

Inspire Learning. Unlock Potential. Empower Achievement.

Linn-Mar Community School District Board of Education Work Session Minutes June 12, 2017

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 5:00 PM. Roll was taken and it was determined a quorum was present. Present: AbouAssaly, Gadelha, Green, Isenberg, Nelson, Patterson, and Weaver. Administration: Shepherd

200: Adoption of the Agenda Motion 199-06-12

Motion by Patterson for the board to approve the agenda, second by Weaver. Voice vote. Motion carried.

300: Motion to Move into Closed Session Motion 200-06-12

Motion by AbouAssaly for the board to enter into closed session at 5:02 PM as provided in Section 21.5(I)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual's reputation, second by Nelson. Roll call vote, all ayes. Motion carried.

400: Motion to Return to Open Session Motion 201-06-12

Motion by Patterson to return to open session at 6:51 PM, second by AbouAssaly. Roll call vote, all ayes. Motion carried.

500: Determination *Motion 202-06-12*

Motion by Nelson for the board to approve Superintendent Shepherd's salary increase from the current salary of \$222,375 to \$222,799 for the 2017-18 school year and to extend his contract for three years through 2019-20, second by Gadelha. Voice vote. Motion carried.

600: Adjournment Motion 203-06-12

Motion by AbouAssaly to adjourn the work session at 6:52 PM, second by Weaver. Voice vote. Motion carried.



Inspire Learning. Unlock Potential. Empower Achievement.

Linn-Mar Community School District Board Meeting Regular Meeting Minutes June 12, 2017

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 7:00 PM. Roll was taken. All members were present.

200: Adoption of the Agenda Motion 204-06-12

Motion Patterson, second AbouAssaly to approve the agenda with the walk-in exhibit. Voice Vote. Motion carried.

300: Recognitions/Proclamations

400: Audience Communications

500: Resolutions/Opening of Bids/Public Hearings

600: Informational Reports

601: Volunteer Program

Karla Terry, Coordinator of Community Relations, updated the board on the volunteer program for 2016-17. She stated that one of her goals for the year was tapping into each volunteer's expertise. There are currently 1714 active volunteers and 26,402 hours were recorded during the year with 808 volunteers recording hours. Dr. Shepherd thanked Terry for her hard work building the volunteer program. She asked the board to encourage new teachers to utilize volunteers in their classrooms.

602: School Improvement Advisory Committee (May 25):

This report is on page 9 of the Board Book. Gadelha shared that the group had discussed legislative and DE updates such as Early Literacy, ESSA and Smarter Balanced assessments. The also talked about the state social studies standards, Iowa BIG and blended learning. Student achievement data was shared and this data will be presented to the board in August.

603: Finance/Audit (June 1):

This report is on page 15 of the Board Book. Green reported that Rick Ironside had attended the meeting to update the committee on the various construction projects throughout the district. The group also discussed the bond campaign information and the insurance renewal, which was down \$120,000 from the previous year, largely due to safety efforts, and decreased workers compensation claims.

604: Marion City Council (June 8):

Gadelha reported that the city would be forming a committee to research the impact on large commercial utility customers due to a potential rate increase. This increase could be significant for the district.

605: Board Book

Dr. Shepherd highlighted page 13 of the book, the bond communication plan. He reminded everyone that all information is posted to the Vote2017 webpage, https://www.linnmar.k12.ia.us/district/vote-2017/. The board had a discussion about information to share, places to present, questions they are being asked and other election related items. More information will be shared at the June 26 meeting. Gadelha asked about adding a discussion on middle school grades to the agenda on the 24th. It was decided that this would be included in the July 24 meeting.

701: Motion to Accept Petitions Calling for a Bond Vote Setting a Special Election **Motion 205-06-12**

Board Secretary Angie Morrison reports that petitions were received on Friday, June 9, 2017, with 389 signatures of eligible voters calling for a special election of the voters of the district with the following question:

Shall the Board of Directors of the Linn-Mar Community School District in the County of Linn, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$80,000,000 to provide funds to construct, build, furnish, and equip two 5th-6th grade intermediate buildings and a new elementary building, and to improve those sites; to remodel, renovate, improve, furnish and equip Bowman Woods, Indian Creek, and Wilkins Elementary buildings; and to remodel, renovate, improve, furnish and equip and to construct, build, and furnish an addition to Excelsior Middle School building, and to improve the site?

Motion Gadelha, second Nelson to approve the resolution ordering a special election on the issuance of \$80,000,000 General Obligation School Bonds requesting the date of election to be held on September 12, 2017. Roll call vote. All Ayes. Motion carried.

800: New Business

801: Open Enrollments Motion 206-06-12

Motion Patterson, second AbouAssaly to approve the following open enrollment requests as presented. Voice vote. All ayes. Motion Carried.

Approved In

Name	Grade	Residing District	Reason
Evers, Tyler	4 th	Cedar Rapids CSD	Good Cause
Frazier, Hayden	K	Cedar Rapids CSD	On Time
Noehl, Connor	K	Cedar Rapids CSD	On Time

Denied In

Name	Grade	Residing District	Reason
Neuenschwander, Claire	K	Cedar Rapids CSD	Insufficient classroom space

Denied Out

Name	Grade	District Requested	Reason
Hufendick, Laney	11 th	Cedar Rapids CSD	Late, no good cause
Vesey, Angus	10 th	Cedar Rapids CSD	Late, no good cause
Vesey, Tristan	11 th	Cedar Rapids CSD	Late, no good cause

900: Consent Agenda

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Clinkinbeard, Kristin	NE: From 1.0 to .5 Student Support Services Teacher	8/17/17	Same
Collison, Amy	From HS English Teacher to OR Instructional Coach	8/17/17	Same
Coonrod, Emily	From EX Student Support Teacher to EX/OR Technology Integration Coach	8/17/17	Same
Fritz, Bridgette	OR: .5 Foreign Language Teacher	8/15/17	BA, Step 1
Gorman, Erin	From BW 4 th Gr to EX Counselor	8/17/17	Same
Haines, Kiley	OR: Reading Teacher	8/15/17	BA, Step 3
Helmke, Shanna	From NE 4 th Gr to NE/BW Technology Integration Coach	8/17/17	Same
Lehman, Jay	From BW to OR Physical Education Teacher	8/17/17	Same
Mangano, Bryan	HS: English Teacher	8/15/17	MA+45, Step 1
Morgan, Allison	WF: 1 st Gr Teacher	8/15/17	BA, Step 4
Oliver, Alisa	EX: Student Support Services Teacher	8/15/17	BA+12, Step 11
Phillips, Marissa	From LG Student Support Teacher to IC .5 Student Support / .5 Reading Teacher	8/17/17	Same
Robertson, Amy	WF: From .5 to 1.0 Reading Teacher	8/17/17	Same
Schwartz-Hilliard, Siera	From BW to NE Kindergarten Teacher	8/17/17	Same
Spurling, Corey	HS: PLTW Teacher	8/15/17	BA+12, Step 6
Stamp, Carol	District: ELL Teacher	8/15/17	BA+24, Step 15
Von Lehmden, Morgan	NE: 4 th Gr Teacher	8/15/17	BA, Step 1

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Cleland, Leigh Ann	IC: 3 rd Gr Teacher	6/2/17	Relocation
Ironside, Rick	LRC: Executive Director of Support Services	6/30/17	Retirement
Klein, Lisa	District: ELL Teacher	6/2/17	Other Employment

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Curler, Sandy	From LG to EH Student Support Associate	8/18/17	Same
Entas, Jami	WF: From Custodian to Lead Custodian	6/5/17	C+\$.25, Step 16
Goedken, Scott	NE: Student Support Associate	8/18/17	LMSEAA II, Step 10
Guild, Nicole	NE: Student Support Associate	8/18/17	LMSEAA II, Step 10
Holtan, Christine	OR: From General Ed Assistant to Building Secretary	6/1/17	LMSEAA IV, Step 10
Krieger, Nicole	NS: Total Access Assistant	6/5/17	\$16.08/hour
Kolodick, Katalin	NE: From .5 to 1.0 Student Support Associate	8/18/17	Same
Knake, Katie	From OR to EX Student Support Associate	8/18/17	Same
Kuempel, Jeanne	From EX to HS Copy Center Technician	6/2/17	Same
McAllister, Karla	From EH to NE Student Support Associate	8/18/17	Same
Scherbaum, Nate	From EX Custodian to O&M Maintenance	5/22/17	SEIU E, Step 1
Vogel, Caleb	O&M: Summer Help	6/5/17	\$10.75/hour
Wray, Patty	NE: .5 Student Support Associate	8/18/17	LMSEAA II, Step 10

Classified Staff: Resignation

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Name	Assignment	Dept Action	Reason
Anderson, Britni	EH: Student Support Associate	6/1/17	Other Employment
Bayramgalin, Jen	OR: Building Secretary	6/16/17	Personal
Brown, Amanda	EH: Student Support Associate	7/14/17	Personal
Detrick, Kathryn	ASSIST: Student Support Associate	5/31/17	Personal
Drake, Kailey	AC: Aquatic Instructor	6/5/17	Personal
Name	Assignment	Dept Action	Reason

Kriener, Olivia	SUCCESS: Student Support Associate	5/31/17	Personal
Krogmann, Hanna	NE: Student Support Associate	5/31/17	Personal
Lorenz, Carter	AC: Aquatic Instructor	6/5/17	Personal
McGill, Jade	NE: Part-time Student Support Associate	5/31/17	Personal
Reeves, Allison	HS: Student Support Associate	5/19/17	Personal
Terranova, Stephanie	LRC: Receptionist/Office Assistant	6/9/17	Other Employment

Extra-Curricular: Assignment/Reassignment/Transfer

ĺ	Name	Assignment	Dept Action	Salary Placement
ĺ	Sanderson, Nate	HS: Head Girls Basketball Coach	6/5/17	\$8,166

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Anderson, Sam	HS: Assistant Boys Soccer Coach	6/6/17	Personal
Printy, Jeff	HS: Assistant Varsity/JV Girls Basketball Coach	5/19/17	Personal

902: Approval of May 22nd Minutes

Exhibit 902.1

903: Approval of Bills

Exhibit 903.1

904: Approval of Contracts

Exhibits 904.1-6

- 1. Service contract with Center Stage Productions to DJ the 2019 High School Prom.
- 2. Agreement with Grant Wood Area Education Agency for services relating to the VAST Center Science Program for 2017-18.
- 3. Change order with Rathje Construction for materials and labor associated with the Westfield parking lot reconstruction.
- 4. Agreement with Recover Health of Iowa for skilled nursing services for a student at a cost of \$54.68 per hour.
- 5. Agreement with Alburnett CSD to purchase the time and services of Angie Morrison as Alburnett CSD Business Manager for the time of July 1, 2017 thru June 30, 2018 for a total of \$7,500.
- 6. Agreement with Grant Wood Area Education Agency for use of the PowerSchool SIS system for 2017-18 for a total cost of \$57,686.48; which is \$7.75/per pupil.
- 7. Interagency agreements with the following school districts for Special Education programing: Cedar Rapids CSD (4), Iowa City CSD (1), and Waterloo CSD (1). For student confidentiality, exhibits are not provided.

905: Fieldtrip Request

Exhibit 905.1

Fieldtrip request for the High School FBLA to attend and compete at the FBLA National Leadership Conference in Anaheim, California June 28-July 3, 2017.

906: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment/furnishings on the <u>Linn-Mar website>Quick Links>GovDeals</u>. *No items at this time.*

907: Items Removed from the Consent Agenda for Separate Action

908: Approval of the Consent Agenda *Motion 207-06-12*

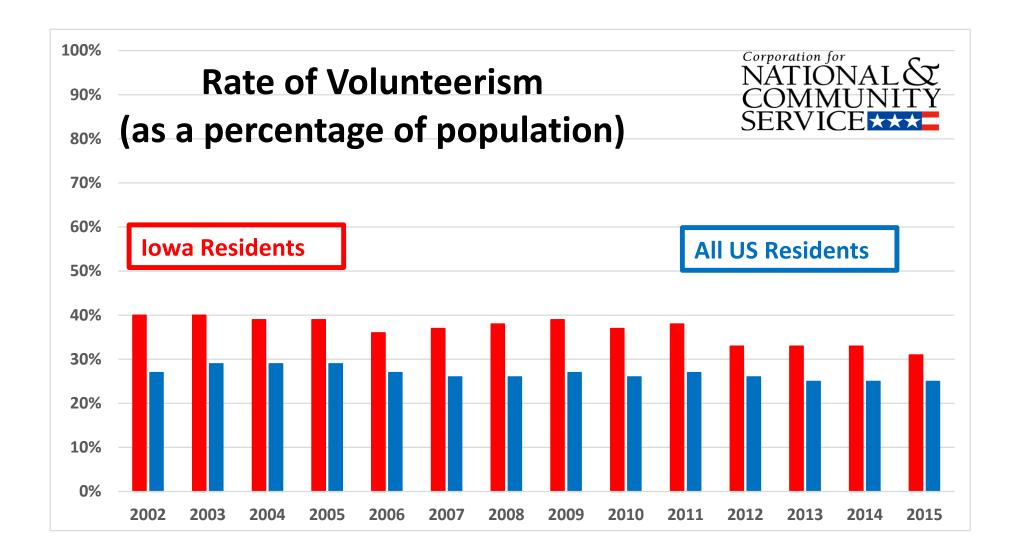
Motion Patterson, second AbouAssaly to approve the consent agenda with the walk-in exhibit. Voice Vote. All Ayes. Motion Carried. Patterson congratulated Rick Ironside on his retirement and thanked him for his many years of service to the District.

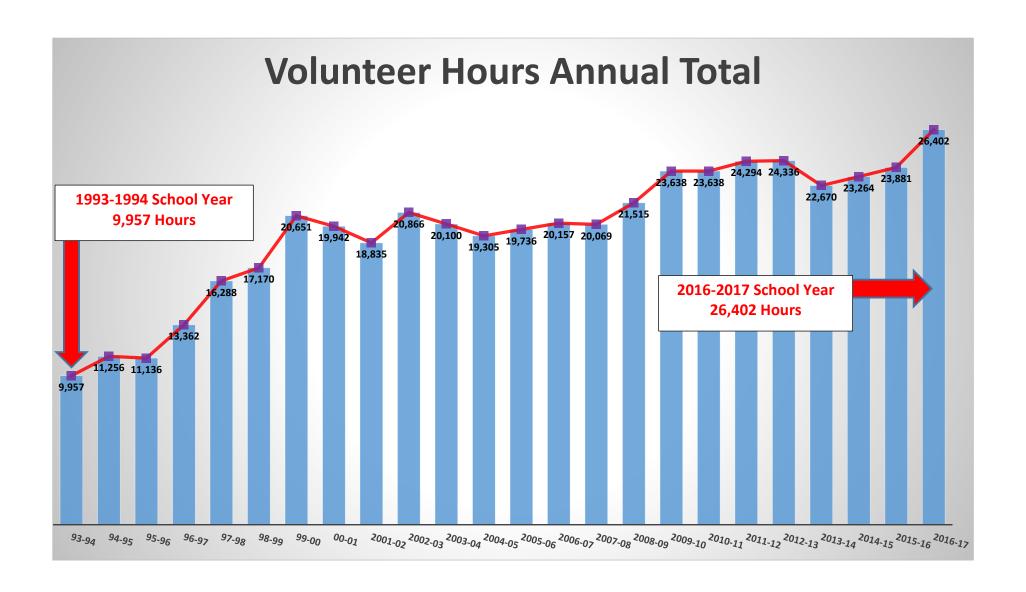
1000: Communications, Announcements, and Transmittals

Patterson mentioned that the Master Gardeners would like to partner with the District in the future. Gadelha congratulated Dr. Gustason and the high school staff on the graduation ceremony. Gadelha also informed the board that planning and zoning is meeting Tuesday, June 13 to discuss the ordinance changing hours of operation for business on a portion of Tower Terrace Road. Green mentioned the budget shortfall that the state is facing. Calendar items were reviewed.

1100: Adjournment <i>Motion 208-06-12</i> Motion AbouAssaly, second Nelson to adjourn a	t 8:04 PM. Voice vote. All ayes. Motion carried.
	Tim Isenberg, Board President
	Angie Morrison, Board Secretary

Minutes submitted by Angie Morrison







Our Communication for Volunteers

Communication provided for active volunteers will include the monthly *CLICK* e-newsletter, posted information on the Linn-Mar volunteer portal, and school-specific information from your volunteer coordinator. Your coordinator's email address is the two-letter school code and volunteers@linnmar.k12.ia.us.

Parent University: is a learning opportunity for our parents and volunteers. Usually offered three times during the school year in the evenings from 6:30-8:00 p.m. at the Learning Resource Center (2999 N 10th St, Marion).

Coffee Conversation: is an opportunity for volunteers and parents to speak to our Board of Education and Superintendent Shepherd. These hour-long sessions are offered throughout the school year and meet in our schools typically at 8:30 a.m. on a Saturday morning. Tentative dates for the fall:

- Saturday, September 9th @ Westfield Elementary
- Saturday, November 4th @ Excelsior Middle School

Our Opportunities for Volunteer Involvement

Our school volunteers may help in the following ways:

Classroom assistance with student interaction:

- Read with children
- Assist students in small group activities
- Help with Learning Centers
- Assist with the Read Naturally lab
- Assist with special projects and culminating activities

Materials support for the classrooms:

- Monthly or weekly materials workshops (preschoolers may attend with parent)
- Media Center assistance
- Family folders or mail help and other clerical support

Lunchroom volunteer:

Assist staff in helping students manage condiments, trays, and housekeeping in the lunchroom

Room Parent:

Assist the teacher in executing a classroom party

Special Events:

- Co-op, NFL Hour, Track Day, Running Club
- Pig heart dissection, Invention Convention, 50 States project, Lego League

In addition to these community services managed volunteer opportunities:

- PTO (Parent/Teacher Organizations) in our schools
- Linn-Mar Booster Club: www.linnmarboosterclub.org/
- Linn-Mar Foundation: www.linnmarfoundation.org/

Our Expectations of Volunteers

Application to volunteer and One-on-One:

Linn-Mar Community School District expects all volunteers to be registered; provide accurate paperwork with a volunteer disclosure on file. New volunteers will interview with the Community Services Coordinator in preparation for their involvement in our schools.

Attendance:

Attendance is a requirement for a quality program and good working relationships. It is our expectation that if an absence is necessary due to illness, notification will be made to the school office with as much advance notice as possible. Staff may be reached via email regarding an upcoming absence, but may have limited time during the school day to respond. To provide consistent support for our students and staff it is necessary to adhere to your assigned hours and be dependable and prompt.

When You Start:

A volunteer experience will be established by either the school volunteer coordinator or the supervising staff member that you plan to help. When volunteering in the classroom, remember to focus on the students' and teachers' needs. Phones should be set to vibrate and not used. Younger siblings should not be brought to the classroom. Exceptions do exist like volunteer workshops where preschoolers are welcome to attend with their parent.

Linn-Mar expects reliable and consistent attendance. Please notify the Community Services Office if you are not able to continue in your volunteer assignment (Karla Terry: 319-447-3110 or kterry@Linnmar.k12.ia.us).

Recording Volunteer Hours:

Each time you support the district with your time, please record it on the online system (https://volunteers.linnmar.k12.ia.us). Computers are offered for use in most of our schools. Log in with your username and password, then follow the prompts to record your time. In addition, there are paper timecards located in the main offices of our schools if you have difficulty using the online system. The entire district operates contiguously. Volunteers may record time in multiple schools. All data is collected and maintained at the Community Services office. Please record all of the time that you provide to the school district for use in grant writing.

Confidentiality:

Information that is attained by working in one of our schools shall remain confidential. Whether the information pertains to a student's academics, health, or behavior; it is considered confidential. Any concerns or questions regarding any information may be made to the principal or supervisory staff.

Student Policy:

When working with individual students, volunteers will always stay in a public area; for example, the Media Center, hall-ways, or pods under the direction of a staff member. It is a public area if you can be seen and heard.

District Policies:

- Follow all school policies and rules. All Linn-Mar property is a drug-free area. No smoking on school property.
- Linn-Mar's harassment policy allows volunteers to report observed harassment to reporting officers.
- Linn-Mar has response teams to safely clean up any bodily fluids. Please do not attempt to clean up any spills. Volunteers are requested to report any incidents to school staff and to encourage self-care.

Termination:

It is a privilege to have access to our schools and students. This privilege may be revoked if the learning environment is harmed in any way.



Board Book: June 12, 2017

PATHWAYS		TECHNOLOGY		FACILITIES	
Goal #1 Inspire Learning	Goal #2 Inspire Learning	Goal #3 Unlock Potential	Goal #4 Unlock Potential	Goal #5 Empower Achievement	Goal #6 Empower Achievement
Articulate	Support	Challenge	Success	Involve	Build
Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.	Create effective and agile organization that is individually responsible to the needs of the whole child.	Become an excellent learning organization through a culture of continuous improvement.	Maximize achievement by increasing digital literacy utilizing 21 st century digital tools.	Enhance engagement opportunities through focused strategic partnerships.	Construct physical learning environments using fiscally responsible and sustainable practices.

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Goal #1: Inspire Learning (Articulate)

Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.

Year 1:

Strategic Initiatives	Measures of Success
Develop a framework for students to experience and successfully pursue post-secondary career offerings.	Begin baseline tracking and reporting of % college acceptance rates (2017-18) and graduation rates (2011-2017) in order to establish reliable benchmark targets and enhance program offerings. {Improve college acceptance and college graduation rates (post-secondary student success metrics)}
Review policies to ensure the district's theory of action for teaching and learning is articulated.	By summer 2017: Administration will work with Policy Committee to review, edit, and recommend policy changes, if necessary (Instructional Consistency).
Curricular alignment to essential knowledge and skills supported by a coherent and aligned assessment system.	K-4: In 2017-18, in the area of literacy (reading, foundational, literature, and informational text and writing) we will document unwrapped standards, student "I can" statements, and identification of priority standards (on report card). Once priority standards are determined, we will being to work on developing assessments and rubrics that ensure priority standards are being learned by students. Grades 5-7: In 2017-18, common assessments will be created for each unit of study in all subject areas. The creation of a middle level report card based on standards will be developed. Common assessments and the middle level report card will be used for reporting purposes in the 2017-18 school year. Grades 10-12: By the fall of 2017, identification of priority standards will be documented (via PowerSchool) to ensure priority standards are being learned by students. High School: By 2017-18 the Linn-Mar High School Program of Studies will be updated to include Innovation Center/Iowa BIG. This allows for a more aligned curriculum for core courses, AP coursework and Kirkwood offerings. Special Education Programming: By the end of 2017-18, using Iowa's Specially Designed Instruction Framework, a core special education group will analyze the recommended key components and critical features to operationally define specially designed instruction in our district.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.



Updates on Goal #1: Inspire Learning (Articulate)

Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.

No updates at this time



Goal #2: Inspire Learning (Support)

Create effective and agile organization that is individually responsible to the needs of the whole child.

Year 1:

Year 1:	
Strategic Initiatives	Measures of Success
Individualized and data-driven instruction.	During the 2017-18 school year, all schools will plan for individualized academic interventions (priority standards/content) for all students regardless of need based on an understanding of child development and learning theories within PLCs 100% of the time as measured by team notes. PLCs will develop and implement differentiated classroom instructional opportunities (in specified areas per grade level) for all students. Measure: The use of common formative assessments to differentiate instruction. Explore opportunities to better communicate pathway opportunities for students through better articulation during instruction.
Each student enters school healthy and learns about/practices healthy lifestyle.	Develop a Health Curriculum Committee to review health education guidelines and determine district needs. Final recommendations will be made by June of 2017.
reality mestyle.	Work with Community Relations on a communications plan to engage parents prior to students entering school regarding wellness and wellbeing of children to be completed in spring 2017.
	Staff, students, and family members establish and maintain school and classroom behavioral expectations, rules, and routines that teach students how to manage their behavior and help students improve problem behavior. Schools teach, model, and provide opportunities to practice social-emotional skills, including effective listening, conflict resolution, problem solving, personal reflection and responsibility, and ethical
Each student learns in a physically and emotionally safe environment.	decision making. Mental Health Needs: In 2017-18, continue partnerships and continue to explore additional family/staff education opportunities as they arise. Throughout the 2017-18 school year, Board of Education members will serve as PBIS "School Champions" and report school successes as part of regular board meetings in order to facilitate district-wide communication and support of the program.
	In 2017-18, schools will report goals, benchmarks and outcome data regularly through the Administrative Report to the Board and community. As a district focus on making connections with kids. Progress will be tracked via Gallup Poll and Olweus. ALICE Trainings: begin classroom lessons, communication on training
	w/ staff, families, and community, active trainings to begin spring or early fall.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Board Book: June 12, 2017

Updates on Goal #2: Inspire Learning (Support)

Create effective and agile organization that is individually responsible to the needs of the whole child.

No updates at this time



Goal #3: Unlock Potential (Challenge)

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

Strategic Initiatives	Measures of Success
Promote understanding of total compensation at Linn-Mar and recognize compensation as a competitive tool to drive organizational results.	Conduct a thorough job analysis for each certified and classified position over the 2017-18 school year.
Provide ongoing professional development for teaching staff that supports core instruction, interventions and curriculum implementation.	Create and implement a three-year flexible, professional development plan; thoughtfully allocating state categorical funding to support PD plan. This plan will be shared with the Board of Education in the winter of 2016-17. Throughout the 2016-17 school year, provide professional learning at each PDD on measuring the success of specific teaching strategies in an effort to identify and know how to utilize the most 'high impact' learning strategies. (Many resources can be used to do this including Hattie's Visible Learning and Marzano's Art and Science of Teaching).
Effective and efficient use of data.	By March 2017 we will develop a foundational understanding of Smarter Balanced Assessments with staff, students, and community and be prepared to implement Smarter Balanced for the 2017-18 school year. Explore dashboard (performance metrics) possibilities for % of
	students in AP/honors/IB; % of students who show academic growth on NWEA, FAST, Iowa Assessment; % of students who achieve IEP Goals; and other relevant "predictive gateways" for academic success.
	Using relevant achievement gap information, identify opportunities to increase the number of students performing at or above grade level in math and reading.
	Expand early literacy within the early childhood programs by using creative curriculum assessment information to drive instruction.
	Provide substantive support to enhance math and reading skills PreK-5.
Curriculum, instruction and assessment demonstrate high expectations for all students.	During the 2016-17 school year, identify all level 3 and level 4 questions used on all common formative or summative assessments within each course at the high school level.
	During the 2016-17 school year we will closely monitor and update our stakeholders as appropriate, federal and state initiatives including Smarter Balanced, ESSA, ELI and CASA.
	By the end of 2016-17, develop a K-8 standards based report card.



Goal #3: Unlock Potential (Challenge) Continued

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

Strategic Initiatives	Measures of Success
	Research well-being and insurance models/best practices and explore community partnerships (Ex. Blue Zones) to improve Linn-Mar and community health and well-being, reduce health care claim costs from five-year historical averages, and enhance productivity.
	Reduce employee workers compensation claims from five- year average info.
Becoming Deliberately Developmental about our staff as we shift from "Human Resources" to "Talent Management".	By spring 2017, develop integrated marketing and communications programs that position Linn-Mar as the district of choice for world class teaching, learning and student achievement. Develop and begin to execute and assess integrated strategic marketing and communications programs, both internal and external, to strengthen, promote and protect Linn-Mar's brand identity, relevance, accomplishments and excellence.
	Explore opportunities to expand mentor programs for all employee groups and leverage their talent/knowledge to improve our overall performance.
	Work to create and maintain a predictable, respectful, compliant, labor relations environment, alignment and consistency with the overall employee relations strategy based on proactive and open communications.
	Research comprehensive and engaging performance management plans for classified and professional staff.
	Foster a positive, engaging, diverse and inclusive work environment while identifying and responding to the changing needs of the Linn-Mar community.
Cultivate a high achieving performance culture.	Revise recruitment strategy and branding program by late winter (2016-17).
	Always promote a school culture with the belief system of all students can learn.



Goal #3: Unlock Potential (Challenge) Continued

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

Strategic Initiatives	Measures of Success
	Make school building-level communication the major focus of the communication efforts.
	Provide training to district leaders to address all aspects of the employee life cycle.
	Begin to develop a leadership ladder (succession planning) throughout Linn-Mar in all employee groups with a focus on recruitment and retention.
Strengthen leadership capability throughout Linn-Mar to promote high levels of performance and productivity and sustain excellence.	Identify employee skill gaps, provide opportunity for improvement/workout plan or coaching out (coach up or counsel out).
	School Board, district leaders, and building administrators continually seek to improve knowledge of upcoming trends in education and research on school improvement by having memberships to professional organizations, attending relevant conferences, and networking with other administrative professionals.
	School Board Policy Committee to develop and deploy Board Learning Plan and work to strategically align all board committee work under the Strategic Plan.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.



Updates on Goal #3: Unlock Potential (Challenge)

Become an excellent learning organization through a culture of continuous improvement.

School Improvement Advisory Committee (SIAC): The committee met for the final time of the school year on May 25. Topics discussed included:

- Legislative and Department of Education updates
- Iowa BIG
- High School Blended Learning plan for 2017-18
- Student assessment results for 2017-18



Goal #4: Unlock Potential (Success)

Maximize achievement by increasing digital literacy utilizing 21st century digital tools.

Year 1:

Strategic Initiatives	Measures of Success
	Explore and clarify LM working definitions related to digital learning (blended learning, digital content, etc.) to establish a shared vision.
	Identify specific areas to provide district, building, and instructional support for technology integration and implementation.
Digital Content	Review, update and curate our PreK-12 digital curriculum to ensure it is rigorous and relevant.
	Identify and develop an online course option, aimed primarily at LMHS 11th and 12th grade students, in each department area that may or may not be a required course.
Digital Citizenship	During 2016-17 explore PreK-12 Digital Citizenship Curriculum (i.e. CommonSense Media).
	2016-17 TICs provide professional development on digital citizenship.
	Review technology equity procedures to inform future policy decisions.
	Establish a uniform, digital checkout process for students who do not have Wi-Fi or computer outside of school.
Digital Equity	Using assessment information, implement the appropriate assistive technology tool(s) for students with special needs in the general education classroom.
	By increasing understanding of assistive technology, promote a culture of individualizing learning needs.
	Begin a process to ensure all faculty have the qualifications and training necessary to deliver courses in a variety of modes; specifically regarding online instruction.
Digital Pedagogy	Create a faculty mentor program or peer review system as a way to improve online/hybrid courses.
	Explore potential resources and processes for future curriculum.
	Utilize Technology Instructional Coaches (TICs) to provide coaching support for teachers integrating technology into their instruction.
	Use annual staff/student/parent/community survey data to determine effective use of school website for consistent district and building level communication.
Digital Communication	Explore possibilities for better alignment and integration of systems used by parents (i.e. PowerSchool, TouchBase and Total Access).
	Promote current electronic communication services for staff to access relevant information regarding resources.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.



Updates on Goal #4: Unlock Potential (Success)

Maximize achievement by increasing digital literacy utilizing 21st century digital tools.

Blended Learning Training: On June 5th and 6th a team of 12 teachers participated in a Blended Learning training at the High School. Marissa Burhkhart, Sr Solutions Engineer with Instructure, led the training to help prepare teachers who will be teaching at least one class utilizing the Blended Learning format during the 2017-18 school year. The training focused on class format, instructional techniques, and the use of our new learner management system; PowerSchool Learning.



Goal #5: Empower Achievement (Involve)

Enhance engagement opportunities through focused strategic partnerships.

Year 1:

Strategic Initiatives	Measures of Success
	Investigate and research district administration practices and processes to enable principals to focus more on instructional leadership.
Internal Partnerships	Promote opportunities for district employees to volunteer in classrooms.
	Explore and clarify the purpose and structure of district leadership meetings to align with strategic plan.
	Create conditions to provide transparent, accurate and accessible information through dashboards.
	Broaden opportunities for local businesses and historically underutilized businesses to work with the district.
External Partnerships	Explore opportunities for the city and local districts to share costs for shared services.
	Develop/nurture relationships and work with community partners and media to define, promote, expand and market signature programs.
	Begin to establish a network of information ambassadors.
	Enhance established partnerships with the business community, as well as nationwide, to broaden recruitment, wellness, volunteer and diversity initiatives.
	Promote external partners to join district committees and district staff participate in outside committee groups.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Board Book: June 12, 2017

Updates on Goal #5: Empower Achievement (Involve)

Enhance engagement opportunities through focused strategic partnerships.

Bond Communications Plan Updates:

Following board approval of the modified grade-restructuring plan and bond petition language, several communication efforts were initiated. These efforts included the launch of the *Vote 2017* web page (www.linnmar.k12.ia.us/vote-2017) and an email allowing the community an opportunity to ask questions regarding the modified grade-restructuring plan (vote2017@linnmar.k12.ia.us). Additionally, a press release was sent to local media outlets. The district's plan was covered by <u>The Gazette</u>, <u>KCRG</u>, and WMT.

The Vote 2017 web page currently outlines the following:

- The Vote 2017 campaign logo and slogan
- The structure and graphic of the modified grade-restructuring plan
- The district's plan to build two 5th-6th grade buildings and another elementary
- The bond petition language
- Historical enrollment data (links to Q's News blogs)
- The <u>Tax Impact Summary</u> and <u>Historical and Projected Tax Levy</u> information
- A Vote 2017 FAQ document
- Links to the Bowman Woods, Indian Creek, and Wilkins "Kid Principal" videos

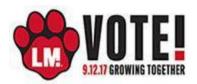
As additional information is gathered (FAQs) and materials created (handouts, brochures, videos etc.) the website will be updated to share this information. Social media platforms will also be utilized.

The last Facilities Committee meeting was held May 26. During the meeting committee members were thanked for their hard work and dedication over the past four months as part of the grade-restructuring plan and facilities planning efforts. Efforts accomplished to date were reviewed in addition to the bond petition language and modified grade-restructuring plan. Superintendent Shepherd reviewed how the success of the campaign depended on the efforts of the stakeholders and committee. The three key points that are the foundation of the message needing to be shared with the community were also discussed. These key points are the What, Why, and How of the plan:

- **What:** The modified grade-restructuring plan (PK/K-4, 5-6, 7-8, 9-12), construction of two new 5th-6th grade buildings, a replacement elementary school, and renovations to Excelsior Middle School and the historic elementary schools (Bowman Woods, Wilkins, and Indian Creek).
- **Why:** We have reached capacity in our schools (especially K-8). District enrollment has increased by 40% since 2005-06 and the data from RSP & Associates data reflects a continued trend in increased enrollment.
- **How:** We are asking voters to consider an \$80 million bond package that supports the modified grade-restructuring plan. If approved, the estimated tax increase for residents would be \$1.65 per \$1,000 of taxable value; implemented incrementally. The increase will equate to approximately \$15 a month in additional property taxes for the owner of a \$200,000 home.

A Steering Committee meeting is scheduled for June 13th at 10:00 AM (LRC Rm 5) to review 5th-6th grade building designs and bond campaign print materials. Materials included in our communication efforts include handouts, boards, brochures, newsletters, and mailers. These materials will be utilized in various ways which include: handouts for district events, community roadshow events, boards for community meetings at our schools (to be scheduled) and other district events (staff kick off meeting, registration, etc.), and mailers/brochures to be sent out to district households. We anticipate having a newsletter completed and mailed out by the end of June and the mailers/brochures in August.

A *Vote 2017* bond campaign <u>Google calendar</u> has been created and shared with the Board of Education and committee stakeholders. The calendar will be used to keep track of school events and community (roadshow) meetings. If committee stakeholders are able to attend events/meetings, please contact Matthew May. These events are an opportunity for us to engage with the public to discuss the modified grade-restructuring plan and to handout resource materials. Community meetings to be held at Linn-Mar will also be scheduled.





Goal #6: Empower Achievement (Build)

Construct physical learning environments using fiscally responsible and sustainable practices.

Year 1:

Strategic Initiatives	Measures of Success
	During the 2016-17 school year the Board of Education, with feedback from community patrons, will approve a long-term facility structure plan that benefits all Linn-Mar students.
	Determine what the most appropriate and cutting edge learning environments look like at each of the grade level configurations and prioritize goals for the physical components for each of the environments.
Facilities Restructure	Establish a communication campaign to foster support and approval of district restructure needs.
	Develop a funding plan to support 10-year restructure plan, including the outline of a possible bond campaign strategy.
	Engage architects, engineers, demographers and other applicable services to assist in the planning and implementation of the facility restructure plan.
	Identify an off-site facility for Linn-Mar extension of Iowa BIG.
	Occupy Westfield Elementary addition.
	Address priority needs to improve district facilities by actively maintaining 10-year facilities and preventative maintenance plan, including identifying energy-saving opportunities.
Facilities Preservation	Develop a funding plan to support 10-year preventative maintenance schedule.
	Complete walkthroughs with principals, Crisis Committee members, and Operations & Maintenance to determine building needs in reference to safety and security.
	Work to optimize resources (buildings, personnel, programs, etc.) to ensure they are utilized efficiently and effectively.
Operational Resource Allocation	Explore procedures to effectively evaluate programs from a financial aspect to ensure resources are being utilized to full potential.
	Continually review categorical funding streams to ensure resources are being properly spent and that all expenditures are properly allocated.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.



Updates on Goal #6: Empower Achievement (Build)

Construct physical learning environments using fiscally responsible and sustainable practices.

Finance/Audit Meeting: The committee met on June 1st and discussed the following items:

- 1. Executive Director of Support Services Rick Ironside gave construction updates on the following:
 - High School Renovation: Punch list items ongoing with goal to be wrapped up by June 30.
 - High School Media Center Renovation: Project (labor portion) pulled out of original construction contract due to timing. District has materials on-hand and has subcontracted the flooring, ceiling, and other work to be completed the first part of July.
 - High School Auxiliary Gym Floor Replacement: Work began on June 5th and is expected to take 5-6 weeks to complete.
 - Westfield Parking Lot: Work began on June 5th and is expected to be completed by the second week of August.
 - Indian Creek Modular Classrooms: The unit is scheduled to be delivered June 7-8 with anchoring and setting of the unit scheduled for June 12-13. Electricity and data will be run to the unit once anchored. An entry ramp will be constructed over the next few weeks. District will assess security, furniture, and other items once the unit is in place. The unit will provide two 5th grade classrooms.
- 2. The committee discussed the 2017 bond process including the communication plan and also whether or not the district would need to issue a request for proposals for architects to perform design services for the projects identified as part of the 2017 bond.
- 3. The 2017-18 insurance renewal premiums were reviewed noting that the cost has decreased approximately \$120,000 from the previous year. The decrease is due to the district's improved worker's compensation efforts over the past several years.

LRC Fire Suppression Project: On June 1st the district held a bid opening related to the fire suppression system required at the Learning Resource Center. Unfortunately, no contractors submitted bids. Per Shive-Hattery Engineering; the reasons for no bids varied. Some contractors cited that they were already fully scheduled and would not be able to complete additional work. Other contractors were concerned about the project timeline which requires a majority of work to be completed by August before school started. It was also noted that some contractors did not have time to put compile bids. Based on this information, the district is currently in conversation with Marion Fire officials to review options given the short amount of time until school is back in session. Once a decision is made by Marion Fire, the district will assess next steps which will likely be a rebidding of the project.



Achievements and Honors:

Oak Ridge Students Compete in National History Bee: Congratulations to Oak Ridge students who recently completed in the 2017 National History Bee contest in Atlanta.

Ashna Karia, 6th Grade: Out of approximately 12,000,000 "eligible" United States 6th grade students, Ashna qualified for Nationals with 367 other 6th graders (only 3/10 of 1% made this qualification). Ashna was able to place 168th out of 317. This put her in the top 46% of the top .3% of our country!



<u>Jared Stumpf, 8th Grade</u>: Out of approximately 11,000,000 "eligible" United States 8th grade students, Jared qualified for Nationals with 317 other 8th graders (only 3/10 of 1% made this qualification). Jared was able to place 190th out of 317. This put him in the top 60% of the top .3% of our country!

<u>Cavan O'Hara, 8th Grade</u>: Out of approximately 11,000,000 "eligible" United States 8th grade students, Cavan qualified for Nationals with 317 other 8th graders (only 3/10 of 1% made this qualification). Cavan was able to place 164th out of 317. This put him in the top 52% of the top .3% of our country!

Nicholas Weaver, 8th Grade: Out of approximately 11,000,000 "eligible" United States 8th grade students, Nicholas qualified for Nationals taking 3rd place at Regionals with 317 other 8th graders (only 3/10 of 1% made this qualification). Out of this .3%, Nicholas was able to qualify for the final championship buzzer round, earning him an awesome medal! Competing with only 64 other 8th grade students, Nicholas was able to place 48th out of 317. This put him in the top 15% of the top .3% of our country!



Spectrum Named GSA of the Year: Linn-Mar Spectrum has been selected to receive the Gay/Straight Alliance of the Year Award from Iowa Safe Schools. The group will be presented with the award on October 13th during the Spirit Awards at the Iowa Events Center.

LMHS Selects New Head Girls Varsity Basketball Coach:

Nate Sanderson has been chosen as the new Head Girls' Varsity Basketball Coach at Linn-Mar High School. Pending approval by the Linn-Mar School Board, Sanderson will assume responsibility for the coaching position starting the 2017-18 season. Associate Athletic Director Tonya Moe stated, "Coach Sanderson brings a wealth of knowledge and experience to our basketball program including a very successful track record. His passion and enthusiasm for the game of basketball is contagious. Our student athletes are fortunate to have him as their head coach."





LMHS Competes at State Track Meet in Des Moines: Congratulations to the LMHS Track Team on their trip to State! The girls' team came in 4th place overall. Payton Wensel was the Class 4A Girls 400 State Champ. The girls took 2nd place in the Sprint Medley Relay and set a new school record at 1:46.03. The girls finished 5th in the 400m Relay and Jill Bennett took 4th in the 100m. The boys' team tied for 7th overall and took second in the Shuttle Hurdle Relay. Ryan Murphy won the Class 4A 1600m event at 4:15.36. Ryan also took the top spot in the 3200m event with a time of 9:09.28. Zeal Baker finished 5th in the 110m Hurdles and Nick House took 8th in the 400m.



LMHS Theatre Department Receives Special Honors: Students from the Linn-Mar High School Theatre Department performed an excerpt from their April production of *Disney's The Little Mermaid* and participated in a collaborative inter-school medley led by Guest Broadway Music Director

Adam Jones and Choreographer Sara Brians at the 2017 Iowa High School Musical Theater Awards Showcase.

LMHS was recognized with the following honors:

- Outstanding musical production
- Outstanding student orchestra
- Outstanding performance in a principal role:
 - Connor De Jong as Scuttle
 - Claire Kopesky as Ariel
 - o Beth Smith as Ursula
- Special recognition for an ensemble
- Special recognition for performance in a principal role:
 - o Katie Andreasen as Flounder
 - Casey Cerveny as Sebastian





ITEMS TO INCLUDE ON AGENDA

LINN-MAR COMMUNITY SCHOOL DISTRICT

•	Resolution Ordering a Special Election on the Issuance of \$80,000,000 General
	Obligation School Bonds

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE CHAPTER 21 AND THE LOCAL RULES OF THE SCHOOL DISTRICT.

The Bo	ard of Directors	s of the Linn-	Mar Community	School District,	in the County	y 0
Linn, State of	Iowa, met in		session, in the	e Board Room, I	Learning Resor	arce
				., on the above		
present Preside	nt	, in the c	hair, and the follo	owing named Boa	ard Members:	
-						
-						
	Absent:					
•						

The President of the Board called the meeting together and stated that a Petition had been filed purporting to be signed by eligible electors of the School District numbering at least 25% of those voting at the last election of school officials. The Petition requests that an election be called on the issuance of bonds in an amount not to exceed \$80,000,000, to provide funds to construct, build, furnish and equip two 5th-6th grade intermediate buildings and a new elementary building, and to improve those sites; to remodel, renovate, improve, furnish and equip Bowman Woods, Indian Creek and Wilkins Elementary Buildings; and to remodel, renovate, improve, furnish and equip and to construct, build and furnish an addition to Excelsior Middle School building, and to improve the site.

	he Petition to the Board which examined the Petition. ted at the last election of school officials; the number of e petition is
Directoradoption. Directorvote was:	introduced the following Resolution and moved its seconded the motion to adopt and, on roll call, the
AYES:	
NAYS:	

The President declared the Resolution adopted as follows:

RESOLUTION ORDERING A SPECIAL ELECTION ON THE ISSUANCE OF \$80,000,000 GENERAL OBLIGATION SCHOOL BONDS

WHEREAS, there has been filed with the President of this Board a Petition of eligible electors of this School District asking that an election be called to submit the question of contracting indebtedness and issuing bonds of the School District in an amount not to exceed \$80,000,000 to provide funds to construct, build, furnish and equip two 5th-6th grade intermediate buildings and a new elementary building, and to improve those sites; to remodel, renovate, improve, furnish and equip Bowman Woods, Indian Creek and Wilkins Elementary Buildings; and to remodel, renovate, improve, furnish and equip and to construct, build and furnish an addition to Excelsior Middle School building, and to improve the site; and

WHEREAS, this Board has examined the Petition and finds that it is signed by eligible electors of the School District numbering at least 25% of those voting at the last election of school officials and that the purposes set forth in the petition cannot be accomplished within the

limit of one and one-quarter percent of the assessed value of the taxable property in the School District; and

WHEREAS, the proposal for the issuance of Bonds or any other proposal incorporating any portion of it has not or will not have been submitted to the qualified electors of the School District for a period of at least six months prior to the date of election being called in these Proceedings;

NOW, THEREFORE, IT IS RESOLVED BY THE LINN-MAR COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA:

Section 1. That an election is called of the qualified electors of the Linn-Mar Community School District in the County of Linn, State of Iowa, on Tuesday, September 12, 2017. The following Proposition is approved, and the Secretary is authorized and directed to submit and file the Proposition for the Ballot with the Linn County Commissioner of Elections by the same deadline for which candidates must file nomination papers with the County Auditor:

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

YES[]

NO []

Proposition A

Shall the Board of Directors of the Linn-Mar Community School District in the County of Linn, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$80,000,000 to provide funds to construct, build, furnish and equip two 5th-6th grade intermediate buildings and a new elementary building, and to improve those sites; to remodel, renovate, improve, furnish and equip Bowman Woods, Indian Creek and Wilkins Elementary Buildings; and to remodel, renovate, improve, furnish and equip and to construct, build and furnish an addition to Excelsior Middle School building, and to improve the site?

[END OF BALLOT LANGUAGE]

Section 2. That the notice of the election and ballot form used at the election shall be prepared in accordance with the provisions of the Iowa Code and Iowa Administrative Rules. The District requests the polls will open at 7:00 A.M. and close at 8:00 P.M.

Section 3. That the Election Board for the voting precinct or precincts be appointed by the County Commissioner of Elections, not less than 15 days before the date of the election, a certified copy of which appointment must be officially placed on file in the office of the Secretary.

Section 4. The Commissioner of Elections is requested and directed to make publication of the Notice of Election at least once, not less than four days nor more than twenty days prior to the date of the election, in a legal newspaper, printed wholly in the English language, as defined by Iowa Code Section 618.3.

Section 5. The *Marion Times* in Marion, Iowa and the *Cedar Rapids Gazette* in Cedar Rapids, Iowa, legal newspapers, have substantial circulation within the District and are hereby designated to make the publication of the Notice of Election.

Section 6. Linn County, Iowa is the control county of this School District; this election will be conducted by the County Auditor as Commissioner of Elections.

Section 7. That the County Commissioner of Elections shall prepare all ballots and election registers and other supplies as necessary for the proper and legal conduct of this election and the Secretary of the Board is authorized and directed to cooperate with the Commissioner of Elections in the preparation of the necessary proceedings.

Section 8. That the Secretary is directed to file a certified copy of this Resolution in the Office of the County Commissioner of Elections to constitute the "written notice" to the County Commissioner of Elections of the election date, required to be given by the governing body under the provisions of Iowa Code Chapter 47.

PASSED AND APPROVED this 12th day of June, 2017.

	PRESIDENT, Board of Directors	
ATTEST:		
SECRETARY. Board of Directors		

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF LINN)

I, the undersigned Secretary of the Board of Directors of the Linn-Mar Community School District, in the County of Linn, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this	day of, 2017.	
	C	
	Secretary of the Board of Directors of the	2
	Linn-Mar Community School District	

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Inspire Learning. Unlock Potential. Empower Achievement.

Linn-Mar Community School District Board of Education Work Session Minutes May 22, 2017

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 5:00 PM. Roll was taken. All members were present.

200: Adoption of Agenda Motion 190-05-22

Motion Patterson, second Nelson to approve the agenda. Voice vote. All ayes.

300: Work Session

301: Student Services

Student Services shared three different presentations.

- First, Beth Hayes, Chelsie Engelbart, Kendra Starkey and Marissa Phillips presented the
 project they have been working on with the State related to Specially Designed
 Instruction for special needs students. Their focus has been group literacy and they
 have created lesson plans and strategies to help students communicate, engage and
 comprehend better to assist them in the alternate assessments that are required.
- Second, Kristi Hicks shared the LEAP preschool pilot program that was launched in one of the Little Lion Preschool rooms this year. It is a two-year pilot based on a program from the University of Colorado focused on autistic children. The program implements routines for all students in the classroom and encourages peer "coaches" in place of adult intervention. This results in all of the children completing the same activities and everyone feeling included. This has been very well received in the classroom and they will continue with the second year in 2017-18.
- Leisa Breitfelder finished with an update on ALICE training throughout the district. All staff have participated in active and non-active training. Students are receiving lessons and non-active trainings beginning this year. Four Linn-Mar staff members are now ALICE trainers.

302: Board Learning

Tabled due to time. Standards #3 and #4 will be discussed along with #5 and #6 in July.

600: Adjournment *Motion 191-05-22*

Motion Patterson, second AbouAssaly to adjourn at 6:31 PM. Voice vote. All ayes.

Tim Isenberg, Board President
Angie Morrison, Board Secretary



Inspire Learning. Unlock Potential. Empower Achievement.

Linn-Mar Community School District Board Meeting Regular Meeting Minutes May 22, 2017

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 7:00 PM. Roll was taken. All members were present.

200: Adoption of the Agenda Motion 192-05-22

Motion AbouAssaly, second Nelson to approve the agenda. Voice Vote. Motion carried.

300: Recognitions/Proclamations

301: Special Recognitions

- Grace Kiboko, Sports World Honorary Student Award Winner thanked the board and shared her experience attending the Sports World banquet in Indianapolis.
- Janessa Walters and ALO students talked about the ALO group's activities and the
 positive impact it has had on students. Janessa was also the Shirley Pantini Equity
 Award winner this year.

400: Audience Communications

- Jill Brockschink, Bowman Woods Teacher, thanked the board and LMEA for their support and for making her feel valued and continue to love her job.
- Scott Foens shared that he is running for the Iowa House this fall.

500: Resolutions/Opening of Bids/Public Hearings

600: Informational Reports

601: Teacher Leadership

Teacher Leadership Co-Coordinators Debra Barry and Erin Watts updated the board on the Teacher Leadership Program. This year they had three areas of focus. All teachers were required to participate in a coaching cycle and also visit a model teacher's classroom. Their third area of focus was building internal capacity with 111 classroom stipends. They have both been trained in Cognitive Coaching and are holding sessions at Linn-Mar for Linn-Mar staff as well as other districts. They also shared their plans for year four.

602: Marion City Council (May 18):

Isenberg reported that there was nothing discussed related to Linn-Mar.

603: Board Book:

Dr. Shepherd highlighted items from the *Board Book*. Department of Education Director Wise was in the district on May 19. He also mentioned the blended learning opportunities students will have in 2017-18 and is looking forward to using Guide K-12 in the future.

700: Unfinished Business

701: Modified Restructure Plan Motion 193-05-22

Motion AbouAssaly, second Gadelha to approve the modified restructure plan as presented. Voice vote. All Ayes. Motion carried.

702: Bond Petition Language Motion 194-05-22

Motion Patterson, second Nelson to approve the bond petition language as presented. Voice Vote. All ayes. Motion Carried.

800: New Business

801: 2017-18 Student Fee Schedule Motion 195-05-22

Motion AbouAssaly, second Patterson to approve the 2017-18 student fee schedule as presented. Voice vote. All ayes. Motion carried.

802: Open Enrollments Motion 196-05-22

Motion Patterson, second Green to approve the following open enrollment requests as presented. Voice vote. All ayes. Motion carried.

Approved In

Approved In			
Name	Grade	Residing District	Reason
Kaut, Haylie	4 th	Cedar Rapids CSD	Good Cause
Kaut, Trevor	2 nd	Cedar Rapids CSD	Good Cause
McCarty, Grace	7 th	Cedar Rapids CSD	Good Cause
Mulder, Britt	2 nd	Cedar Rapids CSD	Good Cause
Steffen, Elyah	6 th	Cedar Rapids CSD	Good Cause
Steffen, Ian	7 th	Cedar Rapids CSD	Good Cause
Steffen, Jayden	10 th	Cedar Rapids CSD	Good Cause
Steffen, Malachi	3 rd	Cedar Rapids CSD	Good Cause
Steine, Morgan	K	Cedar Rapids CSD	Good Cause

Approved Out

Name	Grade	Receiving District	Reason
Ehrle, Christopher	9 th	Cedar Rapids CSD	Good Cause

900: Consent Agenda

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

certifica Staff. Assignment, Reassignment, Transfer				
Name	Assignment	Dept Action	Salary Placement	
Arnold, Brianne	District: ELL Teacher	8/15/17	BA+24, Step 1	
Battern, Joshua	EX: 7 th Gr Social Studies Teacher	8/15/17	BA, Step 6	
Brown, Katie	WE: From .4 Reading to 1.0 5 th Gr Teacher	8/17/17	Same	
Carstensen, Mindy	EX: Reading Teacher	8/15/17	BA+12, Step 10	
Crawford, Barb	From IC to BW Reading Teacher	8/17/17	Same	
Dill, Chelsea	Compass: .5 Social Studies Teacher	8/15/17	MA, Step 1	
Herman, Rebecca	District: Iowa BIG Teacher	8/15/17	MA+30, Step 18	
Muller, Catherine	District: Behavior Consultant	8/15/17	\$50,000/year	
Perez, Abbie	LG: 2 nd Gr Teacher	8/15/17	BA, Step 1	
Porter, Jennifer	From OR to NE Student Support Services Autism Teacher	8/17/17	Same	
Redington, Brian	Four Oaks: ATLAS Teacher	8/15/17	BA+24 ,Step 11	
Rupe, Angela	From BW Student Support Services Teacher to LG 3 rd Gr	8/17/17	Same	
	Teacher			
Sams, Amy	District: .5 Elementary Band Teacher	8/15/17	BA+24, Step 15	

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Denton, Tyler	Four Oaks: ATLAS Teacher	6/2/17	Other Employment
Lucas-Johnson, Laura	OR: .5 Foreign Language Teacher	6/2/17	Other Employment
Petersen, Matthew	IC: Student Support Services Teacher	6/2/17	Relocation

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Baker, Doug	O&M: Summer Help	4/19/17	\$10.25/hour
Cibula, Randy	O&M: Summer Help	4/12/17	\$10.25/hour
Kramer, Diane	From EX to IC Custodian	5/8/17	Same
Kroupa, Jamie	From EH to EX Custodian	5/15/17	Same
Noltensmeier, Kelly	HS: .5 Custodian	5/8/17	SEIU C, Step 1
Presler, Marnie	From EX to HS Student Support Associate	8/18/17	Same
Reardanz, Lisa	EX: From Student Support Associate to Media Assistant	8/18/17	Same
Richardson, Kim	O&M: Summer Help	6/1/17	\$10.00/hour
Smith, Editha	From .5 HS to 1.0 EX Custodian	5/8/17	Same
Van Fleet, Cody	EH: Custodian	5/22/17	SEIU C, Step 1

Classified Staff: Resignation

nassinea starri Resignation				
Name	Assignment	Dept Action	Reason	
Adair, Jennifer	NE: Part-time Student Support Associate	5/5/17	Personal	
Bradford, Coretta	HS: Student Support Associate	5/31/17	Relocation	
Canyon, Sharon	HS: Student Support Associate	5/31/17	Personal	
Hansen, Peg	HS: Athletic Secretary	7/28/17	Retirement	
McCoy, Theresa	OR: Student Support Associate	5/31/17	Retirement	
Prado, Tori	HS: Student Support Associate	5/5/17	Personal	
Welsh, Jennifer	LG: Student Support Associate	5/31/17	Personal	

Extra-Curricular: Assignment/Reassignment/Transfer

Acra Carricalari 1.051giiiiiciic, 1.00051giiiiiciic, 1.10115161			
Name	Assignment	Dept Action	Salary Placement
Becker, Kristin	HS: From Head 9 th Gr to Assistant Varsity	5/22/17	\$5,326
	Girls Basketball Coach		
Edwards-Thomas, Cedric	HS: Assistant Varsity Football Coach	8/7/17	\$4,261
Hasken, Stephanie	HS: From Assistant Varsity to Head	5/22/17	\$4,261
	9th Gr Girls Basketball Coach		
Mulherin, Mick	HS: Assistant Varsity Football Coach	8/7/17	\$4,261
Senters, Travis	HS: Assistant Varsity Football Coach	8/7/17	\$4,261
Tompkins, Chad	HS: Assistant 9 th Gr Football Coach	8/7/17	\$3,195

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Brandt, Jaime	HS: Head Varsity Girls Basketball Coach	5/8/17	Personal

902: Approval of May 8th Minutes

Exhibit 902.1

903: Approval of Bills

Exhibit 903.1

904: Approval of Contracts

Exhibits 904.1-4

- 1. Agreement with AgVantage FS for the purchase of propane fuel.
- 2. Agreement with Crisis Prevention Institute to conduct one, 26-hour instructor certification program on Non-violent Crisis Intervention on September 11-14, 2017.
- 3. Agreement with Grant Wood AEA for the SubCentral substitute system (SEMS) for 2017-18 for the annual fee of \$31,621.91.

- 4. Memorandum of understanding with Luther College for student teaching clinical field experience in 2017-18.
- 5. Cooperative procurement membership agreement with 1 Government Procurement Alliance (<u>www.1GPA.orq</u>).
- 6. Change order with Larson Construction for material/labor associated with the High School renovations for a decrease in the contract sum of \$14,179.78. *An itemized listing in included in exhibit 904.6.*
- 7. Interagency agreements for Special Education programming with Cedar Rapids CSD (1), Des Moines Independent (1), and Marion Independent (1). For student confidentiality exhibits are not provided.

905: Fundraiser Request

Exhibit 905.1

Fundraising request submitted by the JV POMs to sell Hy-Vee coupon books during the summer of 2017 to raise funds to cover their jazz choreography fees and costumes. *Submitted late due to new JV POMs sponsor.*

906: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment/furnishings on the <u>Linn-Mar website>Quick Links>GovDeals</u>. *Commercial three-hole punch (1).*

907: Informational Items

Exhibits 907.1-2

- 1. Financials and Cash Balance Report as of April 30, 2016
- 2. Financials and Cash Balance Report as of April 30, 2017

908: Items Removed from the Consent Agenda for Separate Action

909: Approval of the Consent Agenda Motion 197-05-22

Motion Patterson, second Nelson to approve the consent agenda as presented. Voice vote. All ayes. Motion carried.

1000: Communications, Announcements, and Transmittals

Communication and calendar items were reviewed. Weaver attended the student art show at the Marion Arts Festival and was extremely impressed with the talent of the students. Gadelha gave some updates on planning and zoning changes that may be coming. Patterson recognized several student groups for their volunteer work over the last week which included 4H, Boy Scouts and the Marion High School Seniors. AbouAssaly shared concerns about making sure all students felt included at the High School based on some of the comments by the ALO students. Green complimented Jackie Davis and Christine McSweeney on the Success Center Graduation and congratulated the graduates. Isenberg commented that the board would be looking at legislative priorities in July.

Motion AbouAssaly, second Weaver to adjourn at 8:06 PM. Voice vote. All ayes. Motion	carrie	J.
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 Tim Isenberg,	Board President
 Angie Morrison, I	Board Secretary

Minutes submitted by Angie Morrison

IA - \	Warrants Paid Listing	-	<u>Criteria</u> 15/19/2017 - 06/08/201
Fiscal	Year: 2016-2017	Date Nango.	0,10,2011
	Vendor Name	Description	Check Total
Fund:	Aquatic Center		
	BMO MASTERCARD	GENERAL SUPPLIES	\$906.88
	FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$13,383.96
	INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$242.14
	INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$1,035.46
•	INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$242 .14
	INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$1,035.46
	INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$938.95
	IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$554.06
	IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$831.53
	MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$7.52
	MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$14.54
	METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$13.17
	METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$1,775.32
	METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$74.88
• •	SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3.23
	TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$330.07
	VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$117.14
		Fund Total:	\$21,506.45
Fund:	DEBT SERVICE	INTEREST	\$54,317.50
	BANKERS TRUST COMPANY	OTHER PROFESSIONAL	\$500.00
	BANKERS TRUST COMPANY	PRINCIPAL REDEMPTION	\$2,450,000.00
	BANKERS TRUST COMPANY		\$97,500.00
	FARMERS STATE BANK	INTEREST PRINCIPAL REDEMPTION	\$1,015,000.00
	FARMERS STATE BANK	Fund Total:	
Fund	: GENERAL	Tuliu IVan	ψο,οτι,οτι.ου
ı unu	ACP DIRECT	INSTRUCTIONAL SUPPLIES	\$368.45
	ADCRAFT PRINTING COMPANY	GENERAL SUPPLIES	\$2,610.00
	ADVANTAGE	GENERAL SUPPLIES	\$130.28
	ADVENTURELAND	INSTRUCTIONAL SUPPLIES	\$5,258.00
	ALBERTSON JIM	OFFICIAL/JUDGE	\$140.00
	ALL INTEGRATED SOLUTIONS	TRANSP. PARTS	\$118.45
	ALLIANT ENERGY	ELECTRICITY	\$67,078.73
	AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$941.02
	AP EXAMS	INSTRUCTIONAL SUPPLIES	\$58,100.00
	APPERSON, INC	INSTRUCTIONAL SUPPLIES	\$170.44
	APPLE COMPUTER INC	COMP/TECH HARDWARE	\$2,940.00
	ASSETWORKS INC.	GENERAL SUPPLIES	\$460.00
	AT & T MOBILTY	TELEPHONE	\$12.38
	BMO MASTERCARD	COMP/TECH HARDWARE	\$1,393.30
	BMO MASTERCARD BMO MASTERCARD	COMPUTER SOFTWARE	(\$10.91)
		DUES AND FEES	(\$550.00)
	BMO MASTERCARD BMO MASTERCARD	GENERAL SOFTWARE	\$14.99
		GENERAL SUPPLIES	\$3,819.58
	BMO MASTERCARD		

A - Warrants Paid Listing		Data Dames	Criteria
iscal Year: 2016-2017		Date Range:	05/19/2017 - 06/08/201
Vendor Name	Description		Check Total
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES		\$17,395.03
BMO MASTERCARD	LIBRARY BOOKS		\$178.48
BMO MASTERCARD	MAINTENANCE SUPPLIES		\$1,530.27
BMO MASTERCARD	OTHER PROFESSIONAL		\$496.94
BMO MASTERCARD	PROF SERV: EDUCATION		\$6,534.00
BMO MASTERCARD	REPAIR PARTS		\$18.60
BMO MASTERCARD	REPAIR/MAINT SERVICE		\$18.93
BMO MASTERCARD	STAFF WORKSHP/CONF		\$3,572.68
BMO MASTERCARD	TEXTBOOKS		\$502.47
BMO MASTERCARD	TRAVEL		\$6,100.87
BOOKHOUSE	LIBRARY BOOKS		\$2,982.24
BOOSEY AND HAWKS	INSTRUCTIONAL SUPPLIES		\$656.31
BOSTIAN CAREY	PROF SERV: EDUCATION		\$225.00
BOUSLOG WENDY	INSTRUCTIONAL SUPPLIES		\$140.14
BREITFELDER LEISA	TRAVEL		\$9.75
BRIZARD SYLVIE	TRAVEL		\$69.69
BROWN & SAENGER	INSTRUCTIONAL SUPPLIES		\$43.92
BUELT KIM	TRAVEL		\$93.60
BURKHART DAVID	MISC REVENUE		\$13.45
C.J. COOPER & ASSOCIATES	DRUG TESTING		\$401.00
C.J. COOPER & ASSOCIATES	PHYSICALS		\$160.00
C.R. GLASS CO	MAINTENANCE SUPPLIES		\$126.10
CALCARA MARILYN	TRAVEL		\$27.11
CAMPBELL JIM	TRAVEL		\$296.40
CAMPBELL SUPPLY	MAINTENANCE SUPPLIES		\$1,042.99
CAPITAL SANITARY	MAINTENANCE SUPPLIES		\$20,755.51
CARNEY SHELBY	INSTRUCTIONAL SUPPLIES		\$300.00
CARROLL DISTRIBUTING	REPAIR PARTS		\$46.56
CEDAR GRAPHICS INC	INSTRUCTIONAL SUPPLIES		\$164.34
CEDAR RAPIDS BOWLING CENTER	INSTRUCTIONAL SUPPLIES		\$980.00
CEDAR RAPIDS COMM SCH DIST	TUITION OPEN ENROLL		\$341,812.35
CEDAR RAPIDS COMM. SCHOOL/RW	PROF SERV: EDUCATION		\$7,639.94
CEDAR RAPIDS TOOL & DIE	INSTRUCTIONAL SUPPLIES		\$1,520.00
CEDAR VALLEY WORLD TRAVEL	RENTALS EQUIPMENT		\$590.00
CENTER POINT-URBANA HIGH SCHOOL	TUITION OPEN ENROLL		\$33,793.40
CENTRAL STATES BUS SALES INC	TRANSP. PARTS		\$545.18
CENTURYLINK	TELEPHONE		\$1,048.40
CITY LAUNDERING COMPANY	GENERAL SUPPLIES		\$394.65
CITY OF ROBINS	WATER/SEWER		\$918.10
CLASSROOM DIRECT	INSTRUCTIONAL SUPPLIES		\$301.97
CODY BOB	OFFICIAL/JUDGE		\$70.00
COLLECTION	EE LIAB-GARNISHMENTS		\$2,515.35
COLLEGE COMMUNITY SCHOOLS	TUITION OPEN ENROLL		\$14,447.82
COLTON KRISTI	TRAVEL		\$49.45
COLTON MICHELLE	INSTRUCTIONAL SUPPLIES		\$1,200.00

IA - Warrants Paid Listing

<u>Criteria</u>

Date Range:

05/19/2017 - 06/08/2017

scal Year: 2016-2017	Date Kange.	03/19/2017 - 00/00/201
Vendor Name	Description	Check Total
COMMUNITY HEALTH CHARITIES	EE LIAB-CHARITY	\$10.00
COOKSLEY DAWN	TRAVEL	\$42.98
CRESCENT ELECTRIC	MAINTENANCE SUPPLIES	\$524.40
CUMMINS CENTRAL POWER LLC	TRANSP. PARTS	\$1,004.92
D&N FENCE CO	REPAIR/MAINT SERVICE	\$70.00
DEMCO	INSTRUCTIONAL SUPPLIES	\$55.61
DENNIS COMPANY	REPAIR PARTS	\$170.96
DORIAN BUSINESS SYSTEMS, INC	INSTRUCTIONAL SUPPLIES	\$300.00
EMSLRC	INSTRUCTIONAL SUPPLIES	\$145.00
ENTERPRISE	RENTALS EQUIPMENT	\$3,512.21
FAMILY VIDEO	FACILITY RENTAL	\$3,642.04
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$304.36
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,029,084.41
FEDEX	GENERAL SUPPLIES	\$32.09
FEDEX	INSTRUCTIONAL SUPPLIES	\$12.23
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$3,532.45
FOX VALLEY TECHNICAL COLLEGE	DUES AND FEES	\$175.00
FRAZIER MAURICE	TRAVEL	\$97.50
FROST JEFF	TRAVEL	\$85.02
GARCIA TERESA	TRAVEL	\$95.16
GASWAY CO, J P	GENERAL SUPPLIES	\$2,067.64
GILCREST/JEWETT	INSTRUCTIONAL SUPPLIES	\$387.37
GRAINGER	MAINTENANCE SUPPLIES	\$454.74
GRIGGS MUSIC INC	EQUIPMENT REPAIR	\$393.00
GRIGGS MUSIC INC	INSTRUCTIONAL SUPPLIES	\$969.10
	INSTRUCTIONAL SUPPLIES	\$944.00
HALLS PHOTO	GENERAL SUPPLIES	\$108.00
HANDS UP COMMUNICATIONS	INSTRUCTIONAL SUPPLIES	\$218.89
HAPPY JOE'S PIZZA	INSTRUCTIONAL SUPPLIES	\$125.00
HARRINGTON, CARMEN	Professional Educational Services	\$150.00
HARVEY, GABRIELLE		\$22.54
HAYES ELIZABETH	TRAVEL	\$270.00
HENDRICKSON TYLER	Professional Educational Services	\$250.00
HENRY JERRY	Professional Educational Services	·
HICKS KRISTI	TRAVEL	\$33.54
HOGLUND BUS CO. INC	TRANSP. PARTS	\$1,849.86
HOUGHTON MIFFLIN HARCOURT	INSTRUCTIONAL SUPPLIES	\$106.80
HUK RUBBER STAMP CO.	GENERAL SUPPLIES	\$28.95
IMON COMMUNICATIONS LLC	TELEPHONE	\$1,935.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$63,195.74 #270.046.20
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$270,216.30
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$63,195.74
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$270,216.30
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$442,436.92
INTERSTATE ALL BATTERY CENTER	MAINTENANCE SUPPLIES	\$334.57
INTERSTATE BATTERIES OF UPPER IA	TRANSP. PARTS	\$677.70

Page:

A - Warrants Paid Listing Criteria Date Range: 05/19/2017 -			
scal Year: 2016-2017	Date Ra	singe. 03/19/2017 - 00/00/207	
Vendor Name	Description	Check Total	
INVOLTA	OTHER TECH SER	\$345.00	
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$212,708.85	
IOWA DEPT OF REVENUE - ADMIN WAGE LEVY	EE LIAB-GARNISHMENTS	\$133.15	
IOWA HIGH SCHOOL MUSIC ASSOC	INSTRUCTIONAL SUPPLIES	\$7,476.00	
IOWA PRISON INDUSTRIES	MAINTENANCE SUPPLIES	\$1,331.88	
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$269,285.22	
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$404,154.63	
IOWA SHARES	EE LIAB-CHARITY	\$28.00	
ISNO	DUES AND FEES	\$155.00	
JAR SYSTEMS, LLC	COMP/TECH HARDWARE	\$1,100.00	
JC'S TOWING LLP	GENERAL SUPPLIES	\$200.00	
JESSEN ALICIA	TRAVEL	\$15.44	
JOHNSTONE SUPPLY	REPAIR PARTS	\$108.69	
KELVIN TRAN	INSTRUCTIONAL SUPPLIES	\$1,300.00	
KESL CAROL	TRAVEL	\$47.74	
KIRKWOOD COMM COLLEGE	GENERAL SUPPLIES	\$100.00	
KIRKWOOD COMM COLLEGE	INSTRUCTIONAL SUPPLIES	\$780.00	
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$13,779.80	
KOENEN KARLA	TRAVEL	\$15.76	
KONA ICE OF CEDAR RAPIDS, LLC	INSTRUCTIONAL SUPPLIES	\$565.50	
LASER RESOURCES, LLC	GENERAL SUPPLIES	\$505.50 \$541.91	
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	\$223.65	
LIFETOUCH SCHOOL PORTRAITS		•	
LINN CO-OP OIL	INSTRUCTIONAL SUPPLIES	\$40.00	
	GASOLINE COOL	\$19,450.71	
LINN CO-OP OIL	GREASE,OIL,LUBE,COOL	\$451.55	
LINN CO-OP OIL	MAINTENANCE SUPPLIES	\$1,153.85	
LINN COUNTY REC	ELECTRICITY	\$23,120.62	
LINN COUNTY SHERIFF	EE LIAB-GARNISHMENTS	\$114.31	
LINN-MAR FOUNDATION	EE LIAB-CHARITY	\$10.00	
LINN-MAR NUTRITION SERVICES	GENERAL SUPPLIES	\$15.00	
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$68.80	
LJ'S CATERING	GENERAL SUPPLIES	\$179.00	
LMEA	EE LIAB-UNION DUES	\$468.71	
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$431.10	
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$4,576.13	
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$12,303.28	
MADISON NATIONAL LIFE INS. CO., INC	RETIREE INSURANCE	\$100.00	
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	\$214.98	
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$1,551.41	
MARION TIMES	ADVERTISING	\$902.50	
MARION WATER DEPT	WATER/SEWER	\$5,960.69	
MARISA BURKHART	STAFF WORKSHP/CONF	\$5,000.00	
McSWEENEY, CHRISTINE	TRAVEL	\$43.68	
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$154.16	
MERCY EAP SERVICES	OTHER PROFESSIONAL	\$1,700.00	

Criteria IA - Warrants Paid Listing 05/19/2017 - 06/08/2017 Date Range: Fiscal Year: 2016-2017 Check Total Vendor Name Description EE LIAB-DENTAL INSURANCE \$37,138.39 METRO INTERAGENCY INS PROG. \$841,884.60 EE LIAB-MEDICAL INSURANCE METRO INTERAGENCY INS PROG. \$34,845.40 METRO INTERAGENCY INS PROG. **ER LIAB-DENTAL INS** \$49,300.00 ER LIAB-MEDICAL INSURANCE METRO INTERAGENCY INS PROG. METRO INTERAGENCY INS PROG. RETIREE INSURANCE \$16,627.90 \$3,644.74 MID AMERICAN ENERGY NATURAL GAS \$11.564.62 NATURAL GAS MIDAMERICAN ENERGY SERVICES, LLC MAINTENANCE SUPPLIES \$946.20 MIDWAY OUTDOOR EQUIPMENT INC \$60.00 MAINTENANCE SUPPLIES MIDWEST LAMP RECYCLING INC \$1,744,49 TRANSP. PARTS MIDWEST WHEEL \$104.52 MILLER PHIL TRAVEL \$186.42 TRAVEL MORRISON ANGIE \$6,758.68 MT. VERNON COMM. SCHOOL DIST TUITION OPEN ENROLL \$101.83 MAINTENANCE SUPPLIES MTI DISTRIBUTING INC \$210.00 INSTRUCTIONAL SUPPLIES **NATHAN KATHY** \$744.00 INSTRUCTIONAL SUPPLIES NORTHSTAR AV MAINTENANCE SUPPLIES \$250.00 NORTHTOWNE CYCLING & FITNESS \$561.01 INSTRUCTIONAL SUPPLIES OFFICE EXPRESS \$91.50 MAINTENANCE SUPPLIES PACE SUPPLY \$48.91 TELEPHONE PAETEC \$227.60 DISTRICT LIFE INSURANCE PAUL REVERE LIFE INS. CO. \$300.50 **GENERAL SUPPLIES PECKS** \$135.00 INSTRUCTIONAL SUPPLIES PFEIL NAOMI \$100.00 Professional Educational Services PHELPS AMY \$678.36 MAINTENANCE SUPPLIES PLUMBERS SUPPLY COMPANY \$9.52 TRAVEL PORTER JENNIFER OTHER PROFESSIONAL \$715.00 **PRO VIDEO** \$2,405.87 DISTRICT LIFE INSURANCE PROVIDENT LIFE/ACCIDENT INS. CO. \$80.00 **FACILITY RENTAL QUINN STORAGE** \$75.00 Pest Control QUINN STORAGE \$120.12 **TRAVEL** QUINTIN SHEPHERD \$129.70 INSTRUCTIONAL SUPPLIES REALLY GOOD STUFF INC \$261.52 REAMS SPRINKLER SUPPLY REPAIR PARTS \$300.00 Professional Educational Services RED CEDAR CHAMBER MUSIC \$72.00 COMP/TECH HARDWARE RIVERSIDE TECHNOLOGIES, INC INSTRUCTIONAL SUPPLIES \$36.00 RIVERSIDE TECHNOLOGIES, INC \$582.40 OTHER PROFESSIONAL ROCHESTER ARMORED CAR CO INC \$1,114.00 **ROYAL IMAGING SUPPLIES GENERAL SUPPLIES** \$120.60 INSTRUCTIONAL SUPPLIES ROYAL IMAGING SUPPLIES \$2,278.67 TRANSP. PARTS SADLER POWER TRAIN \$589.64 VEHICLE REPAIR SADLER POWER TRAIN \$70.00 OFFICIAL/JUDGE SCHLEGEL SCOTT \$1,096.65 TRANSP, PARTS SCHOOL BUS SALES \$379.24 INSTRUCTIONAL SUPPLIES SCHOOL SPECIALTY INC \$374.98 INSTRUCTIONAL SUPPLIES SCHULTZ STRINGS INC

A - Warrants Paid Listing	Data Bangai	<u>Criteria</u> 05/19/2017 - 06/08/20
iscal Year: 2016-2017	Date Range:	03/19/2017 - 00/06/20
Vendor Name	Description	Check Total
SEIU LOCAL 199	EE LIAB-UNION DUES	\$729.59
SHANLEY STEVE	INSTRUCTIONAL SUPPLIES	\$800.00
SHORTER MARGARET	TRAVEL	\$49.57
SITEIMPROVE, INC	GENERAL SOFTWARE	\$4,800.00
SPACE WALK	INSTRUCTIONAL SUPPLIES	\$1,340.00
SPRAY-LAND USA	GENERAL SUPPLIES	\$8.00
STANDARD BEARINGS	REPAIR/MAINT SERVICE	\$551.34
STONE SHARON	INSTRUCTIONAL SUPPLIES	\$300.00
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3,218.17
TAYLOR SUSAN	INSTRUCTIONAL SUPPLIES	\$388.50
TEACHING STRATEGIES INC	INSTRUCTIONAL SUPPLIES	\$1,037.85
THE SHREDDER	OTHER PROFESSIONAL	\$442.00
THOMAS BUS	TRANSP. PARTS	\$308.83
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$280.44
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$192,779.79
U.S. CELLULAR CENTER	GENERAL SUPPLIES	\$8,649.24
U.S. GAMES	INSTRUCTIONAL SUPPLIES	\$3,279.99
UNITED REFRIGERATION	REPAIR PARTS	\$620.00
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$1,271.71
UNUM LIFE INS. CO.	ER LIAB-DISTRICT DISABILITY	\$835.26
VAN METER CO	MAINTENANCE SUPPLIES	\$2,978.35
VAN METER CO	OTHER PROFESSIONAL	\$155.00
VEST-FELD-HAZER & ASSOCIATES INC	REPAIR/MAINT SERVICE	\$220.58
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$64,965.53
WAGE WORKS	EE LIAB-FLEX DEP CARE	\$38,725.74
WAGE WORKS	EE LIAB-FLEX HEALTH	\$6,102.96
WALMART	INSTRUCTIONAL SUPPLIES	\$669.43
WALSH DOOR & HARDWARE	REPAIR PARTS	\$300.00
WEDEKING KATIE	TRAVEL	\$87.36
WELTER STORAGE EQUIPMENT CO INC	GENERAL SUPPLIES	\$120.00
WEST MUSIC CO	EQUIPMENT REPAIR	\$120.00
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$286.53
WILLIAMS DOUG	TRAVEL	\$184.86
ZIMMERMAN JESSICA	TRAVEL	\$21.26
	Fund 1	
nd: LOCAL OPT SALES TAX		
HP INC	COMP/TECH HARDWARE	\$178.20
JUICEBOX INTERACTIVE	COMPUTER SOFTWARE	\$24,312.50
MIDWEST COMPUTER PRODUCTS	COMP/TECH HARDWARE	\$33,675.00
-d. NUTDITION SERVICES	Fund 1	Total: \$58,165.70
nd: NUTRITION SERVICES	FOLUDIATALE BEDAUD	φ <u>ε</u> ρο 70
A & P FOOD EQUIPMENT	EQUIPMENT REPAIR	\$528.73
ACKERMAN DORIS	UNEARNED REVENUE	\$460.37
APRIL HARRIS HELFTER	UNEARNED REVENUE	\$2.45
BAUER BUILT	EQUIPMENT REPAIR	\$786.84
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IA - Warrants Paid Listing

Fiscal Year: 2016-2017

<u>Criteria</u>

Date Range:

05/19/2017 - 06/08/2017

Vendor Name	Description	Check Total
BIRETZ KIM	UNEARNED REVENUE	\$8.65
BMO MASTERCARD	GENERAL SUPPLIES	\$29.94
BMO MASTERCARD	PURCHASE FOOD	\$104.79
BUOL DAWN	UNEARNED REVENUE	\$79.80
BURR LORI	UNEARNED REVENUE	\$199.25
CAHALAN MELISSA	UNEARNED RÉVENUE	\$11.35
DRISCOLL JEFF	UNEARNED REVENUE	\$302.55
EARTHGRAINS	PURCHASE FOOD	\$4,815.79
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$101,216.95
FREESE JULIE	UNEARNED REVENUE	\$118.35
GOODWIN TUCKER GROUP	EQUIPMENT REPAIR	\$438.21
GOURLEY KIMBERLY	UNEARNED REVENUE	\$45.30
HANSEN PEGGY	UNEARNED REVENUE	\$10.95
HANSON CHRISTINE	UNEARNED REVENUE	\$65.35
HARTKE JILL	UNEARNED REVENUE	\$175.00
HEILMANN SONYA	UNEARNED REVENUE	\$2.50
HENRY GARY	UNEARNED REVENUE	\$117.20
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$2,006.03
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$8,577.42
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$2,006.03
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$8,577.42
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$10,137.85
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$8,691.39
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$13,044.38
KOEPP TERRY	UNEARNED REVENUE	\$77.55
	UNEARNED REVENUE	\$16.35
LAMPE LISA LANGENSTEIN HAUNANI	UNEARNED REVENUE	\$28.50
<u> </u>	UNEARNED REVENUE	\$111.85
LANGTON BILL	UNEARNED REVENUE	\$44.50
LLOYD CHERYL	DISTRICT LIFE INSURANCE	\$152.34
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$212.07
MADISON NATIONAL LIFE INS. CO., INC	UNEARNED REVENUE	\$27.20
MAHER AMANDA	UNEARNED REVENUE	\$21.20
MASON JENIFER	UNEARNED REVENUE	\$3.15
MCVAY JASON	EE LIAB-DENTAL INSURANCE	\$300.26
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$33,229.34
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$1,052.10
METRO INTERAGENCY INS PROG.	UNEARNED REVENUE	\$37.35
MITCHELL BRETT	5.1.	\$7.80
NOTH RUTH	TRAVEL GENERAL SUPPLIES	\$265.96
OFFICE EXPRESS	UNEARNED REVENUE	\$124.47
RALFS DANA	GENERAL SUPPLIES	\$125.91
REINHART INSTITUTIONAL FOODS INC	PAPER PRODUCT SUPPLY	\$2,699.54
REINHART INSTITUTIONAL FOODS INC		\$80,957.84
REINHART INSTITUTIONAL FOODS INC	PURCHASE FOOD	\$14.80
ROHRER SANDRA	UNEARNED REVENUE	φ14.0U

A - Warrants Paid Listing		<u>Criteria</u>
Fiscal Year: 2016-2017	Date Range:	05/19/2017 - 06/08/201
Vendor Name	Description	Check Total
RYBA RACHEL	UNEARNED REVENUE	\$29.00
SLOTERDYK ARIC	UNEARNED REVENUE	\$561.60
SNAI	MEETING EXP/SERVICES	\$255.00
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$42.20
SWANSON CHALISE	UNEARNED REVENUE	\$21.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$4,540.95
U.S. DEPARTMENT OF TREASURYFMS	EE LIAB-GARNISHMENTS	\$157.08
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$780.00
WHITE SHERRI	UNEARNED REVENUE	\$9.80
WISNER CINDY	UNEARNED REVENUE	\$111.05
and DLIV DI ANT O DO LEVO	Fund Tota	l: \$288,578.60
und: PHY PLANT & EQ LEVY COMMUNICATIONS ENGINEERING CO	EQUIPMENT >\$1999	\$1,509.12
CRESCENT ELECTRIC	BLDG. CONST SUPPLIES	\$1,086.45
GARLING CONSTRUCTION	CONSTRUCTION SERV	\$4,584.00
GUIDE K-12	COMPUTER SOFTWARE	\$16,821.20
INNOVATIVE MODULAR SOLUTIONS, INC.	MODULAR CLASSROOM LEASE PMTS	\$3,216.00
INNOVATIVE MODULAR SOLUTIONS, INC.	MODULAR CLASSROOM SETUP	\$5,815.25
LARSON CONSTRUCTION COMPANY, INC	CONSTRUCTION SERV	\$4,628.32
RECREONICS, INC	BLDG. CONST SUPPLIES	\$2,169.62
REGREGATOS, INC	**	
und: Pool 10 Million Issue and 2013 10M Issue	Fund Tota	l: \$39,829.96
COMMUNICATIONS ENGINEERING CO	CONSTRUCTION SERV	\$868.04
PODS ENTERPRISES, LLC	BLDG. CONST SUPPLIES	\$766.00
	Fund Tota	i: \$1,634.04
und: PUB ED & REC LEVY		
EVER-GREEN LANDSCAPE & SUPPLY	GROUNDS UPKEEP	\$1,314.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,532.52
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$31.01
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$132.55
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$31.01
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$132.55
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$206.63
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$145.99
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$219.11
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2.51
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$7.19
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$46.30
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$821.66
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$37.44
METICO INTERVIOLIO I MOTINO.	GROUNDS UPKEEP	\$607.00
PACE SUPPLY		****
PACE SUPPLY		\$618.70
	GROUNDS UPKEEP STATE INCOME TAX WITHHOLDING	\$618.70 \$86.07

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IA - Warrants Paid Listing

<u>Criteria</u> tange: 05/19/2017 - 06/08/2017

Date Range:

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
d: STUDENT ACTIVITY		
ADOLPHSON JACK	OFFICIAL/JUDGE	\$109.20
ADRENALINE FUNDRAISING	INSTRUCTIONAL SUPPLIES	\$23,515.85
AL YASSERI KADHUM	OFFICIAL/JUDGE	\$72.50
ALBERTSON JIM	OFFICIAL/JUDGE	\$57.50
ASPI SOLUTIONS, INC	INSTRUCTIONAL SUPPLIES	\$216.00
BEHLING BRADY	OFFICIAL/JUDGE	\$100.00
BMO MASTERCARD	DUES AND FEES	\$3,339.00
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$14,803.59
BMO MASTERCARD	TRAVEL	\$8,910.18
BOEHM ROMAN	OFFICIAL/JUDGE	\$115.00
BSN SPORTS	INSTRUCTIONAL SUPPLIES	\$2,432.00
BULICEK JACOB	OFFICIAL/JUDGE	\$111.50
BURGER JOSH	OTHER ACT INCOME	\$100.00
BURR LORI	INSTRUCTIONAL SUPPLIES	\$84.00
CHRISTENSEN DELBERT	OFFICIAL/JUDGE	\$50.00
CITYWIDE CLEANERS	INSTRUCTIONAL SUPPLIES	\$216.00
CLARK MCKAY	OFFICIAL/JUDGE	\$300.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$1,129.00
DECKER SPORTING GOODS	INSTRUCTIONAL SUPPLIES	\$2,094.00
DEKE SONNY	OFFICIAL/JUDGE	\$240.00
DISTRIBUTED WEBSITE CORPORATION	INSTRUCTIONAL SUPPLIES	\$499.00
DONELS JENNIFER ANN	OFFICIAL/JUDGE	\$165.00
ECIVOA	INSTRUCTIONAL SUPPLIES	\$50.00
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$336.62
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$2,471.37
FRESE JEFF	OFFICIAL/JUDGE	\$115.00
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	\$1,554.55
HADZIC AMIR	OFFICIAL/JUDGE	\$148.40
HADZIC AMIN	OFFICIAL/JUDGE	\$130.00
HALLS PHOTO	INSTRUCTIONAL SUPPLIES	\$35.00
HAMM BRENT	OFFICIAL/JUDGE	\$133.40
	OFFICIAL/JUDGE	\$98.40
HONOHAN JAY HOUSE OF TROPHIES	INSTRUCTIONAL SUPPLIES	\$229.70
HOYT BOB	OFFICIAL/JUDGE	\$150.00
	EE LIAB-MEDICARE	\$43.12
INTERNAL REVENUE SERVICE-9343 INTERNAL REVENUE SERVICE-9343	EE LIAB-WEDICARE EE LIAB-SO SEC	\$184.38
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$43.12
	ER LIAB-SOC SEC	\$184.38
INTERNAL REVENUE SERVICE 9343	FEDERAL INCOME TAX WITHHOLDING	\$154.15
INTERNAL REVENUE SERVICE-9343	DUES AND FEES	\$100.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	INSTRUCTIONAL SUPPLIES	\$1,140.00
IOWA GIRLS HIGH SCHOOL ATHLETIC ASSOC	INSTRUCTIONAL SUPPLIES	\$960.00
IOWA HIGH SCHOOL ATHLETIC ASSOC	EE LIAB-IPERS	\$ 900.00 \$190.88
IOWA PUBLIC EMPL RETIR SYSTEM IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$190.88 \$286.47

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A - Warrants Paid Listing	Date Rang	<u>Criteria</u> le: 05/19/2017 - 06/08/201
iscal Year: 2016-2017	Date Rang	je. 03/19/2017 - 00/00/201
Vendor Name	Description	Check Total
JIMMY JOHN'S.	INSTRUCTIONAL SUPPLIES	\$399.00
JOSTENS, INC	INSTRUCTIONAL SUPPLIES	\$9,693.84
JOSTENS, INC	STUDENT FEES	(\$90.45)
KAUFFMAN REID	OFFICIAL/JUDGE	\$57.50
KOLLEGE TOWN SPORTS	INSTRUCTIONAL SUPPLIES	\$2,854.94
L & B SALES	INSTRUCTIONAL SUPPLIES	\$1,022.98
LABENZ TRACY	OFFICIAL/JUDGE	\$230.00
LARSON TAYLOR	OFFICIAL/JUDGE	\$345.20
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	\$686.95
LEVEL 10	INSTRUCTIONAL SUPPLIES	\$572.00
MALLONEE BAILEY	OFFICIAL/JUDGE	\$300.00
MARION-EAST CR ROTARY	INSTRUCTIONAL SUPPLIES	\$468.00
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$67.80
MERFELD THOMAS	OFFICIAL/JUDGE	\$95.00
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$120.72
MOHR DAVE	OFFICIAL/JUDGE	\$134.50
MOHR DEIDRA	OFFICIAL/JUDGE	\$100.00
NATHAN JOHN SEVERSON	INSTRUCTIONAL SUPPLIES	\$450.00
NEFF	INSTRUCTIONAL SUPPLIES	\$983.45
NIERLING MITCHELL	OFFICIAL/JUDGE	\$95.00
PAPA JOHNS PIZZA	INSTRUCTIONAL SUPPLIES	\$65.53
PEDERSON LANCE	OFFICIAL/JUDGE	\$80.00
PIZZA RANCH	INSTRUCTIONAL SUPPLIES	\$337.50
PORT'O'JONNY	INSTRUCTIONAL SUPPLIES	\$274.00
RITCHIE PHIL	OFFICIAL/JUDGE	\$240.00
ROBSON ALEXIS	INSTRUCTIONAL SUPPLIES	\$400.00
ROGERS GINA	OFFICIAL/JUDGE	\$50.00
ROOSEVELT MIDDLE SCHOOL	INSTRUCTIONAL SUPPLIES	\$75.00
SCHULTE HUNTER	OFFICIAL/JUDGE	\$50.00
SEE CHRISTOPHER	OFFICIAL/JUDGE	\$90.00
SJOBAKKEN KRIS	MISC REVENUE	\$55.00
SNYDER DAVID	OFFICIAL/JUDGE	\$200.00
SPIELMAN'S EVENT SERVICES	INSTRUCTIONAL SUPPLIES	\$6,091.15
SPORT DECALS	INSTRUCTIONAL SUPPLIES	\$304.01
ST. JOHN, JOHN	OFFICIAL/JUDGE	\$118.40
STERLING ATHLETICS	INSTRUCTIONAL SUPPLIES	\$3,252.00
SUTHERLAND PRINTING INC	INSTRUCTIONAL SUPPLIES	\$3,232.00 \$3,377.00
· · · · - · · · · · · · · · · · · ·		• •
SWAN RICK	OFFICIAL/JUDGE	\$127.42 \$225.00
THADEN COURTNEY	OFFICIAL/JUDGE	\$225.00 \$75.53
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$75.52 \$100.00
TRIBBLE ALAN	OFFICIAL/JUDGE	\$100.00
UCA/UDA- SUMMER CAMPS	INSTRUCTIONAL SUPPLIES	\$15,615.00
VERBICK LARRY	OFFICIAL/JUDGE	\$160.00
WADDLE JACOB D.	OFFICIAL/JUDGE	\$115.00
WATERLOO WEST HIGH SCHOOL	DUES AND FEES	\$60.00

IA - Warrants Paid Listing

Date Range:

<u>Criteria</u>

05/19/2017 - 06/08/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
WENGER	INSTRUCTIONAL SUPPLIES	\$1,912.00
WEST DELAWARE HIGH SCHOOL	DUES AND FEES	\$75.00
WEST HIGH SCHOOL	DUES AND FEES	\$240.00
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$291.23
WILDWOOD LODGE	TRAVEL	\$8,376.48
WUNDRAM CHRIS	TRAVEL	\$34.35
YOUNG STEPHAN	MISC REVENUE	\$110.00

Fund Total:

\$128,561.28

Grand Total: \$11,287,873.67

End of Report

Center Stage Productions Service Contract

AGREEMENT made this 29 day of May , 2017, by and between Sheri Crandall aka Linn-Mar High School, hereinafter referred to as the Purchaser, and Center Stage Productions, hereinafter referred to as the DJ.
WITNESSETH NOW THEREFORE, in consideration of the promises and the agreements herein contained and intending to be legally bound hereby, the Parties do agree as follows:
1. The Purchaser hereby engages the DJ to provide a DJ service. The service to be performed at Event Location:
(Venue): <u>Linn-Mar High School Gym</u>
(Address): 3111 N 10 th Street Marion, IA 52302
(Phone #): <u>319-892-4868</u>
2. Center Stage Productions hereby agrees to provide a DJ service for the Purchaser at the above-mentioned location.
3. The said DJ service shall consist primarily of providing musical entertainment by means of a recorded music format.
4. Center Stage Productions hereby agrees to render their professional services and is at all times to have complete control of their program.
5. The Parties hereby agree that the DJ service shall be provided and accepted on the following date(s) and time(s) of the engagement:
Date(s): <u>May 11, 2019</u>
Start Time(s):7:30AM/\(\bigota \)
Finish Time(s): <u>11</u> AM PM
6. The Purchaser in consideration of the DJ service to be rendered by the DJ, and the mutual promises contained herein, hereby agrees to pay to the DJ the following consideration:
A non-refundable reservation fee of \$\(\frac{0}{2} \), is required to secure the services of Center Stage Productions for the engagement. The reservation fee is due at the time the Service Contract is signed payable by cash, personal check, or certified check. This amount shall be applied toward the Performance Fee. The difference between the Performance Fee and the reservation fee will be your final payment due 5 days before your engagement payable by cash, personal check, or certified check.
The Performance Fee is \$ for the time frame outlined above. Final payment is \$
Services requested that exceed the time frame will be charged at the rate of \$50 per hour, payable the day of the engagement. It may not always be possible to provide additional performance time. However, when feasible, requests for extended playing time will be accommodated.
Purchaser Initials Center Stage Productions

Additional Terms and Conditions

The agreement of the DJ to perform is subject to proven detention by accidents, riots, strikes, epidemics, acts of God, or any other legitimate conditions beyond their control. If such circumstances arise, all reasonable efforts will be made by Center Stage Productions to find replacement entertainment at the agreed upon fees. Should Center Stage Productions be unable to secure a replacement, Purchaser shall receive a full refund. Purchaser agrees that in all circumstances, Center Stage Productions' liability shall be exclusively limited to an amount equal to the amount that Center Stage Productions has received to that point and that Center Stage Productions shall not be liable for indirect or consequential damages arising from any breach of contract. All deposits are nonrefundable if cancelled within 60 days of the engagement, unless the DJ cancels the engagement. All final payments are nonrefundable if cancelled within 30 days of the engagement, unless the DJ cancels the engagement.

Pictures and videotape of the event are permitted for the private use of the contracting party only. Center Stage Productions is not responsible for any costs, fees, or notifications from social media usage. The DJ reserves the right to take photographs, video, and audio recordings for promotional use on their website, in print, and social media without any compensation to purchaser.

The purchaser and DJ agree that this contract is not subject to cancellation unless both parties have agreed to such cancellation in writing. In the event the Purchaser breaches the contract, he or she shall pay the DJ the amount set forth above as "Wage agreed upon" as liquidated damages, 10% interest thereon, plus a reasonable attorney's fee.

It is understood that if this is a "Rain or Shine" event, Center Stage Productions' compensation is in no way affected by inclement weather. For outdoor performances, Purchaser shall provide overhead shelter for setup area. The DJ reserves the right, in good faith, to stop or cancel the performance should the weather pose a potential danger to him, the equipment, or audience. Every effort will be made to continue the performance, however, safety is paramount in all decisions.

Purchaser shall provide Center Stage Productions with safe and appropriate working conditions. This includes a minimum 10-foot by 15-foot area for setup, space for setting up speakers and lighting stands. Center Stage Productions requires a minimum of one 15-20-amp circuit outlet from a reliable power source within 50 feet (along the wall) of the set-up area. This circuit must be free of all other connected loads. Any delay in the performance or damage to DJ's equipment due to improper power is the responsibility of the purchaser. Two circuits are preferred, where possible. Additional outlets on separate circuits for lighting are required.

Purchaser shall provide crowd control if warranted. Purchaser is responsible for paying any charges imposed by the venue. These charges may include, but are not limited to, parking, use of electric power, and fire marshal if necessary (for use of fog). It is hereby further agreed that the Purchaser shall be held liable for any injury or damages to the DJ, or property of the DJ, while on the premises of said engagement, if damage is caused by Purchaser or guest, members of his organization, engagement invitees, employees, or any other party in attendance, whether invited or not.

Purchaser Initials	Center Stage Productions
	Page 2 of 4

Additional Terms and Conditions

In the event of circumstances deemed to present a threat or implied threat of injury or harm to Center Stage Productions' staff or any equipment in Center Stage Productions possession, Center Stage Productions reserves the right to cease performance. If the Purchaser is able to resolve the threatening situation in a reasonable amount of time (maximum of 15 minutes), Center Stage Productions shall resume performance in accordance with the original terms of this agreement. Purchaser shall be responsible for payment in full, regardless of whether the situation is resolved or whether Center Stage Productions resumes performance. In order to prevent equipment damage or liability arising from accidental injury to any individual attending this performance, Center Stage Productions reserves the right to deny any guest access to the sound system, music recordings, or other equipment.

The Purchaser shall at all times have complete direction and supervision of the performance of Center Stage Productions at this engagement and Purchaser expressly reserves the right to control the manner, means and details of the performance of the services of Center Stage Productions. A written event/music planner or music request list must be received from the Purchaser and forwarded to Center Stage Productions at least two weeks prior to the date of the engagement for it to be included in Center Stage Productions programming guidelines. With or without the aid of an event/music planner or music request list, Center Stage Productions shall attempt to play Purchaser's and Purchaser's guests music requests but shall not be held responsible if certain selections are unavailable. Center Stage Productions will make an extra effort to have music requests available if they are received IN WRITING at least two weeks prior to the engagement. Center Stage Productions reserves the right to edit, manipulate, or "fade out" as they deem appropriate and makes final determination as to what is appropriate for the engagement.

In the event of non-payment, Center Stage Productions retains the right to attempt collection through the courts. Purchaser will be held responsible for all court fees, legal fees, and collection costs incurred by Center Stage Productions. Purchaser shall be charged \$40 for each bounced check plus a \$25.00 service charge for each collection notice.

This agreement guarantees that Center Stage Productions will be ready to perform at the start time of the engagement. No guarantee is made as to Center Stage Productions time of arrival; however, Center Stage Productions requests that they be permitted 180 minutes before the engagement and 60 minutes after the engagement for teardown. Center Stage Productions also requests ramp or elevator access between the parking/service entrance and the setup area if necessary. If Purchaser or venue requires Center Stage Productions to complete setup more than two hours before the start time, or to postpone takedown more than an hour after the end time indicated, the additional time will be charged at the rate of \$50.00 per half-hour.

Engagements in excess of 250 miles (one way from Cedar Rapids, Iowa) will require accommodations be made for an overnight stay in a local hotel/motel for Center Stage Productions to be provided by Purchaser.

Special Provisions & Additional Services Requested:			
Purchaser Initials	Center Stage Productions		

Additional Terms and Conditions

By executing this contract as Purchaser, the person executing said contract, either individually, or as an agent or representative, represents and warrants that he or she is eighteen (18) years of age, and further, if executing said contract as agent or representative, that he or she has the authority to enter into this agreement and should he or she not have such authority, he or she personally accepts and assumes full responsibility and liability under the terms of this contract.

All attached riders are an integral part of this contract. This contract will supersede any other contract. If any part of this contract is illegal or unenforceable, the remaining provisions of this contract will remain valid and enforceable to both parties. This contract contains the entire agreement between the parties and no statement, promises, or inducements made by any party hereto, or agent or representative or either party hereto, which are not contained in this written contract, shall be valid or binding. This contract shall not be enlarged, modified, or altered except in writing by both parties and endorsed hereon.

The laws of the State of Iowa shall govern this agreement. In the event of suit involving or relating to this agreement, Purchaser agrees that venue will be in Linn County. Purchaser agrees to defend, indemnify, assume liability for and hold Center Stage Productions harmless from any claims, damages, losses and expenses by or to any person, regardless of the basis, which pertains directly or indirectly to Center Stage Productions' performance. In the event that a civil action arises in an effort to enforce any provision of this agreement, the losing party shall pay the attorney's fee and court costs of the prevailing party. Purchaser may not transfer this contract to another party without the prior written consent of Center Stage Productions. This agreement is not binding until signed by both Purchaser and Center Stage Productions has received it. Any changes must be written and signed by both the Purchaser and Center Stage Productions. Oral agreements are non-binding. If any clause in this agreement is found to be illegal, the rest of the agreement shall remain in force.

Center Stage Productions may elect not to exercise their rights as specified in this agreement. By doing so, Center Stage Productions does not waive their right to exercise those options at a future date.

THE PARTIES hereto promise to abide by the terms of this agreement and intend to be legally bound thereby.

Purchaser:		
Signature:	Date:	
Printed Name:		
Street Address:		
Daytime Phone:		
Evening Phone:	Email:	
Center Stage Productions:		
Max Johnson, Owner centerstageprod@netins.net		

319-210-0607



2017-18 Letter of Understanding

Between

Grant Wood Area Education Agency and Linn Mar Community School **VAST Center Science Program**

The purpose of the Letter of Understanding is to coordinate the services of Grant Wood Area Education Agency with local school districts in providing the VAST Center Science Program

Grant Wood Area Education Agency (GWAEA) agrees to:

- replenish units for circulation
- establish and distribute a circulation schedule to district buildings
- maintain program inventory and determine purchasing needs
- communicate with area educators
- provide financial support to underwrite program costs
- conduct required introductory professional learning for new teachers and teachers new to a grade level
- document training records
- maintain instructional materials at a high standard and keep them up to date
- assist educators in the appropriate implementation of science units
- provide access to the VAST Center staff through e-mail, phone, etc.
- make available VAST Center infrastructure & experience
- provide access to additional teacher manuals at VAST Center negotiated discounted rate
- invoice the participating school district on or about March 30, 2018 for the 2017-18 program

Linn Mar will:

- register their school(s) with Grant Wood AEA for participation in the VAST Center Science program for
- provide accurate staffing information
- notify VAST staff of any teaching assignment changes
- send new teachers and teachers new to their grade level to required introductory professional learning
- reimburse GWAEA and the VAST Center for damaged and/or missing items if necessary
- provide annual payment of approximately \$130* per K-5 unit on or about May 1, 2018
 - provide annual payment of approximately \$395 per 6th grade unit and \$375 per 7-8th grade unit on or about May 1, 2018 (Please refer to enclosed VAST Middle School Upgrade Information)

(*Note: This fee represents a 2% increase.)

Please complete: Our district will participate in the elementary	program
Our district will participate in the middle scho	ool program
	Delmill
Quintin Shepherd Superintendent Linn Mar Community School	Kathy Schultz VAST Center Consultant Grant Wood AEA

Please return to Kathy Schultz, Grant Wood AEA, By August 4th, 2017

SIXTH STREET FACILITY

4401 Sixth Street SW Cedar Rapids, IA 52404 800-332-8488 • Fax: 319-399-6457 | 800-332-8488 • Fax: 319-399-6474 | 800-854-0446 • Fax: 319-358-6201

33RD AVENUE FACILITY

1120 33rd Avenue SW Cedar Rapids, IA 52404

CORALVILLE FACILITY

2301 Oakdale Boulevard Coralville, IA 52241

To ensure success for all learners. www.gwaea.org

OWNER: 🛛

ARCHITECT: ⊠

AIA Document G701™ – 2001

CHANGE ORDER NUMBER: 001

DATE: May 9, 2017

Change Order

PROJECT (Name and address):

LINN-MAR CSD WESTFIELD

PARKING LOT RECONSTRUCTION

901 E Main Street NE, Robins, IA 52328		•	CONTRACTOR: $oxtimes$
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 215	2410	FIELD: 🔲
Rathje Construction Co.	CONTRACT DATE: November 09, 2016	•	OTHER:
305 44th Street	CONTRACT FOR: General Construction		
Marion, IA 52302	CONTRACT FOR. General Constituction	1	
THE CONTRACT IS CHANGED AS FOLLOW	vs:		
	ed amount attributable to previously exect te from August 25, 2017 to August 7,		tives)
The original Contract Sum was		\$	724,363.00
The net change by previously authorized	Change Orders	\$	0.00
The Contract Sum prior to this Change O		\$	724,363.00
The Contract Sum will be unchanged by the new Contract Sum including this Change in the contract Sum including the change in the contract Sum including the change in the contract Sum including the change in the contract Sum will be unchanged by the contract Sum including the contract			0.00 724,363.00
	•	•	724,303.00
The Contract Time will be decreased by I The date of Substantial Completion as of	the date of this Change Order therefore is	August 7, 2017.	
Price which have been authorized by by both the Owner and Contractor, in Directive	clude changes in the Contract Sum, C Construction Change Directive until a which case a Change Order is execut	the cost and time have been a ted to supersede the Construc	igreed upon
NOT VALID UNTIL SIGNED BY THE AF	RCHITECT, CONTRACTOR AND OWNE	₹.	
Shive-Hattery, Inc.	Rathje Construction Co.	Linn-Mar Community	School District
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)	
316 2nd Street SE Suite 500	305 44th Street	2999 North 10th Str	reet
Cedar Rapids, IA 52401	Marion, IA 52302	Marion, IA 52302	
ADDRESS (Maleia)	ADDRESS (P)	ADDRESS	
St (Signature)	BY (Signature)	BY (Signature)	
Isaac J. Hodgins	Mary L. Rathje		
(Typed name)	(Typed name)	(Typed name)	
May 9, 2017	5-23-2017		
DATE	DATE	DATE	

2017-2018 School Year Agreement Between

Recover Health of Iowa, Inc. and Linn-Mar Community School District

THIS AGREEMENT IS between Recover Health of Iowa, Inc. ("PROVIDER") and Linn-Mar Community School ("DISTRICT").

WHEREAS, District requires Skilled Nursing Services for one student.

WHEREAS, Provider is a Medicare-certified home health agency, licensed to provide Skilled Nursing Services.

WHEREAS, Provider is qualified to furnish services required by District.

NOW, THEREFORE, IN CONSIDERATION of the promises and mutual covenants contained herein, the parties hereto, intending to be legally bound, agree as follows:

ARTICLE I

NATURE OF ARRANGEMENT

1.1 Purpose. Provider agrees to provide LPN and RN services to a child with special medical needs who attends Linn-Mar School District, specifically: The **Provider**, under State and Federal rules must retain administrative control of the services provided. The responsibility for determining the quantity and frequency of LPN and RN services shall be mutually agreed by **District** and **Provider**.

ARTICLE II

TERM

2.1 Term. The term of this agreement shall be the 2017-2018 school year, including summer school of 2018.

ARTICLE III

DUTIES AND OBLIGATIONS OF PROVIDER

- **3.1 Provider** shall be responsible for the following:
 - a) Providing a copy of criminal history background checks through the Iowa Department of Health upon request for each nurse who provides services under this Agreement.
 - b) Providing a copy of nursing licensure upon request for each nurse who provides services under this Agreement.
 - c) Providing proof of negative tuberculosis screening upon request for each nurse who provides services under this Agreement.
 - d) Providing an agency plan of care for the student identified in Article I developed in conjunction with the family, school personnel, and other health care professionals under the direction of the client's physician.
 - e) Providing certificate of insurances specified in Article VI upon request.
 - f) Completing clinical documentation of cares delivered as required by the District and consistent with nursing standards.
 - g) Orientating nursing staff to the Recover Health policy and procedures for internal reporting of abuse and neglect, mandatory reporter training for child and dependent adult abuse, infection control and universal precautions, and client-specific plan of care.
 - h) Performing services under this Agreement as an independent contractor and will be solely responsible for employee compensation, employee benefits, and Workers' Compensation for each nurse who provides services under this Agreement.
 - i) Submitting to District an invoice of all LPN and RN services provided to District.
 - j) Assisting student specified in Article I with clinical needs as directed by physician orders and with nonclinical needs as directed by District.

ARTICLE IV

DUTIES AND OBLIGATIONS OF DISTRICT

- **4.1 District** shall be responsible for the following:
 - a) Providing a school schedule of requests for nursing services.
 - b) Scheduling and furnishing the Provider's nursing staff with appropriate orientation for the school setting.
 - c) Notifying Provider in a timely manner of any changes in the time schedule or hours of service.

2017-2018 School Year Agreement Between

Recover Health of Iowa, Inc. and Linn-Mar Community School District

- d) Furnishing Provider with all records and information relevant to the services being provided.
- e) Furnishing Provider with any relevant school policies.
- f) Supplying compensation to Provider for services rendered within thirty (30) days after receipt of invoice and required service documentation.

ARTICLE V COMPENSATION

- **5.1 Cost of Service.** Services specified herein shall be delivered at a cost of **\$54.68** per hour for nursing (RN/LPN) services. Service time billed includes transport time to and from school.
- **5.2 Invoices. District** will be invoiced every two weeks for services rendered under this Agreement.

Payment is due thirty (30) days after receipt. The invoice should be mailed to:

Linn-Mar Community School District 2999 North 10th Street Marion, IA 52302

ARTICLE VI INSURANCE

6.1 Provider agrees to maintain throughout the duration of this Agreement, professional liability insurance and Worker's Compensation insurance to perform the service specified above.

ARTICLE VII DATA PRIVACY

7.1 Data Practices. Program data maintained or compiled by the **Provider** in its performance of this Agreement shall be subject to the Family Educational Right and Privacy Act (FERPA), as well as any other applicable federal or state statutes, rules, and regulations on Data Privacy. The **Provider** agrees to abide strictly by these statutes, rules, and regulations.

ARTICLE VIII INDEMNIFICATION

8.1 Parties shall, to the extent permitted by law, indemnify and hold each other harmless from and against all claims, demands, costs, expenses, liabilities and losses (including reasonable attorneys' fees) that may result as a consequence of any alleged malfeasance, negligence or medical malpractice caused by either party, through its employees, agents or contractors.

ARTICLE IX MISCELLANEOUS

9.1 This contract is not all inclusive and shall not be construed as declaring what the specific duties and responsibilities of any particular party shall be. It is not intended to limit or in any way modify the right of the Provider to assign, direct or control the work of employees under his or her supervision.

ARTICLE X

CANCELLATION AND FINALIZATION

10.1 This Agreement or portion thereof may be canceled by either party at any time, with or without cause.

In signing this Agreement, we acknowledge our legal authority to do so and further, in signing we acknowledge and accept the provisions contained herein.

PROVIDER:		District:	
Recover Health of Iowa, Inc.		Linn-Mar Community School District	
Greg Von Arx	 Date	 By:	 Date
President/CEO		Its:	

SUPPLEMENTAL PAY- SHARING AGREEMENT BETWEEN ALBURNETT COMMUNITY SCHOOL DISTRICT AND LINN-MAR COMMUNITY SCHOOL DISTRICT Agreement is between Alburnett, Linn-Mar, and Angie Morrison. The purpose of this Agreement is for Alburnett to purchase the time and services of Angie Morrison in the capacity of Business Manager for Alburnett Community School District. This Agreement shall become effective July 1, 2017, and shall be effective for a period of one (1) year. More specifically, the Agreement shall end on June 30, 2018 unless subsequent years are approved by the Linn-Mar Board of Education. Pay shall be \$7,500 (paid in twelve equal installments) over the term of this agreement.

Approved:

Signature

6.2.17

Date

POWERSCHOOL ACCESS AGREEMENT

This Agreement is entered into by and between Grant Wood Area Education Agency, (GWAEA) and the Licensee, (Linn-Mar Community Schools) as defined below.

1. Definitions.

- 1.1. "District" means a school district.
- 1.2. "Licensee" means a District whose funds are used to pay the License Fee.
- 1.3. "License Fee" means the amount of money listed in Exhibit A and received by GWAEA for the License granted below.
- 1.4. "License Period" means the time period listed in Exhibit A for which the License Fee has been paid for the License granted below.
- 1.5. "PowerSchool Software" means the PowerSchool SIS software from Powerschool Group LLC as more fully described in Exhibit A.
- 1.6. "Use" means accessing and interacting with the PowerSchool Software.
- 1.7. "User" means an employee or contractor of the Licensee who uses the PowerSchool Software. See Exhibit A for the number of licensed Users.
- 1.8. "User Data" means information that is input by the Users, Licensee, or by GWAEA at the request of Licensee, while initializing, accessing, or using the PowerSchool Software.

2. Grant of License.

- 2.1. GWAEA grants the Licensee a non-exclusive, limited right to have installed or otherwise access one copy of the PowerSchool Software installed on one computer or virtual machine owned or controlled by GWAEA.
- 2.2. The license granted above is not sub-licensable.
- 2.3. All rights not specifically granted under this License are reserved by GWAEA.

3. Restrictions.

- 3.1. Licensee agrees, except as expressly permitted in the License, the PowerSchool Software may not be accessed, used, copied, translated, redistributed, retransmitted, published, sold, leased, marketed, sublicensed, assigned, disposed of, encumbered, transferred, altered, modified or enhanced, whether in whole or in part. Licensee may not remove any proprietary notices, marks, or labels from the PowerSchool Software.
- 3.2. To the extent that Licensee has access to the source code of PowerSchool Software, Licensee acknowledges that the source code remains a confidential trade secret. Licensee agrees that it has no license whatsoever to the source code and shall not disclose the source code under any circumstances or to otherwise inspect, copy, distribute, publish, display or modify the source code, nor compile or assemble the source code into executable files.

- 3.3. Licensee agrees not to reverse-engineer, de-compile or disassemble the PowerSchool Software, or make any attempt to discover the source code to the PowerSchool Software, except and only to the extent that such activity is expressly permitted by applicable law notwithstanding this limitation.
- 3.4. Licensee agrees to not attempt to break or evade any access controls, copy-control protections, or encryption utilized in the PowerSchool Software.
- 3.5. Licensee agrees not to assist others in doing what the Licensee is prohibited from doing.
- 3.6. Licensee agrees that any sublicenses that it grants under the License shall have the same restrictions on the conduct of the sublicensee as are in place on the Licensee. Licensee agrees that GWAEA may terminate this Agreement without warning if Licensee breaches this clause. Licensee indemnifies GWAEA for any damages that GWAEA may suffer to due Licensee's breach of this clause.

4. Obligations of GWAEA.

- 4.1. GWAEA shall be responsible for installation and maintenance of: 1) the PowerSchool Software; and 2) the physical hardware and any virtual machines utilized to operate the PowerSchool Software.
- 4.2. GWAEA shall provide Licensee with: 1) access to an instance of the PowerSchool Software that is dedicated to the exclusive use of the Licensee; or 2) if Licensee's User Data is segregated from User Data of third parties, access to an instance of the PowerSchool Software that is shared with third parties.
- 4.3. GWAEA shall provide Licensee with access to versions of the PowerSchool Software that are stable in GWAEA computing environment, but GWAEA shall not be required to provide access to the most recent version of the PowerSchool Software made available by Powerschool Group LLC.
- 4.4. In general, the PowerSchool Software shall be available for use and access by Users 24 hours a day, 7 days a week, except for scheduled maintenance to take place at commercially reasonable times.
- 4.5. GWAEA will thoroughly investigate all problems reported by Licensee. GWAEA will make commercially reasonable efforts to correct the problem and GWAEA will provide: 1) a solution; 2) confirmation that the PowerSchool Software works per design specifications; or 3) confirmation that responsibility for a solution has been passed to Powerschool Group LLC. GWAEA will communicate regularly with the Licensee regarding the status of all problems and any solutions.
- 4.6. GWAEA shall provide support via telephone, email, chat room, and remote diagnosis and access tools during regular business hours (7:30 am 4:00 pm Central Time) Monday through Friday except holidays. GWAEA support staff may provide support for severe problems outside of regular business hours at its discretion or as otherwise agreed to by the Licensee. GWAEA shall not be required to provide in-person support.

- 4.7. GWAEA shall not provide support regarding computer or networking hardware installation, support, or maintenance.
- 4.8. GWAEA shall not be required to provide support regarding software other than the PowerSchool Software. If Licensee so requests, GWAEA may diagnose a software problem to the extent of its capability. Software support will be charged per call at the then-current GWAEA pricing schedule.
- 4.9. Support requests will be prioritized by severity of the problem and handled in the order of most severe to least severe, with Technical issues ahead of other problems and questions. Priority is assigned in descending severity: the PowerSchool Software unavailable; a portion of the PowerSchool Software is unavailable; operational questions that are holding up use; operational questions that do not interfere with normal use; enhancement suggestions/requests and requests for custom applications.
- 4.10. The PowerSchool Software shall be available for use and access by Users during back-up activities performed by Licensee or GWAEA.
- 4.11. GWAEA shall undertake commercially reasonable efforts to: 1) maintain the security of User Data; 2) not release User Data to any person or entity without the express written consent of the District, except pursuant to an agency or judicial order, provided that GWAEA shall notify the District of such order before releasing any User Data.
- 4.12. GWAEA shall be responsible for performing back-ups of the PowerSchool Software.
- 4.13. During the License Period, GWAEA shall be responsible for performing nightly back-ups of User Data. GWAEA shall be responsible for storing backed-up User Data off site for a period 7 days. GWAEA shall provide a copy of such back-ups upon request. If Licensee desires to maintain its backed-up User Data for periods longer than 7 days, it must arrange separate storage for itself.
- 4.14. After the end of the License Period, Licensee may request that GWAEA provide Licensee with a copy of User Data as that data existed upon the date of termination of this Agreement. Any such request by Licensee must be made within sixty (60) days of the date of termination of this Agreement. GWAEA shall provide the copy of User Data in a non-proprietary, electronic format. After the expiration of the sixty (60) day period, GWAEA shall not be required to retain any User Data.
- 4.15. GWAEA agrees to provide other services as listed in Exhibit A.
- 4.16. First time Licensees For first time Licensees, GWAEA shall provide the following:
- 4.16.1. At the request of Licensee, GWAEA shall carry out a one time importation of User Data prior to first of use the PowerSchool Software by Users, provided that the User Data is in a non-proprietary, electronic format.

4.16.2. GWAEA shall provide up to three training sessions for Licensee and its employees concerning: 1) the operation of the PowerSchool Software; and 2) accessing the PowerSchool Software.

5. Obligations of Licensee.

- 5.1. Licensee agrees to pay GWAEA in the amounts and on the schedule listed in Exhibit A.
- 5.2. Licensee shall designate one (1) primary contact, and one (1) backup contact, who will interact with the GWAEA. GWAEA need not respond to or interact with any Licensee employee or agent except the primary and backup contacts. The primary and backup contacts shall have sufficient technical skill and knowledge of Licensee's computers and the PowerSchool Software to be able to assist GWAEA in resolving any problems. Failure of Licensee to designate a primary or backup contact with sufficient technical skill and knowledge may result in additional fees and will reduce the effectiveness of the support provided.
- 38.1. When reporting a technical issue, Licensee shall provide as accurate and complete description as possible including: 1) details of what menu item or module was being accessed, 2) what Licensee was attempting to do, 3) the exact error message text as well as any other pertinent details. Licensee shall assist in technical issue resolution by providing copies of reports and/or files deemed necessary by GWAEA, via email or uploading files to GWAEA. All materials provided by Licensee during resolution of technical issues shall be considered confidential by GWAEA.
- 38.2. Licensee agrees that it alone is responsible for: 1) use of User Data; and 2) the confidentially of and use of all usernames, passwords, and accounts, by the Licensee, its Users, employees, agents, and third parties, whether authorized or unauthorized. Licensee agrees to indemnify GWAEA and hold GWAEA harmless for any loss or damage incurred by GWAEA or by any other person as a result of the use or misuse of User Data, usernames, passwords, and accounts that is outside the control of GWAEA.
- 38.3. Licensee agrees to immediately notify GWAEA when it becomes aware of any loss or theft or unauthorized use of any of its usernames, passwords, and/or accounts.
- 38.4. Licensee agrees to abide by acceptable computer and network usage policies published by GWAEA from time to time. Licensee agrees to require its Users to agree to abide by acceptable computer and network usage policies published by GWAEA from time to time. Failure of Licensee to abide by such polices, or to require its Users to abide by such policies, may result in immediate termination of this Agreement or immediate termination of Users access to the PowerSchool Software.
- 38.5. Licensee agrees that it is solely responsible for assuring the accuracy of User Data. Licensee acknowledges that the PowerSchool Software may provide incorrect information to Licensee; however, Licensee has numerous opportunities to detect the occurrence of such errors and control their effect. Licensee shall have the

- responsibility to establish and use appropriate measures in its operations to detect the occurrence of such error promptly and to minimize their effect on it. In addition, Licensee shall promptly inform GWAEA of all errors it believes to exist and render all reasonable assistance in correcting said errors.
- 38.6. Licensee agrees that it is responsible for all obligations and liabilities arising out of ownership of User Data. This means, without limitation, that Licensee shall be responsible for all third-party requests for User Data, whether by subpoena or otherwise. If a third-party serves GWAEA with a request for User Data, GWAEA will, as soon as practicable, provide the request to Licensee. Licensee shall thereafter be responsible for appropriately responding to the request. Licensee shall indemnify and reimburse GWAEA for all reasonable expenses, including attorneys' fees, that GWAEA incurs arising out of the request. Licensee shall not direct third parties to make requests for the User Data to GWAEA, but shall instead direct that requests be made to Licensee. GWAEA will cooperate with Licensee in responding to the request by providing the requested User Data to Licensee or the third-party if so directed by Licensee.
- 38.7. Licensee is responsible for, including all associated costs, all maintenance and installation of: 1) any computers or virtual machines owned or controlled by Licensee, 2) any common carrier equipment, and 3) any communication equipment required for Licensee to access and use of the PowerSchool Software.
- 38.8. Licensee is responsible for all costs associated with communicating to and from computers or virtual machines owned or controlled by GWAEA on communications networks not owned or controlled by GWAEA.

39. Ownership.

- 39.1. Title, ownership rights and intellectual property rights in and to the PowerSchool Software shall remain with Powerschool Group LLC and are protected by US and international laws and treaties. Access and use of the PowerSchool Software is licensed, not sold. There is no transfer to Licensee of any title to or ownership of the PowerSchool Software or any software or hardware owned or controlled by GWAEA.
- 39.2. Title, ownership rights and intellectual property rights in User Data shall remain with Licensor.

40. Termination.

- 40.1. This Agreement shall terminate at the end of the License Period or upon the occurrence of any of the following events:
- 40.1.1. Failure of Licensee to pay GWAEA any sums or amounts due, where such delinquency is not fully corrected within sixty (60) days of GWAEA written demand; or
- 40.1.2. Failure Licensee or GWAEA to observe, keep or perform any of the terms and conditions of this Agreement where such nonperformance is not corrected by Licensee or GWAEA within thirty (30) days after prior written notice by the other party.

40.2. Except as provided above, upon the expiration or other termination of this Agreement, all rights and obligations of the parties under this Agreement shall cease as of the termination date.

41. Miscellaneous.

- 41.1. No Warranties. GWAEA AND ITS SUPPLIERS DISCLAIM ALL WARRANTIES AND CONDITIONS, EITHER EXPRESSED OR IMPLIED, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND THOSE ARISING OUT OF USAGE OF TRADE OR COURSE OF DEALING, CONCERNING THE SOFTWARE PRODUCT, AND THE PROVISION OF OR FAILURE TO PROVIDE SUPPORT SERVICES. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY GWAEA, ITS AGENTS, DEALERS, DISTRIBUTORS OR EMPLOYEES SHALL INCREASE THE SCOPE OF THE ABOVE WARRANTIES OR CREATE ANY OTHER WARRANTIES.
- 41.2. No Liability for Damages. EXCEPT FOR THE EXPRESS REMEDIES AND INDEMNITIES PROVIDED TO THE COMPANY UNDER THIS AGREEMENT, REGARDLESS OF WHETHER ANY REMEDY SET FORTH HEREIN FAILS OF ITS ESSENTIAL PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL GWAEA OR ITS SUPPLIERS (OR THEIR RESPECTIVE AGENTS, DIRECTORS, EMPLOYEES OR REPRESENTATIVES) BE LIABLE FOR ANY DAMAGES WHATSOEVER (INCLUDING, WITHOUT LIMITATION TO: CONSEQUENTIAL, INCIDENTAL, INDIRECT. SPECIAL, ECONOMIC, PUNITIVE OR SIMILAR DAMAGES, OR DAMAGES FOR LOSS OF BUSINESS PROFITS, LOSS OF GOODWILL. BUSINESS INTERRUPTION, COMPUTER FAILURE OR MALFUNCTION. LOSS OF BUSINESS INFORMATION OR ANY AND ALL OTHER COMMERCIAL OR PECUNIARY DAMAGES OR LOSSES) ARISING OUT OF THE USE OF OR INABILITY TO USE THE POWERSCHOOL SOFTWARE OR THE PROVISION OF OR FAILURE TO PROVIDE SUPPORT SERVICES, HOWEVER CAUSED AND ON ANY LEGAL THEORY OF LIABILITY (WHETHER IN TORT, CONTRACT OR OTHERWISE), EVEN IF GWAEA HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR FOR ANY CLAIM BY ANY OTHER PARTY. LICENSEE ACKNOWLEDGES THAT THE LICENSE FEE REFLECTS THIS ALLOCATION OF RISK. In any event, if any statute implies warranties or conditions not stated in this Agreement, GWAEA's entire liability under any provision of this Agreement shall be limited to the greater of the amount actually paid by Licensee to license the PowerSchool Software and Five United States Dollars (US\$5.00). Because some jurisdictions do not allow the exclusion or limitation of liability for consequential or incidental damages, the above limitation may not apply to Licensee.

- 41.3. No Indemnity. GWAEA shall have no obligation to defend Licensee or to pay any resulting costs, damages, or attorneys' fees for any claims alleging direct or contributory infringement of the PowerSchool Software by: 1) GWAEA's provision of access to the PowerSchool Software; or 2) Licensee's access or use the PowerSchool Software.
- 41.4. Entire Agreement. This Agreement, and any exhibits, constitutes the entire agreement between GWAEA and Licensee with regard to the PowerSchool Software and supersedes any and all prior agreements on this topic. This Agreement shall not be modified except by a written agreement between authorized representatives of GWAEA and Licensee.
- 41.5. Severability. If a court of competent jurisdiction determines that a provision of this Agreement is unenforceable in any jurisdiction, then such provision shall be deemed modified to the minimum extent necessary to make it comply with the applicable law of such jurisdiction
- 41.6. Governing Law. This Agreement is governed by the laws of the State of Iowa and applicable U.S. federal law and the state and federal courts located in Cedar Rapids, Iowa, USA shall have exclusive jurisdiction and venue over any claim arising from this License Agreement.

We the undersigned agree to the terms and conditions set forth in this Agreement and exhibits.

	LICENSEE		
GRANT WOOD AREA	Linn-Mar Community Schools		
EDUCATION AGENCY			
By: James C. Streen	Ву:		
Name: James C. Green	Name:		
Position: GWAEA Board President	Position:		
Date: 5/11/17	Date:		

EXHIBIT A

PowerSchool Software means:

The PowerSchool SIS software provided by Powerschool Group LLC, including all of the base functionality plus State Reporting.

K-12 Student Enrollment: 7378.9

Per Pupil cost: \$7.75

Site Fee: \$500.00

Miscellaneous Charges: \$.00

Hardware Charge: \$.00

Total Cost: \$57,686.48

License Period: July 1, 2017 - June 30, 2018

Term of this Agreement: July 1, 2017 - June 30, 2018

Billing Schedule

Payment will be made no later than thirty days after invoice. Invoicing will be in FY18.



Fieldtrip Criteria:

ADMINISTRATIVE REGULATIONS REGARDING FIELDTRIPS AND EXCURSIONS - REQUEST FORM

6/28-7/3, 2017

A written request for overnight trips must be submitted to the building principal not less than four weeks prior to the proposed trip and prior to any travel arrangements being finalized. The request will include: objectives and purposes of the trip; the need, rationale, and justification for an overnight trip; detailed plans for student supervision on the trip; and a complete itinerary and budget of the trip. The school district will be responsible for obtaining a substitute teacher if one is needed. Following fieldtrips and excursions, the teacher shall submit a written summary of the event.

- Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent, or designee.
- Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors.

In authorizing fieldtrips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity and other factors deemed relevant by the superintendent, including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored fieldtrips unless the event is sanctioned by the state athletic associations.

The following checklist <u>must be</u> submitted for overnight trips along with the required documentation:

discretionary funds as appropriate.

Fieldtrip Group: FBLA Submitted by: Lampe / Larson (Name)				
Criteria		Description	Yes	No
Purpose	Required	The purpose of the fieldtrip/work site visit is clearly defined and " is a vital part of the curriculum or current activity." Reference: Board Policy 603.3	V	
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this fieldtrip/work site visit. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this fieldtrip/work site visit or excursion is an initial common experience or a culminating experience.		,
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this fieldtrip/work site visit or excursion.		
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.		
Funding	Required	A source of funding has been determined that meets Department of Education and District guidelines. Reference: Board Policy 603.3		
Common Experience	Recommended	This fieldtrip/work site visit is a common experience that all students at this grade level or activity group should have.		
Multi- disciplinary	Recommended	This fieldtrip/work site visit, excursion addresses more than one curricular area and offers the opportunity for curriculum integration.	V	
School Administrator Approval		Mayle Mostitum Date	5/2	3/17
District Administrator Approval		Date Date	5/2	6/1
Board Approva	1	Date		

Adopted	2/1/99	Reviewed	9/08; 7/11; 9/12; 9/13; 2/15	Revised 10/08; 1/10; 8/16

Students who are eligible for a fee waiver will be covered through the use of contingency or

Overnight Field Trip Request Form

Linn-Mar Future Business Leaders of America to attend and compete at the FBLA National Leadership Conference
June 28- July 3, 2017
Anaheim, CA

Purpose: What is the purpose of this field trip/work site visit?

This conference is the culmination of the work, learning and experience of the students in FBLA. Students have competed in events against other state chapters and are now eligible to advance and compete at the National FBLA Conference. This event will allow students to showcase their ability in many areas of business and highlight the learning that has occurred in a combination of classes, conferences, and experiences in our high school. Students will also represent the local Linn-Mar chapter and lowa State chapter during Regional and National voting sessions.

Pre-Planning: How are you planning to maximize the learning experiences of students on this field trip/work site visit?

The experiences in their core and elective classes, along with the regular meetings in FBLA and other conferences, will be good preparation for the skills necessary to do well at the conference. We have also provided preparatory sessions in test taking and presentation that will allow our students to excel at the conference. Students have attended many individual sessions and sought out mentor relationships with current or former business owners who have provided valuable insight to evaluate presentations or tests to help them do well in their competitions. The advisers are present at these sessions and have input to help the students achieve to the best of their ability.

Students with prejudged projects submitted their projects to the Iowa Professional Division for review. Professional Division members sent feedback and suggests for changes prior to the students final submission for the National Competition.

Students then are to attend a National Prep session organized by the Professional Division of FBLA on Saturday, June 3. Students will present in front of a volunteer judge and receive feedback and suggestions on what and how to improve. Students will go through at least two rounds of practice performances, with each time making adjustments to their presentation based on the judges' feedback.

Follow-Up: Explain a follow-up plan that will maximize the learning experiences of students on this field trip/work site visit?

Students who attend NLC will share their experiences with membership during the "Membership Drive" in the fall of the next school year. During the State Conference planning, students will share their experiences at NLC with other students who choose to compete in the same event. They pass on their tips and tricks.

Students will receive their scores/critique from the judges. Students can begin to prepare for competition the following year.

Assessment: How will students be required to demonstrate their understanding of the learning expected from this experience?

Student will compete against other students from across the nation. Competitions are scored. Students receive their scores and explanation of that grade in writing from the judges. Students who place in the top ten are recognized during the Awards Ceremony.

Funding: Describe your sources of funding that meets both Department of Education and District guidelines.

Booster Club funds help students offset some of the registration costs. We also ask for donations from local businesses to help defray award and registration costs. We provide access to those businesses for the students to fundraise for "scholarship" or help for the entire cost of the conference. Many choose to fund the conference themselves.

Common Experience: What are the benefits of this field trip/work site visit that ensure all students at this grade level/activity will have the experience they should?

All students are competing in events in which they have interest, knowledge, experience and learning from life and school. They get to experience "real life" situations that will better prepare them for the business world. They also will participate in the election and installation of their National and Regional officers.

Multi-Disciplinary: Address how this field trip/work site visit will address more than one curricular area and how it offers the opportunity for curriculum integration.

Students will be able to use verbal and written skills developed in other disciplines to help in competing in their events. Many of the skills learned in their Math and English classes will help in producing quality work. Experiences in leadership roles for other organizations will also benefit them in their efforts.

Linn-Mar Competitors and Their Events	Names not listed for student	confidentiality
Computer Game Simulation –		
Graphic Design –		
Introduction to Business Presentation –		
Social Media Campaign –		
Computer Problem Solving –	.	
Introduction to Financial Math –		
Economics —		
Local Chapter Annual Business Report -		

2017 FBLA National Leadership Conference

Tentative Schedule (subject to change)

Tuesday, June 27

TBD – a. m. Fly out of Cedar Rapids Airport Arrive at Hotel

Wednesday, June 28

7:30 a.m.- Load Iowa FBLA Charter Bus for Huntington Beach

Day at the Beach

4:00 p. m. - Load bus to depart back to Hotel

Thursday, June 29)

8:00 a.m.- 7:00 p.m. Registration Desk

11:45 a.m.- 12:30 p.m. Adviser Orientation

12:15 p.m.- 5:30 p.m. Competitive Events

1:00 p.m.- 4:00 p.m. Exhibits and MarketPlace

4:15 p.m.- 6:25 p.m. Free Certiport Exams

4:30 p.m.- 5:15 p.m. Adviser Orientation

5:00 p.m.- 5:30 p.m. Administrator Orientation

5:30 p.m.- 6:00 p.m. Coordinator Orientation

7:00 p.m.- 9:00 p.m. Opening Session & Campaign Rally Midnight Curfew

Friday, June 30 (NLC- Day 2)

8:00 a.m. - 5:00 p.m. Competitive Events

9:00 a.m.- 3:15 p.m. Workshops

9:00 a.m.- 4:00 p.m. Campaign & Exhibit Booths, MarketPlace, Silent Auction

11:30 a.m.- 5:10 p.m. Free Certiport Exams

5:30 p.m. – 6:30 p.m. Regional Campaign Rallies & Recognition Sessions Midnight Curfew

Saturday, July 1

8:00 a.m. 9:30 a.m. State Voting Delegates/State Presidents' Q & A with National Candidates

8:00 a.m.- 5:10 p.m. Free Certiport Exams

8:00 a.m.- 5:30 p.m. Competitive Events Finals

a.m.- 10:00 a.m. Exhibit booths open to Advisers only

a.m.- 2:00 p.m. Campaign and Exhibits Booths

a.m.- 4:00 p.m. MarketPlace

11:00 a.m.- 2:00 p.m. FBLA Open Events

2:00 p.m.- 4:00 p.m. FBLA Bank On It Tournament

4:00 p.m. to Closing * FBLA Disney Day Midnight Curfew

Sunday, July 2

8:00 a.m.- 8:45 a.m. National Voting

9:00 a.m.- 10:00 a.m. Regional Voting

10:00 a.m.- 11:00 a.m. March of Dimes Mini March for Babies

6:00 p.m.- 9:00 p.m. Awards of Excellence Program

9:30 p.m.- 11:30 p.m. FBLA Social Midnight Curfew

Monday, July 3

TBD a.m. Depart for Airport p. m.Arrive in Cedar Rapids





From the Office of Human Resources – Karla Christian, Chief Officer June 12, 2017 – Walk-in Exhibit

1101 PERSONNEL

Certified Staff

 $\underline{Assignment-Reassignment-Transfer}$

Name	Assignment	Dept. Action	Salary Placement
Axeen, Travis	OR – From Associate	July 1, 2017	\$97,000/yr
	Principal/AD to	-	-
	Principal		
Jenkins, Matthew	HS – Student Dean 9/10	August 1, 2017	\$71,000/yr

Certified Staff

Extended Leave of Absence

Name	Assignment	Dept. Action	Reason
Christopherson, Jen	WE – Kindergarten	2017-18 School	Personal
	Teacher	Year	