



Linn-Mar Community School District Board of Education

**October 23, 2017 - Work Session Agenda
5:00 PM @ LRC Boardroom**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ AbouAssaly _____ Anderson _____ Isenberg _____ Lausen _____ Nelson _____ Wall _____ Weaver

200: Adoption of Agenda

Motion to adopt the agenda as presented or with any necessary revisions.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

300: Exempt Session *Note: Exempt Sessions are closed to the public.*

301: Motion to Move into Exempt Session

Motion to move into exempt session at _____ PM pursuant to Iowa Code 20.17(3), for the board to hold a strategy session of public employer strategies for negotiations.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

302: Motion to Return to Open Session

Motion to return to open session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

400: Adjournment

Motion to adjourn the work session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* _____



Inspire Learning. **Unlock Potential. Empower Achievement.**

**Linn-Mar Community School District Board of Education
Regular Meeting Agenda
October 23, 2017 @ 7:00 PM
LRC Boardroom**

100 Call to Order and Determination of a Quorum

200 Revision/Adoption of the Agenda

300 Recognitions/Proclamations

400 Audience Communications

500 Resolutions/Opening Bids/Public Hearings

600 Informational Reports

- 601 Finance/Audit Committee
- 602 Marion City Council
- 603 Board Visit to Echo Hill Elementary
- 604 Iowa BIG Update
- 605 Board Book

700 Unfinished Business

- 701 Second Reading of Policy Recommendations

800 New Business

- 801 Early Graduation Request
- 802 Open Enrollment Requests

900 Consent Agenda

- 901 Personnel
- 902 Minutes from October 9th Board Meeting
- 903 Minutes from October 16th Board Orientation Session III
- 904 Minutes from October 16th Board Retreat
- 905 Bills
- 906 Contracts
- 907 Overnight Fieldtrip Request
- 908 Informational Items
- 909 Disposition of Obsolete Equipment
- 910 Approval of Consent Agenda
- 911 Items Removed from the Consent Agenda

1000 Communications

- 1001 Communications
- 1002 Calendar
- 1003 Committees/Advisories

1100 Adjournment



**Linn-Mar Community School District Board Meeting
Regular Meeting Agenda
October 23, 2017 @ 7:00 PM**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting will be called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ Anderson _____ Isenberg _____ Lausen _____ Nelson _____ Wall _____ Weaver _____ AbouAssaly

200: Adoption of the Agenda

Motion to adopt the agenda as presented or with any necessary revisions.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

300: Recognitions/Proclamations

400: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time so that patrons have the opportunity to address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help us realize our mission for Linn-Mar students: *Inspire Learning. Unlock Potential. Empower Achievement.*

- Remarks are limited to three minutes per speaker
- The board will receive comments, but will not engage in dialog because of the set agenda
- Remarks should not contain names or other identifying information about students, teachers, administrators, or other personnel because of the potentially confidential nature of certain situations. In such cases the speaker should contact the appropriate administrator with concerns.

Reports:

1. Finance/Audit Committee
2. Marion City Council
3. Board Visit to Echo Hill Elementary
4. Iowa BIG Update
5. Board Book

Decisions:

1. Second Reading of Policy Recommendations
2. Early Graduation Request
3. Open Enrollment Requests
4. Consent Agenda

500: Resolutions/Opening of Bids/Public Hearings

600: Informational Reports

601: Finance/Audit Committee

Board members will share highlights of the October 18th Finance/Audit Committee meeting.

602: Marion City Council

Board members will share highlights of the October 19th Marion City Council meeting.

603: Board Visit

Board members will share highlights of their October 20th visit to Echo Hill Elementary.

604: Iowa BIG Update

Superintendent Shepherd will share an update on Iowa BIG.

605: Board Book

Superintendent Shepherd will share highlights from the October 23rd *Board Book*.

Exhibit 605.1

700: Unfinished Business

701: Second Reading of Policy Recommendations

Motion to approve the second reading of the policy recommendations as presented.

Exhibit 701.1

Action *Motion:* _____ *Second:* _____ *Carried:* _____

- IASB Policy Recommendation Changes:
 - 105.1 Equal Education Opportunity - Revised
 - 105.1-R Administrative Regulations for Equal Education Opportunity Grievance Procedures – Revised
 - 105.1-E1 Annual Notice of Non-Discrimination – Revised
 - ~~105.1-E2~~ Grievance Form for Complaints of Discrimination/Non-Compliance – Deleted
 - 105.1-E2 Continuous Notice of Non-Discrimination – New
 - ~~105.1-E3~~ Grievance Documentation Form – Deleted
 - 105.1-E3 Notice of Section 504 Student and Parental Rights – New
 - 105.1-E4 Complaint Form-Discrimination/Anti-Bullying/Anti-Harassment – New
 - 105.1-E5 Witness Disclosure Form – New
 - 105.1-E6 Disposition of Complaint Form - New

- Review of Policy Series 500 thru 503.12 and 504.31-504.31-E1
 - 500.1 Objectives for Equal Education Opportunities
 - 501.1 Compulsory Attendance – Revised
 - 501.2 Entrance Admissions
 - 501.3 Attendance Center Assignment
 - 501.4 Student Attendance Record
 - 501.5 Resident Students
 - 501.6 Non-Resident Students
 - 501.7 Foreign Exchange Students
 - 501.9 Student Transfers In
 - 501.10 Student Transfers Out or Withdrawals – Revised
 - 501.11 Student Absences Excused
 - 501.12 Truancy Unexcused Absences
 - 501.13 Student Release During School Hours
 - 501.14 Students of Legal Age
 - 501.15 Homeless Children and Youth
 - 501.15-R Administrative Regulations Regarding Homeless Children and Youth
 - 502.1 Student Conduct - Revised
 - 502.1-R Administrative Regulations Regarding Student Conduct
 - 502.2 Expulsion - Revised

- o 502.2-R Administrative Regulations Regarding Expulsion
- o 502.3 Prohibition of Tobacco/Nicotine, Alcohol and Drugs
- o 502.3-R Administrative Regulations Regarding Prohibition of Tobacco/Nicotine, Alcohol & Drugs
- o 502.4 Search and Seizure
- o 502.4-R Administrative Regulations Regarding Search and Seizure
- o 502.4-E Search and Seizure Checklist
- o 502.5 Co/Extra-Curricular Conduct
- o 502.5-R1 Administrative Regulations Regarding Co/Extra-Curricular Conduct
- o 502.5-R2 Administrative Regulations Regarding Co/Extra-Curricular Conduct
- o 502.5-R3 Administrative Regulations Regarding Co/Extra-Curricular Conduct
- o 502.6 High School Academic Eligibility Co/Extra-Curricular Activities - Revised
- o 502.7 Corporal Punishment
- o 502.8 Weapons
- o 502.8-R Administrative Regulations Regarding Weapons
- o 502.9 Student Appearance
- o 502.10 Care of School Property/Vandalism
- o 502.11 Freedom of Expression
- o 502.12 Student Complaints and Grievances
- o 502.13 Student Lockers
- o 503.1 Student Government
- o 503.2 Student Organizations
- o 503.3 Student Publications
- o 503.3-R Administrative Regulations Regarding Student Publications
- o 503.4 Student Activity Program
- o 503.5 Reserved Time for Non-School Student Activities
- o 503.6 Attendance at Events Outside of School
- o 503.7 Honors and Awards
- o 503.8 Intramural Activities
- o 503.10 Student Travel
- o 503.11 Public Performances by Students
- o 503.12 Contests for Students/Honor Recognitions for Students
- o 504.31 Administration of Medication to Students - Revised
- o 504.31-E1 Medication Permission Form – Revised

800: New Business

801: Early Graduation Request

Exhibit 801.1

Motion to approve the early graduation request for Seth Williams as presented.

Action Motion: _____ Second: _____ Carried: _____

802: Open Enrollment Requests

Motion to approve the open enrollment requests as presented.

Action Motion: _____ Second: _____ Carried: _____

Approved IN

Name	Grade	Residing District	Reason
Crooks, Avery	K	Marion Independent	Good Cause

Approved OUT

Name	Grade	Receiving District	Reason
Finley, Samuel	10 th	Marion Independent	Good cause

Denied OUT

Name	Grade	Receiving District	Reason
Huber, Melissa	11 th	Marion Independent	Late – no good cause

900: Consent Agenda

901: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Cooper, Zach	O&M: From Athletic Grounds/Facilities to Skilled Maintenance	10/9/17	SEIU E, Step 4
Fuller, Brent	From IC to LRC Custodian	10/9/17	Same
Kaufman, Barbara	From WE to IC Custodian	10/9/17	Same
Lindell, Steve	TR: From Substitute to Regular Sub Bus Driver	10/6/17	Step 1
Scherbaum, Nate	From O&M Skilled Maintenance to WE Custodian	10/9/17	SEIU C, Step 2
Xayasouk, Deng	HS: Student Support Associate	10/11/17	LMSEAA II, Step 10

Classified Staff: Resignation

Name	Assignment	Dept Action	Salary Placement
Dirks, Tim	LRC: Custodian	10/5/17	Retirement

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Rodenkirk, Kyle	HS: Head Varsity Baseball Coach	10/9/17	\$5,326

902: Approval of October 9th Board Meeting Minutes

Exhibit 902.1

903: Approval of October 16th Orientation Session III Minutes

Exhibit 903.1

904: Approval of October 16th Board Retreat Minutes

Exhibit 904.1

905: Approval of Bills

Exhibit 905.1

906: Approval of Contracts

Exhibits 906.1-14

1. Memorandum of understanding with Truman State University for student teaching field experience.
2. Agreement with Buena Vista University for student teaching field experience.
3. Facility use agreement with US Cellular Center for 2020 thru 2022 graduation ceremonies.
4. Professional services agreement with RSP & Associates for consulting services.
5. Certificate of substantial completion with Rathje Construction regarding the Westfield parking lot reconstruction project.
6. Extended service agreement with Daktronics, Inc.
7. Independent contractor agreement with Michelle Blair
8. Independent contractor agreement with Gerald Kreitzer
9. Independent contractor agreement with Christina Mixemong
10. Independent contractor agreement with Thomas Schilke
11. Independent contractor agreement with Joshua Yem
12. Commercial licensing agreements with:
 - a. Pete King, President of the Linn-Mar Booster Club
 - b. Debbie Rogers, Controller for KLK Holdings; dba Level 10 Apparel
 - c. Dotti Burke, Owner of Dotti's Kitchen and Craft Creations
 - d. Chris Abraham, Co-Owner of Velocity Graphix
 - e. Chris Abraham, President of IMS Branded Solutions
 - f. Dan Krapel, President of Sports Connection; dba Branded Apparel
 - g. Larry & Nancy Smith, Owners of Captivating Crafts
 - h. Michael Stromert, President of Cotton Gallery

- 13. Independent contractor agreement with Alexis Robson
- 14. Licensing agreement with Criterion Pictures for viewing of *Trolls* movie at Indian Creek.
- 15. Interagency agreements for Special Education services with Cedar Rapids CSD (1), Central City CSD (1), College CSD (1), Dubuque CSD (1), and Marion Independent (23).
To protect student confidentiality, no exhibits provided.

907: Overnight Fieldtrip Request

Exhibit 907.1

- 1. Request from the High School for attendance at All-State Music Festival in Ames, Iowa on November 16-18.

908: Informational Items

Exhibits 908.1-2

- 1. Financials and cash balance report as of 9/30/2016
- 2. Financials and cash balance report as of 9/30/2017

909: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on the [Linn-Mar website>Quick Links>GovDeals](#). *No items listed at this time.*

910: Approval of the Consent Agenda

Motion to approve the consent agenda, with the removal of items for separate action if necessary. (Item#(s) _____ removed for separate action)

Action Motion: _____ Second: _____ Carried: _____

911: Approval of Item(s) Removed for Separate Action

Motion to approve Item#(s) _____.

Action Motion: _____ Second: _____ Carried: _____

1000: Communications

1001: Board Communications

1002: Calendar

Date	Time	Event	Location
October 26-27th	All Day	No School K-12	Professional Learning
October 30 th	All Day	No School K-12	Teacher Comp/Work Day
Date	Time	Event	Location
November 3 rd	Noon	Board Visit	High School
November 3 rd	1:00 PM	Policy Committee	Superintendent's Conference Room
November 4 th	8:30 AM	Coffee & Conversation (Cara, Sondra)	Excelsior Middle School
November 6 th	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	High School Lecture Hall
November 9 th	4:00 PM	SIAC Meeting	LRC – Room 312
November 9 th	5:30 PM	Marion City Council (Sondra)	City Hall
November 15-16th	All Day	IASB Annual Conference	Des Moines
November 16 th	7:30 AM	Finance/Audit Committee	Rm 203-Finance/Tech Conference Rm
November 16 th	4:30 PM	Parent University	Boardroom
November 20 th	5:00 PM 700 PM	Board Work Session Board Regular Meeting	Boardroom
November 22-24th	All Day	No School	Thanksgiving Break

1003: Committees/Advisories

Committees/Advisories	Board/Administrative Participants
Finance/Audit Committee	Anderson, Shepherd, Morrison, AbouAssaly, Lausen, Wall
Policy/Governance Committee	Shepherd, Morrison, Anderson, Isenberg, Weaver
Career & Technical Education Advisory Committee	Bisgard, Wall
School Improvement Advisory Committee	Bisgard, AbouAssaly
Community Collaboration Advisory Committee	Shepherd, Nelson
Iowa BIG Board	Shepherd, Isenberg

1100: Adjournment

Motion to adjourn the regular meeting at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* _____