



Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

## **Linn-Mar Community School District Board Meeting Work Session Minutes November 9, 2015**

### **100: CALL TO ORDER AND DETERMINATION OF A QUORUM**

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Hutcheson, Weaver, AbouAssaly, Nelson, and Gadelha. Administration present: Bisgard, Breitfelder, Anderson, K. Christian, Ramos, and Schumacher. Absent: Ironside.

### **200: ADOPTION OF THE AGENDA    *Motion 73-11-09***

Motion by Patterson to approve the agenda as presented. Second by Hutcheson. Voice vote. Motion unanimously approved.

### **300: REPORTS/DISCUSSION**

#### **301: Preschool Advisory Recommendation**

*Exhibit 301.1*

Leisa Breitfelder, Executive Director of Student Services, presented the Preschool Advisory's recommendation on a centralized versus neighborhood Preschool/Early Childhood center. The Advisory recommended a center-based preschool program only if the building is designed for preschool age students and that State guidelines and best practice recommendations be considered before moving forward.

Breitfelder reported there are several constraint variables required by Iowa Quality Preschool Programming Standards (IQPPS) and Iowa Administrative Code 281.16. If the center is not in a Linn-Mar owned building or on Linn-Mar property, DHS requirements would be enforced. The Advisory provided a list of needs and resources for the Board to consider when making their decision including space needs, staffing needs, etc. The Advisory also recommended the Board review the constraint variables at least every five years. A center-based program would serve a higher percentage of students.

The Board shared the following initial thoughts/concerns on the Advisory's proposal:

- Families rely heavily on neighborhood-based centers for transportation issues.
- Size is concern; ensure center is not filled to capacity at initial opening.
- Will moving forward impact the already-approved renovations to EX/WF/OR?
- Concern about cost...what is being deferred because this would open up more classrooms? What costs will be incurred? Look at projections 5-7 years out for financing issues. Don't postpone too long that it coincides with other building needs.
- Get information out to the community to gather concerns.
- Share process/plan so no one is caught unaware.
- Keep community preschool providers in conversation to continue strong relationships in working together to serve the students and community.

- Does the Board want to continue to be a preschool provider? In long-term, if resources are not available; will District continue to offer preschool/early childhood program? Preschool is required to be provided for students ages 3-5 years on IEPs. District curriculum aligns with preschool curriculum; as does Hand in Hand and Rockwell.
- What is currently being considered at the State level on preschool/early childhood legislation?
- What is the strategy for taking the conversation to the public for feedback?
- What happens to the District program if an outside source builds a state of the art facility in the area?

Next steps: gather feedback, consolidate constraint variables, and then bring back to Board for additional feedback and decision.

### 302: Ten-Year Strategic Planning

*Exhibit 302.1*

Superintendent Shepherd shared the following three topics of focus that came to the forefront during his District listening/conversation tour. These topics need to be considered further as part of the conversation on ten-year strategic planning:

1. Technology as a learning tool: don't just talk about devices in kids hands, or consider technology as a teacher's instructional tool, but what are students doing to learn with technology now and in the future? What is being done now and what needs to be done in the classroom?
2. Facility planning: driven by discussion on building enrollment, space needs, preschool/early childhood, high school renovation, and potential restructuring of buildings. One example shared several times is: centralized preschool, K-4<sup>th</sup> grade elementary buildings, 5<sup>th</sup>-7<sup>th</sup> grade middle schools, build one 8<sup>th</sup>-9<sup>th</sup> grade building, and 10<sup>th</sup>-12<sup>th</sup> at high school.
3. Student learning: need to focus on building learning pathways for the students (mentorships, internships, etc.) with universal themes across the pathways, roadsides/gateways to measure where students are and how they are doing, and bridges to crossover to other pathways if their interests/goals change.

Next steps: Shepherd proposed to move forward with a deeper conversation and timeline on strategic planning for the District using a variety of resources available and mentioned Thoughtexchange. Thoughtexchange is an online platform that allows comments to be assessed by various people/groups and reflects what interests are and what needs to be improved and focused on. Provides ownership to the process. The Board agreed this is an important conversation and suggested Dr. Shepherd move forward.

Timeline:

- Nov/Dec: hire strategic planning partner
- Dec/Jan: Identify targets, goals/timelines, set committees, recruit, and communicate
- Jan-April: Establish three advisory groups to help orient a pathway to the future around the following focus areas:
  1. What should preschool through high school look like?
  2. The use of technology as a learning tool.
  3. Facility planning for the future.
- Present a recommendation to the Board by the end of the school year.

### 303: Volunteer Program/America Reads

Karla Terry, Coordinator of Community Relations, shared the following highlights on the Volunteer Program and America Reads:

- Volunteer program focuses on: volunteerism, community outreach, parent events, and school community events. Currently have 11 site managers that manage up to 100+ volunteers with 8,700 volunteer hours logged to date for the 2015-16 school year.
- Currently have 1,400+ active volunteers who have completed orientation, a one-on-one interview, all required paperwork, and an online, background screening at the national and state levels. Had 1,500+ active volunteers at the end of the 2014-15 school year.
- Parent University is parent-learning event hosted by Karla Terry; which is offered up to three times a year. The first Parent University this year focused on school safety. The next Parent University is November 12<sup>th</sup> at 6:30 PM and will focus on the District's anti-bullying program, Olweus, and the PBIS initiative.
- America Reads was hosted on October 22<sup>nd</sup> with 14 event coordinators and 535 guest readers.

#### 304: High School Course of Studies

*Exhibit 304.1*

Jeff Frost, Director of High School Teaching & Learning, reviewed the process of developing the High School Course of Studies. Frost shared that the purpose of the Program of Studies is to list the course descriptions and prerequisites for the 162+ courses offered, used for departmental course sequencing and maps, share pertinent information about the High School, and is the document used by students, parents, counselors, and administration for class registration.

Process of developing the High School Course of Studies has changed over the years and always felt a little rushed due to starting in September when the school year is kicking off after the summer break. A new timeline and process is being put into place wherein the current process would be tweaked to allow more time to focus on the consideration of new courses, impact on student achievement/career goals, financial considerations, impact on FTE/scheduling, departmental concerns/needs, course enrollment information, etc.

#### **400: ADJOURNMENT    Motion 74-11-09**

Motion by Patterson to adjourn the meeting at 6:35 PM. Second by AbouAssaly. Voice vote. Motion unanimously approved.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

*Respectfully submitted by:  
Gayla Burgess, Admin Asst to the Superintendent  
11/9/15*



Inspire Learning. Unlock Potential. **Empower Achievement.**

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

## **Linn-Mar Community School District Board Meeting Regular Session Minutes November 9, 2015**

### **100: CALL TO ORDER AND DETERMINATION OF A QUORUM**

The Linn-Mar Community School District Board of Education regular session was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Hutcheson, Weaver, AbouAssaly, Nelson, and Gadelha. Administration present: Bisgard, Breitfelder, Anderson, K. Christian, Ramos, and Schumacher. Absent: Ironside.

### **200: REVISION AND/OR ADOPTION OF THE AGENDA *Motion 75-11-09***

Motion by Patterson to approve the agenda as presented. Second by Hutcheson. Voice vote. Motion unanimously approved.

### **300: Audience Communications**

Kelly Ungs (Marion, IA) shared his concerns about the change in procedure regarding the District offering athletic cooperative agreements with other districts allowing their student athletes to join Linn-Mar athletics if their residing districts don't certain programs. Because the Board did not renew the athletic cooperative agreement for boys swimming, a Marion Home School student was bumped his senior year to swimming with the Cedar Rapids Community School District. The student is now establishing residency with a Linn-Mar family so he can participate; but has to sit out for 90 days; which is the remainder of the swimming season. Ungs requested the Board reconsider their decision to no longer approve athletic cooperative agreements.

### **400: RESOLUTIONS/OPENING OF BIDS/PUBLIC HEARINGS**

### **500: RECOGNITIONS/PROCLAMATIONS**

### **600: BOARD ANNOUNCEMENTS AND REPORTS**

#### **601: Equity Advisory**

Patterson reported that at the November 4<sup>th</sup> Equity Advisory the discussion focused on the purpose of the Advisory, their goals, and what to focus on to attain their goals.

### 602: Marion City Council

Nelson reported that at the November 5<sup>th</sup> Marion City Council meeting the discussion involved the topics of downtown parking, resurfacing of Lucore Road, and that the Marion Library will be hosting a viewing of their proposed renovation at 5:15 PM on Wednesday, November 11<sup>th</sup>.

### 603: School Board Visit

The Board reported that at their November 6<sup>th</sup> visit to the High School they were impressed by the changes and positivity of the staff regarding the renovations along with the discussion on the process in place for student suspensions as well as aiding students with special needs.

## **700: INFORMATIONAL REPORTS**

### 701: District Athletics

*Exhibit 701.1*

Scott Mahmens, Athletic Director/Associate Principal, and Tonya Moe, Associate Athletic Director shared the following information on District athletics:

- Over the last 5 years, 52 teams have qualified for State, 29 conference championships, 5 State team champions, 34 State individual champions/relays, and 35 individuals named 1<sup>st</sup> Team All-State.
- Over 50% of our students are involved in athletics each year
- Currently have 100 alumni playing collegiate athletics
- District is privileged to have new or updated Stadium, Baseball/Softball Complex, Aquatic Center, High School gym, High School auxiliary gym hoops and bleacher
- The Wrestling room and Weight Room/Fitness Room are scheduled for updates
- Needs/concerns of the athletic program are: tennis courts, High School locker rooms, practice spaces, Oak Ridge needs a track, security cameras/lights at Baseball/Softball Complex along with the distance of the outfield fence, and the need to use advertising space to generate money for program support
- The following students are signing Letters of Intent: Jordan Bohannon (UofI Basketball), Amber Decker (UofI Track & Field), AJ Geers (Univ of Pennsylvania Wrestling), Stephanie Jenks (Univ of California Berkley Track & Field), Amanda Ollinger (UofI Basketball), and Jared Printy (Western Michigan Basketball)
- Refer to Exhibit 701.1 for a full list of 2015-16 fall sports athletic achievements

### 702: 2015-16 Certified Enrollment Report

*Exhibit 702.1*

Shannon Bisgard, Associate Superintendent, reported that the certified enrollment for 2015-16 is 7,197.94; which is an increase of 52.7 students from last year. The certified enrollment count for the current year is what our funding will be determined on for the 2016-17 school year.

### 703: Superintendent's Report

Associate Superintendent Shannon Bisgard reported that the Calendar Committee has met and formulated two calendar options for the 2016-17 school year. They are currently gathering feedback from around the District. The main difference between the calendars is when spring break will fall; in the middle of March (which breaks up third quarter) or the end of March after third quarter ends. The Committee will meet again after gathering feedback before presenting their recommendation to the Board.

Superintendent Shepherd reported that he is still receiving positive feedback on publicizing the Board meetings the Friday before they occur as well as posting a summary the Tuesday afterwards. Shepherd received the agreement of the Board to move forward with forming a

strategic planning advisory to prepare a timeline of action. An Administrative Report will replace the Superintendent's Report beginning at the December 14<sup>th</sup> Board meeting.

## **800: UNFINISHED BUSINESS**

### **900: NEW BUSINESS**

#### **901: SBRC Application**      **Motion 76-11-09**      *Exhibit 901.1*

Motion by Patterson for the Board to approve the SBRC application authorizing the request to fund modified allowable growth for increasing enrollment (\$339,757.00), open enrollment out (\$551,296.00), and LEP instruction beyond five years (\$14,183.00) for a total request of \$905,236.00. Second by Hutcheson. Anderson clarified this is a required agenda item. Voice vote. Motion unanimously approved.

#### **902: PPEL Note Financing Package and Term Sheet**      **Motion 77-11-09**      *Exhibit 902.1*

Motion by Patterson for the Board to approve the distribution of the \$10 million General Obligation School Capital Loan Notes, Series 2016 (PPEL) Financing Package and Term Sheet to prospective bidders. Such financing package is related to Phase II of the High School Renovation Project. Second by Hutcheson. Anderson clarified the Board previously approved financing the High School renovation with SAVE and PPEL. This motion allows the District to move forward with a private PPEL placement so bid sheets/packets can be distributed. Voice vote. Motion unanimously approved.

#### **903: Fundraising Requests**      **Motion 78-11-09**      *Exhibit 903.1*

Motion by Patterson for the Board to approve the fundraising requests as presented in Exhibit 903.1. Second by Nelson. Clarification shared that all required paperwork has been submitted by the requesters. Voice vote. Motion unanimously approved.

#### **904: Open Enrollment Requests**      **Motion 79-11-09**

Motion by Hutcheson for the Board to approve the open enrollment requests as presented. Second by Patterson. Voice vote. Motion unanimously approved.

#### *Denied Out*

Name	Grade	Receiving District	Reason
Dighton, Taylor	10 <sup>th</sup>	Cedar Rapids CSD	Late OE, No good cause

#### *Approved Out*

Name	Grade	Receiving District	Reason
Uptain, Noah	8 <sup>th</sup>	Marion Independent	Good Cause

#### *Approved In*

Name	Grade	Resident District	Reason
Eaton, Drake	5 <sup>th</sup>	Marion Independent	Good Cause
Eaton, Emilie	2 <sup>nd</sup>	Marion Independent	Good Cause
Eaton, Marshal	9 <sup>th</sup>	Marion Independent	Good Cause

## **1000: CONSENT AGENDA**

### **1001: Personnel**

*Certified Staff: Resignation*

Name	Assignment	Dept Action	Reason
Bentley, Casey	EX: 6 <sup>th</sup> Grade Teacher	1/13/2016	Relocation
Norfolk, Sandra	EX: Media Specialist	6/1/2016	Retirement
Oldfield, Joy	HS: Media Specialist	1/15/2016	Retirement

*Classified Staff: Assignment/Reassignment/Transfer*

Name	Assignment	Dept Action	Salary Placement
Berner, Courtney	NE: Paraprofessional	10/27/15	LMSEAA V; Step 6
Culver, Kelsey	Four Oaks: Student Support Associate	10/26/15	LMSEAA II, Step 6
Iverson, Rachel	NE: Part-time Student Support Associate	11/2/2015	LMSEAA II, Step 10
Lanham, Jessica	District: ELL Paraprofessional	11/2/2015	LMSEAA V, Step 6
McAllister, Karla	EH: Part-time Student Support Associate	11/16/2015	LMSEAA II, Step 6
McCloy, Jenny	EH: Student Support Associate	11/5/2015	LMSEAA II, Step 10
Petersen, Jody	AC: Aquatic Instructor and Academic Aquatic Instructor	11/4/2015	\$12.00/hour \$15.00/hour

*Classified Staff: Resignation*

Name	Assignment	Dept Action	Reason
Botsford, Josiah	HS: Student Support Associate	11/17/15	Other Employment
Ciha, Nikki	HS: Student Support Associate	11/13/15	Other Employment

*Extra-Curricular: Assignment/Reassignment/Transfer*

Name	Assignment	Dept Action	Salary Placement
Cushman, Rick	HS: Assistant Girls Soccer Coach	11/3/15	Schedule H Category D
Power, Kat	HS: Clubs/Activities – Diversity Club Sponsor (Spectrum)	10/30/15	Schedule H Category G
Ryan, Mady	HS: 9/10 Assistant Softball Coach	11/5/15	Schedule H Category D

*Extra-Curricular: Resignation*

Name	Assignment	Dept Action	Reason
Heffner, Kaleb	HS: Heat 9 <sup>th</sup> Grade Basketball Coach	10/30/15	Other Employment

1002: Approval of Minutes from October 20, 2015*Exhibit 1002.1*1003: Approval of Minutes from October 26, 2015*Exhibit 1003.1*1004: Approval of Bills*Exhibit 1004.1*1005: Approval of Contracts*Exhibits 1005.1-5*

1. Commercial licensing agreement with Steven Fairchild; Shankopotamus Global.
2. Non-Commercial licensing agreement with Westfield PTO.
3. Interagency agreements for Special Education instructional program with Cedar Rapids Community School District for 20 students. *(For student confidentiality, no exhibits provided.)*
4. Interagency agreement for Special Education instructional program with College Community School District for one student. *(For student confidentiality, no exhibit provided.)*
5. Cash Rent Farm Lease with RJ Carlson for 15 acres east of Highway 13 beginning March 1, 2016 to February 28, 2017 at \$271 per acre for a total fee of \$4,065.00.

1006: Overnight Fieldtrip Request*Exhibit 1006.1*

Request submitted by Jennifer Hammes, Varsity Poms Coach, to travel to Orlando, Florida for Nationals December 28<sup>th</sup>, 2015, through January 3<sup>rd</sup>, 2016.

### 1007: Board Information

### 1008: Items Removed from the Consent Agenda for Separate Action

### 1009: Approval of the Consent Agenda ***Motion 80-11-09***

Motion by Patterson for the Board to approve the Consent Agenda as presented. Second by AbouAssaly. Voice vote. Motion unanimously approved.

## **1100: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS**

### 1101: Communications

- Reminder of the IASB annual conference November 18-19
- Gadelha and Nelson will attend the NSBA annual conference this year and AbouAssaly, Weaver, and Hutcheson will attend during the 2016-17 school year.

### 1102: Calendar

Date	Time	Event	Location
November 11 <sup>th</sup>	4:00 PM	School Improvement Advisory (SIAC)	LRC Conference Room 5
November 11 <sup>th</sup>	4:30 PM	Special Education Committee	LRC Boardroom
November 12 <sup>th</sup>	9:00 AM	ERMA Advisory	Rick Ironside's Office
<i>November 16-20<sup>th</sup></i>		<i>American Education Week</i>	
November 17 <sup>th</sup>	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
November 19 <sup>th</sup>	5:30 PM	Marion City Council ( <i>Patterson</i> )	City Hall
November 23 <sup>rd</sup>	5:00 PM	Board Meeting: Work Session	LRC Boardroom
	7:00 PM	Board Meeting: Regular Session	
Date	Time	Event	Location
December 3 <sup>rd</sup>	5:30 PM	Marion City Council ( <i>Gadelha</i> )	City Hall
December 4 <sup>th</sup>	7:30 AM	Board Visit: Bowman Woods	Bowman Woods
December 8 <sup>th</sup>	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
December 8 <sup>th</sup>	5:30 PM	Technology Committee	LRC Boardroom
December 9 <sup>th</sup>	7:00 AM	Executive Committee	Superintendent's Office
December 9 <sup>th</sup>	5:00 PM	Career & Technical Education	LRC Boardroom
December 10 <sup>th</sup>	9:00 AM	ERMA Advisory	Rick Ironside's Office
December 14 <sup>th</sup>	5:00 PM	Board Meeting: Work Session	LRC Boardroom
	7:00 PM	Board Meeting: Regular Session	
December 16 <sup>th</sup>	7:30 AM	Board Visit: Oak Ridge	Oak Ridge Middle School
December 17 <sup>th</sup>	5:30 PM	Marion City Council	City Hall

### 1103: Committees

Board Committees	Participants
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
District Committees	Participants
Career & Technical Education	Bisgard, Nelson
Construction Advisory	Ironside, Shepherd, Weaver
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos
Health & Human Development	Abouassaly, Breitfelder
School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos



**1200: ADJOURNMENT** **Motion 81-11-09**

Motion by Patterson for the Board to adjourn the regular session at 8:05 PM. Second by Nelson. Voice vote. Motion unanimously approved.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

*Respectfully submitted by:*  
*Gayla Burgess, Admin Asst to the Superintendent*  
*11/9/15*

# Our Proposal

November 9, 2015

At the conclusion of the October 20th advisory meeting, the recommendation to the Linn-Mar School Board is to move forward with a center-based preschool. The information presented in the meetings led the advisory in this direction and to this recommendation.

It is important for the board to know and understand there are strong considerations and requirements for future planning purposes; directed by state guidelines and best practice recommendations.

The preschool advisory recommends center-based preschool only if the preschool center (building) is designed for preschool aged students.

# Constraint Variables

**\*Required per IQPPS.**

- ▶ **\*Building/classrooms needs to follow Iowa Quality Preschool Program Standards and Iowa Administrative Code 281.16.**
- ▶ **If the Early Childhood Center is not in a Linn-Mar owned building or on Linn-Mar property, then DHS requirements would be enforced.**

## Early Childhood Classrooms to include:

- ▶ **Bathroom and sink**
- ▶ **\*Counter and sink** - IQPPS requires a sink separate from restroom for food prep.
- ▶ **Technology**

# Constraint Variables Continued

## Early Childhood Center to include:

- ▶ **Adequate Staff**
- ▶ **Administrator, administrative assistant, nurse/nurse associate, custodian, AEA support staff (SLP, OT, PT, consultant)**
- ▶ **\*Multiple Playgrounds** - IQPPS requires one class of no more than 20 students utilizing the fenced in age-appropriate playground. In order to schedule 10 Early Childhood classrooms, multiple playgrounds would be required that meet IQPPS guidelines.
- ▶ **\*Gross Motor Space** - It would be ideal for a space to be provided for classrooms to go when weather conditions prohibit outside play.
- ▶ **Family Center/Space**
- ▶ **Space for Special Education staff from AEA**
- ▶ **Media Center**
- ▶ **Ensure the LM preschool program will not go backwards with current resources (i.e. technology, storage, bathrooms)**
- ▶ **Consider district growth when building the center.**
- ▶ **Ensure community partnerships continue with strong relations.**

# Constraint Variables Continued

## **Early Childhood Blended Program to include:**

- ▶ Art Teacher and Space
  - ▶ PE Teacher and Space
  - ▶ Music Teacher and Space
  - ▶ Guidance Counselor
  - ▶ Special Education Teacher and Space
  - ▶ Media Center Teacher
  - ▶ Lunch Capabilities
- 
- ▶ **Please note: The preschool advisory group recommends a review of the current constraint variables five years from now if a center-based preschool has yet to be established.**

# Board Proposal

Tuesday, November 3, 2015 9:06 AM

A preschool advisory consisting of 20 individuals representing a variety of stakeholders of the district was given the following objective;

To supply the school board with information in order to make an educated decision on placing preschools within our buildings or within an Early Childhood Center. This information would consist of the following:

- i. Synopsis of the research on center based versus school based preschools.
- ii. Collection of our district data.
- iii. Snap shot of the experiences of other districts.
- iv. List of pros and cons the advisory accumulated throughout their meetings.

The advisory met four times with the first two meeting agendas focused on learning the history of Linn-Mar's preschool program, enrollment numbers (past and present), growth data in the community, enrollment information of the district, current research, and information from other districts that have center based and school based preschools. The advisory was asked to come to the third meeting prepared to list pros and cons of both center based preschool and school based preschool with the conclusion of the meeting being able to make a recommendation to the Linn-Mar School Board.

At the conclusion of the October 20th advisory meeting, the recommendation to the Linn-Mar School Board is to move forward with a center based preschool. The information presented in the meetings led the advisory in this direction and to this recommendation. It is important for the board to know and understand there are strong considerations and requirements for future planning purposes; directed by state guidelines and best practice recommendations. The preschool advisory recommends center based preschool only if the preschool center (building) is designed for preschool aged students.

# Constraint Variables

Tuesday, November 03, 2015 9:09 AM

**Building/classrooms needs to follow [Iowa Quality Preschool Program Standards](#) and [Iowa Administrative Code 281.16](#).**

**If the Early Childhood Center is not in a Linn-Mar owned building or on Linn-Mar property, then [DHS requirements](#) would be enforced.**

## **Early Childhood Classrooms to include:**

### **Bathroom and sink**

Not only are many of our preschool students not toilet trained, precious instructional time is lost in the transition of taking a classroom of 3 and 4 year students to a community restroom. This also allows for student independence while being supervised.

### **\*Counter and sink**

IQPPS requires a sink separate from restroom for food prep.

### **Technology**

Our current classrooms have projectors mounted in the ceilings, some have SMART boards, some have mimeo boards. It would be ideal if classrooms in one center were given the same technology opportunities.

## **Early Childhood Center to include:**

### **Adequate Staff**

**Administrator, administrative assistant, nurse/nurse associate, custodian, AEA support staff (SLP, OT, PT, consultant)**

### **\*Multiple Playgrounds**

IQPPS requires one class of no more than 20 students utilizing the fenced in age-appropriate playground. In order to schedule 10 Early Childhood classrooms, multiple playgrounds would be required that meet IQPPS guidelines.

### **\*Gross Motor Space**

It would be ideal for a space to be provided for classrooms to go when weather conditions prohibit outside play.

### **Family Center/Space**

The center should have a space devoted for parent meetings (eligibility meetings, IEP meetings, support meetings) and as a location to provide informational and educational support for our families.

### **Space for Special Education staff from AEA**

### **Media Center**

**Ensure the LM preschool program will not go backwards with current resources (i.e. technology, storage, bathrooms)**

**Consider district growth when building the center.**

**Ensure community partnerships continue with strong relations.**

Expansion of Linn-Mar's preschool should not put community partners businesses at-risk. When the statewide voluntary preschool programs applied for grants, additional points were given to districts that included community partnerships.

## **Early Childhood Blended Program to include:**

Art Teacher and Space

PE Teacher and Space



Music Teacher and Space  
Guidance Counselor  
Special Education Teacher and Space  
Media Center Teacher  
Lunch Capabilities

**\*Required per IQPPS.**

Iowa Department of Education website for Statewide Voluntary Preschool found [here](#).

**Please note: The preschool advisory group recommends a review of the current constraint variables five years from now if a center-based preschool has yet to be established.**

# Synopsis of Research

Tuesday, November 03, 2015 9:08 AM

Many results from the research studies have shown the actual location of the program doesn't affect student outcomes. When classrooms are not available in school buildings, many programs seek partnership with programs off campus in order to expand programs to meet the demand. These partnerships have been a cost effective and successful strategy. With this, however, there is a loss of control in regards to students receiving the same level of education if in the school setting. Currently across the nation and in the state of Iowa, early childhood programs are located within a variety of settings. Some programs are in school districts, some off campus and some a mix. Another factor is depending on location, programs are subjected to different regulations and monitoring. There is limited research on the location of the program and the effects on student outcomes. Research has focused on a variety of characteristics of early childhood programs, not only location.

# Collection of District Data

Tuesday, November 03, 2015 9:08 AM

## Enrollment Trend for Preschool

	2012-2013	2013-2014		2014-2015			2015-2016		
	Linn-Mar	Linn-Mar	Hand in Hand	Linn-Mar	Hand in Hand	Rockwell Collins	Linn-Mar	Hand in Hand	Rockwell Collins
3 Year Old Students	48	36	0	35	0	0	36	0	
4 Year Old Students	117	104	40	119	80	40	119	80	27
5 Year Old Students	54	58	0	57	0	0	53	0	
Students with IEP's	70	43	0	35	0	0	31	0	
Total	289	241	40	246	80	40	239	80	27
		Total with Partner	281	Total with Partner		366	Total with Partner		344
				*Added additional 4 year old to each classroom		*Gave priority to low-income families (20%) and LM families			

### 2014-2015

- 37 families for 3 Year Old Spots
- 91 families for 4 Year Old Spots

### 2015-2016

- 101 families for 3 Year Old Spots (46)
- 166 families for 4 Year Old Spots (6)

## Other District Information

- 112/523 Linn-Mar Kindergartners did **NOT** have any preschool experience prior to kindergarten (21%).
- 39% of our preschool students are in their actual neighborhood schools.
- What are the breakdowns on how many preschool students we have from each of our elementary buildings?

### We would have...

18 students at Westfield  
 39 students at Echo Hill  
 15 students at Bowman Woods  
 26 students at Novak

34 students at Indian Creek  
28 students at Linn Grove  
21 students at Wilkins

- **Current Preschool Classrooms:**

- 3- 3 year-olds in each class
- 8- 4 year-olds in each class
- 3-5 students with IEPs

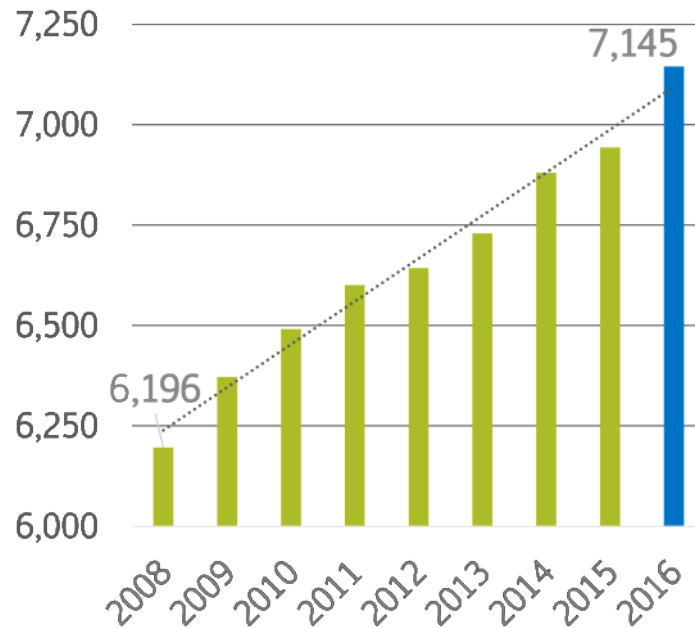
6 Little Lions Preschool Classrooms in 3 buildings (Novak, Echo Hill, Linn Grove)  
AM/PM Sections (12 total preschool sections)  
4 Early Childhood Blended Programs in 3 buildings (Novak, Echo Hill, Linn Grove)  
ECBP consists of 5 preschool age students and 15 kindergarten age students

- **Marion's Future Growth**

Committee member shared the following information around Marion's Population

- The average age of a Marion citizen is 36 year olds.
- Marion is growing at an approximate rate of 500 people per year.
- 7.5% of the 500 people are children under the age of 5.
- That is 38 preschool aged children yearly (Marion only)

Linn-Mar Enrollment Trend



## Other District Experiences

Tuesday, November 03, 2015 9:08 AM

### Davenport Community School District (has both school and center sites)

School Base Pros	School Base Cons	Center Base Pros	Center Base Cons
<ul style="list-style-type: none"> <li>▪ Easily accessible for families if siblings already attend</li> <li>▪ Easy transition from PK to K</li> </ul>	<ul style="list-style-type: none"> <li>▪ Preschool staff at times felt like a separate entity within the building</li> </ul>	<ul style="list-style-type: none"> <li>▪ The site was gifted from the city</li> <li>▪ Economical to have all staff, paras, director in one building</li> <li>▪ Easier for food service</li> <li>▪ Able to offer wrap around programming</li> <li>▪ Easier to deal with inclement weather issues</li> <li>▪ Plenty of large motor space</li> <li>▪ Strong sense of community for staff</li> </ul>	<ul style="list-style-type: none"> <li>▪ Funding-had to be creative when funding for custodial, paper towels, toilet paper, etc.</li> </ul>

### Des Moines Public Schools (has both school and center sites)

School Base Pros	School Base Cons	Center Base Pros	Center Base Cons
<ul style="list-style-type: none"> <li>▪ Able to us support services within the building, such as nurse, social worker, principal, office assistant, etc.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Preschool classrooms tend to be pretty isolated</li> </ul>	<ul style="list-style-type: none"> <li>▪ Center base buildings lend themselves well to collaboration and collegiality</li> <li>▪ Effective PLC</li> <li>▪ Implementation of our required best practice strategies is more easily monitored</li> </ul>	<ul style="list-style-type: none"> <li>▪ Funding-SWVPP allows 5% administrative costs</li> <li>▪ Operational costs of the building</li> </ul>

### Marshalltown Public Schools (has both school and 1 center/church sites)

School Base Pros	School Base Cons	Center Base Pros	Center Base Cons
<ul style="list-style-type: none"> <li>▪ Convenience for families having multiple locations/elementary buildings</li> <li>▪ Safety-always people in the schools</li> </ul>	<ul style="list-style-type: none"> <li>▪ Preschool classrooms are spread out in the different buildings</li> <li>▪ Difficult to team with other preschool teachers</li> <li>▪ Space</li> </ul>	<ul style="list-style-type: none"> <li>▪ Would like to have an actual center with multiple of classrooms to eliminate the space issues in the schools.</li> <li>▪ Could offer more than half day or possibly wrap around care</li> <li>▪ Serve more students</li> </ul>	<ul style="list-style-type: none"> <li>▪ Transportation to the one location</li> <li>▪ Overall management-just one teacher and associates are utilizing a church for a classroom</li> <li>▪ Isolated/Safety</li> </ul>

schools	▪ Space	▪ Serve more students	
---------	---------	-----------------------	--

# Pros/Cons

Tuesday, November 03, 2015 9:08 AM

\*Reminder: School-Based Pros currently only impacts 39% of the families.

Center-Based Preschool		School-Based Preschool	
PROS	CONS	PROS	CONS
Teacher collaboration	Location might not be centrally located	Has everything for specials and student needs (nurse, AEA, etc)	Difficult to collaborate with other early childhood teachers
Associate support can go where needed	Families split between center and school buildings	Transportation for 5 year olds	Program has moved often
All staff able to communicate and problem solve	Transportation	<i>Walking distance for some families and walking school bus</i>	Playgrounds may have to be moved
Sharing of Resources and materials	More staff	<i>Could be in own neighborhood</i>	Less effective PLC
Building designed for early childhood developmentally appropriate space and materials (classroom, bathroom height, playground, etc.)	Isolation from the district	Creates a sense of belonging	Overcrowded buildings
Students the same age	Dismissal (efficient and safe)	<i>More convenient for families</i>	Multiple repeating services (custodians, specials, etc.)
Children may feel more comfortable with same aged peers in building	Needs of ECBP being met in center based	<i>Could be with siblings</i>	Older children may overwhelm younger children
Don't have to move playground equipment	Too long term, what about next year?	Playground space	Not necessarily their home school
Professional development can focus on early childhood	Traffic	ECBP has everything in the building	Not all school meetings apply to early childhood
Provide more space in elementary buildings	Size of school/Location	Already have the necessary staff	Fixed size/not flexible for student movement
Transportation	Playground (20 or less)	PLC with grade above	Teachers can feel isolated
Specials be designed for early childhood	No day to day communication with kindergarten teachers	<i>Smooth transition to kindergarten if they are in their neighborhood school</i>	What happens when the schools run out of space again?
	Cost	<i>In the know with elementary practices</i>	
	Lack of communication between grade levels	Students feel more comfortable pk-5	

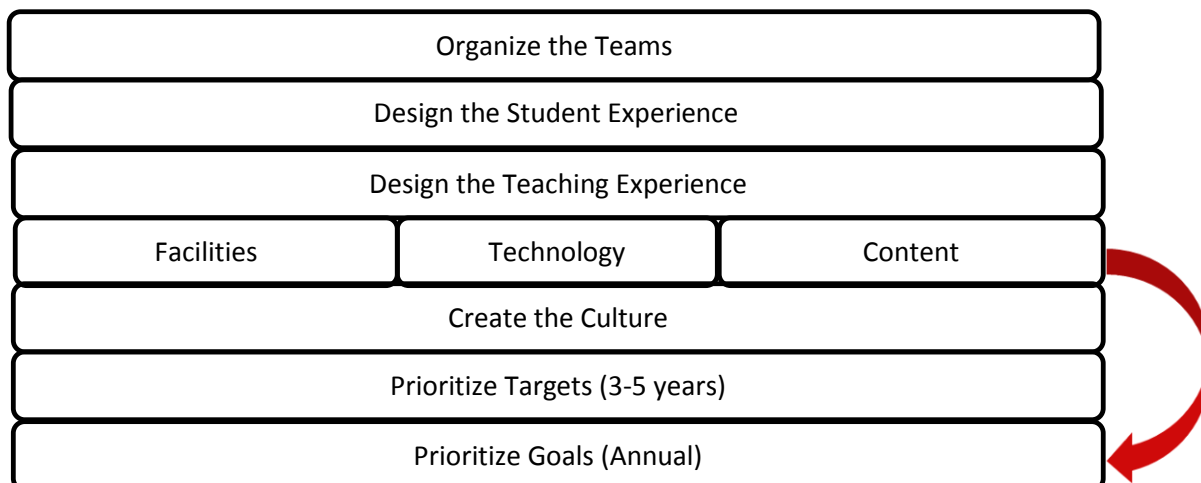
Initial Thoughts on a Process for refreshing our 10-year strategic plan

Nov-Dec: Hire Strategic Planning Partner

Dec/Jan: Identify targets, goals & timelines; set committees; Recruit; Communicate

Jan-April: Three advisory groups to be established to help orient a path to the future around these focus questions:

1. From PreK to High School, what should it look like?
  - a. Transparency in learning goals
  - b. Individual mastery
  - c. Access to actionable data & rapid feedback (students & teachers)
  - d. Mentoring experiences (students & teachers)
  - e. Individual learning & group learning is necessary for students
  - f. A.P.
  - g. Kirkwood offerings & university partnerships – Broader & Deeper
  - h. Workforce Development – the need for meaningful work experiences
  - i. Executive Functioning
  - j. STEM – Specifically technology, engineering, & robotics
2. The use of technology as an learning tool –
  - a. we need to identify core goals for sustaining innovations
  - b. we need to “unbundle” the role of the teacher
  - c. We need to consider “Non-consumption” opportunities (opportunities currently not available)
  - d. Examples: 1 to 1; Blended Learning; A La Carte options; On-line learning; Station Rotation; Lab Rotation; Flipped Classroom; Flex Model; Enriched Virtual Model
3. Facility planning for our future:
  - a. Create not just a place of designation, but a space for learning
  - b. Consider not just function but also experience
  - c. Facility planning driven largely by core principles from Preschool to High School.
  - d. 21<sup>st</sup> Century Skills encouraged (Communication, Collaboration, Critical Thinking, & Creativity)
  - e. Professional Learning Community (PLC) thinking encouraged





# **Program of Studies Process**

**November 2015**



# Program of Studies

## *Purpose*

- 1) Course descriptions and prerequisites for the 150+ courses offered at LMHS
- 2) Departmental course sequencing and maps
- 3) Pertinent information about the High School
- 4) Document used for registration by students, parents, counselors and administration



# Program of Studies

## *Previous Process*

- 1) September/October- Meet with each department individually.
  - a. Courses currently offered
  - b. Courses under consideration
  - c. Teachers/Schedules
- 2) High School Administration/Director of Teaching and Learning- meet
- 3) Proposed changes discussed with Associate Superintendent
- 4) December- Board Approval



# Program of Studies

## ***Current***

- 1) September
  - a. Departmental Meetings to discuss Programming
- 2) September/October
  - a. Department Leaders meet with Director of Teaching and Learning
    - \* Review Course Offerings
    - \* Review Departmental maps and sequencing
    - \* Enrollment trends by Course
    - \* Consideration of new course(s)
- 3) High School Administration/Director of Teaching and Learning- meet
- 4) Meeting with Associate Superintendent
- 5) December- Board Approval



# Program of Studies

## ***Current***

### **Key Points:**

- 1) Consideration of New Courses- Proposal Sheet
  - a. Rationale
  - b. Positive Impact on Student Achievement/Career Goals
  - c. Financial Considerations
  - d. Impact on FTE/Scheduling
  - e. Approval Sheet
- 2) Departmental Vision
- 3) Departmental Resources- Inventory



# Program of Studies

Concerns with Current Process:

## 1) Timeframe

- \* Departmental Meetings- just coming back
- \* Turnaround until December Board Meeting

## 2) Planning

- \* Implementation of New Curriculum
- \* Financial Considerations
- \* Board Awareness



# Program of Studies

Hopes for the Future!

- Use the current process with tweaks.

A) Departmental Meetings in February

- Discuss Vision/New Course Proposals

B) Present to Board in May- Proposals

- Awareness
- Planning
- Financial Considerations
- Direction



# Program of Studies

Hopes for the Future- continued

C) September- Departmental Meetings

- Tweak Program of Studies

D) High School Administration/Director of Teaching and Learning- meet

E) Meeting with Associate Superintendent

F) December- Board Approval





# Program of Studies

General Concerns:

- 1) Vision- who is all involved with this?
- 2) Extension
  - a. Where is the give??
    - \* Middle/Lower Level course offerings
    - \* Scheduling/FTEs- who teaches what?
- 3) Financial
  - a. FTEs
  - b. Course Implementation



# Program of Studies

Questions?



Inspire Learning. **Unlock Potential. Empower Achievement.**

# --- **LINN-MAR HIGH SCHOOL** ---



3111 North Tenth St. Marion, Iowa 52302-5481

Phone 319-447-3060

FAX 319-373-6718

## DEPARTMENT OF ATHLETICS

Scott Mahmens- AD

## HOME OF THE LIONS

Tonya Moe- Associate AD

Peggy Hansen- Secretary

## **LINN-MAR ATHLETICS** **Tradition- Excellence- Pride**

### Over the last 5 years (21 total sports)

- 52 total teams who have qualified for State (24 girls teams, 28 boys teams)
- 29 Conference Championships
- 5 State Team Champions
- 34 State Individual Champions and/or relays
- 35 individuals named 1st Team All-State

### Participation #'s over the last 5 years in Athletics (over 50% of our students involved in Athletics every year)

- 2010-2011- 1,257
- 2011-2012- 1,330
- 2012-2013- 1,342
- 2013-2014- 1,367
- 2014-2015- 1,251
- Fall 2015- 517

We currently have over 100 alumni playing collegiate athletics at some level (JUCO, NAIA, Div III, II, I)! Those individuals

### Facilities: New and/or updated

- Stadium (football, track, soccer)
- Baseball/Softball Complex- (baseball, softball)
- Aquatic Center- (swimming)
- High School Gym- (basketball, wrestling, volleyball)
- Aux Gym- new hoops and bleachers

### **Will be updated and/or built**

- Wrestling room (wrestling)
- Weight Room/Fitness Room (all sports)

### **Needs/Concerns**

- Tennis courts- need new ones
- Locker rooms at High School- need to be updated
- Practice Space- need more (Armstrong Field area in future????)
- Middle School Track at Oak Ridge
- Security cameras and lights at baseball/softball complex
- Advertising- would like to see us have this-generates money

---

# **LINN-MAR HIGH SCHOOL**

---

3111 North Tenth St. Marion, Iowa 52302-5481

Phone 319-447-3060

FAX 319-373-6718

**DEPARTMENT OF ATHLETICS**

**HOME OF THE LIONS**

**SCOTT MAHMENS, Director**

**TONYA MOE, Associate**

**PEG HANSEN, Secretary**

**November 10, 2015**

**Immediate Release:**

**Linn-Mar High School would like to announce the National College Letter of Intent signing of;**

**Jordan Bohannon – University of Iowa – Basketball**

**Amber Decker – University of Iowa – Track and Field**

**A.J. Geers – University of Pennsylvania – Wrestling**

**Stephanie Jenks – University of California Berkeley – Track and Field**

**Amanda Ollinger – University of Iowa – Basketball**

**Jared Printy – Western Michigan University - Basketball**

**We will be doing the Official Signing Ceremony on Wednesday November 11<sup>th</sup>, 2015  
in the Linn-Mar High School Learning/Media Center at approximately 3:45 pm**

**“DREAM, BELIEVE, AND ACHIEVE”  
GO YOU LIONS**

# **2015-2016 Fall Sports Athletic Achievements**

## **Cheerleading**

### **2015 Co-Ed Cheer Team 3<sup>rd</sup> Place**

Lauren Albert, Crystal Barajas-Peterson, Melanie Bogert, Ashton Bries, Payton Dietsch, Ally Edwards, Ellie Evans, AJ Geers, Elli Hartzler, Shea Hartzler, Manny Jeffery, Gabi Martin, Kate McInroy, Kayla Nibaur, Sydney Peifer, Emma Rogers, Alexa Roudabush, Natalie Thompson, Audrey Uridil, Emma Westfall  
Alternates: Lucy Griggs, Shannon Shorter, Sarah Wright

### **MVC All-Academic**

AJ Geers

Manny Jeffery

## **Football**

### **Class 4A – State Playoff Qualifiers**

### **All-State Recognition**

### **All-District 1<sup>st</sup> Team**

Daniel Gorsich, Dallas McFarland, Reese Phillips, Samuel Bries, Logan Hagmeier

### **All-District 2<sup>nd</sup> Team**

Zach Luehring, Shea Hartzler, Jace Myers, Josh Gassmann

### **All-District Honorable Mention**

Mark Trautman, Brennan McGaffee, Cevon Walton, Josh Strauss

Academic All-District

Derek Randklev, Mark Trautman

All-Metro 1<sup>st</sup> Team

All-Metro 2<sup>nd</sup> Team

All-Metro Honorable Mention

**Volleyball**

All-State Recognition

All-District

MVC All-Academic

Nicole Glanz, Amanda Ollinger

MVC 1<sup>st</sup> Team All-Conference

Amanda Ollinger, Ellie Anderson

MVC 2<sup>nd</sup> Team All-Conference

Emilee McGowan, Carly Spies

MVC Honorable Mention

Megan Renner, Ariana Rolle

All-Metro 1<sup>st</sup> Team

Amanda Ollinger, Ellie Anderson

All-Metro 2<sup>nd</sup> Team

Emilee McGowan

All-Metro Honorable Mention

Carly Spies, Megan Renner

**Swimming**

**2015 State Qualifiers**

Brooklyn Corey, Katie Culver, Paige Broghammer

MVC All-Academic

Elizabeth Cavanah, Madison Kriege

MVC 2<sup>nd</sup> Team All-Conference

Paige Broghammer, Katie Culver

All-Metro 1<sup>st</sup> Team

All-Metro Honorable Mention

**Boys' Golf**

**2015 State Qualifiers 5<sup>th</sup> Place**

Max Thrune Jake Sevcik, Brent Larson, Jordan Bohannon, Andrew Wood, Jack Recker

All-State Recognition

Max Thrune 2<sup>nd</sup> Team

State All-Tournament Team

Max Thrune 2<sup>nd</sup> Team

MVC All-Academic

Jordan Bohannon, Jake Sevcik

MVC 1<sup>st</sup> Team All-Conference

Max Thrune, Jake Sevcik, Brent Larson

MVC 2<sup>nd</sup> Team All-Conference

Jack Recker

All-Metro 1<sup>st</sup> Team

Max Thrune, Jake Sevcik

All-Metro Honorable Mention

Brent Larson, Jack Recker



## **Boys Cross Country**

### **2015 Class 4A 6<sup>th</sup> Place**

Michael Mather, Ryan Murphy, Dalton Gosch, Grant Chlystun,  
Johnny Clymer, Colin Johnston, Carter Lorenz, Brycen Snell

### **All-State Recognition**

Ryan Murphy, Michael Mather

### **MVC All-Academic**

Thomas Doyle, Kyle Gansen

### **MVC 1<sup>st</sup> Team All-Conference**

Ryan Murphy, Michael Mather, Dalton Gosch

### **MVC Honorable Mention**

Grant Chlystun, Colin Johnston, Johnny Clymer

### **All-Metro 1<sup>st</sup> Team**

Ryan Murphy, Michael Mather

### **All-Metro 2<sup>nd</sup> Team**

Johnny Clymer, Dalton Gosch

### **All-Metro Honorable Mention**

Grant Chlystun, Colin Johnston

## **Girls Cross Country**

### **2015 Class 4A State 12<sup>th</sup> Place**

Amber Decker, Maddie Mann, Morgan Garcia, Deanna Newhouse,  
Rachel Bohnenkamp, Maddy Genskow, Abby Van Rheenen

### **MVC All-Academic**

Amber Decker, Abby Gries

### **MVC 1<sup>st</sup> Team All-Conference**

Maddie Mann, Morgan Garcia

### **MVC 2<sup>nd</sup> Team All-Conference**

Amber Decker

### **MVC Honorable Mention**

Deanna Newhouse, Abby Van Rheenen

### **All-Metro 1<sup>st</sup> Team**

Maddie Mann, Morgan Garcia

### **All-Metro 2<sup>nd</sup> Team**

Deanna Newhouse, Amber Decker, Abby Van Rheenen

### **All-Metro Honorable Mention**

Maddy Genskow, Rachel Bohnenkamp

Iowa

Shannon Bisgard [Portal](#) [Logout](#)

Linn-Mar Comm School District (37130000)

sri

CE HOME

Certified Enrollment

**Certified Enrollment 2015****Summary Comparison**

Description	2015	2014	Change
Resident Public Students Attending your District (1)	6605.80	6594.90	10.90
Resident Public Students Attending another Iowa Public School District (2, 3)	585.40	545.70	39.70
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	6.46	4.48	1.98
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	0.28	0.16	0.12
Residential Facility Students Enrolled for District Classes (5)	0.00	0.00	0.00
Actual Enrollment (7)	7197.94	7145.24	52.70
Non-Resident Public Students Attending your District (8, 9)	583.50	526.20	57.30
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	112.00	115.00	-3.00
Total School Age Students Provided Instructional Programs/Services by your District	7196.04	7125.74	70.30
Limited English Proficient Weighting (13)	20.46	23.98	-3.52

**SRI Contact**

Margie Hanson 515-281-3214  
 Rachel Kruse 515-281-4153  
 Gary Kirchhoff 515-281-6276

**District Contact**

CE/SRI

**Certification Status**[View](#)

# SBRC Application

Fall 2015

## SBRC Application for Increasing Enrollment, Open Enrollment Out, and LEP Instruction Beyond 5 Years

Attach

a copy of the school board minutes showing official action taken by the board, authorizing the request to the SBRC, prior to the date a hearing with the SBRC would be normally requested.

**Certify the application by December 1 and submit board minutes after the next regularly scheduled board meeting.**

Minutes need to reflect the amount and the issue for which the request is being made. A district request for a modified supplemental amount will not be approved by the SBRC unless minutes have been received by Department staff.

By Certifying this application we, the officials of Linn-Mar Comm School District, certify under penalty of perjury that all

data represented on the SBRC Application are true, correct, complete, and in full compliance with all applicable state and federal rules, regulations, and instructions, to the best of our knowledge and belief.

**Due Tuesday, December 01, 2015**

Save Values

Certify

**Values Saved**

### Uploaded Files

Board Minutes 11-17-14.pdf

Linn-Mar Board Minutes 11-17-14.pdf

### Increasing Enrollment

Actual Enrollment Fall 2014	7145.2
Actual Enrollment Fall 2015 <i>(Generated nightly, changes to Certified Enrollment are reflected the following day)</i>	7197.9
Increase	52.7
DCPP (FY16)	6,447
Maximum On-Time Funding Modified Supplemental Amount for Increasing Enrollment	339,757
Request	\$339,757

**Increasing Enrollment Request Must be a Whole Number, Less Than or Equal to Maximum,  
Round to Nearest Dollar, Do Not Use Commas**

Open Enrollment Out	
Open Enrollment Out Students on Fall 2015 Certified Enrollment but not on the Fall 2014 Certified Enrollment <i>(Changes to student data are reflected immediately)</i>	<a href="#">139.3</a>
Open Enrollment Out Students Minus Increase (previous section)	86.6
State Cost Per Pupil for Open Enrollment Out (FY15)	6,366
Maximum Modified Supplemental Amount for Open Enrollment Out	551,296
Request	<input type="text" value="\$551,296"/>
<b>Open Enrollment Out Request Must be a Whole Number, Less Than or Equal to Maximum, Round to Nearest Dollar, Do Not Use Commas</b>	

LEP Instruction Beyond 5 Years	
Students Served Beyond 5 Years <i>(Changes to student data are reflected immediately)</i>	<a href="#">10</a>
Weighting	0.22
Total Weighting	2.20
DCPP (FY16)	6,447
Maximum Modified Supplemental Amount for LEP Instruction Beyond 5 Years	14,183
Request	<input type="text" value="\$14,183"/>
<b>LEP Instruction Beyond 5 Years Request Must be a Whole Number, Less Than or Equal to Maximum, Round to Nearest Dollar, Do Not Use Commas</b>	

SBRC Contact	
Name	<input type="text" value="Angie Morrison"/>
Title	<input type="text" value="Business Manager"/>
Phone	<input type="text" value="319-730-3673"/>
Fax	<input type="text" value="319-377-9252"/>
Email	<input type="text" value="amorrison@linnmar.k12.ia.us"/>

## Linn-Mar Community School District



Approx \$10,000,000 General Obligation School Capital Loan Notes (PPEL)

**Proposed 2015-2016 Timetable**

*[Final Funding (in addition to cash on hand) for \$25,000,000 2014-2016 Project Scope]*

Prior to October 29 <sup>th</sup>	Draft Bidding Package is being prepared by Piper Jaffray
Thursday, October 29 <sup>th</sup> or earlier	Draft of Bidding Term Sheet is sent to District for review prior to November 9 <sup>th</sup> approval
*Monday, November 9 <sup>th</sup>	Board approves distribution of Sales Tax Bond Term Sheet by Administration
Wednesday, November 18 <sup>th</sup> or earlier	J.T. Anderson delivers Bid Package and other requested information to "Banks" for consideration prior to expected bidding on December 2 <sup>nd</sup> <i>[Piper Jaffray acting as Financial Advisor to District cannot directly solicit bids from any particular financial institution.]</i>
<b>Monday, November 23<sup>rd</sup></b>	<b>Matt Gillaspie reviews historical debt issuances, current cash flow estimates and this PPEL Note issuance expectation with Board.</b>
Wednesday, December 2 <sup>nd</sup>	Banks provide bid details to District by 11:00AM. Piper Jaffray reviews bids and calculates Lowest/Best bid. Piper prepares summary for Board, with recommendation letter, and provides final details to Ahlers & Cooney for document preparation in advance of December 14 <sup>th</sup> meeting.
*Monday, December 14 <sup>th</sup>	Board adopts various bond issuance resolutions/paperwork/etc. provided by Ahlers & Cooney
Thursday, January 7 <sup>th</sup> 2016	Transaction closes. Note proceeds are delivered to District's bank account.

**IF THIS METHOD DOES NOT PRODUCE AN ACCEPTABLE RESULT, ALL BIDS CAN BE REJECTED AND THE DISTRICT CAN PROCEED WITH A TRADITIONAL PUBLIC SALE OF THE NOTES IN EARLY 2016**

**\* Board Action Dates**

June 1, 2016	District makes first interest payment on the Notes (semi-annually thereafter)
June 1, 2017	District makes first principal payment on the Notes (annually thereafter)

# BIDDING PARTICIPANT PACKAGE

LINN MARR COMMUNITY SCHOOL DISTRICT, IOWA



GENERAL OBLIGATION SCHOOL CAPITAL LOAN NOTES,  
SERIES 2016 (PPEL)

FINANCING PACKAGE

AS OF OCTOBER 2015

THE INFORMATION CONTAINED IN THIS PACKET HAS BEEN ASSEMBLED FOR THE PURPOSES OF OBTAINING A LOAN (THROUGH THE ISSUANCE OF THE NOTES and/or NOTES AS DESCRIBED HEREIN) FROM PROSPECTIVE PURCHASERS. THE INFORMATION HAS BEEN PROVIDED BY THE LINN-MAR COMMUNITY SCHOOL DISTRICT, IOWA AS THE ISSUER OF THE NOTES.

TO THE BEST OF THE ISSUER'S KNOWLEDGE THIS INFORMATION IS ACCURATE, BUT THE INFORMATION IN THIS PACKET IS NOT INTENDED TO REPRESENT ALL OF THE INFORMATION THAT A PROSPECTIVE PURCHASER MAY CONSIDER RELEVANT TO REVIEW IN CONNECTION WITH APPROVING AND ENTERING INTO THIS TRANSACTION. IT IS EXPECTED THAT PROSPECTIVE PURCHASERS WILL CONDUCT THEIR OWN REVIEW OF THE PROPOSED TRANSACTION AND WILL ASK FOR ANY OTHER INFORMATION THAT THEY DETERMINE IS APPROPRIATE IN MAKING A FINAL DECISION IN CONNECTION WITH THIS TRANSACTION.

THE TERMSHEET CONTAINED HEREIN SUMMARIZES THE PROPOSED STRUCTURE(S) OF THE TRANSACTION. THE ACTUAL TRANSACTION WILL BE AS SET FORTH IN A FINAL LOAN AGREEMENT AND OTHER TRANSACTION DOCUMENTS PREPARED BY THE DISTRICT'S BOND COUNSEL. THESE FINAL DOCUMENTS WILL GOVERN THE TRANSACTION.

THE INFORMATION IN THIS PACKET IS DELIVERED ON A CONFIDENTIAL BASIS FOR USE SOLELY IN THE CONSIDERATION OF THE TRANSACTION. THE INFORMATION MAY NOT BE REPRODUCED OR USED FOR ANY OTHER PURPOSE WITHOUT THE PERMISSION OF THE BORROWER.



# Linn-Mar Community School District, Iowa

## General Obligation School Capital Loan Notes, Series 2016 (PPEL)

### Summary of Offering Terms

Issuer	Linn-Mar Community School District, Iowa (the “Issuer”)
Issue	General Obligation School Capital Loan Notes, Series 2016 (the “Notes”)
Amount	Approximately \$10,000,000
Purpose	When combined with previous SILO bond proceeds from Series 2014 & Series 2015, and accumulated PPEL and/or Sales Tax surplus revenues on hand, the Series 2016 Notes will be used to fund various school infrastructure projects. Overall cost of the various projects is estimated to be approximately \$25.5 million.
Expected closing	January 7, 2016 (estimated)
Principal Payments	Annually; June 1, 2017 through June 1, 2025
Interest Payments	Semiannually; June 1 <sup>st</sup> & December 1 <sup>st</sup> , beginning June 1, 2016
Call feature	The Bid Form will include a location for each bidder to specify the earliest acceptable call date as part of their bid. The Issuer will consider all bids and will determine which to accept based upon call feature in addition to other terms of each bid received. The call feature will be only one part of their consideration.
Source of Security	These Notes are general obligations of the Issuer. All taxable property within the corporate boundaries of the Issuer is subject to the levy of ad valorem taxes to pay the principal of and interest on the Notes without constitutional or statutory limitation as to amount.
Other Covenants	None, unless specified clearly and specifically in comments you may add to the Bid Form or Offer Letter.
Tax Status	Interest payments on the Notes will be exempt from federal income taxation.
Bank Qualification	The Issuer will designate the Notes “qualified investments for banks”.
Form of Note	Physically registered Notes will be delivered to the purchaser with or without CUSIP’s. The Notes <u>will not</u> be delivered electronically through the DTC system. <i>*If you do not require CUSIP’s to be assigned you can note that on your bid form, and this will save the District the associated fees for assigning those numbers.</i>
The Note	The Bond Purchase Agreement will specify that the Purchaser acknowledges that: (a) no official statement is being prepared; (b) it has undertaken an independent review of the credit and been provided with all information necessary to Purchase the Notes; and (c) it intends to hold the Notes until maturity and does not intend to resell the Notes.

Bondholders' Risks	<p>No credit rating for the Notes has been requested. As a general rule, unrated Notes are less liquid in the secondary market than rated Notes, and may bear interest at rates higher than Notes with credit ratings. There can be no assurance that the Notes will be marketable in the secondary market. However, these Notes are expected to be held until maturity so secondary trading should not be an issue.</p> <p>The Notes will have limited liquidity. The Notes are not expected to trade due to the lack of an official statement and the restrictions under the Bond Purchase Agreement.</p>
Registrar & Paying Agent	District Staff
Bond Rating	None. In order to reduce expenses to the Issuer, no bond rating will be applied for. The Notes are backed by the property taxing authority of the District.
Legal Opinion	Ahlers & Cooney P.C.
Financial Advisor	Piper Jaffray & Co.
Audits	<a href="http://auditor.iowa.gov/reports/search.php">http://auditor.iowa.gov/reports/search.php</a>

**Table 1: Estimated Payment Schedule**

Date	Principal Maturity	Semi Annual Interest Payment	Semi Annual P & I Payment	Annual P & I This Issue
6/1/2016		93,750	93,750	93,750
12/1/2016		112,500	112,500	
6/1/2017	1,015,000	112,500	1,127,500	1,240,000
12/1/2017		101,081	101,081	
6/1/2018	1,040,000	101,081	1,141,081	1,242,163
12/1/2018		89,381	89,381	
6/1/2019	1,060,000	89,381	1,149,381	1,238,763
12/1/2019		77,456	77,456	
6/1/2020	1,085,000	77,456	1,162,456	1,239,913
12/1/2020		65,250	65,250	
6/1/2021	1,110,000	65,250	1,175,250	1,240,500
12/1/2021		52,763	52,763	
6/1/2022	1,135,000	52,763	1,187,763	1,240,525
12/1/2022		39,994	39,994	
6/1/2023	1,160,000	39,994	1,199,994	1,239,988
12/1/2023		26,944	26,944	
6/1/2024	1,185,000	26,944	1,211,944	1,238,888
12/1/2024		13,613	13,613	
6/1/2025	1,210,000	13,613	1,223,613	1,237,225
Totals:	10,000,000	1,251,713	11,251,713	11,251,713

\* The Average Maturity under these assumptions is 5.563 years

**Table 2: Estimated Sources & Uses of Funds**

SOURCES OF FUNDS		
	Note Proceeds	10,000,000
	Accumulated SILO/PPEL Cash on Hand	1,964,328
	Series 2014, 2015 SILO Issue Proceeds	13,586,673
TOTAL SOURCES		25,551,000
USES OF FUNDS		
	Project Costs	25,500,000
	Cost of Issuance	51,000
TOTAL USES OF FUNDS		25,551,000

**OFFICIAL BID FORM  
GENERAL OBLIGATION SCHOOL CAPITAL LOAN NOTES**

To: Board of Directors of the Linn-Mar Community School District, Iowa (the "Issuer")

Re: \$10,000,000\* General Obligation School Capital Loan Notes, Series 2016 (the "Notes")

For all or none of the above Notes, in accordance with the Terms of Offering, we will pay you \$10,000,000.00\* and accrued interest, if any, to date of delivery for Notes bearing interest rates and maturing on May 1<sup>st</sup> in each of the stated years as follows:

<u>Coupon</u>	<u>Due June 1<sup>st</sup></u>	<u>Principal</u>	<u>Coupon</u>	<u>Due July 1<sup>st</sup></u>	<u>Principal</u>
_____	2017	1,015,000	_____	2022	1,135,000
_____	2018	1,040,000	_____	2023	1,160,000
_____	2019	1,060,000	_____	2024	1,185,000
_____	2020	1,085,000	_____	2025	1,210,000
_____	2021	1,110,000			

We elect to have the Notes issued as one term Bond\*\*: \_\_\_\_\_YES \_\_\_\_\_NO

We will designate the first available call date to be: \_\_\_\_\_  
(examples would be: "Callable 5/1/2019 or Anytime Thereafter" or "Non-callable")

We [\_\_\_\_\_]WILL [\_\_\_\_\_]WILL NOT require the assignment of CUSIP numbers to the Notes. Even if CUSIP numbers are assigned, the Notes will be physically registered and delivered to the purchaser.

This bid is for prompt acceptance and for delivery of said Notes to us in compliance with the Terms of Offering, which is made a part of this proposal by reference.

\*The total principal amount is subject to change based upon actual interest rates assigned, and final closing date. By presenting this bid we are accepting any changes that are necessary to the final debt service schedule once all final dates and costs are known. Changes, if any, will be reasonable, and will be circulated promptly once a bid has been accepted.

\*\*If we choose to have the Notes issued as one term Bond (with only one CUSIP number (if desired); but still following the annual principal repayment structure with a mandatory sinking fund) we understand that only ONE flat interest rate can be assigned to all maturities.

Bidders Comments, if any:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Bidding Institution Name & City

\_\_\_\_\_  
Taxpayer ID of Institution

\_\_\_\_\_  
Authorized Signature of Bidder

\_\_\_\_\_  
E-mail Address of Bidder

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Written Name & Title

The foregoing offer is hereby accepted by and on behalf of the Board of Directors of the Linn-Mar Community School District, Iowa, in Linn County, State of Iowa, \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

## 11/9/2015 Board Meeting - Fund Raisers for Approval

Building	Activity	Sponsor Group	Date(s) of Activity		Contact	2014-15	2013-14
			Start	End		Summary Due Date	Summary Received
Linn Grove							
	Holiday Bazaar	PTO	12/12/2015	12/12/2015	Kara Larson	n/a	n/a
Westfield							
	Read-A-Thon	PTO	2/22/2016	3/1/2016	Benjamin Young	4/15/2015	4/15/2015
	Mini Dance Marathon	School	12/11/2015	12/11/2015	Kim Gourley	n/a	n/a
High School -- Fine Arts							
	Get In The Spirit	Show Choir/Vocal	12/19/2015	12/19/2015	June Schmidt	n/a	n/a
	Tote Bag Sales	Marching Band	11/17/2015	3/13/2016	Steve Stickney	10/3/2015	10/6/2015
	Supernova	Show Choir/Vocal	1/16/2016	1/16/2016	Bob Anderson	2/27/2015	2/20/2015
High School -- Girls Athletics							
			3/26/16 or 4/2/16	3/26/16 or 4/2/16			
	Masters State Swim Meet	Swim			Chad Derlein	n/a	n/a
	Poster Sponsorship	Basketball	11/16/2015	12/16/2015	Jaime Brandt	n/a	n/a
			12/12/15 and 12/19/15	12/12/15 and 12/19/15			
	Holiday Helpers	Varsity Poms			Jennifer Hammes	n/a	n/a

Building	Activity	Sponsor Group	Date(s) of Activity		Contact	2014-15	2013-14
			Start	End		Summary Due Date	Summary Received

#### High School -- Girls Athletics cont'd.

Pitching Clinic	Softball	3/20/2016	3/20/2016	John Begley		
		4/3/2016	4/3/2016	John Begley	8/11/2015	8/14/2015
		4/10/2016	4/10/2016	John Begley		
Youth Camp	Softball	6/6/2016	6/6/2016	John Begley	8/11/2015	8/14/2015
		6/8/2016	6/8/2016	John Begley		
Poster	Track	12/1/2015	2/27/2016	Nathan Hopp	4/10/2015	8/24/2015
Co-Ed Camp	Track - girls&boys	Jun-16	Jun-16	Nathan Hopp	7/31/2015	8/24/2015

#### High School -- Boys Athletics

Poster	Baseball	Apr/May 2016	Apr/May 2016	Chad Lechner	7/13/2015	7/9/2015
Player T-Shirts	Baseball	May-16	May-16	Chad Lechner	7/7/2015	7/9/2015
Youth Camp	Baseball	Jun-16	Jun-16	Chad Lechner	cxl'd due to low registration	
Co-Ed Camp	Track - girls&boys	Jun-16	Jun-16	Nathan Hopp	7/31/2015	8/24/2015

#### High School -- Clubs

Senior Ads	Yearbook	Nov-15	Mar-16	Jo Middlekauff	5/12/2015	5/12/2015
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Inspire Learning. **Unlock Potential. Empower Achievement.**

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

**Linn-Mar Community School District Board of Education  
Special Meeting Minutes  
October 20, 2015 @ 5:30 PM  
Marion City Hall**

**100: CALL TO ORDER AND DETERMINATION OF A QUORUM**

The Linn-Mar Community School District Board of Education special meeting was called to order at 5:30 PM in the atrium at Marion City Hall (1225 6<sup>th</sup> Ave, Marion). Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, AbouAssaly, Gadelha (*arrived at 5:33 PM*), Nelson, and Weaver. Absent: Hutcheson. Administration present: Bisgard, Anderson, and Morrison.

**200: REVISION AND/OR ADOPTION OF THE AGENDA    Motion 56-10-20**

Motion by Nelson to adopt the agenda as presented. Second by Weaver. Voice vote. Motion unanimously approved.

**300: WORK SESSION**

301: Marion City Hall Reception

Those present enjoyed a social reception with the Marion City Council and members of the Marion Independent School District Board of Education.

**400: ADJOURNMENT    Motion 57-10-20**

Motion by AbouAssaly to adjourn the special meeting at 6:31 PM. Second by Nelson. Voice vote. Motion unanimously approved.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

*Minutes respectfully submitted by:  
Angie Morrison, Board Secretary  
10/20/15*



Inspire Learning. Unlock Potential. **Empower Achievement.**

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

## **Linn-Mar Community School District Board Meeting Work Session Minutes October 26, 2015**

### **100: CALL TO ORDER AND DETERMINATION OF A QUORUM**

The Linn-Mar Community School District Board of Education work session was called to order at 5:04 PM in the boardroom of the Learning Resource Center by President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, AbouAssaly, Gadelha, Hutcheson, Nelson, and Weaver. Absent: Patterson. Administration present: Shepherd, Bisgard, and Breitfelder. Absent: Anderson, K. Christian, Ramos, Ironside, Schumacher, and Morrison. Miriam Van Keukelem, Attorney for the District, was present as well.

### **200: REVISION AND/OR ADOPTION OF THE AGENDA ***Motion 58-10-26*****

Motion by Hutcheson to approve the agenda as presented. Second by AbouAssaly. Voice vote. Motion unanimously approved.

### **300: CLOSED SESSION**

#### **301: Motion to Move to Closed Session ***Motion 59-10-26*****

Motion by Hutcheson for the Board to move into closed session at 5:06 PM as provided in Section 21.5(1)(a) of the Code of Iowa to conduct a hearing to determine whether to exclude a student. Second by Gadelha. Roll call vote. All Ayes: AbouAssaly, Gadelha, Hutcheson, Nelson, Weaver, and Isenberg. Motion unanimously approved.

#### **302: Motion to Move to Executive Session ***Motion 60-10-26*****

Motion by Hutcheson for the Board to move into executive session at 6:54 PM to consider Administration's recommendation of action as a result of the closed session. Second by Gadelha. Roll call vote. All Ayes: Gadelha, Hutcheson, Nelson, Weaver, Isenberg, and AbouAssaly. Motion unanimously approved.

#### **303: Motion to End Executive Session ***Motion 61-10-26*****

Motion by Hutcheson to end the executive session at 7:45 PM. Second by AbouAssaly. Roll call vote. Roll call vote. All Ayes: Hutcheson, Nelson, Weaver, Isenberg, AbouAssaly, and Gadelha. Motion unanimously approved.

#### **304: Motion to Return to Open Session ***Motion 62-10-26*****

Motion by Hutcheson to return to open session at 7:46 PM. Second by Weaver. Voice vote. Motion unanimously approved.



## **400: OPEN SESSION**

### **401: Determination**    **Motion 63-10-26**

The Board takes the safety of all of our students very seriously. We will always err on the side of caution, yet hold the welfare of *each* student equally important. Our hope and goal is that this course of action will balance both of those areas of concern.

Motion by Hutcheson that the Board approve a modified version of the Administration's recommendation to exclude the student that was the subject of tonight's hearing as follows:

1. Placement of the student in the ASSIST program effective immediately.
2. The Board strongly recommends continuation of external counseling at the family's discretion.
3. Quarterly review and reassessment of continuation of the ASSIST placement, by the ASSIST team, including the parent and any outside provider at the parent's discretion. The first review will take place by 1/14/16 and quarterly thereafter.
4. The ability for the family to appeal the decision of the team to the Superintendent if there is disagreement about the continued appropriateness of the ASSIST program for the student.

Second by Nelson. Roll call vote. All Ayes: Nelson, Weaver, Isenberg, AbouAssaly, Gadelha, and Hutcheson. Motion unanimously approved.

## **500: ADJOURNMENT**    **Motion 64-10-26**

Motion by Hutcheson to adjourn the work session at 7:50 PM. Second by AbouAssaly. Voice vote. Motion unanimously approved.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

*Minutes respectfully submitted by:  
Gayla Burgess, Admin Asst to the Superintendent  
10/26/15*



Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

## **Linn-Mar Community School District Board Meeting Regular Session Minutes October 26, 2015**

### **100: CALL TO ORDER AND DETERMINATION OF A QUORUM**

The Linn-Mar Community School District Board of Education regular session was called to order at 7:57 PM in the boardroom of the Learning Resource Center. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, AbouAssaly, Gadelha, Hutcheson, Nelson, and Weaver. Absent: Patterson. Administration present: Shepherd, Bisgard, Breitfelder, K. Christian, Ramos, Schumacher, and Ironside. Absent: Anderson and Morrison.

### **200: REVISION AND/OR ADOPTION OF THE AGENDA *Motion 65-10-26***

Motion by Hutcheson for the Board to approve the agenda as presented. Second by AbouAssaly. Voice vote. Motion unanimously approved.

### **300: AUDIENCE COMMUNICATIONS**

### **400: RESOLUTIONS/OPENING OF BIDS/PUBLIC HEARINGS**

### **500: RECOGNITIONS/PROCLAMATIONS**

### **600: BOARD ANNOUNCEMENTS AND REPORTS**

#### 601: Finance/Audit Committee

Hutcheson and AbouAssaly reported on the Finance/Audit Committee meeting held on October 13<sup>th</sup>. Hutcheson shared that the audit exit interview went well with no significant findings and that the committee discussed the 10M PPEL Note timeline. AbouAssaly shared that the auditors did recommend the District develop a natural disaster plan for protection of the District's financial records.

#### 602: School Board Visit

Board members reported on their visit to Indian Creek Elementary on October 14<sup>th</sup>. Highlights included the success of the small group format that allowed more intimate conversations with the staff as well as the excitement shown by the staff on education, student learning, and the PBIS program.

#### 603: Construction Advisory

Weaver reported on the Construction Advisory meeting held on October 19<sup>th</sup> and commended the District for doing a great job of prioritizing projects based on need. Weaver shared that Ironside presented an overview of the summer construction projects and anticipated projects.

#### 604: Marion City Council Reception

The Board reported on the reception hosted by the City of Marion on October 20<sup>th</sup> for Board members from the Marion Independent and Linn-Mar Districts. The event was a social gathering to meet each other to assist in developing stronger relationships in supporting community and district initiatives.

#### 605: Health & Human Development

AbouAssaly reported on the Health & Human Development meeting held on October 21<sup>st</sup>. Highlights of the meeting included a presentation on the District's ASSIST program, the new partnership with Four Oaks and Mercy Counseling Services, an update on the District's Blue Zone initiatives, and a presentation on the District's Nutrition Services program.

#### 606: Marion City Council

AbouAssaly and Gadelha reported on the Marion City Council meeting held on October 22<sup>nd</sup>. Highlights included a discussion on the 29<sup>th</sup> Avenue widening project, a search for a new Marion Library director to replace the current person that is retiring, and a possible trail from the High School to Lowe Park for safer student access.

### **700: INFORMATIONAL REPORTS**

#### 701: Linn-Mar Foundation

*Exhibit 701.1*

Shelley Woods, Executive Director, updated the Board on the status of the Foundation. Some highlights shared:

- The Foundation was originally started by Glen Easterday and is celebrating its 30<sup>th</sup> anniversary this year.
- There are 16 volunteers on the Foundation Board with Jill Ackerman serving as the current President.
- The main fundraising initiatives are MANE Event, Smart Money Campaign, and the Lion Open.
- The Foundation supports academic efforts for K-12<sup>th</sup> grades.
- Teachers and administrators can request grants for academic support. Last year the Foundation funded approximately \$63,540 in academic grants and has currently received \$110,000 in grant requests this year.
- Some items/events the Foundation has supported are: iPad and Ladybug camera purchases across the District, support of the High School Writing Center and Physics/Biology lab, Opera Iowa and Stories Alive for the elementary buildings, Music Connects to help kids with financial needs attend summer orchestra camps, and Senior scholarships (granted 13 for the current year and hope to grant 16 for a total of \$10,000.00).
- Current project is building an online database that will allow online donations and email campaigns.

- Challenges are raising awareness of who they are and what they can do to partner with the buildings, as well as to increase teacher/administrator grant requests.
- Upcoming event dates: Smart Money Campaign kicks off November 9<sup>th</sup> and MANE Event is April 8<sup>th</sup>.

#### 702: Superintendent's Report

*Exhibit 702.1*

Superintendent Shepherd asked Chad Schumacher, Project Manager/Administrator, to give an update on the High School renovation project. Schumacher shared the following highlights:

- The project is running on schedule, the new north entrance will be completed by August 1st, and that Larson Construction has done a great job in meeting all of the construction deadlines.
- Current contract change orders amount to \$76,155.31; which are covered by the 5% contingency plan put into place before construction began.
- Schumacher shared several photographs of the current progress of the renovation project.
- More information on the renovation can be found by visiting the following link: <http://www.linnmar.k12.ia.us/hsreno/default.asp>

Superintendent Shepherd also facilitated a discussion on the Board's legislative priorities that he will share with the Urban Education Network (UEN) for them to focus on with the legislative steering committee. The top five priorities for the Board, in no particular order, were: 1) funding adequacy state percent of growth, 2) assessments aligned with Iowa Core Standards, 3) early literacy funding support, 4) early childhood/quality preschool, and 5) extended state penny sales tax.

*Exhibit 702.2*

### **800: UNFINISHED BUSINESS**

#### 801: Amendment to Professional Services Agreement **Motion 66-10-26** *Exhibit 801.1*

Motion by Hutcheson for the Board to approve the amendment to the professional services agreement with DLR Group, Inc., for the High School Addition/Renovation project to provide architectural, structural, mechanical, electrical engineering services, and food service equipment design services for the High School kitchen expansion/renovation for a stipulated lump sum fee amount of \$31,450.00. Second by AbouAssaly. Voice vote. Motion unanimously approved.

#### 802: Amendment to Professional Services Agreement **Motion 67-10-26** *Exhibit 802.1*

Motion by Gadelha for the Board to approve the amendment to the professional services agreement with DLR Group, Inc., for the Oak Ridge Middle School Addition project to provide architectural, structural, mechanical, and electrical engineering services for the cafeteria expansion for a stipulated lump sum fee amount of \$38,250.00. Second by Nelson. Voice vote. Motion unanimously approved.

**803: Contract Change Order for High School Renovation Motion 68-10-26**

Motion by Hutcheson for the Board to approve the contract change order with Larson Construction, Co., Inc., for labor and materials for various jobs related to the High School renovations as explained in Exhibit 803.1 for a cost of \$10,667.22. Second by Gadelha. Voice vote. Motion unanimously approved. *Exhibit 803.1*

**900: NEW BUSINESS**

**901: SBRC Allowable Growth Request for FY2015 LEP Allowable Cost Motion 69-10-26**

Motion by Hutcheson for the Board to approve the School Budget Review Committee (SBRC) application authorizing the request of allowable growth and supplemental aid for fiscal year 2015 Limited English Proficiency (LEP) allowable cost of \$165,746.31. Second by Nelson. Voice vote. Motion unanimously approved. *Exhibit 901.1*

**902: Open Enrollment Requests Motion 70-10-26**

Motion by Gadelha for the Board to approve the following open enrollment requests as presented. Second by Hutcheson. Voice vote. Motion unanimously approved.

***Denied In***

Name	Grade	Resident District	Reason
Carpenter, Caitlyn	8 <sup>th</sup>	Alburnett	Insufficient Space

***Approved In***

Name	Grade	Resident District	Reason
Sanders, D'Andray	PK	Cedar Rapids	Good Cause

***Approved Out***

Name	Grade	Receiving District	Reason
Isaac, Dacia	11 <sup>th</sup>	Cedar Rapids	Good Cause

**1000: CONSENT AGENDA**

**1001: Personnel**

***Certified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Denton, Tyler	Student Services: Four Oaks Teacher	10/26/15	BA Step 1

***Classified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Buck, Chad	OR: ASSIST Support Associate	10/19/15	LMSEAA, II; Step 6
Clinton, Vickie	NS: EX General Help	10/14/15	PTNS, Step 2
Evans, Tristan	HS: Student Supervisor	10/19/15	\$15.00/hr
Kenneson, Laura	NS: HS General Help from 4.25 to 6.25 hrs/day	10/14/15	Same
Reinier, Jennifer	NS: HS General Help	10/26/15	PTNS, Step 2
Roelfsema, Elizabeth	Student Services: Four Oaks Associate	10/21/15	LMESAA, II; Step 9
Udell, Lauren	OR: Student Support Associate	10/19/15	LMSEAA, II; Step 9

***Classified Staff: Resignation***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Cahill, Michelle	OR: Student Support Associate	11/19/15	Relocation
Leff, Stephanie	LG: Student Support Associate	10/23/15	Personal
Vogel, Caleb	O&M: Summer Help	10/20/15	Temporary Position Ended

1002: Approval of Minutes from October 12, 2015

*Exhibit 1002.1*

1003: Approval of Minutes from October 13, 2015

*Exhibit 1003.1*

1004: Approval of Bills

*Exhibit 1004.1*

1005: Approval of Contracts

*Exhibits 1005.1-4*

1. Interagency agreements for Special Education instructional program with Marion Independent (2). *(No exhibits provided)*
2. Interagency agreement for Special Education instructional program with College CSD (1). *(No exhibit provided)*
3. Agreement to establish a consortium to jointly administer an instructional program at Bremwood/Lied School located within the boundaries of the Waverly-Shell Rock Community School District.
4. Extended services agreement with Daktronics, Inc., for services, peripherals, and additional supplies for the Aquatic Center scoreboard effective 10/28/15 through 10/27/16; for the cost of \$1,980.00.

1006: Overnight Fieldtrip Request

*Exhibit 1006.1*

Request submitted by Dana Lampe for the Future Business Leaders of America (FBLA) to travel to Omaha, Nebraska, to attend the FBLA National Fall Leadership Conference from November 6-8, 2015.

1007: Board Information

*Exhibit 1007.1*

1. School Finance Report as of 9-30-14 and 9-30-15
2. Cash Balance Report as of 9-30-14 and 9-30-15

1008: Items Removed from the Consent Agenda for Separate Action

1009: Approval of the Consent Agenda ***Motion 71-10-26***

Motion by Hutcheson for the Board to approve the Consent Agenda as presented. Second by Gadelha. Gadelha clarified that the October 12<sup>th</sup> minutes, Item 1101, first bullet point should state Weaver and Gadelha instead of Weaver and Nelson. Breitfelder clarified for the Board what the consortium agreement with Waverly-Shell Rock was for. Voice vote. Motion unanimously approved.

**1100: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS**

1101: Communications

- Gadelha shared an article from *The Gazette* on new educational curriculum entitled, *Caucus 101*, that was developed by the Secretary of State's office for Iowa students that might be worthwhile to share with the High School.

## 1102: Calendar

Date	Time	Event	Location
November 4 <sup>th</sup>	4:00 PM	Equity Advisory	LRC Boardroom
November 6 <sup>th</sup>	7:30 AM	Board Visit: High School	High School
November 9 <sup>th</sup>	5:00 PM 7:00 PM	Board Meeting: Work Session Board Meeting: Regular Session	LRC Boardroom
November 11 <sup>th</sup>	7:00 AM	Executive Committee	Superintendent's Office
November 11 <sup>th</sup>	4:00 PM	School Improvement Advisory (SIAC)	LRC Conference Room 5
November 11 <sup>th</sup>	4:30 PM	Special Education Committee	LRC Boardroom
November 12 <sup>th</sup>	9:00 AM	ERMA Advisory	Rick Ironside's Office
November 16-20 <sup>th</sup>		<i>American Education Week</i>	
November 17 <sup>th</sup>	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
November 17-20 <sup>th</sup>		<i>IASB Annual Conference</i>	<i>Des Moines, Iowa</i>
November 23 <sup>rd</sup>	5:00 PM 7:00 PM	Board Meeting: Work Session Board Meeting: Regular Session	LRC Boardroom
November 25 <sup>th</sup>	7:00 AM	Executive Committee	Superintendent's Office
Date	Time	Event	Location
December 4 <sup>th</sup>	7:30 AM	Board Visit: Bowman Woods	Bowman Woods
December 8 <sup>th</sup>	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
December 8 <sup>th</sup>	5:30 PM	Technology Committee	LRC Boardroom
December 9 <sup>th</sup>	7:00 AM	Executive Committee	Superintendent's Office
December 9 <sup>th</sup>	5:00 PM	Career & Technical Education	LRC Boardroom
December 10 <sup>th</sup>	9:00 AM	ERMA Advisory	Rick Ironside's Office
December 14 <sup>th</sup>	5:00 PM 7:00 PM	Board Meeting: Work Session Board Meeting: Regular Session	LRC Boardroom
December 16 <sup>th</sup>	7:30 AM	Board Visit: Oak Ridge	Oak Ridge Middle School
December 23 <sup>rd</sup>	7:00 AM	Executive Committee	Superintendent's Office

## 1103: Committees

Board Committees	Participants
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
District Committees	Participants
Career & Technical Education	Bisgard, Nelson
Construction Advisory	Ironside, Shepherd, Weaver
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos
Health & Human Development	Abouassaly, Breitfelder
School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos

## 1200: ADJOURNMENT *Motion 72-10-26*

Motion by Gadelha to adjourn the regular session at 9:16 PM. Second by AbouAssaly. Voice vote. Motion unanimously approved.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

*Minutes respectfully submitted by:  
Gayla Burgess, Admin Asst to the Superintendent  
10/26/15*

## Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 10/23/2015 - 11/05/2015

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
<b>Fund: Aquatic Center</b>		
BMO MASTERCARD	GENERAL SUPPLIES	\$1,484.04
BMO MASTERCARD	TRAVEL	\$359.20
CEDAR RAPIDS AQUATICS ASSOCIATION	GENERAL SUPPLIES	\$1,029.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,716.97
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$29.48
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$126.09
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$29.48
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$126.09
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$65.48
ISI SWIMMING INC	GENERAL SUPPLIES	\$467.00
NILES TOWNSHIP DISTRICT. # 219	GENERAL SUPPLIES	\$350.00
SPLASH MULTISPORT	GENERAL SUPPLIES	\$907.09
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$26.79
UNIVERSITY OF IA	GENERAL SUPPLIES	\$390.00
<b>Fund Total:</b>		<b>\$7,106.71</b>
<b>Fund: DEBT SERVICE</b>		
BANKERS TRUST COMPANY	INTEREST	\$512,934.38
BANKERS TRUST COMPANY	OTHER PROFESSIONAL	\$500.00
<b>Fund Total:</b>		<b>\$513,434.38</b>
<b>Fund: GENERAL</b>		
95 PERCENT GROUP INC	INSTRUCTIONAL SUPPLIES	\$187.00
ABS ACTIVITY BASED SUPPLIES	INSTRUCTIONAL SUPPLIES	\$435.94
ADVANCED MANUFACTURING TECHNIQUES INC	INSTRUCTIONAL SUPPLIES	\$115.00
ADVANTAGE	GENERAL SUPPLIES	\$118.34
AIRGAS NORTH CENTRAL	MAINTENANCE SUPPLIES	\$680.17
ALLIANT ENERGY	ELECTRICITY	\$71,091.41
ALTORFER	TRANSP. PARTS	\$610.92
APPLE COMPUTER INC	INSTRUCTIONAL SUPPLIES	\$2,940.00
ARBOR DAY FOUNDATION	INSTRUCTIONAL SUPPLIES	\$79.95
ART STUDIO CLAY COMPANY	INSTRUCTIONAL SUPPLIES	\$1,428.44
ASTA	PROF SERV: EDUCATION	\$111.00
AUS WATERLOO MC LOCKBOX	GENERAL SUPPLIES	\$1,159.11
BAKER & TAYLOR, INC	LIBRARY BOOKS	\$5.99
BALBOA CAPITAL CORPORATION	INSTRUCTIONAL SUPPLIES	\$218.70
BARNES & NOBLE	INSTRUCTIONAL SUPPLIES	\$268.74
BARNES & NOBLE	LIBRARY BOOKS	\$275.98
BARWEGEN, MATTHEW	Professional Educational Services	\$465.00
BLAIR, MICHELLE	Professional Educational Services	\$500.00
BMO MASTERCARD	AUDIO-VISUAL MEDIA	\$398.44
BMO MASTERCARD	COMP/TECH HARDWARE	\$3,208.61
BMO MASTERCARD	COMPUTER SOFTWARE	\$919.96
BMO MASTERCARD	DUES AND FEES	\$1,059.94
BMO MASTERCARD	EQUIPMENT >\$1999	\$3,986.70
BMO MASTERCARD	GASOLINE	\$34.77



# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 10/23/2015 - 11/05/2015

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
BMO MASTERCARD	GENERAL SUPPLIES	\$3,763.68
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$28,713.78
BMO MASTERCARD	LIBRARY BOOKS	\$704.40
BMO MASTERCARD	MAINTENANCE SUPPLIES	\$1,044.33
BMO MASTERCARD	PROF SERV: EDUCATION	\$685.00
BMO MASTERCARD	Professional Educational Services	\$429.00
BMO MASTERCARD	REF & RSRCH MATERIAL	\$424.41
BMO MASTERCARD	REPAIR/MAINT SERVICE	\$258.75
BMO MASTERCARD	STAFF WORKSH/CONF	\$5,476.67
BMO MASTERCARD	STUDENT FEES	\$226.20
BMO MASTERCARD	GENERAL SUPPLIES	(\$38.67)
BMO MASTERCARD	TEXTBOOKS	\$825.35
BMO MASTERCARD	TRAVEL	\$1,201.64
BMO MASTERCARD	TUITION OPEN ENROLL	\$19.60
BOOKHOUSE	LIBRARY BOOKS	\$1,017.59
BOSTIAN CAREY	Professional Educational Services	\$375.00
BOY SCOUTS OF AMERICA TROOP 360	SERVICE AGREEMENTS	\$2,500.00
BRIGHTLINES PAPER	INSTRUCTIONAL SUPPLIES	\$149.25
BRODART SUPPLY	GENERAL SUPPLIES	\$107.99
BRUMWELL, GRETCHEN	Professional Educational Services	\$250.00
C.J. COOPER & ASSOCIATES	PHYSICALS	\$90.00
C.R. GLASS CO	REPAIR PARTS	\$57.84
CAM COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$9,549.00
CAMBIUM LEARNING	INSTRUCTIONAL SUPPLIES	\$254.32
CAMPBELL SUPPLY	INSTRUCTIONAL SUPPLIES	\$30.07
CAMPBELL SUPPLY	MAINTENANCE SUPPLIES	\$277.90
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$16,990.26
CAROLINA BIOLOGICAL SUPPLY	INSTRUCTIONAL SUPPLIES	\$2,479.90
CEDAR RAPIDS BOWLING CENTER	INSTRUCTIONAL SUPPLIES	\$186.50
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$505.13
CENTER POINT-URBANA HIGH SCHOOL	TUITION OPEN ENROLL	\$15,027.03
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$2,892.92
CENTURYLINK	TELEPHONE	\$964.15
CHAPMAN ALLEN	INSTRUCTIONAL SUPPLIES	\$1,550.40
CITY LAUNDERING COMPANY	INSTRUCTIONAL SUPPLIES	\$844.47
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	(\$487.04)
CLARK SECURITY PRODUCTS INC	REPAIR PARTS	\$78.62
CLAYTON RIDGE COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$3,183.00
COLLEGE COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$10,018.02
COLLINS SPORTS MEDICINE	INSTRUCTIONAL SUPPLIES	\$179.31
COLTON KRISTI	TRAVEL	\$14.78
COMMUNICATIONS ENGINEERING CO	INSTRUCTIONAL SUPPLIES	\$173.00
COMMUNICATIONS ENGINEERING CO	RADIOS	\$551.61
CONTINENTAL CLAY	INSTRUCTIONAL SUPPLIES	\$279.00
COUSINS UNIFORM & TUXEDO	INSTRUCTIONAL SUPPLIES	\$504.00

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 10/23/2015 - 11/05/2015

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
CRESCENT ELECTRIC	MAINTENANCE SUPPLIES	\$791.35
CRISIS PREVENTION INSTITUTE INC	GENERAL SUPPLIES	\$2,119.00
CROELL REDI-MIX INC	MAINTENANCE SUPPLIES	\$160.00
CULLIGAN	INSTRUCTIONAL SUPPLIES	\$6.00
D & K PRODUCTS	GROUNDS UPKEEP	\$266.50
DECKER EQUIPMENT	INSTRUCTIONAL SUPPLIES	\$63.50
DEMCO	GENERAL SUPPLIES	\$216.43
DENNIS COMPANY	MAINTENANCE SUPPLIES	\$340.97
DENNIS COMPANY	REPAIR PARTS	\$235.76
EDVOTEK	INSTRUCTIONAL SUPPLIES	\$796.40
ELECTRONIX	INSTRUCTIONAL SUPPLIES	\$1,572.17
FAMILY VIDEO	FACILITY RENTAL	\$3,466.13
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$353,100.02
FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$391.06
FASTENAL COMPANY	TRANSP. PARTS	\$298.56
FEDEX	GROUNDS UPKEEP	\$8.66
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$999.23
FRONTLINE TECHNOLOGIES	OTHER PROFESSIONAL	\$1,749.77
GASWAY CO, J P	GENERAL SUPPLIES	\$26,492.95
GASWAY CO, J P	INSTRUCTIONAL SUPPLIES	\$22.04
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$84.96
GOPHER SPORT	INSTRUCTIONAL SUPPLIES	\$465.66
GRAINGER	MAINTENANCE SUPPLIES	\$206.89
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$3,333.50
GRANT WOOD AEA	STAFF WORKSH/CONF	\$125.00
HEWLETT-PACKARD COMPANY	COMP/TECH HARDWARE	\$269.00
HOLM'S/AMERICAN RADIATOR LLC	VEHICLE REPAIR	\$344.71
IASB	PROF SERV: EDUCATION	\$225.00
INSTEP DANCEWEAR	PROF SERV: EDUCATION	\$750.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$6,958.67
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$29,754.65
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$6,958.67
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$29,754.65
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$32,943.87
IOWA FIRE PROTECTION	OTHER PROFESSIONAL	\$310.00
IOWA FIRE PROTECTION	REPAIR/MAINT SERVICE	\$1,100.00
IOWA HIGH SCHOOL MUSIC ASSOC	INSTRUCTIONAL SUPPLIES	\$868.00
IOWA MUSIC EDUCATORS ASSOCIATION	STAFF WORKSH/CONF	\$50.00
IOWA PRISON INDUSTRIES	GENERAL SUPPLIES	\$352.00
IOWA PRISON INDUSTRIES	MAINTENANCE SUPPLIES	\$841.36
IOWA SPORTS TURFGRASS	DUES AND FEES	\$50.00
IOWA SPORTS TURFGRASS	OTHER PROFESSIONAL	\$50.00
ITEC CONFERENCE	STAFF WORKSH/CONF	\$115.00
JOHN M. PERRICONE	PROF SERV: EDUCATION	\$2,500.00
JOHN M. PERRICONE	TRAVEL	\$1,111.20

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 10/23/2015 - 11/05/2015

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
JOHNSON, TEQUILLA	MISC REVENUE	\$7.00
JVA MOBILITY	INSTRUCTIONAL SUPPLIES	\$215.00
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$64,566.80
LAMINATOR.COM	INSTRUCTIONAL SUPPLIES	\$104.95
LARUE	INSTRUCTIONAL SUPPLIES	\$432.48
LASER RESOURCES, LLC	GENERAL SUPPLIES	\$744.03
LASER RESOURCES, LLC	INSTRUCTIONAL SUPPLIES	\$699.82
LEARNING A-Z	GENERAL SUPPLIES	\$36,584.45
LEARNING A-Z	INSTRUCTIONAL SUPPLIES	\$579.70
LINN CO-OP OIL	GASOLINE	\$23,764.70
LINN CO-OP OIL	GREASE,OIL,LUBE,COOL	\$1,996.20
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$234.25
LISBON COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$1,591.50
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$472.80
MARION INDEPENDENT SCHOOLS	TUITION OPEN ENROLL	\$509,120.14
MARION IRON CO.	MAINTENANCE SUPPLIES	\$75.00
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$896.24
MARION POLICE	SERVICE AGREEMENTS	\$855.00
MARION TIMES	ADVERTISING	\$412.51
MARION WATER DEPT	WATER/SEWER	\$9,905.06
MARK ANDY PRINT PRODUCTS	GENERAL SUPPLIES	\$327.83
MARRIOTT CEDAR RAPIDS	TRAVEL	\$102.92
MARZANO RESEARCH LABORATORY LLC	STAFF WORKSH/CONF	\$6,000.00
MATHESON-LINDWELD	MAINTENANCE SUPPLIES	\$88.22
MCGRAW-HILL SCHOOL EDUCATION	INSTRUCTIONAL SUPPLIES	\$33.81
MENARDS -13127	GENERAL SUPPLIES	\$35.92
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$102.06
MERCY EAP SERVICES	OTHER PROFESSIONAL	\$476.00
MID AMERICAN ENERGY	NATURAL GAS	\$5,363.90
MIDWAY OUTDOOR EQUIPMENT INC	REPAIR/MAINT SERVICE	\$1,011.62
MIDWEST COMPUTER PRODUCTS	EQUIPMENT >\$1999	\$1,869.60
MIDWEST COMPUTER PRODUCTS	INSTRUCTIONAL SUPPLIES	\$1,770.00
MIDWEST WHEEL	TRANSP. PARTS	\$32.23
MIERA, KIM	Professional Educational Services	\$450.00
MUTUAL WHEEL CO	TRANSP. PARTS	\$18.43
NASCO	INSTRUCTIONAL SUPPLIES	\$538.08
NOLTE, CORNMAN & JOHNSON P.C.	OTHER PROFESSIONAL	\$9,400.00
NORTH-LINN CSD	TUITION OE-REG ED	\$234.51
NORTH-LINN CSD	TUITION OPEN ENROLL	\$4,774.50
OFFICE EXPRESS	GENERAL SUPPLIES	\$290.57
OFFICE EXPRESS	INSTRUCTIONAL SUPPLIES	\$1,196.92
ORIENTAL TRADING CO	INSTRUCTIONAL SUPPLIES	\$85.20
ORKIN PEST CONTROL	SERVICE AGREEMENTS	\$180.00
PAETEC	TELEPHONE	\$877.76
PAPA JOHNS PIZZA	INSTRUCTIONAL SUPPLIES	\$305.02

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 10/23/2015 - 11/05/2015

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$675.71
PLUMBERS SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$2,117.71
PLUMBERS SUPPLY COMPANY	REPAIR/MAINT SERVICE	\$173.38
POOL TECH MIDWEST INC	CHEMICALS	\$464.00
POSITIVE PROMOTIONS	INSTRUCTIONAL SUPPLIES	\$86.45
POSTMASTER	POSTAGE/UPS	\$225.00
PRO-ED INC.	INSTRUCTIONAL SUPPLIES	\$94.60
PSAT/NMSQT	INSTRUCTIONAL SUPPLIES	\$1,800.00
QUALITY CLEANING EQUIPMENT	GENERAL SUPPLIES	\$327.25
QUILL CORPORATION	GENERAL SUPPLIES	\$101.74
QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	\$99.98
QUINN STORAGE	WATER/SEWER	\$75.00
RAMNARAYANON, KHESHAV	INSTRUCTIONAL SUPPLIES	\$10.00
RAPIDS REPRODUCTIONS INC	OTHER PROFESSIONAL	\$209.00
REAMS SPRINKLER SUPPLY	REPAIR PARTS	\$387.21
REDEXIM TURF PRODUCTS	GROUPS UPKEEP	\$73.07
REINHART INSTITUTIONAL FOODS INC	INSTRUCTIONAL SUPPLIES	\$48.49
SCHIMBERG	MAINTENANCE SUPPLIES	\$360.52
SCHOLASTIC BOOK FAIR INC	MISC REVENUE	\$6,741.71
SCHOOL OUTFITTERS	INSTRUCTIONAL SUPPLIES	\$143.00
SCHOOL SPECIALTY INC	EQUIPMENT >\$1999	\$1,198.36
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	\$4,522.72
SCHOOL-TECH, INC	MAINTENANCE SUPPLIES	\$58.90
SHAWN THOMSEN	OFFICIAL/JUDGE	\$50.00
SHRED-IT DES MOINES	GENERAL SUPPLIES	\$47.86
SPELLINGCITY.COM	INSTRUCTIONAL SUPPLIES	\$52.95
ST MARK'S LUTHERAN CHURCH	INSTRUCTIONAL SUPPLIES	\$50.00
STAPLES	INSTRUCTIONAL SUPPLIES	\$362.11
SUPREME SCHOOL SUPPLY COMPANY	GENERAL SUPPLIES	\$106.60
SYSTEMS UNLIMITED, INC.	PROF SERV: EDUCATION	\$2,946.00
TEACHER'S DISCOVERY	INSTRUCTIONAL SUPPLIES	\$75.40
TEACHERS DISCOVERY	INSTRUCTIONAL SUPPLIES	\$128.26
TERRELL DAN	TRAVEL	\$20.59
THERAPRO INC	GENERAL SUPPLIES	\$82.36
THOMAS BUS	TRANSP. PARTS	\$405.54
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$5,796.90
THOMPSON TRUCK & TRAILER	VEHICLE REPAIR	\$425.00
TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND	\$7,793.65
TOYS FOR SPECIAL CHILDREN, INC	INSTRUCTIONAL SUPPLIES	\$217.95
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$16,161.97
TRUCK BUILDERS	VEHICLE REPAIR	\$3,203.07
U.S. GAMES	EQUIPMENT >\$1999	\$6,731.51
UNITED REFRIGERATION	REPAIR PARTS	\$76.27
VAN METER CO	MAINTENANCE SUPPLIES	\$3,093.15
VAVRA STEVEN	INSTRUCTIONAL SUPPLIES	\$100.00

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 10/23/2015 - 11/05/2015

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
VERNIER SOFTWARE & TECHNOLOGY	INSTRUCTIONAL SUPPLIES	\$5,602.09
VIETH KELLY	TRAVEL	\$30.89
WAGE WORKS	EE LIAB-FLEX DEP CARE	\$5,031.24
WAGE WORKS	EE LIAB-FLEX HEALTH	\$4,110.23
WALMART	GENERAL SUPPLIES	\$98.02
WALMART	INSTRUCTIONAL SUPPLIES	\$1,039.43
WALSH DOOR & HARDWARE	GENERAL SUPPLIES	\$170.00
WARD'S NATURAL SCIENCE	INSTRUCTIONAL SUPPLIES	\$1,611.65
WEINBERGER, JASON	Professional Educational Services	\$750.00
WENDLING QUARRIES	MAINTENANCE SUPPLIES	\$2,949.72
WHITE CAP	INSTRUCTIONAL SUPPLIES	\$230.00
WIT'S END COFFEEHOUSE	INSTRUCTIONAL SUPPLIES	\$53.70
WITTFITT LLC	INSTRUCTIONAL SUPPLIES	\$105.00

**Fund Total: \$1,495,773.20**

### Fund: NUTRITION SERVICES

BMO MASTERCARD	GENERAL SUPPLIES	\$2,657.60
CALLAHAN JOYCE	GENERAL SUPPLIES	\$45.00
CITY LAUNDERING COMPANY	CLEANING PRODUCTS	\$86.66
CLINTON, VICKIE	GENERAL SUPPLIES	\$45.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$43,565.58
GOODWIN TUCKER GROUP	REPAIR/MAINT SERVICE	\$205.67
HEWLETT-PACKARD COMPANY	MACHINERY AND EQUIP	\$15,623.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$917.20
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$3,921.82
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$917.20
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$3,921.82
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$4,337.31
KECK, INC.	PURCHASE FOOD	\$4,650.45
KENNESON, LAURA	GENERAL SUPPLIES	\$45.00
OFFICE EXPRESS	GENERAL SUPPLIES	\$157.26
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$1,903.54

**Fund Total: \$83,000.11**

### Fund: PHY PLANT & EQ LEVY

A & J ASSOCIATES	ARCHITECT	\$65.00
C.R. GLASS CO	CONSTRUCTION SERV	\$8,990.00
JOHNSON CONTROLS	CONSTRUCTION SERV	\$3,673.66
MAKA BLIND COMPANY	BLDG. CONST SUPPLIES	\$4,900.00
MENARDS -13127	BLDG. CONST SUPPLIES	\$157.27
PLUMBERS SUPPLY COMPANY	CONSTRUCTION SERV	\$507.33
PRIMEX WIRELESS, INC	BLDG. CONST SUPPLIES	\$963.50
SHIVE-HATTERY INC.	ARCHITECT	\$1,040.00
TOMLINSON CANNON	EQUIPMENT >\$1999	\$350.00
TRICON CONSTRUCTION GROUP 2245	CONSTRUCTION SERV	\$8,420.00
VAN METER CO	BLDG. CONST SUPPLIES	\$1,488.79

**Fund Total: \$30,555.55**

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 10/23/2015 - 11/05/2015

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
<b>Fund: Pool 10 Million Issue and 2013 10M Issue</b>		
BMO MASTERCARD	BLDG. CONST SUPPLIES	\$145.35
BMO MASTERCARD	OTHER PROFESSIONAL	\$913.75
PODS	BLDG. CONST SUPPLIES	\$616.00
SOIL-TEK	CONSTRUCTION SERV	\$250.00
TERRACON CONSULTANTS INC	ARCHITECT	\$6,681.00
<b>Fund Total:</b>		<b>\$8,606.10</b>
<b>Fund: PUB ED &amp; REC LEVY</b>		
EVER-GREEN LANDSCAPE & SUPPLY	GROUNDS UPKEEP	\$200.00
GAMETIME	CONSTRUCTION SERV	\$679.49
<b>Fund Total:</b>		<b>\$879.49</b>
<b>Fund: STUDENT ACTIVITY</b>		
BARKER, MANDY	INSTRUCTIONAL SUPPLIES	\$74.94
BLOCKLINGER RONNIE	OFFICIAL/JUDGE	\$50.00
BMO MASTERCARD	DUES AND FEES	\$2,725.00
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$11,310.79
BMO MASTERCARD	TRAVEL	\$317.98
BORCHARDT MARK	OFFICIAL/JUDGE	\$50.00
COPYWORKS	INSTRUCTIONAL SUPPLIES	\$169.92
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$208.50
CUSTOM ARRANGEMENTS, LLC	INSTRUCTIONAL SUPPLIES	\$350.00
DECKER SPORTING GOODS	INSTRUCTIONAL SUPPLIES	\$3,078.50
DOMINO'S PIZZA-4359	INSTRUCTIONAL SUPPLIES	\$540.02
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$196.93
FBLA-PBL	DUES AND FEES	\$380.00
GAIL MCINNIS PRODUCTIONS	INSTRUCTIONAL SUPPLIES	\$13,173.45
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	\$40.00
GREAT AMERICAN OPPORTUNITIES, INC	INSTRUCTIONAL SUPPLIES	\$16,202.60
HALLS PHOTO	INSTRUCTIONAL SUPPLIES	\$20.00
HANCOCK FABRICS-8011	INSTRUCTIONAL SUPPLIES	\$230.39
HEWLETT-PACKARD COMPANY	INSTRUCTIONAL SUPPLIES	\$650.00
HUFFMAN, MICHELLE	INSTRUCTIONAL SUPPLIES	\$70.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$3.51
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$14.98
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$3.51
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$14.98
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$24.34
IOWA FBLA-9400	DUES AND FEES	\$112.00
IOWA FBLA-9400	TRAVEL	\$1,044.00
IOWA FOOTBALL COACHES ASSOCIATION	DUES AND FEES	\$55.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	INSTRUCTIONAL SUPPLIES	\$2,466.00
IOWA HIGH SCHOOL ATHLETIC ASSOC	INSTRUCTIONAL SUPPLIES	\$80.00
KEY CLUB INTERNATIONAL	DUES AND FEES	\$1,963.00
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$22.50

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 10/23/2015 - 11/05/2015

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
MEDICAL SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$98.39
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$210.38
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$1,937.50
MITCHELL MICHAEL	OFFICIAL/JUDGE	\$50.00
NATHAN JOHN SEVERSON	INSTRUCTIONAL SUPPLIES	\$450.00
PANERA BREAD OF IOWA	INSTRUCTIONAL SUPPLIES	\$203.86
PIZZA RANCH	INSTRUCTIONAL SUPPLIES	\$227.00
PRAIRIE HIGH SCHOOL	INSTRUCTIONAL SUPPLIES	\$180.00
SOCCER.COM	INSTRUCTIONAL SUPPLIES	\$2,434.10
SUBWAY	INSTRUCTIONAL SUPPLIES	\$322.85
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$9.78
UTTERBACK BILL	OFFICIAL/JUDGE	\$50.00
VARSITY SPIRIT	INSTRUCTIONAL SUPPLIES	\$159.50
WALMART	INSTRUCTIONAL SUPPLIES	\$379.37
WAVERLY-SHELLROCK HIGH SCHOOL	DUES AND FEES	\$77.00
WORLDSTRIDES HERITAGE PERFORMANCE	INSTRUCTIONAL SUPPLIES	\$10,659.00
ZIO JOHNNO'S	INSTRUCTIONAL SUPPLIES	\$389.48
Fund Total:		\$73,481.05
Grand Total:		\$2,212,836.59

End of Report

## LICENSE AGREEMENT COMMERCIAL

This license agreement ("Agreement") is made on the Effective Date, as defined in the signature block, by Linn-Mar Community School District, an Iowa school corporation ("Licensor"), and the undersigned ("Licensee").

### 1. Definitions

- 1.1 "Trademarks" means the word and logo marks depicted in Exhibit A.
- 1.2 "Licensed Product" means products bearing the Trademarks.
- 1.3 "Royalty Rate" means the percentage defined in Exhibit B.
- 1.4 "Net Sales" means Licensee's gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted nor shall any deduction be allowed for any uncollectible accounts or allowances.
- 1.5 "Licensed Market" means the types of products that may be marked with the Trademarks, as defined in Exhibit B.
- 1.6 "Customers" means the people to whom Licensed Products may be sold, as defined in Exhibit B.
- 1.7 "Term" means the period of time, as defined in Exhibit B, starting from the Effective Date.

### 2. LICENSE

- 2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.
- 2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate times Net Sales.
- 2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.

### 3. LICENSOR'S CONTROL



3.1 In order to protect and preserve Licensors' rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain Licensors' approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee's use of the Trademarks is initially approved by Licensors, any subsequent modification in such use, including changes in quality of the Licensed Product, must be reviewed and approved by Licensors prior to implementation of such modification. Licensors may terminate this Agreement if Licensee fails to abide by these quality control provisions.

#### 4. USE OF THE TRADEMARK

4.1 Trademark Format. Licensors retain the right to specify, from time to time, the format in which Licensee shall use the Trademarks, and Licensee shall only use the Trademarks in a format approved by Licensors.

4.2 Proper Notice and Acknowledgment. Every use of the Trademark by Licensee shall incorporate a superscript TM or a circle enclosing an R, as directed by Licensors.

4.3 Impairment of Licensors' Rights. Whether during or after the term of this Agreement, Licensee shall not challenge or otherwise impair Licensors' rights in the Trademarks. Licensee shall not apply for the registration of, or cause or allow the filing of an application for the registration of, a tradename, trademark or service mark which is identical to or confusingly similar to any of the Trademarks.

4.4 Licensors' Rights and Remedies. Licensee agrees that Licensors retain, and may exercise, all rights and remedies available to Licensors as a result of Licensee's breach of this Agreement, misuse of the Trademarks, or any other use of the Trademarks by Licensee which is not expressly permitted by this Agreement.

#### 5. TERMINATION

5.1 Termination without Cause. Either party may terminate this Agreement, with or without cause, by delivering written notice of termination to the other party, and, unless a later date is specified in such notice, termination shall be effective thirty (30) days after the date such notice is given.

5.2 Termination for Cause. Notwithstanding the provisions of Section 5.1, this Agreement shall automatically terminate without notice from Licensors if: (i) Licensee violates the Code of Conduct; (ii) Licensee attempts to assign, transfer or otherwise convey, without first obtaining Licensors' written consent, any of the rights granted to Licensee; (iii) Licensee fails to obtain Licensors' approval of Licensee's use of the Trademark in accordance with Section 3 of this Agreement; (iv) Licensee uses the Trademark in a manner in violation of, or otherwise inconsistent with, the restrictions imposed by or in connection with Section 4 of this Agreement; or (v) Licensee uses the

Trademark in a manner not expressly permitted by this Agreement.

5.3 Effect of Termination. All rights granted by this Agreement, shall expire upon termination of this Agreement, and upon termination Licensee shall immediately cease and desist from all further use of the Trademarks, except that Licensee may continue to sell off Licensed Products in its inventory for a period of ninety (90) days.

## 6. REPORTING AND PAYMENTS

6.1 Licensee shall provide Licensors a report within thirty (30) of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

## 7. MISCELLANEOUS

7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensors and its board, officers, employees and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of Licensed Products by third parties.

7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensors' prior written consent.

7.3 Applicable Law. This Agreement shall be interpreted, construed, and enforced pursuant to, and in accordance with, the laws of the State of Iowa. Parties agree that jurisdiction is proper in the courts of Linn County, Iowa.

7.4 Entire Agreement. This Agreement supersedes all previous agreements, understandings, and arrangements between the parties, whether oral or written, and constitutes the entire agreement between the parties.

7.5 Amendments. This Agreement may not be modified except by an agreement in writing executed by the parties hereto.

7.6 Waivers. The waiver by either party of a breach or other violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach of the same or other provision of this Agreement.

7.7 Notice. All communication to be given under this Agreement shall be in writing and shall be delivered by hand, by facsimile, by registered or certified mail through the United States postal service, or by courier service at the addresses listed below.

7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first set forth above.


<b>Licenser</b>	<b>Licensee</b> <i>Commercial</i>
Linn-Mar Community School District	Entity/Team Name: <i>SHANKOPOTAMUS GLOBAL</i>
Address: 2999 N 10th Street Marion IA 52302	Address: <i>1199 44TH ST MARION IA 52302</i>
Signature:	Signature: 
By: Tim Isenberg	By: <i>STEVEN L. FAIRCHILD</i>
Position: Board President	Position: <i>MEMBER</i>
Date Signed:	Effective Date: <i>9/9/15</i>

Exhibit A



a)



b)



c)



d)



e)



f)

g) Linn-Mar Community School District

h) Linn-Mar Lions

Exhibit B

Commercial

Royalty Rate: 8%

Licensed Markets: Everything not prohibited by the Code of Conduct

Customers: Everyone

Term: 1 year

Reporting Period: Quarterly

## CODE OF CONDUCT COMMERCIAL

**Prohibited Items.** License shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks: i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol or illegal drugs.

**Supplier Performance.** Licensee is expected to provide the highest level of ethics and service in all business facets which include categories such as products and services, delivery, administration, and customer service. Licensee shall not engage in unscrupulous business practices and misrepresentations of any type. Licensee and its representatives shall be courteous, considerate, prompt, and businesslike with those whom they deal including employers, employees, suppliers, and the general public. Licensees may be subject to formal evaluations.

**Gifts.** Licensor's officials and employees cannot accept anything of value from a Licensee, such as personal gifts or gratuities, which may be construed to have been given to influence the official or employee.

**Compensation.** Licensee shall ensure that its employees and the employees of all its subcontractors, shall earn at least the minimum wage as required by the law of the location of manufacture.

**Working Conditions.** Licensee shall provide a safe and healthy working environment, and have a safety program that proactively identifies and eliminates workplace hazards. Employees shall not be required to work more than the limits on the regular hours allowed by the law of the location of manufacture.

**Worker Rights.** Employees of Licensee and sub-contractors shall have the right to speak up about working conditions without fear of retaliation. No employee may be subjected to physical, sexual or verbal harassment. No employee may be discriminated against in employment in any way on the basis of race, creed, color, religion, gender, age, national origin, marital status, sexual orientation, gender identity, covered military veteran, disability, genetic information, familial status, physical attribute, political belief/party preference, or socio-economic status.

**Legal Compliance.** Licensee shall comply with all the laws and regulations governing the workplace and Licensees conduct of its business affairs. Where there are differences or conflicts with this Code of Conduct and the applicable laws, the higher standard will prevail.

LICENSE AGREEMENT  
NON-COMMERCIAL

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- 1.4 "Net Sales" means Licensee's gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted nor shall any deduction be allowed for any uncollectible accounts or allowances.
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- 2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.
- 2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate times Net Sales.
- 2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.

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3.1 In order to protect and preserve Licensor's rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain Licensor's approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee's use of the Trademarks is initially approved by Licensor, any subsequent modification in such use, including changes in quality of the Licensed Product, must be reviewed and approved by Licensor prior to implementation of such modification. Licensor may terminate this Agreement if Licensee fails to abide by these quality control provisions.

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Trademark in a manner not expressly permitted by this Agreement.

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6.1 Licensee shall provide Licensors a report within thirty (30) of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

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7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensors and its board, officers, employees and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of Licensed Products by third parties.

7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensors' prior written consent.

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7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first set forth above.

Licensor	Licensee Non-Commercial
Linn-Mar Community School District	Entity/Team Name: Westfield PTO
Address: 2999 N 10th Street Marion IA 52302	Address: 901 E. Main St. Robins, IA 52308
Signature:	Signature: Sara Mishler
By: Tim Isenberg	By: Sara Mishler
Position: Board President	Position: President
Date Signed:	Effective Date: November 1, 2015

Exhibit A



a)



b)



c)



d)



e)



f)

g) Linn-Mar Community School District

h) Linn-Mar Lions

Exhibit B

Non-commercial

Royalty Rate: 0%

Licensed Markets: 1) Nothing prohibited by the Code of Conduct; 2) Licensor approved clothing for members of the group such as uniforms or event T-shirts; and 3) Licensor approved promotional materials for the group

Customers: Members of the group

Term: 5 years

Reporting Period: Annually

## CODE OF CONDUCT NON-COMMERCIAL

**Prohibited Items.** License shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks: i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol or illegal drugs.

**Expected Behavior.** License agrees to abide by, and have their members, parents of members, coaches, and supporters abide by the following standards of behavior:

The use of profane or abusive language is not acceptable. Extreme verbal outbursts show a lack of self-control and immaturity; these reflect negatively on the Licensor, Licensee and the individual and should be avoided.

There is an expectation that all individuals representing the Licensor be courteous, mature, cooperative and respectful at all times. Individuals should conduct themselves with the knowledge that they, alone, are responsible for their own actions.

In all situations, competitors are expected to perform to the best of their ability, within the context of specific rules of their competition. Sportsmanship and fair play to teammates, opponents, and officials, should be in the forefront of a competitor's basic philosophy and attitude.

Students should present a neat appearance at all functions with adults using discretion regarding their appearance.

Realizing that academics are the priority of the high school years, students are expected to maintain acceptable standards of academic achievement. It is understood by all that academic responsibilities include attendance, punctuality, cooperation, general good behavior, respect for teachers and fellow students, and a genuine effort on all homework assignments, tests, projects and examinations.

## Iowa Cash Rent Farm Lease (Short Form)

Owner: Linn-Mar Community School District Operator: RJ Carson Year: 2016

## 1. Legal Description:

15 acres in a subdivision located in the W ½ of the NW ¼ of Section 34-84-6, Linn County, Iowa, and known as Waterlinn Park Addition in the City of Marion, Linn County, Iowa.

2. Terms Of Lease: Beginning March 1, 2016, and ending the last day of February, 2017. Continuing thereafter from year to year, unless terminated by either party according to Iowa Law on or before September 1 effective the following March 1.

3. There are 15 contract acres available according to county FSA records (FSA form 578).

The following housing, buildings and storage structures located on the Real Estate may be used by the Operator for the following purposes:

<u>Structure</u>	<u>Purpose</u>
<u>N/A</u>	<u>N/A</u>

In the event of damage or destruction of buildings or structures listed above, the Owner will have the option to replace them or provide their functional equivalent operator for the purpose described above within a reasonable period of time, or make adjustments to the terms of this lease in lieu of replacement.

4. Cash Rent Operator agrees to pay the Owner cash rent for the use of part or all of the Real Estate as follows:

<u>Description</u>	<u>Amount</u>
Cropland	<u>15</u> acres @ \$ <u>271</u> \$ <u>4,065</u>
Cropland	_____ acres @ \$ _____ \$ _____
Established hay land	_____ acres @ \$ _____ \$ _____
Pasture	_____ acres @ \$ _____ \$ _____
Buildings & storage structures, housing	\$ _____
Total annual rent	\$ <u>4,065</u>

The cash rent shall be due and payable as follows: 12-30-15 Due Date \$4,065 Amount

5. USDA Commodity Program Payments: Payments shall be paid to the Operator unless otherwise agreed on with the Farm Service Agency.

6. Hunting Rights: Hunting rights belong to the X Owner \_\_\_ Operator (No Hunting Allowed)

7. Division Of Expense: All crop production expenses are the responsibility of the Operator. Cost of lime and application will be treated as follows: Operator Expense

8. **Expenses:** No expense shall be incurred by the Operator for or on an account of the Owner without first obtaining written permission from the Owner. The Operator agrees to take no actions that might cause a mechanic's or other lien to be imposed upon the Real Estate and agrees to indemnify the Owner if actions are taken by the Operator that result in such a lien being imposed.
9. **Repair and Maintenance:** Buildings and Fences for minor repairs: Owner will furnish all materials and Operator will provide the labor at no charge. New Fence: Owner to furnish all materials and one-half of the cost of labor. Operator to provide one-half of the labor and all of the equipment to construct fence. Owner will pay 100% of the cost to clear fence row when necessary.
10. **Operator's Duties:** Operator agrees to operate the farm in an efficient and workmanlike manner, control weeds and brush in the fields, fence rows, road ditches, provide proper maintenance to control erosion and maintain waterways and tiles, and building lots and all other areas of the farm where access is possible. Operator agrees, on termination of the lease, to yield prompt possession of the farm to the owner.
11. **Owner's Duties:** Owner agrees to warrant and defend the Operator's possessions against all persons as long as this lease remains in effect. The Owner will promptly pay taxes and carry insurance on his/her interest in the property.
12. **Compensation:** Operator shall have the right to take away from the farm any movable buildings and fixtures which he/she has replaced upon the farm at his/her own expense. Such moving must be done within 60 days after termination of the lease. The Operator must leave the premises from which such improvements are removed in as good condition as they were before said removal or compensate the Owner for damages. Each party shall present to the other all such claims for compensation in writing at the termination of the lease. The Operator shall receive compensation from the Owner for the unprotected value for the following items upon termination of the lease provided that the value and date of completion are documented:  
Item a. N/A Item b. N/A Item c. N/A Item d. N/A
13. **Transfer of Interest:** The Operator agrees not to lease or sublet any part of the Real Estate nor assign this lease to any other person, nor sublease any or all of the property described herein without prior written permission of the Owner. This lease shall be binding upon the heirs, assignees, or successors in interest of both parties. The Owner should sell or otherwise transfer title to the Real Estate, the Owner will do so subject to the provisions of this lease.
14. **Changes in Lease Terms:** The conduct, representation, or statement of either party, by act or omission shall not be construed as a material alteration of this lease until such provision is reduced to writing and executed by both parties as an addendum to this lease.
15. **Rights of Entry:** The owner reserves the right to enter the premise at any time for any reason. Upon notice of the lease termination, the Operator agrees to permit the Owner or the Owner's lessee or agent to enter the premise to do customary tillage and operations on any land from which the current crops have been removed.

16. **Violation of Terms:** If the Operator fails to keep any agreement contained in this lease, the lease shall then terminate and the Owner or legal representative shall have the right to take immediate possession of the premises.

17. **Other Provisions:**

18. **Arbitration:** Any disputes between the Owner and Operator not covered by the terms this lease may be submitted by either party for arbitration at a reasonable fee by three disinterested persons, one of whom shall be selected by the Owner, one by the Operator, and the third by the previously named two. If and when disputes are submitted, a majority decision of the arbitrators shall be binding upon the parties to the lease.

In Witness whereof, we agree to the terms and conditions of this lease and we affix our signatures this

5 day of November, 2015.

RJ Carson

Operator

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

RJ Carson

Linn-Mar Community School District

For (business entity)

By (owners representatives)

2830 Brandon Court, Marion IA 52302

2999 North 10<sup>th</sup> Street, Marion, IA 52302

Address

Address

319-377-9559

319-447-3000

Telephone

Telephone





received  
10/28/15

Code 603.3-R2

## ADMINISTRATIVE REGULATIONS REGARDING FIELD TRIPS AND EXCURSIONS

Exhibit 1006.1

A written request for overnight trips must be submitted to the building principal not less than three (3) weeks prior to the proposed trip and prior to any travel arrangements being finalized. The request will include: objectives and purposes of the trip; the need, rationale, and justification for an overnight trip; detailed plans for student supervision on the trip; and a complete itinerary and budget of the trip. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher shall submit a written summary of the event.

Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent or designee.

Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors.

In authorizing field trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity and other factors deemed relevant by the superintendent, including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored field trips unless the event is sanctioned by the state athletic associations.

### Field Trips Criteria:

The following checklist and application must be submitted for overnight trips along with the required documentation

Criteria		Description	Yes	No
Purpose	Required	The purpose of the field trip/work site visit is clearly defined and "... is a vital part of the curriculum or current activity." Reference: Board Policy 603.3	✓	
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this field trip/work site visit. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this field trip/work site visit or excursion is an initial common experience or a culminating experience.	✓	
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this field trip/work site visit or excursion.	✓	
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	✓	
Funding	Required	A source of funding has been determined that meets Department of Education and District guidelines Reference: Board Policy 603.3	✓	
Common Experience	Recommended	This field trip/work site visit is a common experience that all students at this grade level or activity group should have.		✓
Multi-disciplinary	Recommended	This field trip/work site visit, excursion addresses more than one curricular area and offers the opportunity for curriculum integration.	✓	
School Administrator Approval		<i>Tanya [Signature] - Associate AD</i>	Date	10/28/15
District Administrator Approval		<i>Rick A. [Signature]</i>	Date	10/28/15
Board Approval			Date	

- Students who are eligible for a fee waiver will be covered through the use of contingency or discretionary funds as appropriate.

Adopted 2/1/99 Reviewed 9/08; 7/11; 9/12; 9/13 Revised 10/08; 1/11/10

October 2015

Linn Mar Varsity Poms Nationals competition trip for 2015-16 Season:

The Varsity Dance team at Linn-Mar has earned the privilege to compete at the highest level the past 18 years at Varsity's National Dance Team (NDTC) Competition. This has been achieved by earning a superior rating and first placement at UDA camp. The NDTC is the only national-level dance team championship that is endorsed by the National Federation of State High School Associations, the national service and administrative organization for high school athletics and fine arts programs. The rationale for this trip is to provide a learning and growing experience that enables students that have studied the art and physicality of dance, the opportunity to compete at the highest level. A level of competition that is not offered state-wide and regionally, as dance teams do not have to qualify for state levels of competition as other varsity sports do. The tradition of this trip has enabled the program to be one of the top teams in the state of Iowa as well as national recognition for the school name of Linn Mar. The trip each season inspires students to be their very best both academically and physically. The team consistently has maintained a team GP ranging from 3.5-3.73.

The trip takes place from a Thursday through Tuesday, returning the students back to school on a Wednesday. All students connect with their teachers prior to departure to determine what needs to be completed prior to the trip. The trip is chaperoned by the head coach and assistant coach, as well as most every parent travels alongside with the team. Head coach makes all the flight and ground travel plans. This trip requires early planning to take advantage of the lowest pricing, which has been arranged due to spring approval. The team has fundraising to offset the travel expenses. Anything beyond what is raised and equally shared amongst the team, each family is responsible in covering the additional expenses. Head coach outlines at the beginning of the season what the anticipated expenses will be, and offers opportunities to raise extra funds that fall within the team's three fundraising activities. Through these fundraisers, each dancer earns around half the cost of the trip. The other half is covered by each family.

Itinerary for 2015-16

**Tentative Team Schedule:**

Thursday Evening: Team departs from Cedar Rapids to Orlando.

Friday: Team practice – 10 am – 4 pm, Team dinner 6 pm – 8 pm, Bed Check 9 pm

Saturday: Prelims in jazz/pom divisions at WIDE WORLD OF SPORTS

Sunday: Semis/Finals at WIDE WORLD OF SPORTS. ESPN broadcasted event.

Monday: Team visits Disney Parks.

Tuesday: Team travels home

Wednesday: Team returns to class

**All Star Resort Information**

1701 W Buena Vista Drive, Lake Buena Vista, FL 32830 ~ (407) 934-7639

All team members are lodged in the same resort, adjacent rooms to the coaches' room. Coach travels with medical cards, insurance information for each student as well as aware of any health issues for each student. Each member signs a waiver that parents and students understand the expectations of the trip and excludes Linn Mar of any liability. In the event of a health issue, coach would triage the situation, contact the student's parents, and if need be, call 911. NDTC provides medical staff at all the venues as well. Generally, 80% of the team's parents/family travel with the team and have access to a vehicle.

**Team 2015-16 Traveling:**

Student Names Redacted

Head Coach: Jennifer Hammes (4<sup>th</sup> Grade Linn Grove Teacher)

Assistant Coach: Carly Hachey (4<sup>th</sup> Grade Linn Grove Teacher)

This procedure I have outlined has been followed the last 17 years and we have had 100% safety and success with each trip. Current head coach has traveled the past two seasons as the assistant coach and has thorough understanding of the management and operations this trip requires. I appreciate your review and approval for this year's trip. Please let me know if you need anything further.

Jennifer Hammes

Varsity Poms Coach