



Inspire Learning. **Unlock Potential. Empower Achievement.**

**Linn-Mar Community School District Board of Education
Regular Meeting Agenda - December 11, 2017
5:00 PM @ LRC Boardroom**

100 Call to Order and Determination of a Quorum

200 Revision/Adoption of the Agenda

300 Audience Communications

400 Informational Reports

- 401 ImagiNext
- 402 2016-17 Comprehensive Annual Financial Report
- 403 Technology Infrastructure Update
- 404 Facilities Advisory Committee
- 405 MEDCO Social
- 406 Board Visit to Wilkins Elementary
- 407 Career & Technical Education Advisory
- 408 Finance/Audit Committee
- 409 Marion City Council
- 410 Board Book

500 Unfinished Business

- 501 Approval of 2016-17 Comprehensive Annual Financial Report
- 502 Second Reading of Policy Recommendations

600 New Business

- 601 Approval of Fundraisers
- 602 Approval of 2018-19 District Calendar
- 603 Approval of 2018 Summer Construction Projects
- 604 Approval of High School Program of Studies
- 605 Approval of At Risk/Dropout Prevention Application
- 606 Approval of Additional Depository Bank
- 607 Approval of 2017-18 HS Physical Education Standards Exemption
- 608 Approval of 2018-19 HS Physical Education Standards Exemption
- 609 Open Enrollment Request

700 Consent Agenda

- 701 Personnel
- 702 Minutes from November 20th BoE Meeting
- 703 Bills
- 704 Contracts
- 705 Excursion/Trip Request
- 706 Disposition of Obsolete Equipment
- 707 Approval of Consent Agenda
- 708 Items Removed from the Consent Agenda

800 Communications

- 801 Communications
- 802 Calendar
- 803 Committees/Advisories

900 Adjournment



**Linn-Mar Community School District Board of Education
Regular Meeting Agenda / December 11, 2017 @ 5:00 PM**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

____ Lausen ____ Nelson ____ Wall ____ Weaver ____ AbouAssaly ____ Anderson ____ Isenberg

200: Adoption of the Agenda

Motion to adopt the agenda as presented or with any necessary revisions.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

300: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time so that patrons have the opportunity to address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help realize our mission for Linn-Mar students: *Inspire Learning. Unlock Potential. Empower Achievement.*

- Remarks are limited to three minutes per speaker.
- The board will receive comments, but will not engage in dialog because of the set agenda.
- Remarks should not contain names or other identifying information about students, teachers, administrators, or other personnel because of the potentially confidential nature of certain situations. In such cases the speaker should contact the appropriate administrator with concerns.

Reports:

1. ImagiNext
2. 2016-17 Comprehensive Annual Financial Report
3. Technology Infrastructure Update
4. Facilities Advisory Committee
5. MEDCO Social
6. Board Visit
7. CTE Advisory
8. Finance/Audit Committee
9. Marion City Council
10. Board Book

Decisions:

1. 2016-17 Comprehensive Annual Financial Report
2. Second Reading of Policy Recommendations
3. Fundraisers
4. 2018-19 District Calendar
5. 2018 Summer Construction Projects
6. High School Program of Studies
7. At Risk/Dropout Prevention Application
8. Additional Depository Bank
9. 2017-18 HS Physical Education Standards Exemption
10. 2018-19 HS Physical Education Standards Exemption
11. Open Enrollment Request
12. Consent Agenda

400: Informational Reports

401: ImagiNext

Exhibit 401.1

Jill Ackerman, President of the Marion Chamber, will present information on ImagiNext.

402: 2016-17 Comprehensive Annual Financial Report

Refer to Exhibit 501.1

A representative from Nolte, Cornman, & Johnson, PC, will report to the board on the 2016-17 Comprehensive Annual Financial Report (CAFR).

403: Technology Infrastructure Update

An update on district technology infrastructure will be presented by Jeri Ramos, Executive Director of Technology Services.

404: Facilities Advisory Committee

Superintendent Shepherd will share an update on the November 21st FAC meeting.

405: MEDCO Social

Board members will share highlights of the November 30th MEDCO/City of Marion Social.

406: Board Visit

Board members will share highlights of their visit to Wilkins Elementary on December 1st.

407: Career & Technical Education Advisory

Board members will share highlights of the December 6th CTE meeting.

408: Finance/Audit Committee

Board members will share highlights of the December 7th F&A Committee meeting.

409: Marion City Council

Board members will share highlights of the December 7th Marion City Council meeting.

410: Board Book

Exhibit 410.1

Superintendent Shepherd will share highlights from the December 11th Board Book.

500: Unfinished Business

501: 2016-17 Comprehensive Annual Financial Report

Exhibit 501.1

Motion to approve the 2016-17 CAFR as presented for submission to the Association of School Business Officials (ASBO).

Action Motion: _____ Second: _____ Carried: _____

502: Second Reading of Policy Recommendations

Exhibit 502.1

Motion to approve the second reading of the policy recommendations as presented.

Action Motion: _____ Second: _____ Carried: _____

(Recommendations for the following policies)

- **501.7 Foreign Exchange Students**
- **502.6 High School Academic Eligibility for Co/Extra-Curricular Activities**
- **603.R1-R2 Excursions and Trips**
- **504.1-504.12 Student Health and Safety Series**

(Full series reviewed with recommendations for following policies)

- 504.10 Emergency Drills
- 504.12 Wellness

- **505.2-505.10 Student Miscellaneous Matters Series**
(Full series reviewed with recommendations for following policies)
 - 505.3 Fines, Fees, and Charges
 - 505.52 Child/Dependent Adult Abuse Reporting by Licensed Personnel
 - 505.52-R Administrative Regulations Regarding Child/Adult Abuse Reporting

600: New Business

601: Fundraisers *Exhibit 601.1*

Motion to approve the list of fundraisers as presented.

Action Motion: _____ Second: _____ Carried: _____

602: 2018-19 District Calendar *Exhibit 602.1*

Motion to approve the 2018-19 district calendar as presented.

Action Motion: _____ Second: _____ Carried: _____

603: 2018 Summer Construction Projects *Exhibit 603.1*

Motion to approve the 2018 summer construction projects as presented.

Action Motion: _____ Second: _____ Carried: _____

604: Program of Studies *Exhibit 604.1*

Motion to approve the 2018-19 High School Program of Studies as presented.

Action Motion: _____ Second: _____ Carried: _____

605: At Risk/Dropout Prevention Application *Exhibit 605.1*

Motion to approve the 2018-19 At Risk/Dropout Prevention application for a maximum, modified, supplemental amount of \$1,239,057.00.

Action Motion: _____ Second: _____ Carried: _____

606: Depository Bank

Motion to approve Kerndt Brothers Bank as an additional depository bank with the authorized limit of \$1,000,000.

Action Motion: _____ Second: _____ Carried: _____

607: 2017-18 HS Physical Education Standards Exemption

Motion to approve the 2017-18 Physical Education Standards Exemption, per CASA requirements, to teach high school physical education in a 90-minute, block, quarter format instead of the traditional semester format.

Action Motion: _____ Second: _____ Carried: _____

608: 2018-19 HS Physical Education Standards Exemption

Motion to approve the 2018-19 Physical Education Standards Exemption, per CASA requirements, to teach high school physical education in a 90-minute, block, quarter format instead of the traditional semester format.

Action Motion: _____ Second: _____ Carried: _____

609: Open Enrollment Requests

Motion to approve the open enrollment request as presented.

Action Motion: _____ Second: _____ Carried: _____

Approved OUT

Name	Grade	Receiving District	Reason
Teller, William	11 th	Cedar Rapids CSD	Good Cause

700: Consent Agenda

701: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Boyles, Jessica	WE: Student Support Associate	12/11/17	LMSEAA II, Step 10
Evans, Tristan	From HS Student Supervisor to LG School Facilitator	12/6/17	\$50,000/year
Gustason, Sarah	WE: Student Support Associate	12/4/17	LMSEAA II, Step 9
Helm, Nathaniel	OR: ASSIST Student Support Associate	11/30/17	LMSEAA II, Step 6
Kearney, Robert	TR: From Substitute to Regular Bus Driver	11/10/17	Step 1
Lindell, Steve	TR: From Substitute to Regular Bus Driver	11/10/17	Step 1
McAtee, Tamsin	EX: Student Support Associate	11/27/17	LMSEAA II, Step 10
Scherbaum, Brandon	WF: Custodian	11/29/17	SEIU C, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Boeckenstedt, Blake	O&M: Skilled Maintenance	12/1/17	Other Employment
Kaufman, Barb	IC: Custodian	12/4/17	Termination

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Raiche, Sam	HS: Assistant Boys Varsity Swim Coach	11/20/17	\$2,762
Shiple, Mike	HS: Assistant Varsity Baseball Coach	11/20/17	\$4,261

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Derlein, Chad	HS: Assistant Boys Varsity Swim Coach	11/19/17	Personal
Derlein, Chad	HS: Head Varsity Girls Swim Coach	11/29/17	Personal

702: Approval of November 20th Minutes

Exhibit 702.1

703: Approval of Bills

Exhibit 703.1

704: Approval of Contracts

Exhibits 704.1-8

1. Farm lease with John and Janet Airy
2. Change order with Larson Construction for work at Westfield Elementary
3. Agreement with Apex Learning for digital curriculum and services
4. Agreement with Grant Wood AEA for Imagine Learning licenses
5. Sales contract with IXL Learning
6. Independent contractor agreement with Dina Else
7. Independent contractor agreement with Lisa Hanigan
8. Independent contractor agreement with Craig Boche

9. Interagency agreements for Special Education services with Davis County CSD (1), East Buchanan CSD (1), Marion Independent (1) and Starmont CSD (1). *To protect student confidentiality, no exhibits provided.*

705: Excursion/Trip Request

Exhibit 705.1

Overnight excursion/trip request for participation in the Special Olympics Winter Games in Dubuque on January 8-10, 2018.

706: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on [GovDeals](#): *A grizzly shaper, two snow blowers, and an eight-passenger, 2006, Ford Econoline E150 van with ~111,000 miles.*

707: Approval of the Consent Agenda

Motion to approve the consent agenda, with the removal of items for separate action if necessary. (Item#(s) _____ removed for separate action)

Action Motion: _____ Second: _____ Carried: _____

708: Approval of Item(s) Removed for Separate Action

Motion to approve Item#(s) _____.

Action Motion: _____ Second: _____ Carried: _____

800: Communications

801: Board Communications

802: Calendar

Date	Time	Event	Location
<i>December 12th</i>	<i>7:00 PM</i>	<i>IASB Advocacy Webinar Pre-Session</i>	<i>Online webinar</i>
December 13 th	11:30 AM	Board Visit	Success Center
December 21 st	5:30 PM	Marion City Council (Bob)	City Hall
Date	Time	Event	Location
January 4 th	5:30 PM	Marion City Council (Clark)	City Hall
January 8 th	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC - Boardroom
January 10 th	11:30 AM	Board Visit	Compass
<i>January 11th</i>	<i>4:30 PM</i>	<i>Special Education Advisory</i>	<i>LRC - Boardroom</i>
<i>January 11th</i>	<i>6:30 PM</i>	<i>Parent University</i>	<i>LRC - Boardroom</i>
January 17 th	11:30 AM	Policy Committee	Superintendent's Conference Room
January 18 th	7:30 AM	Finance/Audit Committee	LRC - Room 203
January 18 th	5:30 PM	Marion City Council	City Hall
January 22 nd	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC - Boardroom
January 26 th	Noon	Board Visit	Oak Ridge Middle School
<i>January 30th</i>	<i>9:00 AM</i>	<i>IASB Day on the Hill</i>	<i>Des Moines Capitol</i>

803: Committees/Advisories

Committees/Advisories	Board/Administrative Participants
Finance/Audit Committee	Anderson, Shepherd, Morrison, AbouAssaly, Lausen, Wall
Policy/Governance Committee	Shepherd, Morrison, Anderson, Isenberg, Weaver
Career & Technical Education Advisory Committee	Bisgard, Wall
School Improvement Advisory Committee	Bisgard, AbouAssaly
Community Collaboration Advisory Committee	Shepherd, Nelson
Iowa BIG Advisory Board	Shepherd, Isenberg

900: Adjournment

Motion to adjourn the regular meeting at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* _____