



**Linn-Mar Community School District Board of Education
Work Session Minutes
January 23, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 5:00 PM. Roll was taken. Present: Isenberg, Nelson, Patterson, Weaver, and Green. Absent: AbouAssaly and Gadelha.

200: Adoption of Agenda *Motion 127-01-23*

Motion Patterson, second Nelson to approve the agenda. Voice vote. All ayes.

300: Work Session

301: State of District Address

Superintendent Shepherd gave his annual State of the District address. The theme of the address was Vision to Action. Dr. Shepherd highlighted many accomplishments for the year to date and talked about plans for the remainder of 2016-17. The address was recorded and posted on the district website.

302: Board Learning

Director Green led the Board through a Board Operations Manual that had been used previously in the district for board guidance. The Board then went through the document and suggested changes. Dr. Shepherd will take the suggestions and bring back an edited version for the Board to review in February. The manual may then be turned over to the Policy Committee for final edits before board approval in March or April. The manual will be used in the future to share with potential school board candidates as well as serve as a resource for future boards.

400: Adjournment *Motion 128-01-23*

Motion Green, second Patterson to adjourn at 6:35 PM. Voice vote. All ayes.

Tim Isenberg, Board President

Angie Morrison, Board Secretary



**Linn-Mar Community School District Board Meeting
Regular Session Minutes
January 23, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 7:00 PM. Roll was taken. Present: Isenberg, Nelson, Patterson, and Weaver. Absent: AbouAssaly and Gadelha.

200: Adoption of the Agenda *Motion 129-01-23*

Motion Patterson, second Nelson to approve the agenda as modified. Motion carried.

300: Recognitions/Proclamations

400: Audience Communications

500: Resolutions/Opening of Bids/Public Hearings

600: Informational Reports

601: Marion City Council (Jan 12th):

Isenberg reported that there were no items related to Linn-Mar.

602: Board Visit to Success Center (Jan 18th):

The Board shared highlights from the visit. They talked about potential avenues for getting more businesses involved with the program.

603: Finance/Audit Committee (Jan 19th):

Highlights of the meeting included discussion on the 2017-18 budget and updates on future projects.

604: Board Book

Exhibits 604.1 and 604.2

Shepherd shared highlights from the report. He recapped the Facility Committee meeting from January 18th. This group will meet again on February 8th. It was the consensus of the Board that the bond vote be pushed back to September to allow ample time to gather information, including a demographic study. Ramos gave a report on the BrightBytes survey and Anderson reviewed some financial information and the certified budget process.

605: Iowa School Report Card

Bigard presented the Iowa School Report Card to the Board. He demonstrated how to look up data on the website. The link to the website is:

<http://reports.educateiowa.gov/schoolreportcard>.

700: Unfinished Business

800: New Business

801: Resolution Authorizing Sale of Bonds ***Motion 130-01-23*** *Exhibit 801.1*
Motion by Patterson, second by Weaver to approve the resolution fixing the date of sale of approximately \$16,090,000 General Obligation School Refunding Bonds, Series 2017, approving electronic bidding, and approving the official statement and its distribution. All ayes. Motion carried. It is anticipated that the district will save at least \$1M in interest rates with this refunding.

802: Early Separation Requests ***Motion 131-01-23*** *Exhibit 802.1*
Motion Nelson, second Weaver to approve the 14 early separation packages for 2017-18 as presented. Voice vote. All ayes. Motion carried.

2017/2018 Early Separation Final

Name	DAC	Letter	Rescind	Position Type	Description
Thomas, Mary Buxton	Excelsior Middle School	1		Teacher	Teacher- Computer
Fraday, Kim Marie	Bowman Woods Elementary	2		Teacher	Teacher- General Reading
Ponto, Keith J	Bowman Woods Elementary	3		Teacher	Teacher- 4th grade
Wilson, Susan Lenz	Wilkins Elementary	4		Teacher	Teacher- 2nd grade
Alexander, Sherry L	Excelsior Middle School	5		Teacher	Teacher- 8th LA
Dunning, David W	Excelsior Middle School	6		Teacher	Teacher- Special Ed LV3 BD
Yerke, Barbara C	Excelsior Middle School	7		Teacher	Teacher- 7th Reading
Maronn, Beverly Ann	Oak Ridge Middle School	8		Teacher	Teacher- 7th Science
Boonstra, Patricia Ann	Oak Ridge Middle School	9		Teacher	Teacher- Special Ed LV1
Anderson, Robert James	High School	10		Teacher	Teacher- Music
Perry, Linda Washburn	Linn Grove Elementary	11		Teacher	Teacher- Kindergarten
Wampler, Stephen Kent	High School	12		Teacher	Teacher- Special Ed LV1
Kaalberg, Mary E	High School	13		Teacher	Teacher- Foreign Lang
Cook, Colette M	High School	14		Teacher	Teacher- Industrial Technology

900: Consent Agenda

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Sheka, Elizabeth	From HS LA Teacher to Iowa BIG Teacher	1/16/17	Same

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Anderson, Tara	LG: School Counselor Secretary	1/18/17	LMSEAA IV, Step 9
Johnson, Meredith	NE: Part-time General Ed Assistant	1/12/17	LMSEAA II, Step 10
Lysne, Angela	HS: Building Secretary I (9/10)	1/26/17	LMSEAA IV, Step 10
Neuhaus, Allison	NE: Part-time Student Support Associate	1/9/17	LMSEAA II, Step 6
Sedlacek, Hailey	WF: Part-time Student Support Associate	1/17/17	LMSEAA II, Step 6
Wheatley, Andrea	NE: From Part-time SSA to Full-time Gen Ed Asst	1/12/17	LMSEAA I, Step 10

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Reed, Brianna	HS: Student Support Associate	1/31/17	Personal

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Anderson, Clark	HS: Assistant Boys' Soccer Coach	1/31/17	Schedule H, Category D \$3,195
Fruth, Robert	HS: Volunteer Softball Coach	1/20/17	Volunteer

902: Approval of Minutes from January 9th

Exhibit 902.1

903: Approval of Bills

Exhibit 903.1

904: Approval of Contracts

Exhibits 904.1-3

1. Merchant processing application with Elavon/US Bank to participate in the University of Iowa cooperative contract for the district and theROARstore.
2. Rental service agreements with City Laundering Company for district laundry needs.
3. Farm lease for rental of Linn-Mar land (2618 Old Center Rd, Alburnett) to John and Janet Airy for one year commencing on March 1, 2017, and ending on February 28, 2018, for an annual cash rent of \$20,342.
4. Interagency agreement for special education instructional services with Cedar Rapids CSD (1), Des Moines Independent SD (1), and Muscatine CSD (1). (*For student confidentiality, no exhibits provided.*)

905: Informational Items

Exhibits 905.1-2

1. Financial Report and Cash Balances as of December 31, 2015.
2. Financial Report and Cash Balances as of December 31, 2016.

906: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment/furnishings on the [Linn-Mar website>Quick Links>GovDeals](#) *No items for sale at this time.*

907: Items Removed from the Consent Agenda for Separate Action

908: Approval of the Consent Agenda ***Motion 132-01-23***

Motion Patterson, second Nelson to approve the consent agenda as presented. Voice vote. All ayes. Motion carried.

1000: Communications, Announcements, and Transmittals

1001: Board Communications

Green will be attending the IASB on the Hill day January 24th. Nelson thanked everyone that assisted with the successful High School open house on January 22nd. Weaver congratulated the swim team on the conference win and mentioned the student achievements that were in the Board Book. Isenberg stated that it appears the legislature will be making changes to collective bargaining. Upcoming calendar items were also reviewed.

1002: Calendar

Date	Time	Event	Location
January 24 th	8:00 AM	IASB Day on the Hill	Des Moines (<i>Embassy Suites 101 E Locust</i>)
January 26 th	5:30 PM	Marion City Council (George)	City Hall
January 27 th	7:30 AM	Board Visit	Linn Grove Elementary
January 30 th	7:30 AM	High School Ribbon Cutting	Pride Rock Commons (Door 3)
Date	Time	Event	Location
February 1 st	4:00 PM	Equity Advisory	LRC Room 5
February 6 th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
February 7 th	6:30 PM	IASB Advocacy Workshop	Lisbon CSD (<i>235 W School Street</i>)
February 9 th	1:00 PM	Policy Committee	Superintendent's Conference Room
February 9 th	5:30 PM	Marion City Council (Rene)	City Hall
February 10 th	7:30 AM	Board Visit	Westfield Elementary
February 11 th	8:30 AM	Coffee Conversation (Tina/George)	Oak Ridge Middle School
February 15 th	11:00 AM	UEN Day at the Capitol	Des Moines (Wallace Bldg Auditorium)
February 16 th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
February 16 th	4:00 PM	Health & Human Development	Boardroom
February 20 th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
February 21 st	5:30 PM	Technology Committee	Boardroom
February 22 nd	7:30 AM	Board Visit	Compass
February 23 rd	5:30 PM	Marion City Council (Tina)	City Hall
February 24 th	7:00 AM	Board Visit	Wilkins Elementary

1003: Committees/Advisories

Committees/Advisories	Board/Administrative Participants
Finance/Audit Committee	Anderson, Shepherd, Morrison, Abouassaly, Green, Weaver
Policy Committee	Shepherd, Morrison, Gadelha, Nelson, Patterson
Technology Committee	Ramos, Isenberg
Career & Technical Education	Bisgard, Nelson
Equity Advisory	Bisgard, Christian, Ramos, Patterson
School Improvement Advisory	Bisgard, Gadelha
Health & Human Development	Breitfelder, AbouAssaly
Special Education Advisory	Breitfelder, Nelson

1100: Adjournment *Motion 133-01-23*

Motion Green, second Nelson to adjourn at 7:50 PM. Voice vote. All ayes. Motion carried.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

Minutes submitted by Angie Morrison.