



Inspire Learning. **Unlock Potential. Empower Achievement.**

**Linn-Mar Community School District Board of Education
Work Session Minutes
February 6, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 5:00 PM. Roll was taken. Present: Isenberg, Nelson, Abouassaly, Patterson, Weaver, and Green. Absent: Gadelha.

200: Adoption of Agenda *Motion 135-02-06*

Motion Patterson, second Weaver to approve the agenda. Voice vote. All ayes.

300: Work Session

301: Consideration of Sealed Bids

Matt Gillespie from Piper Jaffray presented the bid results for the bond refunding sale. Eleven bids were received with JP Morgan Securities from New York submitting the winning bid. The true interest rate will be 1.797391 which is much lower than expected. The district will save over \$1.3 million in interest over the term of the bonds.

302: Middle School Presentation

Bob Read, MS Curriculum Director; John Christian, Excelsior Principal; Erica Rausch, Oak Ridge Principal; CJ McDonald, Instructional Coach and Nicole Redington, Instructional Coach, gave a presentation to the Board. They showed their journey over the last several years in preparing for standards based grading at the middle school level. The journey began with Professional Learning Community training in 2011. They shared how the PLCs have evolved over the years and now include both horizontal and vertical articulation in all areas. Teachers have created priority standards, course templates and assessments that will ensure that students have a "suitcase of knowledge" to carry with them as they move through the grades. The last two years they have participated in Marzano Research professional development and are aligning their work with the strategic plan and preparing their communication efforts to parents.

400: Adjournment *Motion 136-02-06*

Motion Patterson, second Nelson to adjourn at 6:38 PM. Voice vote. All ayes.

Tim Isenberg, Board President

Angie Morrison, Board Secretary



Linn-Mar Community School District Board Meeting Regular Session Minutes February 6, 2017

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 7:00 PM. Roll was taken. Present: Isenberg, Green, Nelson, Patterson, AbouAssaly and Weaver. Absent: Gadelha.

200: Adoption of the Agenda *Motion 137-02-06*

Motion AbouAssaly, second Patterson to approve the agenda with the walk-in exhibit. Voice Vote. Motion carried.

300: Recognitions/Proclamations

400: Audience Communications

500: Resolutions/Opening of Bids/Public Hearings

501: Resolution Directing the Sale of Bonds

Motion Patterson, second Weaver to approve the sale of bonds in the amount of \$14,125,000 to JP Morgan Securities of New York, NY as presented. Roll call vote. Ayes: AbouAssaly, Green, Isenberg, Nelson, Patterson, Weaver. Nays: none. Motion carried.

600: Informational Reports

601: Marion City Council (Jan 26th): No one was able to attend.

602: Board Visit to Linn Grove Elementary (Jan 26th):

The Board shared highlights from the visit. They enjoyed seeing the excitement of the students as well as the teachers in some of the new things that they are doing.

603: Equity Advisory (Feb 1st):

Patterson reported that the Shirley Pantini Award was discussed along with items from the Thoughtexchange that were equity related. The group feels that it is important to follow up on these thoughts and to let people know that they are being addressed.

604: Board Book

Shepherd shared highlights from the report. He reported that the Feb. 8th Facilities Committee meeting will likely be postponed as we are still gathering information from OPN and want to be sure the meeting is productive. He also shared that some new information will be presented at the MEDCO luncheon on March 8th in regard to Iowa BIG and a possible new strand for businesses to become involved in a more CTE focused framework.

605: Update of Linn-Mar Website Debut

Jeri Ramos and Matthew May gave an update on the website debut. Overall the response has been very positive. They are working with the vendor to resolve some punch list items. One of the main issues was how the website was displaying on certain devices. This has been resolved. May shared some of the analytics that we can receive from the website and reported that these will help to improve the website in the future.

700: Unfinished Business

800: New Business

801: Open Enrollment Request ***Motion 138-02-06***

Motion AbouAssaly, second Nelson to approve the open enrollment request as presented. The list consisted of one request that was denied. Voice vote. All ayes. Motion carried.

Denied In

| Name | Grade | Resident District | Reason |
|---------------------------|-------|-------------------|---------------------|
| Buffalo Shoulders, Winona | 12 | Cedar Rapids CSD | Late, no good cause |

900: Consent Agenda

901: Personnel

Classified Staff: Assignment/Reassignment/Transfer

| Name | Assignment | Dept Action | Salary Placement |
|----------------------|---|-------------|-------------------|
| Behrens, Evan | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Bielefeld, Wendy | AC: Aquatic Instructor Supervisor | 2/1/17 | \$15.00/hour |
| Block, Gabby | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Bryant, Eleanor | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Caicedo, Ana | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Cavanah, Nicholas | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Christenson, Ryan | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Downard, Brian | LG: Student Support Associate | 2/6/17 | LMSEAA II, Step 6 |
| Fink, Jessica | From WE to EX Student Support Associate | 1/30/17 | Same |
| Gerdes, Hannah | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Hanson, Allyson | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Harris, Erin | AC: Aquatic Instructor | 2/1/17 | \$12.00/hour |
| Kahler, Paul | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| LeGrand, DeAnne | From EX to HS Custodian | 1/30/17 | Same |
| Peng, Matt | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Raiche, Samuel | AC: Aquatic Instructor | 2/1/17 | \$13.00/hour |
| Rogers, Claire | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Scherbaum, Nathaniel | From HS Part-time Custodian to EX Full-time Custodian | 1/30/17 | Same |
| Name | Assignment | Dept Action | Salary Placement |
| Schweitzer, Avery | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Shepherd, Natalie | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Sherwood, William | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Simon, Renee | AC: Aquatic Instructor | 2/1/17 | \$13.00/hour |
| Smith, Editha | HS: Part-time Custodian | 1/30/17 | SEIU, C Step 1 |
| Snell, Brycen | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Taylor, Mary | TR: From Sub to Regular Bus Driver | 1/9/17 | Step 1 |
| Thomasson, Aaron | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Wagner, Ella | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |
| Waller, Ashley | AC: Aquatic Instructor | 2/1/17 | \$11.00/hour |

Classified Staff: Resignation

| Name | Assignment | Dept Action | Reason |
|-----------------|-------------------------------|-------------|----------|
| Misenar, Alicia | LG: Student Support Associate | 1/27/17 | Personal |
| Sorenson, Marie | WF: Student Support Associate | 1/27/17 | Personal |

Extra-Curricular: Assignment/Reassignment/Transfer

| Name | Assignment | Dept Action | Salary Placement |
|----------------|---------------------------------|-------------|---------------------------------|
| Evans, Tristan | OR: Assistant Boys' Track Coach | 3/22/17 | Schedule H, Category E, \$2,840 |

902: Approval of Minutes*Exhibit 902.1*903: Approval of Bills*Exhibit 903.1*904: Approval of Contracts*Exhibits 904.1-5*

1. Estimate from Integrity Hardwood Floors, Inc., to remove and replace the High School's auxiliary gym floor for the amount of \$51,026.00.
2. Change order with Larson Construction Company, Inc., for materials and labor associated with the High School renovation project for the amount of \$20,616.01.
3. Professional service agreement with RSP & Associates, LLC, to conduct a five-year enrollment/projection analysis for the amount of \$16,000.00.
4. Interagency agreements for special education instructional services with Cedar Rapids CSD (2), Grant Wood Area Education Agency (6), and Sioux City CSD (1). *(For student confidentiality, no exhibits provided.)*
5. Financial Services Agreement with Piper Jaffray.

905: Fundraiser Request*Exhibit 905.1*

Fundraiser request submitted by Coach Paul James to host football camps in February, June, and July to raise money for additional equipment.

906: Fieldtrip Request*Exhibit 906.1*

Fieldtrip request from Barb Lemmer on behalf of the FFA to attend the state leadership conference April 9-11, 2017, in Ames, Iowa.

907: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment/furnishings on the [Linn-Mar website>Quick Links>GovDeals](#) *No items for sale at this time.*

908: Items Removed from the Consent Agenda for Separate Action909: Approval of the Consent Agenda ***Motion 139-02-06***

Motion AbouAssaly, second Patterson to approve the consent agenda as presented with the walk in. Voice vote. All ayes. Motion carried.

1000: Communications, Announcements, and Transmittals1001: Board Communications

Patterson encouraged everyone to continue to reach out to legislators regarding school funding. Several members mentioned the ribbon cutting at the High School and commended the staff, current and former board members, and administration for the hard work on this project. Isenberg shared that he has submitted a letter to the editor that should appear in the *Marion Times* February 8th edition.

1002: Calendar

Calendar items were reviewed. Green reported that the IASB Advocacy Workshop had been cancelled due to lack of interest.

| Date | Time | Event | Location |
|--|--------------------|---|---|
| February 7 th | 6:30 PM | IASB Advocacy Workshop CANCELLED | Lisbon CSD (235 W School Street) |
| February 9 th | 1:00 PM | Policy Committee | Superintendent's Conference Room |
| February 9 th | 5:30 PM | Marion City Council (Rene) | City Hall |
| February 10 th | 7:30 AM | Board Visit | Westfield Elementary |
| February 11 th | 8:30 AM | Coffee Conversation (Tina/George) | Oak Ridge Middle School |
| February 15 th | 11:00 AM | UEN Day at the Capitol (Tim/George) | Des Moines (Wallace Bldg Auditorium) |
| February 16 th | 7:30 AM | Finance/Audit Committee | Superintendent's Conference Room |
| February 16 th | 4:00 PM | Health & Human Development | Boardroom |
| February 20 th | 5:00 PM 7:00 PM | Board Work Session Board Regular Session | Boardroom |
| February 21 st | 5:30 PM | Technology Committee | Boardroom |
| February 22 nd | 7:30 AM | Board Visit | Compass |
| February 23 rd | 5:30 PM | Marion City Council (Tina) | City Hall |
| February 24 th | 7:00 AM | Board Visit | Wilkins Elementary |
| Date | Time | Event | Location |
| March 6 th | 5:00 PM 7:00 PM | Board Work Session Board Regular Session | Boardroom |
| March 8 th | 11:30 AM | MEDCO Annual Business Luncheon | CR Marriott |
| March 8 th | 4:30 PM | Special Education Advisory | Boardroom |
| March 9 th | 7:30 AM | Finance/Audit Committee | Superintendent's Conference Room |
| March 9 th | 5:30 PM | Marion City Council (Jim) | City Hall |
| March 13 th -17 th | All Day | Spring Break | Districtwide |
| March 23 rd | 5:30 PM | Marion City Council (Rene) | City Hall |
| March 24 th | 6:00 PM | LM Foundation MANE Event | CR Marriott |

1003: Committees/Advisories

| Committees/Advisories | Board/Administrative Participants |
|------------------------------|---|
| Finance/Audit Committee | Anderson, Shepherd, Morrison, Abouassaly, Green, Weaver |
| Policy Committee | Shepherd, Morrison, Gadelha, Nelson, Patterson |
| Technology Committee | Ramos, Isenberg |
| Career & Technical Education | Bisgard, Nelson |
| Equity Advisory | Bisgard, Christian, Ramos, Patterson |
| School Improvement Advisory | Bisgard, Gadelha |
| Health & Human Development | Breitfelder, AbouAssaly |
| Special Education Advisory | Breitfelder, Nelson |

1100: Adjournment Motion 140-02-06

Motion AbouAssaly, second Nelson to adjourn at 7:38 PM. Voice vote. All ayes. Motion carried.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

Minutes submitted by Angie Morrison.



Ahlers & Cooney, P.C.
Attorneys at Law

100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: 515-243-7611
Fax: 515-243-2149
www.ahlerslaw.com

Elizabeth A. Grob
515.246.0305
bgrob@ahlerslaw.com

January 24, 2017

VIA E-MAIL

J.T. Anderson
Linn-Mar Community School District
2999 North 10th Street
Marion, Iowa 52302

Re: Linn-Mar Community School District
Approximately \$16,090,000 General Obligation School Refunding Bonds,
Series 2017

Dear J.T.:

Attached are the following Proceedings:

1. Proceedings of Superintendent of Schools, Secretary of the Board, and Financial Advisor for Opening of the Sealed Bids. *(Please print and execute 2 copies)*

In the first set of Proceedings in which the Superintendent of Schools, Secretary of the Board, and Financial Advisor open the sealed bids, please fill in the blanks on page 1. The Superintendent of Schools, Secretary of the Board, and Financial Advisor must sign where indicated, including the Certificate at the end of the Proceedings.

If all bids are to be rejected, simply consider any objections, adopt a motion rejecting the bids.

2. Board Proceedings which review the Recommendation of the Superintendent of Schools, Secretary of the Board, and the Financial Advisor and Direct the Sale of Bonds. *(Please print and execute 2 copies)*

In these Proceedings, the Board reviews the bids and the recommendation of the Superintendent of Schools, Secretary of the Board, and Financial Advisor and directs the sale of the Bonds. Please complete all blanks, and the Board President and Board Secretary must sign where indicated, including the Certificate at the end of the Proceedings.

The Sale Agreement is the Official Bid Form. Please be sure the President and Secretary sign the bid form and return a signed copy of the Official Bid Form to us.

January 24, 2017

Page 2

Included in each set of Proceedings is an "Agenda" which must be posted according to District rules. You may incorporate the agenda items into the agenda you prepare for the meeting. The notice will comply with requirements of Iowa Code Chapter 21 which requires that meetings of governmental bodies be in open session.

Please return all of the copies of each set of Proceedings to my office and a complete transcript will be sent to you following closing.

We will prepare Board proceedings for the meeting on February 20, to authorize the issuance of the Bonds, the levying of the tax, and the approval of documents.

If you have any questions, please do not hesitate to contact us.

Very truly yours,

Ahlers & Cooney, P.C.

A handwritten signature in blue ink, appearing to read "Beth", is written over the printed name.

Elizabeth A. Grob

EAG:nj
Attachment

cc: Matt Gillaspie w/enc

01316943-1\18139-046

ITEMS TO INCLUDE ON AGENDA

LINN-MAR COMMUNITY SCHOOL DISTRICT

Approximately \$16,090,000 General Obligation School Refunding Bonds, Series 2017

- Opening and considering sealed bids by the Superintendent of Schools, Secretary of the Board, Treasurer of the Board, and Financial Advisor for the School District and referring same to the Board of Directors.

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE SCHOOL
DISTRICT.**

February 6, 2017

The Superintendent of Schools, Secretary of the Board of Directors, and Treasurer of the Board, of the Linn-Mar Community School District in the County of Linn, State of Iowa, and the Financial Advisor for the District, met in the Office of the Superintendent, Marion, Iowa, at 1:00 P.M. on the above date to open sealed bids received and to then refer the bids to the Board of Directors for further action at its meeting to be held at 5:00 P.M. on this date at the Linn-Mar Community School District, Marion, Iowa.

This being the time and place for the opening of bids for the sale of approximately \$16,090,000 General Obligation School Refunding Bonds, Series 2017, the meeting was opened for the receipt of bids for the Bonds.

Sealed bids were filed and listed in the minutes while unopened, as follows:

Name & Address of Bidders:

The Superintendent, Secretary of the Board, Treasurer of the Board, and Financial Advisor opened the sealed bids received, and the best sealed bid was as follows:

Name & Address of Bidder: _____

Purchase Price: \$ _____

Net Interest Cost: \$ _____

True Interest Cost: _____ %

The Superintendent, Secretary of the Board, Treasurer of the Board, and Financial Advisor for the School Board referred the bids to the Board of Directors of the Linn-Mar Community School District for further consideration at its meeting to be held at 5:00 P.M. on this date in the Media Center at Oak Ridge Middle School, 4901 Alburnett Road, Marion, Iowa.

Superintendent of Schools

Secretary of the Board of Directors

Treasurer of the Board of Directors

Financial Advisor

CERTIFICATE

)

) SS

)

I, the undersigned Secretary of the Board of Directors of the Linn-Mar Community School District, in the County of Linn, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this _____ day of _____, 2017.

Secretary of the Board of Directors of the
Linn-Mar Community School District

ITEMS TO INCLUDE ON AGENDA

LINN-MAR COMMUNITY SCHOOL DISTRICT

Approximately \$16,090,000 General Obligation School Refunding Bonds, Series 2017

- Consideration of sealed bids opened and reviewed by the Superintendent of Schools, Secretary of the Board, Treasurer of the Board, and the Financial Advisor.
- Resolution Directing the Sale

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE SCHOOL
DISTRICT.**

February 6, 2017

The Board of Directors of the Linn-Mar Community School District, in the County of Linn, State of Iowa, met in _____ session, in the Media Center at Oak Ridge Middle School, 4901 Alburnett Road, Marion, Iowa, at 5:00 P.M., on the above date. There were present President _____, in the chair, and the following named Board Members:

:

Absent: _____

* * * * *

This is the time and place for the sale of General Obligation School Refunding Bonds, Series 2017. The bids were previously received and opened by the Superintendent of Schools, Secretary of the Board, Treasurer of the Board, and the Financial Advisor at a meeting held in the Office of the Superintendent, Marion, Iowa, at 1:00 P.M. on this date. The following bid was determined by the Superintendent, Secretary of the Board, Treasurer of the Board, and Financial Advisor as the best bid received.

Director _____ introduced the following Resolution and moved its adoption. Director _____ seconded the motion to adopt. The roll was called and the vote was:

AYES: _____

NAYS: _____

The President declared the Resolution adopted.

RESOLUTION DIRECTING THE SALE OF \$ _____ GENERAL
OBLIGATION SCHOOL REFUNDING BONDS, SERIES 2017

WHEREAS, the Financial Advisor has made a recommendation that the market is favorable and the marketing of the Bonds will produce substantial savings on the Bonds and recommends that the Bonds be sold:

WHEREAS, bids have been received at public sale for the Bonds and evaluated; and the best bid was determined:

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE LINN-MAR COMMUNITY SCHOOL DISTRICT:

Section 1. That the bid for the Bonds was determined by the Superintendent of Schools, Secretary of the Board, Treasurer of the Board, and the Financial Advisor to be the best and most favorable bid received. Bonds are awarded, based on the following bid:

Bidder: _____ of _____

Purchase Price: \$ _____

Net Interest Cost: \$ _____

True Interest Cost: _____ %

Section 2. That the form of contract for the sale of the Bonds is approved and the President and Secretary are authorized and directed to execute the contract for sale of the Bonds on behalf of the School District.

Section 3. That all acts of the Superintendent of Schools, Secretary of the Board, Treasurer of the Board, and Financial Advisor done in furtherance of the sale of the Bonds are ratified and approved.

PASSED AND APPROVED this 6th day of February, 2017.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

(Please attach executed copy of winning bid.)

CERTIFICATE

)

) SS

)

I, the undersigned Secretary of the Board of Directors of the Linn-Mar Community School District, in the County of Linn, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this _____ day of _____, 2017.

Secretary of the Board of Directors of the
Linn-Mar Community School District

Standards Based Grading

Excelsior and Oak Ridge Middle Schools

Work Session Goals

Changes in Reporting

Teaching and Learning

Strategic Planning

The Journey Begins

Video - The Past is Always not Better

Professional Learning Communities

Middle School Philosophy

TEAM times

Teacher Leaders

PLC Continuum Plan

- PLC, leads to change in focus
- Changed our Professional Development
- Horizontal articulation

Vertical Articulation

Course Templates

Priority Standards

Proficiency Scales

Assessments

OneNote

Grade 7 - OneNote

FILE HOME INSERT DRAW HISTORY REVIEW VIEW

Course Templates and Profic... Useful documents Vocabulary Expectations PE Health Music Science

Search (Ctrl-F)

Grade 7

Tuesday, May 03, 2016 7:39 AM

[Grade 7 Course Template](#)

Proficiency Scales

[Earth History](#) BR

[Earth History ELO 1](#)

Earth History Unit:

- I put the "I Can Statements" from your Proficiency scales onto your "Earth History Unit" found on your Course Template (ELO).
 - Please double check to make sure I did it correctly
- The Standard and Language need to be on the Proficiency scale (See below)
 - For example you'd want the language from one of the standards (here are three):

MS-ESS2 Earth's Systems

Students who demonstrate understanding can:

MS-ESS2-1. Develop a model to describe the cycling of Earth's materials and the flow of energy that drives this process.

MS-ESS2-2. Construct an explanation based on evidence for how geoscience processes have changed Earth's surface at varying time and spatial scales.

MS-ESS2-3. Analyze and interpret data on the distribution of fossils and rocks, continental shapes, and seafloor structures to provide evidence of the past plate motions.

In the proficiency scale (paste it where the highlighted information below is:

| Subject: MS | | |
|---|---|-------------------|
| Grade or Subject: 7 th Grade Earth History | | |
| Standard | Standard Language | Standard Language |
| MS-ESS2-1 | Develop a model to describe the cycling of Earth's materials and the flow of energy that drives this process. | |
| MS-ESS2-2 | Construct an explanation based on evidence for how geoscience processes have changed Earth's surface at varying time and spatial scales. | |
| MS-ESS2-3 | Analyze and interpret data on the distribution of fossils and rocks, continental shapes, and seafloor structures to provide evidence of the past plate motions. | |

THEN the standard's language can be slightly modified, but be your level 3.

- You'll need to add some language in for Level 4
 - Remember it can be broad language--activities can be brainstormed later.
 - It looks like you are missing Level 4 on each prof scale
 - Nicole or CI can help you out with this. Just reach out to them!
- Until you get your other two units, you'll be able to go through this process with them.

8:39 AM 2/2/2017

Horizontal Calibration

Priority Standards

Common Assessments

Common Pacing

Priority Standards



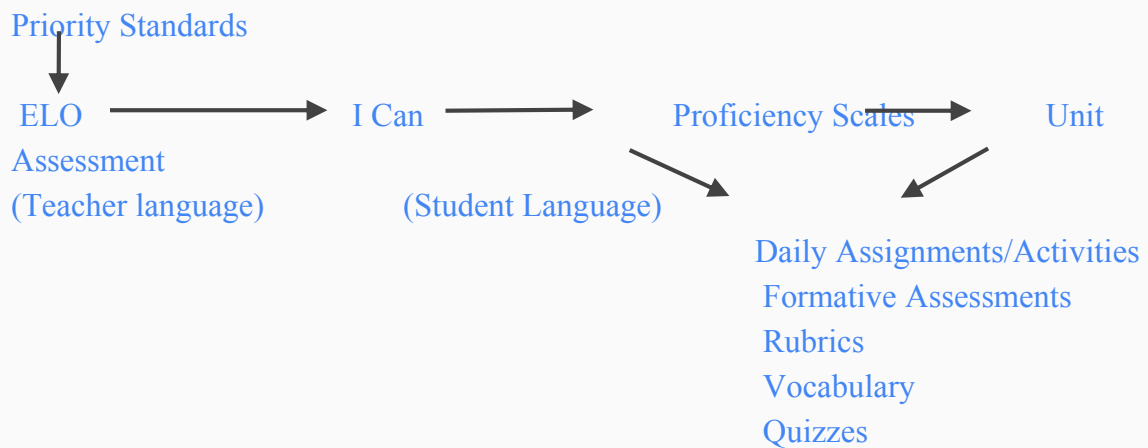
Grading



Marzano Research

2015-2016 Developing Proficiency Scales

- Dr. Phil Warrick - August 2015
Communicating Learning Goals Using Proficiency Scales
- Dr. Mike Ruyle - October 2015
The Power of Standards
- Mitzi Hoback - January 2016
Continuing the Standards and Assessment Journey



Proficiency Scales and Rubrics

| Proficiency Scale | Rubric |
|---|--|
| Developed for broad learning goal (priority standard) | Developed for specific project or task |
| Used for evaluating progress on a priority learning goal | Used to evaluate performance on a specific project or task |
| Used as a framework for instruction to a priority learning goal | Used to communicate critical components of a specific, product, project, or task |
| Used as a framework for assessment | May be used as assessment tool itself |

Marzano Research

2016-17 Ensuring High Quality Assessments and Instruction

- Dr. Tammy Heflebower
Ensuring High Quality Assessments and Instruction
The Power of Quality Assessment and Feedback

Quality Assessment

Table 4.1: Assessment Item Types and Levels of Knowledge

Transforming Assessment

53

Table 4.1: Assessment Item Types and Levels of Knowledge

| Types of Assessment Items | Levels of Knowledge | | |
|---------------------------|--|---|--|
| | Score 2.0 | Score 3.0 | Score 4.0 |
| | Basic knowledge and skills that students have learned during the instructional unit—fairly easy | More complex knowledge and skills that students have learned during the instructional unit—double if students were paying attention | Inferences or applications that go beyond what they were explicitly taught—challenging |
| Forced-Choice Items | Short items with a small number of correct responses; options are often included (for example, multiple choice, matching, alternative choice, true/false, fill-in-the-blank, multiple response [asks for two or more correct answers]) | | |
| Short Written Response | Items that require the construction of one to a few sentences | | |
| Essay | | Longer written response of several paragraphs; covers more information and often requires students to connect, analyze, or apply information; usually requires students to use multiple levels of knowledge | |
| Oral Response | Spoken version of forced-choice items or short written responses; longer spoken items such as question-and-answer sessions or structured discussion | | |

Source: Adapted from Marzano, 2006.

Collaborative Teams That Transform Schools: The Next Step in PLCs (Marzano, Heflebower, Hoegh, Warrick, & Grift, 2016).

| Priority Standard | Artifact #1 | Artifact #2 | Artifact #3 | Artifact #4 | Artifact #5 | Artifact #6 | Overall Performance |
|-------------------|---------------|---------------|-----------------|-----------------|---------------------|---------------------|---------------------|
| #1 | Obtrusive 1.5 | Obtrusive 2 | Unobtrusive 3 | Unobtrusive 2 | Obtrusive 2.5 | Common 2.5 | |
| #2 | Unobtrusive 2 | Obtrusive 2.5 | Obtrusive 2.5 | Common 3 | Student-Generated 3 | | |
| #3 | Obtrusive 3 | Obtrusive 3 | Obtrusive 3 | Unobtrusive 2.5 | Obtrusive 2 | Obtrusive 3 | |
| #4 | Unobtrusive 3 | Obtrusive 3.5 | Unobtrusive 3.5 | Common 3 | | Student-Generated 3 | |
| #5 | Unobtrusive 2 | Unobtrusive 2 | Unobtrusive 2 | Unobtrusive 2 | Obtrusive 2.5 | Obtrusive 3 | |
| #6 | Obtrusive 3 | Obtrusive 3 | Obtrusive 2 | Common 2.5 | | | |
| #7 | Unobtrusive 2 | Unobtrusive 2 | Obtrusive 3 | Common 2.5 | | | |

Discussion Questions:

- 1) Should all assessments carry equal weight? If no, which assessments should be weighted more heavily? How much should they be weighted?
- 2) For standard #4, there is a missing artifact. Please identify a reason why Miss McKay should collect the information AND a reason for why it is not necessary for her to collect it.
- 3) What might you infer about Miss McKay's use of student-generated assessment? On which other priority standard might a student-generated assessment be valuable? Why?
- 4) How might you explain the student's performance on #6 to a parent?

Proficiency Scale - Design and Modeling

| School: Excelsior and Oak Ridge Middle Schools | | |
|---|--|--------------------------------------|
| Grade or Subject: Autodesk Inventor | | |
| Standard: Design is a creative planning process that leads to useful products and systems: The design process includes defining a problem, brainstorming, researching and generating ideas, identifying criteria and specifying constraints, exploring possibilities, selecting an approach, developing a design proposal, making a model or prototype, testing and evaluating the design using specifications, refining the design, creating or making it, and communicating the process and results. (8.9-12.H) | | |
| Date: 2016-17 | | |
| 4.0 | In addition to Score 3.0, there are in-depth inferences and applications that go beyond instruction to the standard. The student will formulate and build a precise gear system. | Possible Instructional Activities |
| | | -Chess Build -Personal Build |
| 3.5 | In addition to score 3.0 performance, there are in-depth inferences and application with partial success. | |
| 3.0 | The student will: Design useful products and systems: The design process includes defining a problem, brainstorming, researching and generating ideas, identifying criteria and specifying constraints, exploring possibilities, selecting an approach, developing a design proposal, making a model or prototype, testing and evaluating the design using specifications, refining the design, creating or making it, and communicating the process and results. (8.9-12.H) *Demonstrate and articulate effective use of the VEX Robotics parts, motors, and tools *Demonstrate an understanding of gear ratios and gear train systems | -Bracket Build -Superman Logo |
| 2.5 | Partial vocabulary completion | |
| 2.0 | The student will: be able to identify and define the vocabulary associated with this standard. These may include: gear ratio, train systems, model, prototype, constraints. | -Tetris Parts -Dice Build |

Proficiency Scale - Mathematics

| School: Oak Ridge/Excelsior | | |
|---|--|--|
| Grade or Subject: 6 th Grade Math | | |
| Standard: | | |
| Date: 8/19/2015 | | |
| Extensions (Level 4) | The student will: (Applications or in-depth inferences using level 3 knowledge or skills) - Write and solve a one-step equation when given a real-world problem | Possible Instructional Activities - Example: Dennis has 55 baseball cards. Sara gave him some more. Now he has 87. Write an addition equation to show how many baseball cards Sara gave Dennis. |
| Learning Goal(s) (Level 3) | The student will: - Solve one-step addition equations for an unknown variable - Solve one-step subtraction equations for an unknown variable - Solve one-step multiplication equations for an unknown variable - Solve one-step division equations for an unknown variable | - Solving equations – white board work, think-pair-share, videos, think and discuss questions from text, warm-ups, student explains to class |
| Vocabulary and Foundation Knowledge (Level 2) | The student will: • recognize or recall specific vocabulary: constant, variable, equation, inverse operation, operation, solution • recognize words for addition, subtraction, multiplication, and division • perform basic processes, such as: - add, subtract, multiply, and divide multi-digit whole numbers - identify inverse operations - recognize the properties of equality - determine which solution makes the equation true | - Vocabulary – word walls, videos, flashcards, quizlet, "I Have, Who Has..." game or other matching games, 4-quadrant graphic organizers, journaling, partner/small group discussions |

Collection of Evidence

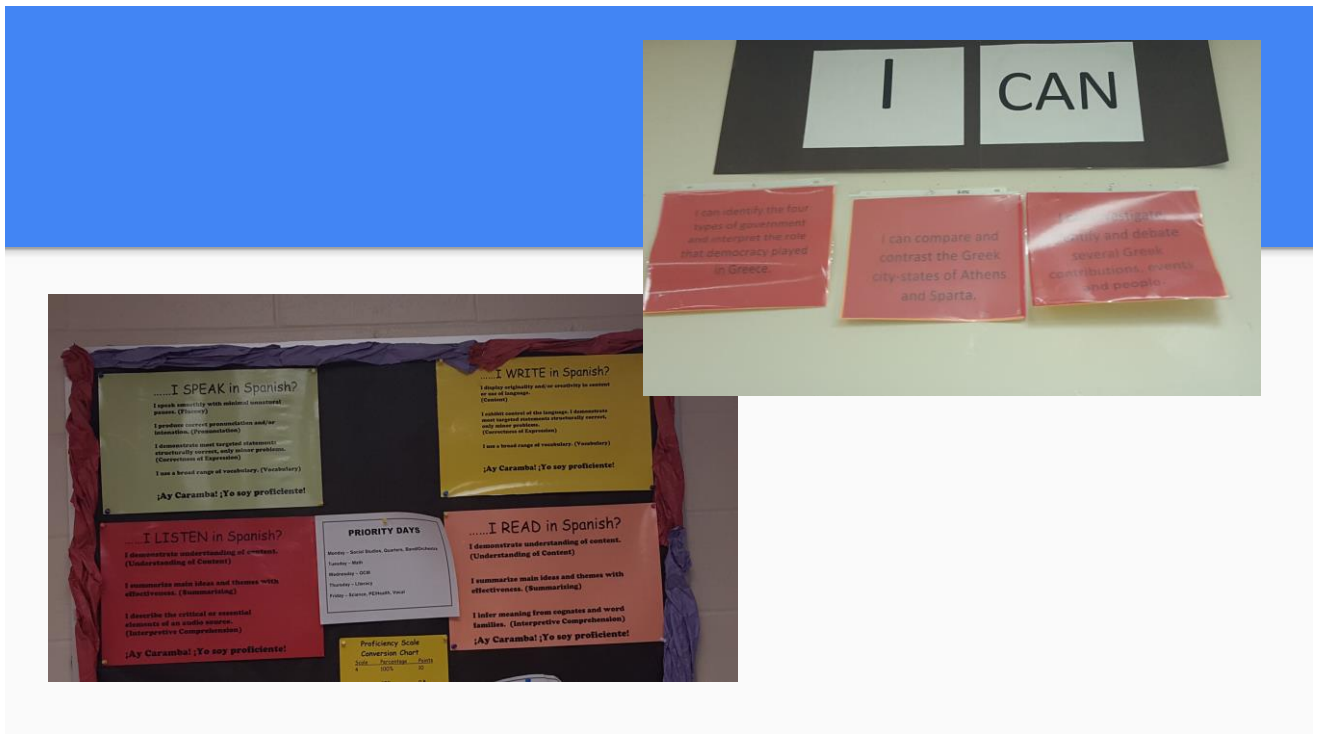
Typical Classroom 10 years ago (Correcting papers, recording scores/grades)

Today's Classroom (Bellwork, Entrance/Exit Slips)

Homework

Formative Assessment

Summative Assessment



Strategic Planning - Goal 1 Articulate

Grades 5-7: Common assessments will be created for each unit of study in all subject areas. The creation of a middle level report card based on standards will be developed. Common assessments and the middle level report card will be used for reporting purposes.

Strategic Planning - Goal 2 Support

100 % of middle school students will be provided academic interventions for all academic areas where priority standards are not being met. Interventions will be provided, at minimum, one day a week for areas of non-proficiency by student. Progress will be reviewed weekly.

Strategic Planning - Goal 3 Challenge

Develop a K-8 standards based report card

Grades K-8 will utilize a standards based report card. Feedback will be solicited throughout the year

Strategic Planning Goal 6 - Build

Building Configurations

PK- 4

5 -7

8-9

10-12

Communication Plan

Website

Spring Conferences

5th Grade Parent Orientation

Parent University

Orientation Meetings/Open Houses Fall 2017

Fall Conferences

Conclusion

Changes in Reporting

Teaching and Learning

Strategic Planning

Continuum of Learning of the PLC Process

Updated 2.14.16

This work is completed during the '14-'15 school year.

1. Consensus of prioritized standards.
2. Use of prioritized standards in consensus of Essential Learning Outcomes, (What ALL kids need to know).
3. Discussion of "nice to know" items that are not assessed but used for enrichment opportunities during the unit plan.
4. Consensus on common post assessment, all items are the same, based on the Essential Learning Outcomes, do not assess and grade "nice to know" items.
5. Use data from common post assessment to invite students to IEXCEL and FLEX for re-teaching and reassessing.
6. Use data from common post assessment to invite students to IEXCEL and FLEX for enrichment and extension opportunities.

This work is completed during the '15-'16 school year.

7. Create common proficiency scales based on Essential Learning Outcomes. The scale should include accommodations.
8. Create modified scales of Essential Learning Outcomes.
9. Compare student work to know you have authentic scales and similar grading practices.
10. Create common rubrics for assignments based on Essential Learning Outcomes.
11. Stretch goal, use common pre-assessment data, of unit Essential Learning Outcomes, to exchange and regroup students to differentiate instruction.

This work is completed during the '16-'17 school year.

12. Create common pre-assessments for each common proficiency scale.
13. Create common post-assessments for each common proficiency scale.
14. Create one or two common formative assessments for each common proficiency scale.
15. Use common pre-assessment data, of unit Essential Learning Outcomes, to know: who needs a lot of help, who is almost there, who already has it, to differentiate instruction.
16. Use formative assessment data, of unit Essential Learning Outcomes, to proactively invite students to IEXCEL and FLEX for remediation of essential learning outcomes before the post assessment.
17. Use formative assessment data, of unit Essential Learning Outcomes, to proactively invite students to IEXCEL and FLEX for enrichment and extension activities.
18. Stretch goal, use common formative assessment data, of unit Essential Learning Outcomes, to exchange students during IEXCEL and FLEX.

This work is completed during the '17-'18 school year.

19. Use of standard based reporting.

Always use data for instructional decisions.

Always use data when discussing curriculum and effectiveness.

All decisions will be made with students and their data as first priority.

Reminders

- Through this process you may move up and down the continuum.
- You will need to use this process for each unit of study that you teach.
- This is an ongoing process and is never meant to be done.
- This is not a quick process. This does allow for the art and science of teaching.
- This will make us better at our craft and will increase student achievement.
- None of this work can be done alone, it must be done as a PLC.

| | | |
|--|--|--------------------------------------|
| School: Excelsior and Oak Ridge Middle Schools | | |
| Grade or Subject: Autodesk Inventor | | |
| Standard: Design is a creative planning process that leads to useful products and systems: The design process includes defining a problem, brainstorming, researching and generating ideas, identifying criteria and specifying constraints, exploring possibilities, selecting an approach, developing a design proposal, making a model or prototype, testing and evaluating the design using specifications, refining the design, creating or making it, and communicating the process and results. (8.9-12.H) | | |
| Date: 2016-17 | | |
| 4.0 | In addition to Score 3.0, there are in-depth inferences and applications that go beyond instruction to the standard. The student will formulate and build a precise gear system. | Possible Instructional Activities |
| | | -Chess Build -Personal Build |
| 3.5 | In addition to score 3.0 performance, there are in-depth inferences and application with partial success. | |
| 3.0 | The student will: Design useful products and systems: The design process includes defining a problem, brainstorming, researching and generating ideas, identifying criteria and specifying constraints, exploring possibilities, selecting an approach, developing a design proposal, making a model or prototype, testing and evaluating the design using specifications, refining the design, creating or making it, and communicating the process and results. (8.9-12.H) *Demonstrate and articulate effective use of the VEX Robotics parts, motors, and tools *Demonstrate an understanding of gear ratios and gear train systems | -Bracket Build -Superman Logo |
| 2.5 | Partial vocabulary completion | |
| 2.0 | The student will: be able to identify and define the vocabulary associated with this standard. These may include: gear ratio, train systems, model, prototype, constraints, | -Tetris Parts -Dice Build |

School: Oak Ridge/Excelsior

Grade or Subject: 6th Grade Math

Standard: 6.EE.B.7

Date: 8/19/2015

| Extensions (Level 4) | The student will: (Applications or in-depth inferences using level 3 knowledge or skills) <ul style="list-style-type: none">- Write and solve a one-step equation when given a real-world problem | Possible Instructional Activities |
|--|--|---|
| | | <ul style="list-style-type: none">- Example: Dennis has 55 baseball cards. Sara gave him some more. Now he has 87. Write an addition equation to show how many baseball cards Sara gave Dennis. |
| | | |
| Learning Goal(s) (Level 3) | The student will: <ul style="list-style-type: none">- Solve one-step addition equations for an unknown variable- Solve one-step subtraction equations for an unknown variable- Solve one-step multiplication equations for an unknown variable- Solve one-step division equations for an unknown variable | |
| | | <ul style="list-style-type: none">- Solving equations – white board work, think-pair-share, videos, think and discuss questions from text, warm-ups, student explains to class |
| | | |
| Vocabulary and Foundation Knowledge (Level 2) | The student will: <ul style="list-style-type: none">• recognize or recall specific vocabulary: constant, variable, equation, inverse operation, operation, solution• recognize words for addition, subtraction, multiplication, and division• perform basic processes, such as:<ul style="list-style-type: none">- add, subtract, multiply, and divide multi-digit whole numbers- identify inverse operations- recognize the properties of equality- determine which solution makes the equation true | |
| | | <ul style="list-style-type: none">- Vocabulary – word walls, videos, flashcards, quizlet, “I Have, Who Has...” game or other matching games, 4-quadrant graphic organizers, journaling, partner/small group discussions |


Board Book: Feb 6, 2017

Inspire Learning. Unlock Potential. Empower Achievement.

| PATHWAYS | | TECHNOLOGY | | FACILITIES | |
|---|---|--|---|--|--|
| Goal #1 Inspire Learning | Goal #2 Inspire Learning | Goal #3 Unlock Potential | Goal #4 Unlock Potential | Goal #5 Empower Achievement | Goal #6 Empower Achievement |
| <i>Articulate</i> | <i>Support</i> | <i>Challenge</i> | <i>Success</i> | <i>Involve</i> | <i>Build</i> |
| Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready. | Create effective and agile organization that is individually responsible to the needs of the whole child. | Become an excellent learning organization through a culture of continuous improvement. | Maximize achievement by increasing digital literacy utilizing 21 st century digital tools. | Enhance engagement opportunities through focused strategic partnerships. | Construct physical learning environments using fiscally responsible and sustainable practices. |

Table of Contents

| | |
|--|--------------------|
| Goal #1: Inspire Learning (Articulate): | Page 2 |
| <i>Updates on Progress:</i> | <i>Page 3</i> |
| Goal #2: Inspire Learning (Support): | Page 4 |
| <i>Updates on Progress:</i> | <i>Page 5</i> |
| Goal #3: Unlock Potential (Challenge): | Pages 6-8 |
| <i>Updates on Progress:</i> | <i>Pages 9-10</i> |
| Goal #4: Unlock Potential (Success): | Page 11 |
| <i>Updates on Progress:</i> | <i>Page 12</i> |
| Goal #5: Empower Achievement (Involve): | Page 13 |
| <i>Updates on Progress:</i> | <i>Page 14</i> |
| Goal #6: Empower Achievement (Build): | Page 15 |
| <i>Updates on Progress:</i> | <i>Page 16</i> |
| Achievements and Honors: | Pages 17-18 |

Goal #1: Inspire Learning (Articulate)*Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.***Year 1:**

| Strategic Initiatives | Measures of Success |
|---|---|
| Develop a framework for students to experience and successfully pursue post-secondary career offerings. | Begin baseline tracking and reporting of % college acceptance rates (2017-18) and graduation rates (2011-2017) in order to establish reliable benchmark targets and enhance program offerings. {Improve college acceptance and college graduation rates (post-secondary student success metrics)} |
| Review policies to ensure the District's theory of action for teaching and learning is articulated. | By summer 2017: Administration will work with Policy Committee to review, edit, and recommend policy changes, if necessary (Instructional Consistency). |
| Curricular alignment to essential knowledge and skills supported by a coherent and aligned assessment system. | K-4: In 2017-18, in the area of literacy (reading, foundational, literature, and informational text and writing) we will document unwrapped standards, student "I can" statements, and identification of priority standards (on report card). Once priority standards are determined, we will begin to work on developing assessments and rubrics that ensure priority standards are being learned by students. |
| | Grades 5-7: In 2017-18, common assessments will be created for each unit of study in all subject areas. The creation of a middle level report card based on standards will be developed. Common assessments and the middle level report card will be used for reporting purposes in the 2017-18 school year. |
| | Grades 10-12: By the fall of 2017, identification of priority standards will be documented (via PowerSchool) to ensure priority standards are being learned by students. |
| | High School: By 2017-18 the Linn-Mar High School Program of Studies will be updated to include Innovation Center and Iowa BIG. This allows for a more aligned curriculum for core courses, AP coursework and Kirkwood offerings. |
| | Special Education Programming: By the end of 2017-18, using Iowa's Specially Designed Instruction Framework, a core special education group will analyze the recommended key components and critical features to operationally define specially designed instruction in our district. |

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Board Book: Feb 6, 2017

Updates on Goal #1: Inspire Learning (Articulate)

Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.

No updates at this time.

Goal #2: Inspire Learning (Support)

Create effective and agile organization that is individually responsible to the needs of the whole child.

Year 1:

| Strategic Initiatives | Measures of Success |
|--|--|
| Individualized and data-driven instruction. | During the 2017-18 school year, all schools will plan for individualized academic interventions (priority standards/content) for all students regardless of need based on an understanding of child development and learning theories within PLCs 100% of the time as measured by team notes. PLCs will develop and implement differentiated classroom instructional opportunities (in specified areas per grade level) for all students. Measure: The use of common formative assessments to differentiate instruction. |
| | Explore opportunities to better communicate pathway opportunities for students through better articulation during instruction. |
| Each student enters school healthy and learns about/practices healthy lifestyle. | Develop a Health Curriculum Committee to review health education guidelines and determine district needs. Final recommendations will be made by June of 2017. |
| | Work with Community Relations on a communications plan to engage parents prior to students entering school regarding wellness and well-being of children to be completed in spring 2017. |
| Each student learns in a physically and emotionally safe environment. | Staff, students, and family members establish and maintain school and classroom behavioral expectations, rules, and routines that teach students how to manage their behavior and help students improve problem behavior. |
| | Schools teach, model, and provide opportunities to practice social-emotional skills, including effective listening, conflict resolution, problem solving, personal reflection and responsibility, and ethical decision making. |
| | Mental Health Needs: In 2017-18, continue partnerships and continue to explore additional family/staff education opportunities as they arise. |
| | Throughout the 2017-18 school year, Board of Education members will serve as PBIS "School Champions" and report school successes as part of regular board meetings in order to facilitate district-wide communication and support of the program. |
| | In 2017-18, schools will report goals, benchmarks and outcome data regularly through the Administrative Report to the Board and community. |
| | As a district focus on making connections with kids. Progress will be tracked via Gallup Poll and Olweus. |
| | ALICE Trainings: begin classroom lessons, communication on training w/ staff, families, and community, active trainings to begin spring or early fall. |

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #2: Inspire Learning (Support)

Create effective and agile organization that is individually responsible to the needs of the whole child.

No updates at this time.

Goal #3: Unlock Potential (Challenge)

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

| Strategic Initiatives | Measures of Success |
|---|--|
| Promote understanding of total compensation at Linn-Mar and recognize compensation as a competitive tool to drive organizational results. | Conduct a thorough job analysis for each certified and classified position over the 2017-18 school year. |
| Provide ongoing professional development for teaching staff that supports core instruction, interventions and curriculum implementation. | Create and implement a three-year flexible, professional development plan; thoughtfully allocating state categorical funding to support PD plan. This plan will be shared with the Board of Education in the Winter of 2016-17. |
| | Throughout the 2016-17 school year, provide professional learning at each PDD on measuring the success of specific teaching strategies in an effort to identify and know how to utilize the most 'high impact' learning strategies. (Many resources can be used to do this including Hattie's Visible Learning and Marzano's Art and Science of Teaching). |
| Effective and efficient use of data. | By March 2017 we will develop a foundational understanding of Smarter Balanced Assessment with staff, students, and community and be prepared to implement Smarter Balanced for the 2017-18 school year. |
| | Explore dashboard (performance metrics) possibilities for % of students in AP/honors/IB; % of students who show academic growth on NWEA, FAST, Iowa Assessment; % of students who achieve IEP Goals; and other relevant "predictive gateways" for academic success. |
| Curriculum, instruction and assessment demonstrate high expectations for all students. | Using relevant achievement gap information, identify opportunities to increase the number of students performing at or above grade level in math and reading. |
| | Expand early literacy within the early childhood programs by using creative curriculum assessment information to drive instruction. |
| | Provide substantive support to enhance math and reading skills PreK-5. |
| | During the 2016-17 school year, identify all level 3 and level 4 questions used on all common formative or summative assessments within each course at the high school level. |
| | During the 2016-17 school year we will closely monitor and update our stakeholders as appropriate, federal and state initiatives including Smarter Balanced, ESSA, ELI and CASA. |
| | By the end of 2016-17, develop a K-8 standards based report card. |

Goal #3: Unlock Potential (Challenge) *Continued*

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

| Strategic Initiatives | Measures of Success |
|--|--|
| Becoming Deliberately Developmental about our staff as we shift from "Human Resources" to "Talent Management". | Research well-being and insurance models/best practices and explore community partnerships (Ex. Blue Zones) to improve Linn-Mar and community health and well-being, reduce health care claim costs from 5 year historical averages, and enhance productivity. |
| | Reduce employee workers compensation claims from 5-year average info. |
| | By spring 2017, develop integrated marketing and communications programs that position Linn-Mar as the district of choice for world class teaching, learning and student achievement. Develop and begin to execute and assess integrated strategic marketing and communications programs, both internal and external, to strengthen, promote and protect Linn-Mar's brand identity, relevance, accomplishments and excellence. |
| | Explore opportunities to expand mentor programs for all employee groups and leverage their talent/knowledge to improve our overall performance. |
| | Work to create and maintain a predictable, respectful, compliant, labor relations environment, alignment and consistency with the overall employee relations strategy based on proactive and open communications. |
| | Research comprehensive and engaging performance management plans for classified and professional staff. |
| | Foster a positive, engaging, diverse and inclusive work environment while identifying and responding to the changing needs of the Linn-Mar community. |
| Cultivate a high achieving performance culture. | Revise recruitment strategy and branding program by late winter (2016-17). |
| | Always promote a school culture with the belief system of all students can learn. |

Goal #3: Unlock Potential (Challenge) *Continued**Become an excellent learning organization through a culture of continuous improvement.***Year 1:**

| Strategic Initiatives | Measures of Success |
|---|---|
| Strengthen leadership capability throughout Linn-Mar to promote high levels of performance and productivity and sustain excellence. | Make school building-level communication the major focus of the communication efforts. |
| | Provide training to district leaders to address all aspects of the employee life cycle. |
| | Begin to develop a leadership ladder (succession planning) throughout Linn-Mar in all employee groups with a focus on recruitment and retention. |
| | Identify employee skill gaps, provide opportunity for improvement/workout plan or coaching out (coach up or counsel out). |
| | School Board, district leaders, and building administrators continually seek to improve knowledge of upcoming trends in education and research on school improvement by having memberships to professional organizations, attending relevant conferences, and networking with other administrative professionals. |
| | School Board Policy Committee to develop and deploy Board Learning Plan and work to strategically align all board committee work under the Strategic Plan. |

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #3: Unlock Potential (Challenge)

Become an excellent learning organization through a culture of continuous improvement.

Leadership Retreat: A half-day leadership retreat was held on January 18th for Cabinet. Collectively, we began discussing inter-group communication strategies, team norms, and team growth strategies.

January Professional Development Day: The PD day scheduled for January 16th was cancelled due to weather. The PD day will be made up at the end of the school year. The actual date will be decided upon later in the year once we have a better idea of the number of snow makeup days needed.

Board Visit to Linn Grove Elementary: The Board of Education visited Linn Grove Elementary on January 27th. The visit started with the announcement that Linn Grove Elementary is celebrating its 10th anniversary and the theme for this year is Re-Imagine Education. From there we had the opportunity to see and experience:

- Technology Integration
 - Seesaw – Mrs. Cheryl Read, 2nd Grade Teacher
 - ClassDojo – Mrs. Jamie Ryther, 4th Grade Teacher
 - SpheroBalls with Art – Mrs. Tiffany Boyle, Art Teacher
 - SpheroBalls with Coding – Mrs. Vicki Freiburger, LEO Teacher
- MakerSpace – Mrs. Melissa Alexander, Media Specialist
- Student Data Notebooks – Mr. Joe Gatto, 5th Grade Teacher
- Mindsets in the Classroom
 - Mrs. Tiffany Kinzenbaw, Instructional Coach, and Mrs. Amanda Farber, 2nd Grade Teacher
- Flexible Classroom Environment – Mrs. Karissa Brincks, 1st Grade Teacher

Facilities Committee: The next Facilities Committee meeting will be held Wednesday, February 8th in the LRC boardroom at 5:30 PM. Feedback provided during the Thoughtexchange survey conducted during the January 18th meeting will be reviewed and discussed. The committee will be split into teams to further discuss the facilities plan. Invitations were sent out to 30 parents/community members in an effort to balance the group between administrators, staff, parents, and community members. A follow-up communication was also sent to the team discussing the progress made so far, the decision to move the bond vote to September 12th, and what will be discussed in the upcoming meeting. A frequently asked questions document was also shared with the group. You can view all of the communications on [Dr. Shepherd's Blog \(Q's News\)](#).

Website Update: Linn-Mar's new website successfully launched Tuesday, January 24th without any major issues. Matthew May, Jeri Ramos, and Phil Brown continue to work with our vendor on smaller issues that have been identified. At this time, more than 500 teacher sites have been created. The new website allows us the ability to look at a variety of website analytics including demographics, what type of devices visitors are using, how they are accessing our site, what they do while on our site, and much more. During the first week the new website was published:

- 56.1% of visitors accessed our site directly; 38.1% organically. Visitors are also able to access the site through social media and referrals.
- There were 44,735 sessions (a period of time a visitor is engaged on the website).
- 24,322 users visited the site (users who have had at least one session during this period).
- There were 130,611 total page views with an average of 2.92 pages viewed per session.
- The average session duration was 2:25.
- Desktop users make up 56% of site usage, mobile device use was 39%, and tablet use was 5%.

Board Book: Feb 6, 2017

Updates on Goal #3: Unlock Potential (Challenge) *continued*

Become an excellent learning organization through a culture of continuous improvement.

Equity Committee: The Linn-Mar Equity Committee met on February 1st and the following topics were discussed:

- Summary of district presentation to the Marion Civil Rights Commission on December 7, 2016.
- Nomination process for the Shirley Pantini Award for 2017.
- Review of Thoughtexchange survey data on topics related to equity and equality throughout Linn-Mar.

Goal #4: Unlock Potential (Success): *Maximize achievement by increasing digital literacy utilizing 21st century digital tools*

Year 1:

| Strategic Initiatives | Measures of Success |
|-----------------------|---|
| Digital Content | Explore and clarify LM working definitions related to digital learning (blended learning, digital content, etc.) to establish a shared vision. |
| | Identify specific areas to provide district, building, and instructional support for technology integration and implementation. |
| | Review, update and curate our PreK-12 digital curriculum to ensure it is rigorous and relevant. |
| | Identify and develop an online course option, aimed primarily at LMHS 11th and 12th grade students, in each department area that may or may not be a required course. |
| Digital Citizenship | During 2016-17 explore PreK-12 Digital Citizenship Curriculum (i.e. CommonSense Media). |
| | 2016-17 TICs provide professional development on digital citizenship. |
| Digital Equity | Review technology equity procedures to inform future policy decisions. |
| | Establish a uniform, digital checkout process for students who do not have WiFi or computer outside of school. |
| | Using assessment information, implement the appropriate assistive technology tool(s) for students with special needs in the general education classroom. |
| | By increasing understanding of assistive technology, promote a culture of individualizing learning needs. |
| Digital Pedagogy | Begin a process to ensure all faculty have the qualifications and training necessary to deliver courses in a variety of modes; specifically regarding online instruction. |
| | Create a faculty mentor program or peer review system as a way to improve online/hybrid courses. |
| | Explore potential resources and processes for future curriculum. |
| | Utilize Technology Instructional Coaches (TICs) to provide coaching support for teachers integrating technology into their instruction. |
| Digital Communication | Use annual staff/student/parent/community survey data to determine effective use of school website for consistent district and building level communication. |
| | Explore possibilities for better alignment and integration of systems used by parents (i.e. PowerSchool, TouchBase and Total Access). |
| | Promote current electronic communication services for staff to access relevant information regarding resources. |

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Board Book: Feb 6, 2017

Updates on Goal #4: Unlock Potential (Success)

Maximize achievement by increasing digital literacy utilizing 21st century digital tools.

No updates at this time.

Goal #5: Empower Achievement (Involve)

Enhance engagement opportunities through focused strategic partnerships.

Year 1:

| Strategic Initiatives | Measures of Success |
|-----------------------|---|
| Internal Partnerships | Investigate and research district administration practices and processes to enable principals to focus more on instructional leadership. |
| | Promote opportunities for district employees to volunteer in classrooms. |
| | Explore and clarify the purpose and structure of district leadership meetings to align with strategic plan. |
| External Partnerships | Create conditions to provide transparent, accurate and accessible information through dashboards. |
| | Broaden opportunities for local businesses and historically underutilized businesses to work with the district. |
| | Explore opportunities for the city and local districts to share costs for shared services. |
| | Develop/nurture relationships and work with community partners and media to define, promote, expand and market signature programs. |
| | Begin to establish a network of information ambassadors. |
| | Enhance established partnerships with the business community, as well as nationwide, to broaden recruitment, wellness, volunteer and diversity initiatives. |
| | Promote external partners to join district committees and district staff participate in outside committee groups. |

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #5: Empower Achievement (Involve)

Enhance engagement opportunities through focused strategic partnerships.

External Partnerships: The district has participated in many exciting conversations related to our partnerships with local businesses as we work to further strengthen and clarify student pathways from school to work.

In recent weeks, we have had several discussions with strategic business partners who will be key advocates for the Linn-Mar Iowa BIG program. At the same time we are participating in other conversations with businesses that might not be able to participate in Iowa BIG, but still have a vested interest in helping a student transition from high school to career. We recognize the need to have a robust talent pipeline in our area and a means for students to move from high school into apprenticeships/internships/job shadows and through various certifications towards a career. In these conversations we have started to use the phrase "Community Promise Framework". We recognize this need to make a "promise" to our students that we will do everything in our power to not only prepare them, but help them transition into what's next.

It is our goal to have a universal business engagement model in order to ensure the best possible hope for students as they complete high school. We want all of our students to have a successful "launch" and this means the hand-off from high school to what comes next is critical. The more clarity we can provide, the better chance of success for our students. As we continue to build a business model of engagement, we hope to debut our ideas on March 8th at the MEDCO annual luncheon.

Goal #6: Empower Achievement (Build)

Construct physical learning environments using fiscally responsible and sustainable practices.

Year 1:

| Strategic Initiatives | Measures of Success |
|---------------------------------|---|
| Facilities Restructure | During the 2016-17 school year the Board of Education, with feedback from community patrons, will approve a long-term facility structure plan that benefits all Linn-Mar students. |
| | Determine what the most appropriate and cutting edge learning environments look like at each of the grade level configurations and prioritize goals for the physical components for each of the environments. |
| | Establish a communication campaign to foster support and approval of district restructure needs. |
| | Develop a funding plan to support 10-year restructure plan, including the outline of a possible bond campaign strategy. |
| | Engage architects, engineers, demographers and other applicable services to assist in the planning and implementation of the facility restructure plan. |
| | Identify an off-site facility for Applied Innovation Center. |
| Facilities Preservation | Address priority needs to improve district facilities by actively maintaining 10-year facilities and preventative maintenance plan, including identifying energy-saving opportunities. |
| | Develop a funding plan to support 10-year preventative maintenance schedule. |
| | Complete walkthroughs with principals, Crisis Committee members, and Operations & Maintenance to determine building needs in reference to safety and security. |
| Operational Resource Allocation | Work to optimize resources (buildings, personnel, programs, etc.) to ensure they are utilized efficiently and effectively. |
| | Explore procedures to effectively evaluate programs from a financial aspect to ensure resources are being utilized to full potential. |
| | Continually review categorical funding streams to ensure resources are being properly spent and that all expenditures are properly allocated. |

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #6: Empower Achievement (Build)

Construct physical learning environments using fiscally responsible and sustainable practices.

5th Grade Planning Committee - As part of the district restructure plan, 5th grade will be moving from an elementary setting in PK-5 buildings to more of a middle school setting in 5-7 grade buildings. The format and structure of 5th grade may look different in the 5-7 grade configuration as compared to the current K-5 set up. The details for how 5th grade is going to look are currently being studied by a team of 5th grade teachers, building administrators and district curriculum staff. More information will be coming in the near future.

High School Remodeling: Three areas remain to be finished.

1. Lecture hall: The flooring will start in the lecture hall on February 2nd. Due to high moisture content, a sealant will be installed prior to the LVT tile and carpet installation. LVT and carpet are scheduled for installation starting on February 6th. Table and chair units will be installed starting on February 13th.
2. The speech classroom (former ICN room): is the last classroom space to be renovated. The speech classroom has paint, ceiling grid, and lighting installed. Final step will be to install flooring.
3. The final area to be remodeled is the flooring and the installation of glass at door #16. The doors are hung, but glass is back ordered for the vestibule area. Ceramic tile will be installed at door #16 to finish the project work.
4. Punch list work continues throughout the inside and outside of the building. Completion of punch list items will continue for several more weeks.

High School Renovation Change Order CC-18: Change order CC-18 in the amount of \$20,616.01 is being submitted for board approval. Of this amount, \$14,913.03 is for required changes mandated by the City Fire Code and/or City Building Inspector. These include item #'s 2, 3, 4, 5, and 12 listed on the change order. Other items include relatively minor additions or deducts to the project. With change order CC-18 the total amount of change orders to date is \$730,084.06. *(Refer to board packet exhibit 904.2)*

High School Auxiliary Gym Floor Replacement: Due to age and wear and tear, the High School auxiliary gym floor is in need of replacement. Competitive quotes from Phillips Floors (\$62,033) and Integrity Hardwood Floors Inc. (\$51,026) were received and reviewed by the Finance/Audit Committee. The recommendation is to award Integrity Hardwood the project to be completed summer of 2017. Costs of project to be paid from PPEL. *(Refer to board packet Exhibit 904.1)*

Westfield Addition: The only area that continues to be under construction is the technology lab and hallway. All classrooms are completed with only a few punch list items needing attention. Target completion date of all interior work is February 17th. Some exterior work will be completed on the roofing and fascia when the weather permits.

Achievements and Honors:

LMHS Show Choirs Celebrate

Major Win! It was a huge weekend for the Linn-Mar High School show choirs.

All three Linn-Mar Show Choirs, Hi-Style, In-Step and 10th Street Edition

took grand Champion in their respective divisions at the La Crosse Central Grand River Show Choir Competition in La Crosse, Wisconsin. 10th Street Edition also received best vocals, and best choreography awards.

Congratulations, Show Choir!



LMHS Hosts Ribbon-Cutting Ceremony: Linn-Mar High School hosted a ribbon-cutting ceremony on January 30th to celebrate the completion and everyone's efforts with the various renovations projects to the school. Students, Superintendent Shepherd, the Board of Education, LM administrators and staff were in attendance at the ceremony which took place at Pride Rock Commons. Marion Mayor Nick AbouAssaly, former Linn-Mar Superintendent Katie Mulholland, the Marion Chamber Ambassadors, various community leaders and representatives from the various construction teams were also in attendance.

Linn-Mar Athletic Hall of Fame: LMHS welcomed 10 new members into the Athletic Hall of Fame. The ceremony took place between the boys' and girls' varsity basketball games on January 27th. The 2017 Inductees were: Wilbur and Shirley Baldwin (Lifetime supporters of LMHS), Vic Dierksen (Supporter, Chain Gang/Wrestling Scorer 42 Years), Allison Schmidt (Poms Coach), Julie (Brockschink) Tadema (1973 Track), KP Lansing (1984 Track), Jason (Jake) Maloy (1991 Track/Football), Mike Shipley (1993 Baseball), Travis Nelson (2005 Basketball), David Parry (2010 Football), and Amy (Hanse) Kelley (2005 Softball).



Linn-Mar Baseball Field Earns State Award: The field, at the Linn-Mar Baseball-Softball Complex on the Oak Ridge campus, was named the "True Pitch" State Baseball Diamond of the Year by the Iowa High School Baseball Coaches Association. The award was presented at the organization's 49th annual Awards Banquet in West Des Moines. Congratulations to Linn-Mar Baseball and to our Maintenance and Operations Team!



LMHS Hosts Letter of Intent signing: On February 1st Linn-Mar athletes signed their college letters of intent. Congratulations to the following student athletes: Griffin Freese (Track at Indian Hills Community College), Christina Lincoln (Softball at Coe College), Reese Phillips (Football at Upper Iowa University), Allie Strottman (Soccer at University of Wisconsin/Milwaukee), Daylen Canty (Football at Iowa Central Community College), and Neme Siaway (Football at Iowa Western Community College).

Boys' Swimming: Congratulations to Boys' Swimming for winning their first-ever Mississippi Valley Conference championship title in January.

Contest Speech: Congratulations to Contest Speech for continuing their long tradition of advancing to the state-level competition. The groups that participated at state were: freshman and varsity radio news broadcast, two short film entries, TV new broadcast, one improv group, musical theater, freshman one-act play, readers theater, and the ensemble acting performance.

Linn-Mar POMs: Congratulations to the Linn-Mar POMs and coaches for placing first in jazz and POM, grand championship, and the choreography award for their POM routine during the dance team Union Regional competition in January.



Robotics: Congratulations to our three Robotics teams (Dark Matter, Lost in Time, and A League of Their Own) for making it to the league championships in January. Dark Matter made it to the semifinals round placing third and won the third place Inspire Award and Connect Award. A League of Their Own made it to finals and won the second place Inspire Award and Motivate Award. Dark Matter and A League of Their Own advance to super-qualifiers!

Oak Ridge Lego League Impresses Judges at State: At the Lego League State Tournament in Ames, the Oak Ridge LEGO Masters received 2nd place in overall project for their Knows-Nose, a creative idea to help locate lost dogs in natural disasters. The Lego Blasters received an honorable mention in robot design. Out of approximately 240 girls at the event, Eighth Grader Olyvia Hanken-Arlen of LEGO Disasters received the Grace Murray Hopper award. The award is presented to two girls at the event who have shown exemplary leadership. Grace Murray Hopper was one of the first women elevated to rear admiral of the Navy and was one of the first female computer scientists.





Inspire Learning. **Unlock Potential. Empower Achievement.**

**Linn-Mar Community School District Board of Education
Work Session Minutes
January 23, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 5:00 PM. Roll was taken. Present: Isenberg, Nelson, Patterson, Weaver, and Green. Absent: AbouAssaly and Gadelha.

200: Adoption of Agenda *Motion 127-01-23*

Motion Patterson, second Nelson to approve the agenda. Voice vote. All ayes.

300: Work Session

301: State of District Address

Superintendent Shepherd gave his annual State of the District address. The theme of the address was Vision to Action. Dr. Shepherd highlighted many accomplishments for the year to date and talked about plans for the remainder of 2016-17. The address was recorded and posted on the district website.

302: Board Learning

Director Green led the Board through a Board Operations Manual that had been used previously in the district for board guidance. The Board then went through the document and suggested changes. Dr. Shepherd will take the suggestions and bring back an edited version for the Board to review in February. The manual may then be turned over to the Policy Committee for final edits before board approval in March or April. The manual will be used in the future to share with potential school board candidates as well as serve as a resource for future boards.

400: Adjournment *Motion 128-01-23*

Motion Green, second Patterson to adjourn at 6:35 PM. Voice vote. All ayes.

Tim Isenberg, Board President

Angie Morrison, Board Secretary



**Linn-Mar Community School District Board Meeting
Regular Session Minutes
January 23, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 7:00 PM. Roll was taken. Present: Isenberg, Nelson, Patterson, and Weaver. Absent: AbouAssaly and Gadelha.

200: Adoption of the Agenda *Motion 129-01-23*

Motion Patterson, second Nelson to approve the agenda as modified. Motion carried.

300: Recognitions/Proclamations

400: Audience Communications

500: Resolutions/Opening of Bids/Public Hearings

600: Informational Reports

601: Marion City Council (Jan 12th):

Isenberg reported that there were no items related to Linn-Mar.

602: Board Visit to Success Center (Jan 18th):

The Board shared highlights from the visit. They talked about potential avenues for getting more businesses involved with the program.

603: Finance/Audit Committee (Jan 19th):

Highlights of the meeting included discussion on the 2017-18 budget and updates on future projects.

604: Board Book

Exhibits 604.1 and 604.2

Shepherd shared highlights from the report. He recapped the Facility Committee meeting from January 18th. This group will meet again on February 8th. It was the consensus of the Board that the bond vote be pushed back to September to allow ample time to gather information, including a demographic study. Ramos gave a report on the BrightBytes survey and Anderson reviewed some financial information and the certified budget process.

605: Iowa School Report Card

Bisgard presented the Iowa School Report Card to the Board. He demonstrated how to look up data on the website. The link to the website is:

<http://reports.educateiowa.gov/schoolreportcard>.

700: Unfinished Business

800: New Business

801: Resolution Authorizing Sale of Bonds ***Motion 130-01-23*** *Exhibit 801.1*

Motion by Patterson, second by Weaver to approve the resolution fixing the date of sale of approximately \$16,090,000 General Obligation School Refunding Bonds, Series 2017, approving electronic bidding, and approving the official statement and its distribution. All ayes. Motion carried. It is anticipated that the district will save at least \$1M in interest rates with this refunding.

802: Early Separation Requests ***Motion 131-01-23*** *Exhibit 802.1*

Motion Nelson, second Weaver to approve the 14 early separation packages for 2017-18 as presented. Voice vote. All ayes. Motion carried.

2017/2018 Early Separation Final

| Name | DAC | Letter | Rescind | Position Type | Description |
|------------------------|-------------------------|--------|---------|---------------|--------------------------------|
| Thomas, Mary Buxton | Excelsior Middle School | 1 | | Teacher | Teacher- Computer |
| Frady, Kim Marie | Bowman Woods Elementary | 2 | | Teacher | Teacher- General Reading |
| Ponto, Keith J | Bowman Woods Elementary | 3 | | Teacher | Teacher- 4th grade |
| Wilson, Susan Lenz | Wilkins Elementary | 4 | | Teacher | Teacher- 2nd grade |
| Alexander, Sherry L | Excelsior Middle School | 5 | | Teacher | Teacher- 8th LA |
| Dunning, David W | Excelsior Middle School | 6 | | Teacher | Teacher- Special Ed LV3 BD |
| Yerke, Barbara C | Excelsior Middle School | 7 | | Teacher | Teacher- 7th Reading |
| Maronn, Beverly Ann | Oak Ridge Middle School | 8 | | Teacher | Teacher- 7th Science |
| Boonstra, Patricia Ann | Oak Ridge Middle School | 9 | | Teacher | Teacher- Special Ed LV1 |
| Anderson, Robert James | High School | 10 | | Teacher | Teacher- Music |
| Perry, Linda Washburn | Linn Grove Elementary | 11 | | Teacher | Teacher- Kindergarten |
| Wampler, Stephen Kent | High School | 12 | | Teacher | Teacher- Special Ed LV1 |
| Kaalberg, Mary E | High School | 13 | | Teacher | Teacher- Foreign Lang |
| Cook, Colette M | High School | 14 | | Teacher | Teacher- Industrial Technology |

900: Consent Agenda

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

| Name | Assignment | Dept Action | Salary Placement |
|------------------|--|-------------|------------------|
| Sheka, Elizabeth | From HS LA Teacher to Iowa BIG Teacher | 1/16/17 | Same |

Classified Staff: Assignment/Reassignment/Transfer

| Name | Assignment | Dept Action | Salary Placement |
|-------------------|---|-------------|--------------------|
| Anderson, Tara | LG: School Counselor Secretary | 1/18/17 | LMSEAA IV, Step 9 |
| Johnson, Meredith | NE: Part-time General Ed Assistant | 1/12/17 | LMSEAA II, Step 10 |
| Lysne, Angela | HS: Building Secretary I (9/10) | 1/26/17 | LMSEAA IV, Step 10 |
| Neuhaus, Allison | NE: Part-time Student Support Associate | 1/9/17 | LMSEAA II, Step 6 |
| Sedlacek, Hailey | WF: Part-time Student Support Associate | 1/17/17 | LMSEAA II, Step 6 |
| Wheatley, Andrea | NE: From Part-time SSA to Full-time Gen Ed Asst | 1/12/17 | LMSEAA I, Step 10 |

Classified Staff: Resignation

| Name | Assignment | Dept Action | Reason |
|---------------|-------------------------------|-------------|----------|
| Reed, Brianna | HS: Student Support Associate | 1/31/17 | Personal |

Extra-Curricular: Assignment/Reassignment/Transfer

| Name | Assignment | Dept Action | Salary Placement |
|-----------------|----------------------------------|-------------|-----------------------------------|
| Anderson, Clark | HS: Assistant Boys' Soccer Coach | 1/31/17 | Schedule H, Category D \$3,195 |
| Fruth, Robert | HS: Volunteer Softball Coach | 1/20/17 | Volunteer |

902: Approval of Minutes from January 9th

Exhibit 902.1

903: Approval of Bills

Exhibit 903.1

904: Approval of Contracts

Exhibits 904.1-3

1. Merchant processing application with Elavon/US Bank to participate in the University of Iowa cooperative contract for the district and theROARstore.
2. Rental service agreements with City Laundering Company for district laundry needs.
3. Farm lease for rental of Linn-Mar land (2618 Old Center Rd, Alburnett) to John and Janet Airy for one year commencing on March 1, 2017, and ending on February 28, 2018, for an annual cash rent of \$20,342.
4. Interagency agreement for special education instructional services with Cedar Rapids CSD (1), Des Moines Independent SD (1), and Muscatine CSD (1). *(For student confidentiality, no exhibits provided.)*

905: Informational Items

Exhibits 905.1-2

1. Financial Report and Cash Balances as of December 31, 2015.
2. Financial Report and Cash Balances as of December 31, 2016.

906: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment/furnishings on the [Linn-Mar website>Quick Links>GovDeals](#) *No items for sale at this time.*

907: Items Removed from the Consent Agenda for Separate Action

908: Approval of the Consent Agenda ***Motion 132-01-23***

Motion Patterson, second Nelson to approve the consent agenda as presented. Voice vote. All ayes. Motion carried.

1000: Communications, Announcements, and Transmittals

1001: Board Communications

Green will be attending the IASB on the Hill day January 24th. Nelson thanked everyone that assisted with the successful High School open house on January 22nd. Weaver congratulated the swim team on the conference win and mentioned the student achievements that were in the Board Book. Isenberg stated that it appears the legislature will be making changes to collective bargaining. Upcoming calendar items were also reviewed.

1002: Calendar

| Date | Time | Event | Location |
|---------------------------|----------|-----------------------------------|---|
| January 24 th | 8:00 AM | IASB Day on the Hill | Des Moines (<i>Embassy Suites 101 E Locust</i>) |
| January 26 th | 5:30 PM | Marion City Council (George) | City Hall |
| January 27 th | 7:30 AM | Board Visit | Linn Grove Elementary |
| January 30 th | 7:30 AM | High School Ribbon Cutting | Pride Rock Commons (Door 3) |
| Date | Time | Event | Location |
| February 1 st | 4:00 PM | Equity Advisory | LRC Room 5 |
| February 6 th | 5:00 PM | Board Work Session | Boardroom |
| | 7:00 PM | Board Regular Session | |
| February 7 th | 6:30 PM | IASB Advocacy Workshop | Lisbon CSD (<i>235 W School Street</i>) |
| February 9 th | 1:00 PM | Policy Committee | Superintendent's Conference Room |
| February 9 th | 5:30 PM | Marion City Council (Rene) | City Hall |
| February 10 th | 7:30 AM | Board Visit | Westfield Elementary |
| February 11 th | 8:30 AM | Coffee Conversation (Tina/George) | Oak Ridge Middle School |
| February 15 th | 11:00 AM | UEN Day at the Capitol | Des Moines (Wallace Bldg Auditorium) |
| February 16 th | 7:30 AM | Finance/Audit Committee | Superintendent's Conference Room |
| February 16 th | 4:00 PM | Health & Human Development | Boardroom |
| February 20 th | 5:00 PM | Board Work Session | Boardroom |
| | 7:00 PM | Board Regular Session | |
| February 21 st | 5:30 PM | Technology Committee | Boardroom |
| February 22 nd | 7:30 AM | Board Visit | Compass |
| February 23 rd | 5:30 PM | Marion City Council (Tina) | City Hall |
| February 24 th | 7:00 AM | Board Visit | Wilkins Elementary |

1003: Committees/Advisories

| Committees/Advisories | Board/Administrative Participants |
|------------------------------|---|
| Finance/Audit Committee | Anderson, Shepherd, Morrison, Abouassaly, Green, Weaver |
| Policy Committee | Shepherd, Morrison, Gadelha, Nelson, Patterson |
| Technology Committee | Ramos, Isenberg |
| Career & Technical Education | Bisgard, Nelson |
| Equity Advisory | Bisgard, Christian, Ramos, Patterson |
| School Improvement Advisory | Bisgard, Gadelha |
| Health & Human Development | Breitfelder, AbouAssaly |
| Special Education Advisory | Breitfelder, Nelson |

1100: Adjournment **Motion 133-01-23**

Motion Green, second Nelson to adjourn at 7:50 PM. Voice vote. All ayes. Motion carried.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

Minutes submitted by Angie Morrison.

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 01/20/2017 - 02/02/2017

Fiscal Year: 2016-2017

| Vendor Name | Description | Check Total |
|-------------------------------------|-----------------------------------|-------------------|
| Fund: Aquatic Center | | |
| BMO MASTERCARD | GENERAL SUPPLIES | \$505.70 |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$3,640.11 |
| HY-VEE FOOD STORE-8556 | GENERAL SUPPLIES | \$800.00 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$74.50 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$318.59 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$74.50 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$318.59 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX WITHHOLDING | \$584.56 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$389.58 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$584.71 |
| IOWA SWIMMING, INC (DES MOINES) | GENERAL SUPPLIES | \$38.00 |
| MADISON NATIONAL LIFE INS. CO., INC | DISTRICT LIFE INSURANCE | \$5.13 |
| MADISON NATIONAL LIFE INS. CO., INC | ER LIAB-DISTRICT DISABILITY | \$12.59 |
| METRO INTERAGENCY INS PROG. | EE LIAB-MEDICAL INSURANCE | \$700.55 |
| METRO INTERAGENCY INS PROG. | ER LIAB-DENTAL INS | \$37.44 |
| SUN LIFE FINANCIAL EBG | EE LIAB-VOL/SUN LIFE INS | \$9.00 |
| TREASURER ST OF IA | STATE INCOME TAX WITHHOLDING | \$180.19 |
| Fund Total: | | \$8,273.74 |
| Fund: DEBT SERVICE | | |
| CUSIP GLOBAL SERVICES | OTHER PROFESSIONAL | \$328.00 |
| Fund Total: | | \$328.00 |
| Fund: GENERAL | | |
| 95 PERCENT GROUP INC | INSTRUCTIONAL SUPPLIES | \$93.50 |
| ALL INTEGRATED SOLUTIONS | TRANSP. PARTS | \$4.27 |
| ALLIANT ENERGY | ELECTRICITY | \$67,629.58 |
| AMANDA DOLLEY | INSTRUCTIONAL SUPPLIES | \$270.00 |
| AOSNC, LLC | TECH REPAIRS | \$1,125.00 |
| APPLE COMPUTER INC | INSTRUCTIONAL SUPPLIES | \$858.00 |
| ART CRAFT STUDIO | INSTRUCTIONAL SUPPLIES | \$216.03 |
| BADER MATTHEW | OFFICIAL/JUDGE | \$57.00 |
| BALBOA CAPITAL CORPORATION | INSTRUCTIONAL SUPPLIES | \$218.70 |
| BARK'S PIZZA INC | INSTRUCTIONAL SUPPLIES | \$69.00 |
| BMO MASTERCARD | ADVERTISING | \$11.23 |
| BMO MASTERCARD | COMP/TECH HARDWARE | \$58.32 |
| BMO MASTERCARD | DUES AND FEES | \$1,105.00 |
| BMO MASTERCARD | GENERAL SOFTWARE | \$14.99 |
| BMO MASTERCARD | GENERAL SUPPLIES | \$2,749.78 |
| BMO MASTERCARD | INSTRUCTIONAL SUPPLIES | \$10,969.08 |
| BMO MASTERCARD | LIBRARY BOOKS | \$2,237.90 |
| BMO MASTERCARD | MAINTENANCE SUPPLIES | \$767.63 |
| BMO MASTERCARD | MISC. GRANTS | \$1,456.47 |
| BMO MASTERCARD | OTHER PROFESSIONAL | \$154.99 |
| BMO MASTERCARD | PROF SERV: EDUCATION | \$5,358.00 |
| BMO MASTERCARD | Professional Educational Services | \$3,285.00 |

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 01/20/2017 - 02/02/2017

Fiscal Year: 2016-2017

| Vendor Name | Description | Check Total |
|---|-------------------------|----------------|
| BMO MASTERCARD | REPAIR/MAINT SERVICE | \$892.71 |
| BMO MASTERCARD | STAFF WORKSHP/CONF | \$719.00 |
| BMO MASTERCARD | TEXTBOOKS | \$8.00 |
| BMO MASTERCARD | TRANSP. PARTS | \$436.68 |
| BMO MASTERCARD | TRAVEL | \$5,212.56 |
| BOOKHOUSE | INSTRUCTIONAL SUPPLIES | \$299.50 |
| CAM COMMUNITY SCHOOL DISTRICT | TUITION OPEN ENROLL | \$6,758.68 |
| CARROLL DISTRIBUTING | REPAIR PARTS | \$24.88 |
| CEDAR RAPIDS COMM SCH DIST | PROF SERV: EDUCATION | \$429.72 |
| CEDAR RAPIDS COMM SCH DIST | TUITION IN STATE | \$30,246.36 |
| CEDAR RAPIDS COMM. SCHOOL/RW | PROF SERV: EDUCATION | \$8,334.48 |
| CENTRAL CITY COMMUNITY SCHOOL | TUITION IN STATE | \$5,208.69 |
| CENTURY CAB INC | TRANSP PRIVATE CONT | \$1,257.50 |
| CENTURYL INK | TELEPHONE | \$702.94 |
| CENTURYLINK | TELEPHONE | \$1,703.37 |
| CLAYTON RIDGE COMMUNITY SCHOOL DISTRICT | TUITION OPEN ENROLL | \$9,387.06 |
| COLLECTION | EE LIAB-GARNISHMENTS | \$1,256.40 |
| COLLEGE COMMUNITY SCHOOLS | INSTRUCTIONAL SUPPLIES | \$208.00 |
| COLLEGE COMMUNITY SCHOOLS | TUITION IN STATE | \$30,528.77 |
| COMBUSTION CONTROL CO | REPAIR/MAINT SERVICE | \$1,150.85 |
| COMMUNICATIONS ENGINEERING CO | COMPUTER SOFTWARE | \$540.00 |
| COMMUNITY HEALTH CHARITIES | EE LIAB-CHARITY | \$10.00 |
| COTTERELL PHIL | OFFICIAL/JUDGE | \$114.00 |
| CR SIGNS, INC | INSTRUCTIONAL SUPPLIES | \$450.00 |
| CRESCENT ELECTRIC | MAINTENANCE SUPPLIES | \$678.54 |
| CUSTOM HOSE & SUPPLIES, INC. | MAINTENANCE SUPPLIES | \$94.56 |
| CUSTOM HOSE & SUPPLIES, INC. | TRANSP. PARTS | \$70.68 |
| DAFIT-NESS LLC | OTHER PROFESSIONAL | \$200.00 |
| DEMOULIN BROS & COMPANY | INSTRUCTIONAL SUPPLIES | \$7,839.90 |
| DENNIS COMPANY | REPAIR PARTS | \$752.75 |
| DES MOINES PUBLIC SCHOOLS | PROF SERV: EDUCATION | \$988.74 |
| DUBUQUE COMMUNITY SCHOOLS | PROF SERV: EDUCATION | \$1,869.66 |
| DVORAK JOHN | OFFICIAL/JUDGE | \$75.00 |
| EMS DETERGENT SERVICES | INSTRUCTIONAL SUPPLIES | \$30.00 |
| ENTERPRISE | RENTALS EQUIPMENT | \$397.70 |
| FAMILY VIDEO | FACILITY RENTAL | \$3,642.04 |
| FAREWAY STORES | INSTRUCTIONAL SUPPLIES | \$131.84 |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$2,537,700.24 |
| FEDEX | GENERAL SUPPLIES | \$31.88 |
| FLOOD KEVIN | OFFICIAL/JUDGE | \$57.00 |
| FOLLETT SCHOOL SOLUTIONS, INC | LIBRARY BOOKS | \$1,937.73 |
| FUTURE LINE | MAINTENANCE SUPPLIES | \$72.18 |
| GASWAY CO, J P | GENERAL SUPPLIES | \$285.44 |
| GEE ASPHALT SYSTEMS INC | GROUND UPKEEP | \$4,087.68 |
| GRANT WOOD AEA | GENERAL SUPPLIES | \$615.25 |

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 01/20/2017 - 02/02/2017

Fiscal Year: 2016-2017

| Vendor Name | Description | Check Total |
|--|--------------------------------|--------------|
| GRANT WOOD AEA | INSTRUCTIONAL SUPPLIES | \$145.21 |
| GRANT WOOD AEA | PROF SERV: EDUCATION | \$2,000.00 |
| GRANT WOOD AEA | STAFF WORKSH/CONF | \$9,750.00 |
| HANDWRITING WITHOUT TEARS | INSTRUCTIONAL SUPPLIES | \$1,400.00 |
| HEARTLAND HOME CARE, INC | PROF SERV: EDUCATION | \$2,475.00 |
| HICKORY GROVE PRESS INC. | INSTRUCTIONAL SUPPLIES | \$145.95 |
| HOGLUND BUS CO. INC | TRANSP. PARTS | \$1,778.62 |
| HOUGHTON MIFFLIN HARCOURT | INSTRUCTIONAL SUPPLIES | \$1,480.05 |
| HUGH O'BRIAN YOUTH LEADERSHIP | INSTRUCTIONAL SUPPLIES | \$545.00 |
| HY-VEE FOOD STORE-8556 | GENERAL SUPPLIES | \$212.19 |
| HY-VEE FOOD STORE-8556 | INSTRUCTIONAL SUPPLIES | \$1,279.23 |
| IASB | GENERAL SUPPLIES | \$1,920.00 |
| IASB | OTHER PROFESSIONAL | \$49.00 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$53,498.70 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$228,753.07 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$53,498.70 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$228,753.07 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX WITHHOLDING | \$396,187.65 |
| INVOLTA | OTHER TECH SER | \$345.00 |
| IOWA DEPT OF REVENUE - ADMIN WAGE LEVY | EE LIAB-GARNISHMENTS | \$133.16 |
| IOWA DIRECT EQUIP & APPRAISAL | REPAIR PARTS | \$150.00 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$260,386.12 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$390,798.37 |
| IOWA SCHOOL COUNSELOR ASSOCIATION | INSTRUCTIONAL SUPPLIES | \$435.00 |
| IOWA SHARES | EE LIAB-CHARITY | \$28.00 |
| IPROMOTEu | GENERAL SUPPLIES | \$415.36 |
| ISFIS | OTHER PROFESSIONAL | \$168.00 |
| JC'S TOWING LLP | GENERAL SUPPLIES | \$200.00 |
| JOHNSTONE SUPPLY | REPAIR PARTS | \$51.75 |
| JVA MOBILITY | INSTRUCTIONAL SUPPLIES | \$6,748.50 |
| KELVIN TRAN | INSTRUCTIONAL SUPPLIES | \$1,000.00 |
| KING DOUG | OFFICIAL/JUDGE | \$57.00 |
| KIRKWOOD COMM COLLEGE | TUITION-COMM COLLEGE | \$181.20 |
| LAKESHORE | INSTRUCTIONAL SUPPLIES | \$1,263.61 |
| LASER RESOURCES, LLC | GENERAL SUPPLIES | \$222.95 |
| LASER RESOURCES, LLC | INSTRUCTIONAL SUPPLIES | \$127.00 |
| LEFEBURE SHELLY | TRANSP PARENT REIMB | \$222.57 |
| LETTER PERFECT | INSTRUCTIONAL SUPPLIES | \$24.02 |
| LINN COUNTY EXTENSION | DUES AND FEES | \$70.00 |
| LINN-MAR FOUNDATION | EE LIAB-CHARITY | \$10.00 |
| LINN-MAR NUTRITION SERVICES | INSTRUCTIONAL SUPPLIES | \$194.33 |
| LISBON COMMUNITY SCHOOL DISTRICT | TUITION OPEN ENROLL | \$6,758.68 |
| LMEA | EE LIAB-UNION DUES | \$640.16 |
| LONG RANDY | OFFICIAL/JUDGE | \$57.00 |
| LOW KOK | INSTRUCTIONAL SUPPLIES | \$18.71 |

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 01/20/2017 - 02/02/2017

Fiscal Year: 2016-2017

| Vendor Name | Description | Check Total |
|-------------------------------------|-----------------------------|--------------|
| MADISON NATIONAL LIFE INS. CO., INC | DISTRICT LIFE INSURANCE | \$4,630.48 |
| MADISON NATIONAL LIFE INS. CO., INC | ER LIAB-DISTRICT DISABILITY | \$12,427.27 |
| MADISON NATIONAL LIFE INS. CO., INC | RETIREE INSURANCE | \$104.00 |
| MARION INDEPENDENT SCHOOLS | TUITION OPEN ENROLL | \$7,806.77 |
| MARION POLICE | DUES AND FEES | \$1,612.50 |
| MARION TIMES | ADVERTISING | \$1,228.84 |
| MARSHALLTOWN HIGH SCHOOL | GENERAL SUPPLIES | \$5.00 |
| MATHESON-LINDWELD | INSTRUCTIONAL SUPPLIES | \$107.24 |
| MCGRAW-HILL SCHOOL EDUCATION | INSTRUCTIONAL SUPPLIES | \$128.22 |
| MCM ELECTRONICS | MAINTENANCE SUPPLIES | \$240.25 |
| MENARDS -13127 | GENERAL SUPPLIES | \$234.21 |
| MENARDS -13127 | INSTRUCTIONAL SUPPLIES | \$74.60 |
| MERCY EAP SERVICES | OTHER PROFESSIONAL | \$748.00 |
| MERCYCARE COMMUNITY PHYSICIANS | OTHER PROFESSIONAL | \$500.00 |
| METRO INTERAGENCY INS PROG. | EE LIAB-DENTAL INSURANCE | \$17,664.19 |
| METRO INTERAGENCY INS PROG. | EE LIAB-MEDICAL INSURANCE | \$405,949.79 |
| METRO INTERAGENCY INS PROG. | ER LIAB-DENTAL INS | \$17,506.71 |
| METRO INTERAGENCY INS PROG. | ER LIAB-MEDICAL INSURANCE | \$24,650.00 |
| METRO INTERAGENCY INS PROG. | RETIREE INSURANCE | \$16,846.34 |
| MID AMERICAN ENERGY | NATURAL GAS | \$35,330.08 |
| MOBYMAX, LLC | INSTRUCTIONAL SUPPLIES | \$297.00 |
| MOVIE LICENSING USA | AUDIO-VISUAL MEDIA | \$601.00 |
| MTI DISTRIBUTING INC | REPAIR PARTS | \$226.00 |
| NASCO | INSTRUCTIONAL SUPPLIES | \$571.47 |
| NORDIC SUPPLY | INSTRUCTIONAL SUPPLIES | \$83.00 |
| ORKIN PEST CONTROL | Pest Control | \$270.00 |
| PAETEC | TELEPHONE | \$804.03 |
| PAUL REVERE LIFE INS. CO. | DISTRICT LIFE INSURANCE | \$227.60 |
| PEPPER J.W. & SON, INC | INSTRUCTIONAL SUPPLIES | \$394.72 |
| PITNEY BOWES | POSTAGE/UPS | \$6,168.00 |
| PLUMBERS SUPPLY COMPANY | MAINTENANCE SUPPLIES | \$2,194.95 |
| PLUMBERS SUPPLY COMPANY | REPAIR/MAINT SERVICE | \$507.45 |
| POLAR ELECTRO INC | INSTRUCTIONAL SUPPLIES | \$1,352.54 |
| POOL TECH MIDWEST INC | MAINTENANCE SUPPLIES | \$500.00 |
| PROVIDENT LIFE/ACCIDENT INS. CO. | DISTRICT LIFE INSURANCE | \$2,405.87 |
| QUILL CORPORATION | GENERAL SUPPLIES | \$37.14 |
| QUILL CORPORATION | INSTRUCTIONAL SUPPLIES | \$137.91 |
| QUINN STORAGE | Pest Control | \$75.00 |
| RAPIDS REPRODUCTIONS INC | OTHER PROFESSIONAL | \$84.00 |
| REINHART INSTITUTIONAL FOODS INC | INSTRUCTIONAL SUPPLIES | \$52.78 |
| RIPLEY RICHARD | OFFICIAL/JUDGE | \$132.00 |
| ROBINSON MARK | OFFICIAL/JUDGE | \$75.00 |
| RUSSELL, STEVEN | OFFICIAL/JUDGE | \$57.00 |
| SADLER POWER TRAIN | TRANSP. PARTS | \$3,220.68 |
| SAGE PUBLICATIONS INC | GENERAL SUPPLIES | \$1,057.25 |

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 01/20/2017 - 02/02/2017

Fiscal Year: 2016-2017

| Vendor Name | Description | Check Total |
|-----------------------------------|------------------------------|--------------|
| SCANTRON | INSTRUCTIONAL SUPPLIES | \$306.00 |
| SCHOLASTIC BOOK CLUBS | INSTRUCTIONAL SUPPLIES | \$95.36 |
| SCHOLASTIC MAGAZINE | INSTRUCTIONAL SUPPLIES | \$346.50 |
| SCHOOL ADMINISTRATORS OF IOWA | STAFF WORKSH/CONF | \$110.00 |
| SCHOOL SPECIALTY INC | INSTRUCTIONAL SUPPLIES | \$1,121.19 |
| SCHOOLMASTERS SAFETY | MAINTENANCE SUPPLIES | \$131.89 |
| SCHULTZ STRINGS INC | INSTRUCTIONAL SUPPLIES | \$133.70 |
| SEIU LOCAL 199 | EE LIAB-UNION DUES | \$751.58 |
| STAR EQUIPMENT LTD | REPAIR PARTS | \$14.52 |
| SUN LIFE FINANCIAL EBG | EE LIAB-VOL/SUN LIFE INS | \$9,861.85 |
| SUPERSKATE | INSTRUCTIONAL SUPPLIES | \$339.25 |
| SYSTEMS UNLIMITED, INC. | PROF SERV: EDUCATION | \$1,716.00 |
| TEACHER'S DISCOVERY | INSTRUCTIONAL SUPPLIES | \$199.57 |
| TREASURER ST OF IA | STATE INCOME TAX WITHHOLDING | \$169,909.85 |
| TRI-CITY ELECTRIC COMPANY OF IOWA | COMP/TECH HARDWARE | \$8,759.47 |
| TW TRAINING | STAFF WORKSH/CONF | \$1,355.00 |
| UNITED WAY OF EAST CENTRAL IOWA | EE LIAB-CHARITY | \$1,354.48 |
| UNITYPOINT HEALTH | PROF SERV: EDUCATION | \$7,271.33 |
| UNIVERSITY OF IOWA | INSTRUCTIONAL SUPPLIES | \$375.00 |
| UNUM LIFE INS. CO. | ER LIAB-DISTRICT DISABILITY | \$835.26 |
| VAN ERDEWYK MARTIN | TRANSP PARENT REIMB | \$222.57 |
| VAN HOECK RON | OFFICIAL/JUDGE | \$57.00 |
| VEX ROBOTICS, INC | INSTRUCTIONAL SUPPLIES | \$525.38 |
| VOYA RETIREMENT INSURANCE | EE LIAB-403 (B) | \$60,887.19 |
| WAGE WORKS | EE LIAB-FLEX DEP CARE | \$15,492.25 |
| WAGE WORKS | EE LIAB-FLEX HEALTH | \$15,530.28 |
| WAGNER MITCHELL | OFFICIAL/JUDGE | \$57.00 |
| WALMART | GENERAL SUPPLIES | \$208.04 |
| WALMART | INSTRUCTIONAL SUPPLIES | \$508.30 |
| YMCA-25315 | DUES AND FEES | \$225.00 |
| YUSKA BILLY | OFFICIAL/JUDGE | \$114.00 |

Fund Total: \$5,288,868.05

Fund: LOCAL OPT SALES TAX

| | | |
|-----------------------------------|--------------------|------------|
| BMO MASTERCARD | COMP/TECH HARDWARE | \$240.84 |
| EARTHWALK COMMUNICATIONS, INC | COMP/TECH HARDWARE | \$1,899.00 |
| HP INC | COMP/TECH HARDWARE | \$1,470.00 |
| MIDWEST COMPUTER PRODUCTS | COMP/TECH HARDWARE | \$4,490.00 |
| TRI-CITY ELECTRIC COMPANY OF IOWA | COMP/TECH HARDWARE | \$5,330.50 |

Fund Total: \$13,430.34

Fund: NUTRITION SERVICES

| | | |
|----------------------|-------------------------|-------------|
| BARILLAS DEB | UNEARNED REVENUE | \$10.60 |
| BMO MASTERCARD | DUES AND FEES | \$300.00 |
| BRACKINS CALVIN | UNEARNED REVENUE | \$11.90 |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$44,673.52 |
| GOODWIN TUCKER GROUP | EQUIPMENT REPAIR | \$740.12 |

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 01/20/2017 - 02/02/2017

Fiscal Year: 2016-2017

| Vendor Name | Description | Check Total |
|---|--------------------------------|---------------------|
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$931.99 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$3,985.15 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$931.99 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$3,985.15 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX WITHHOLDING | \$6,276.76 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$8,355.19 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$12,539.79 |
| KECK, INC. | PURCHASE FOOD | \$2,874.86 |
| MADISON NATIONAL LIFE INS. CO., INC | DISTRICT LIFE INSURANCE | \$158.48 |
| MADISON NATIONAL LIFE INS. CO., INC | ER LIAB-DISTRICT DISABILITY | \$221.40 |
| METRO INTERAGENCY INS PROG. | EE LIAB-DENTAL INSURANCE | \$135.61 |
| METRO INTERAGENCY INS PROG. | EE LIAB-MEDICAL INSURANCE | \$16,766.78 |
| METRO INTERAGENCY INS PROG. | ER LIAB-DENTAL INS | \$526.26 |
| RAPIDS WHOLESALE EQUIP CO | GENERAL SUPPLIES | \$10.36 |
| SCHOOL NUTRITION ASSOCIATION | DUES AND FEES | \$40.50 |
| STAR FOOD SERVICE EQUIPMENT | EQUIPMENT REPAIR | \$1,127.00 |
| SUN LIFE FINANCIAL EBG | EE LIAB-VOL/SUN LIFE INS | \$374.10 |
| TREASURER ST OF IA | STATE INCOME TAX WITHHOLDING | \$2,224.83 |
| U.S. DEPARTMENT OF TREASURY--FMS | EE LIAB-GARNISHMENTS | \$143.28 |
| VOYA RETIREMENT INSURANCE | EE LIAB-403 (B) | \$2,180.00 |
| WHEATON RENEE | UNEARNED REVENUE | \$23.70 |
| Fund Total: | | \$109,549.32 |
| Fund: PHY PLANT & EQ LEVY | | |
| ALLIED GLASS PRODUCTS INC | CONSTRUCTION SERV | \$4,377.00 |
| APPLEBY & HORN | CONSTRUCTION SERV | \$1,135.50 |
| BMO MASTERCARD | CONSTRUCTION SERV | \$559.08 |
| BMO MASTERCARD | EQUIPMENT >\$1999 | \$496.89 |
| DRYSACE INC | CONSTRUCTION SERV | \$378.20 |
| HALVORSON BUILDING SOLUTIONS | BLDG. CONST SUPPLIES | \$738.29 |
| VAN METER CO | CONSTRUCTION SERV | \$1,153.73 |
| VEST-FELD-HAZER & ASSOCIATES INC | BLDG. CONST SUPPLIES | \$651.28 |
| Fund Total: | | \$9,489.97 |
| Fund: Pool 10 Million Issue and 2013 10M Issue | | |
| LARSON CONSTRUCTION COMPANY, INC | CONSTRUCTION SERV | \$192,175.61 |
| Fund Total: | | \$192,175.61 |
| Fund: PUB ED & REC LEVY | | |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$1,532.51 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$31.01 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$132.55 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$31.01 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$132.55 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX WITHHOLDING | \$206.63 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$145.99 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$219.11 |

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 01/20/2017 - 02/02/2017

Fiscal Year: 2016-2017

| Vendor Name | Description | Check Total |
|-------------------------------------|------------------------------|-------------|
| MADISON NATIONAL LIFE INS. CO., INC | DISTRICT LIFE INSURANCE | \$2.51 |
| MADISON NATIONAL LIFE INS. CO., INC | ER LIAB-DISTRICT DISABILITY | \$7.19 |
| METRO INTERAGENCY INS PROG. | EE LIAB-DENTAL INSURANCE | \$23.15 |
| METRO INTERAGENCY INS PROG. | EE LIAB-MEDICAL INSURANCE | \$407.00 |
| METRO INTERAGENCY INS PROG. | ER LIAB-DENTAL INS | \$18.72 |
| TREASURER ST OF IA | STATE INCOME TAX WITHHOLDING | \$86.08 |

Fund Total: \$2,976.01

Fund: STUDENT ACTIVITY

| | | |
|---------------------------------------|-------------------------|-------------|
| ALPHA PHI ALPHA-NU CHI LAMBDA CHAPTER | INSTRUCTIONAL SUPPLIES | \$200.00 |
| AMERICAN SPECIALTIES | INSTRUCTIONAL SUPPLIES | \$1,959.71 |
| ANDYMARK, INC | INSTRUCTIONAL SUPPLIES | \$308.52 |
| BAKER DAVID | OFFICIAL/JUDGE | \$117.50 |
| BARRETT SAM | OFFICIAL/JUDGE | \$52.50 |
| BISGARD JACE | OFFICIAL/JUDGE | \$95.00 |
| BMO MASTERCARD | DUES AND FEES | \$121.00 |
| BMO MASTERCARD | INSTRUCTIONAL SUPPLIES | \$18,911.20 |
| BMO MASTERCARD | MISC REVENUE | \$66.00 |
| BMO MASTERCARD | STUDENT FEES | \$546.50 |
| BMO MASTERCARD | TRAVEL | \$457.96 |
| BRANDT BLAKE | OFFICIAL/JUDGE | \$117.50 |
| BRANDT JAY | OFFICIAL/JUDGE | \$110.00 |
| BRANDT, JORDAN | OFFICIAL/JUDGE | \$110.00 |
| BUCHHEIT, SEAN | OFFICIAL/JUDGE | \$95.00 |
| BURKLE CORY | OFFICIAL/JUDGE | \$249.00 |
| CEDAR RAPIDS BOWLING CENTER | INSTRUCTIONAL SUPPLIES | \$800.00 |
| CEDAR VALLEY WORLD TRAVEL | TRAVEL | \$6,600.00 |
| COLLEGE COMMUNITY SCHOOLS | INSTRUCTIONAL SUPPLIES | \$96.00 |
| CONNOLLY, WILLIAM | OFFICIAL/JUDGE | \$52.50 |
| DANIEL GRAWE | OFFICIAL/JUDGE | \$60.00 |
| DEAFINITELY DOGS! | INSTRUCTIONAL SUPPLIES | \$1,200.00 |
| DUFFY JOEL | OFFICIAL/JUDGE | \$95.00 |
| DUMOLIEN CURT | OFFICIAL/JUDGE | \$52.50 |
| DVORAK JOHN | OFFICIAL/JUDGE | \$171.00 |
| DYRLAND DANIEL | OFFICIAL/JUDGE | \$95.00 |
| ENSMINGER PATRICK | OFFICIAL/JUDGE | \$132.72 |
| ESTHERVILLE, HOTEL AND SUITES | TRAVEL | \$1,034.88 |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$2,661.99 |
| FEDEX | INSTRUCTIONAL SUPPLIES | \$50.82 |
| FOPMA JOEL | OFFICIAL/JUDGE | \$66.00 |
| FRIDAY MATT | OFFICIAL/JUDGE | \$52.50 |
| FRUEHLING SCOTT | OFFICIAL/JUDGE | \$105.00 |
| FULLER, TRAVIS | OFFICIAL/JUDGE | \$177.50 |
| GASSMANN MARK | OFFICIAL/JUDGE | \$190.00 |
| GRANGER NORM | OFFICIAL/JUDGE | \$95.00 |
| GRIFFITHS FRED | OFFICIAL/JUDGE | \$52.50 |

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 01/20/2017 - 02/02/2017

Fiscal Year: 2016-2017

| Vendor Name | Description | Check Total |
|--------------------------------|--------------------------------|-------------|
| HAARS COREY | OFFICIAL/JUDGE | \$50.00 |
| HARTL JEFF | OFFICIAL/JUDGE | \$95.00 |
| HEIDELBAUER CHRISTOPHER | OFFICIAL/JUDGE | \$171.00 |
| HEISLER CHANDLER | OFFICIAL/JUDGE | \$105.00 |
| HEISLER DOUG | OFFICIAL/JUDGE | \$215.00 |
| HEITKAMP MARK | OFFICIAL/JUDGE | \$128.12 |
| HINTON CLIFF | OFFICIAL/JUDGE | \$136.40 |
| HORST JEFF | OFFICIAL/JUDGE | \$190.00 |
| HOYT BOB | OFFICIAL/JUDGE | \$25.00 |
| HUK RUBBER STAMP CO. | INSTRUCTIONAL SUPPLIES | \$2,733.50 |
| HY-VEE FOOD STORE-8556 | INSTRUCTIONAL SUPPLIES | \$1,766.69 |
| IHADE NADINE | OFFICIAL/JUDGE | \$55.00 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$45.27 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$193.45 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$45.27 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$193.45 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX WITHHOLDING | \$166.63 |
| IOWA GIRLS COACHES ASSOCIATION | INSTRUCTIONAL SUPPLIES | \$275.00 |
| IOWA HIGH SCHOOL SPEECH ASSOC | INSTRUCTIONAL SUPPLIES | \$234.00 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$162.98 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$244.58 |
| IOWA SPORTS SUPPLY | INSTRUCTIONAL SUPPLIES | \$900.00 |
| JONES DARRYL | OFFICIAL/JUDGE | \$44.00 |
| KETTEL HOUSE BAKERY | INSTRUCTIONAL SUPPLIES | \$117.33 |
| KIWALA JIM | OFFICIAL/JUDGE | \$95.00 |
| KOLLEGE TOWN SPORTS | INSTRUCTIONAL SUPPLIES | \$338.12 |
| KOOLBECK, JEFF | OFFICIAL/JUDGE | \$52.50 |
| KRUTZFIELD COLE | OFFICIAL/JUDGE | \$75.00 |
| LINN-MAR NUTRITION SERVICES | INSTRUCTIONAL SUPPLIES | \$866.51 |
| MAJOR RONALD | OFFICIAL/JUDGE | \$250.50 |
| MATHIAS JOHN | OFFICIAL/JUDGE | \$95.00 |
| MCMASTER-CARR | INSTRUCTIONAL SUPPLIES | \$451.41 |
| MENARDS -13127 | INSTRUCTIONAL SUPPLIES | \$218.75 |
| MH ADVERTISING SPECIALTIES | INSTRUCTIONAL SUPPLIES | \$827.50 |
| MORGAN JOHN | OFFICIAL/JUDGE | \$57.50 |
| MORROW JONATHAN | OFFICIAL/JUDGE | \$52.50 |
| MOUNT AYR COMMUNITY SCHOOL | INSTRUCTIONAL SUPPLIES | \$700.50 |
| MURPHY RILEY | OFFICIAL/JUDGE | \$264.00 |
| MUSIC THEATRE INTERNATIONAL | INSTRUCTIONAL SUPPLIES | \$25.00 |
| NATIONAL FFA ORGANIZATION | DUES AND FEES | \$55.00 |
| OBERBROECKLING CHRIS | OFFICIAL/JUDGE | \$152.50 |
| PANTINI ANDY | OFFICIAL/JUDGE | \$50.00 |
| RANSIER KERI | STUDENT FEES | \$125.00 |
| RIPLEY RICHARD | OFFICIAL/JUDGE | \$95.00 |
| ROMER CLAY | OFFICIAL/JUDGE | \$95.00 |

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 01/20/2017 - 02/02/2017

Fiscal Year: 2016-2017

| Vendor Name | Description | Check Total |
|---------------------------------------|------------------------------|-----------------------|
| SCHNEEKLOTH TERRY | OFFICIAL/JUDGE | \$105.00 |
| SCHOOL SPECIALTY INC | INSTRUCTIONAL SUPPLIES | \$194.99 |
| SCHULTZ STRINGS INC | INSTRUCTIONAL SUPPLIES | \$212.50 |
| SELFIDGE SALLIE | STUDENT FEES | \$125.00 |
| SHULL MATT | OFFICIAL/JUDGE | \$95.00 |
| SMITH ROBERT JR. | OFFICIAL/JUDGE | \$121.22 |
| SOUND CONCEPTS INC | INSTRUCTIONAL SUPPLIES | \$1,850.38 |
| SPIELMAN'S EVENT SERVICES | INSTRUCTIONAL SUPPLIES | \$380.22 |
| STAHL RICK | OFFICIAL/JUDGE | \$110.00 |
| STURENFELDT ROB | OFFICIAL/JUDGE | \$200.00 |
| TAKE THE CAKE GOURMET CUPCAKES | INSTRUCTIONAL SUPPLIES | \$448.50 |
| THE UNIVERSITY OF IA. COLLEGE OF ENG. | DUES AND FEES | \$400.00 |
| THOMAS DANIEL | OFFICIAL/JUDGE | \$52.50 |
| TOMASH MIKE | MISC REVENUE | \$689.68 |
| TREASURER ST OF IA | STATE INCOME TAX WITHHOLDING | \$84.73 |
| VAN ARSDALE STACEY | OFFICIAL/JUDGE | \$95.00 |
| VARSITY SPIRIT | INSTRUCTIONAL SUPPLIES | \$243.80 |
| WADDLE JACOB D. | OFFICIAL/JUDGE | \$60.00 |
| WALMART | INSTRUCTIONAL SUPPLIES | \$207.44 |
| WALTER JAMES A | OFFICIAL/JUDGE | \$66.00 |
| WARTH MARK | OFFICIAL/JUDGE | \$95.00 |
| WATSON KIRK | OFFICIAL/JUDGE | \$52.50 |
| WEBER HEATH | INSTRUCTIONAL SUPPLIES | \$1,300.00 |
| WELTER KEN | OFFICIAL/JUDGE | \$95.00 |
| WILDEN RAY | OFFICIAL/JUDGE | \$268.20 |
| WISE STEVE | OFFICIAL/JUDGE | \$52.50 |
| YANECEK DOUG | OFFICIAL/JUDGE | \$52.50 |
| ZIO JOHNNO'S | INSTRUCTIONAL SUPPLIES | \$3,163.99 |
| Fund Total: | | \$61,414.91 |
| Fund: Student Store | | |
| BMO MASTERCARD | GENERAL SUPPLIES | \$210.72 |
| BSN SPORTS | GENERAL SUPPLIES | \$362.00 |
| CHAMPION CUSTOM PRODUCTS | GENERAL SUPPLIES | \$277.13 |
| THE GRAPHIC EDGE, INC | GENERAL SUPPLIES | \$2,043.38 |
| TOP OF THE WORLD LLC | GENERAL SUPPLIES | \$493.28 |
| Fund Total: | | \$3,386.51 |
| Grand Total: | | \$5,689,892.46 |
| End of Report | | |

INTEGRITY HARDWOOD FLOORS INC

411 E TERRACE DR
CENTER POINT, IA 52213-9214
319-551-4219

Estimate

| Date | Estimate # |
|-----------|------------|
| 1/12/2017 | 1011 |

Exhibit 904.1

| Name / Address |
|--|
| Steve Nelson Linn Mar Community Schools 3111 North 10th St. Marion, IA. 52302 |

| Project | | |
|--|-----------------|-------------|
| Remove/replace Aux. gym | | |
| Description | Cost | Total |
| Remove existing floor in the High School Auxiliary gym. Replace with a new subfloor and maple flooring. The subfloor will consist of two layers of 4' x 8' sheets of plywood. The first layer of plywood will have 32 - 1/2" rubber pads attached (one every sq. ft.). The second layer of plywood will be attached to the first layer with sheathing staples. The second layer will be placed at a 45 degree angle to the first layer. After the subfloor is complete attach 2nd and better, solid maple flooring. The maple will be sanded, two coats of oil based seal applied, game lines painted and two coats of oil finish. Lines include: main basketball, main volleyball, freethrow lines for side basketball, and two side volleyball courts. | 46,597.00 | 46,597.00 |
| Please note: 1. We will need to unattach the bleachers from the wall to remove the flooring underneath and to install the new flooring. After the flooring is completed we will reattach the bleachers to the wall. The cost to do this is included in this estimate. 2. We will need to rent dumpsters to place the old flooring in. This cost is also included in this estimate. 3. We recommend using oil based seal and finish on new maple flooring to prevent sidebonding. | | |
| Install new black vent cove base | 2,754.00 | 2,754.00 |
| Install six new volleyball cover plates | 600.00 | 600.00 |
| Paint logo in center circle | 800.00 | 800.00 |
| Install aluminum thresholds at two doorways to hall and one in doorway to storage room. | 275.00 | 275.00 |
| | Subtotal | \$51,026.00 |
| | Total | \$51,026.00 |



12-14-16

Linn Mar Community School District

High School

Auxiliary Gym Floor Replacement

Phillips' Floors Inc would like to submit an estimate to remove and replace the Auxiliary gym floor at Linn Mar High School. Estimate includes removal and disposal of the existing floor, removal and disposal of the existing base and thresholds, removal and reinstallation of the existing bleachers, minor concrete prep if needed, 6 mil poly vapor barrier, installation of Connor Sports - Rezill Sleeper gym floor system with ½" CDX plywood and 2-1/4 x 25/32 maple flooring (grade to be selected), sanding, two coats of oil-based sealer, painted game-lines to match the existing floor, two coats of oil-based finish, installation of new vented cove base at the walls, installation of new aluminum thresholds at the doorways, and installation of new brass cover plates for the volleyball and badminton courts.

| | | |
|---|---------------|--------------------|
| 2nd & Better Maple Flooring | Total: | \$68,118.00 |
|---|---------------|--------------------|

| | | |
|--|---------------|--------------------|
| 3rd Grade Maple Flooring | Total: | \$62,033.00 |
|--|---------------|--------------------|

Thank you for the opportunity. If you have questions please call me at our Indianola office: 515-961-7300 or my cell: 515-250-1542.

Respectfully Submitted,

Matt Phillips

Matt Phillips
Commercial Division



AIA® Document G701™ – 2001

Change Order

| | | |
|--|--|---|
| PROJECT (Name and address): | CHANGE ORDER NUMBER: CC-18 | OWNER: <input type="checkbox"/> |
| Linn-Mar High School Additions and Renovations - Phase 2 | DATE: January 13, 2017 | ARCHITECT: <input type="checkbox"/> |
| Marion, Iowa | | CONTRACTOR: <input type="checkbox"/> |
| TO CONTRACTOR (Name and address): | ARCHITECT'S PROJECT NUMBER: 11-13105-20 | FIELD: <input type="checkbox"/> |
| Larson Construction Co., Inc. | CONTRACT DATE: March 9, 2015 | OTHER: <input type="checkbox"/> |
| 600 17 th Street SE | CONTRACT FOR: Combined Construction | |
| P.O. Box 112 | | |
| Independence, IA 50644 | | |

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Please see attachment for Change Order items and description.

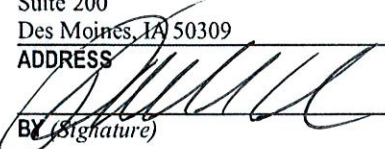
| | | |
|--|----|---------------|
| The original Contract Sum was | \$ | 19,548,000.00 |
| The net change by previously authorized Change Orders | \$ | 709,468.05 |
| The Contract Sum prior to this Change Order was | \$ | 20,257,468.05 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | 20,616.01 |
| The new Contract Sum including this Change Order will be | \$ | 20,278,084.06 |

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is on or before December 16, 2016.

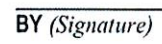
NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

DLR Group, inc.
ARCHITECT (Firm name)
1430 Locust Street
Suite 200
Des Moines, IA 50309
ADDRESS

BY (Signature)
Paul Arend
(Typed name)
1.17.17
DATE

Larson Construction Co., Inc.
CONTRACTOR (Firm name)
600 17th Street SE
P.O. Box 112
Independence, IA 50644
ADDRESS

BY (Signature)
Travis Schwartz
(Typed name)
1.17.16
DATE

Linn-Mar Community School District
OWNER (Firm name)
2999 North Tenth Street
Marion, IA 52302
ADDRESS

BY (Signature)
Tim Isenberg, School Board President
(Typed name)
DATE

Linn-Mar High School Additions & Renovations – Phase 2
DLR Group Project No. 11-13105-20

Attachment to Change Order CC-18

General Contractor: Larson Construction

January 13, 2017

Item No. 1:

Cost to provide sod on the east side of the High School north of Door 9.
23.29 sq x \$60/sq = \$1,397.40.

Per e-mail correspondence from Larson Construction dated October 31, 2016.

Total Item No. 1: **Add: \$1,397.40**

Item No. 2:

Cost for material and labor to modify existing casework to accommodate larger console heat pumps in Area C per the response to RFI #142 at a total of 12 locations in Area C.

DLR Group Proposal Request CC-69 dated May 25, 2016. Pricing per Larson Construction correspondence dated December 5, 2016.

Total Item No. 2: **Add: \$5,238.99**

Item No. 3:

Cost for labor and material to fire caulk / smoke seal ground level corridors. Work was located at the west elevation of Corridor G195, and the North and South elevation of the west end of Corridor F193. Work requested by the local Fire Chief to bring existing walls up to the rating shown on the Code Plans.

Pricing per Larson Construction correspondence COR #105R2 dated December 29, 2016, reviewed by DLR Group on January 3, 2017.

Total Item No. 3: **Add: \$3,400.35**

Item No. 4:

Cost for labor and material to fill openings with batt insulation and fire sealant to achieve 2 HR fire rating as shown on the Contract Documents as requested by the local code official at the following locations:

- Above doors at East elevation of Corridor C192, 2FR
- Existing walls at Lecture C014 South and West elevations, 2FR
- North elevation of Corridor C299A, 2FR
- West & South elevation of Corridor C298 and North elevation of Storage C225A, 2FR
- West elevation of Classroom D149J, Workroom D149H, and Media Lab D149G, 2FR
- South elevation of Classroom B149J, Workroom B149B, Media Breakout D149D, 2FR
- North wall of Media Lab D149G, Workroom D149C, Media Breakout D149E, 2FR
- East wall of Dressing K009 and Existing Room South of K009, 2FR
- East elevation of Fitness EL32

Pricing per Larson Construction correspondence COR #116R dated December 16, 2016, reviewed by DLR Group on January 4, 2017.

Total Item No. 4: **Add: \$6,121.22**

Item No. 5:

Cost for labor and material to move exterior horn strobe and associated wiring to exterior of Mechanical Room BL015.

Pricing per Larson Construction correspondence COR #144R dated December 6, 2016, reviewed by DLR Group on December 12, 2016.

Total Item No. 5: **Add: \$2,815.88**

Item No. 6:

Cost for labor and material for dust collector ductwork revisions do to relocated equipment in the Wood Shop after Proposal Request No. CC-24 was originally approved.

Pricing per Larson Construction correspondence COR #148 dated December 19, 2016, reviewed by DLR Group on December 20, 2016.

Total Item No. 6: **Add: \$637.11**

Item No. 7:

Cost for labor and materials for change in floor finishes, and electrical to accommodate area to house District print shop in lieu of original Computer Lab. Refer back to Proposal Request No. CC-87R for a more detailed description. Mechanical indicated on PR is not going to be accepted by the District, install original HVAC equipment.

DLR Group Proposal Request CC-87R dated November 14, 2016. Pricing per Larson Construction correspondence dated November 23, 2016.

Total Item No. 7: **Add: \$141.62**

Item No. 8:

Cost to eliminate installation of the B102 water heater and mixing valve, connect lavatories in BLW2 and BLM2 to new 2" hot water line located in back of kitchen area. Connect new 1" hot water line from kitchen area to restroom area. Eliminate associated electrical work with elimination of water heating system.

DLR Group Proposal Request CC-91 dated October 3, 2016. Pricing per Larson Construction correspondence dated December 6, 2016.

Total Item No. 8: **Deduct: (\$456.27)**

Item No. 9:

Cost for labor and material to replace insulated glass unit above court yard door F152G with spandrel glass to conceal view above the ceiling from the exterior.

Pricing per Larson Construction correspondence COR #166R1 dated December 21, 2016, reviewed by DLR Group on December 28, 2016.

Total Item No. 9: **Add: \$524.46**

Item No. 10:

Provide cost for material and labor to eliminate the installation of Doors M012A and M012B in Conference M012. Turn over any ordered door frames, doors and hardware to owner.

DLR Group Proposal Request CC-96 dated November 3, 2016. Pricing per Larson Construction correspondence dated November 14, 2016.

Total Item No. 10: **Deduct: (\$287.00)**

Item No. 11:

In the North addition, it calls out for a roof hatch / ladder to be installed in Storage H113. The District does not prefer to have this installed. Hatch to be turned over to the District.

Pricing per Larson Construction correspondence COR #171 dated November 23, 2016, reviewed by DLR Group on December 1, 2016.

Total Item No. 11: **Add: (\$1,493.33)**

Item No. 12:

Reference RFI #230 per the building inspector, cost to install eight 14"x14" access panels in bathroom sets C2M3, C2W3, CL1M1, and CL1W1 in locations determined by the inspector to access existing MEP.

Pricing per Larson Construction correspondence COR #173 dated December 5, 2016, reviewed by DLR Group on December 8, 2016.

Total Item No. 12: **Add: \$2,575.58**

| | |
|--|-------------------------|
| TOTAL AMOUNT OF CHANGE ORDER CC-18: | ADD: \$20,616.01 |
|--|-------------------------|

RSP & Associates



RSP & Associates builds custom strategic initiatives to help educational institutions find better ways to support the children they serve. Working closely with the entire community, district team and educators, government organizations, and developers, to ensure a shared vision becomes a shared reality.

RSP & Associates, LLC (RSP) was founded in 2003 as a professional planning educational firm, with the sole purpose of helping school districts make the best decision to positively impact student performance. Focusing our expertise in assisting school districts with enrollment projections, demographics, planning, and public facilitation in the states of Arkansas, Iowa, Illinois, Kansas, Minnesota, Missouri, Nebraska, North Dakota, Oklahoma and Wisconsin. Our blend of former administrators and experts in Geographic Information Systems (GIS), planning, demographics, statistics, and educational programming has resulted in school districts being able to make difficult decisions with student driven data. Our expertise will continue to be enhanced by our continued collaboration with many different entities in your community (County/ City, School District, Developers, Builders, Realtors, etc). This partnership has provided credibility and buy in to the district knowing what likely will happen, but more importantly, the outcome for a bond referendum or a redistricting process.

The need to balance school enrollment between facilities, changing demographics, and educational programming enhancements, in regards to the future growth of the district, potentially may generate significant enrollment and/or dynamic demographic changes in numerous areas. Utilizing the planning services of RSP will result in the district being better prepared to plan for these and other future challenges.

Robert Schwarz, CEO, AICP, REFP

Rob@RSP-Associates.com
7111 West 151st Street, Suite 12
Overland Park, KS 66223
Phone: (913) 963-5967
Fax: (913) 681-7651

RSP is now an ESRI Business Partner



esri

Partner Network
Silver

REFERENCES:

Wichita Public Schools (USD 259)

John Allison, Superintendent
201 North Water Street
Wichita, Kansas 67202
316 973-4580

Bismarck Public Schools

Tamara Uselman, Superintendent
705 South 9th Street
Bismarck, ND 58504
701 323-4000

North Kansas City Public Schools

Dr. Paul Kinder, Superintendent
2000 NE 46 Street
Kansas City, Missouri 64116
816 413-5009

Ankeny Community School District

Dr. Bruce A. Kimpston, Superintendent
306 SW School Street
Ankeny, Iowa 50023
515 965-9600

Minot Public Schools

Dr. Mark Vollmer, Superintendent
215 2ND ST SE
Minot, ND 58701
(701) 857-4422

Rockford Public Schools

Todd Schmidt, COO
501 7th St.
Rockford, IL 61104
815-966-3000

Cedar Rapids Community Schools

Dr. Brad Buck, Superintendent
907 15th Street SW
Cedar Rapids, IA 52404
319 558-2078

Waukee Public Schools

Dr. David Wilkerson, Superintendent
560 SE University
Waukee, Iowa 50263
515 987-5161

North Little Rock School District

Kelly Rodgers, Superintendent
2700 North Poplar Street
North Little Rock AR 72114
501-771-8000

Introduction to RSP & Associates



RSP & Associates began as a small company with a unique focus. Our founder recognized the need for school districts to have strategic planning services. This singular mission has grown our firm into a regional leader in planning and demographic innovations that are targeted exclusively to school districts throughout the country, and continue to meet the challenges and changes faced by leaders in education.

ROBERT S. SCHWARZ, CEO, AICP, REFP, CFP
RSP & Associates

I have over sixteen years of planning experience that include the following areas: military, county, city, and school district. Each professional planning position I have been employed in as well as the school district clients I have worked with has provided me a firm foundation of how important good planning is for a community to have effective and long lasting planning results. Specifically as school budgets continue to become more difficult to manage with anticipated cuts, having tools that will help the school district respond in a meaningful way that will maximize dollars being spent in the classroom.

I have provided many school district clients with information that can assist them in better understanding how their student enrollment projections will impact the use of their existing facilities, need for additional facilities, redistricting their current attendance areas, site acquisition or hiring the appropriate number of certified staff. In addition to having the required analytical skills to compile highly accurate projections, I have also lead the facilitation of redistricting processes and presented the information to administration, the School District's Board of Education, and Board committees.

Places of Employment:

- **RSP & Associates, LLC, CEO** **Overland Park, KS**
2003 to Present
Project student enrollment for clients with a 97% or greater accuracy
Facilitate redistricting meetings
Assess capacity of facilities and determine location for future school sites
- **Blue Valley School District, Planning Director** **Overland Park, KS**
2001 to 2007
Projected student enrollments, development, and land use trends
Research and analysis for future school sites
Facilitated meetings for the Planning and Facilities Committee
- **Johnson County Government, Long Range Planner** **Olathe Park, KS**
2000 to 2001
Project Manager for the update of the Comprehensive Plan
Wrote reports on current land use requests
Conducted research on special county projects
- **City of Wellsville, Planner** **Wellsville, KS**
1998 to 2000
Wrote and facilitated adoption of Zoning regulations
Created a Computer Network Plan for the city
Facilitated Planning Committee meetings



Education:
Master of Urban Planning,
University of Kansas, 1999;
Bachelor of Art in History,
University of Kansas,
1996

Affiliations:
The American Institute
of Certified Planners;
American Planning
Association; Association
for Learning Environments;
State of Kansas Registered
Planners Certification List

Experience of Key Staff Members



The RSP team has over 20 years of planning experience, 10 years of GIS experience, 60 years of education experience and public engagement. Our staff understands the importance of good planning for a community. To have effective and long lasting planning administers the goal of providing World Class Education.

Clay Guthmiller Education Planner

Education:

Bachelors of Science,
South Dakota State University,
1973;
Master of Arts,
South Dakota State University,
1974
Certificate of Advanced Study
(Administration) 1983, Iowa
State University

Affiliations:

American Association of
School Administrators,
Association Supervision and
Curriculum Development,
School Administrators of Iowa

Role in Project:

Assist with any facilitation of
public meetings and provide
any needed feedback to
educational programming

David Stoakes Ed.D. Education Planner

Education:

Doctorate in Educational
Leadership, University
of Northern Iowa, 1991;
Masters of Arts in Educational
Leadership, University of Northern
Iowa, 1981; Bachelor of Arts
in Behavioral Science, Central
College, 1976

Affiliations:

Prairie Lakes Church; UNI -
Adjunct Instructor - Educational
Leadership; American Association
of School Administrators; School
Administrators of Iowa; Grinnell
Regional Medical Center - Board
of Directors; Grinnell Golf and
Country Club - Board of Directors
Vice-President; Grinnell Lion's
Club - Vice-President; GNC School
Foundation - Board of Directors

Role in Project:

Assist with any facilitation of
public meetings and provide
any needed feedback to
educational programming

Brandon Sylvester GIS Analyst

Education:

Masters of Science in
Geospatial
Sciences, Mississippi State
University, 2014
Bachelor of Science in
Geosciences, Mississippi State
University, 2012

Affiliations:

American Meteorological
Society

Role in Project:

Create/Edit Planning Areas to
RSP's Standard, Analyze
Student
Data in Relation to Planning
Areas, Analyze Current and
Residential Growth, Create
Redistricting Scenarios,
and other needed analysis.
Primary person on Address
Locator.

Tyler Link GIS Analyst

Education:

Masters of Arts in Geography
Kansas State University
2015; Bachelor of Science
in Geography, Kansas State
University, 2012

Affiliations:

Association of American
Geographers; Conference of
Latin American Geographers

Role in Project:

Create/Edit Planning Areas
to RSP's Standard, Analyze
Student Data in Relation
to Planning Areas, Analyze
Current and Potential
Residential Growth, Creat
redistricting scenarios and
other needed analysis

Qualifications and Approach



RSP uses the latest technology, utilizing ESRI software. RSP's planning tools are successful as they are based on what is specifically occurring within each school district, utilizes sophisticated statistical analysis, then builds and maintains dynamic data sets. Most importantly, we provide the analysis in an easy to understand format so the Board and administration can focus on their core mission - educating students.

Below is a list and brief description of the planning tools RSP & Associates can offer our School District Clients:

| | |
|------------------------------------|---|
| Enrollment Analysis | Provides understanding for what attendance area a student resides and how changing demographics will impact existing facilities with current boundaries for a projected time period. |
| Boundary Analysis | Analyzes how the creation of new attendance boundaries will impact facilities and student enrollment for a projected time period. |
| Official District Maps | A visual depiction of boundaries, facilities with a georeference to roads, planning areas or other known features that help provide context. |
| Facility Staffing Analysis | Statistical guidance for the following school year in determining how many students will be at each facility by grade and the core certified staffing to identify how many additional certified staff will be needed, as well as plan for capacity issues at each facility. |
| Demographic Analysis | Socio-economic information about the District that can identify trends where additional resources may be required and have the right information for grant proposals |
| Facility Planning Analysis | Examine the demographic and land use trends to determine how many students potentially will be in the District if all the land in the District is fully developed. |
| Public Engagement | Provide the guidance and structure to ensure complex issues the district is faced with have a successful implementation in the community. |
| Address Locator | Create a software engine to locate where a student resides in the community and that associated attendance area. |
| Additional Studies/Research | Analysis for site acquisition, small studies such as transfer impacts, student options or other studies the District requires planning expertise. |

Enrollment Analysis

The focus of the analysis is to answer the immediate question of enrollment trends, demographic trends, economic impact, and how the aforementioned impact where new facilities are located or how existing facilities will be utilized in the future.

Step 1 - Creating the Student Forecast Model

The accuracy of RSP & Associates modeling requires a significant amount of data. The data that will be collected includes, the past five years of student enrollment that will include information such as the address, grade, and ethnicity of each student for each school year. Geographic Information Systems (GIS) data that will either be collected or created includes street centerlines, district boundaries, parcels, attendance areas, and other planimetric data. Other information collected and analyzed revolves around immediate building trends and current development activity.

Step 2 - Analyze the Data

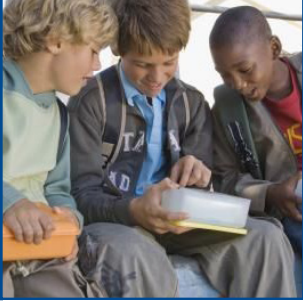
RSP & Associates will carefully review and analyze all the data collected to have a comprehensive understanding of the past and current demographic and socio-economic conditions of the District. Various organizations will provide insight and ultimately give their approval to these model variables.

Step 3 - Create the Enrollment Report

The Enrollment Report will include detailed analysis of the District enrollment by each school for 5 and 10 school years with a low, mid, and high projection. There will be information about the model methodology, model components, types of student growth, development activity within the District. There will also be many charts and tables that help identify issues with respect to facility capacity. Maps will be included that depict the location of future growth.



Cost Proposal



In order to meet the planning and scheduling needs, RSP & Associates has prioritized the most important data/reports in which that analysis should take place. An official contract will be signed when the services are agreed upon. Below is the services and costs as requested:

Investing in your Students' Future for World Class Education

Proposed Costs for Linn-Mar Community School District

2016/17 school Year (Required)

Enrollment Analysis (5-Year)

\$16,000 (District Level Demographic Analysis Included)

NOTES:

County/City Data (possible addition costs)

Timeline dependent on quality of District data

Project Completion: January 2017

The Scope of Service can be modified or tailored to the needs or timing of the District, as well as any cost limitations to ensure the best decisions can be made for students.

Included in the Cost For Services Provided

- Time required to meet with City/County staff, developers, and builders
- Use of web technology to have remote conferences with administration
- Statistical accuracy of between 97% and 100% for the 1st school year projection
- Recommendation from an unbiased 3rd party whom has extensive education and planning experience
- The ability for the District to make sound planning decisions for its students

Project Experience



"As we look at the new sets of data that we're receiving - as we enroll students this year - it's true. RSP was on the money with their predictions and I think that allows us to have a greater amount of success."

Dr. Todd White, Former Superintendent, North Kansas City School District

Waukee CSD Waukee, IA

Enrollment Analysis
2007/08 - 2016/17
Boundary Analysis
2009, 2015
Public Facilitation
2015/16

Lawrence USD 497 Lawrence, KS

Enrollment Analysis
2005/06 - 2012/13,
2014/15-2016/17
Boundary Analysis
2007/08

Cedar Rapids CSD Cedar Rapids, IA

Enrollment Analysis
2010/11- 2016/17
Boundary Analysis
2011/12
Facility Master Plan
2016/17

North KC School District Kansas City, MO

Enrollment Analysis
2008/09 - 2015/16
Property Valuation &
Regreening Case Study
Boundary Analysis
2013/14

SD 308 Oswego IL

Enrollment Analysis
2010/11- 2016/17
Boundary Analysis
2016/17
Public Facilitation
2016/17

Spring Hill USD 230 Spring Hill, KS

Enrollment Analysis
2005/06 -2016/17
Boundary Analysis
2005/06
Demographic Analysis
2005/06 - 2007/08

Bismarck School District Bismarck, ND

Enrollment Analysis
2012/13-2016/17
Boundary Analysis
2012/13, 2015/16
Public Facilitation
2012/13, 2015/16

Ankeny CSD Ankeny, IA

Enrollment Analysis
2006/07-20156/17
Future Site Analysis
2007/08
Boundary Analysis
2007/08, 08/09, 13/14

Minot Public Schools Minot, ND

Enrollment Analysis
2012/13-2016/17
Boundary Analysis
2015/16
Public Facilitation
2015/16

KCK School District Kansas City, KS

Enrollment Analysis
2015/16-2016/17
Facility Planning
Analysis 2007/08
Facility Staffing Analysis
2006/07 & 2008/09

Johnston CSD Johnston, IA

Enrollment Analysis
2006/07 -2016/17
Facility Planning
Analysis 2006/07
Boundary Analysis
2008/09

Clear Creek Amana CSD Oxford, IA

Enrollment Analysis
2013/14-2016/17
Boundary Analysis
2013/14
Public Facilitation
2013/14, 2015/16

Wichita USD 259 Wichita, KS

Enrollment Analysis
2009/10 and 2011/12
Demographic Analysis
2009/10
Boundary Analysis
2011/12

West Des Moines CSD West Des Moines, IA

Enrollment Analysis
2007/08 - 2016/17
Facility Capacity
Analysis
2014/15

Yukon Public Schools Yukon, OK

Enrollment Analysis
2015/16
Boundary Analysis
2016/17

Hutchinson USD 308 Hutchinson, KS

Enrollment Analysis
2009/10,2015/16
Boundary Analysis
2009/10, 2015/16
Public Facilitation
2009/10,2015/16

Rockford School District Rockford, IL

Enrollment Analysis
2014/15-2016/17
Boundary Analysis
2015/16
Public Facilitation
2015/16

Grand Forks School District Grand Forks, ND

Enrollment Analysis
2015/16-2016/17

Cedar Falls CSD Cedar Falls, IA

Enrollment Analysis
2008/09- 2016/17
Boundary Analysis
2013/14, 2014/15
Public Facilitation
2014/15

Lincoln County R-III SD Troy, MO

Enrollment Analysis
2007/08 - 2016/17
Boundary Analysis
2008/09
Site Analysis
2008

North Little Rock SD North Little Rock, AR

Enrollment Analysis
2003/14
Boundary Analysis
2013/14
Public Facilitation
2013/14

Gardner-Edgerton USD 231 Gardner KS

Enrollment Analysis
2015/16-2016/17

Duluth School District Duluth, MN

Enrollment Analysis
2014/15
Boundary Analysis
2014/15
Demographic Analysis
2014/15

River Falls SD River Falls, WI

Enrollment Analysis
2015/16

Fargo Public Schools Fargo, ND

Enrollment Analysis
2012/13-2016/17

PROFESSIONAL SERVICES AGREEMENT

Between

RSP & Associates, LLC

and

Linn-Mar Community School District, Linn County, State of Iowa

THIS AGREEMENT is made and entered into as of this ____ day of _____, 2017 (the "Effective Date"), by and between RSP & Associates, LLC, a Kansas limited liability company ("Consultant"), and Linn-Mar Community School District, Linn County, State of Iowa ("Client").

Recitals

A. Client desires Consultant to provide certain professional services as described in such written Statement of Work (as defined below) as may be agreed upon by the parties in accordance with the terms of this Agreement (the "Professional Services"), and Consultant desires to provide such Professional Services. Such Professional Services are fully defined and set forth in the attached Statement of Work.

B. The terms and conditions of this Agreement shall apply to and govern all Professional Services and Deliverables provided by Consultant to Client.

Agreement

In consideration of the foregoing Recitals (which are incorporated herein) and the mutual covenants and agreements contained herein, the parties hereto agree as follows:

1.0 Definitions. The following terms, when used in this Agreement, shall have the following meanings:

1.1 Agreement. "Agreement" shall mean this document, all Exhibits referenced herein and attached hereto, and all Statements of Work made pursuant to Section 3 herein.

1.2 Client Content. "Client Content" shall mean anything provided by Client or its agents for incorporation into the Deliverable(s), including, but not limited to, any data, images, programming, photographs, illustrations, graphics, audio clips, video clips, or text, including all Intellectual Property rights therein.

1.3 Confidential Information. "Confidential Information" shall mean, with respect to a party hereto, (i) all information listed or identified as a "confidential record" or "trade secret," pursuant to the terms of Iowa Code Chapter 22 or other information protected by FERPA, 20 U.S.C. Section 1232g. Confidential Information may include, but is not limited to, the Client Content and Consultant Content.

1.4 Consultant Content. "Consultant Content" shall mean anything provided by Consultant or its agents, including, but not limited to, any data, images, programming,

computer code, photographs, illustrations, graphics, audio clips, text, scripts, applets, procedures, solutions, designs, techniques, methods, methodologies, tools, processes, templates, improvements and other know-how and materials (collectively, “Solution Assets”), that are made, conceived, or developed by or for Consultant prior to or independent of any Professional Services, any enhancements and modifications to and new Solution Assets created or acquired in the performance of Services that have generic application in the urban planning profession or are not unique to Client, and the Intellectual Property rights in any of the foregoing.

1.5 Work Product. “Work Product” means anything made, conceived, or developed by Consultant after the Effective Date in connection with the performance of Professional Services hereunder, including, but not limited to any data, images, programming, computer code, photographs, illustrations, graphics, audio clips, text, scripts, applets, procedures, improvements, and other materials, including the Intellectual Property rights therein. Work Product does not include Consultant Content, Client Content or any third-party content.

1.6 Deliverable. “Deliverable” shall mean any item, software, work product, documentation, service, or material provided by Consultant to Client pursuant to this Agreement or any Statement of Work. Deliverables may be a combination, as appropriate, of Client Content, Consultant Content, Third Party Content, and Work Product.

1.7 Intellectual Property. “Intellectual Property” shall mean all inventions (whether or not protectable under patent laws), works of authorship, information fixed in any tangible medium of expression (whether or not protectable under copyright laws), moral rights, mask works, trademarks, trade names, trade dress, trade secrets, know-how (whether or not protectable under trade secret laws), techniques and all other subject matter protectable under patent, copyright, moral right, mask work, trademark, trade secret, or other laws, including without limitation all new or useful art, combinations, discoveries, formulae, manufacturing techniques, business methods, technical developments, artwork, software, programming, applets, scripts, and designs.

2.0 Services.

2.1 Professional Services. Client hereby retains Consultant to provide, and Consultant hereby agrees to provide, pursuant to this Agreement, the Professional Services specifically described in such Statement of Work as signed by both parties and attached to and incorporated into this Agreement.

2.2 Performance of Services. Consultant represents and warrants that: (i) it shall complete all tasks identified in a Statement of Work unless this Agreement is terminated as permitted by this Agreement; (ii) all services provided by Consultant to Client (including without limitation any support or explanation) will be performed in a timely, competent, professional, and workmanlike manner, using qualified Personnel in conformity with standards generally accepted in the planning profession; and (iii)

Consultant is the lawful owner or licensee of any software programs used by Consultant in the performance of the services called for in this Agreement and has all rights necessary to convey to Client the license granted herein.

3.0 Statement of Work. "Statement of Work" shall include the following: The Statement(s) of Work shall include, as appropriate, description, background, scope, management approach, technical approach, quality approach, roles and responsibilities of each party, Deliverables, equipment and items (if any) to be delivered pertaining to the Deliverables, the equipment on which the Deliverables are to operate, any interfaces to be created, operating systems to be used, acceptance testing methodology, methods of delivery, a schedule of performance dates and milestones (including delivery dates for each Deliverable), and such pricing and payment terms as may be agreed to by the parties. The Statement(s) of Work may include such additional terms and conditions as the parties may wish to include; provided, however, that such terms do not conflict with the terms of this document. Any changes to the terms of this document must be made pursuant to Section 19.0 (Amendment) herein. In the event of a conflict between the terms of this Agreement and a Statement of Work, the terms of this Agreement shall govern, unless this Agreement specifically states that such provision may be varied or modified in the Statement of Work, in which case the Statement of Work shall govern. All Statements of Work shall be effective only when executed by both parties. All fully executed Statements of Work shall be deemed to be attached to and incorporated into this Agreement and governed by the terms of this Agreement.

4.0 Deliverables.

4.1 Development/Delivery of Deliverables. Development of the Deliverables, if any, shall proceed according to the Statement of Work, provided that Client delivers or provides access to all necessary information, equipment, materials and other items identified in a Statement of Work as being provided by Client in a timely fashion, and if not, then Consultant's obligations which are dependent on such shall be extended to reflect such delay. Consultant shall deliver the Deliverables to Client for approval as provided in Section 4.2 on the dates as specified therein.

4.2 Delivery of Deliverables. Consultant may deliver a draft of the Deliverables, if requested, to Client no later than one week prior to the Deliverables Date set forth in Section 7.3 of the Statement of Work. Consultant shall meet with Client to review the draft of the Deliverables, and shall thereafter deliver a true and complete copy of the Deliverables to Client no later than the Scheduled Delivery Date set forth in the Statement of Work.

5.0 Change Orders. A Statement of Work may be amended by the parties in a writing executed by both parties. During the term of a Statement of Work, Consultant will work with Client to make any changes to the scope of services required in a particular Statement of Work which are requested by Client. If Consultant reasonably believes that any change request, individually or collectively, is not feasible or would materially affect Consultant's ability to timely complete, or complete within budget, an agreed upon component of the services to be performed by Consultant, then the change shall be subject to approval by Consultant, which

approval shall not be unreasonably withheld, and relevant changes to any timelines or milestones and compensation specified in the Statement of Work shall be negotiated to equitably adjust for the changes in scope as well.

6.0 Term of Agreement. This Agreement shall be effective from the Effective Date until terminated as provided for in Section 7, Termination, below.

7.0 Termination.

7.1 This Agreement may be terminated by either party immediately if the other party breaches any material obligation provided hereunder and the breaching party fails to cure such breach (if such breach is curable) within thirty (30) days of receipt of the notice specifying the nature of the default.

7.2 This Agreement may be terminated by either party for any reason by providing the other party with sixty (60) days prior written notice.

8.0 Effect of Termination.

8.1 Payment of Fees. In the event of a termination by either party, but subject to any rights and remedies available to Client in the event of an uncured breach by Consultant or non-conforming work, Client shall pay Consultant according to the applicable Statement of Work for all undisputed amounts due for services rendered and work performed (including work-in-progress) up to the date of termination.

8.2 Return of Confidential Information. Except to the extent retention is required by applicable law, within ten (10) days after the termination or expiration of this Agreement, each party shall return to the other all Confidential Information of the other party related thereto (and any copies thereof) in the party's possession or, with the prior written approval of the other party, destroy all such Confidential Information.

8.3 Effect on Intellectual Property Rights. Except for a breach of Sections 9.0 (Intellectual Property Rights and License) or Section 12.0 (Confidentiality), the rights and licenses granted under Section 9.0 (Intellectual Property Rights and License), if any, shall continue in full force and effect in accordance with their terms notwithstanding any termination of this Agreement or a Statement of Work.

9.0 Intellectual Property Rights and License.

9.1 Copyright. Client acknowledges that all or part of the Work Product may be copyrighted, trademarked, or patented solely by Consultant. All Work Product shall be marked as follows: "© (year) by RSP & Associates, LLC, All rights reserved."

9.2 License of Consultant Content and Work Product. All Intellectual Property rights in and to the Consultant Content and Work Product are and shall remain the sole and

exclusive property of Consultant. Notwithstanding the foregoing, Consultant agrees that during the term of this Agreement, and thereafter upon receipt of payment in full of the fees required under this Agreement, Consultant grants to Client a royalty free, non-exclusive, irrevocable, worldwide, perpetual license to use any Consultant Content and Work Product incorporated into the Deliverables for the purposes specified in the Statement of Work. Client shall not use any reverse engineering methods, make derivative works or distribute the Consultant Content or Work Product in violation of this Agreement. Any and all copies of the Deliverables shall include Consultant's copyright notice. The Work Product is not a work for hire under the Copyright Act.

9.3 Client Content. Client shall not be required to provide any Client Content unless specifically required in the applicable Statement of Work. In such a case, Client shall deliver the Client Content to Consultant in a standard electronic file format specified in the applicable Statement(s) of Work, at such times as may be specified in the Statement(s) of Work or as may be reasonably necessary. Except as may otherwise be provided in a Statement of Work or necessary to prepare a Deliverable, Consultant shall only use the Client Content in the form provided by Client and solely to provide the Professional Services to Client. Consultant shall not use the Client Content for any other purpose. All Intellectual Property rights in the Client Content are and shall remain the sole and exclusive property of Client or its third party licensors.

10.0 Fees and Payments.

10.1 Fees. All Professional Services will be performed for the Service Fee set forth in the Statement of Work.

10.2 Payment. Terms of payment for all work performed under this Agreement shall be net 30 days from date of invoice.

11.0 Compliance with Laws. Consultant represents and warrants its performance under this Agreement will comply with all applicable federal and state laws, rules, regulations and standards and Client policies provided to RSP in advance, in writing. Consultant further agrees that while on District property and/or while providing services under this Agreement where contact with District staff and/or students is expected or possible, Consultant will abide by all laws, regulations and Client policies and rules regarding smoking prohibitions, appropriate conduct provisions (including but not limited to bullying and harassment) and sex offender restrictions.

12.0 Confidentiality. Each party hereby agrees that during the term of this Agreement and at all times thereafter it shall not commercialize or disclose the other party's Confidential Information to any person or entity, except to its own and the other party's personnel, having a need to know. Each party agrees that it will not use or permit its personnel to use any Confidential Information for purposes other than in connection with performance of its duties under this Agreement. Each party shall use at least the same degree of care in safeguarding the other party's Confidential Information as it uses in safeguarding its own Confidential Information, but in no event shall a party use less than reasonable diligence and care.

Notwithstanding the foregoing, each party may disclose Confidential Information pursuant to a requirement or request of a governmental agency or pursuant to a court or administrative subpoena, order or other such legal process or requirement of law, or in defense of any claims or causes of action asserted against it; provided, however, that it shall use commercially reasonable efforts to: (i) first notify the other of such request or requirement, or use in defense, unless such notice is prohibited by statute, rule or court order; (ii) attempt to obtain the other party's consent to such disclosure; and (iii) in the event consent is not given, agree to allow the disclosing party to file a motion to quash, or take a similar procedural step to frustrate the production or publication of information. Nothing herein shall require either party to fail to honor a subpoena, court or administrative order or requirement on a timely basis. Each party shall cooperate with the other in an effort to limit the nature and scope of any required disclosure of Confidential Information.

13.0 Limitation of Liability.

13.1 Limitation of Liability. Except to the extent such limitations are prohibited by applicable law and except in the case of gross negligence or willful misconduct, neither Client nor Consultant shall be liable under this Agreement for any indirect, incidental, special, punitive or consequential damages. Except in the case of Consultant's gross negligence or willful misconduct, in no event will the total aggregate liability of Consultant for any claims, losses or damages arising out of this agreement exceed an amount equal to 3 times the total amount of fees and other consideration actually received by Consultant under this Agreement. The foregoing limitation of liability and exclusion of certain damages shall apply regardless of the success or effectiveness of any other remedies.

13.2 Limitation of Warranties. Consultant warrants that the services performed hereunder shall be performed in a competent and workmanlike manner with qualified personnel. Consultant further warrants, for a period of ninety (90) days after completion and subject to the accuracy of any data provided by Client, that any calculations made by Consultant shall be true and accurate in all material respects. In the event of a breach of this Section 13.2, Consultant shall, at no additional cost or expense to Client, but as Client's sole remedy, reperform the related services. **CONSULTANT MAKES NO IMPLIED WARRANTIES, WHICH ARE HEREBY DISCLAIMED BY CLIENT.**

14.0 Entire Agreement. This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. No other agreements, representations, or warranties have been made by either party to the other with respect to the subject matter of this Agreement, except as referenced herein.

15.0 Assignment. This Agreement shall be binding upon the parties and their respective successors, representatives and permitted assigns. Except as set forth herein, neither party may assign this Agreement or the obligations contained herein, nor may either party delegate its duties except upon receipt of the other party's written approval. Client may, however, without such prior written consent, assign and delegate this Agreement to an affiliate and in conjunction

with the sale of all or substantially all of its assets, or a reorganization (including in bankruptcy) or merger with another entity.

16.0 Severability. If any of the provisions of this Agreement are found or deemed by a court to be invalid or unenforceable, they shall be severable from the remainder of this Agreement and shall not cause the invalidity or unenforceability of the remainder of this Agreement.

17.0 Waiver. Neither party shall by mere lapse of time without giving notice or taking other action hereunder be deemed to have waived any breach by the other party of any of the provisions of this Agreement. Further, the waiver by either party of a particular breach of this Agreement by the other party shall not be construed as, or constitute, a continuing waiver of such breach, or of other breaches of the same or other provisions of this Agreement.

18.0 Survival Past Termination or Expiration. The following provisions shall survive termination or expiration of this Agreement: Sections 8.0 (Effect of Termination), 9.0 (Intelligence Property Rights and License), 10.0 (Fees and Payment), 11.0 (Compliance With Laws), 12.0 (Confidentiality), 13.0 (Limitation of Liability), and 18.0(Survival).

19.0 Amendment. This Agreement and the Statement(s) of Work which it governs may be amended only by a subsequent written agreement signed by both parties which specifically identifies itself as a written amendment to this Professional Services Agreement.

20.0 Counterparts. This Agreement may be executed in two (2) or more counterparts and all counterparts so executed shall for all purposes constitute one agreement, binding on all parties.

21.0 Indemnification. Consultant shall indemnify, defend, and hold Client and its officers, directors, employees, attorneys, and agents harmless from and against any and all liability or expenses of any kind or nature whatsoever (including reasonable attorney fees and costs) finally awarded arising out of or in connection with any third party claims for (i) negligence on the part of Consultant or its officers, employees, or agents; (ii) material uncured breach of the Agreement and/or Statement of Work by Consultant or its officers, employees, or agents; and (iii) violation of any applicable law or intellectual property right of a third party by Consultant or its officers, employees, or agents; provided, however, that Client shall not be indemnified from any such liability or expenses which results from negligence on the part of Client or its officers, employees or agents, or from claims by patrons.

22.0 Notice. Any notice required or permitted under this Agreement will be deemed to be delivered, and thus effective, when personally received, or three days after being placed in the U.S. mail, postage prepaid, and addressed to the party as follows: (a) notice to Consultant must be sent to Robert Schwarz, 7111 West 151st Street, Suite 12, Overland Park Kansas 66223; (b) notice to Client must be sent to Linn-Mar Community School District care of Dr. Quintin Shepherd, Superintendent, 2999 North Tenth Street, Marion, Iowa 52302.

23.0 Law; Forum. This Agreement shall be governed exclusively by Iowa law. The parties agree that any litigation or other disputes, actions, or claims related to this Agreement and/or the

Statement of Work shall be initiated and maintained only in the U.S. District Court for the Southern District of Iowa or the District Court for Johnson County, Iowa.

24.0 Independent Contract. The relationship between the parties is that of independent contract. No joint venture, partnership, agency, or employment relationship exists between the parties as a result of this Agreement and/or Statement of Work. Neither party has the authority to create any obligations for the other, or to bind the other to any representation, statement, or document. Nothing expressed or implied in this Agreement is intended or will be construed to confer upon or give any person or entity other than the parties hereto any rights or remedies under or by reason of this Agreement or any transaction contemplated hereby.

25.0 Force Majeure. Notwithstanding anything contained in this Agreement or the Statement of Work to the contrary, neither party shall be liable to the other for failure to comply with any obligation under this Agreement and/or Statement of Work (nor shall any charges or payments be made in respect thereof) if prevented from doing so by reason of contingencies beyond the reasonable control of the parties, and all requirements as to notice and other performance required hereunder within a specific period shall be automatically extended to accommodate the period of pendency of any such contingency which shall interfere with such performance.

26.0 Insurance. Consultant shall maintain such types and amounts of insurance as are standard in Consultant's industry.

All such insurance shall be effective throughout the duration of this Agreement and for claims made within one year thereafter. All such insurance shall be obtained from issuers of recognized responsibility licensed to do business in the State of Iowa.

Consultant shall use its best efforts to name Linn-Mar Community School District as an additional insured on the insurance policies, so long as doing so does not require substantial additional expense. Certificates evidencing such insurance must be provided to Client by Consultant. No policy shall be modified or cancelled except upon at least thirty (30) calendar days' prior written notice to Client.

[Remainder of page left blank intentionally. Signature pages follow.]

The parties represent, by the signatures below, that this Agreement has been executed by their duly authorized representatives as of the Effective Date.

CONSULTANT

RSP & ASSOCIATES, LLC

By: _____

Title: _____

Date: _____

CLIENT

Linn-Mar Community School District, Linn County, State of Iowa

By: _____

Title: President, Board of Directors

Date: _____

ATTEST:

By: _____

Name: _____
Secretary, Board of Education

STATEMENT OF WORK NO. RSP 00203

Pursuant to that certain Professional Services Agreement, dated as of this ____ day of _____, 2017 ("Agreement"), by and between RSP & Associates, LLC. ("Consultant"), and Linn-Mar Community School District, Linn County, State of Iowa ("Client" or "District").

CONSULTANT hereby submits this Statement of Work as a request for Professional Services under Section 2.0 of the Professional Services Agreement. The terms and conditions set forth in the Agreement are incorporated by reference and shall supersede any conflicting terms herein. This Statement of Work shall have effect only when signed by CLIENT and CONSULTANT.

The subject matter of this Statement of Work and the terms and conditions specifically applicable thereto are as follows:

1.0 Description of Professional Services. Professional services provided by Consultant to Client may include, but are not limited to, Consultant's designing, preparing, writing or analyzing one or more of the following: Board Redistricting Report, Boundary Reports, Demographic Reports, Enrollment Reports, Facilitation/Presentations, Facility Staffing Report, Maps, Site Analysis Reports or other analysis/reports as may be necessary to perform and carry out all of Consultant's obligations set forth in this Statement of Work. Any options shall be mutually agreed upon by the parties, and evidenced by an addendum hereto setting forth the descriptions, delivery dates, and prices for the same.

2.0 Purpose of Professional Services. The purpose of professional services is to assist and provide the client the following products, services, or analysis which are further defined in the Statement of Work section 7.0 and 10.0:

- 2.1 Enrollment Analysis
- 2.2 Facilitation/Presentations

3.0 Project Management.

- 3.1 Work Plan. All products will be a work in progress that will meet the deadlines stated in the Deliverable section (7) of the contract unless both the Client and Consultant agree upon another schedule.
- 3.2 Work Plan Management. At the request of the Client, the Consultant will provide a description of the status of a particular project.
- 3.3 Communications. All communications regarding any of the projects should be made to the consultant, Robert S. Schwarz, or those individuals in 4.2

4.0 Change Control.

- 4.1 Procedure. Changes to this Statement of Work may be made only in compliance with the terms of Section 19.0 of the Professional Services Agreement.

4.2 Client Changes. Only the following individuals may authorize changes for the Client:

Dr. Quintin Shepherd, Superintendent
Linn-Mar Community School District

4.3 Consultant Changes. Only the following individuals may accept on behalf of Consultant any changes requested by the Client:

Robert Schwarz, Owner

5.0 Technical Specifications. Each report will be provided in hard copy and digitally in a PDF format unless otherwise notified by the Consultant.

6.0 Quality Standards. The products delivered to the Client will be of the highest quality and considered final after being presented and reviewed by the Client and any requested changes are made by Consultant.

7.0 Deliverables.

7.1 Consultant Deliverables Defined. The following are products, services or analysis that will be created by the Consultant under the Agreement.

a. The Enrollment Analysis and Report assists the District in understanding how the projected enrollment impacts capacity at each of its facilities. The report has analysis that projects the enrollment at each facility for the next five years with current boundaries. It includes tables, graphs, charts, and maps. Meetings with County and City planners, and developers are utilized to discuss land use, development policies, building permit trends, and future development plans to accurately factor for those variables in the Enrollment Projection Model.

b. Facilitation/Presentations are provided when requested and within the parameters stated in the Work Product section.

c. Maps assist the District in providing map products in various formats so the general public can comprehend issues such as boundaries, school sites, growth, or other issues the map is visually depicting.

7.2 Client Deliverables Defined. The following are data or services to be provided by the client.

a. Data download of Official Count Student download from at least the past three school years in a dbf format – After Official October Count to include the following data fields, which shall be considered Confidential Information by Consultant and shall not be disclosed by Consultant:

- Student ID Number
- Address
- City
- State
- Zip

- Grade
 - School Attending
 - Building Name
 - Catchment/Planning Area
 - Ethnicity
 - Start Date and End Date
 - Date of Birth
 - Special Education Code
- b. The following Linn County Auditors and Assessors data with the extensions of dbf, prj, sbn, sbx, shp, and shx are requested:
- City Boundaries
 - County Boundaries
 - Plat and Subdivision Boundaries
 - School District Boundaries
 - Zip Code Boundaries
 - Census Boundaries
 - Roads
 - Parcels
 - Parcel Attribute fields
 - Public School Point Data
 - Private School Point Data
- c. The following cities: Cedar Rapids and Marion data with the extensions of dbf, prj, sbn, sbx, shp, and shx are requested:
- Roads with Geocode attributes
 - Infrastructure (Water, Sewer, Electricity, and Gas)
 - Zoning Attributes
 - Long Range Planning attributes
- d. Other GIS or data files as needed to complete the reports, studies, or analysis
- e. Digital files produced by the Client that will assist in completing the scope of services.

7.3 Deliverables Date. Below are the dates for the Deliverables the Consultant will provide the Client:

- a. Enrollment Analysis and Report - Spring 2017
- b. Facilitation/Presentations – Spring 2017 (One Meeting)

8.0 Pricing Terms.

8.1 Payment. The Statement of Work will be performed for the 2016/17 school year. These services will be billed as follows:

- a. 2016/17 School Year
 - Upon completion of the Enrollment Analysis Report payment to the consultant will be for Sixteen Thousand Four Hundred and no/100 (\$16,000.00)
- b. The above breakdown does not include the cost of all expenses associated with the final production of the work and the Deliverables. These printing expenses will be charged to the Client not to exceed Five Hundred Dollars and no/100 (\$500.00) per report.
- c. Other reasonable and necessary reimbursable travel expenses will be submitted with support documentation for Client to make payment

8.2 Contingency. The payment plan stated in 8.1 is contingent upon the Client utilizing Consultant services for the specified amount of time or providing the following data:

- a. If the District is unable to provide the requested data as stated in 7.2, the Consultant will charge the Client the cost associated with obtaining the information in 7.2 which is not included in the prices listed in section 8.1, but only upon consent by the Client.

8.3 Additional Services. Any additional services shall be authorized in writing by Client prior to initiation and compensated at the rate of \$120.00 per hour unless otherwise negotiated by both parties.

9. Consultant Content. Consultant Content shall consist of at least the following:

- 9.1 Enrollment Projection Model
- 9.2 Population Projection Model
- 9.3 Analysis Work Products

10. Work Product.

10.1 Enrollment Analysis and Report

- a. Includes detailed analysis of the District enrollment.
- b. Information about the Model Methodology.
- c. Information about the Types of Growth.
- d. Information about the residential development activity expected in the District.
- e. 5-Year Enrollment Forecast.
- f. Tables with a likely projection for each facility in the District.
- g. Maps that identify future growth areas.
- h. Maps of current boundary and Facility enrollment history.

10.2 Facilitation/Presentations

- a. Board Member Meeting:
Enrollment Analysis – (one) Spring 2017
- b. Aforementioned meetings use determined by client, the consultant or client may request additional meetings beyond the maximum number allotted that if the client agrees will be an additional expense at the cost stated in 8.3.
- c. Use of web or phone conference calls will be utilized to maintain communication with administration.

10.3 Maps

- a. School District Map that provides information about each facility's boundary, geographical reference to the surrounding community, and references the schools each planning area will attend.
- b. Maintenance of Geographic Information System (GIS) of attendance area of each facility, school sites, and planning areas.

11. **Client Content.** Client Content may consist of the following elements:

- 11.1 Digital student data for each student with at minimum the fields of address, grade, gender, and ethnicity.
- 11.2 Digital shape-file of parcels in the District.
- 11.3 Digital street centerlines file for all streets in the District that has the appropriate fields for accurate geocoding.
- 11.4 Digital shape-file of all school sites in the District.
- 11.5 Digital shape-file of the current school boundaries for each attendance area.
- 11.6 City and County Future Planning Maps of the area within the District.
- 11.7 Any other data, images, programming, photographs, illustrations, graphics, audio clips, video clips, or text necessary for the completion of the project.

[Remainder of page left blank intentionally. Signature pages follow.]

The parties have executed this Statement of Work by their duly authorized representatives as of _____, 20____.

CONSULTANT

RSP & ASSOCIATES, LLC

By: _____

Title: _____

Date: _____

CLIENT

Linn-Mar Community School District, Linn County, State of Iowa

By: _____

Title: President, Board of Directors

Date: _____

ATTEST:

By: _____

Name: _____
Secretary, Board of Directors

671882.1 / 17872.000



FINANCIAL SERVICES AGREEMENT

This Financial Services Agreement, (the Agreement) is entered into the 13th day of December, 2016 by and between Linn-Mar Community School District, Iowa (the Client) and Piper Jaffray & Co. (Piper Jaffray or the Financial Services Provider). This Agreement will serve as our mutual agreement with respect to the terms and conditions of our engagement as your financial services provider, effective on the date this Agreement is executed (the Effective Date).

I. Scope of Services.

- (A) **Services to be provided.** Piper Jaffray is engaged by the Client to provide services with respect to the planned issuance of the Client's General Obligation School Refunding Bonds, Series 2017 (the Issue) and any additional issues to be identified in an amendment to the Agreement.
- (B) **Scope of Services.** The Client and Piper intend and agree that, to the extent the performance of services by Piper with respect to a Project constitutes municipal advisory activities within the meaning of proposed rule 15Ba1 of the Securities Exchange Act of 1934 or otherwise creates a duty of Piper under Section 15B(c)(1) of the Securities Exchange Act of 1934 or Rule G-23 of the Municipal Securities Rulemaking Board, such duty does not extend beyond the services to be provided with respect to that Project and such duty does not extend to any other contract, agreement, relationship, or understanding of any nature between the Client and Piper.

The Scope of Services to be provided respecting the Issue(s) shall consist of the following:

1. Evaluate options or alternatives with respect to the proposed new Issue(s),
2. Assist the Client in establishing a plan of financing
3. Assist the Client in establishing the structure, timing, terms and other similar matters concerning the Issue
4. Prepare the financing schedule
5. Consult and meet with representatives of the Client and its agents or consultants with respect to the Issue
6. Attend meetings of the Client's governing body, as requested
7. Advise the Client on the manner of sale of the Issue
8. Advise the Client with regard to any continuing disclosure undertaking required to be entered into in connection with the Issue, including advising on the selection of a dissemination agent, if directed.
9. In a competitive bid sale, prepare the bid package, obtain CUSIP numbers, assist the Client in collecting and analyzing bids submitted by underwriters and in connection with the Client's selection of a winning bidder
10. Respond to questions from underwriters
11. Arrange and facilitate visits to, prepare materials for, and make recommendations to the Client in connection with credit ratings agencies, insurers and other credit or liquidity providers
12. Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of the Client and other documents necessary to finalize and close the Issue
13. Coordinate working group sessions, closing, delivery of the new Issue and transfer of funds
14. Prepare a closing memorandum or transaction summary

For Services Respecting Official Statement. The antifraud provisions of the federal securities laws apply to statements made by issuers, whether made in a Preliminary Official Statement, a final Official Statement, (collectively, "Offering Documents") on a website or in a rating agency presentation (if reasonably expected to reach investors) or if made by issuers in connection with secondary market

information required to be disseminated under relevant contracts. Under Rule 10b-5 (adopted pursuant to Section 10(b) of the Securities Exchange Act of 1934), it is unlawful for any person, in connection with the disclosures made above, to make any untrue statement of a material fact or to omit to state a material fact necessary in order to make the statements made, in the light of the circumstances under which they were made, not misleading. The Client hereby acknowledges its responsibility with respect to compliance with federal securities laws and represents its intention to comply in all respects with federal securities laws.

Piper Jaffray will assemble the preliminary and final official statement from information received from you, third parties and your agents, such as bond counsel. Piper Jaffray will rely on you to provide us with accurate and complete information, access to relevant personnel and agents, and your final approval to the distribution and use of the preliminary and final official statements to carry out these duties. In addition you agree to allow us to rely on any opinion or representation of you or your counsel as to the accuracy or completeness of the preliminary and final official statement.

II. Limitations on Scope of Services. In order to clarify the extent of our relationship, Piper Jaffray is required under MSRB Rule G-42¹ to describe any limitations on the scope of the activities to be performed for you. Accordingly, the Scope of Services are subject to the following limitations:

The Scope of Services is limited solely to the services described herein and is subject to limitations set forth within the descriptions of the Scope of Services. Any duties created by this Agreement do not extend beyond the Scope of Services or to any other contract, agreement, relationship, or understanding, if any, of any nature between the Client and the Financial Services Provider.

To assist us in complying with our duties to our regulators, you agree that if we are asked to evaluate the advice or recommendations of third parties, you will provide us written direction to do so.

The Scope of Services does not include tax, legal, accounting or engineering advice with respect to any Issue or Product or in connection with any opinion or certificate rendered by counsel or any other person at closing.

III. Amending Scope of Services. The Scope of Services may be changed only by written amendment or supplement. The parties agree to amend or supplement the Scope of Services promptly to reflect any material changes or additions to the Scope of Services.

IV. Compensation. Compensation is contingent on size of bond issue or nominal value of product and contingent on closing. Compensation shall be calculated as 0.30% of the par amount of Bonds issued, with a minimum of \$14,500. Compensation is payable in immediately available funds at closing.

V. IRMA Matters. If the Client has designated Piper Jaffray as its independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption"), the extent of the IRMA exemption is limited to the Scope of Services and any limitations thereto. Any reference to Piper Jaffray, its personnel and its role as IRMA in the written representation of the Client contemplated under SEC Rule 15Ba1-1(d)(3)(vi)(B) is subject to prior approval by Piper Jaffray and Client agrees not to represent, publicly or to any specific person, that Piper Jaffray is Client's IRMA with respect to any aspect of municipal financial products or the issuance of municipal securities, or with respect to any specific municipal financial product or any specific issuance of municipal securities, outside the Scope of Services without Piper Jaffray's prior written consent.

VI. Piper Jaffray's Regulatory Duties When Servicing the Client. MSRB Rule G-42 requires that Piper Jaffray undertake certain inquiries or investigations of and relating to the Client in order for Piper Jaffray to fulfill certain aspects of the fiduciary duty owed to the Client. Such inquiries generally are triggered: (a) by the requirement that Piper Jaffray know the essential facts about the Client and the

¹ See MSRB Rule G-42(c)(v).

authority of each person acting on behalf of the Client so as to effectively service the relationship with the Client, to act in accordance with any special directions from the Client, to understand the authority of each person acting on behalf of the Client, and to comply with applicable laws, regulations and rules; (b) when Piper Jaffray undertakes a determination of suitability of any recommendation made by Piper Jaffray to the Client, if any or by others that Piper Jaffray reviews for the Client, if any; (c) when making any representations, including with regard to matters pertaining to the Client or any Issue or Product; and (d) when providing any information in connection with the preparation of the preliminary or final official statement, including information about the Client, its financial condition, its operational status and its municipal securities or municipal financial products. Specifically, Client agrees to provide to Piper Jaffray any documents on which the Client has relied in connection with any certification it may make with respect to the accuracy and completeness of any Official Statement for the Issue.

Client agrees to cooperate, and to cause its agents to cooperate, with Piper Jaffray in carrying out these duties to inquire or investigate, including providing to Piper Jaffray accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties.

In addition, the Client agrees that, to the extent the Client seeks to have Piper Jaffray provide advice with regard to any recommendation made by a third party, the Client will provide to Piper Jaffray written direction to do so as well as any information it has received from such third party relating to its recommendation.

VII. Expenses. Piper Jaffray will be responsible for all of Piper Jaffray's out-of-pocket expenses unless otherwise agreed upon or if travel is directed by Client. If travel is directed by the Client, Client will reimburse Piper Jaffray for their expenses. In the event a new issue of securities is contemplated by this Agreement, Client will be responsible for the payment of all fees and expenses commonly known as costs of issuance, including but not limited to: publication expenses, local legal counsel, bond counsel, ratings, credit enhancement, travel associated with securing any rating or credit enhancement, printing of bonds, printing and distribution of required disclosure documents, trustee fees, paying agent fees, CUSIP registration, and the like.

The Client will reimburse Piper Jaffray in addition to the fees outlined in this section for the preparation, distribution, printing and mailing costs associated with the preliminary and final official statement for the Issue contemplated herein at a cost of \$2,500.

VIII. Term of Agreement. The term of this Agreement shall begin on the Effective Date and ends, unless earlier terminated as provided below, on the close of this transaction (expected closing March 8, 2017).

So long as Piper Jaffray is performing pursuant to this Agreement, the Client may not terminate this Agreement during its term. In the event of non-performance by Piper Jaffray, the Client shall first give written notice to Piper Jaffray of the specific event of non-performance, and shall allow Piper Jaffray 30-days to remedy the specific item of non-performance, prior to termination. If Piper Jaffray fails to remedy the specific item of non-performance within the prescribed 30-day period of time, the Client may immediately terminate this Agreement by providing payment to Piper Jaffray for all Reasonable Fees. Piper Jaffray may terminate this Agreement at any time, however, in the event of termination, only the sum of the Reasonable Fees earned, whether previously billed to the Client or not (if not previously paid) shall be due and payable. Reasonable Fees shall mean: With respect to each Issue, the gross fee for that component of bonds multiplied by the ratio that is the total amount of time, in months, that have passed since the execution of this Agreement divided by the total amount of time, in months, necessary to financial closing of the component of the Issue. By way of example, if the Agreement is executed on January 1, 2015, and the expected completion of one component of Bonds is September 1, 2015 (that being 8 months), and the Agreement is terminated on July 1, 2015 (6 months after execution), then the ratio shall be gross fee multiplied by (6/8). The provisions of Sections IV, VII, XII, XIV, XV and XVII shall survive termination of this Agreement.

IX. Independent Contractor. The Financial Services Provider is an independent contractor and nothing herein contained shall constitute or designate the Financial Services Provider or any of its employees or agents as employees or agents of the Client.

X. Entire Agreement/Amendments. This Agreement, including any amendments and Appendices hereto which are expressly incorporated herein, constitute the entire Agreement between the parties hereto and sets forth the rights, duties, and obligations of each to the other as of this date. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect. This Agreement may not be modified except by a writing executed by both the Financial Services Provider and Client.

XI. Required Disclosures. MSRB Rule G-42 requires that Piper Jaffray provide you with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in Piper Jaffray's Disclosure Statement attached as Appendix A to this Agreement.

XII. Limitation of Liability. In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of Piper Jaffray or any of its associated persons, Piper Jaffray and its associated persons shall have no liability to the Client for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from the Client's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Piper Jaffray to the Client. No recourse shall be had against Piper Jaffray for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of the Client arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or Product, if any or otherwise relating to the tax treatment of any Issue or Product if any, or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by Client of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of Piper Jaffray's fiduciary duty to Client under Section 15B(c)(1), if applicable, of the Securities Exchange Act of 1934, as amended, and the rules thereunder.

XIII. Indemnification. Unless prohibited by law, the Client hereby indemnifies and holds harmless the Financial Services Provider, each individual, corporation, partnership, trust, association or other entity controlling the Financial Services Provider, any affiliate of the Financial Services Provider or any such controlling entity and their respective directors, officers, employees, partners, incorporators, shareholders, trustees and agents (hereinafter the "Indemnitees") against any and all liabilities, penalties, suits, causes of action, losses, damages, claims, costs and expenses (including, without limitation, fees and disbursements of counsel) or judgments of whatever kind or nature (each a "Claim"), imposed upon, incurred by or asserted against the Indemnitees arising out of or based upon (i) any allegation that any information in the Preliminary Official Statement or Final Official Statement contained (as of any relevant time) an untrue statement of a material fact or omitted (as of any relevant time) or omits to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

XIV. Official Statement. The Client acknowledges and understands that state and federal laws relating to disclosure in connection with municipal securities, including but not limited to the Securities Act of 1933 and Rule 10b-5 promulgated under the Securities Exchange Act of 1934, may apply to the Client and that the failure of the Financial Services Provider to advise the Client respecting these laws shall not constitute a breach by the Financial Services Provider or any of its duties and responsibilities under this Agreement. The Client acknowledges that any Official Statement distributed in connection with an issuance of securities are statements of the Client and not of Piper Jaffray.

XV. Notices. Any written notice or communications required or permitted by this Agreement or by law to be served on, given to, or delivered to either party hereto, by the other party shall be in writing and shall be deemed duly served, given, or delivered when personally delivered to the party to whom it is addressed or in lieu of such personal services, when deposited in the United States' mail, first-class postage prepaid, addressed to the Client at:

Linn-Mar Community School District
2999 North 10th Street
Marion, IA 53202

J. T. Anderson, CFO
319-447-3000
tanderson@linnmar.k12.ia.us

Or to the Financial Services Provider at:

Piper Jaffray & Co.
3900 Ingersoll Avenue, Suite 110
Des Moines, IA 50312

Matthew Gillaspie, Senior Vice President
515-247-2353
Matthew.R.Gillaspie@pjc.com

With a copy to:

Piper Jaffray & Co.
Legal Department
800 Nicollet Mall, Suite 1000
Minneapolis, MN 55402

XVI. Consent to Jurisdiction; Service of Process. The parties each hereby (a) submits to the jurisdiction of any Federal court sitting in Des Moines, Iowa for the resolution of any claim or dispute with respect to or arising out of or relating to this Agreement or the relationship between the parties (b) agrees that all claims with respect to such actions or proceedings may be heard and determined in such court, (c) waives the defense of an inconvenient forum, (d) agrees not to commence any action or proceeding relating to this Agreement other than in a Federal court sitting in Des Moines, Iowa and (e) agrees that a final judgment in any such action or proceeding shall be conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

XVII. Choice of Law. This Agreement shall be construed and given effect in accordance with the laws of the state of Iowa.

XVIII. Counterparts; Severability. This Agreement may be executed in two or more separate counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Any term or provision of this Agreement which is invalid or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement or affecting the validity or enforceability of any of the terms or provisions of this Agreement in any other jurisdiction.

XIX. Waiver of Jury Trial. THE PARTIES EACH HEREBY AGREES TO WAIVE ANY RIGHT TO A TRIAL BY JURY WITH RESPECT TO ANY CLAIM, COUNTERCLAIM OR ACTION ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY OR THE RELATIONSHIP BETWEEN THE PARTIES. PARTIES AGREE TO WAIVE CONSEQUENTIAL AND PUNITIVE DAMAGES.

XX. No Third Party Beneficiary. This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

XXI. Authority. The undersigned represents and warrants that they have full legal authority to execute this Agreement on behalf of the Client. The following individual(s) at the Client have the authority to direct Piper Jaffray's performance of its activities under this Agreement:

J. T. Anderson, CFO

The following individuals at Piper Jaffray have the authority to direct Piper Jaffray's performance of its activities under this Agreement:

Matthew Gillaspie, Senior Vice President

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written. By the signature of its representative below, each party affirms that it has taken all necessary action to authorize said representative to execute this Agreement.

PIPER JAFFRAY & CO.

By: _____
Matthew Gillaspie
Its: Senior Vice President
Date: _____

ACCEPTED AND AGREED:

LINN-MAR COMMUNITY SCHOOL DISTRICT

By: _____
Name: _____
Its: _____
Date: _____

APPENDIX A – DISCLOSURE STATEMENT

Municipal Securities Rulemaking Board Rule G-42 (the Rule) requires that Piper Jaffray provide you with the following disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Accordingly, this Appendix A provides information regarding conflicts of interest and legal or disciplinary events of Piper Jaffray required to be disclosed to pursuant to MSRB Rule G-42(b) and (c)(ii).

(A) **Disclosures of Conflicts of Interest.** The Rule requires that Piper Jaffray provide to you disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in the Rule, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by us, Piper Jaffray is required to provide a written statement to that effect.

Accordingly, we make the following disclosures with respect to material conflicts of interest in connection with the Scope of Services under the Agreement, together with explanations of how we address or intend to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below, we mitigate such conflicts through our adherence to our fiduciary duty to you in connection with municipal advisory activities, which includes a duty of loyalty to you in performing all municipal advisory activities for the Client. This duty of loyalty obligates us to deal honestly and with the utmost good faith with you and to act in your best interests without regard to our financial or other interests. In addition, as a broker dealer with a client oriented business, our success and profitability over time is based on assuring the foundations exist of integrity and quality of service. Furthermore, Piper Jaffray's supervisory structure, utilizing our long-standing and comprehensive broker-dealer supervisory processes and practices, provides strong safeguards against individual representatives of Piper Jaffray potentially departing from their regulatory duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

Compensation-Based Conflicts. The fees due under the Agreement are based on the size of the Issue and the payment of such fees is contingent upon the successful delivery of the Issue. While this form of compensation is customary in the municipal securities market, this may present the appearance of a conflict or the potential for a conflict because it could create an incentive for Piper Jaffray to recommend unnecessary financings or financings that are disadvantageous to the Client, or to advise the Client to increase the size of the issue. We believe that the appearance of a conflict or potential conflict is mitigated by our duty of care and fiduciary duty and the general mitigations related to our duties to you, as described above.

Transactions in Client's Securities. As a municipal advisor, Piper Jaffray cannot act as an underwriter in connection with the same issue of bonds for which Piper Jaffray is acting as a municipal advisor. From time to time, Piper Jaffray or its affiliates may submit orders for and acquire your securities issued in an Issue under the Agreement from members of the underwriting syndicate, either for its own trading account or for the accounts of its customers. Again, while we do not believe that this activity creates a material conflict of interest, we note that to mitigate any perception of conflict and to fulfill Piper Jaffray's regulatory duties to the Client, Piper Jaffray's activities are engaged in on customary terms through units of Piper Jaffray that operate independently from Piper Jaffray's municipal advisory business, thereby eliminating the likelihood that such investment activities would have an impact on the services provided by Piper Jaffray to you under the Agreement.

(B) **Disclosures of Information Regarding Legal Events and Disciplinary History.** The Rule requires that all municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to a client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel. Accordingly, Piper Jaffray sets out below required disclosures and related information in connection with such disclosures.

- I. **Material Legal or Disciplinary Event.** There are no legal or disciplinary events that are material to the Client's evaluation of Piper Jaffray or the integrity of Piper Jaffray's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.
- II. **Most Recent Change in Legal or Disciplinary Event Disclosure.** Piper Jaffray has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

(C) **How to Access Form MA and Form MA-I Filings.** Piper Jaffray's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <http://www.sec.gov/edgar/searchedgar/companysearch.html>. The Form MA and the Form MA-I include information regarding legal events and disciplinary history about municipal advisor firms and their personnel, including information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Piper Jaffray in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. Information provided by Piper Jaffray on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>, and Piper Jaffray's most recent Form ADV is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>. For purposes of accessing such BrokerCheck reports or Form ADV, Piper Jaffray's CRD number is 665.

(D) **Future Supplemental Disclosures.** As required by the Rule, this Section 5 may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of Piper Jaffray. Piper Jaffray will provide you with any such supplement or amendment as it becomes available throughout the term of the Agreement.



Fund Raising Request Form

Completed request forms for the **2016-17** school year are to be submitted to the Business Manager, LRC, according to the following schedule:

| Request Due to the LRC | Board Meeting Date | Activity Start Date |
|------------------------------|--------------------|---------------------|
| 1st day of School | 1st Sept. Meeting | Day after meeting |
| Last day before Thanksgiving | December meeting | Day after meeting |
| Last day before Spring Break | 1st April meeting | Day after meeting |

Important Note: A Fund Raising Project Summary is **due 6 weeks after the activity ends**. Proceeds should be spent during the year the funds were raised. All groups are required to submit a request for each activity to the Business Manager specifying how all fund raising proceeds are to be spent.

School Name Linn-Mar High School Sponsoring Group Football
 Contact Name Paul James Contact Phone 319-310-7468
 Contact E-Mail paul.james@linnmar.k12.ia.us District Account _____

Description of Activity

all information must be provided in order to be approved

Fund Raising Activity Football Camps
 Activity Date(s) Feb. 12, Feb. 19, Feb. 26, June 5 - July 21
 Estimated Proceeds ?? \$5,000 - \$10,000
 Purpose and Use of Funds (MUST BE SPECIFIC) Purchase equipment for FB drills, purchase speed improvement equip, supplement volunteer coaches salary.

** I am approving that this request is necessary to provide funds for the purpose described above.*

Building Admin

Signature of Approval

Date

Office Use Only

Business Manager

Review:

Date

School Board

Review/Approval:

Date

Summary Due Date:



ADMINISTRATIVE REGULATIONS REGARDING
FIELD TRIPS AND EXCURSIONS

FFA
Leadership Conference

Code 603.3-R2

Exhibit 906.1

April 9-11, 2017

A written request for overnight trips must be submitted to the building principal not less than three (3) weeks prior to the proposed trip and prior to any travel arrangements being finalized. The request will include: objectives and purposes of the trip; the need, rationale, and justification for an overnight trip; detailed plans for student supervision on the trip; and a complete itinerary and budget of the trip. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher shall submit a written summary of the event.

Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent or designee.

Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors.

In authorizing field trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity and other factors deemed relevant by the superintendent, including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored field trips unless the event is sanctioned by the state athletic associations.

Field Trips Criteria:

The following checklist and application must be submitted for overnight trips along with the required documentation

| Criteria | | Description | Yes | No |
|---------------------------------|-------------|--|------|---------|
| Purpose | Required | The purpose of the field trip/work site visit is clearly defined and "... is a vital part of the curriculum or current activity." Reference: Board Policy 603.3 | ✓ | |
| Pre-Planning | Required | There is evidence of pre-planning that will maximize the learning experiences of students on this field trip/work site visit. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this field trip/work site visit or excursion is an initial common experience or a culminating experience. | ✓ | |
| Follow-up | Required | There is evidence of planning for follow-up in order to maximize the learning experiences of students on this field trip/work site visit or excursion. | ✓ | |
| Assessment | Required | There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience. | ✓ | |
| Funding | Required | A source of funding has been determined that meets Department of Education and District guidelines Reference: Board Policy 603.3 | ✓ | |
| Common Experience | Recommended | This field trip/work site visit is a common experience that all students at this grade level or activity group should have. | ✓ | |
| Multi-disciplinary | Recommended | This field trip/work site visit, excursion addresses more than one curricular area and offers the opportunity for curriculum integration. | ✓ | |
| School Administrator Approval | | <i>Mark Hutch</i> | Date | 1/23/17 |
| District Administrator Approval | | <i>Ed A. Gonsiorek</i> | Date | 1/30/17 |
| Board Approval | | | Date | |

- Students who are eligible for a fee waiver will be covered through the use of contingency or discretionary funds as appropriate.

Adopted 2/1/99 Reviewed 9/08; 7/11; 9/12; 9/13 Revised 10/08; 1/11/10

State FFA Leadership Conference - 2017

Sponsorship: Iowa FFA Association

Supervision: Barb Lemmer, chapter advisor will attend and be responsible for all FFA members attending the State FFA Leadership Conference. Members will participate as a group as much as possible. Multiple activities do occur simultaneously and but members will not be allowed to wander off to do their own thing!

Adherence to the district Code of Conduct and completion of appropriate documentation by parents and students: A copy of the application that members will complete to attend the State FFA Leadership Conference has been given to Mark Hutcheson.

Written Request: See details below!

Rationale/Purpose: The purpose for attending the State FFA Leadership Conference is to give FFA members the opportunity to develop premier leadership, personal growth, and career success skills through the various activities of the conference. Also, FFA members who advance through sub-districts and districts in a leadership career development and/or ag skills career development event will compete in the state level contest in their respective event.

For a full list of potential events FFA members can or will participate in are listed on the **State FFA Leadership Application** which is attached to this document.

Pre-Planning:

- Complete required paperwork.
- Transportation request has been sent to the Transportation Department requesting a bus. I will drive to bus throughout the event.
- Hotel rooms have been reserved at the Gateway Hotel & Conference Center in Ames for Sunday, April 9th and Monday, April 10th.
- Professional leave has been requested on iVisions and SEMS for 2 days...**April 10th and 11th. Will return on Tuesday, April 11th in the evening.**
- Online conference registration will be completed by the March 15th deadline.
- I will review (when available) the **schedule and tentatively determine the schedule that will be followed by all participants. See attached itinerary.** Students attending will have a say in the workshops, conference sessions, career show activities, competition finals, etc. that they want attend as an audience member.
- A pre-conference planning meeting will be held on Friday, March 24th to inform members of conference expectations and present them with required paperwork that they need to complete to participate.

Resource Manual: I take a folder with me that contains all of the paperwork from each participant and I have all administrator contacts in my cell phone. Alumni member Sonny Deke also attends the convention and he also assist me and my students as needed. Parents will also be invited to attend the conference so they can see their child compete or participate in the various activities of the conference. The Iowa FFA Association has a cell phone app for different convention situations that I utilize. First aid stations are located throughout the conference complex.

Follow-up: Participants will meet after the conference to prepare a report that will highlight educational benefits/competitive results of attending the conference and they will share that information with the other FFA members, parents, and others through the chapter's website, social media sites and chapter banquet. Attendees will set goals related to further participation in FFA activities at the sub-district, district, state, and national level. All FFA members will have the benefit of watching conference highlights on the Iowa FFA Association's uTube channel.

Assessment: Students will reflect on their performances if they have competed in a competitive event. Others that do not compete will evaluate other contestants that they have watched compete. These reflections will be used to help them prepare for future competitions such as sub-district leadership contests and district ag skills career development events.

Funding: Each student will pay their own registration and hotel fee. They are also responsible for paying for the food that they will eat. Each student will deposit \$100 in the FFA account and then FFA will complete the registration process and hotel payment process. Students are encouraged to bring \$50 for food or they can bring a few items with them to reduce the cost of food if they wish.

List of Participants: Currently, members are submitting applications for various activities and awards to the Iowa FFA Association and they will have to wait until April when the lists are published by the Iowa FFA Association. The District Leadership Contests and Convention will be held on Saturday, March 11th and at that time the leadership CDE participants will know if they have advanced to state in their respective contest.

Common Experiences: All participants will attend at least one leadership workshop, one agricultural career skills workshops, the leadership contests finals of their choice, career show including college row and agribusiness row, and each convention session. 5,000 members are expected to attend the State FFA Leadership Conference ranging from 7th grade to 21 years old...all members of the Iowa FFA Association.

Multi-disciplinary: All core areas are highlighted in the leadership contests finals and in each of the agricultural skills CDE competitions. Technology skills are also highlighted in both the leadership contests and agricultural skills competitions. 21st Century Skills are highlighted at the career show. Music is highlighted during the conference sessions when the chorus, band, and talent participants perform. The entire conference is centered around leadership development, personal growth, and career success!

State FFA Leadership Conference Application

Application Deadline: Friday, March 10, 2017

The State FFA Leadership Conference will be held on April 9-11 in Ames. Each member will be required to complete a **State FFA Leadership Conference Application, Off-Campus Participation Agreement, Field Trip Permission/Health Information Form, Field Trip Advanced Make-up Form**, and pay a \$100 fee. Fee must be submitted with this application. Each member is also responsible for their meals and snacks (about \$40.00 - \$50.00). **Participants will depart from the High School (Door #4) at 9:00 a.m. on Sunday, April 9th and return on Tuesday, April 11th at approximately 10:00 p.m. We will be staying at the Gateway Hotel & Conference Center. Address is 2100 Green Hills Drive, Ames, Iowa. Phone number is 515-292-8600.. SLC Schedule of Events is attached as well as the other forms required for participation.**

The purpose of the State FFA Leadership Conference is for members to compete in state level competitions and activities. Most competitions begin at the sub-district level. Preference will be given to those members participating in sub-district and district level activities. Please indicate your level of participation by checking the items below. All applications will be reviewed by the Student Leadership Committee and the Chapter Officer Team.

- | | | |
|-------|-----|---|
| _____ | 1. | Freshman Creed Speaking CDE |
| _____ | 2. | Conduct of Meetings Team CDE |
| _____ | 3. | Parliamentary Procedure CDE |
| _____ | 4. | Ag Sales CDE |
| _____ | 5. | Job Interview CDE |
| _____ | 6. | Chapter Program of Activities CDE |
| _____ | 7. | Ag Broadcasting/Journalism CDE |
| _____ | 8. | Prepared Public Speaking CDE |
| _____ | 9. | Extemporaneous Speaking CDE |
| _____ | 10. | Secretary's Recordbook CDE |
| _____ | 11. | Treasurer's Recordbook CDE |
| _____ | 12. | Reporter's Scrapbook CDE |
| _____ | 13. | Ag Issues and Perceptions CDE (begins at district level) |
| _____ | 14. | Experience the Action CDE (begins at district level) |
| _____ | 15. | Greenhand Degree Quiz CDE (sub-district and district only) |
| _____ | 16. | Chapter Degree Quiz CDE (sub-district and district only) |
| _____ | 17. | Greenhand Team Quiz CDE (freshman only, state level only) |
| _____ | 18. | Ag Sales Team CDE (state level only) |
| _____ | 19. | Farm Business Management CDE (begins at district level) |
| _____ | 20. | Marketing Plan CDE (state level only) |
| _____ | 21. | Ag Communications CDE (state level only) |
| _____ | 22. | Biotechnology CDE |
| _____ | 23. | Ag Discussion Meet for Out-Of-School Members (state level only) |
| _____ | 24. | Proficiency Awards Program (begins at district level) |
| _____ | 25. | Iowa FFA Degree Recipient (approved by state review committee) |
| _____ | 26. | Chapter's Official Delegate (must be elected and attend District FFA Convention) |
| _____ | 27. | Massing of the Flags Parade (state level only) |
| _____ | 28. | FFA Chapter Activity Exhibit Event (state level only) |
| _____ | 29. | State FFA Conference Workshop Presenter |
| _____ | 30. | Iowa FFA Band |
| _____ | 31. | Iowa FFA Chorus |
| _____ | 32. | State FFA Talent/Idol Show |
| _____ | 33. | District FFA Officer Candidate |
| _____ | 34. | State FFA Officer Candidate |
| _____ | 35. | State FFA Academic Achievement Award (seniors only) |
| _____ | 36. | State Nominating Committee |
| _____ | 37. | SAE/AG ED Publicity Chapter Award (Chapter Reporter only) |
| _____ | 38. | Public Relations Chapter Award (Agricultural Literacy Committee Chairperson) |
| _____ | 39. | Journalism Chapter Reporter Award (Chapter Reporter only) |
| _____ | 40. | National Chapter Program (Chapter President only) |
| _____ | 41. | Chapter Website Competition (begins at district level only) |
| _____ | 42. | Singing of the National Anthem (state level only) |
| _____ | 43. | Chairperson of a State Committee (Program of Activities and Auditing) |
| _____ | 44. | Iowa FFA Foundation Activities (Iowa FFA Ambassador Award, career show booth, etc.) |
| _____ | 45. | State FFA Conference Courtesy Corps |
| _____ | 46. | State Rising Star Award Finalist |
| _____ | 47. | State FFA Alumni Activities (sales booth, workshops, etc) |
| _____ | 48. | Meals of the Heartland |
| _____ | 49. | Other _____ |

Note: All members must wear Official Dress when participating in conference activities.

Boys will not be allowed to wear black jeans.

Girls must wear skirts when competing in a contest and/or representing the chapter on stage.