDATES AS OF 1-25-2016:**

#### **Short-Term:**

1. **Aquatic Experience:** Bobby Kelley, Aquatic Center Manager, will be providing an update to the Board on Monday, January 25th. His report will be included in the packet of Board documents; Exhibit 501.1.
2. **Student well-being:** Student Gallup Poll results were shared with the Board on January 11th (Exhibit 701.2). The Gallup Poll was conducted with Linn-Mar's 5th, 7th, 9th and 10th graders. This poll measures Hope, Engagement, Entrepreneurial Aspirations, and Career and Financial Literacy. School counselors are analyzing their building data, setting a goal, and developing action steps around improving feelings of Hope and Engagement in our Linn-Mar students.

#### **Facilities Plan 1-3 Years:**

1. **Four major capital projects are slated to begin the spring of 2016;** Oak Ridge cafeteria expansion, High School kitchen remodel, Excelsior entrance renovation, and Westfield classroom addition. There will be public hearings for all of these projects at the February 8th board meeting and bids will be opened for all of these projects on March 3rd. Final approval of bids are scheduled for the March 7th Board meeting.

### **Next Steps/Strategy – Technology Planning**

1. *Short-Term: Evaluate learning management system and security systems*
2. *Planning (1-3 years): Office 2016 rollout and extend fiber/high speed connection to remaining facilities*

### **UPDATES AS OF 1-25-2016:**

**No updates to report at this time!**

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
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### **Strategic Goal #3: Staff Development – Performance Measures**

Workers Compensation claim history

Teacher Leadership

Current/future professional development

Teacher Quality course offerings/participation

Affirmative Action Plan

Technology Survey (BrightBytes)

### **Next Steps/Strategy – Staff Development**

1. Create a 3-5 year professional development plan
2. Workforce strategies

### **UPDATES AS OF 1-25-2016:**

**No updates to report at this time!**

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
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### **Strategic Goal #4: Community Engagement – Performance Measures**

Volunteer data	School Board visits
Communication survey data	Parent Universities
Dine Around sessions	Strategic Planning
Coffee Conversations	Website Development
Lunchtime Learning sessions	Participation in community coalitions
PTO visits	

### **Next Steps/Strategy – Community Engagement**

1. Create a strategic plan
2. Enhance two-way communication with internal and external stakeholders
3. Updated website with emphasis on communication

### **UPDATES AS OF 1-25-2016:**

1. **Strategic Plan:** The committee met January 14th. During the meeting, next steps were outlined which include:
  - The State of the District Address will be delivered on January 25th during the work session of the Board meeting in the Little Theater at the HS at 5:00 PM. A video of the address will be made available immediately following the live address.
  - A Board strategic planning retreat has been set for February 15th at 5:00 PM. The purpose of the planning retreat is to help set direction for the full, community engagement portion of the strategic planning process.
  - A technical kick-off team has been assembled and will meet after the Board strategic planning session in order to coordinate the messaging and technology aspects of the first community engagement phase.
  - The first community input phase will last for approximately 10 days. We have not identified dates for this to occur. The dates will be set during the technical kick-off meeting.
2. **Website Design Project Update:** Discovery sessions for website design and development were held on January 13<sup>th</sup>. The first session was held with various staff members and the second with community members. When our community session was asked what makes Linn-Mar special, the most common answer we heard was that people here are proud of our sense of community, that we take care of each other, our families and our students. Linn-Mar's traditions as a community have remained in place through significant growth - and keeping them in place is a priority. We heard that students are #1 - and that's obvious to both our staff and community. People like that our schools feel like families, yet they all realize they are a part of something bigger. They feel that connection because "We are Linn-Mar!" Other points of pride from the community session were that we have a good reputation for educating our students, we have first rate facilities and staff, and that our students are involved in extracurricular activities and have a lot of opportunities. Across the board, it was felt that even though we're now big and getting bigger, we still manage to keep that small town family feel and genuinely care for each other at Linn-Mar. We also discussed some of the ways to make our website function better, and were able to report back to both staff and community members that we are able to address all of the concerns

<b>Strategic Goal 1</b>	<b>Strategic Goal 2</b>	<b>Strategic Goal 3</b>	<b>Strategic Goal 4</b>	<b>Strategic Goal 5</b>
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## **Administration Report as of January 25, 2016**

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through this project. In general, both staff and community are supportive of this project and what it will mean for students, staff, and our families. In addition, our vendor, Juicebox Interactive, was inspired from all they heard!

3. **Proposals for childcare providers** at Indian Creek, Bowman Woods, and Westfield were received on January 8th. The proposals will be reviewed and a recommendation will come to the Board in February.
4. **A quarterly meeting with PTO Treasurers** was held on January 20th. Advocacy information was shared with the group as well as best practice discussion and cracker barrel questions.

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### **Strategic Goal #5: Resources – Performance Measures**

*Prepare/operate General Fund that maintains 7% solvency ratio and unspent balance ratio*

*Prepare annual General Fund budget that includes a contingency reserve of 0.2% of budgeted expenditures*

*Develop a funding model and allocation of resources that supports strategic priorities*

*Comprehensive Annual Financial Report (CAFR)*

*Monthly financial reporting package*

### **Next Steps/Strategy – Resources**

1. Internal cost control (investments)
2. Plan for the future (resource investment)
3. Build deeper community partnerships

### **UPDATES AS OF 1-25-2016:**

#### **Plan for the Future (resource investments):**

1. Refer to pages 8-15 of this report for information on FY2017 certified budget timeline and assumptions.
2. Property valuations for 2016-17 were released by the Linn County Auditor. The FY2017 budget taxable valuations are based on January 2015 assessments. For 2016-17, the total growth in valuation was 2.71%. This compares to the 10-year average total annual growth rate of 4.52%. Non-TIF taxable valuation growth was 2.34% and the TIF valuation growth was 11.44%. This compares to 10-year average growth rates of 4.3% and 16.54% respectively. *Note that approximately 70% of Linn-Mar's tax base is residential, 24% commercial and industrial, 2% agriculture, 3% multi-residential, and 1% other.*

Non-TIF Valuation = \$1,869,534,101

TIF Valuation = \$ 86,054,675

Total Valuation = \$1,955,588,776

3. Gov. Branstad announced a proposal to extend the sunset of the state penny for school infrastructure, the SAVE program, from its current sunset scheduled for Dec. 31, 2029, an additional 20 years through 2049. The proposal dedicates the first \$10 million of growth in the state penny sales tax revenue to the SAVE fund for school infrastructure. Any additional growth would be diverted as a dedicated funding source for water quality. The impact of this proposal on Linn-Mar depends on several variables (e.g. enrollment growth, sales tax growth, etc.), but a preliminary analysis shows that anywhere from \$17 million to \$90 million of SAVE funds could be diverted from Linn-Mar under the governor's proposal.

<b>Strategic Goal 1</b>	<b>Strategic Goal 2</b>	<b>Strategic Goal 3</b>	<b>Strategic Goal 4</b>	<b>Strategic Goal 5</b>
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### **Student Achievements and Honors:**

- The Oak Ridge LEGO Blasters took first place for project innovation at the January 16th State LEGO League competition hosted at Iowa State University. Sixty teams from across Iowa competed at the event.
-



## LINN-MAR COMMUNITY SCHOOL DISTRICT FY2017 PRELIMINARY BUDGET DISCUSSION



### **Purposes of Certified Budget:**

1. Establish a maximum tax rate
2. Establish an estimate of budget year expenditures

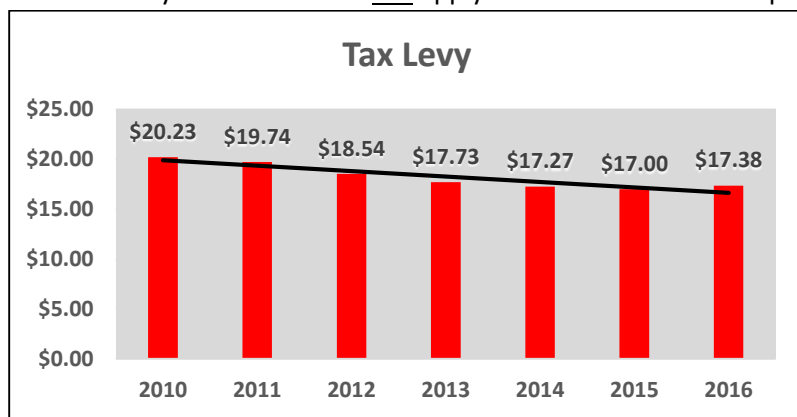
### **Tentative Process/Timeline:**

- January 25, 2016 Report known budget variables and assumptions to Board
- February – March 2016 Development of budget; monitor legislative progress
- March 7, 2016 Scenario Budget Presentation and establishment of proposed budget hearing
- March 24, 2016 Publish proposed budget in Marion Times
- April 4, 2016 Public hearing, budget presentation, and board adoption of certified budget
- By April 15, 2016 File budget with the Iowa Department of Management and County Auditor

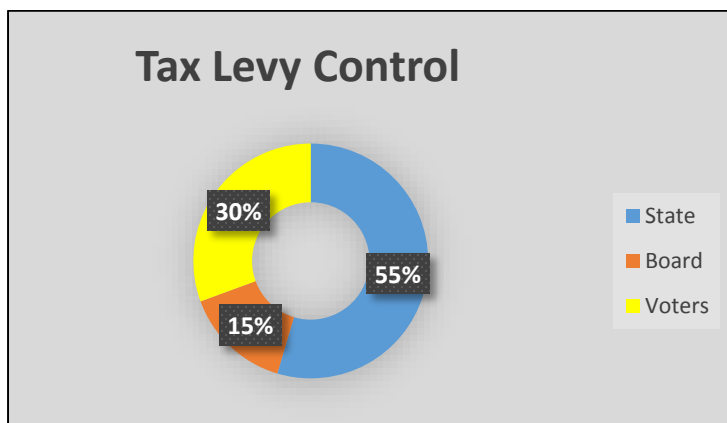
## **Budget Variables and Assumptions:**

- 1. The District will be mindful of the property tax rate and the amount of tax support being asked from community patrons to support District programming.***

From 2009 to 2015 the tax levy rate steadily decreased, but inadequate state funding and low property valuation growth lead to a levy increase in 2016. The overall levy rate for FY2016 is at \$17.38 / \$1,000 assessed valuation. Statewide, the highest district tax rate for FY2016 is \$23.05 and the lowest is \$7.49 with a median tax rate for 335 Iowa schools in FY2016 of \$13.93. Note that approximately 80% of school districts in the State use some sort of income surtax, which reduces their overall tax levy. Linn-Mar does not apply an income surtax to its patrons.



The total tax levy is comprised of several different funds; General, Management, PPEL, PERL, and Debt Service. Although some people may assume that the Board has sole control of whether or not the tax levy increases or decreases, the reality is that this is not true. For example, the General Fund levy is primarily formula driven, which is controlled by the State of Iowa. Other levies such as PPEL and PERL were authorized by voters within the District. For FY2016 the tax levy control can be broken down as follows:



The taxation objective, when possible, is to keep rates stable for district patrons.

**2. *The District's property tax base growth has slowed as the District continues to be considered a "property poor" school district in Iowa.***

The FY2017 budget taxable valuations are based upon January 2015 assessments. For FY2017 the total growth in valuation was 2.71%. This compares to the 10-year average total annual growth rate of 4.52%.

For FY2017 the Non-TIF taxable valuation growth was 2.34% and the TIF valuation growth was 11.44%. This compares to 10 year average growth rates of 4.3% and 16.54% respectively. The chart below summarizes the FY2017 valuations:

Budget Year	Non-TIF Taxable Valuation	TIF Valuation	Total Value
FY2016	\$1,826,748,984	\$77,223,158	\$1,903,972,142
FY2017	\$1,869,534,101	\$86,054,675	\$1,955,588,776
% Change	<b>2.34%</b>	<b>11.44%</b>	<b>2.71%</b>

The slowing of the District's tax base growth can be explained in part by the Property Tax Reform measures that the Iowa Legislature passed in 2013. From this legislation the commercial and industrial (C&I) property rollback decreased from 100% to 95% for the FY2015 budget, and decreased again from 95% to 90% for the FY2016 budget cycle. This rollback is expected to remain at the 90% level for FY2017 and future years.

Also, as part of the legislation a new multi-residential property classification was created whereby the property rollback decreased from 100% to 95% for the FY2015 budget and decreased again from 95% to 90% for the FY2016 budget cycle. For FY2017 the rollback for multi-residential property is 86.25%. This rollback will continue to decrease steadily over the next several years until it is equal to the residential rollback in FY2022.

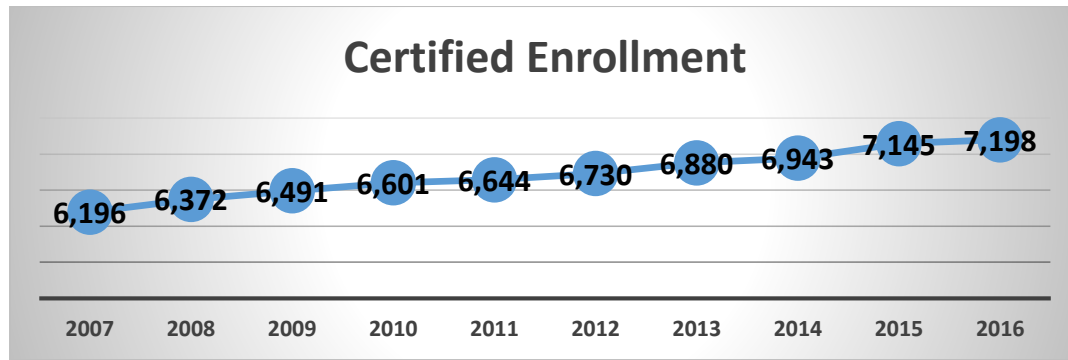
Although our overall tax base growth is slowing in the District, enacted tax increment financing property within the District is expanding. **The impact of the \$86 million TIF property on the District's overall tax levy is estimated at \$.15 - \$.25 per \$1,000 of valuation.**

For FY2016 Linn-Mar ranks 14<sup>th</sup> in the state for overall taxable valuation. However, on a per pupil basis we rank 262nd in the state with a valuation per pupil of \$274,229. The state median for taxable valuation per student is \$359,197. Because Linn-Mar is considered a property poor district, its general fund levy tends to be higher than average because it has to "work harder" to generate the same amount of funding as compared to a property rich district.

Therefore, a slow tax base growth in an already property poor district combined with increasing TIF enacted property will make it difficult to maintain a stable overall tax levy.

**3. The Iowa school aid formula for K-12 schools primarily pupil driven. As a result, accurate annual enrollment projections are vital to the budgeting process.**

Linn-Mar is fortunate to be a district that has experienced enrollment growth over the past several years. The chart below shows that over the last 10 years certified enrollment has grown by over 1,000 students.



In the past, the District has used resources such as the Iowa Department of Education and a demographer to assist in predicting future enrollment. Although these resources have been helpful to a certain extent, Linn-Mar enrollment has proven to be difficult to predict accurately. In order to prepare a five-year budget projection, it will be assumed that certified enrollment will grow by 75 students each year as follows:

Budget Year	2017	2018	2019	2020	2021	2022
Certified Enrollment	7,198	7,273	7,348	7,423	7,498	7,573

**4. Supplemental state aid (formerly allowable growth) is legislatively set each year and is the primary source of revenue the District requires to deliver the educational program.**

Growth in the District Regular Program District Cost, which is a function of student enrollment growth and state percent of growth, is a significant funding stream within the General Fund. By law the state percent of growth is to be set each January/February for the year following the current budget construction year. During the FY2015 legislative session the legislature failed to set the state percent of growth for the FY2017 budget year.

Recently the Iowa Legislative Services Agency released a preliminary summary of the Governor's FY2017 Budget Recommendations. This document specifies a 2.45% growth rate for FY2017. This compares to the FY2016 growth rate of 1.25%. It should be noted that state growth rates have been 2% or less four out of the last five years, which are some of the lowest growth rates on record since the school aid formula was introduced 45 years ago.

With enrollment growth of 53 students, the following increase in Regular Program District Cost can be projected depending on where the Legislature sets the state percent of growth:

State % of Growth	Linn-Mar Growth (%)	Linn-Mar Growth (\$)
0%	1.00%*	\$ 460,654
1%	1.74%	\$ 800,425
2%	2.75%	\$ 1,268,291
2.45%	3.21%	\$ 1,477,031
3%	3.75%	\$ 1,728,959
4%	4.77%	\$ 2,196,825

The Governor's recommendation is a starting point for the state percent of growth. Although the governor has challenged the legislature to agree on the school growth rate early in the session, it is likely that the FY2017 state percent of growth will not be known until later, and possibly even after school budgets have been certified. For the purpose of projecting the 5 year budget, the following parameters will be assumed:

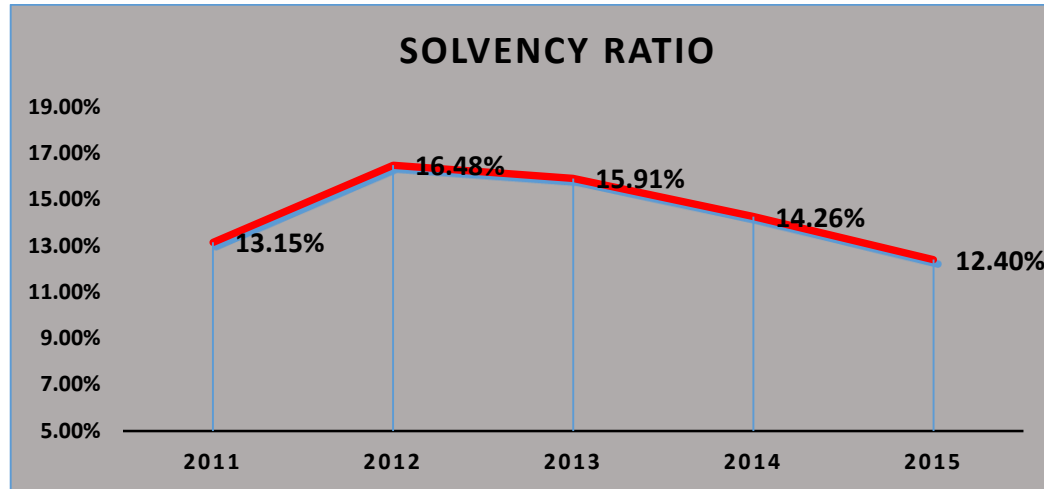
Fiscal Year	2017	2018	2019	2020	2021	2022
State Percent of Growth Rate	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%

- 5. The cash reserve levy will be used to backfill resources expended for certain unfunded mandates, under-funded mandates, and board approved allowable growth items. The cash reserve levy will also be used to ensure that General Fund cash reserves are equal to or exceed the financial metrics as stated in Board policy 801.4.**

The cash reserve levy, of which the Board controls, is divided into two parts. First, the SBRC cash reserve levy portion includes items that the Board has requested modified allowable growth (additional spending authority) and that the School Budget Review Committee has subsequently approved. Examples of these items include the special education deficit, ELL deficit, and on-time funding for enrollment growth. The table below shows the FY2016 SBRC cash reserve levy compared to the tentative FY2017 SBRC cash reserve levy:

	2016	2017	Difference
Special Education Deficit	\$ 1,683,857	\$ 2,016,574	\$ 332,717
ELL Deficit	\$ 155,759	\$ 165,746	\$ 9,987
Increasing Enrollment Growth	\$ 1,287,407	\$ 339,757	\$ (947,650)
Open Enrollment Out Growth	\$ -	\$ 551,296	\$ 551,296
Limited English Proficiency Growth	\$ 11,206	\$ 14,183	\$ 2,977
<b>Total SBRC Cash Levy</b>	<b>\$ 3,138,229</b>	<b>\$ 3,087,556</b>	<b>\$ (50,673)</b>

The other portion of the cash reserve levy is referred to as the regular or other cash reserve levy. This part of the levy is used to ensure the District's has an adequate cash reserve balance and helps to maintain an appropriate solvency ratio. Iowa Association of School Boards recommends a target solvency ratio of 5% - 15%. Our Board policy sets forth that the solvency ratio will not fall below 7%. The District's financial solvency ratio for the last five years is as follows:



**6. *Expenditure categories within the General Fund are influenced by many factors including student growth pressure and market based inflationary trends.***

As is the case for any school district in Iowa, salaries and benefits costs are the single largest expense in the General Fund. Approximately 80% of the costs in our General Fund can be attributed to personnel. Such items that impact personnel costs are IPERS contribution rates, medical and other insurance renewal rates, and additional staffing due to enrollment growth. At Linn-mar, there are five bargaining groups that the District negotiates with; LMEA, SEIU, LMSEAA, bus drivers, and part-time nutrition services. On average, salaries and benefits have increased 4%- 4.5% annually over the last five years. Non-personnel expenditures (e.g. supplies, utilities, equipment, etc.) have increased about 3% annually over the last several years.

For budget projections, a 4% annual increase in salaries and benefits and a 3% increase in non-personnel expenditures will be used as assumptions.

## **7. Other District Tax Supported Funds:**

- **Physical Plant and Equipment Levy (PPEL):**

On April 1, 2014 voters extended the voted PPEL 10-years (expires June 30, 2025). This \$1.34 levy combined with the board approved \$.33 PPEL levy (\$1.67 total) is expected to generate approximately \$3.2 million in FY2017.

Major expenditures from this fund in FY2017 include bus replacement purchases, Westfield classroom addition, Excelsior security entrance, PPEL note (from high school renovation) payment, and other preventative maintenance and equipment costs.

- **Public Education and Recreation Levy (PERL):**

This \$.135 levy is expected to generate approximately \$250,000 in FY2017.

Expenditures from this fund are expected to include a portion of the Westfield playground, other playgrounds maintenance, and a portion of Community Education staffing costs.

- **Sales Tax (LOST) Fund**

Based on the District's current certified enrollment of 7,197 and an estimate of \$953 per student (assumes no change from FY2016), the projected revenue for FY2017 is \$6.9 million. Approximately \$5.4 million of these funds are committed to principal and interest payments of outstanding revenue bonds. \$1 million of these funds are committed toward the District technology plan and the remaining \$500K will be used to buy down the Debt Service Levy.

- **Debt Service Fund**

It is anticipated that the District will have \$32,335,000 of outstanding general obligation debt as of June 30, 2016. For FY2017, it is projected that the District will need approximately \$4 million in taxes to service this amount. The debt service levy for FY2016 is \$1.99 and this levy is expected to be similar in FY2017.

- **Management Fund**

Primary expenditures from the Management Fund include property/liability insurance, workers compensation, unemployment costs, and early separation. The management fund tax levy for FY2016 is \$.55 and it is anticipated that this levy will be similar in FY2017.



### **Important Definitions:**

- ✓ Maximum spending authority – the maximum amount authorized under the school funding formula for a school district to spend on its general fund budget for a fiscal year. It includes the sum of the combined district cost, pre-school funding, instructional support levy, educational improvement funds, miscellaneous income, modified allowable growth and prior year unspent balance. **Iowa Code §257.7.**
- ✓ Combined district cost – the major element of a school district's authorized spending authority. Primarily, it is determined by multiplying the district cost per pupil by the number of pupils in the school district, plus the special weightings for the district. It is funded by state foundation aid, the uniform levy, the additional levy, and supplemental state aid. It is often referred to as controlled budget. **Iowa Code§257.1,.4.**
- ✓ Unspent balance (also known as unspent authorized budget) – the amount of the maximum spending authority (maximum authorized budget) not expended during the fiscal year. This includes previous year's accumulation of unexpended total spending authority. It is a measure created by statute to determine if a school district has exceeded its total spending authority in a given fiscal year. It is an element of total maximum spending authority. **Iowa Code §257.7(1).**
- ✓ Solvency ratio – provides a picture at fiscal year-end of the financial health of a school district and represents the percent of the district's available funding. It is calculated by dividing the unassigned and assigned general fund balance by the general fund actual/total revenue of the school district for the fiscal year less the district's AEA flow-through funding.

## Linn Mar 2016 Bus Bid Summary and Recommendation

Bidder	School Bus Sales Waterloo, IA (Bluebird)	Thomas Bus Sales Des Moines, IA (Thomas)
Equipment Description		
71- Conventional, LPG	95,407.00	95,341.00
77- Conventional, LPG	96,805.00	96,400.00
59- Conventional, LPG, LIFT	102,420.00	103,239.00

Low Bid\*\*\*

NOTE- THOMAS PROPANE SYSTEM DOES NOT MEET SPECS. Also, 100 gallon propane tank is not available on THOMAS equipment. Bluebird bid INCLUDES 100 gallon tanks (\$1375.00 Option)

Thomas Bid can not meet delivery time requirement

### Transportation Department 15-16 bus purchase recommendation:

Equipment type	Base Price Each	100 Gal fuel option	Luggage bay option	# Units	Sub Total
Bluebird 77 conv, LPG	\$96,805.00	INCL		1	\$96,805.00
Bluebird 77 conv, LPG	\$96,805.00	INCL	\$1,934.00	2	\$197,478.00
Bluebird 59 conv LIFT, LPG	\$102,420.00	N/A	N/A	1	\$102,420.00
			Total	4	\$396,703.00

# Transportation Department Board Summary- 2015

## Staff

Manager	1	
Dispatcher	1	
Secretary	1	
Mechanic	2	
Fueler/Helper	1	(vacant)
Drivers:	39	AM/PM
	4	AM or PM Pt
	15	Subs
	10	Riders
Total	74	

## Students Assigned

Reg ed	3619
Special trans	149
Total	3768

## Number of Vehicles

	<u>Current</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Buses	59	57	54	52	52	55
Vans	10	10	12	11	12	12
Car	0	0	0	0	0	1

## Number of Transportation Routes

	<u>Current</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
AM	43	43	44	43	43	42
Mid	3	3	3	5	8	8
PM	44	43	44	44	45	45

## Bus Fleet Inventory

<u>Model</u>	<u>Year</u>	<u>Number</u>
Bluebird	2016	4
Girardin	2015	1
Bluebird	2015	4
Bluebird	2014	4
Bluebird	2013	3
Bluebird	2012	3
Girardin	2012	1
Girardin	2011	1
Thomas	2010	6
Bluebird	2009	7
Bluebird	2008	6
Bluebird	2007	1
International	2006	2
Bluebird	2006	4
International	2004	4
Bluebird	2003	2
Bluebird	2002	2
Bluebird	2001	2
Bluebird	2000	2

## Fuel Consumption

		<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Gas Gallons		24,079	23,732	25,137	21,796	14,800
Diesel Gallons		59,811	61,631	57,112	61,413	55,677
Total Fuel Cost		\$218,451	\$271,840	\$276,142	\$216,405	\$188,705
Trans Net *	Gal	69,119	69,864			
*less O&M, Food, Ma	\$	\$182,494	\$236,099			

## 2015

## 2014

	<u>Diesel</u>	<u>Gasohol</u>	<u>Diesel</u>	<u>Gasohol</u>
Avg Cost per gal	\$2.68	\$2.45	\$3.44	\$3.07

## Miles Driven

	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Route Miles	444,466	438,270	464,411	469,226	449,465
Odometer Miles	587,663	576,404	580,315	592,651	561,500

## Maintenance Costs

	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Vehicle Repairs	\$56,931	\$61,210	\$83,562	\$59,250	\$48,122
Parts, Tires	\$157,258	\$152,219	\$131,587	\$101,776	\$147,092

**Total** **59**

16 buses/27% of fleet is over 10 years old

Oldest buses are 16 yrs. (by purchase date)

## Propane Projection 2014

Propane vs Diesel	Diesel	Propane	Savings
Miles Driven Annually	12000	12000	
Avg MPG	7.2	4.7	
Gallons fuel	1666.67	2553.19	
Avg Fuel Price	3.47	1.75	
Annual fuel cost	5783.33	4468.09	1315.25
Alt Fuel Tax Credit (.50/Gal)	0.00	0.00	0.00
Annual Maint cost	1000.00	300.00	700.00
Misc annual savings(DEF, electricity, warm up, fuel blending, parts savings)			500.00
Total annual savings per bus			\$2,515.25

Capitol Cost ROI	Transit/Diesel	Conv/Propane	Cost
72 Passenger	91090.00	94130.00	3040.00
78 Passenger	91975.00	96313.00	4338.00
New Fueling hardware/software, 3000 gal capacity	0.00	17000.00	
Site improvements (tank pad, bollards, electric)		10000.00	
Total capitol cost/upcharge			41756.00
ROI YRS with 4 Propane buses purchased			4.15

NOTES:

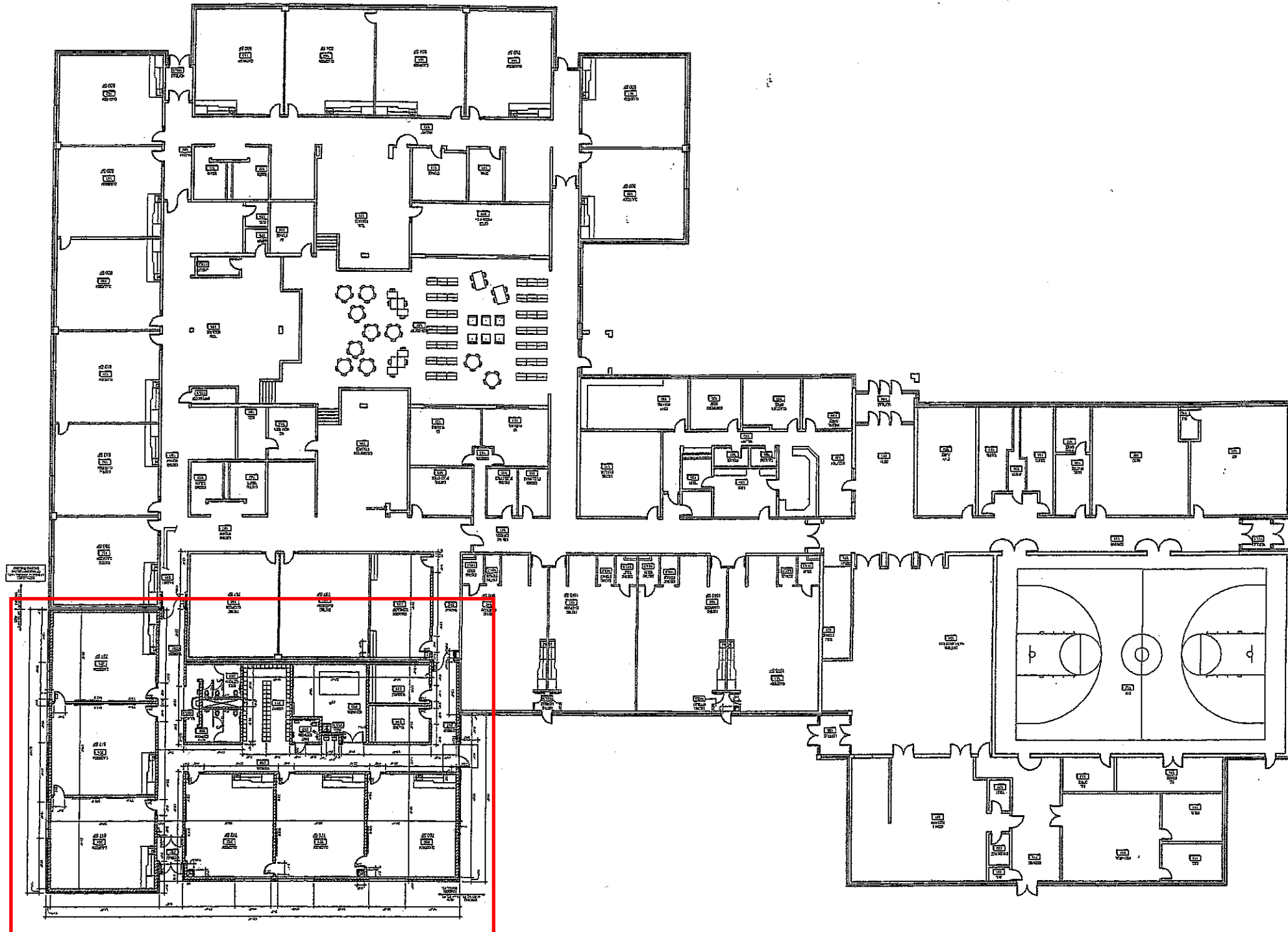


## Propane Current Sept15

Propane vs Diesel	Diesel	Propane	Savings
Miles Driven Annually	12000	12000	
Avg MPG	7.2	4.7	
Gallons fuel	1666.67	2553.19	
Avg Fuel Price	2.68	0.99 (current market price)	
Annual fuel cost	4466.67	2527.66	1939.01
Alt Fuel Tax Credit (.50/Gal)	0.00	0.00	0.00
Annual Maint cost	1000.00	300.00	700.00
Misc annual savings(DEF, electricity, warm up, fuel blending, parts savings)			500.00
Total annual savings per bus			\$3,139.01

Capitol Cost ROI	Transit/Diesel	Conv/Propane	Cost
72 Passenger	91090.00	94130.00 3040.00	6080.00
78 Passenger	91975.00	96313.00 4338.00	8676.00
New Fueling hardware/software, 3000 gal capacity	0.00	17000.00	16775.00
Site improvements (tank pad, bollards, electric)		10000.00	10000.00
Total capitol cost/upcharge			41531.00
ROI YRS with 4 Propane buses purchased			3.31

NOTES:



Draft Schematic of  
Westfield Addition

September 8, 2015



Mr. J.T. Anderson, CFO Linn-Mar Community School District  
2999 North Tenth Street  
Marion, IA 52302

RE: Fee Proposal – OPN Architects  
Addition/Renovation to Westfield Elementary  
Marion, IA

Mr. Anderson:

Thank you for inviting OPN Architects, Inc. to submit the following proposal for the addition/renovation to Westfield Elementary. Our team has a successful history in K-12 educational design, and we look forward to providing the highest level of service.

In addition to OPN Architects, our design team and key individuals for this project will include:

- M2B Engineering, LLC, Structural Engineers.
- Shive-Hattery, Mechanical/Electrical/Plumbing/Technology and Civil Engineers.

Construction Documents were completed in 2011 for this project. The work includes a new 8,500 SF 1-story addition with classrooms, resource/reading rooms, restrooms, and mechanical spaces. One 850 SF classroom will be remodeled into a technology classroom. Our proposal includes additional work required to update the construction documents to comply with current building codes, update interior finishes, incorporate HVAC and lighting design revisions required to comply with new energy codes, update mechanical and plumbing fixture models, facilitate the City's site plan and NPDES review process, and reconfirm IT requirements. Our proposal is based on the assumption that the floor plan and/or space program will not change and that a storm shelter will not be required. The Scope of Work is as follows:

- Field investigation to verify and document existing conditions.
- Design Phase:
  - Construction Documents:
    - Prepare bid documents including front end specifications (General Conditions, Bid Form, Notice of Hearing and Letting, Advertisement for Bid, Public Hearing, etc.) and plans and technical specifications suitable for obtaining competitive construction bids.
    - Meet with City code officials before filing documents for permit, and investigate new storm shelter code requirements.
    - Revise interior finish selections for up-to-date material availability.
    - Update construction budget estimate.
    - One meeting with District staff to review final bid documents.
  - Bidding and negotiation:
    - Print and issue 40 sets of plans and specifications.
    - Send electronic copies to printer for distribution to Contractors.

Daniel J. Thies, AIA

Steven K. Knierim, AIA

Bradd A. Brown, AIA

Terry L. Gebard, AIA

David J. Sorg, AIA

Roger B. Worm, AIA

Richard S. Seely, AIA

Wesley T. Reynolds, AIA

Cedar Rapids  
200 Fifth Ave SE, Ste. 201  
Cedar Rapids, IA 52401  
Phone (319) 363 6018

Des Moines  
100 Court Ave, Ste. 100  
Des Moines, IA 50309  
Phone (515) 309 0722

Madison  
301 N. Broom, Ste. 100  
Madison, WI 53703  
Phone (608) 819 0260

[www.opnarchitects.com](http://www.opnarchitects.com)

**Insight + Passion**

September 8, 2015  
Fee Proposal – OPN Architects  
Addition/Renovation to Westfield Elementary  
Page 2



Daniel J. Thies, AIA

Steven K. Knierim, AIA

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Terry L. Gebard, AIA

David J. Sorg, AIA

Roger B. Worm, AIA

Richard S. Seely, AIA

Wesley T. Reynolds, AIA

- Conduct a pre-bid meeting with Contractors, respond to questions (either at the meeting, or prior to bid date) and provide summary of meeting to District.
  - Prepare and issue Addenda.
  - Attend bid opening and assist in evaluation of bids. Provide a bid tabulation and letter of recommendation of award.
- Construction Phase:
    - Conduct Pre-construction meeting and provide meeting summary to District.
    - Attend regular construction progress meetings, observation visits and report on work-in progress. A minimum of one site visit every other week and not less than a total of 6 visits are included.
    - Provide written job site observation reports to the District.
    - Review change orders, submittals, RFIs and Contractor's application for payment.
    - Conduct a post construction review of the work for all disciplines, and generate a punch list for unfinished or defective work.
    - Conduct a final field observation of the work after Contractor has notified that all punch list items have been completed and/or corrected.

The fee for the remainder of the project (Construction Documents through Construction Administration) will be based on an estimated construction value of \$1,910,000.00. Schematic Design, Design Development and a portion of Construction Documents have been completed, therefore, the remaining design team fee will be \$73,060.00. Please refer to fee breakdown attached. Once we have received more accurate and updated pricing, we will generate the standard AIA B101 Standard Form of Agreement between Owner and Architect for your review and approval.

Thank you again for the opportunity to provide this proposal, and the chance to be a part of the continued growth in the Linn-Mar Community School District. The upcoming project will be a great enhancement for Westfield Middle School and we look forward to being a successful part of your team!

OPN ARCHITECTS, INC.

A handwritten signature in black ink, appearing to read 'Steve Knierim'.

Steve Knierim, AIA  
Principal

Cedar Rapids  
200 Fifth Ave SE, Ste. 201  
Cedar Rapids, IA 52401  
Phone (319) 363 6018

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Insight + Passion



**Attachment**  
**Exhibit "A"**  
 OPN Architects  
 Outline of Fee Structure for  
 Linn-Mar Community School District  
 Westfield Elementary School Addition  
 8-Sep-15  
 Project # 15250000

Outline of Fee Structure is provided to establish formal fees between Architect and Owner based upon preliminary Estimate.

1.0	<b>New Elementary School Addition - Base Bid Construction Estimate</b>		\$1,910,000
1.1		Less Estimated Sales Tax	n/a
1.2		<b>Base Bid Estimate</b>	<b>\$1,910,000</b>
1.3			
1.4		Add Alternate Bid(s)	n/a
1.5		<b>Total Construction Estimate</b>	<b>\$1,910,000</b>
2.0	<b>Design Team Fee Structure:</b>		
2.1	<b>Phase</b>	<b>Percentage of Fee</b>	
2.2	Schematic Design	0.00%	\$0
2.3	Design Development	0.00%	\$0
2.4	Construction Documents	50.00%	\$33,280
2.5	Bidding/Negotiation	5.00%	\$3,328
2.6	Construction Administration	45.00%	\$29,952
2.7	Reimbursables*		\$6,500
2.8	<b>Totals:</b>	<b>100.00%</b>	<b>\$73,060</b>

\*Includes printing 40 sets of construction documents.



Inspire Learning. **Unlock Potential. Empower Achievement.**

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

**Linn-Mar Community School District Board of Education  
Work Session Minutes  
January 11, 2016 @ 5:00 PM  
LRC Boardroom**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center by President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Hutcheson, AbouAssaly, Gadelha, Weaver, and Nelson. Administration present: Shepherd.

**200: Revision and/or Adoption of Agenda**

**Motion 107-01-11**

Motion by Patterson for the Board to approve the work session agenda as presented. Second by Hutcheson. Voice vote; motion unanimously approved.

**300: Closed Session**

**301: Motion to Move to Closed Session**

**Motion 108-01-11**

Motion by Patterson to move into closed session at 5:01 PM as provided in Section 21.5(1)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual's reputation, as that individual has requested a closed session. Second by Weaver. Roll call vote; all ayes. Motion unanimously approved. *Shepherd left the closed session at 5:02 PM and returned to the closed session at 5:40 PM.*

**302: Motion to Return to Open Session**

**Motion 109-01-11**

Motion by Hutcheson to return to open session at 6:44 PM. Second by Patterson. Roll call vote; all ayes. Motion unanimously approved.

**400: Open Session**

**401: Determination**

No action taken as a result of the closed session.

**500: Adjournment**

**Motion 110-01-11**

Motion by Patterson to adjourn the work session at 6:45 PM. Second by AbouAssaly. Voice vote; motion unanimously approved.

---

Tim Isenberg, Board President

*Minutes respectfully submitted by Gayla Burgess, Admin Assistant to the Superintendent 1/11/16*



Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

**Linn-Mar Community School District Board Meeting  
Regular Session Minutes  
January 11, 2016 @ 7:00 PM  
LRC Boardroom**

**100: CALL TO ORDER AND DETERMINATION OF A QUORUM**

The Linn-Mar Community School District Board of Education regular session was called to order at 7:00 PM in the boardroom of the Learning Resource Center by President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Hutcheson, AbouAssaly, Gadelha, Weaver, and Nelson. Administration present: Shepherd, Morrison, Bisdard, Breitsfelder, Anderson, K. Christian, Ramos, Ironside, and Schumacher.

**200: REVISION AND/OR ADOPTION OF THE AGENDA**

**Motion 111-01-11**

Motion by Patterson to approve the regular session agenda as presented. Second by Hutcheson. Voice vote; motion unanimously approved.

**300: AUDIENCE COMMUNICATIONS**

**400: RESOLUTIONS/OPENING OF BIDS/PUBLIC HEARINGS**

**500: RECOGNITIONS/PROCLAMATIONS**

**600: BOARD ANNOUNCEMENTS AND REPORTS**

**601: Marion City Council**

Weaver reported that during the December 17<sup>th</sup> Marion City Council meeting no items were discussed that affect the District. AbouAssaly reported on the January 7<sup>th</sup> meeting and stated topics discussed were the status of a search for a library director, the tabling of committee appointments, installation of two additional police officers, and the clarification that the new Tower Terrace area is *not* intended to replace downtown Marion.

**602: Equity Committee**

Patterson reported that during the January 6<sup>th</sup> Equity Committee meeting the focus was on defining equity, reviewing how it looks within the community, Corridor, State, and District. Discussion continues on the best avenue to use in determining the level of equity within the District and areas/issues that need to be addressed.

## **700: INFORMATIONAL REPORTS**

### **701: ASSIST/Mercy Family Counseling Partnership Report**

*Exhibits 701.1-2*

Leisa Breitfelder, Executive Director of Student Services, updated the Board on the following areas:

- The Gallup Student Poll is a 24-question survey that measures engagement, hope, entrepreneurial aspiration, and career/financial literacy of students in grades 5-12. The Gallup Student Poll data for District students in grades 5, 7, 9, and 10 reflects a decrease in the areas of hope (the ideas and energy students have for the future) and engagement (the involvement in and enthusiasm for school), but still falls above the U.S. average. The data will be analyzed with individual school counselors and smart goals will be created at each level that include ways to improve the areas of hope and engagement.
- ASSIST stands for Alternate School Setting with Integrative Social Therapy. The ASSIST program is housed at Oak Ridge Middle School and provides behavioral and academic support for students in grades 6-8 who require a more restrictive educational program model based on their behaviors and mental health needs. The ASSIST Program offers a non-traditional school setting, a flexible learning environment, and a licensed therapist on-site for two hours a day.
- The Mercy Care Partnership offers 10 hours of therapy services per week for Linn-Mar families. Each family can receive up to three free visits and a follow up with the school on recommendations by the counselors and/or psychiatrist. So far 21 referrals have been made during the first year of the program. Mercy Care will also be providing professional development opportunities to Linn-Mar staff.

### **702: Iowa School Report Card**

*Exhibit 702.1*

Shannon Bisgard, Associate Superintendent, reported on the results of the Iowa School Report Card (formerly known as Attendance Center Ranking). The ISRC is a new system to show how each public school is performing in certain educational measures. The system assigns schools one of six overall ratings. The ratings are based on each school's performance over a two-year period on up to eight educational measures. Website link: [www.reorts.educateiowa.gov/schoolreportcard](http://www.reorts.educateiowa.gov/schoolreportcard).

### **703: Administrative Report**

*Exhibit 703.1*

Superintendent Shepherd reviewed highlights of the Administrative Report touching base on the Thoughtexchange process the District will be embarking on for strategic planning. JT Anderson, CFO, reviewed various budget scenarios based on varying assumptions relating to Supplemental State Aid, annual enrollment growth, salaries/benefits inflation, and non-staff expenses inflation. The best scenario would be based on the assumptions of 3% Supplemental State Aid, annual enrollment growth of 75 students, salaries/benefits inflation of 3%, and non-staff expenses inflation of 3%; which would result in a breakeven point for the District and the ability to build upward on funding reserves. Staff and Community are encouraged to reach out to their State Legislators to share that a 3% increase in Supplemental State Aid would allow Iowa School Districts to maintain quality programming for students and allow schools to fulfill their mission of providing the best education to students.

## **800: UNFINISHED BUSINESS**

### **900: NEW BUSINESS**

#### **Motion 112-01-11**

*Exhibit 901.1*

#### **901: Thoughtexchange Terms of Service Agreement**

Motion by Patterson for the Board to approve the agreement with Fulcrum Management Solutions, Inc., for the use of their Thoughtexchange Services in the amount of \$53,553.00, for three years, to facilitate District strategic planning. Second by Nelson. There is a core team that has been designated to be a part of the process by Dr. Shepherd with Isenberg representing the Board. Regular updates on the process will be shared via the Administrative Report. Voice vote; motion unanimously approved.

#### **Motion 113-01-11**

*Exhibit 902.1*

#### **902: Early Graduation Requests**

Motion by Patterson for the Board to approve the early graduation requests as presented. Second by AbouAssaly. The Board extended congratulations to the students on their accomplishment. Voice vote; motion unanimously approved.

Alexy Boehm	Matthew Hodgman
Kersten Buck	Emily Kraemer
Gage Clark	Kay Ritchie
Olivia Davis	Shania Sersig
Paige Greene	

#### **903: Open Enrollment Requests**

#### **Motion 114-01-11**

Motion by Patterson for the Board to approve the open enrollment requests as presented. Second by Nelson. Voice vote; motion unanimously approved.

#### ***Approved In***

Name	Grade	Resident District	Reason
Cook, Dakota	8 <sup>th</sup>	Marion Independent CSD	Good Cause
Mckeney, Tysean	Pre-K	Cedar Rapids CSD	Good Cause

#### ***Approved Out***

Name	Grade	Receiving District	Reason
Kvindlog, Timothy	10 <sup>th</sup>	CAM CSD	Good Cause

#### ***Denied Out***

Name	Grade	Receiving District	Reason
Rosenberg, Emily	10 <sup>th</sup>	Cedar Rapids CSD	Late; No Good Cause

## **1000: CONSENT AGENDA**

### **1001: Personnel**

#### ***Certified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Holub, Heath	Four Oaks: ATLAS Teacher	1/4/2016	MA Step 4

#### ***Classified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Bray, Megan	Success: Student Support Associate	1/4/2016	LMSEAA II, Step 6
Hoekstra, Eric	TR: From Sub Driver to Shop Helper	12/29/2015	\$18.00/hour
Howard, Roxanne	WE: Student Support Associate	1/4/2016	LMSEAA II, Step 10

Name	Assignment	Dept Action	Salary Placement
Kriener, Olivia	Success: Student Support Associate	1/4/2016	LMSEAA II, Step 7
Lorenz, Lana	From Success to EH Student Support Assoc	1/4/2016	Same
Vawter, Carla	WE: Student Support Associate	1/4/2016	LMSEAA II, Step 10

*Classified Staff: Resignation*

Name	Assignment	Dept Action	Reason
Fluckes-Johnson, Tierra	HS: Student Support Associate	12/22/2015	Termination
Roelfsema, Elizabeth	Four Oaks: Student Support Associate	1/15/2016	Other Employment
Sanor, Rebecca	WE: Student Support Associate	12/8/2015	Personal
Sheehy, Cheryl	OR: Student Support Associate	12/22/2015	Relocation

1002: Approval of Minutes from December 14, 2015

*Exhibit 1002.1*

1003: Approval of Bills

*Exhibit 1003.1*

1004: Approval of Contracts

*Exhibits 1004.1-6*

1. Farm lease with John J. and Janet K. Airy for a term of one year to commence on March 1, 2016, and ending on February 28, 2017, for a total annual cash rent of \$21,122.00.
2. Client service agreement with The Shredder, Inc., for one year to house shred-it, paper recycling bins in the building offices.
3. Change order with Larson Construction Co., Inc., for various construction items relating to Phase 2 of the High School additions and renovations for an increase of \$22,225.39.
4. Commercial licensing agreement with John Lord, VP of Commercial Operations with 4imprint, Inc.
5. Non-commercial licensing agreement with Troy Page, Assistant Coach for the Linn-Mar Red 12U baseball team.
6. Interagency Agreements for Special Education Services with Cedar Rapids CSD (1), Manson Northwest Webster CSD (1), and Marion Independent CSD (1).

*(For student confidentiality, no exhibits provided.)*

1005: Fieldtrip Request

*Exhibit 1005.1*

Request for the High School Chamber Singers to travel to Waverly, Iowa to perform at the Meistersinger Choral Festival on January 30<sup>th</sup> thru February 1<sup>st</sup>, 2016.

1006: Board Information

1007: Items Removed from the Consent Agenda for Separate Action

1008: Approval of the Consent Agenda

***Motion 115-01-11***

Motion by Patterson for the Board to approve the consent agenda as presented. Second by AbouAssaly. Voice vote; motion unanimously approved.

**1100: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS**

1101: Communications

- The public is speaking favorably about the High School renovations.

- There is a planning meeting with Juicebox Interactive this week regarding the new website design. Isenberg will report on the progress at the January 25<sup>th</sup> Board meeting.
- Congratulations were extended to the following Show Choir teams who participated at the Ankeny Centennial Mid-Iowa Show Choir Championships last weekend: 10th Street Edition 2016 was third runner up, In Step 2016 was Grand Champion in the Prep Division, and Hi-Style 2016 was Grand Champion in the Women's Division.
- A reminder was shared that the Administrative Report addressed the question presented at the December 14<sup>th</sup> Board meeting regarding student activity admission fees and that they are set by the area athletic conference. Suggestion was made to review policy on athletic admission fees to see if a reduced fee could be offered to seniors, siblings, and families.
- Appreciation was shared by the Board to the Cabinet for their communication efforts via the new Administrative Report and to JT Anderson for his memo that clarified the financial status of the District.

### 1102: Calendar

Date	Time	Event	Location
January 13 <sup>th</sup>	7:00 AM	Executive Committee	Superintendent's Office
January 13 <sup>th</sup>	4:30 PM	Special Education Committee	LRC Boardroom
January 14 <sup>th</sup>	7:30 AM	Board Visit	Westfield Elementary
January 14 <sup>th</sup>	9:00 AM	ERMA Advisory	LRC Room 200
January 19 <sup>th</sup>	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
January 20 <sup>th</sup>	4:00 PM	Health & Human Development	LRC Boardroom
January 21 <sup>st</sup>	5:30 PM	Marion City Council	City Hall
January 23 <sup>rd</sup>	8:30 AM	Coffee Conversation	Echo Hill Elementary
January 25 <sup>th</sup>	5:00 PM	Board Work Session/State of District	High School Little Theater
	7:00 PM	Board Regular Session	High School Upper Commons
January 26 <sup>th</sup>	11:45 AM	Marion State of the City Luncheon	Longbranch Convention Center
January 27 <sup>th</sup>	7:30 AM	Board Visit	Excelsior Middle School
Date	Time	Event	Location
February 3 <sup>rd</sup>	4:00 PM	Equity Advisory	LRC Boardroom
February 4 <sup>th</sup>	5:30 PM	Marion City Council	City Hall
February 5 <sup>th</sup>	10:00 AM	Legislative/Policy Committee	Superintendent's Office
February 8 <sup>th</sup>	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Session	
February 10 <sup>th</sup>	7:00 AM	Executive Committee	Superintendent's Office
February 11 <sup>th</sup>	9:00 AM	ERMA Advisory	LRC Room 200
February 15 <sup>th</sup>	5:00 PM	Board Retreat	LRC Boardroom
February 17 <sup>th</sup>	7:30 AM	Board Visit ( <i>Moved from 2/24</i> )	COMPASS
February 18 <sup>th</sup>	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
February 18 <sup>th</sup>	5:30 PM	Marion City Council	City Hall
February 20 <sup>th</sup>	8:30 AM	Coffee Conversation	Aquatic Center
February 22 <sup>nd</sup>	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Session	
February 23 <sup>rd</sup>	5:30 PM	Technology Committee	LRC Boardroom
February 24 <sup>th</sup>	9:30 AM	UEN Day at the Capitol	Wallace Auditorium

Additional Dates to Remember:

- January 21<sup>st</sup> – Invention Convention – LRC Gym @ 2:00 PM
- *January 22<sup>nd</sup> – Invention Convention makeup snow date – if cancelled on 1/21*
- February 5<sup>th</sup> – Lunchtime Learning – Boardroom @ Noon
- February 9<sup>th</sup> – Parent Advisory – Boardroom @ 5:00 PM
- February 13<sup>th</sup> – Lego League Competitions @ HS – 8:30 AM and 12:30 PM
- February 18<sup>th</sup> – PTO Officers – Boardroom @ 6:30 PM

1103: Committees

<b>Board Committees</b>	<b>Participants</b>
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
<b>District Committees</b>	<b>Participants</b>
Career & Technical Education	Bisgard, Nelson
Construction Advisory	Ironside, Shepherd, Weaver
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos
Health & Human Development	Abouassaly, Breitfelder
School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos

**1200: ADJOURNMENT**

**Motion 116-01-11**

Motion by Patterson for the Board to adjourn the regular session at 8:12 PM. Second by AbouAssaly. Voice vote; motion unanimously approved.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

*Minutes respectfully submitted by Gayla Burgess,  
Admin Asst to the Superintendent – 1/11/16*



## Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
<b>Fund: Aquatic Center</b>		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,970.80
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$77.46
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$331.19
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$77.46
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$331.19
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$501.56
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$370.94
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$556.75
ISI SWIMMING INC	GENERAL SUPPLIES	\$1,750.00
LINN COUNTY PUBLIC HEALTH	GENERAL SUPPLIES	\$270.00
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$9.71
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$481.00
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$37.10
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3.00
TOTAL PERFORMANCE, INC	GENERAL SUPPLIES	\$2,831.92
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$169.30
<b>Fund Total:</b>		<b>\$11,774.38</b>
<b>Fund: GENERAL</b>		
2ND WIND EXERCISE EQUIPMENT, INC	INSTRUCTIONAL SUPPLIES	\$354.00
A-1 DISPOSAL SERVICE, INC	GARBAGE COLLECTION	\$3,442.00
ACE HARDWARE-1062A	MAINTENANCE SUPPLIES	\$61.42
ADCRAFT PRINTING COMPANY	INSTRUCTIONAL SUPPLIES	\$833.10
ADVANCE AUTO PARTS	MAINTENANCE SUPPLIES	\$197.44
ADVANCE AUTO PARTS	TRANSP. PARTS	\$539.52
AGVANTAGE FS	GASOLINE	\$1,240.22
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$288.00
AIRGAS NORTH CENTRAL	INSTRUCTIONAL SUPPLIES	\$350.30
AIRGAS NORTH CENTRAL	MAINTENANCE SUPPLIES	\$931.06
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$25.75
AMERICAN SPECIALTIES	OTHER PROFESSIONAL	\$20.60
AMERICAN SPECIALTIES	PROFESSIONAL-OTHER	\$5.15
ANDERSON LADD, INC	MAINTENANCE SUPPLIES	\$173.04
AQUATIC SOLUTIONS, LLC	INSTRUCTIONAL SUPPLIES	\$1,658.59
ARNOLD MOTOR SUPPLY	MAINTENANCE SUPPLIES	\$579.30
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$161.56
ART CRAFT STUDIO	REPAIR/MAINT SERVICE	\$452.05
AUS WATERLOO MC LOCKBOX	GENERAL SUPPLIES	\$1,169.26
BAGSBY TAMMY	TRAVEL	\$22.82
BALBOA CAPITAL CORPORATION	INSTRUCTIONAL SUPPLIES	\$218.70
BARNES & NOBLE-NOOK MEDIA	TEXTBOOKS	\$378.60
BIG RIGGER BUILDERS INC	VEHICLE REPAIR	\$2,525.10
BISGARD SHANNON	TRAVEL	\$20.59
BP	GASOLINE	\$65.68

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
BRECKE	OTHER PROFESSIONAL	\$1,450.00
BREITFELDER, LEISA	TRAVEL	\$138.84
BROOMHEAD YVETTE	TRAVEL	\$40.33
BROWN & SAENGER	GENERAL SUPPLIES	\$59.90
BURDT SAM	OFFICIAL/JUDGE	\$55.00
C.J. COOPER & ASSOCIATES	DRUG TESTING	\$340.50
C.J. COOPER & ASSOCIATES	PHYSICALS	\$145.00
CALCARA MARILYN	TRAVEL	\$13.03
CAMBIUM LEARNING	INSTRUCTIONAL SUPPLIES	\$212.91
CAMP COURAGEOUS	INSTRUCTIONAL SUPPLIES	\$50.00
CEDAR RAPIDS COMM SCH DIST	TUITION OE-REG ED	\$9,710.36
CEDAR RAPIDS COMM SCH DIST	TUITION OPEN ENROLL	\$197,699.58
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$1,339.86
CENTRAL CITY COMMUNITY SCHOOL	TUITION OPEN ENROLL	\$3,183.00
CENTRAL PETROLEUM EQUIPMENT CO	OTHER TECH SER	\$850.00
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$2,268.10
CENTURY CAB INC	INSTRUCTIONAL SUPPLIES	\$722.00
CENTURYLINK	TELEPHONE	\$716.18
CITY LAUNDERING COMPANY	INSTRUCTIONAL SUPPLIES	\$442.22
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$1,598.79
CLAYTON RIDGE COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$3,183.00
COCA-COLA BOTTLING COMPANY	INSTRUCTIONAL SUPPLIES	\$596.88
COLLECTION	EE LIAB-GARNISHMENTS	\$537.79
COLLEGE COMMUNITY SCHOOLS	INSTRUCTIONAL SUPPLIES	\$128.00
COLLEGE COMMUNITY SCHOOLS	TUITION OE-REG ED	\$469.02
COLLEGE COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$9,549.00
COLTON KRISTI	TRAVEL	\$19.11
COMMUNITY HEALTH CHARITIES	EE LIAB-CHARITY	\$25.00
CONNERLY DEBRA	TRAVEL	\$106.47
COOKSLEY DAWN	TRAVEL	\$27.92
CR/LC SOLID WASTE AGENCY	GARBAGE COLLECTION	\$468.46
CROELL REDI-MIX INC	GROUND'S UPKEEP	\$180.50
CULLIGAN	MAINTENANCE SUPPLIES	\$1,052.70
DEKE SONNY	OFFICIAL/JUDGE	\$60.00
DOMINO'S PIZZA-4358	INSTRUCTIONAL SUPPLIES	\$227.79
DRYSPACE INC	MAINTENANCE SUPPLIES	\$2,292.48
EC-ICDA, INC	INSTRUCTIONAL SUPPLIES	\$48.00
EMSLRC	INSTRUCTIONAL SUPPLIES	\$220.00
ENTERPRISE	RENTALS EQUIPMENT	\$681.76
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$422.67
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$2,555,376.96
FLOOD KEVIN	OFFICIAL/JUDGE	\$55.00
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$58.35
FREIBURGER VICKI	TRAVEL	\$20.71
FRY KEVIN	TRAVEL	\$15.76

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
FULCRUM MANAGEMENT SOLUTION, INC	OTHER PROFESSIONAL	\$53,553.00
FULLER, TRAVIS	OFFICIAL/JUDGE	\$110.00
FUTURE LINE	MAINTENANCE SUPPLIES	\$827.62
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$163.20
GEE ASPHALT SYSTEMS INC	GROUNDS UPKEEP	\$4,051.59
GRANT WOOD AEA	STAFF WORKSHOP/CONF	\$3,245.00
GRIGGS MUSIC INC	INSTRUCTIONAL SUPPLIES	\$242.38
HALVERSON GINGER	TRAVEL	\$471.59
HARGERS ACCOUSTICS INC	MAINTENANCE SUPPLIES	\$172.00
HAYES ELIZABETH	TRAVEL	\$145.12
HEARTLAND HOME CARE, INC	PROF SERV: EDUCATION	\$2,050.00
HEIDELBAUER CHRISTOPHER	OFFICIAL/JUDGE	\$60.00
HICKS KRISTI	TRAVEL	\$25.43
HY-VEE FOOD STORE-8556	GENERAL SUPPLIES	\$167.69
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$1,378.73
IMON COMMUNICATIONS LLC	TELEPHONE	\$2,115.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$53,900.77
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$230,472.30
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$53,900.77
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$230,472.30
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$401,578.15
IOWA DEPT OF ADMIN SERVICES	DATA PROCESSING AND	\$400.00
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$102,296.99
IOWA DEPT OF REVENUE - ADMIN WAGE LEVY	EE LIAB-GARNISHMENTS	\$575.86
IOWA DIVISION OF CRIMINAL INVEST	OTHER PROFESSIONAL	\$950.00
IOWA DIVISION OF LABOR	DUES AND FEES	\$40.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$260,196.23
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$390,513.52
IOWA SHARES	EE LIAB-CHARITY	\$28.00
IOWA SPORTS TURFGRASS	OTHER PROFESSIONAL	\$740.00
IOWA STATE UNIVERSITY	INSTRUCTIONAL SUPPLIES	\$100.00
ISFIS	OTHER PROFESSIONAL	\$552.00
JESSEN ALICIA	TRAVEL	\$8.58
JOHN DEERE FINANCIAL	MAINTENANCE SUPPLIES	\$430.59
KESL CAROL	TRAVEL	\$67.12
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$9,150.80
KOENEN KARLA	TRAVEL	\$13.07
KONE INC	SERVICE AGREEMENTS	\$6,960.00
LANE TODD	TRAVEL	\$82.37
LANHAM, JESSICA	TRAVEL	\$26.72
LARSON, DALEAN	MISC REVENUE	\$13.00
LASER RESOURCES, LLC	Copies	\$8,624.59
LASER RESOURCES, LLC	GENERAL SUPPLIES	\$439.65
LASER RESOURCES, LLC	INSTRUCTIONAL SUPPLIES	\$166.61
LASER RESOURCES, LLC	SERVICE AGREEMENTS	\$13.58

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
LEAGUE OF WOMEN VOTERS OF CR/MAR	GENERAL SUPPLIES	\$250.00
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	\$45.00
LINN COUNTY REC	ELECTRICITY	\$22,961.48
LINN COUNTY SHERIFF	EE LIAB-GARNISHMENTS	\$1,083.10
LINN COUNTY TREASURER.	OTHER PROFESSIONAL	\$2,668.87
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$422.28
LISBON COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$1,591.50
LMEA	EE LIAB-UNION DUES	\$10,095.49
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$355.50
LYNCH DALLAS, P.C.	LEGAL SERVICES	\$35.00
LYNCH FORD	TRANSP. PARTS	\$43.00
LYNCH FORD	VEHICLE REPAIR	\$44.59
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$4,475.31
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$11,847.20
MADISON NATIONAL LIFE INS. CO., INC	RETIREE INSURANCE	\$120.00
MARION INDEPENDENT SCHOOLS	HOME SCHOOLING	\$36,286.20
MARION INDEPENDENT SCHOOLS	TUITION OPEN ENROLL	\$472,098.13
MARION POLICE	OTHER PROFESSIONAL	\$516.00
MATHESON-LINDWELD	INSTRUCTIONAL SUPPLIES	\$292.41
MATHESON-LINDWELD	MAINTENANCE SUPPLIES	\$644.46
MCGRAW-HILL SCHOOL EDUCATION	INSTRUCTIONAL SUPPLIES	\$69.65
McSWEENEY, CHRISTINE	TRAVEL	\$3.55
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$211.19
MERCY EAP SERVICES	OTHER PROFESSIONAL	\$340.00
MERCYCARE COMMUNITY PHYSICIANS	OTHER PROFESSIONAL	\$500.00
MERCYCARE COMMUNITY PHYSICIANS	PHYSICALS	\$91.00
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$14,405.12
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$348,988.37
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$18,452.65
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	\$19,866.00
METRO INTERAGENCY INS PROG.	RETIREE INSURANCE	\$16,381.28
MIDWEST ALARM SERVICES	DUES AND FEES	\$440.64
MIDWEST COMPUTER PRODUCTS	INSTRUCTIONAL SUPPLIES	\$755.20
MILES CONSULTING INC	OTHER PROFESSIONAL	\$1,000.00
MILLAR WOODWIND REPAIR	EQUIPMENT REPAIR	\$85.00
MIRACLE RECEATION EQUIPMENT	INSTRUCTIONAL SUPPLIES	\$190.71
MORRISON ANGIE	TRAVEL	\$10.92
MORRISON DALE	OFFICIAL/JUDGE	\$55.00
MOVIE LICENSING USA	INSTRUCTIONAL SUPPLIES	\$388.00
NATIONAL SAM INNOVATION PROJECT	STAFF WORKSHP/CONF	\$1,695.00
NORTH-LINN CSD	TUITION OE-REG ED	\$234.51
NORTH-LINN CSD	TUITION OPEN ENROLL	\$4,774.50
OBERBROECKLING CHRIS	OFFICIAL/JUDGE	\$55.00
OFFICE EXPRESS	INSTRUCTIONAL SUPPLIES	\$3,961.88
ORKIN PEST CONTROL	SERVICE AGREEMENTS	\$405.00

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
PAUL REVERE LIFE INS. CO.	DISTRICT LIFE INSURANCE	\$211.74
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$227.89
PROVIDENT LIFE/ACCIDENT INS. CO.	DISTRICT LIFE INSURANCE	\$2,116.63
QUILL CORPORATION	GENERAL SUPPLIES	\$25.59
QUINTIN SHEPHERD	TRAVEL	\$39.00
REALLY GOOD STUFF INC	INSTRUCTIONAL SUPPLIES	\$334.23
REPUBLIC SERVICES OF IOWA	INSTRUCTIONAL SUPPLIES	\$43.00
REXCO EQUIPMENT	GROUPS UPKEEP	\$184.35
RIPLEY RICHARD	OFFICIAL/JUDGE	\$55.00
ROCHESTER ARMORED CAR CO INC	OTHER PROFESSIONAL	\$474.24
ROYAL IMAGING SUPPLIES	INSTRUCTIONAL SUPPLIES	\$180.90
RUSSELL, STEVEN	OFFICIAL/JUDGE	\$55.00
SANBORN, SYMON	TRAVEL	\$11.39
SANDERS BEN	TRAVEL	\$18.92
SCHOLASTIC TEACHER STORE	LIBRARY BOOKS	\$56.79
SCHOOL BUS SALES	TRANSP. PARTS	\$470.12
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	\$1,616.21
SCOTT RODNEY	TRAVEL	\$23.63
SEIU LOCAL 199	EE LIAB-UNION DUES	\$714.04
SHORTER MARGARET	TRAVEL	\$28.74
SHRED-IT DES MOINES	GENERAL SUPPLIES	\$49.00
STAR EQUIPMENT LTD	MAINTENANCE SUPPLIES	\$7.33
STATE HYGIENIC LABORATORY	CHEMICALS	\$12.50
SUMMIT COMPANIES	REPAIR/MAINT SERVICE	\$1,264.25
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3,361.80
SYSTEMS UNLIMITED, INC.	PROF SERV: EDUCATION	\$858.00
TERRELL DAN	TRAVEL	\$14.98
TEWARI, NEETU	MISC REVENUE	\$5.00
THOMAS BUS	TRANSP. PARTS	\$197.50
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$643.54
THOMPSON, AARON	INSTRUCTIONAL SUPPLIES	\$200.00
TRANSFINDER CORPORATION	GENERAL SOFTWARE	\$1,750.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$171,977.84
TRIER KELLY	TRAVEL	\$0.78
TRILOGY PRODUCTIONS	INSTRUCTIONAL SUPPLIES	\$85.00
U.S. CELLULAR	TELEPHONE	\$1,016.82
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$1,178.87
UNUM LIFE INS. CO.	ER LIAB-DISTRICT DISABILITY	\$748.42
VIETH KELLY	TRAVEL	\$74.37
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$50,301.08
WAGE WORKS	EE LIAB-FLEX DEP CARE	\$10,115.52
WAGE WORKS	EE LIAB-FLEX HEALTH	\$7,282.63
WALMART	GENERAL SUPPLIES	\$52.92
WALMART	INSTRUCTIONAL SUPPLIES	\$317.82
WAVERLY-SHELLROCK HIGH SCHOOL	TUITION IN STATE	\$8,553.44

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
WEST MUSIC CO	EQUIPMENT REPAIR	\$1,490.20
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$1,618.30
WHITE, MIRANDA	INSTRUCTIONAL SUPPLIES	\$41.98
WILSON WILLIAM	OFFICIAL/JUDGE	\$60.00
YUSKA BILLY	OFFICIAL/JUDGE	\$55.00
ZIMMERMAN JESSICA	TRAVEL	\$14.12

Fund Total: \$5,903,536.81

### Fund: LOCAL OPT SALES TAX

APPLE COMPUTER INC	COMP/TECH HARDWARE	\$10,096.00
DLR GROUP INC	ARCHITECT	\$3,480.00

Fund Total: \$13,576.00

### Fund: NUTRITION SERVICES

ANDERSON ERICKSON DAIRY CO	PURCHASE FOOD	\$16,250.99
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$1,360.67
CORTEZ TRUCK EQUIPMENT	VEHICLE REPAIR	\$959.89
EARTHGRAINS	PURCHASE FOOD	\$2,897.21
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$53,929.22
HANSON, ABBY	UNEARNED REVENUE	\$9.95
HENEISEN, CHRYSAL	GENERAL SUPPLIES	\$45.00
HUMITECH OF IOWA INC	REPAIR/MAINT SERVICE	\$150.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$1,156.01
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$4,942.93
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$1,156.01
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$4,942.93
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$7,063.01
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$8,895.47
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$13,350.70
JOHNSON COUNTY EXTENSION OFFICE	MEETING EXP/SERVICES	\$2,660.00
KNIGHT SUSAN	TRAVEL	\$62.01
LASER RESOURCES, LLC	Copies	\$6.24
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$150.19
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$208.84
MCDONALD, CHARLENE	UNEARNED REVENUE	\$28.60
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$255.75
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$11,983.54
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$876.78
NOTH RUTH	TRAVEL	\$2.96
OFFICE EXPRESS	GENERAL SUPPLIES	\$273.69
OSBORN COLLEEN	GENERAL SUPPLIES	\$45.00
RAPIDS WHOLESALE EQUIP CO	GENERAL SUPPLIES	\$113.00
SANTIAGO SOFIA	GENERAL SUPPLIES	\$45.00
SUBWAY-19486	PURCHASE FOOD	\$2,226.00
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$124.70
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$2,725.12
U.S. DEPARTMENT OF TREASURY--FMS	EE LIAB-GARNISHMENTS	\$158.71



# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$50.00
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$4,040.00
<b>Fund Total:</b>		<b>\$143,146.12</b>
<b>Fund: PHY PLANT &amp; EQ LEVY</b>		
APPLEBY & HORN	CONSTRUCTION SERV	\$708.00
BRECKE	CONSTRUCTION SERV	\$4,101.00
COMMUNICATIONS ENGINEERING CO	EQUIPMENT >\$1999	\$12,989.29
CROELL REDI-MIX INC	CONSTRUCTION SERV	\$3,037.51
DE LAGE LANDEN PUBLIC FINANCE	COMPUTER/COPIER RENT	\$4,525.00
DRYSPACE INC	CONSTRUCTION SERV	\$2,841.00
L.L. PELLING CO	ARCHITECT	\$7,068.02
NOVAK DESIGN GROUP	ARCHITECT	\$13,147.00
<b>Fund Total:</b>		<b>\$48,416.82</b>
<b>Fund: Pool 10 Million Issue and 2013 10M Issue</b>		
DLR GROUP INC	ARCHITECT	\$31,192.06
IOWA-ILLINOIS INSULATION INC	CONSTRUCTION SERV	\$2,486.00
KLEIMAN CONSTRUCTION, INC.	CONSTRUCTION SERV	\$121,245.51
LARSON CONSTRUCTION COMPANY, INC	CONSTRUCTION SERV	\$1,206,626.85
SOIL-TEK	CONSTRUCTION SERV	\$250.00
<b>Fund Total:</b>		<b>\$1,361,800.42</b>
<b>Fund: PUB ED &amp; REC LEVY</b>		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,472.38
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$30.34
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$129.68
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$30.34
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$129.68
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$201.22
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$141.60
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$212.51
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$6.95
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$22.88
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$369.16
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$18.55
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$83.58
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$29.99
<b>Fund Total:</b>		<b>\$2,881.36</b>
<b>Fund: STUDENT ACTIVITY</b>		
ALEC CLARK	OFFICIAL/JUDGE	\$131.40
BADER MATTHEW	OFFICIAL/JUDGE	\$64.20
BANACH RILEY	OFFICIAL/JUDGE	\$98.40
BURESH RENTAL	INSTRUCTIONAL SUPPLIES	\$769.00
BUXTON JIM	OFFICIAL/JUDGE	\$178.40
CAROLINA BIOLOGICAL SUPPLY	INSTRUCTIONAL SUPPLIES	\$1,102.00

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
CARTER JULIUS	INSTRUCTIONAL SUPPLIES	\$680.42
CEDAR RAPIDS ATHLETIC OFFICIALS	DUES AND FEES	\$400.00
CEDAR RAPIDS WASHINGTON HIGH SCHOOL	DUES AND FEES	\$45.00
CEDAR VALLEY WORLD TRAVEL	TRAVEL	\$5,800.00
CHAPMAN ALLEN	INSTRUCTIONAL SUPPLIES	\$741.26
CITYWIDE CLEANERS	INSTRUCTIONAL SUPPLIES	\$974.00
COMMUNICATIONS ENGINEERING CO	INSTRUCTIONAL SUPPLIES	\$7,000.00
CONNOLLY, WILLIAM	OFFICIAL/JUDGE	\$105.00
COSTELLO TIM	OFFICIAL/JUDGE	\$220.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$3,550.96
DECKER SPORTING GOODS	INSTRUCTIONAL SUPPLIES	\$1,312.00
DEKE SONNY	OFFICIAL/JUDGE	\$50.00
DENNIS DONNA	TRAVEL	\$250.00
DOUGHERTY RONALD J	OFFICIAL/JUDGE	\$200.00
DRAMATIC PUBLISHING	INSTRUCTIONAL SUPPLIES	\$12.49
DUMOLIEN CURT	OFFICIAL/JUDGE	\$64.20
DVORAK JOHN	OFFICIAL/JUDGE	\$110.00
EDGEWOOD LOCKER INC	INSTRUCTIONAL SUPPLIES	\$424.13
ESTERVILLE LINCOLN CENTRAL HIGH	DUES AND FEES	\$80.00
ESTHERVILLE, HOTEL AND SUITES	TRAVEL	\$752.64
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$108.01
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$2,188.26
FONTENOT JOSEPH	OFFICIAL/JUDGE	\$280.00
FRANCOIS STEVE	OFFICIAL/JUDGE	\$185.30
FRIDAY MATT	OFFICIAL/JUDGE	\$165.00
GAIL MCINNIS PRODUCTIONS	INSTRUCTIONAL SUPPLIES	\$22,014.49
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	\$568.00
GLEW, NICHOLAS	INSTRUCTIONAL SUPPLIES	\$650.00
GRANGER NORM	OFFICIAL/JUDGE	\$317.08
GRIFFEL WILLIAM	INSTRUCTIONAL SUPPLIES	\$936.00
HARTL JEFF	OFFICIAL/JUDGE	\$90.00
HARTWIG RON	OFFICIAL/JUDGE	\$55.00
HEISLER DOUG	OFFICIAL/JUDGE	\$55.00
HEITKAMP MARK	OFFICIAL/JUDGE	\$90.00
HEYING KENNETH	OFFICIAL/JUDGE	\$55.00
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$75.67
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$37.47
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$160.26
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$37.47
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$160.26
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$128.82
IOWA HIGH SCHOOL ATHLETIC ASSOC	INSTRUCTIONAL SUPPLIES	\$320.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$135.26
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$203.01
IOWA STATE UNIVERSITY	INSTRUCTIONAL SUPPLIES	\$100.00

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
JEFFRY DOWNING	OFFICIAL/JUDGE	\$55.00
KIMMEL HENRY JAMES	INSTRUCTIONAL SUPPLIES	\$845.78
KOLLER MICHELLE	OFFICIAL/JUDGE	\$158.92
KOSKE KEN	OFFICIAL/JUDGE	\$55.00
KREITZER GERRALD	INSTRUCTIONAL SUPPLIES	\$650.00
KREMAN SHAWN	OFFICIAL/JUDGE	\$200.00
LAW DAVID	OFFICIAL/JUDGE	\$55.00
LONG RANDY	OFFICIAL/JUDGE	\$55.00
LOUGHREN PATRICK	OFFICIAL/JUDGE	\$297.02
MAY ANDREW	OFFICIAL/JUDGE	\$80.00
MECKLER MUSIC HOUSE	INSTRUCTIONAL SUPPLIES	\$750.00
MEDICAL SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$50.09
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$1,751.25
MILLER LESTER	INSTRUCTIONAL SUPPLIES	\$1,300.00
MILLER MATHEW	OFFICIAL/JUDGE	\$55.00
MITCHELL, BRETT	TRAVEL	\$300.00
MURPHY BOB	OFFICIAL/JUDGE	\$200.00
OLSON ERIC	OFFICIAL/JUDGE	\$200.00
PANTINI ANDY	OFFICIAL/JUDGE	\$130.00
PEIFFER RON	OFFICIAL/JUDGE	\$55.00
RIESEBIETER JASON	OFFICIAL/JUDGE	\$90.00
RITCHIE, KAY	TRAVEL	\$109.50
RIVAR'S CUSTOM SHOW APPAREL INC	INSTRUCTIONAL SUPPLIES	\$7,052.37
ROBINSON GLENN	OFFICIAL/JUDGE	\$60.00
ROBSON ALEXIS	INSTRUCTIONAL SUPPLIES	\$450.00
SMITH ROBERT JR.	OFFICIAL/JUDGE	\$180.00
SOUND CONCEPTS INC	INSTRUCTIONAL SUPPLIES	\$2,027.79
SPLASH MULTISPORT	INSTRUCTIONAL SUPPLIES	\$568.30
STAHL RICK	OFFICIAL/JUDGE	\$160.00
STAMP SHEA	OFFICIAL/JUDGE	\$200.00
STURENFELDT ROB	OFFICIAL/JUDGE	\$50.00
SWAN RICK	OFFICIAL/JUDGE	\$200.00
THUL DAVID	OFFICIAL/JUDGE	\$55.00
TIEDT LOWELL	OFFICIAL/JUDGE	\$230.00
TIM SLOAN	OFFICIAL/JUDGE	\$90.00
TRACKWRESTLING.COM	INSTRUCTIONAL SUPPLIES	\$151.88
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$74.84
TROENDLE MARK	OFFICIAL/JUDGE	\$55.00
UNGS KELLY	OFFICIAL/JUDGE	\$210.00
URBAN DALE HIGH SCHOOL	INSTRUCTIONAL SUPPLIES	\$125.00
VAN ARSDALE STACEY	OFFICIAL/JUDGE	\$180.00
VAN HOECK RON	OFFICIAL/JUDGE	\$110.00
WAGNER, STEVEN	OFFICIAL/JUDGE	\$110.00
WALMART	INSTRUCTIONAL SUPPLIES	\$86.22
WALTON DE MARRO	OFFICIAL/JUDGE	\$55.00

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 01/08/2016 - 01/21/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
WELTER KEN	OFFICIAL/JUDGE	\$124.50
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$599.99
WHITAKER JILLIAN	INSTRUCTIONAL SUPPLIES	\$50.00
WILLIAMSON ROB	OFFICIAL/JUDGE	\$206.00
WINTER JERRY	OFFICIAL/JUDGE	\$55.00
WYGLE ADAM J	OFFICIAL/JUDGE	\$60.00
YOUNGBLUT DEAN	OFFICIAL/JUDGE	\$180.70
YUSKA BILLY	OFFICIAL/JUDGE	\$61.90

**Fund Total: \$75,492.91**

**Grand Total: \$7,560,624.82**

End of Report

**MEMORANDUM OF AGREEMENT # 15-122 (C)**  
**BETWEEN**  
**LINN-MAR COMMUNITY SCHOOL DISTRICT**  
**AND**  
**IOWA TELECOMMUNICATIONS and TECHNOLOGY COMMISSION operating the**  
**Iowa Communications Network**

**1. Identity of the Parties.**

1.1 The Iowa Telecommunications and Technology Commission operating the Iowa Communications Network is authorized by Iowa Code Chapter 8D to operate a communications network in the State of Iowa. The Iowa Communications Network's address is 400 East 14<sup>th</sup> Street, Grimes State Office Building, Des Moines, Iowa 50319.

1.2 Linn-Mar Community School District is an Iowa political subdivision with administrative offices located at 3111 10<sup>th</sup> Street, Marion, Iowa 52302.

**2. Purpose.** Linn-Mar Community School District ("School") shall enable the ICN to utilize a School facilities located at 3111 10<sup>th</sup> Street, Marion, IA 52302 to install equipment related to ICN's temporary testing of microwave transmission technology.

2.1 ICN Coordination Contact: Paul Stuber, P515-725-4783, E-mail: [paul.stuber@iowa.gov](mailto:paul.stuber@iowa.gov)

2.2 School Coordination Contact: Jeri Ramos, P319- 447-3066, E-mail: [jramos@linnmar.k12.ia.us](mailto:jramos@linnmar.k12.ia.us)

**3. Duration.** The initial Term of this Agreement shall commence upon signature by both Parties and continue for a six month period. The six month period shall enable the ICN to install equipment on School facilities and perform a functional three month test, then remove the test equipment.

**4. Responsibility of the Parties.**

4.1 ICN Equipment. ICN shall have sole responsibility for installation and operation of ICN and 2pifi microwave test equipment. School shall not be responsible for the operation or maintenance of any ICN test equipment. School shall not be responsible for the transmission or reception of communications or signals by ICN's Equipment or for the quality of, or defects in, such transmission or reception.

4.2 Title to Equipment. Responsibility for all of the test equipment shall remain with the ICN. It is not necessary for the School to include any of the contents of the pilot project equipment in any of its insurance coverage.

4.3 In exchange for the use of the School facilities, ICN shall consider utilizing School facilities for additional wireless transport testing.

**5. Limitation of Liability.** Notwithstanding any provision of this Agreement to the contrary, in no event shall either party be liable to the other party for any special, incidental, indirect, punitive or consequential damages, whether foreseeable or not, arising out of, or in connection with, transmission interruptions or problems, or any interruption or degradation of service, including, but not limited to, damage or loss of property or equipment, loss of profits or revenue, cost of capital, cost of replacement services, or claims of customers, whether occasioned by any construction, reconstruction, relocation, repair or maintenance performed by, or failed to be performed by, the other party or any other cause whatsoever, including, without limitation, breach of contract, breach of warranty, negligence, or strict liability all claims for which damages are hereby specifically waived.

5.1 ICN agrees to repair any damages to the School facility directly caused as a result of the installation or removal of the test equipment.

**6. Indemnification.** The ICN and the School shall, only to the extent consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapters 669, indemnify and hold each other harmless from and against any and all costs, expenses, losses, claims, damages, liabilities, settlements and judgments arising directly out of the negligence or wrongful acts or omissions of any employee of the ICN and of the School, respectively, while acting within the scope of the employee's office of employment in connection with the performance of this Agreement.

**7. Contract Administration.** This Agreement may be amended in writing from time to time by mutual consent of the parties. All Amendments to this Agreement must be fully executed by both the ICN and the School.

8. Third Party Beneficiaries. There are no third party beneficiaries to this Agreement.
9. Choice of Law and Forum. The terms and provisions of this Agreement shall be in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with this Agreement shall be brought in Des Moines, Iowa, in Polk School District Court for the State of Iowa. If jurisdiction is not proper in the Polk School District Court, the action shall only be brought in the United States District Court for the Southern District of Iowa, Central Division, provided that jurisdiction is proper in that forum. This provision shall not be construed as waiving any immunity to suit or liability, which may be available to the ICN, the School, or the State of Iowa.
10. Severability of the Contract. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part of provision of this Agreement.
11. Termination Upon Mutual Agreement. The parties may terminate the Agreement upon mutual written agreement.
12. Termination - Disposition of test equipment. If this Agreement is terminated, the ICN will take possession of and remove all test equipment.
13. Assignment and Delegation. This Agreement may not be assigned, transferred, or conveyed in whole or in part without the prior written consent of the other party.
14. Integration. This document constitutes the entire agreement between the parties hereto named regarding the subject matters contained herein; and no verbal statement, representation, or promise with reference to this Agreement or any purported change in the terms of this Agreement shall be binding upon either party unless in writing and signed by authorized representatives of both parties.
15. Headings or Captions. The paragraph headings or captions used in this Agreement are for identification purposes only and do not limit or construe the contents of the paragraphs.
16. No Authority to Bind. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon another party to this Agreement.
17. Use of Third Parties. The School acknowledges that ICN may contract with third parties for the performance of any of the ICN obligations under this Agreement. ICN may enter into these contracts to aid in supporting the test equipment providing the ICN remains fully responsible for such performance.
18. Notices. Any and all notices, designations, consents, offers, acceptances or any other communication provided for herein shall be given in writing by registered or certified mail, return receipt requested, or by receipted hand deliver, by electronic mail or facsimile, by Federal Express, courier, or other similar and reliable carrier which shall be addressed to each party as set forth as follows:

If to: Iowa Communication Network  
Attn: Contracting Officer  
400 East 14<sup>th</sup> Street Grimes  
State Office Building  
Des Moines, IA 50319

If to: Linn-Mar Community School District  
Attn: Jeri Ramos  
2999 N. 10<sup>th</sup> Street  
Marion, IA 52302

Each such notice shall be deemed to have been provided at the earliest of the following: (a) at the time it is actually received; or (b) in the case of overnight hand delivery courier or services such as Federal Express with guaranteed next day delivery, within one day; or (c) in the case of registered U.S. Mail, within five (5) days, or when verified by automated receipt or electronic logs if sent by facsimile or email. From time to time, the parties may change the name and address of a party designated to receive notice. Such change of the designated person shall be in writing to the other party and as provided herein.

19. Authorization. Each party to this Agreement represents and warrants to the other that it has the right, power and authority to enter into and perform its obligations under this Agreement and that it has taken all requisite action (corporate, statutory, or otherwise) to approve execution, delivery and performance of this Agreement. This Agreement constitutes a legal, valid and binding obligation upon the parties in accordance with its terms.



20. Execution. IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Agreement and have caused their duly authorized representatives to execute this Agreement.

**LINN-MAR COMMUNITY SCHOOLDISTRICT**

**IOWA COMMUNICATIONS NETWORK**

BY: \_\_\_\_\_

BY:  \_\_\_\_\_

Name: \_\_\_\_\_

Name: Mark Johnson

Title: \_\_\_\_\_

Title: Chief Operating Officer

Date: \_\_\_\_\_

Date: 12-23-2015

# SERVICES AGREEMENT

This is an agreement for services provided by Juicebox Interactive to Linn-Mar Community School District. Juicebox is pleased to provide the services outlined in this agreement and Linn-Mar Community School District is obligated to pay Juicebox for work performed.

## Linn-Mar Community School District

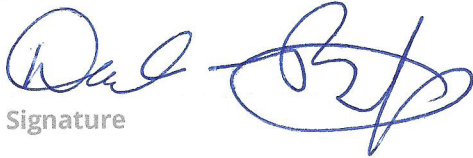
Signature

Printed Name

Title

Date

## Juicebox Interactive

  
Signature

Dale Bentlage  
Printed Name

Managing Partner  
Title

1/14/16  
Date

# WEBSITE COMPONENTS

District Website	\$18,100
School Websites	\$2,800
Additional Templates for School Websites	(5x) \$1,200
Responsive Website	\$8,000
Basic Staff Directory	\$3,300
Manual Input of Staff Directory	\$450
Google Translate Implementation	\$250
Online Form Engine	\$400
LDAP/Active Directory Synchronization	\$650
Photo Gallery	\$500-\$1000
Events System Integration	\$2,000
Digital Backpack	\$3,000
Secure Form Processing	\$500
Teacher Website System	\$9,000-\$11,000
Make Teacher Websites Responsive	\$3,800
Content Migration: Not to Exceed Cost for 1,000 Pages	\$31,000
<b>TOTAL</b>	<b>\$89,750-\$92,250</b>
Hosting - monthly cost	\$325

## TERMS

### **Documents Considered a Part of This Agreement**

*Juicebox acknowledges and will meet all requirements for this project included in the RFP issued by the district. All information included in Juicebox Interactive's proposal is considered to be a part of this agreement. If there is a conflict in the language of any of the aforementioned documents, the RFP issued by the district will supersede this agreement and Juicebox's proposal.*

### **Ownership Rights**

*You'll breathe a sigh of relief after reading this section. We believe that since you're paying us to create your website and the other creative services we are doing for you, it should be yours.*

*We will be doing design and programming work. You will be the exclusive owner of any graphic design work and naming services. You grant us the right to use images of the work for our own promotional purposes (e.g. work portfolio of our website). For the software code that powers your website, you will receive a perpetual, non-terminating right to the software code. You agree not to resell that code, give it away to any firm that competes with us and agree not to compete with us. You will have access to the source code and be able to modify or change the website as needed.*

### **Project Completion Dates**

*The district site will be ready for content migration no later than July 31, 2016. If Juicebox fails to meet these completion date, the total cost of the project will be reduced by \$3,000.*

### **Escape Hatch**

*If you're not thrilled with our work, you can terminate this agreement at any time during the design process and get a full refund. If we're past the design phase, we'll give you all of our work and you'll pay only for work that we've completed.*

### **Payment Terms**

*50% of the project is due when we start, another 25% after the design is approved and the remainder is due just before we launch the site.*

## School Finance Report December 31, 2014

50% of the School Year Complete

	Current Budget	Beginning Fund Balance(est)	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$51,750,000			\$3,831,467	\$4,492,243	\$17,582,121	34.0%		\$34,167,879		
2) Support Services(2000-2999)	\$23,266,000			\$1,935,488	\$1,728,128	\$10,663,811	45.8%		\$12,602,189		
3) Non-Instructional(3000-3999)	\$3,483,000			\$307,105	\$275,145	\$1,350,244	38.8%		\$2,132,756		
4) Other Expenditures((4000-5299)	\$25,310,943			\$914,609	\$1,600,573	\$11,093,936	34.7%	w/o transf	\$14,217,007		
Total	\$103,809,943			\$ 6,988,670	\$ 8,096,090	\$ 40,690,112	37.0%	w/o transf	\$63,119,831		
Interfund Transfers	\$14,058,094			\$ 376,261	\$ 376,261	\$ 2,315,660	16.5%		\$11,742,434		
Operating Fund-10	\$73,775,943	\$11,554,282	\$32,305,591	\$5,835,483	\$6,352,061	\$26,921,714	36.5%		46,854,229	5,383,877	16,938,159
PPEL-36	\$3,850,000	\$2,434,751	\$1,575,411	\$83,002	\$33,478	\$1,524,827	39.6%		2,325,173	50,584	2,485,335
Management-22	\$1,062,000	\$2,093,890	\$517,860	\$4	\$834	\$1,015,109	95.6%		46,891	(497,249)	1,596,641
Activity-21	\$1,400,000	\$573,221	\$744,876	\$86,213	\$88,403	\$567,786	40.6%		832,214	177,090	750,311
Nutrition-61	\$3,354,000	\$1,889,522	\$1,422,418	\$299,114	\$271,407	\$1,202,727	35.9%		2,151,273	219,690	2,109,212
SAVE-33	\$1,025,000	\$21,942,700	\$2,344,358	\$0	\$0	\$1,392,665	135.9%		(367,665)	951,693	22,894,393
Debt Service-40	\$9,360,000	\$3,477,311	\$4,350,587	\$154,597	\$515,634	\$4,563,183	48.8%		4,796,817	(212,596)	3,264,715
Other Capitol Projects-35	\$9,500,000	\$3,998,305	\$3,670,172	\$514,777	\$821,518	\$3,347,050	35.2%		6,152,950	323,122	4,321,427
PERL-24	\$433,000	\$417,428	\$123,596	\$2,638	\$4,678	\$89,282	20.6%		343,718	34,315	451,743
Aquatic Center-65	\$50,000	\$6,691	\$87,889	\$12,130	\$8,077	\$65,059	130.1%		(15,059)	22,831	29,522
Student Store-68		\$0	\$5,303	\$711	\$0	\$711				4,592	4,592
Total	\$103,809,943	\$48,388,101	\$47,148,061	\$6,988,670	\$8,096,090	\$40,690,112	39.2%		63,119,831	6,457,949	54,846,050
Interfund Transfers	\$14,058,094		\$2,315,660	\$376,261	\$376,261	\$2,315,660	0.0%		11,742,434		

## Linn-Mar Community School District

### Cash Balances

Fiscal Year: 2014-2015

Date Range: 12/01/2014 - 12/30/2014

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	17,522,617.96	4,599,687.58	5,759,322.40	16,362,983.14
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	0.00	2,373.20	(2,373.20)
21.0002.0000.000.0000.101000	CASH IN BANK	753,758.66	200,164.08	209,213.78	744,708.96
22.0006.0000.000.0000.101000	CASH IN BANK	1,595,000.17	1,428.97	4.40	1,596,424.74
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	0.00	2,827.59	(2,827.59)
24.0003.0000.000.0000.101000	CASH IN BANK	453,936.35	556.90	0.00	454,493.25
33.0000.0000.000.0000.111008	REV BOND RESERVE INVESTMENT	321,500.00	0.00	0.00	321,500.00
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	0.00	0.00	1,885,000.00
33.0000.0000.000.0000.111011	1.555 RESERVE CD	694,000.00	0.00	0.00	694,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	0.00	0.00	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	0.00	0.00	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	110,451.17	511,244.07	0.00	621,695.24
35.0003.0000.000.0000.101000	CASH IN BANK	4,814,424.55	0.00	514,777.28	4,299,647.27
36.0003.0000.000.0000.101000	CASH IN BANK	2,490,782.43	26,759.13	103,287.46	2,414,254.10
40.0003.0000.000.0000.101000	CASH IN BANK	3,036,537.82	5,941.96	154,597.08	2,887,882.70
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	0.00	148,581.66	(148,581.66)
61.0004.0000.000.0000.101000	CASH IN BANK	1,485,316.31	202,106.49	150,995.16	1,536,427.64
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	0.00	4,368.06	(4,368.06)
65.0002.0000.000.0000.101000	CASH IN BANK	16,749.13	24,910.50	7,937.10	33,722.53
68.0002.0000.000.0000.101000	CASH IN BANK	5,302.60	0.00	710.53	4,592.07
		<u>37,096,461.07</u>	<u>5,572,799.68</u>	<u>7,058,995.70</u>	<u>35,610,265.05</u>
End of Report					



## School Finance Report December 31, 2015

50% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$51,825,000			\$4,424,178	\$4,651,866	\$19,404,498	37.4%		\$32,420,502		
2) Support Services(2000-2999)	\$26,019,000			\$1,890,853	\$2,096,058	\$10,800,917	41.5%		\$15,218,083		
3) Non-Instructional(3000-3999)	\$4,081,000			\$301,462	\$311,919	\$1,300,325	31.9%		\$2,780,675		
4) Other Expenditures((4000-5299)	\$35,916,786			\$2,283,882	\$2,599,080	\$26,934,475	38.9%	w/o transf	\$8,982,311		
<b>Total</b>	<b>\$117,841,786</b>			<b>\$ 8,900,374</b>	<b>\$ 9,658,923</b>	<b>\$ 58,440,216</b>	<b>38.6%</b>	w/o transf	<b>\$59,401,570</b>		
Interfund Transfers	\$26,200,952			\$ 493,603	\$ 493,603	\$ 12,961,616	49.5%		\$13,239,336		
Operating Fund-10	\$76,416,786	\$10,405,877	\$30,430,270	\$6,047,759	\$6,623,514	\$26,789,407	35.1%		49,627,379	3,640,863	14,046,740
PPEL-36	\$3,725,000	\$3,733,684	\$1,689,128	\$108,997	\$66,317	\$1,671,774	44.9%		2,053,226	17,354	3,751,038
Management-22	\$1,242,000	\$2,182,209	\$551,299	\$4,102	\$807	\$1,227,925	98.9%		14,075	(676,626)	1,505,583
Activity-21	\$1,400,000	\$647,290	\$839,483	\$220,457	\$84,477	\$796,923	56.9%		603,077	42,560	689,851
Nutrition-61	\$3,965,000	\$1,114,878	\$1,386,663	\$287,947	\$300,534	\$1,219,470	30.8%		2,745,530	167,194	1,282,071
SAVE-33	\$1,100,000	\$7,074,306	\$12,575,911	\$495,867	\$493,603	\$13,663,762	1242.2%		(12,563,762)	(1,087,851)	5,986,455
Debt Service-40	\$9,300,000	\$3,017,710	\$4,941,694	\$225,649	\$513,434	\$4,043,491	43.5%		5,256,509	898,202	3,915,912
Other Capitol Projects-35	\$20,000,000	\$1,152,258	\$10,004,640	\$1,477,791	\$1,555,767	\$8,547,875	42.7%		11,452,125	1,456,764	2,609,022
PERL-24	\$543,000	\$516,196	\$128,644	\$15,575	\$3,791	\$374,216	68.9%		168,784	(245,573)	270,623
Aquatic Center-65	\$140,000	\$78,258	\$88,940	\$13,830	\$16,170	\$98,978	70.7%		41,022	(10,038)	68,221
Student Store-68	\$10,000	\$2,202	\$8,938	\$2,401	\$510	\$6,393	63.9%		3,607	2,544	4,746
<b>Total</b>	<b>\$117,841,786</b>	<b>\$29,924,868</b>	<b>\$62,645,610</b>	<b>\$8,900,374</b>	<b>\$9,658,923</b>	<b>\$58,440,216</b>	<b>49.6%</b>		<b>59,401,570</b>	<b>4,205,394</b>	<b>34,130,262</b>
Interfund Transfers	\$26,200,952		\$12,961,616	\$493,603	\$493,603	\$12,961,616	0.0%		13,239,336		

## Linn-Mar Community School District

### Cash Balances

Fiscal Year: 2015-2016

Date Range: 12/01/2015 - 12/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	15,540,954.45	5,954,459.03	6,561,521.96	14,933,891.52
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,811.26	3,811.26	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	800,641.70	258,193.15	369,262.05	689,572.80
22.0006.0000.000.0000.101000	CASH IN BANK	1,485,259.69	24,425.07	4,102.14	1,505,582.62
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,321.95	3,321.95	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	280,182.03	6,016.23	15,574.52	270,623.74
33.0000.0000.000.0000.111008	REV BOND RESERVE INVESTMENT	321,500.00	0.00	0.00	321,500.00
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	0.00	0.00	1,885,000.00
33.0000.0000.000.0000.111011	1.555 RESERVE CD	694,000.00	0.00	0.00	694,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	0.00	0.00	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	0.00	0.00	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	1,078,197.79	567,046.44	495,866.51	1,149,377.72
35.0003.0000.000.0000.101000	CASH IN BANK	4,086,335.75	477.90	1,477,791.43	2,609,022.22
36.0003.0000.000.0000.101000	CASH IN BANK	3,780,306.83	79,728.14	108,996.70	3,751,038.27
40.0003.0000.000.0000.101000	CASH IN BANK	3,552,985.16	588,575.73	225,648.75	3,915,912.14
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	173,983.82	173,983.82	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	1,520,059.90	505,398.47	400,474.40	1,624,983.97
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	7,490.13	7,490.13	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	63,164.72	22,656.75	13,829.66	71,991.81
68.0002.0000.000.0000.101000	CASH IN BANK	5,783.19	1,363.75	2,400.83	4,746.11
		37,005,455.13	8,196,947.82	9,864,076.11	35,338,326.84
End of Report					