

Please complete the following as fully as possible. If you need assistance, contact the district's Level I investigators as listed on page 2. *Please print all information.*

**Student's Name and Address:**\_\_\_\_\_

**Student's Telephone Number:** \_\_\_\_\_

**Student's School:** \_\_\_\_\_

**Name and place of employment of school employee accused of injuring/abusing the student:**\_\_\_\_\_

**Allegation is of:** \_\_\_\_\_Physical Abuse \_\_\_\_\_Sexual Abuse\*\*

*\*\*Parents of children who are in pre-kindergarten through sixth grade and whose children are the alleged victims of or witness to sexual abuse have the right to see and hear any interviews of their children in the investigation. Please indicate "yes" if the parent/guardian wishes to exercise this right:*

\_\_\_\_\_Yes      \_\_\_\_\_No      Telephone Number: \_\_\_\_\_

**Please describe what happened (Include date, time, and where the incident took place, if known. If physical abuse is alleged, also state the nature of the student's injury. Attach an additional sheet if needed.):**

[illegible]

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**Were there any witnesses to the incident or are there students or persons who may have information about this incident?**      \_\_\_\_ Yes      \_\_\_\_ No

**If yes, please list by name (if known) or classification:**

*(Example: Third grade class, fourth period geometry class, etc.)*

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**Complainant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Complainant's Relationship to Student:** \_\_\_\_\_

**Please return this completed and signed form to the Level I investigators:**

- Karla Christian, Chief Officer of Human Resources, Equity Coordinator, Title IX Coordinator, and Affirmative Action Coordinator
  - 319-447-3036 / kchristian@Linnmar.k12.ia.us
- Nathan Wear, Associate Superintendent and Equity Coordinator
  - 319-447-3028 / nathan.wear@Linnmar.k12.ia.us
- Leisa Breittfelder, Executive Director of Student Services and 504 Compliance Coordinator
  - 319-447-3003 / lbreittfelder@Linnmar.k12.ia.us

Address: 2999 N 10<sup>th</sup> Street, Marion, IA 52302  
Fax: 319-377-9252