

Inspire Learning. Unlock Potential. Empower Achievement.

Linn-Mar Community School District Board of Education Annual Meeting Minutes September 25, 2017

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 5:00 PM. Roll was taken.

Present: AbouAssaly, Nelson, Weaver, Isenberg, and Green. Absent: Gadelha and Patterson.

200: Adoption of Agenda Motion 247-09-25

Motion Green, second AbouAssaly to approve the agenda. Voice vote. All ayes.

300: Audience Communications

- Paula Stenske shared concerns regarding the number of open enrollments into the district as well as the proposed bonus for the Communications/Media Coordinator.
- Elizabeth Sauer also expressed concerns.

400: Informational Reports

401: Policy Committee

Nelson reported that much of the 500 series had been reviewed. Changes were made to Policy 502.6 in response to feedback from High School administration.

402: Marion City Council

AbouAssaly shared information from the September 7th Marion City Council meeting.

403: Coffee & Conversation

Nelson reported that bond issue and curriculum items were discussed. She also encouraged people to attend.

404: Board Visit

Nelson shared highlights from the visit to Novak Elementary. She felt there was great conversation from the staff and enjoyed the tour given by the 5th graders.

405: Finance/Audit Committee

Weaver stated that the items discussed would be presented by Chief Financial/Operating Officer JT Anderson later in the meeting.

406: Special Education Advisory

Nelson reported items from the meeting including a parent resource binder that the group has been working on.

407: Financial Update Exhibit 407.1

JT Anderson, Chief Financial/Operating Officer, presented a financial update for the year ending June 30, 2017. Reports were submitted to the Department of Education by September 15th and auditors will be in the district the week of October 2nd.

408: Board Book Exhibit 408.1

Dr. Shepherd shared highlights from the Board Book and discussed his plan for next steps in regard to the bond issue.

409: Canvass of Votes

Exhibit 409.1

Angie Morrison, Business Manager and Board Secretary, reported the official election results received from the Linn County Auditor. Bob Anderson, Cara Lausen, and Rachel Wall were elected for a term of four years.

500: Unfinished Business

501: Approval of 2016-17 Certified Annual Report Motion 248-09-25 Exhibit 501.1 Motion AbouAssaly, second Weaver to approve the 2016-17 Certified Annual Report as presented. Voice vote. All ayes. Motion Carried.

502: Approval of 2016-17 Depository Banks' Affidavit Reports Motion 249-09-25 Exhibit 502.1 Motion AbouAssaly, second Nelson to approve the depository banks' affidavit reports for Hills Bank and Farmer's State Bank indicating account balances as of June 30, 2017. Voice vote. All ayes. Motion Carried.

503: Approval of FY2017 SBRC Allowable Growth Request Motion 250-09-25 Exhibit 503.1 Motion AbouAssaly, second Green to approve the SBRC allowable growth request for the fiscal year 2017 Special Ed Deficit in the amount of \$2,322,814.37. Voice vote. All ayes. Motion Carried.

504: Approval of FY2017 SBRC Allowable Growth Request Motion 251-09-25 Exhibit 504.1 Motion AbouAssaly, second Weaver to approve the SBRC allowable growth request for the fiscal year 2017 Limited English Proficiency (LEP) allowable cost in the amount of \$181,653.97. Voice vote. All ayes. Motion Carried.

600: New Business

601-2: Appointment of Board Secretary *Motion 252-09-25*

Motion Green, second Nelson to appoint Angie Morrison, Linn-Mar Business Manager, as Board Secretary at a salary already established by the board. Voice vote. All ayes. Motion carried. President Isenberg administered the oath.

603-4: Appointment of Board Treasurer *Motion 253-09-25*

Motion AbouAssaly, second Nelson to appoint JT Anderson, Linn-Mar Chief Financial/Operating Officer, as Board Treasurer at a salary already established by the board. Voice vote. All ayes. Motion carried. President Isenberg administered the oath.

605: Appointment of Board Legal Counsel Motion 254-09-25

Motion Nelson, second AbouAssaly to appoint the law firm of Pickens, Barnes & Abernathy for general counsel and Terry Abernathy as attorney; Simmons, Perrine, Moyer & Bergman for real estate and copyright matters; Ahlers & Cooney for Special Education, personnel, negotiations, construction, real estate and bonding matters; and Lynch Dallas for general counsel for the 2017-18 school year. Voice vote. All ayes. Motion carried.

606: Designation of Depository Banks Motion 255-09-25

Motion AbouAssaly, second Weaver to designate Farmer's State Bank with authorized limits of \$30,000,000; Hills Bank with authorized limits of \$20,000,000, US Bank with authorized limits of

\$1,000,000; and Ohnward Bank and Trust with authorized limits of \$1,000,000 as depositories for the district for the 2017-18 school year effective on October 1, 2017. Voice vote. All ayes. Motion carried.

607: Appointment of Metro Interagency Insurance Program Representatives <u>Motion 256-09-25</u> Motion Green, second Nelson to appoint Karla Christian, Chief Officer of Human Resources/Executive Director of Public Relations, as the 2017-18 MIIP representative and JT Anderson, Chief Financial/Operating Officer, as the alternate representative. Voice vote. All ayes. Motion carried

608: Approval of Facilities Use Requests Motion 257-09-25

Exhibits 608.1-2

Motion AbouAssaly, second Weaver to approve the Aquatic Center facilities use requests as presented to host the 2017 Mississippi Valley Conference Women's Swimming/Diving Championships at a reduced rate of \$100/hour, plus \$10/hour for life guards on duty, and the waiving of all other fees as recommended by the Finance/Audit Committee. Voice vote. All ayes. Motion carried.

- 1. Michael Coughlin, Waterloo Community School District, on October 12 and 14, 2017
- 2. Tom English, Wahlert Catholic High School, on October 21, 2017

609: Approval of Overnight Fieldtrip Requests Motion 258-09-25

Exhibits 609.1-4

Motion Green, second Weaver to approve the overnight fieldtrip requests as presented by Cheer and POMs in anticipation of qualifying for the competitions specified. Voice vote. All ayes. Motion carried.

- 1. Cheer to attend State in Des Moines on November 3-5, 2017
- 2. Varsity POMs to attend State in Des Moines on November 30-December 1, 2017
- 3. Varsity POMs to attend Regionals in Minneapolis on January 5-6, 2018
- 4. Varsity POMs to attend Nationals in Orlando on February 1-6, 2018

610: Approval of Open Enrollment Reguests *Motion 259-09-25*

Motion AbouAssaly, second Green to approve the open enrollment requests as presented. Voice vote. All ayes. Motion carried.

Approved Out

Name	Grade	Receiving District	Reason
Bullard, Tristan	1 st	Cedar Rapids	Good Cause
Evans, Caden	9 th	Alburnett	Good Cause
Hofmeister, Thomas	12 th	Marion Independent	Good Cause
Kidd, Caitlin	10 th	CAM	Good Cause
Lane, Christopher	11 th	Clayton Ridge	Good Cause

700: Consent Agenda

701: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Banks, Misty	EX: Student Support Associate	9/7/17	LMSEAA II, Step 6
Behrens, Trista	HS: Student Support Associate	9/18/17	LMSEAA II, Step 6
Bennett, Sarah	EX: Student Support Associate	9/7/17	LMSEAA II, Step 6
Berry, Nick O&M: Temporary Help		8/30/17	\$9.50/hour
Buchholz, Susan	HS: Student Support Associate	9/11/17	LMSEAA II, Step 10
Cleveland, Stacy WF: Student Support Associate from 3.5 to 4.6 hrs/day		9/8/17	Same
Clubb, Amy LG: Student Support Associate		10/2/17	LMSEAA II, Step 10

Name	Assignment	Dept Action	Salary Placement
Conway, Kristy	Conway, Kristy EH: Student Support Associate		LMSEAA II, Step 10
Cook, Keegan	O&M: Athletic Grounds/Facilities Coordinator	9/18/17	SEIU C1, Step 1
Cooper, Laura	LG: Student Support Associate	9/6/17	LMSEAA II, Step 6
DeVries, Tamara	District: Elementary Prevention Specialist	10/16/17	\$50,000/year
Ernster, Denise	NS: HS General help	9/13/17	Step 1
Fish, Megan	NE: Student Support Associate	9/5/17	LMSEAA II, Step 6
Gericke, Sarah	O&M: Secretary	9/6/17	LMSEAA IV, Step 10
Gerleman, Gina	NE: Part-time Student Support Associate	9/11/17	LMSEAA II, Step 10
Greif, Leah	WF: Student Support Associate from 3.5 to 4.6 hrs/day	9/8/17	Same
Grensteiner, Makayla	EH: Student Support Associate	9/11/17	LMSEAA II, Step 6
Gutierrez, David	TR: Regular Sub Bus driver	8/18/17	Step 1
Hartwig, Amy	EH: Student Support Associate	9/11/17	LMSEAA II, Step 10
Howk-Erwin, Kayla	EH: Part-time Student Support Associate	9/14/17	LMSEAA, Step 10
Jimenez Raudales, Ariel	HS: Student Support Associate	8/30/17	LMSEAA II, Step 6
Johnson, Meredith	NE: General Ed Assistant from 5.25 to 7 hrs/day	8/23/17	Same
Kane, Steve	TR: From Substitute to Bus Driver	9/11/17	Same
Kenney, Rachel	HS: Student Support Associate	9/5/17	LMSEAA II, Step 7
Merrill, Gail	NS: IC General Help/Cashier	9/18/17	Step 1
Messenger, Kristina	BW: Part-time General Ed Assistant	9/11/17	LMSEAA I, Step 10
Messer, Kelly	NE: Part-time Student Support Associate	9/12/17	LMSEAA II, Step 10
Reeves, Kortlan	AC: Academic Aquatic Instructor	9/11/17	\$15.00/hour
Schiek, Chyan	WF: Student Support Associate from 3.5 to 4.6 hrs/day	9/8/17	Same
Schwennen, JJ	WE: Student Support Associate	9/11/17	LMSEAA II, Step 6
Shelton, Tiffany HS: Student Support Associate		8/30/17	LMSEAA II, Step 8
Sunnes, Misty OR: Student Support Associate		8/28/17	LMSEAA II, Step 10
Susen, Debbra	NS: WF General help from 5.25 to 5.5 hrs/day	9/18/17	Same
Taylor, James	TR: From Substitute to Bus Driver		

Classified Staff: Resignation

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Name	Assignment	Dept Action	Reason		
Balster, Janet	NS: BW Cashier	8/28/17	Personal		
Ellison-Pfaff, Jessi	LRC: Administrative Assistant	9/15/17	Personal		
Name	Assignment	Dept Action	Reason		
Fiser, Dennis	TR: Regular Sub Bus Driver	9/6/17	Personal		
Hansen, Dixie	HS: Student Support Associate	8/17/17	Personal		
Hughes, Heather	EX: Student Support Associate	9/15/17	Other Employment		
Montgomery, Cierra	HS: Student Support Associate	9/12/17	Personal		
Yount, Mary Anne	WE: Paraprofessional	9/14/17	Other Employment		

Extra-Curricular: Assignment/Reassignment/Transfer

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Name	Assignment	Dept Action	Salary Placement			
Berns, Jerry	HS: Robotics Coach	9/11/17	\$2,130.50			
Cosgrove, David	HS: Assistant 9 th Gr Football Coach	8/7/17	\$1,500 Coaches Acct			
Edwards-Thomas, Cedric	HS: Head 9th Gr Boys' Basketball Coach	8/24/17	\$4,261			
Starmer, Matt	HS: Assistant 10 th Gr Football Coach	8/7/17	\$2,000 Coaches Acct			
Vogel, Caleb	HS: Assistant 10 th Gr Football Coach	8/7/17	\$1,500 Coaches Acct			
Walters, Luke	HS: Assistant JV/Varsity Football Coach	8/29/17	\$1,500 Coaches Acct			

Extra-Curricular: Resignation

	9 • • •		
Name	Assignment	Dept Action	Reason
Atwater, Mark	EX: Assistant 7 th Gr Wrestling Coach	8/30/17	Other Employment
Wyant, Robert	HS: Head Varsity Boys' Bowling Coach	9/18/17	Personal

703: Approval of Bills Exhibit 703.1

704: Approval of Contracts

Exhibits 704.1-25

- 1. Change order with Rathje Construction for materials and labor regarding the Westfield Elementary parking lot reconstruction for the amount of \$2,626.70.
- 2. Change order with Rathje Construction regarding the Westfield Elementary parking lot reconstruction for a deduction/credit of \$1,529.98.
- 3. Agreement with ECISOA, ECIVOA, ArbiterSports.Com for the scheduling of officials for the 2017-18 school year.
- 4. Non-commercial license agreement with Ken Sunseri, Head Coach of the LM Middle School Cross Country Team, for use of the LM logo.
- 5. Non-commercial license agreement with Stacey Kehrt, Indian Creek PTO Spirit Wear Coordinator, for the use of the LM logo.
- 6. Non-commercial license agreement with Chad Noehren, Head Coach of the LM Red Class of 2023 baseball team, for the use of the LM logo.
- 7. Memorandum of agreement with Allen College for student teacher clinical experience in the subjects of nursing and health science.
- 8. Independent contractor agreement with Benjamin Cramer to provide vocal music commission to the High School Vocal Music Department for the musical composition, *Winter Dusk*, for a total of \$1,000.
- 9. Independent contractor agreement with Vanessa Terrell to provide Color Guard instruction for Marching Band Camp from August 7-11, 2017; in the amount of \$75.
- 10. Independent contractor agreement with Michelle Colton to provide frontline camp instruction from August 7-18, 2017; in the amount of \$1,200.
- 11. Independent contractor agreement with Shelby Carney to provide frontline instruction from August 7-18, 2017; in the amount of \$775.
- 12. Independent contractor agreement with Kelvin Tran to provide drumline instruction from August 7 thru October 20, 2017; in the amount of \$1,000.
- 13. Independent contractor agreement with Heath Weber to provide team building services to the Linn-Mar Show Choirs from August 11-12, 2017; in the amount of \$700.
- 14. Independent contractor agreement with Carey Bostian, Cello Instructor, to provide coaching services for the district orchestra program from August 16 thru October 18, 2017; in the amount of \$375.
- 15. Independent contractor agreement with Miera Kim, Violin Instructor, to provide coaching services for the district's orchestra program from August 30 thru October 18, 2017; in the amount of \$375.
- 16. Independent contractor agreement with Matthew Barwegen, Viola Instructor, to provide coaching services for the district's orchestra program from August 30 thru October 18, 2017; in the amount of \$750.
- 17. Independent contractor agreement with Andrew Gentzsch to provide coaching services for the district's orchestra program from August 30, 2017 thru May 2018; in the amount of \$25/hour.
- 18. Independent contractor agreement with Dick Redman to provide marching band adjudication for the Marching Band Festival on September 23, 2017; in the amount of \$340 plus mileage.
- 19. Independent contractor agreement with Jim Gosnell to provide marching band adjudication for the Marching Band Festival on September 23, 2017; in the amount of \$390 plus mileage.

- 20. Independent contractor agreement with John Gosnell to provide marching band adjudication for the Marching Band Festival on September 23, 2017; in the amount of \$340 plus mileage.
- 21. Independent contractor agreement with Kyle Engelhardt to provide marching band adjudication for the Marching Band Festival on September 23, 2017; in the amount of \$340 plus mileage.
- 22. Independent contractor agreement with Earle Dickinson to provide marching band adjudication for the Marching Band Festival on September 23, 2017; in the amount of \$340 plus mileage.
- 23. Independent contractor agreement with Jeff Crowell to provide marching band adjudication for the Marching Band Festival on September 23, 2017; in the amount of \$340 plus mileage.
- 24. Independent contractor agreement with Steve Citta to provide marching band adjudication for the Marching Band Festival on September 23, 2017; in the amount of \$340 plus mileage.
- 25. Agreement with ImOn Communications for them to repurchase 4,187 lineal feet of fiber conduit for \$3.50/per lineal foot for a total credit of \$14,654.50.+
- 26. Interagency agreements for Special Education instructional programming with Alburnett CSD (1), Cedar Rapids CSD (39), Central City CSD (3), College CSD (4), Davis County CSD (1), Des Moines Independent (2), Iowa City CSD (3), Marion Independent (14), Mason City CSD (1), Muscatine CSD (1), Springville CSD (1), Vinton-Shellsburg CSD (1), Washington CSD (1), and Waterloo CSD (1). For student confidentiality, no exhibits provided.

705: Informational Items

Exhibits 705.1-2

- 1. Financials and cash balance report as of August 31, 2016
- 2. Financials and cash balance report as of August 31, 2017

706: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on the <u>Linn-Mar website>Quick Links>GovDeals</u>. *Peavey speaker, Peavey equalizer amplifier, JBL speaker, 1998 Ford cube van, GE electric oven, and fitness equipment.*

707: Approval of the Consent Agenda Motion 260-09-25

Motion AbouAssaly, second Nelson to approve the consent agenda as presented. Voice vote. All ayes. Motion carried.

800: Board Communications

Weaver stated he was glad the board would be having a retreat in the near future. Nelson was happy that the district is holding a PLC conference at Linn-Mar. AbouAssaly and Isenberg thanked Jim Green for filling in the last several months. Green reminded the board of upcoming IASB events and commented that he had enjoyed helping out and would be around for questions.

900: Adjournment *Motion 261-09-25*

Motion AbouAssaly, second Nelson to adjourn at 6:18 PM. Voice vote. All ayes.

Tim Isenberg, Board President
Angie Morrison, Board Secretary



Inspire Learning. Unlock Potential. Empower Achievement.

Linn-Mar Community School District Board Meeting Organizational Meeting Minutes September 25, 2017

100: Call to Order and Determination of a Quorum

Board Secretary Angie Morrison called the organizational meeting to order at 7:00 PM. Roll was taken. Present: AbouAssaly, Nelson, Weaver, Anderson, Wall, Isenberg, and Lausen.

200: Adoption of the Agenda Motion 001-09-25

Motion AbouAssaly, second Weaver to approve the agenda as presented. Voice Vote. Motion carried.

300: Administration of Oath

Morrison administered the oath of office to the three newly elected board members.

400: New Business

401: Election of Board President Motion 002-09-25

Nomination was made to elect Sondra Nelson as Board President. No other nominations were received and a motion was made for nominations to cease.

Motion Wall, second Weaver to approve Sondra Nelson as Board President to serve a one-year term through the second board meeting of September 2018. Voice Vote. All Ayes. Motion carried. Morrison administered the oath to Nelson.

403: Election of Board Vice President Motion 003-09-25

Nomination was made to elect George AbouAssaly as Board Vice President. No other nominations were received and a motion was made for nominations to cease.

Motion Wall, second Anderson to approve George AbouAssaly as Board Vice President to serve a one-year term through the second board meeting of September 2018. Voice Vote. All Ayes. Motion carried. Nelson administered the oath to AbouAssaly.

405: Approval of 2017-18 Board Meeting Dates *Motion 004-09-25*

Motion AbouAssaly, second Weaver to approve the 2017-18 board meeting dates as presented. Voice Vote. All Ayes. Motion carried.

406: Designation of Board Representatives to District Committees/Advisories <u>Motion 005-09-25</u> Motion AbouAssaly, second Lausen to approve the designated board committee/advisory representatives for the 2017-18 school year. Voice vote. All ayes. Motion carried.

- Finance/Audit Committee: Lausen, Wall, and AbouAssaly
- Policy/Governance Committee: Weaver, Anderson, and Isenberg
- School Improvement Advisory Committee: AbouAssaly
- Community Commission: Nelson
- Iowa BIG Board: Isenberg
- IASB Conference Delegate: Nelson

<u>500-600: Communications/Calendar</u> : Communication and calendar items were reviewed.
700: Adjournment: <i>Motion 006-09-25</i> Motion AbouAssaly, second Wall to adjourn at 7:19 PM. Voice vote. All ayes. Motion carried.
Sondra Nelson, Board President

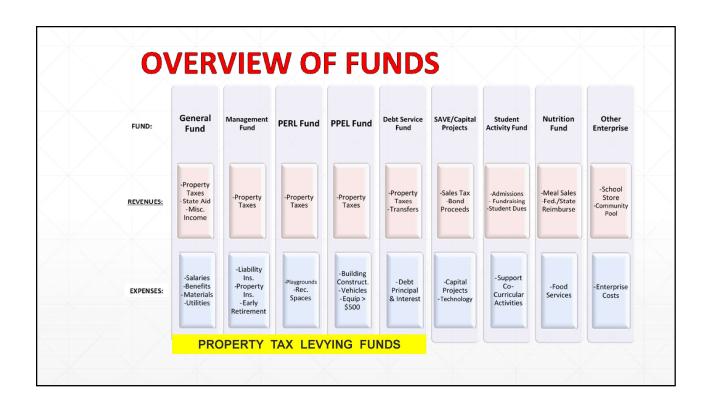
Minutes submitted by Angie Morrison

Angie Morrison, Board Secretary

Financial Review Fiscal Year 2017

Presentation Overview

- Review of Fund "Buckets"
- Fund Balance vs. Spending Authority
- Certified Annual Financial Report (CAR)
 - ➤ General Fund
 - ➤ Other Funds
- Special Education Supplement (SES)
- Limited English Proficiency (LEP) Allowable Costs



Fund Balance vs Spending Authority

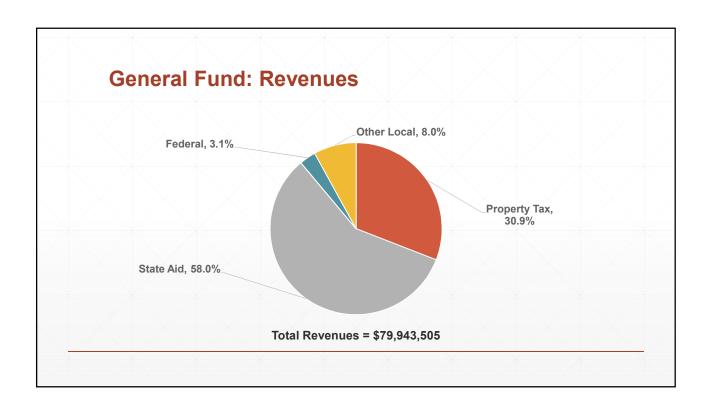
Fund Balance (think cash)

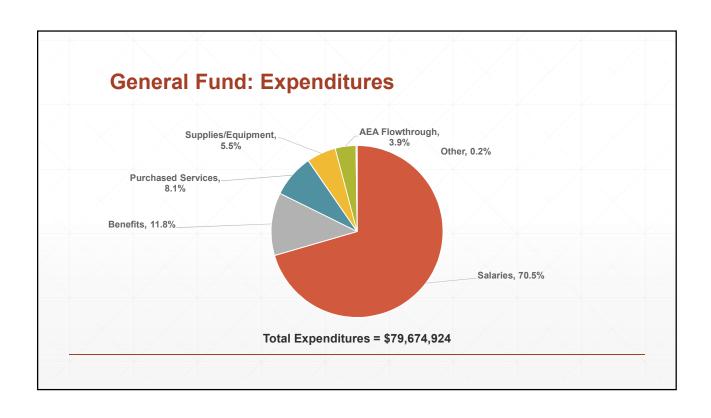
- Measure of cash at a certain point in time
- Used to calculate solvency ratio
- Can be negative and not violate the law because a District can borrow funds if needed
- Applies to <u>all</u> funds

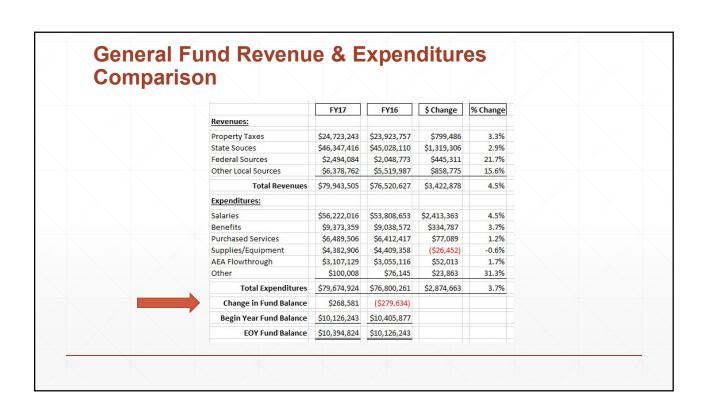
Spending Authority (think credit card limit)

- Set forth in law defining the maximum a district can spend from its general fund
- Overspending maximum authority violates the law
- It is a calculation determined primarily through the school foundation formula
- Applies only to general fund









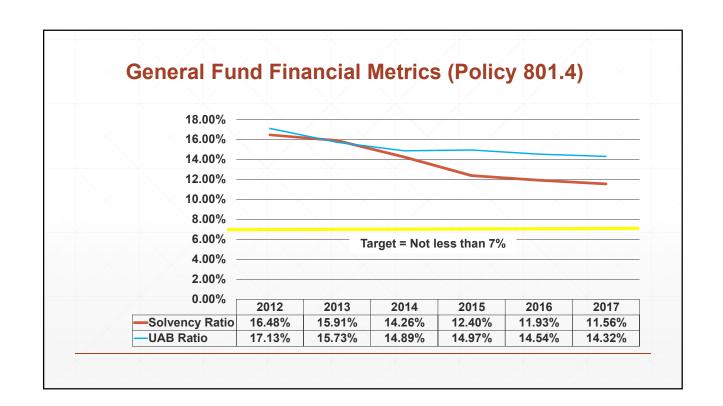
General Fund Narrative

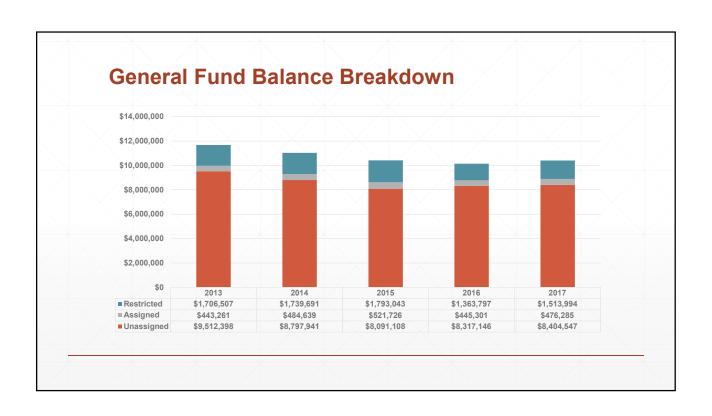
Revenues up 4.5%

- Property Taxes and State Aid is driven by school formula--enrollment (+53 students) and SSA (+ 2.25%)
- Open Enrollment/Tuition In receipts up \$600K
- Medicaid reimbursements increased \$400K

Expenditures up 3.7%

 Inflationary increases in salaries & benefits plus additional costs for new positions to accommodate growth





Student Activity Fund

		FY17	FY16	\$ Change	% Change
	Total Revenues	\$1,264,012	\$1,529,173	(\$265,160)	-17.3%
	Total Expenditures	\$1,059,388	\$1,620,664	(\$561,276)	-34.6%
	Change in Fund Balance	\$204,625	(\$91,491)		
	Begin Year Fund Balance	\$555,799	\$647,290		
	EOY Fund Balance	\$760,424	\$555,799		

- Changes in revenues and expenditures are primarily related to the absence of a band trip during FY2017.
- The activity fund is comprised of various athletic, club, and other activities accounts. Each of these individual accounts is required to maintain a positive balance, which all do as of June 30, 2017.

Management Fund

	FY17	FY16	\$ Change	% Change
Total Revenues	\$1,148,361	\$1,068,867	\$79,493	7.4%
Total Expenditures	\$1,140,389	\$1,237,506	(\$97,117)	-7.8%
nge in Fund Balance	\$7,972	(\$168,639)		
Year Fund Balance	\$2,013,570	\$2,182,209		
EOY Fund Balance	\$2,021,542	\$2,013,570		
	Total Expenditures nge in Fund Balance n Year Fund Balance	Total Revenues \$1,148,361 Total Expenditures \$1,140,389 nge in Fund Balance \$7,972 Year Fund Balance \$2,013,570	Total Revenues \$1,148,361 \$1,068,867 Total Expenditures \$1,140,389 \$1,237,506 rige in Fund Balance \$7,972 (\$168,639) rige and Balance \$2,013,570 \$2,182,209	Total Revenues \$1,148,361 \$1,068,867 \$79,493 Total Expenditures \$1,140,389 \$1,237,506 (\$97,117) nge in Fund Balance \$7,972 (\$168,639) 1 Year Fund Balance \$2,013,570 \$2,182,209

- Revenue increase is primarily due to large dividend received as a result of lower workers compensation claims
- Expenditure decrease is attributable to lower property, liability, and workers compensation insurance premiums

Public Education and Recreation Levy (PERL)

	FY17	FY16	\$ Change	% Change
Total Revenues	\$261,391	\$256,369	\$5,022	2.0%
Total Expenditures	\$131,829	\$451,788	(\$319,959)	-70.8%
Change in Fund Balance	\$129,562	(\$195,420)		
Begin Year Fund Balance	\$320,776	\$516,196		
EOY Fund Balance	\$450,338	\$320,776		

- Revenue generated through \$0.135 tax levy
- Expenditures decreased as Excelsior Track project was completed in FY2016 and no significant capital project was done in FY2017.
- PERL is used to establish and maintain public recreation places in and around the District (e.g. playgrounds, tennis courts, tracks, etc.)

SAVE Statewide Sales and Services Tax Fund

		FY17	FY16	\$ Change	% Change
	Total Revenues	\$6,942,486	\$16,857,493	(\$9,915,007)	-58.8%
	Total Expenditures	\$7,350,531	\$16,900,047	(\$9,549,516)	-56.5%
	Change in Fund Balance	(\$408,045)	(\$42,554)		
	Begin Year Fund Balance	\$7,031,752	\$7,074,306		
	EOY Fund Balance	\$6,623,707	\$7,031,752		

- \$10 million of SAVE Bonds issued in FY2016 and transferred to Cap. Projects
- FY2017 expenditures include:
 - ➤ Principal/Interest

\$5.5 million

➤ Debt Levy buy down \$500K

➤ Technology

\$1.1 million

- Of the \$6.6 million in fund balance, \$4.8 million is required reserves for prior bond issuances and not available resources until bonds are paid off
- \$53.3 million of SAVE debt outstanding as of June 30, 2017

Physical Plant and Equipment Levy (PPEL)

	FY17	FY16	\$ Change	% Change
Total Revenues	\$3,543,459	\$13,327,003	(\$9,783,544)	-73.4%
Total Expenditures	\$6,151,110	\$13,581,978	(\$7,430,868)	-54.7%
Change in Fund Balance	(\$2,607,651)	(\$254,975)		
Begin Year Fund Balance	\$3,478,709	\$3,733,684		
EOY Fund Balance	\$871,058	\$3,478,709		

- \$10 million of PPEL notes issued and transferred to Cap. Projects in FY2016
- FY2017 expenditures include:
 - ➤ Principal/Interest

\$1.2 million

> Westfield Addition

\$1.7 million

> HS Renovation

\$1.5 million \$360K

➤ OR Cafeteria

➤ Buses/Vehicles

\$440K

 \$9 million of PPEL debt outstanding as of June 30, 2017

Other Capital Projects Fund

	FY17	FY16	\$ Change	% Change
Total Revenues	\$3,879	\$20,013,404	(\$20,009,525)	-100.0%
Total Expenditures	\$4,960,912	\$16,208,629	(\$11,247,717)	-69.4%
Change in Fund Balance	(\$4,957,033)	\$3,804,775		
Begin Year Fund Balance	\$4,957,033	\$1,152,258		
EOY Fund Balance	\$0	\$4,957,033		

- \$10 million of PPEL notes and \$10 million of SAVE bonds issued and transferred to Cap. Projects in FY2016
- Expenditures from this fund are for construction costs related to HS Renovation
- Zero balance as of June 30, 2017

Debt Service Fund

	FY17	FY16	\$ Change	% Change
Total Revenues	\$27,088,277	\$9,932,459	\$17,155,818	172.7%
Total Expenditures	\$26,985,055	\$8,713,691	\$18,271,364	209.7%
Change in Fund Balance	\$103,221	\$1,218,768		
Begin Year Fund Balance	\$4,236,478	\$3,017,710		
EOY Fund Balance	\$4,339,699	\$4,236,478		

- \$16 million of GO debt refinanced in FY2017 (resulted in \$1.3 million savings)
- Revenues:
 - ➤ Property Taxes \$4 million
 ➤ Transfers In \$7.1 million
- Expenditures:
 - ➤ Debt Principal \$23.9 million ➤ Interest \$3 million
- \$27.3 million of GO debt outstanding as of June 30, 2017

Enterprise Fund: Nutrition Services

		FY17	FY16	\$ Change	% Change
	Total Revenues	\$3,535,866	\$3,414,497	\$121,369	3.6%
	Total Expenditures	\$3,659,638	\$3,352,713	\$306,925	9.2%
Chang	ge in Fund Balance	(\$123,772)	\$61,784		
Begin	Year Fund Balance	\$1,176,662	\$1,114,878		
	EOY Fund Balance	\$1,052,889	\$1,176,662		

- In FY2017 the District incurred additional costs for succession plan for Nutrition Services Manager
- Other wages and benefits increased approximately 6% due to market wage adjustments

Enterprise Fund: Aquatic Center

	FY17	FY16	\$ Change	% Change
Total Revenues	\$293,628	\$273,967	\$19,661	7.2%
Total Expenditures	\$258,173	\$239,212	\$18,961	7.9%
Change in Fund Balance	\$35,455	\$34,755		
Begin Year Fund Balance	\$113,013	\$78,258		
EOY Fund Balance	\$148,469	\$113,013		

- Fees collected must support the costs of the applicable programs offered.
- Programs include swimming/diving lessons, youth swim team, adult lap swim, etc.

Enterprise Fund: ROAR Store

	FY17	FY16	\$ Change	% Change
Total Revenues	\$31,494	\$12,335	\$19,159	155.3%
Total Expenditures	\$31,857	\$12,426	\$19,431	156.4%
Change in Fund Balance	(\$363)	(\$91)		
Begin Year Fund Balance	\$2,111	\$2,202		
EOY Fund Balance	\$1,748	\$2,111		

 ROAR Store operations increased substantially in FY2017 as their permanent location in the high school was completed and "open for business"

Special Education Supplement (SES)

- An annual report whereby district Special Education expenditures are reconciled against Special Education revenues.
- Growing number of Special Education students and associated needs, coupled with limited revenues, Special Education has become the largest, underfunded mandate within most school districts across the State.
- Linn-Mar Special Education Data:

	2013	2014	2015	2016	2017	
Revenues	\$10,247,415	\$9,936,498	\$10,530,321	\$10,720,856	\$11,379,543	
Expenditures	\$11,313,117	\$11,620,355	\$12,546,895	\$13,348,993	\$13,702,357	
Deficit	(\$1,065,702)	(\$1,683,857)	(\$2,016,574)	(\$2,628,137)	(\$2,322,814)	
						/

SES Continued...

Approval Process:

- 1. Board can authorize a request to the SBRC for allowable growth in order to include the deficit amount as part of the district's spending authority
- During the certified budget process the Board can decide whether or not to levy property taxes to backfill the actual dollars that were underfunded

Recommend that the Board approve the SBRC application requesting allowable growth in the amount of \$2,322,814.37 for the negative special education balance in 2016-17.

Limited English Proficiency (LEP)

- Annual report whereby district LEP expenditures are reconciled against LEP revenues (36 different languages represented)
- Similar to Special Education, LEP is another underfunded mandate the district has each year
- Linn-Mar LEP Data:

	2015	2016	2017
Revenues	\$176,000	\$209,733	\$183,019
Expenditures	\$341,746	\$332,598	\$364,673
Deficit	(\$165,746)	(\$122,865)	(\$181,654)

Approval process same as SPED





PATHWAYS TECHNOLOGY		PATHWAYS TECHNOLOGY		FACIL	ITIES
Goal #1 Inspire Learning	Goal #2 Inspire Learning	Goal #3 Unlock Potential	Goal #4 Unlock Potential	Goal #5 Empower Achievement	Goal #6 Empower Achievement
Articulate	Support	Challenge	Success	Involve	Build
Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.	Create effective and agile organization that is individually responsible to the needs of the whole child.	Become an excellent learning organization through a culture of continuous improvement.	Maximize achievement by increasing digital literacy utilizing 21 st century digital tools.	Enhance engagement opportunities through focused strategic partnerships.	Construct physical learning environments using fiscally responsible and sustainable practices.

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Goal #1: Inspire Learning (Articulate)

Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.

Year 1:

Strategic Initiatives	Measures of Success
Develop a framework for students to experience and successfully pursue post-secondary career offerings.	Begin baseline tracking and reporting of % college acceptance rates (2017-18) and graduation rates (2011-2017) in order to establish reliable benchmark targets and enhance program offerings. {Improve college acceptance and college graduation rates (post-secondary student success metrics)}
Review policies to ensure the district's theory of action for teaching and learning is articulated.	By summer 2017: Administration will work with Policy Committee to review, edit, and recommend policy changes, if necessary (Instructional Consistency).
Curricular alignment to essential knowledge and skills supported by a coherent and aligned assessment system.	K-4: In 2017-18, in the area of literacy (reading, foundational, literature, and informational text and writing) we will document unwrapped standards, student "I can" statements, and identification of priority standards (on report card). Once priority standards are determined, we will being to work on developing assessments and rubrics that ensure priority standards are being learned by students. Grades 5-7: In 2017-18, common assessments will be created for each unit of study in all subject areas. The creation of a middle level report card based on standards will be developed. Common assessments and the middle level report card will be used for reporting purposes in the 2017-18 school year. Grades 10-12: By the fall of 2017, identification of priority standards will be documented (via PowerSchool) to ensure priority standards are being learned by students. High School: By 2017-18 the Linn-Mar High School Program of Studies will be updated to include Innovation Center/Iowa BIG. This allows for a more aligned curriculum for core courses, AP coursework and Kirkwood offerings. Special Education Programming: By the end of 2017-18, using Iowa's Specially Designed Instruction Framework, a core special education group will analyze the recommended key components and critical features to operationally define specially designed instruction in our district.

Refer to the <u>Strategic Plan</u> for Year 2 Strategic Initiatives and Measures of Success.



Updates on Goal #1: Inspire Learning (Articulate)

Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.

An Evening to Bring the Significance Back to the Trades: On Thursday, September 28th, 30 Linn-Mar students and staff will travel to Des Moines to participate in *An Evening to Bring the Significance Back to the Trades*. Keynote presenter for the event will be Mike Rowe, former star of the television show *Dirty Jobs*. Mr. Rowe will advocate for skilled trades education and highlight the growing demand for skilled workers in Iowa such as electricians, linemen and carpenters. In addition to the keynote address, Adam Carroll (a nationally recognized financial literacy expert) and Governor Kim Reynolds will speak. The evening will also include a dinner and networking for participants.

District attendees will include 20 high school students, five Career and Technical Education teachers, one Special Education teacher, two school counselors, two high school administrators, and one district administrator. Linn-Mar's participation in the event is being sponsored by the Cedar Rapids Housing and Building Association so there will be no cost to the district for the event (\$3600 for 30 seats), meals, or travel.

The district would like to thank Dustin Kern of DK Land Services, Mike Farr of Cascade Manufacturing, and Rene Gadelha of the Linn-Mar Board of Education for facilitating the district's participation in this event. The district would also like to extend a special thank you to the Cedar Rapids Housing and Building Association for providing 100% of the financial support for our students and staff to attend.



Goal #2: Inspire Learning (Support)

Create effective and agile organization that is individually responsible to the needs of the whole child.

Year 1:

Strategic Initiatives	Measures of Success
Individualized and data-driven instruction.	During the 2017-18 school year, all schools will plan for individualized academic interventions (priority standards/content) for all students regardless of need based on an understanding of child development and learning theories within PLCs 100% of the time as measured by team notes. PLCs will develop and implement differentiated classroom instructional opportunities (in specified areas per grade level) for all students. Measure: The use of common formative assessments to differentiate instruction. Explore opportunities to better communicate pathway opportunities for students through better articulation during instruction.
Each student enters school healthy and learns about/practices healthy lifestyle.	Develop a Health Curriculum Committee to review health education guidelines and determine district needs. Final recommendations will be made by June of 2017. Work with Community Relations on a communications plan to engage parents prior to students entering school regarding wellness and wellbeing of children to be completed in spring 2017.
Each student learns in a physically and emotionally safe environment.	Staff, students, and family members establish and maintain school and classroom behavioral expectations, rules, and routines that teach students how to manage their behavior and help students improve problem behavior. Schools teach, model, and provide opportunities to practice socialemotional skills, including effective listening, conflict resolution, problem solving, personal reflection and responsibility, and ethical decision making. Mental Health Needs: In 2017-18, continue partnerships and continue to explore additional family/staff education opportunities as they arise. Throughout the 2017-18 school year, Board of Education members will serve as PBIS "School Champions" and report school successes as part of regular board meetings in order to facilitate district-wide communication and support of the program. In 2017-18, schools will report goals, benchmarks and outcome data regularly through the Board Book to the school board and community. As a district, focus on making connections with kids. Progress will be tracked via Gallup Poll and Olweus. ALICE Trainings: begin classroom lessons, communication on training w/ staff, families, and community, active trainings to begin spring or

Refer to the <u>Strategic Plan</u> for Year 2 Strategic Initiatives and Measures of Success.



Updates on Goal #2: Inspire Learning (Support)

Create effective and agile organization that is individually responsible to the needs of the whole child.

Disproportionality Designation: Our district has been cited by the State of Iowa as being disproportionate in the number of Special Education students who have been suspended and who are of two or more races. The data that was examined from the State was from the 2015-16 school year. Through data analysis, 36 students in the district are of two or more races and are in Special Education. Digging further into the data, it was found that the suspensions were associated with seven students spanning elementary, middle school and high school. As a result, the district will need to set aside 15% of our Special Education funding to be allocated for prevention services. These services are only to be used for general education students with behavior concerns in order to prevent in-school and out-of-school suspensions.

Our administrative team has determined they will focus their prevention efforts at the elementary level. The targeted intervention groups will be general education students in K-5 who have two or more suspensions and/or five or more office referrals. In order to have the support to provide these services, the district will utilize the entire 15% allocation toward hiring a second Prevention Specialist at the elementary level. After this current school year, the district will be able to sustain this position through At-Risk funding.



Goal #3: Unlock Potential (Challenge)

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

Strategic Initiatives	Measures of Success
Promote understanding of total compensation at Linn-Mar and recognize compensation as a competitive tool to drive organizational results.	Conduct a thorough job analysis for each certified and classified position over the 2017-18 school year.
Provide ongoing professional development for teaching staff that supports core instruction, interventions and curriculum implementation.	Create and implement a three-year flexible, professional development plan; thoughtfully allocating state categorical funding to support PD plan. This plan will be shared with the Board of Education in the winter of 2016-17.
	Throughout the 2016-17 school year, provide professional learning at each PDD on measuring the success of specific teaching strategies in an effort to identify and know how to utilize the most 'high impact' learning strategies. (Many resources can be used to do this including Hattie's Visible Learning and Marzano's Art and Science of Teaching).
Effective and efficient use of data.	By March 2017 we will develop a foundational understanding of Smarter Balanced Assessments with staff, students, and community and be prepared to implement Smarter Balanced for the 2017-18 school year.
	Explore dashboard (performance metrics) possibilities for % of students in AP/honors/IB; % of students who show academic growth on NWEA, FAST, Iowa Assessment; % of students who achieve IEP Goals; and other relevant "predictive gateways" for academic success.
Curriculum, instruction and assessment demonstrate high expectations for all students.	Using relevant achievement gap information, identify opportunities to increase the number of students performing at or above grade level in math and reading.
	Expand early literacy within the early childhood programs by using creative curriculum assessment information to drive instruction.
	Provide substantive support to enhance math and reading skills PreK-5.
	During the 2016-17 school year, identify all level 3 and level 4 questions used on all common formative or summative assessments within each course at the high school level.
	During the 2016-17 school year we will closely monitor and update our stakeholders as appropriate, federal and state initiatives including Smarter Balanced, ESSA, ELI and CASA.
	By the end of 2016-17, develop a K-8 standards based report card.



Goal #3: Unlock Potential (Challenge) Continued

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

Strategic Initiatives	Measures of Success
Becoming Deliberately Developmental about our staff as we shift from "Human Resources" to "Talent Management".	Research well-being and insurance models/best practices and explore community partnerships (Ex. Blue Zones) to improve Linn-Mar and community health and well-being, reduce health care claim costs from five-year historical averages, and enhance productivity.
	Reduce employee workers compensation claims from five- year average info.
	By spring 2017, develop integrated marketing and communications programs that position Linn-Mar as the district of choice for world class teaching, learning and student achievement. Develop and begin to execute and assess integrated strategic marketing and communications programs, both internal and external, to strengthen, promote and protect Linn-Mar's brand identity, relevance, accomplishments and excellence.
	Explore opportunities to expand mentor programs for all employee groups and leverage their talent/knowledge to improve our overall performance.
	Work to create and maintain a predictable, respectful, compliant, labor relations environment, alignment and consistency with the overall employee relations strategy based on proactive and open communications.
	Research comprehensive and engaging performance management plans for classified and professional staff.
	Foster a positive, engaging, diverse and inclusive work environment while identifying and responding to the changing needs of the Linn-Mar community.
Cultivate a high achieving performance culture.	Revise recruitment strategy and branding program by late winter (2016-17).
	Always promote a school culture with the belief system of all students can learn.



Goal #3: Unlock Potential (Challenge) Continued

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

Strategic Initiatives	Measures of Success
Strengthen leadership capability throughout Linn-Mar to promote high levels of performance and productivity and sustain excellence.	Make school building-level communication the major focus of the communication efforts.
	Provide training to district leaders to address all aspects of the employee life cycle.
	Begin to develop a leadership ladder (succession planning) throughout Linn-Mar in all employee groups with a focus on recruitment and retention.
	Identify employee skill gaps, provide opportunity for improvement/workout plan or coaching out (coach up or counsel out).
	School Board, district leaders, and building administrators continually seek to improve knowledge of upcoming trends in education and research on school improvement by having memberships to professional organizations, attending relevant conferences, and networking with other administrative professionals.
	Board Policy Committee to develop and deploy board learning plan and work to strategically align all board committee work under the <u>Strategic Plan</u> .

Refer to the <u>Strategic Plan</u> for Year 2 Strategic Initiatives and Measures of Success.



Updates on Goal #3: Unlock Potential (Challenge)

Become an excellent learning organization through a culture of continuous improvement.

PLC is coming to Linn-Mar: In late October the district will be hosting its own version of a Professional Learning Community (PLC) conference. We are very excited to host five of the top presenters in the PLC process to lead our professional development on these two days. The Linn-Mar teaching staff will have the opportunity to learn from the best while also working with their colleagues during the process. The event will be held at the High School from 8:00-3:45 on Thursday, October 26th and Friday, October 27th.

Middle School Standards Based Grading Update: Excelsior and Oak Ridge Middle Schools are in the process of transitioning to a Standards Based Grading (SBG) process from the traditional report card. To help communicate this change the following steps were taken to ensure that students, parents, and school staff are educated and informed about this change:

- MYFI 6th Grade Orientation:
 - o 6th grade parents were given verbal information about SBG.
- Professional Development Day on August 18th:
 - Both middle schools reviewed the new SBG report card including a copy of the content standards and the SBG guiding principles.
 - Teachers were instructed about the three categories in which to enter scores in the gradebook:
 1) Practice, 2) Formative Assessment, and 3) Summative Assessment.
 - Teachers were asked to have three points of data to support the final mark on a standard.
 - o Teachers were informed the grade transferred to the report card should be the most recent.
 - Discussion occurred about timing the Summative Assessment within the recording period to be reflective of the most recent score on a standard.
 - Discussion occurred about year-long standards and that they are not final until the final mark in the fourth reporting term.
 - Discussion also occurred about the behavior rubrics used to assess behavior standards related to PBIS/Employability Skills.
- August Middle School Parent Nights:
 - Excelsior shared individual student report cards and the SBG guiding principles.
 - Oak Ridge requested presented to the parents by grade level on SBG wherein they were shown a copy of the new report card and the guiding principles were reviewed.
 - o Both buildings had the teachers talk about the behavior expectations for their courses as well as the standards specific to their courses.
 - Teachers also presented information about the first unit of study and the current standards being evaluated.
- September Middle School Mailing to Include:
 - o Conference letter with upcoming dates and how to sign up for conferences online.
 - Copy of the SBG guiding principles will be sent once again.
 - Directions on how to access the SBG report card from PowerSchool and notification that report cards will no longer be mailed home. Anyone without access to PowerSchool is asked to notify the buildings to request a paper copy.
 - o Form letter that reminding parents/guardians about the purpose of SBG and the grading scale.



Updates on Goal #3: Unlock Potential (Challenge) - continued

Become an excellent learning organization through a culture of continuous improvement.

Special Education Advisory: On September 21st the Special Education Advisory panel met for the first time this year. Topics included: state updates, district updates, and Parent University topics.

The State of Iowa had a major update in post-secondary services for Special Education students; this is often referred to as 4+ services. Current state guidance is to ensure Individual Education Plan teams (IEP) are holding conversations to determine individual student needs for Special Education services beyond high school. What does this mean for our families? IEP teams will be moving away from discussions that include programs beyond high school (most typically VITAL) and move into discussions regarding what specially-designed instruction a student is still eligible to receive. If there is additional Special Education instruction needed beyond a student's senior year, the IEP team will determine what services are needed and the district will work to determine the best avenues/supports to provide the needed services. Secondary students with IEPs may participate in classes provided by post-secondary institutions (i.e. Kirkwood) under the same provisions in Iowa Code as secondary students without IEPs. The district is responsible for all costs directly associated with the provision of the individual's FAPE. Determining which costs are necessary for FAPE and which are not, however, requires a close examination of the individual student's needs and proposed services.

The Special Education Advisory panel was also presented information about the Disproportionality Designation (refer to page 5) from the Iowa Department of Education. This spring the Special Education Advisory will be able to review the work completed by district administrators to improve disciplinary procedures for PK-12.

Additional district updates included a review of the Parent Resources binder and the Special Education webpage with feedback given for improvements. The advisory also began reviewing the district-developed Service Delivery Plan starting with how the district provides services from least restrictive to most restrictive environments. The evening wrapped up with a discussion on possible Parent University topics for this school year.



Goal #4: Unlock Potential (Success)

Maximize achievement by increasing digital literacy utilizing 21st century digital tools.

Year 1:

Strategic Initiatives	Measures of Success
Digital Content	Explore and clarify LM working definitions related to digital learning (blended learning, digital content, etc.) to establish a shared vision.
	Identify specific areas to provide district, building, and instructional support for technology integration and implementation.
	Review, update and curate our PreK-12 digital curriculum to ensure it is rigorous and relevant.
	Identify and develop an online course option, aimed primarily at LMHS 11th and 12th grade students, in each department area that may or may not be a required course.
Digital Citizenship	During 2016-17 explore PreK-12 Digital Citizenship Curriculum (i.e. CommonSense Media).
	2016-17 TICs provide professional development on digital citizenship.
	Review technology equity procedures to inform future policy decisions.
Digital Equity	Establish a uniform, digital checkout process for students who do not have Wi-Fi or computer outside of school.
	Using assessment information, implement the appropriate assistive technology tool(s) for students with special needs in the general education classroom.
	By increasing understanding of assistive technology, promote a culture of individualizing learning needs.
Digital Pedagogy	Begin a process to ensure all faculty have the qualifications and training necessary to deliver courses in a variety of modes; specifically regarding online instruction.
	Create a faculty mentor program or peer review system as a way to improve online/hybrid courses.
	Explore potential resources and processes for future curriculum.
	Utilize Technology Instructional Coaches (TICs) to provide coaching support for teachers integrating technology into their instruction.
Digital Communication	Use annual staff/student/parent/community survey data to determine effective use of school website for consistent district and building level communication.
	Explore possibilities for better alignment and integration of systems used by parents (i.e. PowerSchool, TouchBase and Total Access).
	Promote current electronic communication services for staff to access relevant information regarding resources.
	I

Refer to the <u>Strategic Plan</u> for Year 2 Strategic Initiatives and Measures of Success.



Updates on Goal #4: Unlock Potential (Success)

Maximize achievement by increasing digital literacy utilizing 21st century digital tools.

No updates at this time.



Goal #5: Empower Achievement (Involve)

Enhance engagement opportunities through focused strategic partnerships.

Year 1:

Strategic Initiatives	Measures of Success
Internal Partnerships	Investigate and research district administration practices and processes to enable principals to focus more on instructional leadership.
	Promote opportunities for district employees to volunteer in classrooms.
	Explore and clarify the purpose and structure of district leadership meetings to align with Strategic Plan.
External Partnerships	Create conditions to provide transparent, accurate and accessible information through dashboards.
	Broaden opportunities for local businesses and historically underutilized businesses to work with the district.
	Explore opportunities for the city and local districts to share costs for shared services.
	Develop/nurture relationships and work with community partners and media to define, promote, expand and market signature programs.
	Begin to establish a network of information ambassadors.
	Enhance established partnerships with the business community, as well as nationwide, to broaden recruitment, wellness, volunteer and diversity initiatives.
	Promote external partners to join district committees and district staff participate in outside committee groups.

Refer to the <u>Strategic Plan</u> for Year 2 Strategic Initiatives and Measures of Success.



Updates on Goal #5: Empower Achievement (Involve)

Enhance engagement opportunities through focused strategic partnerships.

No updates at this time.



Goal #6: Empower Achievement (Build)

Construct physical learning environments using fiscally responsible and sustainable practices.

Year 1:

Strategic Initiatives	Measures of Success
Facilities Restructure	During the 2016-17 school year the Board of Education, with feedback from community patrons, will approve a long-term facility structure plan that benefits all Linn-Mar students.
	Determine what the most appropriate and cutting edge learning environments look like at each of the grade level configurations and prioritize goals for the physical components for each of the environments.
	Establish a communication campaign to foster support and approval of district restructure needs.
	Develop a funding plan to support 10-year restructure plan, including the outline of a possible bond campaign strategy.
	Engage architects, engineers, demographers and other applicable services to assist in the planning and implementation of the facility restructure plan.
	Identify an off-site facility for Linn-Mar extension of Iowa BIG.
	Occupy Westfield Elementary addition.
Facilities Preservation	Address priority needs to improve district facilities by actively maintaining 10-year facilities and preventative maintenance plan, including identifying energy-saving opportunities.
	Develop a funding plan to support 10-year preventative maintenance schedule.
	Complete walkthroughs with principals, Crisis Committee members, and Operations & Maintenance to determine building needs in reference to safety and security.
Operational Resource Allocation	Work to optimize resources (buildings, personnel, programs, etc.) to ensure they are utilized efficiently and effectively.
	Explore procedures to effectively evaluate programs from a financial aspect to ensure resources are being utilized to full potential.
	Continually review categorical funding streams to ensure resources are being properly spent and that all expenditures are properly allocated.

Refer to the <u>Strategic Plan</u> for Year 2 Strategic Initiatives and Measures of Success.

Board Book: September 25, 2017



Updates on Goal #6: Empower Achievement (Build)

Construct physical learning environments using fiscally responsible and sustainable practices.

2016-17 Certified Annual Report Financial Summary:

- General Fund: General fund revenues increased 4.5% from the previous year and totaled \$79,943,505, while expenditures increased 3.7% to \$79,674,924. This is the first time in five years where revenues have exceeded expenditures. The ending general fund balance is \$10,394,824, of which approximately \$1.5 million is restricted, categorical carryover funds. The district's solvency ratio is 11.56% as of June 30, 2017, which is above the minimum 7% set forth in Board Policy 801.4.
- <u>Activity Fund</u>: Activity fund revenues decreased 17.3% from the previous year and totaled \$1,264,012, while expenditures decreased 34.6% to \$1,059,388. The activity fund is comprised of various athletic, club, coach/sponsor, and other activities accounts. Each of these individual accounts is required to maintain a positive balance, which they do as of June 30, 2017.
- Management Fund: Management fund revenues increased 7.4% from the previous year and totaled \$1,148,361, while expenditures decreased 7.8% to \$1,140,389. As of June 30, 2017, the ending management fund balance is \$2,021,542.
- <u>PPEL Fund</u>: PPEL fund revenues decreased 73.4% from the previous year and totaled \$3,543,459, while expenditures decreased 54.7% to \$6,151,110. The previous year had \$10 million of PPEL notes issued and transferred, which caused a large spike of revenues and expenditures in FY2016. Large capital projects such as the High School renovation and Westfield classroom addition also impacted the PPEL fund balance, as it decreased from almost \$3.5 million to \$875K in FY2017.
- <u>SAVE Fund</u>: SAVE fund revenues totaled \$6,942,486, while expenditures totaled \$7,350,531. Expenditures included \$5.5 million of principal and interest payments, \$500K to buy down the debt levy, and \$1.1 million toward technology. The SAVE fund balance as of June 30, 2017, is \$6.6 million, of which \$4.8 million is required reserves for prior bond issuances.
- Other Capital Projects Fund: Other capital projects fund was used for the High School renovation project, whereby SAVE bond and PPEL note proceeds were transferred here to pay for construction related costs. As of June 30, 2017, this fund is zero as all of the proceeds have been spent. The remaining work on the High School renovation project is being paid from PPEL.
- <u>PERL Fund</u>: PERL fund revenues increased 2.0% from the previous year and totaled \$261,391, while expenditures decreased 70.8% to \$131,829. The decrease in expenditures is due to the Excelsior track resurfacing project that was paid for in the previous year and no significant projects occurred in this fund during 2017.
- Debt Service Fund: Debt service fund revenues and expenditures increased significantly from the previous year due to \$16 million General Obligation refinancing that took place during FY2017, which saved the district approximately \$1.3 million. Debt service revenues are a combination of property taxes (to pay for general obligation bonds) and transfers from other funds where debt was issued (e.g. PPEL and SAVE). Expenditures from this fund correspond to the timing of principal and interest payments the district has outstanding.
- <u>Nutrition Fund</u>: Nutrition fund revenues increased 3.6% from the previous year and totaled \$3,535,866, while expenditures increased 9.2% to \$3,659,638. Fund balance as of June 30, 2017, is \$1,052, 889.

Board Book: September 25, 2017



Updates on Goal #6: Empower Achievement (Build) - continued

Construct physical learning environments using fiscally responsible and sustainable practices.

- Aquatics Fund: Aquatics fund revenues increased 7.2% from the previous year and totaled \$293,628, while expenditures increased 7.9% to \$258,173. The Aquatic Center programs continue to see growth resulting in additional staffing costs. This is an enterprise fund, which means the programming fees/charges collected must cover the associated costs of the programs.
- <u>Student Store Fund</u>: Student store fund revenues increased 155.3% from the previous year and totaled \$31,494, while expenditures increased 156.4% to \$31,857. The ROAR Store grew substantially in FY2017, because it was the first year the store operated in a permanent location within the High School. This is also an enterprise fund.

2016-17 Special Education Supplement and Request for Allowable Growth: The Special Education Supplement Report is an annual report whereby district Special Education expenditures are reconciled against Special Education revenues. With the growing number of Special Education students and associated needs, coupled with little or no new revenues, Special Education has become the largest, underfunded mandate within most school districts across the State. In 2016-17, Linn-Mar realized a Special Education deficit of \$2,322,814, compared to \$2,628,137, from a year ago. The decrease is primarily related to significant increase in Medicaid reimbursements and tuition receipts.

As a result of this deficit, the board can authorize a request to the SBRC for allowable growth in order to include the deficit amount as part of the district's spending authority. Then, during the certified budget process, the board can decide whether or not to levy property taxes to recoup the actual dollars that were underfunded. Therefore, administration is recommending the board approve the SBRC application requesting allowable growth in the amount of \$2,322,814.37, for the negative Special Education balance in 2016-17.

2016-17 LEP Allowable Cost Report and Request for Allowable Growth: The Limited English Proficiency (LEP) Cost Report is an annual report whereby district LEP expenditures are reconciled against LEP revenues. With the growing number of LEP students, coupled with little or no new revenues, LEP is another underfunded mandate the district has each year. In 2016-17, Linn-Mar realized a LEP deficit of \$181,654, compared to \$122,865 from a year ago.

As a result of this deficit, the board can authorize a request to the SBRC for allowable growth in order to include the deficit amount as part of the district's spending authority. Then, during the certified budget process, the board can decide whether or not to levy property taxes to recoup the actual dollars that were underfunded. Therefore, administration is recommending the board approve the SBRC application requesting allowable growth in the amount of \$181,653.97, for the negative LEP balance in 2016-17.

Credit from ImOn Communications: We are pleased to announce the district will be receiving a credit of \$14,654.50 from ImOn Communications. This credit is for the repurchase of 4,187 lineal feet of space in a fiber conduit owned by the district by ImOn Communications. The conduit was originally purchased by the district to run fiber services to Westfield Elementary. ImOn will use the conduit to extend their public fiber services past the Westfield area.

Bond Campaign Update: The Communications/Media department is collecting and reviewing feedback provided by email and social media from the community. The goal is to aggregate this information and reference it as the district moves forward.



Achievements and Honors:

2017 National Merit Scholarship Semifinalists: The Linn-Mar Community School District is very proud to recognize and congratulate six high school seniors for being named semifinalists in the 2017 National Merit Scholarship Program. The semifinalists are: Abbey Fitzsimmons, Tyler Hungate, Daniel Low, Morgan Lu, Matt Peng, and Seth White. "We are very happy for Abbey, Tyler, Daniel, Morgan, Matt, and Seth on being named National Merit Semifinalists," said Principal Jeff Gustason. "We are also pleased for their families, who play a major role in the achievement of these National Merit Competition honorees."

Four LMHS Students Earn Letter of Commendation: Linn-Mar High School Principal Jeff Gustason announced today that Josh King, Daniel O'Hara, Kanishk Puranik and Abby Van Rheenen have been named Commended Students in the 2018 National Merit Scholarship Program. A Letter of Commendation from the school and National Merit Scholarship Corporation, which conducts the program, will be presented by the principal to these scholastically talented seniors. Congratulations to Josh, Daniel, Kanishk and Abby on their achievement!



Iowa BIG Students Featured on National TV: Linn-Mar students involved in the Iowa BIG program were among those featured in a nationwide, hour-long broadcast. The program aired Friday, September 8th on all four major networks (ABC, CBS, NBC and FOX.) The TV special was designed to challenge America to "rethink high school" across the country. The program showcased successful, innovative programs that prepare students for careers of the future. XO Super Schools produced the program and spent a week in Cedar Rapids filming

Iowa BIG for the segment. Along with the Linn-Mar students, the report also featured Iowa BIG students from the Cedar Rapids and College Community School Districts.

Top Schools in Academics, Fine Arts, and Sports: Linn-Mar High School is among the top three Class 4A schools in Iowa, as calculated in a statewide competition. The Bank Iowa Traveling Challenge Cup recognizes Iowa high school students for academic excellence and outstanding achievement during state competitions. Points are assigned for every activity in which: 1) The school reache



competitions. Points are assigned for every activity in which: 1) The school reaches a state competition, 2) The school advances in a state competition, and 3) The school receives Division I ratings and earns academic recognition from the Iowa athletic unions (IHSAA and IGHSAU), the Iowa High School Speech Association (IHSSA), or the Iowa High School Music Association (IHSMA). Winning schools in each of the state's four classifications (1A, 2A, 3A and 4A) are determined based on the best combined score. Congrats to the Linn-Mar student participants and their coaches for their outstanding efforts over the past year!



Oak Ridge Raises \$\$ for Hurricane Relief: Oak Ridge Middle School students and staff teamed up to raise \$3,654 for the Red Cross Hurricane Relief Fund. One of the ways they raised the money was with a hat day. Students and staff who donated to the cause were allowed to wear a hat to school for the day.

LMHS Academic Awards: Linn-Mar High School

proudly recognized 777 students during the annual Academic Awards assemblies. Each year, the school awards an Academic Letter to students who achieve a 3.33 or higher grade point average during the past academic year. This year 286 sophomores, 240 juniors, and 251 seniors were recognized. Students who achieved 3.75 to 3.99 were recognized with Honors. Students who achieved 4.00 or higher were honored with Distinction. Congratulations to these outstanding Linn-Mar Scholars!



Board Book: September 25, 2017





NATA Safe Sports School Award: Linn-Mar High School was honored with the National Athletic Trainers' Association Safe Sports School Award. Linn-Mar is the only 4/5A school in Iowa. The award champions safety and recognizes secondary schools that provide safe environments for student athletes. The award also reinforces the importance of providing the best level of care, injury prevention, and treatment. School officials worked with certified athletic trainers from UnityPoint Health® (St. Luke's Hospital) to receive this designation.

Travelling Challenge Cup: Congratulations to Linn-Mar High School for their third place finish in the Bank Iowa Travelling Challenge Cup. According to Athletic Director Dave Brown, "The Challenge Cup represents all student fine arts and athletics, so it's a real gauge of how well our programs perform." High school members of the Iowa High School Athletic Association, Iowa High School Music Association, Iowa Girls' High School Athletic Union, and the Iowa High School Speech Association compete in this combined, statewide, year-long competition. Each year's winner receives a Crystal Challenge Cup from Bank Iowa and \$2,000 to be used towards enhancing the academic learning components available in their schools.





Homecoming Concert: We are pleased to announce that the district will be hosting our first Homecoming Showcase Concert featuring Linn-Mar's performing orchestras on Tuesday, October 3rd at 8:40-9:10 AM and 10:20-10:50 AM in the High School auditorium. Invitations have gone out to the community and there will be a reception for visitors in the High School lobby. Thank you to Karla Terry and Josh Reznicow for their joint efforts in making this a reality. Please see the invitation here.

Forty Under 40 Distinction: Superintendent Quintin Shepherd has been named one of the C*orridor Business Journal's* 2017 Forty Under 40. This distinction is given to those who have made a significant impact on their business, community, or both early on in their careers. Learn more by visiting the <u>CBJ's website</u>.



STATE OF IOWA ABSTRACT OF VOTES

Linn County, Iowa

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for this County, do hereby certify the following to be a true and correct abstract of the votes cast in this County at the 2017 Linn County School Election held on the 12th day of September, 2017, as shown by the tally lists returned from the several election precincts.

Director at Large

Linn-Mar Community School District

Robert Anderson Bob Gabel Received two thousand five hundred fifteen (2515) votes
Received one thousand seven hundred ninety (1790) votes
Received one thousand one hundred twenty-four (1124) votes

Derek Jensen Cara Lausen

Received two thousand one (2001) votes

John L. Sauer Rachel Wall Received one thousand six hundred seven (1607) votes Received two thousand five hundred two (2502) votes

Candidate Total

Eleven thousand five hundred thirty-nine (11539) votes

SCATTERING

One hundred twenty-four (124) votes

TOTAL

Eleven thousand six hundred sixty-three (11663) votes

We therefore declare:

Robert Anderson duly elected for the office of Director at Large for the term of 4 years. Cara Lausen duly elected for the office of Director at Large for the term of 4 years. Rachel Wall duly elected for the office of Director at Large for the term of 4 years.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors.

Done at Cedar Rapids the county sent of Linn County, this 15th day of September, 2017.

Chairperson

(Seal)

× John W Harris × Damor M. Abruser

> Members of the Board of Supervisors and ex-officio County Board of Canvassers

Attest:

County Auditor and Commissioner of Elections

STATE OF IOWA

ABSTRACT OF VOTES

Linn County, Iowa

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for this County, do hereby certify the following to be a true and correct abstract of the votes cast in this County at the 2017 Linn County School Election held on the 12th day of September, 2017, as shown by the tally lists returned from the several election precincts.

For the public measure

Public Measure B:

Shall the following public measure be adopted? Shall the Board of Directors of the Linn-Mar Community School District in the County of Linn, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$80,000,000 to provide funds to construct, build, furnish and equip two 5th-6th grade intermediate buildings and a new elementary building, and to improve those sites; to remodel, renovate, improve, furnish and equip Bowman Woods, Indian Creek and Wilkins Elementary buildings; and to remodel, renovate, improve, furnish and equip and to construct, build and furnish an addition to Excelsior Middle School building, and to Improve the site?

ı	ı	n	n

For the question, there were:

Three thousand eighty-eight (3088) votes

Against the question, there were:

Two thousand seven hundred sixty-one (2761) votes

TOTAL

Five thousand eight hundred forty-nine (5849) votes

We therefore declare the public measure "Shall the following public measure be adopted?" not to be adopted.

GRAND TOTAL

Five thousand eight hundred forty-nine (5849) votes

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors.

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Done at Cedar Rapids the county sept of Linn County, this 15th day of September, 2017.	
Della	
X Chalmarea	
(Seal)	
la bole to lania	
× / 111/10 + fam2)	
x James M. Gorsey	
x	
X	Members of the Board of Supervisors and ex-officto County Board of Canvassers
	DUGIU UI CAIIVASSEIS

Attest:

County Auditor and Commissioner of Election



Iowa Department of Education



Linn-Mar Comm School District

FY 2017 - Treasurer Report by Fund

	Source		Student Activity Fund	Management Levy Fund	Entrepreneur lal Education Fund		AEA Sp Ed Inst Fund	Support Trust Fund	Disaster Recovery Fund	Library Levy Fund	SAVE Statewide Sales and Services Tax Fund	PPEL Fund	Other Capital Project Funds	Debt Service Fund	Permanent Funds	Enterprise Funds	Internal Service Funds	Trust Funds
1	Beginning Balance	10,126,243.98	555,799.45	2,013,570.35		320,776.34			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		7,031,752.14	3,478,708.82	4,957,033.19	4,236,477.62		1,291,785.58		
2	Adjustments to Beginning Balance																	
3	Revenues and other Financing Sources	79,943,504.60	1,264,012.49	1,148,360.61		261,390.95					6,942,485.73	3,543,459.17	3,878.71	27,088,276.65		3,860,988.57		
4	Total Sources Available	90,069,748.58	1,819,811.94	3,161,930.96		582,167.29					13,974,237.87	7,022,167.99	4,960,911.90	31,324,754.27		5,152,774.15		
5	Expenditures and Other Financing Uses	79,674,923.58	1,059,387.93	1,140,389.07		131,829.00					7,350,530.59	6,151,110.36	4,960,911.90	26,985,055.26		3,949,668.23		
6	Ending Balance	10,394,825.00	760,424.01	2,021,541.89		450,338.29					6,623,707.28	871,057.63		4,339,699.01		1,203,105.92		



Iowa Department of Education



Linn-Mar Comm School District

FY 2017 - Budget Crosswalk

Budget Resource Categories	General Fund	Student Activity Fund	Management Levy Fund	PERL Fund	Entrepreneurial Equalization Levy Support Trust Library Levy Fund	Emergency Levy / Disaster Recovery Fund	Sales Tax Fund	PPEL Fund	Other Capital Project Funds	Debt Service Fund	Nutrition Fund	Other Enterprise Funds	Total
1 Taxes Levied on Property	24,596,238.34		874,490.46	250,785.94				3,244,576.02		3,809,616.53			32,775,707.29
2 Utility Replacement Excise Tax	127,004.37		5,218.37	1,496.46				18,512.30		21,723.16			173.954.66
3 Income Surtaxes													
4 Tuition/Transportation Received	4,881,779.00												4,881,779.00
4 Tuition\Transportation Received													
5 Earnings on Investments	40,824.73	2,521.87	3,895.11	779.82			53,290.75	4,146.83	3,878.71	11,952.07	3,559.95		124,849.84
6 Nutrition Program Sales											2,245,035.11		2,245,035.11
7 Student Activities and Sales	153,313.48	663,217.94											816,531.42
8 Other Revenues from Local Sources	1,245,220.47	585,991.74	238,659.31	844.59				183,643.03		10,658.98	130.40	325,122.59	2,590,271.11
9 Revenue from Intermediary Sources	8,000.00												8,000.00
10 State Foundation Aid, AEA Flowthrough, State Aid Categoricals	45,350,130.00												45,350,130.00
11 Instructional Support State Aid													
12 Other State Sources	276,522.39		278.98	79.98			6,889,194.98	989.69		1,161.34	25,895.19		7,194,122.55
13 Commercial and Industrial State Replacement	720,763.88		25,818.38	7,404.16				91,591.30		107,477.12			953,054.84
14 Title Grants	452,146.00												452,146.00
15 IDEA and Other Federal Sources	2,041,938.09										1,261,245.33		3,303,183.42
16 Total Revenues (Sum of rows 1 to 15)	79,893,880.75	1,251,731.55	1,148,360.61	261,390.95			6,942,485.73	3,543,459.17	3,878.71	3,962,589.20	3,535,865.98	325,122.59	100,868,765.24
17 General Long-Term Debt Proceeds										15,964,461.95			15,964,461.95
18 Operating Transfers In & Other Financing Sources		12,280.94								7,161,225.50			7,173,506.44
19 Proceeds of Fixed Asset Dispositions	49,623.85												49,623.85
20 Total Revenues and Other Sources (Sum rows 16 to 19)	79,943,504.60	1,264,012.49	1,148,360.61	261,390.95			6,942,485.73	3,543,459.17	3,878.71	27,088,276.65	3,535,865.98	325,122.59	124,056,357.48
21 Beginning Fund Balance	10,126,243.98	555,799.45	2,013,570.35	320,776.34			7,031,752.14	3,478,708.82	4,957,033.19	4,236,477.62	1,176,661.64	115,123.94	34,012,147.47
22 Total Resources (Sum rows 20 & 21)	90,069,748.58	1,819,811.94	3,161,930.96	582,167.29			13,974,237.87	7,022,167.99	4,960,911.90	31,324,754.27	4,712,527.62	440,246.53	158,068,504.95
Budget Requirement Categories											194 30 30 30 30		
23 Instruction	51,925,141.79	1,059,387.93	355,046.51				957,622.45	46,602.14					54,343,800.82
24 Student Support Services	4,288,980.28		33,052.03										4,322,032.31
25 Instructional Staff Support Services	5,489,950.14		26,960.94				106,000.00						5,622,911.08
26 General Administration	859,468.13		4,704.62										864,172.75
27 Building Administration	4,039,875.30		19,405.99										4,059,281.29
28 Business and Central Administration	1,910,524.29		4,929.78				47,375.00	113,388.20					2,076,217.27
29 Plant Operation and Maintenance	5,800,409.36		462,538.85	60,983.86				175,375.28			122,836.60		6,622,143.95
30 Student Transportation	2,241,164.35		146,718.92					441,493.52					2,829,376.79
31 Noninstructional Programs			87,031.43	36,210.14							3,536,801.62	290,030.01	3,950,073.20
32 Facilities Acquisition and Construction				34,635.00			288,307.64	4,164,251.22	4,960,911.90				9,448,105.76
33 Debt Service										26,985,055.26			26,985,055.26
34 AEA Support - Direct to AEA	3,107,129.00												3,107,129.00
35 Total Expenditures (Sum rows 23 to 34)	79,662,642.64	1,059,387.93	1,140,389.07	131,829.00			1,399,305.09	4,941,110.36	4,960,911.90	26,985,055.26	3,659,638.22	290,030.01	124,230,299.48
36 Other Financing Uses: Operating Transfer out, Residual Equity Transfers, and Downward Adjustments	12,280.94						5,951,225.50	1,210,000.00					7,173,506.44
37 Total Expenditures and Other Uses (Sum row 35 & 36)	79,674,923.58	1,059,387.93	1,140,389.07	131,829.00			7,350,530.59	6,151,110.36	4,960,911.90	26,985,055.26	3,659,638.22	290,030.01	131,403,805.92
38 Ending Fund Balance	10,394,825.00	760,424.01	2,021,541.89	450,338.29			6,623,707.28	871,057.63		4,339,699.01	1,052,889.40	150,216.52	26,664,699.03
39 Total Requirements (Sum rows 38 & 39)	90,069,748.58	1,819,811.94	3,161,930.96	582,167.29		L	13,974,237.87	7,022,167.99	4,960,911.90	31,324,754.27	4,712,527.62	440,246.53	158,068,504.95



lowa Department of Education



Linn-Mar Comm School District

FY 2017 - Balance Sheet by Fund

	Source	General Fund	Student Activity Fund	Management Levy Fund	Entreprene urial Education Fund	PERL Fund	AEA Sp Ed Inst Fund	AEA JH Inst Fund	Support Trust Fund	Disaster Recovery Fund	Library Levy Fund	SAVE Statewide Sales and Services Tax Fund	PPEL Fund	Other Capital Project Funds	Debt Service Fund	Permanent Funds	Enterprise Funds	Internal Service Funds	Trust Funds	Agency Funds	Total
	CURRENT ASSETS																				
	Cash & Investments	18,000,709.80	791,503.12	2,019,307.78		457,043.08						6,357,456.08	1,001,851.71		4,330,192.68		1,387,993.03				34,346,057.28
	Taxes Receivable	26,542,823.92		937,236.11		266,437.47							3,429,468.08		3,518,512.33						34,694,477.9
	Interfund Receivables														1						
	Intergovernmental Receivables	1,152,296.28										573,022.78	,								1,725,319.06
_	Other Receivables	12,197.22	480.00									5,931.65	i				192.90				18,801.77
	Inventories																33,257.07				33,257.07
	Prepaid Expenses																				
	Other Current Assets																				
	TOTAL CURRENT ASSETS	45,708,027.22	791,983.12	2,956,543.89		723,480.55						6,936,410.51	4,431,319.79		7,848,705.01		1,421,443.00				70,817,913.09
0	Long-Term Assets										ļ						742,172.96				742,172.96
1	Total Assets	45,708,027.22	791,983.12	2,956,543.89		723,480.55						6,936,410.51	4,431,319.79		7,848,705.01		2,163,615.96				71,560,086.05
-	DEFERRED OUTFLOWS OF RESOURCES																				
2	Deferred Outflows of Resources																				
3	Deferred Outflows of Resources per IPERS																407,989.00				407,989.00
	Total Deferred Outflows of Resources																407,989.00				407,989.00
- 1	TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	45,708,027.22	791,983.12	2,956,543.89		723,480.55		;				6,936,410.51	4,431,319.79		7,848,705.01		2,571,604.96				71,968,075.05
	CURRENT LIABILITIES																				
6	Interfund Payables																				
7	Intergovernmental Payables																				
8	Other Payables	1,020,642.65	22,225.57			4,270.00						312,703.23	138,901.16	3			5.01				1,498,747.62
_	Contracts Payable																				
20	Bonds Payable																				
1	Loans Payable																				
22	Accrued Expenses	6,567,671.09	8,059.35			2,602.59											36,149.55				6,614,482.5
23	Payroll Deductions & Withholdings Payable	1,244,436.48	1,274.19			476.67											4,892.10				1,251,079.4
24	Advances of Federal Grants/Unearned Revenues																82,064.38				82,064.3
25	Other Current Liabilities																				
26	TOTAL CURRENT LIABILITIES	8,832,750.22	31,559.11			7,349.26						312,703.23	138,901.16	3			123,111.04				9,446,374.0
27	Net Pension Liabilities						-				-						1,228,406.00				1,228,406.0
28	Long-Term Liabilities			ļ		7,349.26		+			+	312,703.23	3 138,901.16	-	+	-	1,351,517.04	 			10,674,780.0

Linn-Mar Comm School District

FY 2017 - Balance Sheet by Fund

	Source	General Fund	Student Activity Fund	Management Levy Fund	Entreprene urial Education Fund	PERL Fund	AEA Sp Ed Inst Fund	AEA JH Inst Fund	Support Trust Fund	Disaster Recovery Fund	Library Levy Fund	SAVE Statewide Sales and Services Tax Fund	PPEL Fund	Other Capital Project Funds	Debt Service Fund	Permanent Funds	Enterprise Funds	Internal Service Funds	Trust Funds	Agency Funds	Total
	DEFERRED INFLOWS OF RESOURCES																				
30	Deferred Inflows for Succeeding Year Property Taxes Receivable	26,480,452.00		935,002.00		265,793.00							3,421,361.00		3,509,006.00						34,611,614.00
31	Deferred Inflows for Income Surtax Receivable																				
32	Deferred Inflows for Miscellaneous Receivables not Received Within 60 Days																				
33	Deferred inflows of Resources related to Pensions																16,982.00				16,982.00
34	Total Deferred Inflows of Resources	26,480,452.00		935,002.00		265,793.00							3,421,361.00		3,509,006.00		16,982.00				34,628,596.00
	EQUITY							1917				100			As a second						
35	Net Investment in Capital Assets																742,172.96				742,172.96
36	Nonspendable Fund Balance																				
37	Restricted Fund Balance / Restricted Net Position	1,513,993.61	760,424.01	2,021,541.89		450,338.29						6,623,707.28	871,057.63		4,339,699.01						16,580,761.72
38	Committed Fund Balance																				
39	Assigned Fund Balance	476,284.53																			476,284.53
40	Unassigned Fund Balance / Unrestricted Net Position	8,404,546.86															460,932.96				8,865,479.82
41	TOTAL FUND EQUITY	10,394,825.00	760,424.01	2,021,541.89		450,338.29						6,623,707.28	871,057.63		4,339,699.01		1,203,105.92				26,664,699.03
42	TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND EQUITY	45,708,027.22	791,983.12	2,956,543.89		723,480.55						6,936,410.51	4,431,319.79		7,848,705.01		2,571,604.96				71,968,075.05



September 13, 2017

I am requesting that you fill out the form below stating the balances as of June 30, 2017 for the Linn-Mar Community School District accounts. Please contact me if you have any questions.

Thank you for your cooperation and service to the Linn-Mar CSD.

Angie Morrison

Business Manager/Board Secretary

angio Morroson

Bank Name: Hill Bank and Trust

Accounts Acct. Number June 30 2017 Balance \$7,401,237.50 School House 2557395

Bank employee signature <u>MittyWWW</u>

Date 9/13/17



September 13, 2017

I am requesting that you fill out the form below stating the balances as of June 30, 2017 for the Linn-Mar Community School District accounts. Please contact me if you have any questions.

Thank you for your cooperation and service to the Linn-Mar CSD.

Angie Morrison

ago Morroon

Business Manager/Board Secretary

Bank Name: Farmers State Bank

Accounts	Acct. Number	June 30 2017 Balance
School Nutrition	740688	1,218,153.00
Student Activity	740670	1,009,957.16
Management	279034	2,019,307.78
General	708271	18,391,610.77
Payment Account	824052	2,515.70

Bank employee signature Jan McVay

2016-2017 Screen 8 - Special Education Balance

You have certified. Browse Only.

Gray cells are pre-populated data from the CAR application

Blue cells are pre-populated data

Yellow cells are calculations based on numbers entered in the textboxes

You must click Submit button to save changes

Submit

Help

Special Education Expenditures and Revenues

Revenues	Weight 1.72	Weight 2.21	Weight 3.74	Total
Special Education Receipts	\$4,138,458.00	\$2,136,731.00	\$2,001,133.00	\$8,276,322.00
Tultion In Receipts	\$333,637.60	\$177,594.60	\$229,832.57	\$741,064.77
Medicaid Reimbursement for Instructional Program	\$1,482.95	\$514,756.99	\$1,023,332.25	\$1,539,572.19
Part B Receipts for Instructional Program	\$132,696.82	\$82,935.49	\$116,109.69	\$331,742.00
Teacher Quality	\$169,182.65	\$126,391.27	\$157,728.17	\$453,302.09
Foster Care Claims	\$1,112.40	\$6,057.34	\$0.00	\$7,169.74
Termination of Rights Claims	\$5,685.60	\$10,582.10	\$14,102.14	\$30,369.84
High Cost Fund Claims	\$0.00	\$0.00	\$0.00	\$0.00
Non-Public Claim	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Sales	\$0.00	\$0.00	\$0.00	\$0.00
Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00
DE Revenue Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
Total Special Education Revenue	\$4,782,256.02	\$3,055,048.79	\$3,542,237.82	\$11,379,542.63
Expenditures				
Total Salaries (Instructional Only)	\$2,613,650.50	\$2,397,423.60	\$3,249,472.23	\$8,260,546.33
Total Employee Benefits (Instructional Only)	\$406,002.19	\$370,708.35	\$517,393.11	\$1,294,103.65
Employee Travel (Instructional Only)	\$348.53	\$0.00	\$2,154.49	\$2,503.02
Total Supplies & Materials (Consumables)	\$45,530.37	\$21,228.74	\$27,765.72	\$94,524.83
Total Contract Services (Non-Tuition)	\$0.00	\$6,684.63	\$125,969.91	\$132,654.54
Total Pupil Transportation	\$60,775.07	\$59,639.39	\$479,208.48	\$599,622.94
Total Equipment	\$22,344.00	\$2,075.00	\$1,747.23	\$26,166.23
Total	\$3,148,650.66	\$2,857,759.71	\$4,403,711.17	\$10,410,121.54
SBRC Approval for Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
SBRC Receipts for Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
State/Local SBRC Approved Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Special Education	\$3,148,650.66	\$2 ,85 7 ,7 5 9.71	\$4,403,711.17	\$10,410,121.54
General Program Percentage	\$2,021,107.00	\$324,854.00	\$147,727.00	\$2,493,688.00
Tuition Out Total	\$392,243.69	\$227,454.59	\$178,849.18	\$798,547.46
Maintenance of Effort Reduction Amount	\$0.00	\$0.00	\$0.00	\$0.00
DE Expenditure Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Total Special Education Expenditures	\$5,562,001.35	\$3,410,068.30	\$4,730,287.35	\$13,702,357.00
Total Net				
Net Revenues Over (Under) Expenditures	(\$779,745.33)	(\$355,019.51)	(\$1,188,049.53)	(\$2,322,814.37)

2016-2017 Screen 11 - Certification

Help

Special Education Supplement LEA CERTIFIED 9/13/2017 11:41:46 AM

CAR CERTIFIED on 9/13/2017 11:24:46 AM Transportation CERTIFIED 9/13/2017 11:31:54 AM

All the records described below are now BROWSE ONLY Please contact person listed at the bottom of the display if you need to make further adjustments to this information. Thank you.

A district may request allowable growth and supplement aid for a negative special education balance for the current school year. The supplemental aid payment will be calculated by the Department of Management after all special education balances have been finalized. If a district has a positive special education balance, they do not have the ability to request allowable growth and supplemental aid. The date listed below indicates when the district's board approved seeking allowable growth and supplemental aid for a negative special education balance.

Our Board approved this action on

9/25/2017

Upload your minutes (PDF or Word): Choose File No file chosen

Upload Minutes

Previous Year Carryover (Screen 4)

\$0.00

Total Special Education Revenue

\$11,379,542.63

Total Special Education Expenditures

\$13,702,357,00

Special Education Balance in Current Year

(\$2,322,814,37)

Weighted Receipts (Screen 4)

\$4.307.938.00

Carryover Allowed in Current Year (10% of Weighted Receipts)

Amount to be Redistributed to Districts with a Negative Balance

\$0.00

Amount of Allowable Growth Request

\$2,322,814.37

2016-17 Special Education Deficit

LEP Allowable Cost

FYI:A more recent CAR upload has modified the LEP costs included in this application.

Please review your inputs for lines 18 and 20 and update as needed.

If certified and revisions to lines 18 or 20 are needed, please contact Carla Schimelfenig by email or phone (515)242-5612.

Update Web Address

Board minutes are required. Send a copy of the board minutes to <u>Carla Schimelfenig</u> or provide the web address to the minutes here:

http://policy.linnmar.k12.ia.us/policy/2017-18-minutes

Certified on 9/13/2017 12:05:58 PM

Name	J.T. Anderson
Title	CFO
Phone	319-447-3008
Email	jtanderson@linnmar.k12.ia.us

Program between 410 - 419 Account ID = 9 and		Salaries	Benefits	Purchased Professional	Equip rental/repair	Other (tuition)	Supplies	Equip	Total
Fund = 10 Object by Fund)	100-199	200- 299	300-399	430-449	500- 599	600-699	730- 739	
1. Instruction	1XXX	305,876.08	<u>52,625.97</u>	0.00	0.00	1.070.81	<u>5,099.76</u>	0.00	364,672,62
2. Student Support Services	21XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3. Staff Support Services	22XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4. Exec Admin	23XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5. Bldg Admin	24XX	0.00	0.00	0.00	0.00	0.00	0.00	<u>0.00</u>	0.00
6. Business Admin	25XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7. O & M	26XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8. Transportation	27XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9. Community Services	33XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10. Total		305,876.08	52,625.97	0.00	0.00	1,070.81	5,099.76	0.00	364,672.62

∥11. T	otal (I	Line	10)
--------	---------	------	----	---

[h	U		t
12. Weighted funding received (from October 2015 CE x FY17 DCPP) (20.46 X 6592)	134,872.32		
13. Other resources (expenditures above that have project >0000, excluding 1112)	33,644.33		
14. FY16 state and federal carryover	0.00		
15. MAG on FY17 Application form (from SBRC application form)	14,502.00		
16. Resources Available but unused	0.00		
Total Resources Available (Sum Lines 12 thru 16)	183,018.65		
17. Preliminary Maximum allowable request (Lines 11-Total Resources Available, if positive, otherwise zero)		181,653.97	
18. Any expenditure included in the row above that is not expressly allowed by IAC (district input)		0	
19. Maximum allowable request (Line 17 minus 18, if positive, otherwise zero)		181,653.97	2016-17 LEP Deficit
20. Amount requested (may be less than maximum allowable)		181653.97	→ LEP
21. FTE of LEP students in instructional LEP program on count date (from October 16 SRI/CE)	94.00	94.00	Deficit
22. FTE of LEP students in instructional LEP program at end of year (from SRI Spring 17)	143.00	143.00	
23. FTE of teachers exclusively assigned to LEP additional instruction outside of regular classroom instruction. Do not include coordinator or director positions (from Fall BEDS staffing)		4.00	
24. FTE of aides (including interpreters) exclusively assigned to LEP additional instruction outside of regular classroom instruction (from Fall BEDS staffing)		0.00	
25. Program delivery model as reported in SRI Spring 17			
Dual Language Program	0		
Sheltered Instruction	0		
English as a Second Language (ESL)	143		
Other Bilingual Program	0		
Newcomer Program	0		
Exited ELL During Year	0		
		1	

9/18/2017 lowa

Total	143	
26. Languages represented in LEP population (SRI Spring 17)		
Albanian	1	
Arabic	10	
Bengali	3	
Chinese Caralan and aid since Facility has ad-	8	
Creoles and pidgins, English based	5	
Dutch; Flemish	2	
Filipino; Pilipino	2	
French	4	
German	1	
Gujarati	4	
Hebrew	2	
Hindi	6	
Japanese	2	
Kannada	1	
Kinyarwanda	2	
Konkani	3	
Korean	1	
Kpelle	1	
Lingala	9	
Mongo	1	
Malayalam	1	
Marathi	1	
Mandar	2	
Multiple languages	1	
Nepali	2	
Panjabi; Punjabi	1	
Portuguese	2	
Russian	1	
Spanish; Castilian	29	
Sundanese	1	
Swahili	5	
Tamil	2	
Telugu	6	
Ukrainian	2	
Urdu	9	
Vietnamese	10	
27. Adult to student ratio (FTE of	0028 leVisited-tr	0.00

Iowa

students served during year / total of teachers and aides FTE) (0 / 4)	
28. LEP costs per pupil in excess of the DCPP (grand total expenditures / FTE of students served during year) (364672.62 / 0)	0.00
29. % of LEP students from Certified Enrollment October 2016	1.29



Linn-Mar Community School District Facility Request Form

Milità 260001 maturt				Date_	September 12, 2017
I request permission t	to use the Pool		at _	LM A	equatic Center
110quost permission	Room	Vame			School Building
For the time period	TH: 3:00pm —8:00 pm S: 10:00am—4:00 pm	on T	hursday & Sa	turday	October 12 & 14
	Specify AM or PM		Day of the We	eek	Date(s)
for ongoing us	se throughout the school ye	ar, attach	a separate paş	ge listing	gall_days/dates requested
For the purpose of _2	2017 Mississippi Valley Con	ference Wo	omen's Swimr	ning/Div	ing Championships
Maximum at	tendance expected 400-5		Time even	t begins	See times above
of the Linn-Mar Com as set forth above. In be responsible for inst and the halls and entre	addition, the room is to be le uring that those persons atten	e strictly ac ft as it was ding the ev ed individu	thered to by all found and the ent will utilized al or organizat	persons lights turn only the ion shall	attending the meeting or event ned off. The undersigned will room(s) as indicated above be responsible for payment for
employees and agrees District harmless from or its negligence durin Linn-Mar Community required to furnish	ng the use of the room as indi y School District may incur ir	nmunity Sole and bodilicated above defending idencing co	hool District ar y injury claims e, including an ; any such clain ommercial gen	nd hold Larising of expense in Each in teral liab	inn-Mar Community School out of or resulting from his/her and attorney fees which
\$10 per hour for life charges waived.	sts: Pending Board approv guards on duty (two lifegua				
Contact Name	ANAGE L. Couchly	Organia			, CSD
Signature (mmmy carro	Phone			<u>-1836</u>
	6 WANHINGTON ST	E-Mail	Ca	<u>uuhbin</u>	me waterdor school, or
NA	PTERLOO IA			For Of	fice Use Only
					Request Denied
Return Form T					
Attn: Sarah Offe 2999 N. 10th St			Board Presid	ent Sign	ature/Date
Marion, IA 5236 E-Mail: soffern	02 nan@linnmar.k12.ia.us		Business Ser	vices Si	gnature/Date



Linn-Mar Community School District Facility Request Form

•					Date A	ugust 24, 2017			
l request permission	to use the	Pool		at .	LM A	Aquatic Center			
Trequest permission	to use the	Room Na	me			School Building			
For the time period	8:00 am—5:	00 pm	onS	Saturday		October 21, 2017			
		M or PM		Day of the W	eck	Date(s)			
for ongoing ı	ise throughout	the school year	;, attach :	a separate pa	ge listing <u>s</u>	all_days/dates requested	k		
For the purpose	Mississippi Vall	ley Conference S	Sophomo	re Women's	Swimming/	Diving Championships			
Maximum a	ittendance exp	ected 400		Time even	t begins _	8:00 am			
of the Linn-Mar Cor as set forth above. I be responsible for in and the halls and en	nmunity School n addition, the r suring that those trances thereto.	District will be soom is to be left a persons attending The undersigned	strictly ad as it was ng the eve l individu	hered to by all found and the ent will utilize al or organizat	l persons att lights turne conly the re ion shall be	tending the meeting or ever tending the meeting or ever doff. The undersigned woom(s) as indicated above e responsible for payment ing the event which it is the	ent ill for		
employees and agree District harmless from or its negligence dua Linn-Mar Communi	es to indemnify om any and all p ing the use of th ity School Distri a certificate of	Linn-Mar Comm roperty damage a ne room as indica ct may incur in d f insurance evide	nunity Sch and bodily ated above lefending encing co	nool District and injury claims of injury claims of including and any such clair mmercial ger	nd hold Lin s arising out y expenses n. Each ind neral liabili	nool District, its agents and n-Mar Community School of or resulting from his/h and attorney fees which lividual or organization is ity insurance in an amou	er		
Additional Terms: Pending Board approval, renter will be charged \$100 per hour facility rental plus \$10 per hour for life guards on duty (two lifeguards expected for duration of meet). All other facility use charges waived.									
Contact Name	om Engl	ish	Organiz			Catholic MS			
Signature	Im Tru	dil_	Phone			-83-9771			
,	2005 Ka		E-Mail	<u></u>	english	. Bholy family db	9.00		
_	Dubuque I	A 52001	[For Offic	e Use Only			
						Request Denied			
Return Form	To: ming Resource (^T antar		, Pate 1					
Attn: Sarah Ol 2999 N. 10th S	fferman	Contor		Board Presid	lent Signat	nire/Date			
Marion, IA 52		k12.ia.us		Business Ser	vices Sign	nature/Date	_		

Request in advance of qualifying for State to ensure submission deadline is met. More information can be provided if/when qualifying occurs.



Administrative Regulations Regarding Excursions and Trips -- Request Form

Code 603.3-R2

A written request for overnight excursions/trips must be submitted to the building principal not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized. The request will include: rationale for the excursion/trip, purpose and objectives, justification for an overnight excursion/trip *if applicable*, detailed plans for student supervision, complete itinerary, resource manual with emergency contact information and protocols, cost/budget/source of funding, list of participants and required paperwork. The district will be responsible for obtaining a substitute teacher if one is needed. Within three weeks of completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.

- Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent, or designee
- Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors

In authorizing excursions/trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

Fieldtrip Criteria:	The following ch	ecklist <u><i>must be</i> s</u> ı	ubmitted for ove	ernight excursions/	trips with required
documentation:	_			,	

Group:	CHEEN	-	STATE	 Submitted by:	ERIN	TAU	toR	
	(Examples: Robo	tics, FBL/	4, etc.)	- 4 -	(Name)	7		

Criteria		Description	Yes	No
Purpose	Required	The purpose of excursion/trip is clearly defined and " is a vital part of the curriculum or current activity." Reference Board Policy 603.3	<u>-</u>	
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this excursion/trip is an initial common experience or a culminating experience.	_	
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	ــ ـ	
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	<u></u>	
Funding	Required	A source of funding has been determined that meets Department of Education and district guidelines. <i>Reference Board Policy 603.3</i>	Ĺ	
Common Experience	Recommended	This excursion/trip is a common experience that all students at this grade level or activity group should have.	_	
Multi-disciplinary	Recommended	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.		
School Administrator A	Approval	January Date		
District Administrator	Approval	Date	9-19	-17
Board Approval		Date	<u> </u>	<u>, , , , , , , , , , , , , , , , , , , </u>

Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

Adopted: 2/99

Reviewed: 7/11; 9/12; 9/13; 2/15

Revised: 1/0; 8/16

State Cheerleading Competition

November 3rd-5th

Des Moines

Purpose of trip:

To compete in the state cheerleading championships

Chaperones:

Erin Taylor

Christy Ness

Becky Youngkent

Cami Martin

Participants:

20 participants and 3 alternates

Cost:

\$740 for registration fee

\$99 a room for the hotel for 8 rooms for 2 nights total is \$1600

Transportation:

Erin Taylor, Christy Ness, and Becky Youngkent will be driving school vans with 7 students, Cami Martin will be driving the remaining 2 students in her own vehicle. (We will turn in permission forms)

Itinerary:

Leave LM 4PM on 11/3

Arrive at WildWood Lodge in Clive at 6:30PM

Go to team dinner in Des Moines

Go to competition at the Iowa State Fair Grounds 7:00AM on 11/4

Stay at the competition until awards sometime in the evening of 11/4 (in years past it has been as early as 6PM and as late as 11PM)

Back to hotel

Leave for LM at 10AM on 11/5

Arrive at school at 12:30PM



Administrative Regulations Regarding Excursions and Trips -- Request Form

Code 603.3-R2

A written request for overnight excursions/trips must be submitted to the building principal not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized. The request will include: rationale for the excursion/trip, purpose and objectives, justification for an overnight excursion/trip *if applicable*, detailed plans for student supervision, complete itinerary, resource manual with emergency contact information and protocols, cost/budget/source of funding, list of participants and required paperwork. The district will be responsible for obtaining a substitute teacher if one is needed. Within three weeks of completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.

- Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent, or designee
- Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors

In authorizing excursions/trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

Fieldtrip Criteri	ia: The following o	:hecklist <u>must</u>	<i>be</i> submitted for overnight excursions,	trips with required
documentation:	7)	_		1/
Group:	119 Pomr -	- STATE	Submitted by: DENNIFER	HammEs
(Examples	: Robotics, FBLA, etc.)		(Name)	•
Criteria			Description	Yes No.

Criteria		Description	Yes	No
Purpose	Required	The purpose of excursion/trip is clearly defined and " is a vital part of the curriculum or current activity." Reference Board Policy 603.3		
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this excursion/trip is an initial common experience or a culminating experience.		
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.		
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	٠	-
Funding	Required	A source of funding has been determined that meets Department of Education and district guidelines. <i>Reference Board Policy 603.3</i>		
Common Experience	Recommended	This excursion/trip is a common experience that all students at this grade level or activity group should have.		
Multi-disciplinary	Recommended	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	J	-
School Administrator A	Approval	Tong Me Date		
District Administrator Approval		Date	9-10	7-17
Board Approval	·	Date		

Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

Adopted: 2/99

Reviewed: 7/11, 9/12; 9/13; 2/15

Revised: 1/0; 8/16

State Itinerary:

Thursday November 30th;

- 2:30 Team departs from high school
- 4:30 Arrive in Des Moines and check in
- 6:00 Team dinner
- 8:00 Team run through of routines
- 9:30 Bed check (girls stay in team rooms)

Friday December 1st:

7:00 am State competition begins. Specific division times TBD. Team competes in largest division of pom, jazz, and lyrical.

- 9:30 pm Award Ceremony
- 10:30 pm Family dinner at hotel (planned by senior parents)
- 11:30 pm Girls stay in family room
- *Each family returns on Saturday according to their plans.

Request in advance of qualifying for Regionals to ensure submission deadline is met. More information can be provided if/when qualifying occurs.



Administrative Regulations Regarding Excursions and Trips -- Request Form

Code 603.3-R2

A written request for overnight excursions/trips must be submitted to the building principal not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized. The request will include: rationale for the excursion/trip, purpose and objectives, justification for an overnight excursion/trip *if applicable*, detailed plans for student supervision, complete itinerary, resource manual with emergency contact information and protocols, cost/budget/source of funding, list of participants and required paperwork. The district will be responsible for obtaining a substitute teacher if one is needed. Within three weeks of completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.

- Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent, or designee
- Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors

In authorizing excursions/trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

Fieldtrip	Criteria:	The f	ollowing	checklist	<i>must be</i> su	bmitted for over	rnight	t excursion	ns/trips with	required
documen	tation:						_		•	•
Group:	Vers.ty/	\mathcal{N}	Pons	- Regis	nell	Submitted by		1 min	Me	
	(Examples: Ro	botics.	FBLA. etc.)	,		_	(Nan	ne) /	_	

Criteria		Description	Yes	No	
Purpose	Required	The purpose of excursion/trip is clearly defined and " is a vital part of the curriculum or current activity." Reference Board Policy 603.3	V		
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this excursion/trip is an initial common experience or a culminating experience.	V		
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.			
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.			
Funding	Required	A source of funding has been determined that meets Department of Education and district guidelines. <i>Reference Board Policy 603.3</i>		-	
Common Experience	Recommended	This excursion/trip is a common experience that all students at this grade level or activity group should have.	~		
Multi-disciplinary	Recommended	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	/		
School Administrator Approval		Tany Me Date	9/1	5/17	
District Administrator Approval		Date	9-1	9-17	
Board Approval		Date	T	, , ,	

Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

Adopted: 2/99

Reviewed: 7/11; 9/12; 9/13; 2/15

Revised: 1/0; 8/16

Regionals Itinerary:

Friday January 5th:

8:00 Team departs from high school (Varsity and JV)

1:00 Arrive in Minneapolis - Hilton Hotel across from Convention Center

4:00 Team dinner

6:00 Practice

9:00 Bed Check (girls stay in team rooms)

Saturday January 6th:

7:00 am Regionals competition begins. Specific division times TBD. Team competes in pom and jazz. This is at the downtown Minneapolis Convention Center.

8:30 pm Award Ceremony

10:30 pm Family dinner at hotel (planned by senior parents)

11:30 pm Girls stay in family room

*Each family returns on Sunday according to their plans.

Request in advance of qualifying for Nationals to ensure submission deadline is met. More information can be provided if/ when qualifying occurs.



Administrative Regulations Regarding Excursions and Trips -- Request Form

Code 603.3-R2

A written request for overnight excursions/trips must be submitted to the building principal not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized. The request will include: rationale for the excursion/trip, purpose and objectives, justification for an overnight excursion/trip *if applicable*, detailed plans for student supervision, complete itinerary, resource manual with emergency contact information and protocols, cost/budget/source of funding, list of participants and required paperwork. The district will be responsible for obtaining a substitute teacher if one is needed. Within three weeks of completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.

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- Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors

In authorizing excursions/trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

Fieldtrip Criteria: The following checklist <u>must be</u> submitted for overnight excursions/trips with required								
documentation:	_ 11							
Group: VARSITY -MS -NATIONALS	Submitted by: JENNIAGE HAMMES							
(Examples: Robotics, FBLA, etc.)	(Name)							

Criteria		Description	Yes	No
Purpose	Required	The purpose of excursion/trip is clearly defined and " is a vital part of the curriculum or current activity." Reference Board Policy 603.3	~	
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this excursion/trip is an initial common experience or a culminating experience.		
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	-	
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	س،	•
Funding	Required	A source of funding has been determined that meets Department of Education and district guidelines. Reference Board Policy 603.3		
Common Experience	Recommended	This excursion/trip is a common experience that all students at this grade level or activity group should have.		
Multi-disciplinary	Recommended	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	س	
School Administrator Approval		Jonge Me Date	9/18	7/17
District Administrator Approval		Date	9/10	1/17
Board Approval		Date		

Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

Adopted: 2/99

Reviewed: 7/11; 9/12; 9/13; 2/15

Revised: 1/0; 8/16

September 2017

Linn Mar Varsity Poms Nationals competition trip for 2017-18 Season:

The Varsity Dance team at Linn-Mar has earned the privilege to compete at the highest level the past 20 years at Varsity's National Dance Team (NDTC) Competition. This has been achieved by earning a superior rating and first placement at UDA camp. The NDTC is the only national-level dance team championship that is endorsed by the National Federation of State High School Associations, the national service and administrative organization for high school athletics and fine arts programs. The rationale for this trip is to provide a learning and growing experience that enables students that have studied the art and physicality of dance, the opportunity to compete at the highest level. A level of competition that is not offered state-wide and regionally, as dance teams do not have to qualify for state levels of competition as other varsity sports do. The tradition of this trip has enabled the program to be one of the top teams in the state of lowa as well as national recognition for the school name of Linn Mar. The trip each season inspires students to be their very best both academically and physically. The team consistently has maintained a team GP ranging from 3.5-3.73.

Last year's team achieved a new school record with a fourth place finish in the very competitive large varsity jazz division. Linn-Mar Poms is a model program that is followed closely by districts seeking to develop a competitive and successful dance program at both the state and national level. Our Poms have established a highly respected presence in the high school competitive dance realm and it is largely due to the opportunity to compete on the National stage.

The trip takes place from a Thursday through Tuesday, returning the students back to school on a Wednesday. All students connect with their teachers prior to departure to determine what needs to be completed prior to the trip. The trip is chaperoned by the head coach and assistant coach, as well as most every parent travels alongside with the team. Head coach makes all the flight and ground travel plans. This trip requires early planning to take advantage of the lowest pricing, which has been arranged due to spring approval. The team has fundraising to offset the travel expenses. Anything beyond what is raised and equally shared amongst the team, each family is responsible in covering the additional expenses. Head coach outlines at the beginning of the season what the anticipated expenses will be, and offers opportunities to raise extra funds that fall within the team's three fundraising activities. Through these fundraisers, each dancer earns around half the cost of the trip. The other half is covered by each family.

Itinerary for 2017-18

Dates: February 1-6, 2018

Tentative Team Schedule:

Thursday Evening: Team departs from Cedar Rapids to Orlando.

Friday: Team practice - 10 am - 4 pm, Team dinner 6 pm - 8 pm, Bed Check 9 pm

Saturday: Prelims in jazz/pom divisions at WIDE WORLD OF SPORTS

Sunday: Semis/Finals at WIDE WORLD OF SPORTS. ESPN broadcasted event.

Monday: Team visits Disney Parks.

Tuesday: Team travels home

Wednesday: Team returns to class

All Star Resort Information

1701 W Buena Vista Drive, Lake Buena Vista, FL 32830 ~ (407) 934-7639

All team members are lodged in the same resort, adjacent rooms to the coaches' room. Coach travels with medical cards, insurance information for each student as well as aware of any health issues for each student. Each member signs a waiver that parents and students understand the expectations of the trip and excludes Linn Mar of any liability. In the event of a health issue, coach would triage the situation, contact the student's parents, and if need be, call 911. NDTC provides medical staff at all the venues as well. Generally, 80% of the team's parents/family travel with the team and have access to a vehicle.

Team 2017-18 Traveling (17 dancers, 2 Coaches):

Student names removed for student confidentiality/privacy

Head Coach: Jennifer Hammes (4th Grade Linn Grove Teacher)

Assistant Coach: Suzanne Johnson (former JV head coach)

This procedure I have outlined has been followed the last 20 years and we have had 100% safety and success with each trip. Current head coach has traveled the past three seasons as the assistant coach and has thorough understanding of the management and operations this trip requires. I appreciate your review and approval for this year's trip. Please let me know if you need anything further.

Jennifer Hammes

Varsity Poms Coach



Inspire Learning. Unlock Potential. Empower Achievement.

Linn-Mar Community School District Board of Education Work Session Minutes August 28, 2017

100: Call to Order and Determination of a Quorum

Vice President AbouAssaly called the meeting to order at 5:00 PM. Roll was taken. Present: AbouAssaly, Nelson, Weaver, Gadelha, and Green. Absent: Isenberg and Patterson.

200: Adoption of Agenda Motion 238-08-28

Motion Nelson, second Gadelha to approve the agenda. Voice vote. All ayes.

300: Work Session

301: Summer Construction

CFO/COO JT Anderson gave an update on summer construction projects as well as the sprinkler project at the LRC. Projects completed during the summer included: High School library remodel and resurfacing of axillary gym floor and the Westfield addition and parking lot expansion/resurface. A small parking lot project was also completed as Novak and the modular classrooms were set up at Indian Creek. The LRC sprinkler system will be divided into phases with the third floor being completed this fall. Anderson also provided updates on the Transportation and Nutrition Services departments.

302: District Hiring

Chief Officer of Human Resources Karla Christian shared hiring numbers for the 2017-18 year. As of date, 25 new associates and 42 new teachers have been hired with a few slots yet to fill. Additional details are also provided in the *Board Book* under Goal 3.

303: Technology Services

Executive Director of Technology Services Jeri Ramos provided a technology update. Highlights are provided in the *Board Book*. The district will be implementing the PowerSchool Learning Management System at the High School during the 2017-18 year.

304: Bond Campaign

Matthew May reviewed progress on the bond campaign to date, as well as upcoming events.

400: Adjournment *Motion 239-08-28*

Motion Green, second Nelson to adjourn at 6:01 PM. Voice vote. All ayes.

_	Tim Isenberg, Board President
_	Angie Morrison, Board Secretary



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Linn-Mar Community School District Board Meeting Regular Meeting Minutes August 28, 2017

100: Call to Order and Determination of a Quorum

Vice President AbouAssaly called the meeting to order at 7:00 PM. Roll was taken. Present: AbouAssaly, Nelson, Weaver, Gadelha, and Green. Absent: Isenberg and Patterson.

200: Adoption of the Agenda Motion 240-08-28

Motion Nelson, second Weaver to approve the agenda with a walk-in exhibit. Voice Vote. Motion carried.

300: Recognitions/Proclamations

301: Special Volunteer Recognitions

Vice President AbouAssaly shared words of thanks and congratulations with the following volunteers who will be recognized by Governor Reynolds on August 30th at The Hotel at Kirkwood beginning at 11:30 AM:

- Nicole Glau, Westfield: Five Years Length of Service Award
- Jenny Hemmes, Indian Creek: Individual Service Award
- Nicole Stoddard, Novak, Excelsior, and High School: Ten Years Length of Service Award
- Karla Terry will also be recognized by the Governor and was also congratulated by the board.

400: Audience Communications

500: Resolutions/Opening Bids/Public Hearings

600: Informational Reports

601: Marion City Council Meeting (August 17th)

Gadelha reported that the council had the first reading of the Tower Terrace ordinance regarding hours of operation.

602: Board Book Exhibit 602.1

Shepherd reported that most of the information in the *Board Book* was reviewed during the work session but did point out the recap of changes to the High School handbook on page 3.

700: Unfinished Business

701: LRC Sprinkler System Motion 241-08-28

Exhibit 701.1

Motion Nelson, second Green to accept the bid received from Iowa Fire Protection, Inc., for the installation of a sprinkler system on the third floor of the Learning Resource Center for the amount of \$53,580. Voice Vote. All ayes. Motion carried.

800: New Business

801: Fundraisers *Motion 242-08-28*

Exhibit 801.1

Motion Nelson, second Gadelha to approve the fundraisers as presented in exhibit 801.1 with the walk-in. Voice vote. All ayes. Motion carried.

802: Open Enrollments *Motion 243-08-28*

Motion Nelson, second Weaver to approve the open enrollment requests as presented. Voice vote. All ayes. Motion carried.

Denied In

Name	Grade	Residing District	Reason
Grier, Zakiyyah	9 th	Marion Independent	Late, No Good Cause

Approved In

Name	Grade	Residing District	Reason
Horton, Krissy	10 th	Marion Independent	Good Cause
Person, Luke	6 th	Cedar Rapids CSD	Good Cause
Person, Tyler	5 th	Cedar Rapids CSD	Good Cause
Simmons, Noah	6 th	Cedar Rapids CSD	Good Cause

Approved Out

Name	Grade	Receiving District	Reason
Whitham, Shalyn	10 th	CAM	Good Cause

900: Consent Agenda

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

	<i>y</i> ,,,		
Name	Assignment	Dept Action	Salary Placement
Green, Cassandra	OR: Language Arts Teacher	8/15/17	BA Step 1
Schult, Barbara	HS: Business Ed/MOC Teacher	8/15/17	MA Step 10

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Brinning, Sandra	WE: Student Support Associate from 4 to 5 hours/day	8/23/17	Same
Cheng, Andy	AC: Aquatic Instructor	8/28/17	\$12.00/hour
Evans, Michael	NE: Student Support Associate	8/17/17	LMSEAA II, Step 6
Fiser, Dennis	TR: Regular Sub Bus Driver	8/15/17	Step 1
Fish, Megan	NE: Student Support Associate	9/5/17	LMSEAA II, Step 6
Henkel, Breanna	OR: Interpreter	8/18/17	\$24.00/hour
Hess, Andrea	NS: WE General Help	8/23/17	Step 1
Hinders, Breanna	From O&M Secretary to District Accounting Assistant	8/15/17	\$17.33/hour
	and Receptionist		
Hughes, Heather	EX: Student Support Associate	9/5/17	LMSEAA II, Step 10
Johnson, Meredith	NE: From .5 to 1.0 General Ed Assistant	8/23/17	Same
Kember, Sharayah	IC: Student Support Associate	8/21/17	LMSEAA II, Step 6
Kern, Danielle	From EH to WE Student Support Associate	8/17/17	Same
Lantermans, Jill	From NE to EH Student Support Associate	8/17/17	Same
Love, Ashley	BW: Student Support Associate	8/18/17	LMSEAA II, Step 6
Markley, Autumn	NE: Student Support Associate	8/17/17	LMSEAA II, Step 6
McGill, Jade	EH: .5 Student Support Associate	8/25/17	LMSEAA II, Step 10
Nichols, Hannah	WF: Student Support Associate	8/17/17	LMSEAA II, Step 6

Name	Assignment	Dept Action	Salary Placement
Potratz, Natalee	From LG to EX Student Support Associate	8/18/17	Same
Pratchett, Katherine	HS: Student Support Associate	8/21/17	LMSEAA II, Step 9
Reeves, Kortlan	AC: Academic Aquatic Instructor	9/11/17	\$15.00/hour
Shepley, Stacy	NS: BW Cashier	8/23/17	Step 1
Taylor, Brandy	From EX to BW Student Support Associate	8/17/17	Same
Thatcher, Ronald	TR: Regular Sub Bus Driver	8/23/17	Step 1
Thies, Jody	IC: From .5 Gen Ed Assistant/.5 NS Cashier to 1.0 Gen	8/23/17	Same
	Ed Assistant		
Waters, Heather	WF: Student Support Associate	8/17/17	LMSEAA II, Step 7
Wiersma, Hallee	WF: Student Support Associate	8/17/17	LMSEAA II, Step 6
Wood, James	TR: Regular Sub Bus Driver	8/23/17	Step 1
Yeisley, Mackenzie	WF: Student Support Associate	8/17/17	LMSEAA II, Step 6

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Henschel, Curtis	EH: Student Support Associate	8/11/17	Other Employment
Hernandez, Robert	O&M: Athletic Grounds/Facilities Coordinator	10/27/17	Personal
Knake, Katie	OR: Student Support Associate	8/16/17	Personal
Sedlacek, Hailey	WF: Student Support Associate	8/15/17	Personal
Schultz, Kelly	WE: Student Support Associate	8/18/17	Personal
Weber, Sheri	HS: Student Support Associate	8/14/17	Personal

Extra-Curricular: Assignment/Reassignment/Transfer

<u> </u>			
Name	Assignment	Dept Action	Salary Placement
Edwards-Thomas, Cedric	HS: Head 9 th Grade Boys Basketball	8/24/17	\$4,261
Hewitt, Mitchell	HS: Assistant 9 th Gr Football Coach	8/7/17	\$3,195
Holub, Heath	EX: Head 7 th Gr Wrestling Coach	8/16/17	\$3,195
Lane, Todd	EX: From Assistant to head 7 th Gr Football	8/22/17	\$3,195
	Coach		
Rastetter, Kelsey	OR: Assistant 8 th Gr Volleyball Coach	8/15/17	\$2,840
Redington, Nicole	EX: MS Yearbook	8/22/17	\$1,775
Tedrow, Rene	OR/EX: Cross Country Coach	8/23/17	Volunteer
Westpfahl, Beau	EX: Assistant 7 th Gr Football Coach	8/23/17	\$2,840

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Dirks, Jess	EX: MS Yearbook	8/22/17	Personal
Meeks, Austin	EX: 7 th Gr Boys Basketball Coach	8/22/17	Personal

902: Approval of August 14th Minutes Exhibit 902.1

903: Approval of August 18th Special Session Minutes Exhibit 903.1

904: Approval of Bills Exhibit 904.1

905: Approval of Contracts

Exhibits 905.1-3

- 1. Service agreement with the Iowa Association of School Boards (IASB) for Governmental Accounting Standards (GASB) numbers 45 and 75 actuarial and consulting services for Other Post-Employment Benefits (OPEB).
- 2. Amendment to agreement with Hand in Hand Daycare and Preschool regarding the provision of childcare at Westfield Elementary to contract the daily use of additional space for the cost of \$300/month.

3. Independent contractor agreement with Sherry Stone to provide choreography and instructional services with the High School Marching Band Color Guard beginning August 7th and ending August 10th for a total of \$1,700.

906: Informational Items

Exhibit 906.1

• Financials and cash balance report as of July 31, 2017

907: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on the <u>Linn-Mar website>Quick Links>GovDeals</u>.

- 2001 Bluebird Transit 84-Passenger Bus Quantity 1
- 2002 Bluebird Transit 84-Passenger Bus Quantity 1
- 2004 Bluebird Conventional 65-Passenger Bus Quantity 2
- Various Chairs
- Woodworking Vises
- Charging Carts

908: Approval of the Consent Agenda Motion 244-08-28

Motion Green, second Gadelha to approve the consent agenda with the removal of items 904 and 906 for separate action. Voice vote. All ayes. Motion carried.

909: Approval of Item(s) Removed for Separate Action Motion 245-08-28

Motion Nelson, second Gadelha to approve Item#(s) 904 and 906. Green pointed out that there were many payments for non-public transportation in the bills and wanted to be sure all board members understood what those were for. Green also stated that there was a large percentage of cash balances paid out in July. This is due to many factors, including the fact that no state aid and very little property tax is collected during the summer months. Voice vote. All ayes. Motion carried.

1000: Communications:

1001: Board Communications

Nelson thanked Green and Gadelha for their service. Green stated that it has been a pleasure serving again. Gadelha remarked that serving on the LM Board has been a great honor. Weaver thanked both Gadelha and Green as well. AbouAssaly thanked the two and also reminded everyone of the Drive 4 UR School event on August 26.

1002: Calendar

Calendar items were reviewed.

1100: Adjournment *Motion 246-08-28*

Motion Green, second Gadelha to adjourn at 7:31 PM. Voice vote. All ayes. Motion carried.

Tim Isenberg, Board Presiden
Angie Morrison, Board Secretary

Minutes submitted by Angie Morrison

Linn-Mar Community School District

IA - Warrants Paid Listing		<u>Criteria</u> 08/25/2017 - 09/19/201
Fiscal Year: 2017-2018	Date Nange.	00/25/2017 - 00/15/251
Vendor Name	Description	Check Total
Fund: Aquatic Center		
BMO MASTERCARD	GENERAL SUPPLIES	\$1,719.84
BMO MASTERCARD	TRAVEL	\$1,332.77
CITY TREASURER'S OFFICE	GENERAL SUPPLIES	\$1,095.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$5,332.16
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$90.53
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$387.11
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$90.53
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$387.11
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$92.67
IOWA SWIMMING, INC (DES MOINES)	GENERAL SUPPLIES	\$50.00
POOL TECH, A WGHK INC, COMPANY	GENERAL SUPPLIES	\$1,240.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$34.62
	Fund Total	: \$11,852.34
Fund: DEBT SERVICE	OTHER PROFESSIONAL	\$2,500.00
BERENS-TATE CONSULTING GROUP	Fund Total	
Fund: GENERAL	, , , , , , , , , , , , , , , , , , , 	·· \ - /
ADVANCE AUTO PARTS	TRANSP. PARTS	\$818.27
ADVANTAGE	GENERAL SUPPLIES	\$130.31
ADVENTURELAND	INSTRUCTIONAL SUPPLIES	\$1,716.00
AGVANTAGE FS	GASOLINE	\$1,372.25
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$43.17
AHLERS AND COONEY, P.C.	PROF SERV: EDUCATION	\$474.83
AIRGAS NORTH CENTRAL	INSTRUCTIONAL SUPPLIES	\$902.83
AIRGAS NORTH CENTRAL	MAINTENANCE SUPPLIES	\$447.58
ALL INTEGRATED SOLUTIONS	MAINTENANCE SUPPLIES	\$60.55
ALL INTEGRATED SOLUTIONS	TRANSP. PARTS	\$347.38
ALLIANCE PUBLISHING & MARKETING INC	INSTRUCTIONAL SUPPLIES	\$3,783.33
,	ELECTRICITY	\$92,170.53
ALLIANT ENERGY	GENERAL SUPPLIES	\$20.60
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$221.45
AMERICAN SPECIALTIES	OTHER PROFESSIONAL	\$5.15
AMERICAN SPECIALTIES	TECH REPAIRS	\$900.00
AOSNC, LLC	INSTRUCTIONAL SUPPLIES	\$600.00
APEX LEARNING	EQUIPMENT >\$1999	\$4,122.00
APPLE COMPUTER INC	INSTRUCTIONAL SUPPLIES	\$2,691.00
APPLE COMPUTER INC	MAINTENANCE SUPPLIES	\$187.72
ARNOLD MOTOR SUPPLY	-	\$154.64
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$18,748.20
ASIFLEX	EE LIAB FLEX DEP CARE	\$25,735.08
ASIFLEX	EE LIAB-FLEX HEALTH	\$728.00
ASIFLEX	OTHER PROFESSIONAL	\$75.30
AT & T MOBILTY	TELEPHONE	\$75.30 \$90.00
BALSTER, JANET	LIBRARY BOOKS	\$549.69
BARNES & NOBLE	LIBRARY BOOKS	Ф 049.09

Linn-Mar Community School District

Criteria Warrants Paid Listing IA

Fisc

CITY LAUNDERING COMPANY

CITY LAUNDERING COMPANY

CITY LAUNDERING COMPANY

CITY OF MARION.

- Warrants Paid Listing		<u>Criteria</u>
scal Year: 2017-2018	Date Rang	: 08/25/2017 - 09/19/2017
Vendor Name	Description	Check Total
BARRY DEBRA	TRAVEL	\$116.73
BAUER BUILT	TIRES AND TUBES	\$2,409.28
BAUER BUILT	VEHICLE REPAIR	\$40.50
BIO CORPORATION	INSTRUCTIONAL SUPPLIES	\$2,417.58
BISGARD SHANNON	TRAVEL	\$107.25
BLICK ART MATERIALS	INSTRUCTIONAL SUPPLIES	\$36.35
BMO MASTERCARD	ADVERTISING	\$88.46
BMO MASTERCARD	COMP/TECH HARDWARE	\$2,845.14
BMO MASTERCARD	COMPUTER SOFTWARE	\$8,895.12
BMO MASTERCARD	DUES AND FEES	\$2,450.00
BMO MASTERCARD	EQUIPMENT >\$1999	\$3,204.46
BMO MASTERCARD	GENERAL SOFTWARE	\$14.99
BMO MASTERCARD	GENERAL SUPPLIES	\$2,859.32
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$29,548.64
BMO MASTERCARD	MAINTENANCE SUPPLIES	\$2,468.78
BMO MASTERCARD	OTHER PROFESSIONAL	\$585.98
BMO MASTERCARD	PROF SERV: EDUCATION	\$2,114.99
BMO MASTERCARD	REPAIR PARTS	\$69.58
BMO MASTERCARD	REPAIR/MAINT SERVICE	\$188.99
BMO MASTERCARD	SMALL TOOLS	\$249.95
BMO MASTERCARD	STAFF WORKSHP/CONF	\$2,768.78
BMO MASTERCARD	TECH REPAIRS	\$7.10
BMO MASTERCARD	TRAVEL	\$11,594.20
BP	GASOLINE	\$35.36
BRIGHTLINES PAPER	INSTRUCTIONAL SUPPLIES	\$83.95
BURGESS GAYLA	TRAVEL	\$6.24
C.J. COOPER & ASSOCIATES	PHYSICALS	\$745.00
C.R. GLASS CO	MAINTENANCE SUPPLIES	\$289.83
CALCARA MARILYN	TRAVEL	\$12.91
CAMPBELL SUPPLY	MAINTENANCE SUPPLIES	\$170.21
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$11,334.62
CARNEY SHELBY	INSTRUCTIONAL SUPPLIES	\$300.00
CARNEY SHELBY	Professional Educational Services	\$775.00
CAROLINA BIOLOGICAL SUPPLY	INSTRUCTIONAL SUPPLIES	\$6,473.00
CEDAR RAPIDS TIRE	MAINTENANCE SUPPLIES	\$185.30
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$1,193.39
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$6,644.33
CENTURY CAB INC	INSTRUCTIONAL SUPPLIES	\$516.50
CENTURYL INK	TELEPHONE	\$706.96
CENTURYLINK	TELEPHONE	\$2,860.72
CITTA STEVEN	INSTRUCTIONAL SUPPLIES	\$385.86
OITVI AUNDEDING COMPANY	OFNERAL OURRILES	0004.04

GENERAL SUPPLIES

LAUNDRY SERVICE

OTHER PROFESSIONAL

INSTRUCTIONAL SUPPLIES

\$321.21

\$43.68

\$297.88

\$1,419.00

IA - Warrants Paid Listing

Fiscal Year: 2017-2018

<u>Criteria</u>

Date Range:

08/25/2017 - 09/19/2017

Vendor Name	Description	Check Total
CITY OF ROBINS	WATER/SEWER	\$321.00
CITY TREASURER'S OFFICE	DUES AND FEES	\$50.00
CLARK SECURITY PRODUCTS INC	MAINTENANCE SUPPLIES	\$187.49
CLASSROOM DIRECT	INSTRUCTIONAL SUPPLIES	\$69.68
CLEMENS CANVAS & MFG. CO.	MAINTENANCE SUPPLIES	\$46.00
COE COLLEGE	INSTRUCTIONAL SUPPLIES	\$600.00
COLLECTION	EE LIAB-GARNISHMENTS	\$89.15
COLTON MICHELLE	INSTRUCTIONAL SUPPLIES	\$1,200.00
COMMUNICATIONS ENGINEERING CO	RADIOS	\$2,382.70
COMMUNICATIONS ENGINEERING CO	TECH REPAIRS	\$795.00
CONTINENTAL CLAY	INSTRUCTIONAL SUPPLIES	\$588.37
COOKSLEY DAWN	TRAVEL	\$26.44
CORRIN CALVIN	OFFICIAL/JUDGE	\$57.00
CR/LC SOLID WASTE AGENCY	MAINTENANCE SUPPLIES	\$165.26
CRAMER BENJAMIN	INSTRUCTIONAL SUPPLIES	\$1,000.00
CRESCENT ELECTRIC	MAINTENANCE SUPPLIES	\$2,077.64
CROWELL JEFFERY	INSTRUCTIONAL SUPPLIES	\$527.20
CULLIGAN	INSTRUCTIONAL SUPPLIES	\$180.62
CULLIGAN	MAINTENANCE SUPPLIES	\$473.60
CUMMINS CENTRAL POWER LLC	VEHICLE REPAIR	\$2,936.64
CUSTOM HOSE & SUPPLIES, INC.	REPAIR/MAINT SERVICE	\$62.89
D&N FENCE CO	OTHER PROFESSIONAL	\$200.00
DARRAH'S INC	GENERAL SUPPLIES	\$122.00
	INSTRUCTIONAL SUPPLIES	\$550.00
DAVIES, MICHAEL	OFFICIAL/JUDGE	\$60.00
DEKE SONNY	REPAIR PARTS	\$565.61
DENNIS COMPANY	BUS INSPECTION FEES	\$2,760.00
DEPARTMENT OF EDUCATION	INSTRUCTIONAL SUPPLIES	\$432.04
DICK REDMAN	INSTRUCTIONAL SUPPLIES	\$1,620.00
DON JOHNSTON INCORPORATED	INSTRUCTIONAL SUPPLIES	\$355.52
EARLE DICKINSON	INSTRUCTIONAL SUPPLIES	\$107.00
EMS DETERGENT SERVICES	INSTRUCTIONAL SUPPLIES	\$390.39
ENGELHARDT, KYLE	INSTRUCTIONAL SUPPLIES	\$1,886.00
EXPANDING EXPRESSION LLC	****	\$1,680.00 \$3,687.04
FAMILY VIDEO	FACILITY RENTAL	\$3,087.04 \$83.50
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	(\$77.74)
FAREWAY STORES	MAINTENANCE SUPPLIES	\$160,8 42 .24
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$2.73
FASSELIUS CASEY	TRAVEL	
FLINN SCIENTIFIC	INSTRUCTIONAL SUPPLIES	\$652.00 \$330.61
FOLLETT SCHOOL SOLUTIONS, INC	INSTRUCTIONAL SUPPLIES	\$230.61
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$331.56
FONTENOT JOSEPH	OFFICIAL/JUDGE	\$57.00
FREY SCIENTIFIC CO.	INSTRUCTIONAL SUPPLIES	\$2,636.80 \$46.30
FRY KEVIN	TRAVEL	\$16.30
GASWAY CO, J P	GENERAL SUPPLIES	\$24,566.50

Page:

IA - Warrants Paid Listing Criteria 08/25/2017 - 09/19/2017 Date Range: Fiscal Year: 2017-2018 **Check Total** Vendor Name Description \$672.80 GAZETTE COMMUNICATIONS INC **ADVERTISING** \$961.20 GAZETTE COMMUNICATIONS INC **GENERAL SUPPLIES** \$60.00 **GLOE CARL OFFICIAL/JUDGE** \$438.52 GOSNELL JIM INSTRUCTIONAL SUPPLIES \$432.04 **GOSNELL JOHN** INSTRUCTIONAL SUPPLIES **GRAINGER** MAINTENANCE SUPPLIES \$51.75 **GRIGGS MUSIC INC EQUIPMENT REPAIR** \$53.75 \$566.10 GRIGGS MUSIC INC INSTRUCTIONAL SUPPLIES **GUTKNECHT MARK** OFFICIAL/JUDGE \$60.00 PROF SERV: EDUCATION \$28,089.60 HAND-IN-HAND PRESCHOOL HAPPY JOE'S PIZZA INSTRUCTIONAL SUPPLIES \$105.94 \$1,174.75 MAINTENANCE SUPPLIES HARGERS ACCOUSTICS INC \$63.88 HARRINGTON VALERIE INSTRUCTIONAL SUPPLIES HARRINGTON, CARMEN **INSTRUCTIONAL SUPPLIES** \$18.75 \$60.00 HARTWIG AMY OFFICIAL/JUDGE HAYES ELIZABETH **TRAVEL** \$21.88 INSTRUCTIONAL SUPPLIES \$204.00 HEITZ CAROLYN \$26.52 HICKS KRISTI **TRAVEL** \$6,425.70 HOGLUND BUS CO. INC. TRANSP. PARTS \$6,177,80 HOUGHTON MIFFLIN HARCOURT INSTRUCTIONAL SUPPLIES **HP INC** EQUIPMENT >\$1999 \$9,786.00 HUK RUBBER STAMP CO. \$31.95 **GENERAL SUPPLIES INSTRUCTIONAL SUPPLIES** \$24.95 HUK RUBBER STAMP CO. **INSTRUCTIONAL SUPPLIES** \$95.90 **HY-VEE FOOD STORE-8555 GENERAL SUPPLIES** \$101.07 **HY-VEE FOOD STORE-8556 HY-VEE FOOD STORE-8556** INSTRUCTIONAL SUPPLIES \$743.32 \$72.00 ICONNECT CORP **INSTRUCTIONAL SUPPLIES** ICONNECT CORP PROF SERV: EDUCATION \$1,134.00 IMON COMMUNICATIONS LLC **TELEPHONE** \$6,490.00 \$3,162.14 INTERNAL REVENUE SERVICE-9343 EE LIAB-MEDICARE \$13,519.70 INTERNAL REVENUE SERVICE-9343 **EE LIAB-SO SEC INTERNAL REVENUE SERVICE-9343 ER LIAB-MEDICARE** \$3,162,14 **INTERNAL REVENUE SERVICE-9343** ER LIAB-SOC SEC \$13,519.70 FEDERAL INCOME TAX WITHHOLDING \$16,759.15 **INTERNAL REVENUE SERVICE-9343** \$1,730.10 MAINTENANCE SUPPLIES INTERSTATE ALL BATTERY CENTER \$347.80 INTERSTATE BATTERIES OF UPPER IA TRANSP. PARTS \$9,887.66 IOWA DEPT OF HUMAN SERVICES MEDICAID REIMBURSE IOWA HIGH SCHOOL ATHLETIC ASSOC **INSTRUCTIONAL SUPPLIES** \$50.00 **10WA HIGH SCHOOL MUSIC ASSOC** INSTRUCTIONAL SUPPLIES \$1,888.00 \$232.95 IOWA MS, INC PARTS REPAIR/MAINT SERVICE \$2,398.02 IOWA PRISON INDUSTRIES MAINTENANCE SUPPLIES IPEVO INC. INSTRUCTIONAL SUPPLIES \$123.05 **GENERAL SUPPLIES** \$1,200.66 **iPROMOTEu INSTRUCTIONAL SUPPLIES** \$639.37 **iPROMOTE**u OTHER PROFESSIONAL **ISFIS** \$2,658.00

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Vendor Name	Description	Check Total
ISPRA	OTHER PROFESSIONAL	\$50.00
JAZZ EDUCATORS OF IOWA	INSTRUCTIONAL SUPPLIES	\$60.00
JC'S TOWING LLP	GENERAL SUPPLIES	\$200.00
JEFFERSON HIGH SCHOOL	INSTRUCTIONAL SUPPLIES	\$130.00
JOHN DEERE FINANCIAL	MAINTENANCE SUPPLIES	\$214.46
JOHNSTONE SUPPLY	REPAIR PARTS	\$378.60
KAEDEN BOOKS	INSTRUCTIONAL SUPPLIES	\$57.10
KELVIN TRAN	INSTRUCTIONAL SUPPLIES	\$300.00
KELVIN TRAN	Professional Educational Services	\$1,000.00
KIRKWOOD COMM COLLEGE	GENERAL SUPPLIES	\$2,560.00
KOENEN KARLA	TRAVEL	\$8.50
LAKESHORE	INSTRUCTIONAL SUPPLIES	\$50.15
LASER RESOURCES, LLC	COMPUTER SOFTWARE	\$1,481.30
LASER RESOURCES, LLC	Copies	\$7,591.84
LASER RESOURCES, LLC	GENERAL SUPPLIES	\$443.74
LASER RESOURCES, LLC	INSTRUCTIONAL SUPPLIES	\$398.83
LEARNING A-Z	INSTRUCTIONAL SUPPLIES	\$2,403.77
LEVEL 10	INSTRUCTIONAL SUPPLIES	\$1,880.00
LIFELINE AMPLIFICATION SYSTEMS	INSTRUCTIONAL SUPPLIES	\$2,792.00
LIFETOUCH SCHOOL PORTRAITS	INSTRUCTIONAL SUPPLIES	\$2,350.48
LINN CO-OP OIL	GASOLINE	\$10,247.88
LINN COUNTY REC	ELECTRICITY	\$17,417.60
LITERACY RESOURCES, INC	INSTRUCTIONAL SUPPLIES	\$463.94
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$107.25
LYNCH FORD	TRANSP. PARTS	\$1.09
LYNCH FORD	VEHICLE REPAIR	\$1,267.78
MAILING SERVICES INC	GENERAL SUPPLIES	\$564.65
MARION INDEPENDENT SCHOOLS	INSTRUCTIONAL SUPPLIES	\$380.00
MARION JANITORIAL SUPPLY CO	GENERAL SUPPLIES	\$37.38
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$1,397.31
MARION TIMES	ADVERTISING	\$734.07
MARION WATER DEPT	WATER/SEWER	\$5,930.93
MARTIN CHRISTY	TRAVEL	\$31.20
MATHCOUNTS FOUNDATION	INSTRUCTIONAL SUPPLIES	\$300.00
MATHESON-LINDWELD	INSTRUCTIONAL SUPPLIES	\$684.08
MCGRAW-HILL SCHOOL EDUCATION	INSTRUCTIONAL SUPPLIES	\$286.66
MEASUREMENT INCORPORATED	INSTRUCTIONAL SUPPLIES	\$96.67
MEDCO	DUES AND FEES	\$1,000.00
MEDCO	INSTRUCTIONAL SUPPLIES	\$80.00
MEDCO SUPPLY	INSTRUCTIONAL SUPPLIES	\$1,636.66
MEDIAQUEST SIGNS	EQUIPMENT >\$1999	\$7,615.75
MEDIAQUEST SIGNS	INSTRUCTIONAL SUPPLIES	\$29.72
MENARDS -13127	GENERAL SUPPLIES	\$59.96
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$1,420.46
MERCYCARE COMMUNITY PHYSICIANS	OTHER PROFESSIONAL	\$1,300.00

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Vendor Name	Description	Check Total
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$1,577.40
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$17,443.52
METRO INTERAGENCY INS PROG.	RETIREE INSURANCE	\$21,700.69
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$402.50
MICROSOFT CORPORATION	COMP/TECH HARDWARE	\$1,100.00
MID AMERICAN ENERGY	NATURAL GAS	\$1,875.60
MIDAMERICAN ENERGY SERVICES, LLC	NATURAL GAS	\$4,279.60
MIDWAY OUTDOOR EQUIPMENT INC	MAINTENANCE SUPPLIES	\$303.82
MIDWEST ALARM SERVICES	OTHER PROFESSIONAL	\$340.92
MIDWEST COMPUTER PRODUCTS	INSTRUCTIONAL SUPPLIES	\$885.85
MIDWEST WHEEL	TRANSP. PARTS	\$193.50
MILLENNIUM TECHNOLOGY OF IOWA	REPAIR/MAINT SERVICE	\$184.71
MINDWING CONCEPTS INC	INSTRUCTIONAL SUPPLIES	\$787.45
MINNESOTA CLAY USA	INSTRUCTIONAL SUPPLIES	\$1,745.00
MORRISON ANGIE	TRAVEL	\$101.40
MOUNT MERCY COLLEGE	TUITION COLLEGE/UNIV	\$500.00
MOVIE LICENSING USA	INSTRUCTIONAL SUPPLIES	\$866.00
MT VERNON RD AUTO CENTER INC	VEHICLE REPAIR	\$1,581.12
NASCO	INSTRUCTIONAL SUPPLIES	\$416.71
NATIONAL AUTISM RESOURCES, INC	INSTRUCTIONAL SUPPLIES	\$18.83
NEFF	INSTRUCTIONAL SUPPLIES	\$5,775.90
NEIBA	INSTRUCTIONAL SUPPLIES	\$100.00
NORTHSTAR AV	INSTRUCTIONAL SUPPLIES	\$148.00
NSBA	DUES AND FEES	\$4,165.00
OFFICE EXPRESS	GENERAL SUPPLIES	\$1,047.47
OFFICE EXPRESS	INSTRUCTIONAL SUPPLIES	\$16,130.12
ORIENTAL TRADING CO	INSTRUCTIONAL SUPPLIES	\$43.96
ORKIN PEST CONTROL	Pest Control	\$470.00
PARLOR CITY ICE CREAM	INSTRUCTIONAL SUPPLIES	\$470.00
PASCO SCIENTIFIC	INSTRUCTIONAL SUPPLIES	\$1,624.00
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$1,422.81
PERFORMANCE THERAPIES, P.C.	INSTRUCTIONAL SUPPLIES	\$1,375.50
PICKENS BARNES & ABERNATHY	LEGAL SERVICES	\$79.00
	INSTRUCTIONAL SUPPLIES	\$1,155.00
PIONEER VALLEY EDUCATIONAL PRESS PITNEY BOWES	POSTAGE/UPS	\$1,133.00 \$1,542.00
	MAINTENANCE SUPPLIES	\$1,531.36
PITTSBURGH PAINTS	INSTRUCTIONAL SUPPLIES	\$1,531.36 \$269.22
PLANK ROAD PUBLISHING		\$209.22 \$1,058.40
PLUMBERS SUPPLY COMPANY	MAINTENANCE SUPPLIES	. ,
POLAR ELECTRO INC	INSTRUCTIONAL SUPPLIES	\$3,747.50 \$2,650.00
POOL TECH, A WGHK INC, COMPANY	CHEMICALS	\$2,650.00 \$166.00
PORT'O'JONNY	INSTRUCTIONAL SUPPLIES	\$166.00
PRIMARY SYSTEMS	REPAIR PARTS	\$95.85
PROJECT LEAD THE WAY	INSTRUCTIONAL SUPPLIES	\$498.00 \$34.47
QUILL CORPORATION	GENERAL SUPPLIES	\$31.47
QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	\$1,652.83

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Date Range: 08

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/endor Name	Description	Check Total
QUINN STORAGE	FACILITY RENTAL	\$160.00
QUINTIN SHEPHERD	TRAVEL	\$209.82
RADIO COMMUNICATIONS CO	OTHER PROFESSIONAL	\$120.00
RAMOS JERI	TRAVEL	\$106.86
RAPIDS REPRODUCTIONS INC	MAINTENANCE SUPPLIES	\$152.40
RAPIDS REPRODUCTIONS INC	OTHER PROFESSIONAL	\$10,922.49
READ NATURALLY	INSTRUCTIONAL SUPPLIES	\$1,909.00
REALLY GOOD STUFF INC	INSTRUCTIONAL SUPPLIES	\$2,074.07
REAMS SPRINKLER SUPPLY	REPAIR PARTS	\$296.23
REDEXIM TURF PRODUCTS	REPAIR/MAINT SERVICE	\$1,224.11
REINHART INSTITUTIONAL FOODS INC	INSTRUCTIONAL SUPPLIES	\$562.41
REPUBLIC SERVICES	GARBAGE COLLECTION	\$4,411.57
ROCHESTER ARMORED CAR CO INC	GENERAL SUPPLIES	\$366.08
ROYAL IMAGING SUPPLIES	GENERAL SUPPLIES	\$404.00
ROYAL IMAGING SUPPLIES	INSTRUCTIONAL SUPPLIES	\$239.60
RYAN KEVIN	TRAVEL	\$30.93
S & S WORLDWIDE	INSTRUCTIONAL SUPPLIES	\$191.98
SADLER POWER TRAIN	TRANSP. PARTS	\$142.20
SAM'S CLUB	INSTRUCTIONAL SUPPLIES	\$439.53
SANDSTROM STEVE	INSTRUCTIONAL SUPPLIES	\$292.00
SCHLEGEL MATTHEW	OFFICIAL/JUDGE	\$70.00
SCHLEGEL SCOTT	OFFICIAL/JUDGE	\$70.00
SCHOLASTIC MAGAZINE	INSTRUCTIONAL SUPPLIES	\$2,647.26
SCHOOL DATEBOOKS	INSTRUCTIONAL SUPPLIES	\$269.19
SCHOOL HEALTH CORP	GENERAL SUPPLIES	\$2,406.32
SCHOOL MATE	INSTRUCTIONAL SUPPLIES	\$55.20
SCHOOL SPECIALTY	INSTRUCTIONAL SUPPLIES	\$2,673.96
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	\$3,158.43
SERVICEMASTER FIVE SEASONS JANITORIAL	OTHER PROFESSIONAL	\$563.01
SHARON K. GONZALEZ,	TAXES AND ASSESSMENT	\$2,492.00
SHERWIN-WILLIAMS	MAINTENANCE SUPPLIES	\$20.75
SIGNS & DESIGNS	GENERAL SUPPLIES	\$4,572.00
STAGERIGHT	INSTRUCTIONAL SUPPLIES	\$5,127.50
STAPLES	GENERAL SUPPLIES	\$105.57
STAPLES	INSTRUCTIONAL SUPPLIES	\$82.70
STAR AUTISM SUPPORT INC	INSTRUCTIONAL SUPPLIES	\$770.00
STATE HYGIENIC LABORATORY	CHEMICALS	\$13.00
STONE SHARON	Professional Educational Services	\$1,700.00
STOREY KENWORTHY	INSTRUCTIONAL SUPPLIES	\$4,925.02
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$434.40
SYSTEMS UNLIMITED, INC.	PROF SERV: EDUCATION	\$697.50
TEACHER CREATED RESOURCES	INSTRUCTIONAL SUPPLIES	\$53.79
TEACHER DIRECT	INSTRUCTIONAL SUPPLIES	\$369.75
TEXTBOOK WAREHOUSE	INSTRUCTIONAL SUPPLIES	\$249.10
TEXTBOOK WAREHOUSE	TEXTBOOKS	\$837.68

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iscal	Year: 2017-2018	Da	ate Range:	08/25/2017 - 09/19/201
	Vendor Name	Description		Check Total
	THE HARTT SCHOOL	INSTRUCTIONAL SUPPLIES		\$300.00
	THE SHREDDER	OTHER PROFESSIONAL		\$282.00
	THINK SAFE INC	INSTRUCTIONAL SUPPLIES		\$504.00
	THOMAS BUS	TRANSP. PARTS		\$261.51
	THOMPSON TRUCK & TRAILER	TRANSP. PARTS		\$162.80
	THORSON TRAVIS	OFFICIAL/JUDGE		\$57.00
	TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND		\$778.15
	TJ REICHER INC.	INSTRUCTIONAL SUPPLIES		\$1,500.00
	TOLEDO PHYSICAL EDUCATION SUPPLY, INC	INSTRUCTIONAL SUPPLIES		\$370.43
	TRAFFIC SAFETY CORPORATION	MAINTENANCE SUPPLIES		\$290.50
	TREASURER ST OF IA	STATE INCOME TAX WITHHOLDI	NG	\$7,316.37
	TRESONA MULTIMEDIA, LLC	INSTRUCTIONAL SUPPLIES		\$252.00
	U.S. CELLULAR	TELEPHONE		\$693.68
	ULINE, INC	MAINTENANCE SUPPLIES		\$422.22
	UNITED REFRIGERATION	REPAIR PARTS		\$54.78
	US TICKET	GENERAL SUPPLIES		\$292.42
	UTTERBACK BILL	OFFICIAL/JUDGE		\$57.00
	VALUE INSPIRED PRODUCTS/SERVICES	INSTRUCTIONAL SUPPLIES		\$4,099.93
	VAN METER CO	MAINTENANCE SUPPLIES		\$1,821.48
	VANESSA TERRELL	INSTRUCTIONAL SUPPLIES		\$1,305.15
	VANESSA TERRELL	Professional Educational Services		\$75.00
	VEST-FELD-HAZER & ASSOCIATES INC	EQUIPMENT REPAIR		\$2,442.94
	VEX ROBOTICS, INC	INSTRUCTIONAL SUPPLIES		\$387.13
	WALSH DOOR & HARDWARE	REPAIR PARTS		\$800.00
	WALTON DE MARRO	OFFICIAL/JUDGE		\$60.00
	WENDLING QUARRIES	GROUNDS UPKEEP		\$629.13
	WEST MUSIC CO	EQUIPMENT >\$1999		\$1,908.00
	WEST MUSIC CO	INSTRUCTIONAL SUPPLIES		\$4,210.41
	WIT'S END COFFEEHOUSE	INSTRUCTIONAL SUPPLIES		\$63.45
	YMCA CAMP WAPSIE	INSTRUCTIONAL SUPPLIES		\$976.00
	ZIMMERMAN JESSICA	TRAVEL		\$11.70
			Fund Tota	
und:	LOCAL OPT SALES TAX			•
	AOSNC, LLC	COMP/TECH HARDWARE		\$5,179.49
	CDI COMPUTER DEALERS INC	COMP/TECH HARDWARE		\$7,125.00
	HP INC	COMP/TECH HARDWARE		\$140.00
	MIDWEST COMPUTER PRODUCTS	COMP/TECH HARDWARE		\$3,052.97
	MIDWEST COMPUTER PRODUCTS	INSTRUCTIONAL SUPPLIES		\$1,792.34
	RATHJE CONST	CONSTRUCTION SERV		\$232,639.82
. لم مررر	BAANA CERSENT I EVV		Fund Tota	l: \$249,929.62
uria:	MANAGEMENT LEVY TRUENORTH COMPANIES, LC	WORKERS COMP		\$131,914.00
			Fund Tota	I: \$131,914.00

Criteria **IA - Warrants Paid Listing** 08/25/2017 - 09/19/2017 Date Range: Fiscal Year: 2017-2018 Check Total Vendor Name Description **Fund: NUTRITION SERVICES** \$7,471.14 **PURCHASE FOOD** ANDERSON ERICKSON DAIRY CO \$16.15 UNEARNED REVENUE BEAVER MICHELE \$19.90 UNEARNED REVENUE **BELKALE POORNIMA** \$901.83 **BMO MASTERCARD** MEETING EXP/SERVICES \$1,103.87 CITY LAUNDERING COMPANY LAUNDRY SERVICE \$17.50 UNEARNED REVENUE DOLLEY, AMANDA \$2,335.40 PURCHASE FOOD **EARTHGRAINS** \$4,583.25 **GENERAL SUPPLIES EMS DETERGENT SERVICES** \$8.50 UNEARNED REVENUE **EVERETT TERI** \$10,614.77 EE LIAB-DIR DEP NET PAY FARMERS STATE BANK **UNEARNED REVENUE** \$9.80 **FELTON ROD** \$38.21 UNEARNED REVENUE HALL SARAH \$6.60 UNEARNED REVENUE HASSELL BROOKE \$12.84 UNEARNED REVENUE **HELLE SANDY** \$40.00 REPAIR/MAINT SERVICE **HUMITECH OF IOWA INC** \$196.34 **INTERNAL REVENUE SERVICE-9343 EE LIAB-MEDICARE** \$839.36 **EE LIAB-SO SEC INTERNAL REVENUE SERVICE-9343** \$196.34 ER LIAB-MEDICARE INTERNAL REVENUE SERVICE-9343 \$839.36 ER LIAB-SOC SEC INTERNAL REVENUE SERVICE-9343 FEDERAL INCOME TAX WITHHOLDING \$627.09 **INTERNAL REVENUE SERVICE-9343** \$21.55 **UNEARNED REVENUE** JENNINGS WENDY \$18.95 UNEARNED REVENUE JOYCE KRISTI \$10.05 **UNEARNED REVENUE** KERKMAN HOLLY \$12.70 UNEARNED REVENUE KOFFRON TRACEY \$49.00 UNEARNED REVENUE KONO TODD \$27.15 UNEARNED REVENUE LARRIMORE NICK \$11.90 Copies LASER RESOURCES, LLC \$43.85 **UNEARNED REVENUE** LEFF STEPHANIE \$167.25 **GENERAL SUPPLIES** OFFICE EXPRESS \$34.60 **UNEARNED REVENUE** PILLARD BELINDA **GENERAL SUPPLIES** \$639.00 RAPIDS WHOLESALE EQUIP CO \$476.67 **GENERAL SUPPLIES** REINHART INSTITUTIONAL FOODS INC \$5,198.09 REINHART INSTITUTIONAL FOODS INC PAPER PRODUCT SUPPLY \$87,508,73 **PURCHASE FOOD** REINHART INSTITUTIONAL FOODS INC \$1.30 UNEARNED REVENUE RODRIGUEZ MELLANY \$9.90 UNEARNED REVENUE SAMS TIFFANY \$160.50 **DUES AND FEES** SCHOOL NUTRITION ASSOCIATION \$3.55 UNEARNED REVENUE SCHREIBER MELISSA \$323.72 STATE INCOME TAX WITHHOLDING TREASURER ST OF IA \$28.20 **UNEARNED REVENUE** VENKATAKRISHNA NALLABALLI \$10.50 UNEARNED REVENUE WEYER CINDI \$18.50 UNEARNED REVENUE YUNG MARGGIE \$27.05 UNEARNED REVENUE ZAHORIK JENNIFER

Fund Total:

\$124,680.96

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-	Date Range:	08/25/2017 - 09/19/2	201
Fiscal Year: 2017-2018	D 14	Oha ali Tatal	
Vendor Name	Description	Check Total	
fund: PHY PLANT & EQ LEVY			
APPLEBY & HORN	CONSTRUCTION SERV	\$6,315.02	
BMO MASTERCARD	BLDG. CONST SUPPLIES	\$2,617.00	
BRECKE	BLDG. CONST SUPPLIES	\$26,735.00	
BRECKE	CONSTRUCTION SERV	\$8,992.00	
COMMUNICATIONS ENGINEERING CO	COMP/TECH HARDWARE	\$1,510.82	
CROELL REDI-MIX INC	CONSTRUCTION SERV	\$2,177.50	
CROELL REDI-MIX INC	OTHER PURCH PROP SER	\$1,890.00	
D&N FENCE CO	CONSTRUCTION SERV	\$2,620.00	
DLR GROUP INC	ARCHITECT	\$8,482.50	
DRYSPACE INC	BLDG. CONST SUPPLIES	\$1,119.34	
DRYSPACE INC	CONSTRUCTION SERV	\$3,200.00	
GARLING CONSTRUCTION	CONSTRUCTION SERV	\$98,229.70	
HUPP ELECTRIC MOTORS	BLDG. CONST SUPPLIES	\$6,087.80	
INNOVATIVE MODULAR SOLUTIONS, INC.	MODULAR CLASSROOM LEASE PMTS	\$1,608.00	
LARSON CONSTRUCTION COMPANY, INC	CONSTRUCTION SERV	\$27,334.53	
LYNCH FORD	VEHICLES	\$100,315.00	
PLUMBERS SUPPLY COMPANY	BLDG. CONST SUPPLIES	\$7,119.76	
SHIVE-HATTERY INC.	ARCHITECT	\$2,059.81	
STAGERIGHT	EQUIPMENT >\$1999	\$5,127.50	
STAR EQUIPMENT LTD	BLDG. CONST SUPPLIES	\$596.00	
STOREY KENWORTHY	EQUIPMENT >\$1999	\$81,979.46	
UNITED REFRIGERATION	BLDG. CONST SUPPLIES	\$1,606.30	
VAN METER CO	BLDG. CONST SUPPLIES	\$1,103.98	
WALSH DOOR & HARDWARE	BLDG. CONST SUPPLIES	\$13,105.00	
	Fund Tota	l: \$411,932.02	
und: PUB ED & REC LEVY			
BMO MASTERCARD	GROUNDS UPKEEP	\$257.94	
BOLAND RECREATION	GROUNDS UPKEEP	\$182.00	
BOLAND RECREATION		¥	
CROELL REDI-MIX INC	GROUNDS UPKEEP	\$735.00	
	GROUNDS UPKEEP GROUNDS UPKEEP	·	
CROELL REDI-MIX INC		\$735.00 \$1,577.66	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY	GROUNDS UPKEEP	\$735.00 \$1,577.66 \$120.00	
CROELL REDI-MIX INC D & K PRODUCTS	GROUNDS UPKEEP GROUNDS UPKEEP	\$735.00 \$1,577.66	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC WENDLING QUARRIES	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP CONSTRUCTION SERV	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC WENDLING QUARRIES	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP CONSTRUCTION SERV	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC WENDLING QUARRIES	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP CONSTRUCTION SERV Fund Tota	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC WENDLING QUARRIES Fund: STUDENT ACTIVITY ADRENALINE FUNDRAISING	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP CONSTRUCTION SERV Fund Tota INSTRUCTIONAL SUPPLIES	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96 I: \$4,462.56 \$12,236.65	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC WENDLING QUARRIES Fund: STUDENT ACTIVITY ADRENALINE FUNDRAISING ALBURNETT COMMUNITY SCHOOLS	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP CONSTRUCTION SERV Fund Tota INSTRUCTIONAL SUPPLIES DUES AND FEES	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96 I: \$4,462.56 \$12,236.65 \$45.00	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC WENDLING QUARRIES Fund: STUDENT ACTIVITY ADRENALINE FUNDRAISING ALBURNETT COMMUNITY SCHOOLS ALI'S WEEDS	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP CONSTRUCTION SERV Fund Tota INSTRUCTIONAL SUPPLIES DUES AND FEES INSTRUCTIONAL SUPPLIES	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96 I: \$4,462.56 \$12,236.65 \$45.00 \$129.00	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC WENDLING QUARRIES Fund: STUDENT ACTIVITY ADRENALINE FUNDRAISING ALBURNETT COMMUNITY SCHOOLS ALI'S WEEDS AMBROSY TODD	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP CONSTRUCTION SERV Fund Tota INSTRUCTIONAL SUPPLIES DUES AND FEES INSTRUCTIONAL SUPPLIES OFFICIAL/JUDGE	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96 I: \$4,462.56 \$12,236.65 \$45.00 \$129.00 \$150.00	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC WENDLING QUARRIES Fund: STUDENT ACTIVITY ADRENALINE FUNDRAISING ALBURNETT COMMUNITY SCHOOLS ALI'S WEEDS AMBROSY TODD ANDREW KAUDER	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP CONSTRUCTION SERV Fund Tota INSTRUCTIONAL SUPPLIES DUES AND FEES INSTRUCTIONAL SUPPLIES OFFICIAL/JUDGE INSTRUCTIONAL SUPPLIES	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96 I: \$4,462.56 \$12,236.65 \$45.00 \$129.00 \$150.00 \$600.00	
CROELL REDI-MIX INC D & K PRODUCTS EVER-GREEN LANDSCAPE & SUPPLY TOTAL SCAPES, INC WENDLING QUARRIES Fund: STUDENT ACTIVITY ADRENALINE FUNDRAISING ALBURNETT COMMUNITY SCHOOLS ALI'S WEEDS AMBROSY TODD ANDREW KAUDER ANDYMARK, INC	GROUNDS UPKEEP GROUNDS UPKEEP GROUNDS UPKEEP CONSTRUCTION SERV Fund Tota INSTRUCTIONAL SUPPLIES DUES AND FEES INSTRUCTIONAL SUPPLIES OFFICIAL/JUDGE INSTRUCTIONAL SUPPLIES INSTRUCTIONAL SUPPLIES	\$735.00 \$1,577.66 \$120.00 \$1,500.00 \$89.96 I: \$4,462.56 \$12,236.65 \$45.00 \$129.00 \$150.00 \$600.00 \$491.91	

IA - Warrants Paid Listing

Date Range: 08/2

<u>Criteria</u> : 08/25/2017 - 09/19/2017

Fiscal Year: 2017-2018

Vendor Name	Description	Check Total
BARNES & NOBLE	INSTRUCTIONAL SUPPLIES	\$389.92
BMO MASTERCARD	DUES AND FEES	\$5,679.00
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$2,062.32
BMO MASTERCARD	TRAVEL	\$487.79
BONWELL MIKE	OFFICIAL/JUDGE	\$95.00
BORCHARDT MARK	OFFICIAL/JUDGE	\$95.00
BOWERS ROY	OFFICIAL/JUDGE	\$70.00
BRUST, JAMES	OFFICIAL/JUDGE	\$65.00
BSN SPORTS	INSTRUCTIONAL SUPPLIES	\$5,919.76
BUTIKOFER DONNA	OFFICIAL/JUDGE	\$70.00
BUTSCHI BRAD	OFFICIAL/JUDGE	\$95.00
BUTSCHS BRIAN	OFFICIAL/JUDGE	\$111.10
CEDAR FALLS HIGH SCHOOL	DUES AND FEES	\$180.00
CEDAR GRAPHICS INC	INSTRUCTIONAL SUPPLIES	\$1,071.28
CEDAR RAPIDS CORVETTE CLUB	INSTRUCTIONAL SUPPLIES	\$120.00
CEDAR RAPIDS WASHINGTON HIGH SCHOOL	DUES AND FEES	\$410.00
CENTER POINT-URBANA HIGH SCHOOL	DUES AND FEES	\$80.00
CITY OF MARION.	INSTRUCTIONAL SUPPLIES	\$311.75
CLARK JAMARCO	OFFICIAL/JUDGE	\$57.50
COACHCOMM.	INSTRUCTIONAL SUPPLIES	\$344.00
CR SIGNS, INC	INSTRUCTIONAL SUPPLIES	\$95.00
DAACK BELINDA	OFFICIAL/JUDGE	\$134.50
DECKER SPORTING GOODS	EQUIPMENT >\$1999	\$2,461.00
DEKE SONNY	OFFICIAL/JUDGE	\$65.00
DILLON REDMOND	INSTRUCTIONAL SUPPLIES	\$250.00
DRAKE UNIVERSITY SCHOOL OF EDUCATION	INSTRUCTIONAL SUPPLIES	\$1,140.00
DRAMATIC PUBLISHING	INSTRUCTIONAL SUPPLIES	\$461.26
DVORAK JOHN	OFFICIAL/JUDGE	\$70.00
EDUCATIONAL THEATRE ASSOCIATION	DUES AND FEES	\$95.00
FAIR-PLAY SCOREBOARDS	INSTRUCTIONAL SUPPLIES	\$7,560.00
FRESE JEFF	OFFICIAL/JUDGE	\$95.00
FRIDAY MATT	OFFICIAL/JUDGE	\$115.00
FRITZ SCOTT	OFFICIAL/JUDGE	\$150.00
GAIL MCINNIS PRODUCTIONS	INSTRUCTIONAL SUPPLIES	\$15,025.00
GARDNER DOUG	OFFICIAL/JUDGE	\$200.00
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	\$1,241.50
GLOE CARL	OFFICIAL/JUDGE	\$200.00
GORDAN FREEMAN	OFFICIAL/JUDGE	\$115.00
GRAVERT GREG	OFFICIAL/JUDGE	\$57.50
HAARS COREY	OFFICIAL/JUDGE	\$50.00
HALLS PHOTO	INSTRUCTIONAL SUPPLIES	\$95.00
HANSEN PEGGY	OFFICIAL/JUDGE	\$200.00
HANSON MORGAN	OFFICIAL/JUDGE	\$65.00
HUNTERS RIDGE GOLF COURSE	DUES AND FEES	\$1,862.40
HUNTERS RIDGE GOLF COURSE	INSTRUCTIONAL SUPPLIES	\$1,336.63

Criteria

- Warrants Paid Listing			<u>Criteria</u>
Year: 2017-2018		Date Range:	08/25/2017 - 09/19/2017
Vendor Name	Description		Check Total
IOWA CHEERLEADING COACHES ASSOC.	DUES AND FEES		\$740.00
IOWA GIRLS COACHES ASSOCIATION	DUES AND FEES		\$115.00
IOWA HIGH SCHOOL ATHLETIC ASSOC	INSTRUCTIONAL SUPPLIES		\$60.45
IOWA HIGH SCHOOL GOLF COACHES ASSOC.	DUES AND FEES		\$45.00
IOWA HIGH SCHOOL SPEECH ASSOC	DUES AND FEES		\$75.00
IOWA HIGH SCHOOL SPEECH ASSOC	INSTRUCTIONAL SUPPLIES		\$440.00
JEFFERSON HIGH SCHOOL	DUES AND FEES		\$85.00
JEFFRY DOWNING	OFFICIAL/JUDGE		\$115.00
JOSTENS, INC	INSTRUCTIONAL SUPPLIES		\$57,622.86
KEEL BILL	OFFICIAL/JUDGE		\$95.00
KEITH M MERRICK CO INC	INSTRUCTIONAL SUPPLIES		\$1,410.10
KELLEY MELAINE	INSTRUCTIONAL SUPPLIES		\$93.45
KENNEDY HIGH SCHOOL	DUES AND FEES		\$80.00
KLOSTERMANN KEVIN	OFFICIAL/JUDGE		\$55.00
KREMER SCOTT	OFFICIAL/JUDGE		\$200.00
LAMMERS LORI	OFFICIAL/JUDGE		\$134.50
LOESCH STEVE	OFFICIAL/JUDGE		\$365.00
MAJOR RONALD	OFFICIAL/JUDGE		\$57.50
MEDICAL SPECIALTIES	INSTRUCTIONAL SUPPLIES		\$50.66
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES		\$1,540.98
MOE TONYA	TRAVEL		\$171.99
MONTICELLO SPORTS	INSTRUCTIONAL SUPPLIES		\$1,446.00
MUSCATINE HIGH SCHOOL	DUES AND FEES		\$80.00
NATHAN JOHN SEVERSON	INSTRUCTIONAL SUPPLIES		\$450.00
NATIONAL FFA ORGANIZATION	INSTRUCTIONAL SUPPLIES		\$55.00
O'KEEFE NICKI	OFFICIAL/JUDGE		\$200.00
OLBERDING NANCY	OFFICIAL/JUDGE		\$100.00
PANTINI ANDY	OFFICIAL/JUDGE		\$200.00
PANTINI LORILYNNE	OFFICIAL/JUDGE		\$100.00
PATTERSON JIM	OFFICIAL/JUDGE		\$85.00
PEIFFER RON	OFFICIAL/JUDGE		\$150.00
PORT'O'JONNY	INSTRUCTIONAL SUPPLIES		\$88.35
PRAIRIE DANCE TEAM	DUES AND FEES		\$140.00
PRAIRIE HIGH SCHOOL	DUES AND FEES		\$60.00
RHINE DANIEL	OFFICIAL/JUDGE		\$200.00
SAM'S CLUB	INSTRUCTIONAL SUPPLIES		\$289.51
SCHNEEKLOTH TERRY	OFFICIAL/JUDGE		\$95.00
SHAWN THOMSEN	OFFICIAL/JUDGE		\$140.00
THEODORE ROOSEVELT HIGH SCHOOL	DUES AND FEES		\$260.00
THORSON TRAVIS	OFFICIAL/JUDGE		\$57.50
TURNING TECHNOLOGIES, LLC	DUES AND FEES		\$398.00
UNIVERSITY OF MINNESOTA	DUES AND FEES		\$300.00
DIMINERALLY OF BUILDING ACTUAL			·
	DUES AND FEES		\$90.00
VALLEY HIGH SCHOOL WARTBURG COLLEGE	DUES AND FEES DUES AND FEES		\$90.00 \$200.00

IA - Warrants Paid Listing <u>Criteria</u> 08/25/2017 - 09/19/2017 Date Range: Fiscal Year: 2017-2018 Check Total Description Vendor Name \$80.00 **DUES AND FEES** WEST HIGH SCHOOL \$60.00 WILLIAMSBURG HIGH SCHOOL **DUES AND FEES** Fund Total: \$135,067.62 **Fund: Student Store** \$549.27 **GENERAL SUPPLIES BMO MASTERCARD** Fund Total: \$549.27

End of Report

Grand Total:

\$1,963,204.17

12:00:16 PM Report: rptIAChecksPaidListing 2017.2.07 Page: 13

Printed: 09/19/2017

$\blacksquare AIA^{\circ}$ Document G701 $^{\circ}$ – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: 002	OWNER: 🔀
LINN-MAR CSD WESTFIELD	DATE: September 5, 2017	ARCHITECT: 🔀
PARKING LOT RECONSTRUCTION 901 E Main Street NE, Robins, IA		CONTRACTOR:
52328		FIELD:
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 2153410	OTHER:
Rathje Construction Co. 305 44th Street	CONTRACT DATE: November 09, 2016	OTHER.
Marion, IA 52302	CONTRACT FOR: General Construction	
Per COR-001	d amount attributable to previously executed (Construction Change Directives)
Upsize flared end sections with ap-	rons. ADD \$2,626.70	
The original Contract Sum was		\$ 724,363.00
The net change by previously authorized of the Contract Sum prior to this Change Or		\$ 0.00 \$ 724,363.00
The Contract Sum will be increased by this		\$ 2,626.70
The new Contract Sum including this Cha	nge Order will be	\$ 726,989.70
The Contract Time will be unchanged by The date of Substantial Completion as of	Zero (0) days. the date of this Change Order therefore is Augu	ist 7, 2017.
Price which have been authorized by	clude changes in the Contract Sum, Contra Construction Change Directive until the co which case a Change Order is executed to	ost and time have been agreed upon
NOT VALID UNTIL SIGNED BY THE AR	CHITECT, CONTRACTOR AND OWNER.	
Shive-Hattery, Inc.	Rathje Construction Co.	Linn-Mar Community School District
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
316 2nd Street SE Suite 500	305 44th Street	2999 North 10th Street
Cedar Rapids, IA 52401 ADDRESS	Marion, IA 52302 ADDRESS	Marion, IA 52302 ADDRESS
Evilal latester	1 Day X Pothic	ADDRESS
BY (Signature)	BY (Signature)	BY (Signature)
Emily Volesky	MARY LIPATRIE	
(Typed name)	(Typed name)	(Typed name)
September 5, 2017	9-15-2017	
DATE	DATE \	DATE

305 44th Street • P.O. Box 408 • Marion, 1A 52302 Office (319)377-3179 • Fax (319)377-3827

Date: August 30, 2017

Page 1 of 1

To: Emily Volesky Shive-Hattery Project: Linn-Mar Westfield

Reconstruction Project

Re: COR 1: 15" RCP/Pavement Markings

Rathje #: 6821 Shive #: 215341-0

Emily,

Below are costs to upsize flared end sections with aprons from 12" to 15" in the East driveway culvert, furnish & install 15" RCP pipe underneath sidewalk on East side of East entrance, and add one extra handicap symbol.

Description	Qty	Unit	Unit Price	MU	Unit w/ MU	Total
15" FES w/ Apron upcharge from 12"	1.00	LS	\$365.00	10.00%	\$401.50	\$401.50
Additional Handicap Symbol	1.00	LS	\$50.00	10.00%	\$55.00	\$55.00
15" RCP under sidewalk	1.00	LS	\$2,170.20	0.00%	\$2,170.20	\$2,170.20
					-	\$2,626,70

Please call if you have any questions.

Respectfully,

Ryan McAdams

$\blacksquare AIA^{\circ}$ Document G701 $^{\text{\tiny M}}$ – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: 003	OWNER: ⊠
LINN-MAR CSD WESTFIELD PARKING LOT RECONSTRUCTION	DATE: September 12, 2017	ARCHITECT:
901 E Main Street NE, Robins, IA 52328		CONTRACTOR:
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 215	3410 FIELD: [[]
Rathje Construction Co.	CONTRACT DATE: November 09, 2016	OTHER: □
305 44th Street Marion, IA 52302	CONTRACT FOR: General Construction	
THE CONTRACT IS CHANGED AS FOLLOW (Include, where applicable, any undispute Per COR-3 Unit Cost reimbursed for materials no	ed amount attributable to previously execu	
		·
The original Contract Sum was The net change by previously authorized	Changa Ordere	\$ <u>724,363.00</u> \$ 2,626.70
The Contract Sum prior to this Change On		\$ 2,020.70 \$ 726,989.70
The Contract Sum will be decreased by th		\$ 1,529.98
The new Contract Sum including this Cha	inge Order will be	\$ 725,459.72
The Contract Time will be increased by Z The date of Substantial Completion as of		
Price which have been authorized by	Construction Change Directive until t	ontract Time or Guaranteed Maximum he cost and time have been agreed upon ed to supersede the Construction Change
NOT VALID UNTIL SIGNED BY THE AR	CHITECT, CONTRACTOR AND OWNER	3 ,
Shive-Hattery, Inc.	Rathje Construction Co.	Linn-Mar Community School District
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
316 2nd Street SE Suite 500	305 44th Street	2999 North 10th Street
Cedar Rapids, IA 52401	Marion, IA 52302	Marion, IA 52302
Emily blesky	ADDRESS PATRICE	ADDRESS
BY (Signalure)	BY (Signature)	BY (Signature)
Emily Volesky	MARY L RATHYE	
(Typed name)	(Typed name)	(Typed name)
September 12, 2017	4-14-2017	
DATE	DATE	DATE

305 44th Street • P.O. Box 408 • Marion, IA 52302 Office (319)377-3179 • Fax (319)377-3827

Date: September 12, 2017

Page 1 of 1

To: Emily Volesky

Shive-Hattery

Project: Linn-Mar Westfield

Reconstruction Project

Re: COR 3 Correct total contract price

Rathje #: 6821

Shive #: 215341-0

Emily,

A deduction of \$1,529.98 to the total contract price is needed to reflect the actual contract quantities completed.

Description	Qty	Unit	Unit Price	MU	Unit w/ MU	Total
Reconcile contract quantities completed	1.00	LS	-\$1,529.98	0.00%	-\$1,529.98	-\$1,529.98
					-	-\$1,529.98

Please call if you have any questions.

Za Make . s

Respectfully,

Ryan McAdams



Inspire Learning. Unlock Potential. Empower Achievement.

The Linn-Mar Community School District has contracted with East Central Iowa Soccer Association (ECISOA), East Central Iowa Volleyball Officials Association (ECIVOA), and ArbiterSports.com for the scheduling of officials for the 2017-18 School Year.

The Board of Education approves all official contracts assigned by these organizations.

Approved September 25, 2017	
Board President:	
Roard Secretary:	

LICENSE AGREEMENT NON-COMMERCIAL

This license agreement ("Agreement") is made on the Effective Date, as defined in the signature block, by Linn-Mar Community School District, an Iowa school corporation ("Licensor"), and the undersigned ("Licensee").

- 1. Definitions
- 1.1 "Trademarks" means the word and logo marks depicted in Exhibit A.
- 1.2 "Licensed Product" means products bearing the Trademarks.
- 1.3 "Royalty Rate" means the percentage defined in Exhibit B.
- 1.4 "Net Sales" means Licensee's gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted nor shall any deduction be allowed for any uncollectible accounts or allowances.
- 1.5 "Licensed Market" means the types of products that may be marked with the Trademarks, as defined in Exhibit B.
- 1.6 "Customers" means the people to whom Licensed Products may be sold, as defined in Exhibit B.
- 1.7 "Term" means the period of time, as defined in Exhibit B, starting from the Effective Date.
- 2. LICENSE
- 2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.
- 2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate times Net Sales.
- 2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.
- 3. LICENSOR'S CONTROL

3.1 In order to protect and preserve Licensor's rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain Licensor's approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee's use of the Trademarks is initially approved by Licensor, any subsequent modification in such use, including changes in quality of the Licensed Product, must be reviewed and approved by Licensor prior to implementation of such modification. Licensor may terminate this Agreement if Licensee fails to abide by these quality control provisions.

4. USE OF THE TRADEMARK

- 4.1 Trademark Format. Licensor retains the right to specify, from time to time, the format in which Licensee shall use the Trademarks, and Licensee shall only use the Trademarks in a format approved by Licensor.
- 4.2 Proper Notice and Acknowledgment. Every use of the Trademark by Licensee shall incorporate a superscript TM or a circle enclosing an R, as directed by Licensor.
- 4.3 Impairment of Licensor's Rights. Whether during or after the term of this Agreement, Licensee shall not challenge or otherwise impair Licensor's rights in the Trademarks. Licensee shall not apply for the registration of, or cause or allow the filing of an application for the registration of, a tradename, trademark or service mark which is identical to or confusingly similar to any of the Trademarks.
- 4.4 Licensor's Rights and Remedies. Licensee agrees that Licensor retains, and may exercise, all rights and remedies available to Licensor as a result of Licensee's breach of this Agreement, misuse of the Trademarks, or any other use of the Trademarks by Licensee which is not expressly permitted by this Agreement.

TERMINATION

- 5.1 Termination without Cause. Either party may terminate this Agreement, with or without cause, by delivering written notice of termination to the other party, and, unless a later date is specified in such notice, termination shall be effective thirty (30) days after the date such notice is given.
- 5.2 Termination for Cause. Notwithstanding the provisions of Section 5.1, this Agreement shall automatically terminate without notice from Licensor if: (i) Licensee violates the Code of Conduct; (ii) Licensee attempts to assign, transfer or otherwise convey, without first obtaining Licensor's written consent, any of the rights granted to Licensee; (iii) Licensee fails to obtain Licensor's approval of Licensee's use of the Trademark in accordance with Section 3 of this Agreement; (iv) Licensee uses the Trademark in a manner in violation of, or otherwise inconsistent with, the restrictions imposed by or in connection with Section 4 of this Agreement; or (v) Licensee uses the

Trademark in a manner not expressly permitted by this Agreement.

5.3 Effect of Termination. All rights granted by this Agreement, shall expire upon termination of this Agreement, and upon termination Licensee shall immediately cease and desist from all further use of the Trademarks, except that Licensee may continue to sell off Licensed Products in its inventory for a period of ninety (90) days.

REPORTING AND PAYMENTS

6.1 Licensee shall provide Licensor a report within thirty (30) of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

7. MISCELLANEOUS

- 7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensor and its board, officers, employees and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of Licensed Products by third parties.
- 7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensor's prior written consent.
- 7.3 Applicable Law. This Agreement shall be interpreted, construed, and enforced pursuant to, and in accordance with, the laws of the State of Iowa. Parties agree that jurisdiction is proper in the courts of Linn County, Iowa.
- 7.4 Entire Agreement. This Agreement supersedes all previous agreements, understandings, and arrangements between the parties, whether oral or written, and constitutes the entire agreement between the parties.
- 7.5 Amendments. This Agreement may not be modified except by an agreement in writing executed by the parties hereto.
- 7.6 Waivers. The waiver by either party of a breach or other violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach of the same or other provision of this Agreement.
- 7.7 Notice. All communication to be given under this Agreement shall be in writing and shall be delivered by hand, by facsimile, by registered or certified mail through the United States postal service, or by courier service at the addresses listed below.

Agreement.
IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representatives as of the date first set forth above.
Please print (except for your signature) and provide all the information requested.
Licensee: (Non-Commercial)
Full Name of Team/Entity: Linn Mar Middle Schools Cross Country
Full Name of Team/Entity: Linn Mar Middle Schools Cross Country (Example: LM Starz 3rd Gr Girls' BB Team) Contact's Title/Position:
Contact's Printed Name: Ken Sunser! (Example: Head Coach)
Contact's Signature: Date Signed: 9/29/17
How to Reach Contact: Phone: Email: KSungeri @ Umnnar. k12.ia.u3 Full Address: 618 Huntington Ridge Rd NE Cooker Repids, IA 52402
Licensor:
Linn-Mar Community School District 2999 N 10 th Street, Marion, IA 52302 District Contact: Angie Morrison, Business Manager Email: amorrison@Linnmar.k12.ia.us Phone: 319-730-3673 Approver's Printed Name & Title:Tim_Isenberg, Board President
Approver a transce transce trans
Approver's Signature: Date;

Counterparts. This Agreement may be executed in several counterparts, each of

which shall be an original, but all of which together shall constitute one and the same

7.8

Agreement.
IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representatives as of the date first set forth above.
Please print (except for your signature) and provide all the information requested.
Licensee: (Non-Commercial)
Full Name of Team/Entity: NDIAN CREEK PTO
(Example: LM Starz 3 rd Gr Girls' BB Team)
Contact's Title/Position: SPIPITWEAR COOPIDATOR - VOLLATIECE
(Example: Head Coach)
Contact's Printed Name: STACEY KEHRT
Contact's Signature: Date Signed: 9.11.17
How to Reach Contact: Phone: 319.432.9514
Email: SIKehregmail. Com
Full Address: 3097 White Oak be
MARION, 1A 52302
Licensor:
Linn-Mar Community School District 2999 N 10 th Street, Marion, IA 52302 District Contact: Angie Morrison, Business Manager Email: amorrison@Linnmar.k12.ia.us Phone: 319-730-3673
Approver's Printed Name & Title:Tim Isenberg, Board President
Approver's Signature: Date:

7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

Exhibit 704.6

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representatives as of the date first set forth above.

Please print (except for your signature) and provide all the information requested.
Licensee: (Non-Commercial)
Full Name of Team/Entity: Linn-Mar RED Class of 2023
(Example: LM Starz 3 rd Gr Girls' BB Team)
Contact's Title/Position: Head Coach
(Example: Head Coach)
Contact's Printed Name: Chal Noehren
Contact's Printed Name: Chad Noehren Contact's Signature: Glas Wolfe Date Signed: 9/15/2017
How to Reach Contact: Phone: 319-432-8934 (cell)
Email: <u>Choehren & yahoo-com</u>
Full Address: 7614 Winskyn Dr. NE
Cedar Lapids, IA 52402
Licensor:
Linn-Mar Community School District
2999 N 10 th Street, Marion, IA 52302
District Contact: Angie Morrison, Business Manager Email: amorrison@Linnmar.k12.ia.us
Phone: 319-730-3673
Approver's Printed Name & Title:Tim Isenberg, Board President
Approver's Signature: Date:

Exhibit A





a)



d)

b)



c)

e)



f)

- g) Linn-Mar Community School District
- h) Linn-Mar Lions

Exhibit B

Non-commercial

Royalty Rate: 0%

Licensed Markets: 1) Nothing prohibited by the Code of Conduct; 2) Licensor approved clothing for members of the group such as uniforms or event T-shirts; and 3) Licensor approved promotional materials for the group

Customers: Members of the group

Term: 5 years

Reporting Period: Annually

CODE OF CONDUCT NON-COMMERCIAL

Prohibited Items. License shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks: i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol or illegal drugs.

Expected Behavior. License agrees to abide by, and have their members, parents of members, coaches, and supporters abide by the following standards of behavior:

The use of profane or abusive language is not acceptable. Extreme verbal outbursts show a lack of self-control and immaturity; these reflect negatively on the Licensor, Licensee and the individual and should be avoided.

There is an expectation that all individuals representing the Licensor be courteous, mature, cooperative and respectful at all times. Individuals should conduct themselves with the knowledge that they, alone, are responsible for their own actions.

In all situations, competitors are expected to perform to the best of their ability, within the context of specific rules of their competition. Sportsmanship and fair play to teammates, opponents, and officials, should be in the forefront of a competitor's basic philosophy and attitude.

Students should present a neat appearance at all functions with adults using discretion regarding their appearance.

Realizing that academics are the priority of the high school years, students are expected to maintain acceptable standards of academic achievement. It is understood by all that academic responsibilities include attendance, punctuality, cooperation, general good behavior, respect for teachers and fellow students, and a genuine effort on all homework assignments, tests, projects and examinations.



Location Barrett Forum 1990 Heath Street Waterloo, IA

Gerard Hall & Winter Hall 1950 Heath Street Waterloo, IA

> Mailing Address 1825 Logan Avenue Waterloo, IA 50703 office (319) 226-2000 fax (319) 226-2020

August 30, 2017

Kristin Hicks Linn-Marr School District 2999 North 10th Street Marion, IA 52302

Dear Ms. Hicks:

Enclosed please find the Memorandum of Agreement for the clinical experience of our students at your agency. We have also enclosed proof of insurance.

Please review the Memorandum of Agreement. If it meets with your approval, sign and return a copy of the MOA to Katie Krizek, Senior Administrative Assistant, at Katie.Krizek@allencollege.edu or by fax at (319) 226-2051 and keep a copy for your records.

Students and/or program administrators will be in contact with appropriate persons in your organization regarding days, hours and objectives of student clinical experiences planned for fall, spring or summer terms.

Your facility will play a significant role in providing excellent clinical experience for our students. We look forward to working with you and thank you for your valued participation.

We appreciate your prompt attention in this matter as students may not begin their preceptorship until all signed documents are received. If you have any questions or concerns, please contact our office at (319) 226-2517.

Sincerely,

Dr. Nancy Kramer, EdD, CPNP, ARNP, CNE, & Professor

Vice Chancellor of Academic Affairs

Flancy Kramer

NK/kk

Enclosures

MEMORANDUM OF AGREEMENT: Nursing

BETWEEN

Allen College

and

Linn-Marr School District

2999 North 10th Street, Marion, IA 52302

This is an Agreement made between Allen College (hereinafter called the COLLEGE) and Linn-Marr School District (hereinafter called the COOPERATING AGENCY).

I. PURPOSE OF AGREEMENT

This is a mutual Agreement between the COLLEGE offering nursing and health sciences programs and the COOPERATING AGENCY providing clinical areas for selected student learning. The basic purpose of this Agreement is to establish cooperative relationships and to outline the responsibilities of the two cooperating parties as they contribute to the learning of students.

II. AGREEMENT

A. The COLLEGE agrees:

- To provide classroom instruction and to assume responsibility for the clinical instruction throughout the entire program.
- 2. To arrange clinical instruction schedules after consultation with the COOPERATING AGENCY.
- To submit the clinical instruction schedule to the COOPERATING AGENCY prior to its effective date with the following information included:
 - a. The clinical areas desired for use in the clinical instruction of students.
 - b. The hours when students will be in the areas.
 - c. The numbers of students to be in each area.
 - d. The identity of the faculty member responsible for the clinical instruction for students in each area.
 - Necessary changes to the submitted schedule shall be made by mutual agreement of the COLLEGE and the COOPERATING AGENCY as soon as possible prior to the time the altered schedule is to become effective.
- 4. To provide for continuous planning with the **COOPERATING AGENCY**, indicating the learning experiences desired for students.
- 5. That the COOPERATING AGENCY may request the COLLEGE withdraw from the clinical area any student whose clinical practice, conduct, or health may have a detrimental effect on its patients or personnel; and/or reserve the right to not accept any student who has previously been discharged by said COOPERATING AGENCY for reasons which would make acceptance as a clinical practice student inexpedient.
- 6. The clinical instructor is selected by the **COLLEGE** and shall orient the students appropriately to provide safety and welfare of both patients and students.
- 7. All students have signed a confidentiality statement regarding patient information. Faculty and students have received the educational component related to Health Information Portability and Accountability Act (HIPAA) required of health care providers and are held accountable by the college. The Protected Health Information (PHI) about a patient or client is the property of the COOPERATING AGENCY.

- 8. The COLLEGE conducts criminal background checks on all students at the time of admission and complies with Allen College Standard Operation Procedure 2-C-800-02.
- Students shall be covered by the "Student Liability Insurance Plan". Limit of liability is \$1,000,000 for each claim and \$3,000,000 annual aggregate.
- 10. Each faculty member shall meet licensure, registry and/or certification requirements.
- 11. Faculty and students shall receive orientation to the agency and unit. Faculty and students will uphold institutional and regulatory requirements of the COOPERATING AGENCY and the COLLEGE including observing the dress code.
- 12. Upon admission all students complete a physical examination, 10-panel drug screen and a criminal background and abuse check. Each student shall have had a tuberculin test and CPR verification. Each student shall have documentation of current immunizations as recommended by the Center for Disease Control including: influenza, MMR, varicella and Tdap. Hepatitis B is offered to students but may be declined.
- 13. Faculty and students shall follow the COOPERATING AGENCY'S policies regarding OSHA's Bloodborne pathogen and other infection control/isolation policies.

Exposures will be reported through the COOPERATING AGENCY'S expose report program, evaluation of the source's infection status will be the responsibility of the COOPERATING AGENCY. After the initial exposure evaluation, the student will be responsible for follow-up examinations and/or treatments. A copy of the exposure report form shall be sent to the COLLEGE.

The student shall be responsible for evaluation and follow-up examination/treatment for other injuries incurred while having the clinical experience as outlined in the student handbook under clinical policies and procedures.

Incidents shall be reported through the COOPERATING AGENCY'S risk management program. When an incident results in serious outcome to the patient, the COOPERATING AGENCY'S Risk Manager shall be notified by the faculty member. Allen's Health System (the COLLEGE) Risk Manager shall be advised of any legal activity related to the incident by the COOPERATING AGENCY'S risk manager.

- 14. Both faculty and students have received the educational component related to OSHA'S STANDARD 29 CFR Part 1919.1030, "Occupational Exposure to Bloodborne Pathogens", and are certified in Basic Life Support for Health Care Providers.
- 15. Students shall be allowed to perform only those tasks commensurate with their level of education (as identified in the clinical objectives and course outlines)
- 16. That the COLLEGE shall hold harmless and indemnify the COOPERATING AGENCY from any and all claims, judgments or expenses arising from acts or omissions of their students. Said expenses shall include but not be limited to attorney fees, court costs and investigation expenses.

B. The COOPERATING AGENCY agrees:

- That the facility is in good standing with its regulatory agency.
- 2. To make clinical areas available for student learning.
- 3. That the schedule for students assigned in the clinical areas shall be determined by the COLLEGE'S faculty in consultation with the supervisor and/or administrator of the COOPERATING AGENCY.

- 4. That the faculty member(s) of the COLLEGE program shall be responsible for determining desired learning experiences and for evaluation of students.
- 5. To accept the enrolled students without discrimination as to race, color, creed, sex, marital status, age, national origin or qualified handicap.
- 6. To contribute toward promoting a positive atmosphere and one that is conducive to learning.
- 7. To observe the following student personnel policies:
 - a. Students shall be required to wear the adopted COLLEGE student uniform or dress appropriate to the assigned agency as determined by faculty and COOPERATING AGENCY personnel.
 - b. Students shall be responsible for providing and maintaining their own uniforms, including laundering.
 - c. Men and women students shall be permitted to use the rest rooms and dressing rooms.
 - d. Students may be permitted to eat in the dining facilities (if available) and purchase food at the regular rates. The COOPERATING AGENCY is not expected to provide meals for students.
 - e. The COLLEGE policy requires that the department or service of the COOPERATING AGENCY will be notified of student absences as early as possible prior to the scheduled clinical experience period.
 - f. Absences other than for illness shall be granted only by the supervising faculty member(s) of the COLLEGE'S program.
 - g. The student shall be responsible for providing his/her own transportation.
- 8. COOPERATING AGENCY shall be responsible for any and all claims, judgements or expenses arising directly from the negligent acts or omissions of COOPERATING AGENCY, its employees or agents to the extent permitted by Chapter 669, lowa Code.
- COOPERATING AGENCY shall maintain adequate insurance necessary to cover its indemnification obligations under this Agreement.
- 10. COOPERATING AGENCY will make available emergency care for students in the event of illness or accident, while at COOPERATING AGENCY, in accordance with COOPERATING AGENCY'S policies. In the event COOPERATING AGENCY has no facilities or staff available for, or capable of, the provision of emergency medical treatment, should a student require emergency medical treatment, the student shall be responsible for obtaining their own care, however, COOPERATING AGENCY shall assist the student in their attempts to obtain care. Any cost for emergency care shall be the responsibility of the student.
- C. The COLLEGE and the COOPERATING AGENCY agree:
 - 1. That the COOPERATING AGENCY retains responsibility for all patient/client care and their PHI.
 - 2. To review this Agreement every three years or as needed.
 - That if either party wishes to withdraw from this Agreement, the party shall give at least 60 days' notice prior to
 action. The students enrolled in several clinical services shall be given an opportunity to complete the full program in
 those services.

This agreement shall remain effective for a term of three (3) years expiring on August 31, 2020 or at such time as it becomes necessary for either party to revise or terminate. This agreement replaces all other agreements already in place between the COOPERATING AGENCY and COLLEGE. This agreement becomes effective on August 31, 2017.

*Please provide the information requested belo	w:
Director of Nursing	Average of the state of the sta
Accreditation/approval Joint Commission Accred	itation and Approval Date:
IA Dept. of Inspection & Appeals (Date)	
Other (Accreditation or Approval Body and Date)	
	(Example Department of Education, HLC, CCNE, ACEN, etc.)
Approved for the COLLEGE	Approved for the COOPERATING AGENCY
Many Kramer	
Dr. Nancy Kramer ()	Signature
EdD, CPNP, ARNP, CNE & Professor	Linn-Marr School District
Vice Chancellor of Academic Affairs	
August 30, 2017	
Date	Date

Please sign, date and return to:

Katie Krizek

Email: Katie.Krizek@allencollege.edu

Phone: (319) 226-2517 Fax: (319) 226-2051

Linn-Marr School District

No other sites are covered under this Memorandum of Agreement.	V A the and responded a principal
Please list all sites that will be covered under this Memorandum of Agreement along with their spaces provided below.	address in the
Name, Address	