



Inspire Learning. **Unlock Potential. Empower Achievement.**

**Linn-Mar Community School District Board of Education
Work Session Minutes
August 14, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 5:00 PM. Roll was taken. Present: AbouAssaly, Isenberg, Nelson, Patterson, Weaver, Gadelha, and Green.

200: Adoption of Agenda *Motion 226-08-14*

Motion Patterson, second Nelson to approve the agenda. Voice vote. All ayes.

300: Work Session

301: Student Achievements

Exhibit 301.1

Associate Superintendent Bisgard shared an update on student achievement data for 2016-17. He reviewed the three assessments that the district uses which includes FAST, Iowa Assessments and NWEA. He presented the data from the three tests for the 2016-17 year and explained the timeframe that the tests are given. He also talked about future steps regarding assessments.

302: Homework Expectations

The board had a discussion on the homework policy as well as their philosophies on the importance of homework at all levels. There has been much discussion in several groups regarding the policy and what should happen with homework in the future. The board expressed concern that the current policy is not being followed at all levels. After the discussion, Dr. Shepherd stated that he and Mr. Bisgard would do further research, gain feedback from interested parties, and come back to the board at a later time to review their results and a recommendation on a process to resolve homework expectations that accord with board policy moving forward. In the meantime, some clarification will be sent to the district regarding homework expectations for the beginning of the year.

303: Board Learning

Exhibit 303.1

Board Secretary Angie Morrison presented the board learning calendar and stated that this would be used in the future to aid in work session and meeting agendas. One suggestion was that the board engage in a book study each year.

304: Superintendent Goals

President Isenberg reviewed the process for Dr. Shepherd setting his goals. The goals presented were: 1) Update and work toward the year two goals included in the district's [Strategic Plan](#), 2) Initiate work on district data dashboards/metrics with pilot metrics deployed throughout the year, and 3) Engage with additional Linn-Mar communities outside the Marion area. These goals relate to standards 1, 2 and 4. The board

discussed these goals and will review again in October after the new board members are elected.

400: Adjournment **Motion 227-08-14**

Motion Patterson, second AbouAssaly to adjourn at 6:30 PM. Voice vote. All ayes.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

Linn-Mar Community School District Board Meeting
Regular Meeting Minutes
August 14, 2017

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 7:00 PM. Roll was taken. Present: AbouAssaly, Isenberg, Nelson, Patterson, Weaver, Gadelha, and Green.

200: Adoption of the Agenda *Motion 228-08-14*

Motion Patterson, second Weaver to approve the agenda. Voice Vote. Motion carried.

300: Recognitions/Proclamations

301: Recognition of Outgoing Board Members

School Board President Tim Isenberg recognized outgoing board members Jim Green, Tina Patterson and Rene Gadelha for their years of service to the district with a proclamation.

400: Audience Communications

Bowman Woods Teachers Sandy Schneekloth and Jill Brockshink addressed the board in favor of having homework at the elementary level.

600: Informational Reports

601: Marion City Council Meetings

Patterson reported that there were many people in attendance at the July 20 meeting due to the proposed ordinance change for Tower Terrace. Isenberg read a statement from the board as was discussed at the July 10 meeting. The board had some discussion regarding how statements from the board should be handled in the future. Weaver reported on the August 3 council meeting.

602: Superintendent Update

Shepherd reported that there was no board book this meeting. Upcoming community events were discussed regarding bond vote information.

700: Unfinished Business

701: Policy Recommendations Second Reading *Motion 229-08-14*

Exhibit 701.1

Motion AbouAssaly, second Patterson to approve the second reading of the policy recommendations as presented. Voice vote. All ayes. Motion carried.

- 401.3 Licensed Employee Continuing Contracts *(Revised)*
- 403.17 Employee Conflict of Interest
- 403.18 Public Complaints about Employees
- 403.19 Drug and Alcohol Testing Program *(Revised)*
- 403.19-E1 Drug and Alcohol Testing Program Notice to Employees
- 403.19-E2 Drug and Alcohol Testing Program Acknowledgment Form
- 403.20 All Personnel Jury Duty/Witness Service *(Revised)*
- 403.21 Employee Relations, Conduct, and Appearance
- 403.22 Staff Development
- 403.23 Extended Leave Period for Employees with Serious Health Conditions Due to Illness/Injury

- 403.24 Americans with Disabilities Act
- 403.24-E Employee Request for Accommodations
- 403.25 Employee Outside Employment
- 403.26 Employee Political Activity
- 403.27 Pay Deduction Exempt Employees
- 403.27-R Administrative Regulations Regarding Pay Deduction
- 403.27-E Pay Deduction Complaint Form
- 403.28 Use of Computer and Internet
- 403.29 Use of Personal Electronic Devices, District Telephones, and District Cell Phones *(Revised)*
- 403.30 Arrest and Criminal Charge Notification Policy
- 403.31 Workers' Compensation Injury/Illness on the Job
- 403.31-E Workers' Compensation Supplement Form
- 403.32 Employee Assistance Program
- 403.33 Affirmative Action Plan
- 403.34 Employee Termination Voluntary/Involuntary *(Revised)*
- 403.35 Social Networking *(Revised)*
- 403.36 Safety Accountabilities and Responsibilities *(Revised)*
- 403.37 Safe Workplace Regulations/Procedures
- 403.38 Modified Duty Return to Work Program
- 403.38-E Modified Duty Program Form
- 403.39 Employee Background Checks
- 403.40 Pregnancy Discrimination
- 403.41 Personnel Military Service
- 501.5 Resident Students *(Revised)*
- 505.6 Student Records Access *(Revised)*
- 505.6-R Administrative Regulations Regarding Use of Student Records *(Revised)*
- ~~505.6-E1 Student Records Checklist~~ *(Deleted)*
- 505.6-E2 Request of Non-parent for Examination or Copies of Student Records *(Revised)*
- 505.6-E3 Parental Authorization for Release of Student Records *(Revised)*
- 505.6-E4 Request for Hearing on Correction of Student Records *(Revised)*
- 505.6-E5 Parental Request for Examination of Student Records *(Revised)*
- 505.6-E6 Notification of Transfer of Student Records *(Revised)*
- 505.6-E7 Letter to Parent Regarding Receipt of Subpoena or Court Order *(New)*
- 505.62 Student Directory Information *(Revised)*
- 505.62-R Administrative Regulations Regarding Use of Directory Information *(Revised)*
- 505.62-E Parental Authorization for Withholding Student Directory Information *(Revised)*
- 505.63 Annual Notice of Student Education Records Family Educational Rights and Privacy Act *(Revised)*
- 603.12-R2 Administrative Regulations Regarding Internet Acceptable Use *(Revised)*
- 604.2 Guidelines for Use of Professional Therapy Dogs *(New)*
- 604.2-E1 Checklist of Documentation Required for Use of Professional Therapy Dogs *(New)*
- 604.2-E2 vital Information for Use of Professional Therapy Dogs *(New)*
- 702.1 Nutrition Services Program *(Revised)*
- 702.1-R Meal Charges
- 702.4 Eligibility for Free or Reduced Cost Meals
- 702.4-R Administrative Regulations Regarding Free and Reduced Price Meals
- 803.3-R Administrative Regulations Regarding District Credit Card Use *(Revised)*

702: LRC Sprinkler System *Motion 230-08-14*

Exhibit 702.1

Motion AbouAssaly, second Patterson to reject the bid received from Viking Automatic Sprinkler Company for the installation of a sprinkler system at the LRC in the amount of \$453,280. CFO Anderson explained that the project would be broken up into phases in order to get the price down and students in the building for second semester. Voice vote. All ayes. Motion carried.

703: Application and Certificate for Payment *Motion 231-08-14*

Exhibit 703.1

Motion Patterson, second Nelson to approve the application and certificate for payment number 8 in the amount of \$98,229.80 to Garling Construction for their completed work on the High School kitchen renovation and Oak Ridge cafeteria expansion projects. Voice vote. All ayes. Motion carried.

800: New Business

801: District Harassment Brochure *Motion 232-08-14*

Exhibit 801.1

Motion AbouAssaly, second Patterson to approve updates to the district harassment brochure as presented. Voice vote. All ayes. Motion carried.

802: Open Enrollments *Motion 233-08-14*

Motion AbouAssaly, second Green to approve the open enrollment requests as presented. Voice vote. All ayes. Motion carried.

Approved In

Name	Grade	Residing District	Reason
Akers, Ashleigh	10 th	Marion Independent	Good Cause
Andrews, Ellie	K	Springville CSD	On Time
Compton, Jordan	K	Cedar Rapids CSD	On Time
Davis, Virginia	9 th	Marion Independent	Good Cause
LeGrand-Leverett, Maely	K	Cedar Rapids CSD	On Time
Luna, Natalie	K	Cedar Rapids CSD	On Time
Martin, Jaxson	K	Marion Independent	On Time
Mullarkey, Nils	2 nd	Cedar Rapids CSD	Good Cause
O'Malley, Mayson	1 st	Anamosa CSD	Good Cause
Read, Jensen	K	Cedar Rapids CSD	On Time
Sawyer, Brianna	9 th	Marion Independent	Good Cause
Scott, Jason	K	Cedar Rapids CSD	On Time
Stoffers, Joscelyn	K	Cedar Rapids CSD	On Time
Sullivan, Aiden	4 th	Cedar Rapids CSD	Good Cause
Sullivan, Dakota	9 th	Cedar Rapids CSD	Good Cause

Approved Out

Name	Grade	Receiving District	Reason
Gibbs, Gentry	8 th	Marion Independent	Good Cause
Gibbs, Preston	3 rd	Marion Independent	Good Cause
Witham, Shalyn	10 th	CAM	Good Cause

Denied Out

	Grade	District Requested	Reason
Al-Tall, Marwan	8 th	Cedar Rapids CSD	Late, no good cause
Pumphrey, Abigail	7 th	Marion Independent	Late, no good cause
Wandling, Elizabeth	10 th	Clayton Ridge	Late, no good cause

900: Consent Agenda**901: Personnel*****Certified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Dirks, Jessica	From EX Language Arts to TL Instructional Coach	8/17/17	Same
Eastman, Phillip	HS: 9/10 Student Dean	8/7/17	\$71,000/year
Frye, Jennifer	WE: 5 th Gr Teacher	8/15/17	MA, Step 16
Goodall, Steven	HS: Associate Principal/Compass	7/31/17	\$91,000/year
Grow, Cheryl	EX: Reading/Language Arts Teacher	8/15/17	MA, Step 11
Hutcheson, Mark	LRC: Director of HS Teaching & Learning	7/20/17	\$98,000/year
Ludwig, Ashlin	IC: 2 nd Gr Teacher	8/15/17	BA, Step 1
McBride, Sara	BW: Student Support Services Teacher	8/15/17	MA+15, Step 15
Wegmann, Dana	WE: 1 st Gr Teacher	8/15/17	MA, Step 15

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Leibold, Brianne	OR: 8 th Gr Language Arts Teacher	8/3/17	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Barnes, Aubrey	HS: Student Support Associate	8/17/17	LMSEAA II, Step 6
Helmrichs, Meri	HS: Student Support Associate	8/17/17	LMSEAA II, Step 10
Kearney, Robert	TR: Regular Sub Bus Driver	8/1/17	Step 1
Kelly, Janice	From EX to HS Student Support Associate	8/18/17	Same
King, Cathrine	HS: Student Support Associate	8/17/17	LMSEAA II, Step 6
LeVelle, Ashley	HS: Student Support Associate	8/17/17	LMSEAA II, Step 10
Lloyd, Lisa	Compass: General Ed Assistant	8/18/17	LMSEAA I, Step 10
Merrill, Gail	TR: Bus Rider	8/1/17	Step 1
Montgomery, Cierra	HS: Student Support Associate	8/17/17	LMSEAA II, Step 6
Padgett, Mindi	OR: ASSIST Student Support Associate	8/17/17	LMSEAA II, Step 10
Schutty, Susan	TR: Bus Rider	7/31/17	Step 1
Thomas, Krystal	HS: Student Support Associate	8/17/17	LMSEAA II, Step 6
Walker, Donna	EX: Student Support Associate	8/17/17	LMSEAA II, Step 10

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Aucutt, Christi	LG: Student Support Associate	8/2/17	Personal
Beason, Amy	TR: Bus Rider	8/1/17	Other Employment
Brizard, Sylvie	District: ELL Paraprofessional	8/15/17	Other Employment
Brough, Meredith	LG: Student Support Associate	8/7/17	Personal
Carson, Marge	TR: Bus Rider	7/19/17	Retirement
Cooley, Taylor	HS: Student Support Associate	7/13/17	Other Employment
Dalecky, Taylor	NE: Student Support Associate	8/1/17	Other Employment
Gruhn, Rosalee	LG: Interpreter	8/1/17	Other Employment
Hopkins, Betty	HS: Student Support Associate	8/2/17	Personal
Kelley, Jo Anne	IC: Student Support Associate	7/20/17	Retirement
Mattes, Belamarcia	NS: HS General Help	7/31/17	Other Employment
Thraen, Aniko	WF: Student Support Associate	7/19/17	Other Employment
Ward, Susan,	WE: Student Support Associate	8/9/17	Personal
Webster, Ann	NS: WE General Help	7/31/17	Other Employment
Wright, Keith	WF: .5 Custodian	7/6/17	Personal

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Chamberlain, Marshall	OR: Assistant 8 th Gr Football Coach	8/8/17	\$2,840
Evans, Tristan	HS: From Asst to Head 9 th Gr Football Coach	8/4/17	\$4,261
Holub, Heath	EX: Head 7 th Gr Football Coach	8/15/17	\$3,195
Thoms, Brett	EX: 7 th Gr Volunteer Football Coach	8/15/17	N/A

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Kimm, Curt	HS: Head 9 th Gr Football Coach	8/1/17	Personal
Stamp, Tim	HS: Asst Varsity Boys Track Coach	7/14/17	Personal

902: Approval of July 10th Minutes*Exhibit 902.1*903: Approval of July 24th Work Session Minutes*Exhibit 903.1*904: Approval of Bills*Exhibit 904.1*

905: Approval of Contracts

Exhibits 905.1-13

1. Independent contractor agreement with Kate Netten to provide choreography services for the district's dance teams.
2. Independent contractor agreement with Kia Hill to provide choreography services for the Varsity POMs.
3. Proposal for support with the University of Colorado-Denver for Ronald Roybal to provide professional development training on LEAP (Learning Experiences and Alternative Program) February 19 and April 30, 2018.
4. Statement of agreement with Four Oaks Family and Children's Services to coordinate and support Title I services offered to district students that reside at the Four Oaks campus.
5. Agreement for statewide voluntary preschool with Cedar Rapids Community School District in concurrence with the Cooperative 28E agreement between the CRCSD and Rockwell Collins, Inc.
6. Agreement for statewide voluntary preschool with Hand in Hand Early Care and Education Center.
7. Memorandum of agreement with the City of Cedar Rapids pursuant to the Code of Iowa, Chapter 28E, for the purpose of establishing and operating an adult guard program at designated school crossing within the City of Cedar Rapids.
8. Confirmation of understanding of services with Nolte, Cornman & Johnson for their audit services for the year ended June 30, 2017.
9. Change order with Larson Construction for materials and labor associated with the High School renovation project for a credit of \$7,865.26. (*Refer to exhibit 905.8 for itemized listing*)
10. Contractual agreement with the Iowa Department of Education for the district to participate in the Specially Designed Instruction (SDI) Usability Site Project.
11. Contract with AgVantage FS for August 1, 2017 thru July 31, 2018 for propane fuel.
12. Contract change order with Garling Construction for materials and labor associated with the High School kitchen renovation for an additional amount of \$1,448. (*Refer to exhibit 905.12 for itemized listing*)
13. Independent contractor agreement with Heath Weber to provide team building services for the district's show choirs August 11-12, 2017.
14. Interagency agreements for Special Education services with Alburnett CSD (1), Cedar Rapids CSD (1), Center Point-Urbana CSD (1), Central City CSD (1), and Marion Independent (1). (*For student confidentiality, exhibits not provided*)

906: Fieldtrip Request

Exhibit 906.1

Request from Barb Lemmer for the FFA to attend the National Convention in Indiana on October 24-28, 2017.

907: Informational Items

Exhibits 907.1-2

1. Financials and cash balance reports as of June 30, 2016
2. Financials and cash balance reports as of June 30, 2017

908: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on the [Linn-Mar website>Quick Links>GovDeals](#). *Miscellaneous DJ lighting equipment.*

909: Approval of the Consent Agenda ***Motion 234-08-14***

Motion Patterson, second AbouAssaly to approve the consent agenda as presented. Voice vote. All ayes. Motion carried.

1000: Communications:

1001: Board Communications

The September 11th board meeting is cancelled. Board members thanked Patterson, Green and Gadelha again for their service and leadership in the district.

1002: Calendar

Calendar items were reviewed.

1100: Adjournment *Motion 235-08-14*

Motion Patterson, second AbouAssaly to adjourn at 7:49 PM. Voice vote. All ayes. Motion carried.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

Minutes submitted by Angie Morrison

Board Learning Calendar

Operational Notes:

1. To be reviewed and finalized by Policy Committee in April/May
2. Once finalized, superintendent and board secretary will prepare a working draft of the Board Learning Calendar (Work Session Plan) in July for the year
3. Work session agenda may be amended, as necessary, throughout the year

July

1. Deadlines
 - a. n/a
2. Regular Business
 - a. Legislative Priorities
3. Learning Focus
 - a. Board Standards (2017)

August

1. Deadlines
 - a. Board election papers due first Thursday of month in election years
2. Regular Business
 - a. High School handbook
3. Learning Focus
 - a.

September

1. Deadlines
 - a. CAR, SES, Transportation report due Sept 15
 - b. Regular Business
 - c. Organizational/Annual Meeting
 - i. Fiscal year closeout
 - ii. Depository approved
 - iii. Attorneys appointed
 - iv. Approve board meeting dates
 - v. Appoint committees
 - vi. Oaths taken by officers and new board members
 - d. Special Ed deficit
 - e. LEP allowable costs
 - f. Fundraisers
2. Learning Focus
 - a. New board member orientation

October

1. Deadlines
 - a. Register for IASB delegate assembly
 - b. Certified enrollment
2. Regular Business
 - a. n/a
3. Learning Focus
 - a. Board Operations Manual review
 - b. Enrollment and capacity
 - c. City growth projections

November

1. Deadlines
 - a. SBRC application
2. Regular Business
 - a. High School Program of Studies
 - b. SBRC application- OEO, on-time funding, ELL
3. Learning Focus
 - a. IASB convention
 - b. Facility review and list of needs

December

1. Deadlines
 - a. December 15: Dropout Prevention application due
2. Regular Business
 - a. Audit presented
 - b. Approve CAFR
 - c. Fundraisers
 - d. District calendar
3. Learning Focus
 - a. Student achievement
 - b. District goal on student achievement

January

1. Deadlines
 - a.
2. Regular Business
 - a. State of District address
 - b. Early separation - if applicable
3. Learning Focus
 - a. Advocacy

February

1. Deadlines
 - a.
2. Regular Business
 - a. Begin budget discussions
3. Learning Focus
 - a. Budgeting process including staffing discussions

March

1. Deadlines
 - a. Open Enrollment
2. Regular Business
 - a. Resolution to set public hearing for budget
3. Learning Focus
 - a.

April

1. Deadlines
 - a. April 15: School district certified budget deadline
2. Regular Business
 - a. Public hearing for budget
 - b. LIONS Awards and volunteer recognition
 - c. Fundraisers
3. Learning Focus
 - a. Volunteerism

May

1. Deadlines
 - a.
2. Regular Business
 - a. Budget amendment if necessary
3. Learning Focus
 - a. Board self-evaluation
 - b. Set SMART goals for following year

June

1. Deadlines
 - a.
2. Regular Business
 - a. Worker's Compensation renewal
 - b. Property, Auto, and Liability renewal
3. Learning Focus
 - a. Supt evaluation



Proclamation

WE ARE LINN-MAR®

Whereas, Tina, Rene, and Jim joined the Linn-Mar Community School District Board of Education to serve the students, staff, and families of the Linn-Mar Community School District with diligence, energy, and vision; and

Whereas, their leadership successfully navigated the District through growth and budget challenges to continue to offer the students of Linn-Mar an outstanding educational experience; and

Whereas, during their service on the Board significant facility renovations, additions, construction, and difficult decisions were made; and

Whereas, their devotion of time and service provided focus, history, spirit, and opportunity for the students, staff, and families of the Linn-Mar Community School District;

Now, therefore, be it proclaimed that the Linn-Mar Board of Education, administration, and staff honor Tina Patterson, Rene Gadelha, and Jim Green for their dedication and leadership to the Linn-Mar Community School District and will forever be gratefully reminded of their service as part of the Board's record of accomplishments.

A handwritten signature in black ink, reading "Timothy Isenberg".

Tim Isenberg
Board President

A handwritten signature in black ink, reading "Q. Shepherd".

Quintin Shepherd, Ph.D.
Superintendent

August 8, 2017

Linn-Mar Community School District
ATTN: Mr. JT Anderson
2999 Tenth Street
Marion, Iowa 52302

RE: LRC Fire Sprinkler System - Rebid
Linn-Mar Community School District

Dear JT:

One bid was received for the above-referenced project on August 3, 2017.

We reviewed the bid forms that were provided to us and have observed no irregularities. Enclosed is a copy of the bid tabulation. Viking Automatic Sprinkler Co submitted a base bid of \$453,280. This amount exceeds the construction cost budget for this project.

Due to budgetary concerns, we recommend rejecting the bid. We look forward to working with you to come to a solution for this project. Please call our office if you have any questions or comments.

Sincerely,

SHIVE-HATTERY, INC.



Timothy R Fehr, PE
Project Manager

TRF/atf

Enc.: Bid Tab



LINN-MAR COMMUNITY SCHOOL DISTRICT
Linn-Mar Learning Resource Center Fire Sprinkler System - REBID
117176-0

Bid Date: August 3, 2017

Time: 2:00 p.m. CST

Location: Linn-Mar Community School District
2999 North 10th Street
Marion, Iowa 52302

NAME AND ADDRESS OF GENERAL CONTRACTORS	Viking Automatic Sprinkler Co 201 SE Shurfine Dr. Ste #8 Ankeny, IA 50021				
REQUIRED DOCUMENTS	YES / NO	YES / NO	YES / NO	YES / NO	YES / NO
1. 5% Bid Security by Certified Check or Bid Bond	YES				
2. Targeted Small Business Form, Bidders Status Form	YES				
3. Bidders Status Form	YES				
4. Receipt of Addendum No. 1	YES				
	PRICE	PRICE	PRICE	PRICE	PRICE
TOTAL BASE BID:	\$453,280.00				
ALTERNATE NO. 1:					
Provide FM-200 clean agent fire protection for Room IT 1.	\$27,160.00				


DLR Group

Architecture Engineering Planning Interiors

 1430 Locus Street
 Suite 200
 Des Moines, Iowa 50309

 o: 515/278-6097
 f: 515/252-0514

August 8, 2017

 Linn Mar Community School District
 Attn: J.T. Anderson
 2999 N 10th Street
 Marion, IA 52302

 RE: Linn-Mar High School Kitchen Renovation / Oak Ridge Middle School Cafeteria Expansion
 DLR Group Project #11-13105-23 / 11-12121-10

Dear J.T.:

To the best of our knowledge, information and belief, and on the basis of our on-site visits and observations, the work has been completed in accordance with term and conditions of the Contract Documents for the following contracts:

1. Linn-Mar High School Kitchen Renovation / Oak Ridge Middle School Cafeteria Expansion Project.

DLR Group, inc. recommends final acceptance by the District.

Feel free to contact me if you have any questions or concerns.

 Sincerely,
DLR Group

 Paul Arend
 Principal



DLR Group

Architecture Engineering Planning Interiors

1430 Locust Street
Suite 200
Des Moines, Iowa 50309

a: 515/276-8097
f: 515/252-0514

August 8, 2017

Linn Mar Community School District
Attn: J.T. Anderson
2999 N 10th Street
Marion, IA 52302

RE: Linn-Mar High School Kitchen Renovation / Oak Ridge Middle School Cafeteria Expansion
DLR Group Project #11-13105-23 / 11-12121-10

Dear J.T.:

Enclosed please find an original copy of Application and Certificate for Payment No. 8 in the amount of \$98,229.70 submitted by Garling Construction for the above referenced project.

Garling Construction has completed their work and our firm has not been made aware of any unpaid bills or claims.

We recommend payment be made by the District to Garling Construction 31 days following the School District's acceptance of final completion, per Iowa Code Chapter 573.

TOTAL PAYMENTS ARE AS FOLLOWS:

No. 1	\$241,367.45
No. 2	\$473,360.30
No. 3	\$497,504.55
No. 4	\$546,232.90
No. 5	\$84,842.60
No. 6	\$10,819.55
No. 7	\$11,275.55
No. 8 (This Application)	\$98,229.70
TOTAL PAYMENTS MADE:	\$1,963,632.60

TOTAL MODIFICATIONS ARE AS FOLLOWS:

C.O. No. 1	\$3,890.00
C.O. No. 2	(\$344.00)
C.O. No. 3	(\$9,964.00)
C.O. No. 4	(\$1,397.40)
C.O. No. 5	\$1,448.00
TOTAL CHANGE ORDER AMOUNT:	(\$6,367.40)
ORIGINAL CONTRACT AMOUNT:	\$1,970,000.00
FINAL CONTRACT AMOUNT:	\$1,963,632.60

Des Moines	Chicago	Colorado Springs	Denver	Honolulu	Kansas City
Las Vegas	Lincoln	Los Angeles	Minneapolis	Omaha	Orlando
Phoenix	Portland	Riverside	Sacramento	Seattle	Tucson
					Shanghai

dlrgroup.com
facebook.com/dlrgroup
twitter.com/dlrgroup

Also enclosed are copies of the following closeout documents:

- AIA Document G706 – Contractor's Affidavit of Payment of Debts and Claims
- AIA Document G706A – Contractor's Affidavit of Release of Liens
- AIA Document G707 – Consent of Surety to Final Payment

If you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

DLR Group, Inc. (an Iowa Corporation)



Kristina Warnemunde
Associate

PA/kw

Enclosure

cc: Garling Construction

**AIA**[®]**Document G706[™] – 1994****Contractor's Affidavit of Payment of Debts and Claims**

PROJECT: (Name and address) 5405-16 Linn Mar CSD Kitchen/Cafeteria 2999 N Tenth Street Marion, Iowa 52302	ARCHITECT'S PROJECT NUMBER: 5405-16 CONTRACT FOR: General Construction	OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> SURETY <input type="checkbox"/> OTHER <input type="checkbox"/>
TO OWNER: (Name and address) Linn Mar Community School District 2999 N 10th Street Marion, Iowa 52302 Attn: Accounts Payable	CONTRACT DATED: 03/07/2016	

Iowa
STATE OF: Linn

COUNTY OF:

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707[™], Consent of Surety to Final Payment, may be used for this purpose.

Indicate attachment: ☐ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof
3. Contractor's Affidavit of Release of Liens (AIA Document G706A[™])

CONTRACTOR: (Name and address)

Garling Construction, Inc
1120 11th Street
Belle Plaine, IA 52208

BY:

(Signature of authorized representative)

Douglas J. DeMeulenaere, President
(Printed name and title)

Subscribed and sworn to before me on this date:

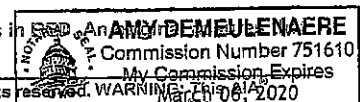
12/13/2016

Notary Public

My Commission Expires: 03/06/2017

CAUTION: You should sign an original AIA Contract Document, on which this text appears in bold. Any changes will not be obscured.

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**AIA****Document G706A™ – 1994****Contractor's Affidavit of Release of Liens****PROJECT:** *(Name and address)*
5405-16**ARCHITECT'S PROJECT NUMBER:** 5405-16OWNER ☐Linn Mar CSD Kitchen/Cafeteria
2999 N Tenth Street
Marion, Iowa 52302**CONTRACT FOR:** General ConstructionARCHITECT ☐CONTRACTOR ☐**TO OWNER:** *(Name and address)*
Linn Mar Community School District
2999 N 10th Street
Marion, Iowa 52302
Attn: Accounts Payable**CONTRACT DATED:** 03/07/2016SURETY ☐OTHER ☐**STATE OF:** Iowa**COUNTY OF:** Linn

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:**SUPPORTING DOCUMENTS ATTACHED HERETO:**

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*Garling Construction, Inc
1120 11th Street
Belle Plaine, IA 52208**BY:***(Signature of authorized representative)*

Douglas J. DeMeulenaere, President

(Printed name and title)

Subscribed and sworn to before me on this date:

12/13/2016

Notary Public:

My Commission Expires: 03/06/2017

CAUTION: You should sign an original AIA Contract Document, on which this text appears in **REV. 8-01-10** changes will not be obscured.**AMY DEMEULENAERE**

Commission Number 751610

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**CONSENT OF SURETY
TO FINAL PAYMENT**

AIA Document G707

(Instructions on reverse side) **Bond # 54-204434**

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☒
SURETY ☐
OTHER ☐

TO OWNER: Linn-Mar Community School District ARCHITECT'S PROJECT NO.:
(Name and address) 2999 N. Tenth Street
Marion, Iowa 52302

CONTRACT FOR: Kitchen Renovation

PROJECT: Linn-Mar High School Kitchen Renovation & Oak Ridge Middle School
(Name and address) Cafeteria Expansion in the Linn-Mar CSD,
Marion, Iowa

CONTRACT DATED: March 7th, 2016

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

United Fire & Casualty Company, PO Box 73909, Cedar Rapids, Iowa, SURETY,
on bond of
(Insert name and address of Contractor)

Garling Construction, Inc., 1120 11th Street, Belle Plaine, Iowa, CONTRACTOR,
hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of
any of its obligations to
(Insert name and address of Owner)

Linn-Mar Community School District, 2999 N. Tenth Street, Marion, Iowa, OWNER,
as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: 12/02/2016
(Insert in writing the month followed by the numeric date and year.)

United Fire & Casualty Company

(Surety)

Mark G. Drahn
(Signature of authorized representative)

Mark G. Drahn (Attorney-in-Fact)

(Printed name and title)

Attest
(Seal)

[Signature]



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G707—1994

UNITED FIRE & CASUALTY COMPANY
HOME OFFICE - CEDAR RAPIDS, IOWA
CERTIFIED COPY OF POWER OF ATTORNEY

(Original on file at Home Office of Company - See Certification)

KNOW ALL MEN BY THESE PRESENTS, That the UNITED FIRE & CASUALTY COMPANY, a corporation duly organized and existing under the laws of the State of Iowa, and having its principal office in Cedar Rapids, State of Iowa, does make, constitute and appoint MARK G. DRAHN, OR JANELLE K. JACK, BOTH INDIVIDUALLY of BELLE PLAINE, IA

its true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature as follows: All bonds not to exceed \$15,000,000.00 and to bind UNITED FIRE & CASUALTY COMPANY thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of UNITED FIRE & CASUALTY COMPANY and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by UNITED FIRE & CASUALTY COMPANY.

This power of Attorney is made and executed pursuant to and by authority of the following: By-Law duly adopted by Board of Directors of the Company on April 18, 1973.

"Article V - Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Company may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Company in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed. Such attorneys-in fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Company by their signature and execution of any such instruments and to attach the seal of the Company thereto. The President or any Vice President, the Board of Directors or any other officer of the Company may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the UNITED FIRE & CASUALTY COMPANY has caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 27th day of August, 2010



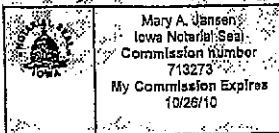
UNITED FIRE & CASUALTY COMPANY

By Dennis J. Richmann
Vice President

State of Iowa, County of Linn, ss:

On 27th day of August, 2010, before me personally came Dennis J. Richmann:

to me known, who being by me duly sworn, did depose and say; that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of the UNITED FIRE & CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.



Mary A. Jansen
Notary Public

I, the undersigned officer of the UNITED FIRE & CASUALTY COMPANY, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the by-laws of said Company as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID COMPANY, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Company this 2nd day of December 20 16.



Dennis J. Richmann
Secretary

PAYMENT APPLICATION

Page 1

TO: Linn Mar Community School District 2999 N 10th Street Marion, Iowa 52302 Attn: Accounts Payable FROM: Garling Construction, Inc 1120 11th Street Belle Plaine, IA 52208 FOR: General Construction	PROJECT NAME AND LOCATION: 5405-16 Linn Mar CSD Kitchen/Cafeteria 2999 N Tenth Street Marion, Iowa 52302 ARCHITECT: DLR Group Inc 1430 Locust St. Suite 200 Des Moines, Iowa 50309	APPLICATION # 8 PERIOD THRU: 12/13/2016 PROJECT #s: 5405-16 DATE OF CONTRACT: 03/07/2016	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
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CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT	\$1,970,000.00
2. SUM OF ALL CHANGE ORDERS	(16,367.40) (\$6,448.00)
3. CURRENT CONTRACT AMOUNT	(Line 1 +/- 2) 1,963,632.60 = 1,963,582.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	1,963,632.60 = \$4,963,582.00
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	1,963,632.60
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$1,865,402.90
8. PAYMENT DUE	98,229.70 - \$98,479.10
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$0.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$4,959.00	(\$11,377.00)
Total approved this month	1,446.00 \$0.00	(1,397.40) \$0.00
TOTALS	6,405.00 \$4,959.00	(\$11,377.00)
NET CHANGES	(4,970.00) (\$6,418.00)	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Garling Construction, Inc

By:  Date: 08/02/2017
 Doug Demeulenaere, Owner/CEO

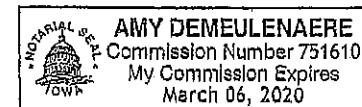
State of: Iowa
 County of: Benton

Subscribed and sworn to before

me this 2nd day of August 2017

Notary Public:

My Commission Expires: 03/06/2017



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT

By:  Date: 8-7-17

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

Page 1 of 1

PROJECT: 5405-16
Linn Mar CSD Kitchen/Cafeteria

APPLICATION #: 8
DATE OF APPLICATION: 12/13/2016
PERIOD THRU: 12/13/2016
PROJECT #s: 5405-16

Payment Application containing Contractor's signature is attached.

Summary by Category

A	B	C	D	E	F	G	H	I	
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Linn Mar HS Kitchen Remodel	\$1,276,608.00	\$1,276,608.00	\$0.00	\$0.00	\$1,276,608.00	100.0%	\$0.00	
2	Oakridge Middle School	\$686,974.00	\$686,974.00	\$0.00	\$0.00	\$686,974.00	100.0%	\$0.00	
		1,276,608.00	1,276,608.00			1,276,608.00			

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Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 1 of 3

PROJECT: 5405-16
Linn Mar CSD Kitchen/Cafeteria

APPLICATION #: 8
DATE OF APPLICATION: 12/13/2016
PERIOD THRU: 12/13/2016
PROJECT #s: 5405-16

Payment Application containing Contractor's signature is attached.

Linn Mar HS Kitchen Remodel

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Bonds/Permits	\$31,784.00	\$31,784.00	\$0.00	\$0.00	\$31,784.00	100.0%	\$0.00	
2	General Requirements	\$53,312.00	\$53,312.00	\$0.00	\$0.00	\$53,312.00	100.0%	\$0.00	
3	Demolition	\$37,598.00	\$37,598.00	\$0.00	\$0.00	\$37,598.00	100.0%	\$0.00	
4	Concrete								
4.1	Interior Slab Material	\$2,311.00	\$2,311.00	\$0.00	\$0.00	\$2,311.00	100.0%	\$0.00	
4.2	Interior Slab Labor	\$13,939.00	\$13,939.00	\$0.00	\$0.00	\$13,939.00	100.0%	\$0.00	
5	Masonry								
5.1	Masonry Material	\$18,330.00	\$18,330.00	\$0.00	\$0.00	\$18,330.00	100.0%	\$0.00	
5.2	Masonry Labor	\$73,284.00	\$73,284.00	\$0.00	\$0.00	\$73,284.00	100.0%	\$0.00	
6	Metals								
6.1	Material	\$4,061.00	\$4,061.00	\$0.00	\$0.00	\$4,061.00	100.0%	\$0.00	
6.2	Fabrication	\$2,191.00	\$2,191.00	\$0.00	\$0.00	\$2,191.00	100.0%	\$0.00	
6.3	Detailing	\$276.00	\$276.00	\$0.00	\$0.00	\$276.00	100.0%	\$0.00	
6.4	Erection	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$3,200.00	100.0%	\$0.00	
7	Woods & Plastics								
7.1	Rough Carpentry Material	\$170.00	\$170.00	\$0.00	\$0.00	\$170.00	100.0%	\$0.00	
7.2	Rough Carpentry Labor	\$576.00	\$576.00	\$0.00	\$0.00	\$576.00	100.0%	\$0.00	
8	Joint Sealants	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.0%	\$0.00	
9	Insulation	\$344.00	\$344.00	\$0.00	\$0.00	\$344.00	100.0%	\$0.00	
10	Doors/Frames/Hardware								
10.1	Material	\$24,653.00	\$24,653.00	\$0.00	\$0.00	\$24,653.00	100.0%	\$0.00	
10.2	Labor	\$3,910.00	\$3,910.00	\$0.00	\$0.00	\$3,910.00	100.0%	\$0.00	
11	Coiling Doors								
11.1	Labor	\$1,250.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	100.0%	\$0.00	
11.2	Material	\$18,714.00	\$18,714.00	\$0.00	\$0.00	\$18,714.00	100.0%	\$0.00	
12	Non Structural Metal Framing								
12.1	Material	\$1,858.00	\$1,858.00	\$0.00	\$0.00	\$1,858.00	100.0%	\$0.00	
12.2	Labor	\$5,760.00	\$5,760.00	\$0.00	\$0.00	\$5,760.00	100.0%	\$0.00	
13	Gypsum Board	\$11,368.00	\$11,368.00	\$0.00	\$0.00	\$11,368.00	100.0%	\$0.00	
	SUB-TOTALS	\$310,389.00	\$310,389.00	\$0.00	\$0.00	\$310,389.00	100.0%	\$0.00	

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Quantum Software Solutions, Inc. Document

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Page 2 of 3

PROJECT: 5405-16
Linn Mar CSD Kitchen/Cafeteria
Linn Mar HS Kitchen Remodel

APPLICATION #: 8
DATE OF APPLICATION: 12/13/2016
PERIOD THRU: 12/13/2016
PROJECT #s: 5405-16

Payment Application containing Contractor's signature is attached.

A	B	C	D	E	F	G	H	I	
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
14	Acoustical Panel Ceiling								
14.1	Material	\$7,600.00	\$7,600.00	\$0.00	\$0.00	\$7,600.00	100.0%	\$0.00	
14.2	Labor	\$14,700.00	\$14,700.00	\$0.00	\$0.00	\$14,700.00	100.0%	\$0.00	
15	Ceramic Tile								
15.1	Quarry Tile	\$15,900.00	\$15,900.00	\$0.00	\$0.00	\$15,900.00	100.0%	\$0.00	
15.2	Wall Tile	\$12,350.00	\$12,350.00	\$0.00	\$0.00	\$12,350.00	100.0%	\$0.00	
15.3	Grout Bed/Setting Materials	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$11,000.00	100.0%	\$0.00	
16	Resilient Tile Flooring								
16.1	Material	\$32,506.00	\$32,506.00	\$0.00	\$0.00	\$32,506.00	100.0%	\$0.00	
16.2	Labor	\$21,751.00	\$21,751.00	\$0.00	\$0.00	\$21,751.00	100.0%	\$0.00	
17	Painting								
17.1	Material	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0%	\$0.00	
17.2	Labor	\$5,800.00	\$5,800.00	\$0.00	\$0.00	\$5,800.00	100.0%	\$0.00	
18	Fire Extinguishers								
18.1	Material	\$792.00	\$792.00	\$0.00	\$0.00	\$792.00	100.0%	\$0.00	
18.2	Labor	\$240.00	\$240.00	\$0.00	\$0.00	\$240.00	100.0%	\$0.00	
19	Metal Lockers	\$2,388.00	\$2,388.00	\$0.00	\$0.00	\$2,388.00	100.0%	\$0.00	
20	Food Service Equipment								
20.1	Materials	\$261,243.00	\$261,243.00	\$0.00	\$0.00	\$261,243.00	100.0%	\$0.00	
20.2	Labor	\$38,632.00	\$38,632.00	\$0.00	\$0.00	\$38,632.00	100.0%	\$0.00	
20.3	Freight	\$3,125.00	\$3,125.00	\$0.00	\$0.00	\$3,125.00	100.0%	\$0.00	
31	Manufactured Casework								
31.1	Material	\$22,680.00	\$22,680.00	\$0.00	\$0.00	\$22,680.00	100.0%	\$0.00	
31.2	Labor	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00	100.0%	\$0.00	
32	Mechanical								
32.10	General Requirements	\$20,540.00	\$20,540.00	\$0.00	\$0.00	\$20,540.00	100.0%	\$0.00	
32.11	Insulation	\$18,350.00	\$18,350.00	\$0.00	\$0.00	\$18,350.00	100.0%	\$0.00	
32.12	Plumbing Piping	\$162,000.00	\$162,000.00	\$0.00	\$0.00	\$162,000.00	100.0%	\$0.00	
32.13	Plumbing Fixtures	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	100.0%	\$0.00	
	SUB-TOTALS	\$1,008,786.00	\$1,008,786.00	\$0.00	\$0.00	\$1,008,786.00	100.0%	\$0.00	

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Quantum Software Solutions, Inc. Document

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PROJECT: 5405-16
Linn Mar CSD Kitchen/Cafeteria
Linn Mar HS Kitchen Remodel

APPLICATION #: 8
DATE OF APPLICATION: 12/13/2016
PERIOD THRU: 12/13/2016
PROJECT #s: 5405-16

Payment Application containing Contractor's signature is attached.

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ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
32.14	Fuel Systems	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.0%	\$0.00	
32.15	HVAC Piping	\$27,600.00	\$27,600.00	\$0.00	\$0.00	\$27,600.00	100.0%	\$0.00	
32.16	Ductwork	\$66,611.00	\$66,611.00	\$0.00	\$0.00	\$66,611.00	100.0%	\$0.00	
32.17	Controls	\$9,989.00	\$9,989.00	\$0.00	\$0.00	\$9,989.00	100.0%	\$0.00	
32.18	Test & Balance	\$1,410.00	\$1,410.00	\$0.00	\$0.00	\$1,410.00	100.0%	\$0.00	
33	Sprinkler								
33.1	Design	\$5,584.00	\$5,584.00	\$0.00	\$0.00	\$5,584.00	100.0%	\$0.00	
33.2	Material & Fabrication	\$4,322.00	\$4,322.00	\$0.00	\$0.00	\$4,322.00	100.0%	\$0.00	
33.3	Rough-In Labor	\$3,563.00	\$3,563.00	\$0.00	\$0.00	\$3,563.00	100.0%	\$0.00	
33.4	Finish Labor	\$4,766.00	\$4,766.00	\$0.00	\$0.00	\$4,766.00	100.0%	\$0.00	
34	Electrical								
34.10	General Requirements	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.0%	\$0.00	
34.11	Power Distribution	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	
34.12	Panels & Switchgear	\$47,000.00	\$47,000.00	\$0.00	\$0.00	\$47,000.00	100.0%	\$0.00	
34.13	Raceways	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0%	\$0.00	
34.14	Wire and Cable	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0%	\$0.00	
34.15	Lighting Fixtures	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	
34.16	Fire Alarm	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.0%	\$0.00	
34.17	Intercom System	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.0%	\$0.00	
34.18	Misc Electrical	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100.0%	\$0.00	
50.1	Change Order 1	\$3,890.00	\$3,890.00	\$0.00	\$0.00	\$3,890.00	100.0%	\$0.00	
50.2	Change Order 2	(\$1,413.00)	(\$1,413.00)	\$0.00	\$0.00	(\$1,413.00)	100.0%	\$0.00	
	CHANGE ORDER 4	(1,397.40)		(1,397.40)		(1,397.40)			
	CHANGE ORDER 5	1,448.00		1,448.00		1,448.00			
		1,276,658.00		50.00		1,276,658.00			
	TOTALS	\$1,276,608.00	\$1,276,608.00	\$0.00	\$0.00	\$1,276,608.00	100.0%	\$0.00	

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PROJECT: 5405-16
Linn Mar CSD Kitchen/Cafeteria

APPLICATION #: 8
DATE OF APPLICATION: 12/13/2016
PERIOD THRU: 12/13/2016
PROJECT #s: 5405-16

Payment Application containing Contractor's signature is attached.

Oakridge Middle School

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Bonds and Permits	\$21,185.00	\$21,185.00	\$0.00	\$0.00	\$21,185.00	100.0%	\$0.00	
2	General Requirements	\$79,968.00	\$79,968.00	\$0.00	\$0.00	\$79,968.00	100.0%	\$0.00	
3	Demolition	\$17,997.00	\$17,997.00	\$0.00	\$0.00	\$17,997.00	100.0%	\$0.00	
4	Concrete								
4.1	Foundation Material	\$5,291.00	\$5,291.00	\$0.00	\$0.00	\$5,291.00	100.0%	\$0.00	
4.2	Foundation Labor	\$9,269.00	\$9,269.00	\$0.00	\$0.00	\$9,269.00	100.0%	\$0.00	
4.3	Interior Slab Material	\$3,028.00	\$3,028.00	\$0.00	\$0.00	\$3,028.00	100.0%	\$0.00	
4.4	Interior Slab Labor	\$4,771.00	\$4,771.00	\$0.00	\$0.00	\$4,771.00	100.0%	\$0.00	
4.5	Exterior Slab Material	\$1,352.00	\$1,352.00	\$0.00	\$0.00	\$1,352.00	100.0%	\$0.00	
4.6	Exterior Slab Labor	\$2,678.00	\$2,678.00	\$0.00	\$0.00	\$2,678.00	100.0%	\$0.00	
5	Masonry								
5.1	Material	\$38,387.00	\$38,387.00	\$0.00	\$0.00	\$38,387.00	100.0%	\$0.00	
5.2	Labor	\$73,284.00	\$73,284.00	\$0.00	\$0.00	\$73,284.00	100.0%	\$0.00	
6	Metals								
6.1	Material	\$10,915.00	\$10,915.00	\$0.00	\$0.00	\$10,915.00	100.0%	\$0.00	
6.2	Fabrication	\$3,821.00	\$3,821.00	\$0.00	\$0.00	\$3,821.00	100.0%	\$0.00	
6.3	Joist & Deck	\$6,671.00	\$6,671.00	\$0.00	\$0.00	\$6,671.00	100.0%	\$0.00	
6.4	Detailing	\$552.00	\$552.00	\$0.00	\$0.00	\$552.00	100.0%	\$0.00	
6.5	Erection	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$16,000.00	100.0%	\$0.00	
7	Woods & Plastics								
7.1	Rough Carpentry Material	\$2,824.00	\$2,824.00	\$0.00	\$0.00	\$2,824.00	100.0%	\$0.00	
7.2	Rough Carpentry Labor	\$4,608.00	\$4,608.00	\$0.00	\$0.00	\$4,608.00	100.0%	\$0.00	
7.3	Equipment	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	100.0%	\$0.00	
8	Joint Sealants	\$600.00	\$600.00	\$0.00	\$0.00	\$600.00	100.0%	\$0.00	
9	Insulation	\$4,590.00	\$4,590.00	\$0.00	\$0.00	\$4,590.00	100.0%	\$0.00	
10	Air Barrier	\$7,920.00	\$7,920.00	\$0.00	\$0.00	\$7,920.00	100.0%	\$0.00	
11	Roofing								
11.1	Mobilization/Setup	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$4,200.00	100.0%	\$0.00	
11.2	Materials	\$11,340.00	\$11,340.00	\$0.00	\$0.00	\$11,340.00	100.0%	\$0.00	
	SUB-TOTALS	\$333,051.00	\$333,051.00	\$0.00	\$0.00	\$333,051.00	100.0%	\$0.00	

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PROJECT: 5405-16
Linn Mar CSD Kitchen/Cafeteria
Oakridge Middle School

APPLICATION #: 8
DATE OF APPLICATION: 12/13/2016
PERIOD THRU: 12/13/2016
PROJECT #s: 5405-16

Payment Application containing Contractor's signature is attached.

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
11.3	Labor	\$5,480.00	\$5,480.00	\$0.00	\$0.00	\$5,480.00	100.0%	\$0.00	
12	Aluminum Entrances & Glazing								
12.1	Material	\$9,457.00	\$9,457.00	\$0.00	\$0.00	\$9,457.00	100.0%	\$0.00	
12.2	Labor	\$35,533.00	\$35,533.00	\$0.00	\$0.00	\$35,533.00	100.0%	\$0.00	
13	Non Structural Metal Framing								
13.1	Material	\$539.00	\$539.00	\$0.00	\$0.00	\$539.00	100.0%	\$0.00	
13.2	Labor	\$3,456.00	\$3,456.00	\$0.00	\$0.00	\$3,456.00	100.0%	\$0.00	
13.3	Equipmnet	\$300.00	\$300.00	\$0.00	\$0.00	\$300.00	100.0%	\$0.00	
14	Gypsum Board	\$3,906.00	\$3,906.00	\$0.00	\$0.00	\$3,906.00	100.0%	\$0.00	
15	Acoustical Panel Ceiling								
15.1	Material	\$2,600.00	\$2,600.00	\$0.00	\$0.00	\$2,600.00	100.0%	\$0.00	
15.2	Labor	\$5,900.00	\$5,900.00	\$0.00	\$0.00	\$5,900.00	100.0%	\$0.00	
16	Resilient Flooring								
16.1	Material	\$2,278.00	\$2,278.00	\$0.00	\$0.00	\$2,278.00	100.0%	\$0.00	
16.2	Labor	\$3,049.00	\$3,049.00	\$0.00	\$0.00	\$3,049.00	100.0%	\$0.00	
17	Painting								
17.1	Material	\$550.00	\$550.00	\$0.00	\$0.00	\$550.00	100.0%	\$0.00	
17.2	Labor	\$1,650.00	\$1,650.00	\$0.00	\$0.00	\$1,650.00	100.0%	\$0.00	
18	Mechanical								
18.10	General Requirements	\$15,658.00	\$15,658.00	\$0.00	\$0.00	\$15,658.00	100.0%	\$0.00	
18.11	Site	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00	100.0%	\$0.00	
18.12	Insulation	\$8,890.00	\$8,890.00	\$0.00	\$0.00	\$8,890.00	100.0%	\$0.00	
18.13	Plumbing Piping	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.0%	\$0.00	
18.14	Plumbing Fixtures	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.0%	\$0.00	
18.15	Fuel Systems	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0%	\$0.00	
18.16	HVAC Piping	\$19,400.00	\$19,400.00	\$0.00	\$0.00	\$19,400.00	100.0%	\$0.00	
18.17	Heating Equipment	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.0%	\$0.00	
18.18	Heat Pumps & AHU	\$62,000.00	\$62,000.00	\$0.00	\$0.00	\$62,000.00	100.0%	\$0.00	
18.19	Ductwork	\$27,541.00	\$27,541.00	\$0.00	\$0.00	\$27,541.00	100.0%	\$0.00	
	SUB-TOTALS	\$593,238.00	\$593,238.00	\$0.00	\$0.00	\$593,238.00	100.0%	\$0.00	

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PROJECT: 5405-16

APPLICATION #: 8

Linn Mar CSD Kitchen/Cafeteria

DATE OF APPLICATION: 12/13/2016

Payment Application containing Contractor's signature is attached.

PERIOD THRU: 12/13/2016

Oakridge Middle School

PROJECT #s: 5405-16

ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
18.20	Controls	\$27,211.00	\$27,211.00	\$0.00	\$0.00	\$27,211.00	100.0%	\$0.00	
18.21	Test & Balance	\$2,300.00	\$2,300.00	\$0.00	\$0.00	\$2,300.00	100.0%	\$0.00	
19	Sprinkler								
19.10	Design	\$3,631.00	\$3,631.00	\$0.00	\$0.00	\$3,631.00	100.0%	\$0.00	
19.11	Material & Fabrication	\$1,099.00	\$1,099.00	\$0.00	\$0.00	\$1,099.00	100.0%	\$0.00	
19.12	Rough-In Labor	\$1,976.00	\$1,976.00	\$0.00	\$0.00	\$1,976.00	100.0%	\$0.00	
19.13	Finish Labor	\$1,479.00	\$1,479.00	\$0.00	\$0.00	\$1,479.00	100.0%	\$0.00	
19.14	Equipment	\$415.00	\$415.00	\$0.00	\$0.00	\$415.00	100.0%	\$0.00	
20	Electrical								
20.10	General Requirements	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0%	\$0.00	
20.11	Power Distribution	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0%	\$0.00	
20.12	Panels & Switchgear	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.0%	\$0.00	
20.13	Raceways	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0%	\$0.00	
20.14	Wire & Cable	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.0%	\$0.00	
20.15	Lighting Fixtures	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0%	\$0.00	
20.16	Fire Alarm System	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0%	\$0.00	
20.17	Intercom System	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0%	\$0.00	
20.18	Misc Electrical	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0%	\$0.00	
21	Earthwork								
21.10	Site Demo	\$3,300.00	\$3,300.00	\$0.00	\$0.00	\$3,300.00	100.0%	\$0.00	
21.11	Subfloor Drainage	\$3,600.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	100.0%	\$0.00	
21.12	Foundation Excavation	\$3,330.00	\$3,330.00	\$0.00	\$0.00	\$3,330.00	100.0%	\$0.00	
21.13	Rock Under Slab	\$1,440.00	\$1,440.00	\$0.00	\$0.00	\$1,440.00	100.0%	\$0.00	
21.14	550 CY Overexcavation	\$25,850.00	\$25,850.00	\$0.00	\$0.00	\$25,850.00	100.0%	\$0.00	
50.1	Change Order 2	\$1,069.00	\$1,069.00	\$0.00	\$0.00	\$1,069.00	100.0%	\$0.00	
50.2	Change Order 3	(\$9,964.00)	(\$9,964.00)	\$0.00	\$0.00	(\$9,964.00)	100.0%	\$0.00	
	TOTALS	\$686,974.00	\$686,974.00	\$0.00	\$0.00	\$686,974.00	100.0%	\$0.00	

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The Linn-Mar Complaint Managers Include:

Tina March, Bowman Woods Principal 447-3241 tina.march@linnmar.k12.ia.us
Val Lawrence, Bowman Woods Facilitator 447-3208 vlawrence@linnmar.k12.ia.us
Dan Ludwig, Echo Hill Principal 730-3562 dludwig@linnmar.k12.ia.us
Teresa Garcia, Echo Hill Facilitator 730-3563 tgarcia@linnmar.k12.ia.us
Marilee McConnell, Indian Creek Principal 447-3271 mmcconnell@linnmar.k12.ia.us
Maurice Frazier, Indian Creek Facilitator 447-3312 mfrazier@linnmar.k12.ia.us
Chad Buchholz, Linn Grove Principal 730-3502 cbuchholz@linnmar.k12.ia.us
Brianna Baranowski, Linn Grove Facilitator 730-3503 bbaranowski@linnmar.k12.ia.us
Carol O'Donnell, Novak Principal 447-3301 codonnell@linnmar.k12.ia.us
Ryan Phillips, Novak Facilitator 447-3325 rphillips@linnmar.k12.ia.us
Ed Rogers, Westfield Principal 447-3351 erogers@linnmar.k12.ia.us
Jess Fitzpatrick, Westfield Facilitator 447-3360 jessica.fitzpatrick@linnmar.k12.ia.us
Amanda Potter, Wilkins Principal 447-3381 amanda.potter@linnmar.k12.ia.us
Lisa Silver, Wilkins Facilitator 447-3235 lsilver@linnmar.k12.ia.us
Quintin Shepherd, Superintendent 447-3001 qshepherd@linnmar.k12.ia.us
Brian Cruise, Transportation Manager 447-3030 bcruise@linnmar.k12.ia.us
Stacy Fish, Nutrition Services Manager 447-3302 sfish2@linnmar.k12.ia.us
Stacia Walker, Elementary Student Assistance Specialist 447-3337
 swalker@linnmar.k12.ia.us

**Questions regarding alternative complaint procedures
and/or appeals contact:**

Linn-Mar Equity Coordinators/Investigators:

Shannon Bisgard: 319-447-3028

Karla Christian: 319-447-3036

Leisa Breitfelder: 319-447-3003

The Linn-Mar Community School District provides equal educational and employment opportunities and will not illegally discriminate on the basis of real or perceived age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or family status. LMCSO shall take affirmative action in recruitment, appointment, assignment, and advancement of women and men, minorities and disabled. Inquiries regarding compliance with equal education or employment opportunities and/or affirmative action shall be directed to the Equity Coordinator, Linn-Mar Community School District, 2999 North 10th Street, Marion, Iowa 52302. Inquiries may also be directed, in writing, to the Iowa Civil Rights Commission in Des Moines, the Director of Region VII Office of the United States Equal Employment Opportunities Commission, or the Director of the Region VII Office of Civil Rights, United States Department of Education in Chicago, Illinois.

2017-2018



BULLYING AND HARASSMENT

**Student Rights and Responsibilities
(PK-5th grade Students)**

**Linn-Mar Community School District
Marion, Iowa**

The Linn-Mar Community School District is fully committed to providing a welcoming and safe environment. To ensure all students are able to achieve their highest learning potential, the district has expectations for student behavior. As part of these efforts, the Olweus Bullying Prevention Program has been implemented in all elementary buildings.

The Linn-Mar Board of Directors has stated in board policies 403.13, 403.14, 502.14, and 502.14-R that harassment based on such characteristics as age, race, color, sex, religion, disability, or socioeconomic status will not be tolerated.

What is Bullying?

Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending themselves.

Why Address Bullying in schools?

1. For students and their futures
2. For a healthy school climate
3. For the larger community
4. For the purpose of risk management for schools
5. It is the law

School Rules Against Bullying:

1. We will not bully others.
2. We will try to help students who are bullied.
3. We will include students who are easily left out.
4. When we know somebody is being bullied we will tell an adult at school and an adult at home.

Behaviors that will not be tolerated are:

- Teasing
- Name calling
- Insults
- Unkind Comments
- Physical threats/fighting
- Comments about someone's body
- Staring that makes someone uncomfortable
- Pulling hair or clothes
- Taking or damaging another's belongings
- "Dirty" jokes, notes, or pictures
- Gestures with the hands or body
- Trying to kiss, hug, or touch someone who doesn't want to be kissed, hugged, or touched
- Exclusion
- Rumors
- Inappropriate texts, e-mails, and IMs
- Writing mean or hurtful posts online

Taking part in any of the behaviors listed above will result in:

- Verbal warning/appropriate consequences
- Written warning/appropriate consequences
- Student/parent conference
- Suspension

****Some behaviors are more severe than others, therefore complaint managers reserve the right to assign a consequence that will best fit the behavior****

- ✓Who the witnesses were, if any
- ✓What you said or did in response to the harassment
- ✓How your harasser responded to you
- ✓How you felt about the harassment

(Note: include a copy of your original communication to your harasser if it was done in writing)

- If the behavior is repeated again, see a complaint manager if you did not do that initially. Keep documenting the harassment.

Complaint Managers

All administrators, supervisors, directors, and managers in the Linn-Mar Community School District can serve as complaint managers. These include the following:

Quintin Shepherd	Superintendent	LRC
J.T Anderson	Chief Financial Officer	LRC
Jeri Ramos	Technology Director	LRC
Kelly Kretschmar	Curriculum Director	LRC
Bob Read	Innovations Director	LRC
Erica Rausch	Curriculum Director	LRC
Christine McSweeney	Transitions Director	LRC
Mark Hutcheson	Curriculum Director	LRC
Kristi Hicks	Assoc Dir of Student Services	LRC
Steve Goodall	Associate Principal	LRC
Jeff Gustason	Principal	HS
Kim Buelt	Associate Principal	HS
Joe Nietert	Associate Principal	HS
David Brown	Athletic Director	HS
Tonya Moe	Assistant Athletic Director	HS
John Christian	Principal	EX
Duane Orr	Associate Principal	EX
Steven Starkey	Associate Principal	EX
Amanda Potter	Principal	WE
Tina March	Principal	BW
Chad Buchholz	Principal	LG
Carol O'Donnell	Principal	NE
Travis Axeen	Principal	OR
Janelle Miller	Associate Principal	OR
C.J. McDonald	Associate Principal	OR
Dan Ludwig	Principal	EH
Ed Rogers	Principal	WF
Marilee McConnell	Principal	IC
Stacy Fish	Food Service Manager	LRC
Steve Nelson	Operations & Maintenance Mgr	OM
Brian Cruise	Transportation Manager	TR

Formal Complaint Procedures

Equity complaint procedures and equity complaint forms are available in each district building. Questions about procedures, forms, appeals, or alternative complaint procedures should be directed to the Linn-Mar Equity

Coordinators/Investigators at the Learning Resource Center (2999 N 10th St, Marion, IA 52302):

Shannon Bisgard: 319-447-3028
Karla Christian: 319-447-3036
Leisa Breitfelder: 319-447-3003

Confidentiality

Confidentiality shall be maintained in so far as possible during the investigation of a complaint and regarding any subsequent disciplinary action.

Reprisal and Retaliation

Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment. Anyone, student or staff, who retaliates against an individual reporting alleged harassment may be subject to discipline. Anyone who retaliates against an individual who testifies, assists, or participates in an investigation, proceeding, or hearing related to a complaint of harassment may be subject to discipline. Submission of a complaint or report shall not affect a student’s grades, etc.

Services Available to Students

Students who feel the need to talk with a trusted adult following experiences with harassment may find the following services helpful: guidance counselors, nurses, and prevention/intervention specialists.

The Linn-Mar Community School District provides equal educational and employment opportunities and will not illegally discriminate on the basis of real or perceived age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or family status. LMCS D shall take affirmative action in recruitment, appointment, assignment, and advancement of women and men, minorities and disabled. Inquiries regarding compliance with equal education or employment opportunities and/or affirmative action shall be directed to the Equity Coordinator, Linn-Mar Community Schools District, 2999 North 10th Street, Marion, IA 52302. Inquiries may also be directed, in writing, to the Iowa Civil Rights Commission in Des Moines, the Director of the Region VII Office of the United States Equal Employment Opportunities Commission, or the Director of the Region VII Office of Civil Rights, United States Department of Education in Chicago, IL.

Iowa Civil Rights Commission, Des Moines, IA, 515-281-4121
US Office of Civil Rights, Chicago, IL, 312-886-2359

Harassment

Student Rights and Responsibilities

(6th – 12th grade students)

Linn-Mar Community School District

Marion, IA

(2017-2018)

Purpose of Harassment Brochure

- Provide you with information on Linn-Mar's policy and procedures regarding harassment.
- Provide you with examples of behaviors which may constitute harassment.
- Provide you with information about what to do if you are a victim of harassment.
- Provide you with information about consequences for harassment or failure to report harassing behaviors.**

**Documentation will exist that students and staff have received this information.

Board Policy

The Linn-Mar Board of Education policy states that all members of the Linn-Mar School District are expected to conduct themselves so as to provide an atmosphere free from harassment. Any person proven to be in violation of this policy, while acting as a member of the school community, will be subject to discipline or discharge. (See Board Policies 403.14 and 502.14)

Why a Policy?

Harassment is illegal under federal law, the Code of Iowa, and the Linn-Mar Board policy. District staff are obligated to maintain a working and learning environment that is free of harassment. In addition, board policy provides that student conduct shall be governed by the educational purpose underlying all school activities, for the widely shared use of student property, and for the rights and welfare of other pupils. (See Board Policy 502.1)

What is Sexual Harassment?

Federal guidelines describe sexual harassment as:

Unwelcome sexual advances; requests for sexual favors; or verbal or physical conduct of a sexual nature where:

- Submission to such conduct is made either explicitly or implicitly a term or condition of a person's employment or educational development; or
- Submission to or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or

creating an intimidating, hostile, or offensive working or educational environment.

Behaviors that May Constitute Sexual Harassment

- Direct propositions of a sexual nature
- Subtle pressure for sexual activity, an element of which may be repeated staring or leering
- A pattern of sexually explicit statements, questions, jokes or anecdotes
- Unnecessary touching, patting, hugging, or brushing against a person's body
- Gestures with the hands or body such as flashing or mooning
- Remarks of a sexual nature about a person's clothing or body, about sexual activity, or about previous sexual experience
- A display of graphic sexual material where others are not free to avoid it
- Display or transmission of sexually suggestive electronic content such as sexting or social media posts
- Sexual cartoons, pictures, messages, texts, notes, tweets
- Terms of address such as ho, gay, retard, lesbo, fag
- Physical assault

Other Forms of Harassment

In addition to sexual harassment, Linn-Mar students and staff are also protected from harassing behaviors based on real or perceived age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or family status. Harassing acts may be treated as just cause for discipline or discharge. (See Board Policy 403.13)

Consequences for the Student Harasser**

Consequences for the student harasser include but are not limited to:

- Verbal warning/reprimand
- Written warning/reprimand (entered in student's discipline file)
- Internal or external suspension
- Expulsion

- Referral to law enforcement agencies for appropriate action

**Some harassing behaviors are more severe than others and they may merit a more severe and immediate consequence.

Responding to a Complaint

Anyone who believes they have been a victim of harassment by a Linn-Mar student or employee of shall report the conduct immediately to a complaint manager, unless the informal resolution process is being used.

Failure to report an unwelcome behavior does not mean the behavior was welcome.

If the report is made verbally, the complaint manager shall document it in writing within 24 hours.

An investigation shall begin immediately, unless the informal resolution process is in place. The investigation may consist of personal interviews with the alleged victim(s), the alleged harasser(s), and others who may have knowledge of the incidents or circumstances that led to the complaint. The investigation may also consist of other methods and documents specified by the investigator. Within 10 working/instructional days, the complaint manager shall provide a written report to the alleged victim or parent/guardian, the alleged harasser or parent/guardian, and the superintendent. (See Board Policy 502.14)

Informal Resolution of a Complaint

- Communicate to the harasser what you are feeling and that you expect the behavior to stop. You may do this verbally or in writing. If you do it in writing, make two copies. Ask a parent/guardian or other trusted adult to be your witness when you give one copy to the harasser.
- If the behavior is repeated, go to a person in authority. Give the person in authority written documentation of what happened and keep a copy for yourself. The written documentation should include the following
 - ✓What happened
 - ✓When it happened
 - ✓Where it happened
 - ✓Who did the harassing



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**Linn-Mar Community School District Board of Education
Work Session Minutes
July 10, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 5:00 PM. Roll was taken. Present: AbouAssaly, Isenberg, Nelson, Patterson, Weaver. Absent: Gadelha, Green.

200: Adoption of Agenda *Motion 216-07-10*

Motion Patterson, second AbouAssaly to approve the agenda. Voice vote. All ayes.

300: Work Session

301: Good Neighbor Iowa Program

The board heard a presentation on the University of Northern Iowa Good Neighbor Iowa Program from Dr. Kamyar Enshayan. (www.goodneighbor-iowa.org). The program works with non-profit organizations to reduce and eliminate spraying pesticides on lawns to prevent exposure to children.

302: Legislative Priorities

The board discussed their legislative priorities for the 2017-18 school year. It was decided to submit the following four priorities to IASB: Supplemental State Aid-setting dates timely as well as at an appropriate rate; Unfunded Mandates-opposing any mandate that does not provide sufficient and sustainable funding; SAVE-repealing the December 31, 2029 sunset; Teacher Leadership and Development-supporting programs and funding to develop strong instructional leadership.

303: Board/Superintendent Goals

The board discussed goals for the 2017-18 school year. Isenberg will send a list to the board to review and discussion will held in August to reduce the list to four or five.

304: Blended Learning

Jeff Frost, Mark Hutcheson and Bob Read gave an update on Blended Learning at the High School. They reviewed the timeline of the work, research done up to this point, and outlined the pilot program that will take place at the high school in 2017-18. They explained how Blended Learning will look at the high school and how they determined the classes, teachers and students that would participate in the pilot. There will be eight teachers offering 14 sections of Blended Learning for the first semester. Bob Read also shared some goals and visions for his new position with the board.

600: Adjournment *Motion 217-07-10*

Motion Nelson, second Patterson to adjourn at 6:37 PM. Voice vote. All ayes.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

**Linn-Mar Community School District Board Meeting
Regular Meeting Minutes
July 10, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 7:00 PM. Roll was taken. Present: AbouAssaly, Isenberg, Nelson, Patterson, Weaver. Absent: Gadelha, Green.

200: Adoption of the Agenda *Motion 218-07-10*

Motion Patterson, second AbouAssaly to approve the agenda. Voice Vote. Motion carried.

500: Resolutions/Opening of Bids/Public Hearings

501: Public Hearing on Installation of Sprinkler System

The board held a public hearing regarding the rebidding of plans/specifications for the installation of a sprinkler system at the Learning Resource Center. There were no comments.

600: Informational Reports

601: Policy Committee (June 13)

Highlights can be found on page 3 of the board book. Policies reviewed will have first reading later in this meeting.

602: Finance/Audit Committee (July 6)

Highlights can be found on page 15 of the board book. The committee received an update on the modular classroom at Indian Creek and information regarding end of year processes.

603: Marion City Council (June 22 and July 6)

Gadelha attended the June 22 meeting and she was not present to report. Abouassaly reported that at the July 6 meeting, a public hearing was set for July 20 to discuss the ordinance regarding hours of operation on Tower Terrace Road from 10th Street to Irish Drive. After discussion, it was determined that Isenberg would draft a letter to be included in the Weekly Memo. Board members should respond to Dr. Shepherd with suggestions or thoughts. The board's general feeling is that while they support commercial development in the Linn-Mar School District, student safety is their number one concern. They would prefer the hours remain at 11pm and also that alcohol not be sold within a certain distance from the school. After review, the letter will be presented to the City Council.

604: Board Book

Superintendent Shepherd shared highlights of the July 10th Board Book. He reported that 19,000 copies of the Lion's Pride newsletter had been mailed out. He also mentioned the Vote 2017 website. He and Matthew May are working on a schedule of events that administration and board members will attend to share information regarding the bond issue. These will be included in the upcoming weekly memos.

700: Unfinished Business

701: Installation of Sprinkler System *Motion 219-07-10*

Motion AbouAssaly, second Weaver to approve the rebidding of the plans/specifications for the installation of a sprinkler system at the Learning Resource Center and set the bid date as August 3, 2017. Voice Vote. All ayes. Motion carried.

800: New Business

801: Policy Recommendations First Reading *Motion 220-07-10*

Motion Patterson, second Nelson to approve the first reading of the policy recommendations as presented. Voice Vote. All ayes. Motion carried.

- 401.3 Licensed Employee Continuing Contracts *(Revised)*
- 403.17 Employee Conflict of Interest
- 403.18 Public Complaints about Employees
- 403.19 Drug and Alcohol Testing Program *(Revised)*
- 403.19-E1 Drug and Alcohol Testing Program Notice to Employees
- 403.19-E2 Drug and Alcohol Testing Program Acknowledgment Form
- 403.20 All Personnel Jury Duty/Witness Service *(Revised)*
- 403.21 Employee Relations, Conduct, and Appearance
- 403.22 Staff Development
- 403.23 Extended Leave Period for Employees with Serious Health Conditions Due to Illness/Injury
- 403.24 Americans with Disabilities Act
- 403.24-E Employee Request for Accommodations
- 403.25 Employee Outside Employment
- 403.26 Employee Political Activity
- 403.27 Pay Deduction Exempt Employees
- 403.27-R Administrative Regulations Regarding Pay Deduction
- 403.27-E Pay Deduction Complaint Form
- 403.28 Use of Computer and Internet
- 403.29 Use of Personal Electronic Devices, District Telephones, and District Cell Phones *(Revised)*
- 403.30 Arrest and Criminal Charge Notification Policy
- 403.31 Workers' Compensation Injury/Illness on the Job
- 403.31-E Workers' Compensation Supplement Form
- 403.32 Employee Assistance Program
- 403.33 Affirmative Action Plan
- 403.34 Employee Termination Voluntary/Involuntary *(Revised)*
- 403.35 Social Networking *(Revised)*
- 403.36 Safety Accountabilities and Responsibilities *(Revised)*
- 403.37 Safe Workplace Regulations/Procedures
- 403.38 Modified Duty Return to Work Program
- 403.38-E Modified Duty Program Form
- 403.39 Employee Background Checks
- 403.40 Pregnancy Discrimination
- 403.41 Personnel Military Service
- 501.5 Resident Students *(Revised)*
- 505.6 Student Records Access *(Revised)*
- 505.6-R Administrative Regulations Regarding Use of Student Records *(Revised)*
- ~~505.6-E1 Student Records Checklist *(Deleted)*~~
- 505.6-E2 Request of Non-parent for Examination or Copies of Student Records *(Revised)*
- 505.6-E3 Parental Authorization for Release of Student Records *(Revised)*
- 505.6-E4 Request for Hearing on Correction of Student Records *(Revised)*
- 505.6-E5 Parental Request for Examination of Student Records *(Revised)*
- 505.6-E6 Notification of Transfer of Student Records *(Revised)*
- 505.6-E7 Letter to Parent Regarding Receipt of Subpoena or Court Order *(New)*
- 505.62 Student Directory Information *(Revised)*
- 505.62-R Administrative Regulations Regarding Use of Directory Information *(Revised)*
- 505.62-E Parental Authorization for Withholding Student Directory Information *(Revised)*
- 505.63 Annual Notice of Student Education Records Family Educational Rights and Privacy Act *(Revised)*
- 603.12-R2 Administrative Regulations Regarding Internet Acceptable Use *(Revised)*
- 604.2 Guidelines for Use of Professional Therapy Dogs *(New)*
- 604.2-E1 Checklist of Documentation Required for Use of Professional Therapy Dogs *(New)*
- 604.2-E2 vital Information for Use of Professional Therapy Dogs *(New)*
- 702.1 Nutrition Services Program *(Revised)*
- 702.1-R Meal Charges
- 702.4 Eligibility for Free or Reduced Cost Meals

- 702.4-R Administrative Regulations Regarding Free and Reduced Price Meals
- 803.3-R Administrative Regulations Regarding District Credit Card Use *(Revised)*

802: Open Enrollments ***Motion 221-07-10***

Motion AbouAssaly, second Patterson to approve the open enrollment requests as presented.
Voice Vote. All ayes. Motion Carried.

Approved In

Name	Grade	Residing District	Reason
Dion, Ava	7 th	Cedar Rapids CSD	Good Cause
Dion, Isabella	1 st	Cedar Rapids CSD	Good Cause
Gregorich, Ciera	2 nd	Cedar Rapids CSD	Good Cause
McCoy, Charlie	K	Cedar Rapids CSD	On Time
Wilson, Maysa	11 th	Cedar Rapids CSD	Good Cause

Approved Out

Name	Grade	Receiving District	Reason
Chambers, Joseph	5 th	Mt Vernon CSD	Good Cause
Vesey, Angus	10 th	Cedar Rapids CSD	Good Cause
Vesey, Tristan	11 th	Cedar Rapids CSD	Good Cause

Denied Out

Name	Grade	Receiving District	Reason
Duesenberg, Sydney	11 th	CAM CSD	Late, No Good Cause

900: Consent Agenda

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
McDonald, CJ	From Instructional Coach to OR Associate Principal/AD	7/1/17	\$77,000/year

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Frost, Jeff	Director of HS Teaching & Learning and Home School Assistance Program Director	7/10/17	Other Employment
Larson, Kathy	HS: Business Ed/MOC Teacher	6/26/17	Other Employment

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Baldwin, Craig	EX: From Custodian to Lead Custodian	6/19/17	SEIU C+.25, Step 8
Green, Nicole	IC: Student Support Associate	8/18/17	LMSEAA II, Step 10
Groeinger, Jill	EH: Part-time Student Support Associate	8/18/17	LMSEAA II, Step 10
Kelley, Melanie	HS: Athletic Secretary	7/24/17	LMSEAA IV, Step 10
Lawrence, Angela	LG: Student Support Associate	8/17/17	LMSEAA II, Step 10
Meyer Wilhelm, Kimberly	OR: General Ed Assistant	8/18/17	LMSEAA II, Step 10

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Diestler, Michelle	LRC: .5 Accounting Assistant	6/30/17	Other Employment
Johnson, Jennifer	IC: Student Support Associate	7/14/17	Relocation
Lydon, Teresa	HS: Student Support Associate	6/28/17	Personal

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Reeves, Kortlan	HS: Assistant Varsity Girls Swimming Coach	8/7/17	\$3,195

902: Approval of June 26th Special Session Minutes

Exhibit 902.1

903: Approval of Bills

Exhibit 903.1

904: Approval of Contracts

Exhibit 904.1

1. Purchase agreement with the Association for Supervision and Curriculum Development (ASCD) for the services of Consultant Alisa Simeral to serve as guest speaker for the April 17th professional development day at a cost of \$5,000.

905: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on the [Linn-Mar website>Quick Links>GovDeals](#). *No items at this time.*

906: Approval of the Consent Agenda ***Motion 222-07-10***

Motion Patterson, second AbouAssaly to approve the consent agenda as presented. Voice vote. All ayes. Motion carried.

1001: Board Communications

There were no board communications

1002: Calendar

Calendar items were reviewed.

1100: Adjournment ***Motion 223-07-10***

Motion AbouAssaly, second Patterson to adjourn at 7:31 PM. Voice vote. All ayes. Motion carried.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

Minutes submitted by Angie Morrison



Inspire Learning. **Unlock Potential. Empower Achievement.**

**Linn-Mar Community School District Board Meeting
Work Session Minutes
July 24, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 4:30 PM. Roll was taken. Present: Isenberg, Green, Nelson, Weaver, Gadelha, Patterson. Absent: AbouAssaly (arrived at 4:38 PM)

200: Adoption of the Agenda *Motion 224-07-24*

Motion Patterson, second Weaver to approve the agenda as presented. Voice Vote. Motion carried.

300: Work Session

301: Standards Based Grading

Bob Read, Nicole Redington and CJ McDonald gave a review of the work that has been done for standards based grading at the middle school level and shared their plans for communication and implementation of the process. They also reported on the math pilot done in the fourth quarter. They answered questions and heard suggestions from the Board regarding the communication plan and implementation strategy.

302: Vote 2017 Bond Campaign Update

Matthew May, Communications Coordinator, shared the Vote 2017 presentation that is being given around the community. He updated the Board on upcoming events and information distribution plans. Updates to the Vote 2017 will continually be added.

400: Adjournment *Motion 225-07-24*

Motion Patterson, second Gadelha to adjourn at 5:35 PM. Voice vote. Motion Carried.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

Minutes submitted by Angie Morrison

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 07/07/2017 - 08/10/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
Fund: GENERAL		
ADVANCE AUTO PARTS	TRANSP. PARTS	\$1,188.08
AGVANTAGE FS	GASOLINE	\$1,490.98
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$559.00
AIRGAS NORTH CENTRAL	MAINTENANCE SUPPLIES	\$12.85
ALBURNETT COMMUNITY SCHOOLS	TUITION IN STATE	\$8,357.60
ALBURNETT COMMUNITY SCHOOLS	TUITION OPEN ENROLL	(\$6,446.00)
CEDAR RAPIDS COMM SCH DIST	PROF SERV: EDUCATION	\$15,096.79
CEDAR RAPIDS COMM SCH DIST	TUITION IN STATE	\$168,516.44
CEDAR RAPIDS COMM SCH DIST	TUITION OE-REG ED	\$716.10
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$1,156.38
CENTRAL CITY COMMUNITY SCHOOL	TUITION IN STATE	\$8,320.13
CENTRAL CITY COMMUNITY SCHOOL	TUITION OPEN ENROLL	\$1,229.29
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$2,987.24
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$1,363.87
COLLEGE COMMUNITY SCHOOLS	TUITION IN STATE	\$21,289.07
COMMUNICATIONS ENGINEERING CO	TECH REPAIRS	\$375.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$2,953.30
CR/LC SOLID WASTE AGENCY	MAINTENANCE SUPPLIES	\$170.00
DUBUQUE COMMUNITY SCHOOLS	PROF SERV: EDUCATION	\$5,978.93
DUBUQUE COMMUNITY SCHOOLS	TUITION IN STATE	\$26,630.44
DUCHESS CLEANERS	INSTRUCTIONAL SUPPLIES	\$1,472.89
EMSLRC	INSTRUCTIONAL SUPPLIES	\$150.00
FEDEX	DUES AND FEES	\$30.46
GRANT WOOD AEA	GENERAL SUPPLIES	\$250.00
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$19.00
GRANT WOOD AEA	PROF SERV: EDUCATION	\$625.00
GRANT WOOD AEA	TUITION IN STATE	\$28,094.25
GRIGGS MUSIC INC	EQUIPMENT REPAIR	\$170.75
GRIGGS MUSIC INC	INSTRUCTIONAL SUPPLIES	\$1,392.12
HANDS UP COMMUNICATIONS	PROF SERV: EDUCATION	\$432.00
HAWKEYE COMMUNICATION/FANDEL ALARM	REPAIR/MAINT SERVICE	\$6,375.00
HY-VEE FOOD STORE-8556	GENERAL SUPPLIES	\$33.97
IN TOUCH RECEIPTING	DATA PROCESSING AND	\$11,316.40
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$103,047.37
IOWA DEPT OF NATURAL RESOURCES	DUES AND FEES	\$350.00
IOWA SCHOOL FOR THE DEAF	TUITION IN STATE	\$3,620.54
ISFIS	OTHER PROFESSIONAL	\$1,054.50
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$10,600.00
LASER RESOURCES, LLC	Copies	\$5,809.56
LINN CO-OP OIL	GREASE,OIL,LUBE,COOL	\$685.56
LINN COUNTY REC	ELECTRICITY	\$28,655.72
MARION INDEPENDENT SCHOOLS	TUITION IN STATE	\$176,713.01
MARION TIMES	ADVERTISING	\$496.09
MARION WATER DEPT	WATER/SEWER	\$7,755.45

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 07/07/2017 - 08/10/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
MCGRAW-HILL SCHOOL EDUCATION	INSTRUCTIONAL SUPPLIES	\$663.39
MERCY EAP SERVICES	OTHER PROFESSIONAL	\$1,224.00
MERCYCARE COMMUNITY PHYSICIANS	OTHER PROFESSIONAL	\$280.00
MERCYCARE COMMUNITY PHYSICIANS	PHYSICALS	\$91.00
MICROSOFT CORPORATION	EQUIPMENT >\$1999	\$22,344.00
MIDAMERICAN ENERGY SERVICES, LLC	NATURAL GAS	\$5,243.04
NORTHLAND PRODUCTS CO	GREASE,OIL,LUBE,COOL	\$96.80
NORTHSTAR AV	EQUIPMENT >\$1999	\$346.00
NORTHSTAR AV	GENERAL SUPPLIES	\$240.00
PERFORMANCE THERAPIES, P.C.	INSTRUCTIONAL SUPPLIES	\$4,777.50
PITTSBURGH PAINTS	MAINTENANCE SUPPLIES	\$298.90
POWER LIFT	EQUIPMENT >\$1999	\$1,939.00
POWERSCHOOL GROUP LLC	GENERAL SOFTWARE	\$23,400.00
REPUBLIC SERVICES	GARBAGE COLLECTION	\$4,359.35
ROCHESTER ARMORED CAR CO INC	OTHER PROFESSIONAL	\$407.68
SERVICEMASTER FIVE SEASONS JANITORIAL	OTHER PROFESSIONAL	\$1,157.31
SPRINGVILLE COMMUNITY SCHOOLS	TUITION IN STATE	\$49,571.88
STAPLES	GENERAL SUPPLIES	\$117.37
STATE HYGIENIC LABORATORY	CHEMICALS	\$12.50
THE SHREDDER	OTHER PROFESSIONAL	\$30.00
TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND	\$8,109.24
WALMART	INSTRUCTIONAL SUPPLIES	\$243.00
WAVERLY-SHELLROCK HIGH SCHOOL	TUITION IN STATE	\$5,230.61
WELLMARK	OTHER PROFESSIONAL	\$1,176.00
WHOLESALE REPAIR INC	VEHICLE REPAIR	\$10,626.33
WILLIS OF ILLINOIS, INC	OTHER PROFESSIONAL	\$2,500.00
Fund Total:		\$795,580.03
Fund: LOCAL OPT SALES TAX		
MICROSOFT CORPORATION	COMP/TECH HARDWARE	\$213,196.00
Fund Total:		\$213,196.00
Fund: NUTRITION SERVICES		
LASER RESOURCES, LLC	Copies	\$5.01
Fund Total:		\$5.01
Fund: PHY PLANT & EQ LEVY		
ACOUSTICS BY WASHBURN, LLC	BLDG. CONST SUPPLIES	\$4,700.00
COMMUNICATIONS ENGINEERING CO	CONSTRUCTION SERV	\$2,587.49
CROELL REDI-MIX INC	CONSTRUCTION SERV	\$4,296.25
DLR GROUP INC	ARCHITECT	\$5,376.09
DRYSPACE INC	CONSTRUCTION SERV	\$3,307.58
IOWA FIRE PROTECTION	CONSTRUCTION SERV	\$1,350.00
IOWA WALL SAWING INC.	CONSTRUCTION SERV	\$1,346.00
LARSON CONSTRUCTION COMPANY, INC	CONSTRUCTION SERV	\$24,162.19
REXCO EQUIPMENT	RENTALS EQUIPMENT	\$1,530.00
SKOLD CONSTRUCTION SERVICES, INC	CONSTRUCTION SERV	\$16,000.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 07/07/2017 - 08/10/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
TY-CO PAINTING INC	CONSTRUCTION SERV	\$2,700.00
WENDLING QUARRIES	CONSTRUCTION SERV	\$489.76
WILLIAM SEWELL & COMPANY	CONSTRUCTION SERV	\$24,660.00
Fund Total:		\$92,505.36
Fund: PUB ED & REC LEVY		
BOLAND RECREATION	GROUNDS UPKEEP	\$2,750.00
Fund Total:		\$2,750.00
Fund: STUDENT ACTIVITY		
ADVENTURELAND	INSTRUCTIONAL SUPPLIES	\$2,420.00
AGILE SPORTS TECHNOLOGIES	INSTRUCTIONAL SUPPLIES	\$300.00
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$109.62
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$853.55
FEDEX	INSTRUCTIONAL SUPPLIES	\$25.47
HELMLE TROY	OTHER ACT INCOME	\$50.00
IOWA SPORTS SUPPLY	INSTRUCTIONAL SUPPLIES	\$576.00
NATHAN JOHN SEVERSON	INSTRUCTIONAL SUPPLIES	\$450.00
VARSITY SPIRIT	INSTRUCTIONAL SUPPLIES	\$10,928.38
WUNDRAM CHRIS	TRAVEL	\$34.35
Fund Total:		\$15,747.37
Grand Total:		\$1,119,783.77

End of Report

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 07/07/2017 - 08/10/2017

Fiscal Year: 2017-2018

Vendor Name	Description	Check Total
Fund: Aquatic Center		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$24,262.87
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$440.18
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$1,882.22
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$440.18
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$1,882.22
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$1,633.13
IOWA CITY EELS SWIM CLUB, INC	GENERAL SUPPLIES	\$279.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$892.40
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$1,339.35
IOWA SWIMMING, INC (DES MOINES)	GENERAL SUPPLIES	\$43.00
LANE FOUR AQUATICS, LLC	GENERAL SUPPLIES	\$1,199.25
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$12.48
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$427.00
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$38.19
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$575.81
Fund Total:		\$35,355.28
Fund: GENERAL		
ADVANCE AUTO PARTS	TRANSP. PARTS	\$311.42
ADVANTAGE	GENERAL SUPPLIES	\$118.34
AIRGAS NORTH CENTRAL	MAINTENANCE SUPPLIES	\$13.19
ALL INTEGRATED SOLUTIONS	MAINTENANCE SUPPLIES	\$27.22
ALL INTEGRATED SOLUTIONS	TRANSP. PARTS	\$790.91
ALLIANCE PUBLISHING & MARKETING INC	INSTRUCTIONAL SUPPLIES	\$429.47
ALLIANT ENERGY	ELECTRICITY	\$88,411.16
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$118.45
AMERICAN SPECIALTIES	PROFESSIONAL-OTHER	\$5.15
AMES HIGH SCHOOL	MAINTENANCE SUPPLIES	\$995.00
APPLE COMPUTER INC	EQUIPMENT >\$1999	\$11,760.00
APPLE COMPUTER INC	INSTRUCTIONAL SUPPLIES	\$2,492.00
ARNOLD MOTOR SUPPLY	MAINTENANCE SUPPLIES	\$51.32
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$223.53
ASCD	DUES AND FEES	\$401.00
ASCD	GENERAL SUPPLIES	\$89.00
ASIFLEX	EE LIAB-FLEX DEP CARE	\$4,934.84
ASIFLEX	EE LIAB-FLEX HEALTH	\$17,493.87
ASIFLEX	OTHER PROFESSIONAL	\$728.00
AT & T MOBILTY	TELEPHONE	\$75.30
BALBOA CAPITAL CORPORATION	INSTRUCTIONAL SUPPLIES	\$1,530.90
BAUER BUILT	TIRES AND TUBES	\$11,357.34
BAUER BUILT	VEHICLE REPAIR	\$262.08
BIG RIGGER BUILDERS INC	VEHICLE REPAIR	\$4,727.13
BRECKE	OTHER PROFESSIONAL	\$1,450.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 07/07/2017 - 08/10/2017

Fiscal Year: 2017-2018

Vendor Name	Description	Check Total
BRODART SUPPLY	INSTRUCTIONAL SUPPLIES	\$93.59
C.J. COOPER & ASSOCIATES	PHYSICALS	\$90.00
C.R. GLASS CO	MAINTENANCE SUPPLIES	\$295.35
CAMPBELL SUPPLY	MAINTENANCE SUPPLIES	\$19.05
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$19,041.04
CARROLL CONSTRUCTION SUPPLY	REPAIR PARTS	\$467.14
CDW - GOVERNMENT	COMP/TECH HARDWARE	\$4,235.00
CDW - GOVERNMENT	COMPUTER SOFTWARE	\$2,600.00
CDW - GOVERNMENT	INSTRUCTIONAL SUPPLIES	\$11,375.00
CEDAR RAPIDS TIRE	MAINTENANCE SUPPLIES	\$480.42
CEDAR RAPIDS TOOL & DIE	INSTRUCTIONAL SUPPLIES	\$360.00
CENGAGE LEARNING	TEXTBOOKS	\$1,648.35
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$3,742.67
CENTURL INK	TELEPHONE	\$706.96
CENTURLINK	TELEPHONE	\$2,857.74
CITY LAUNDERING COMPANY	GENERAL SUPPLIES	\$442.34
CLARK SECURITY PRODUCTS INC	MAINTENANCE SUPPLIES	\$885.60
CLASSROOM PRODUCTS.COM	INSTRUCTIONAL SUPPLIES	\$66.65
COLLECTION	EE LIAB-GARNISHMENTS	\$2,064.95
COMMUNITY ELECTRIC	OTHER PROFESSIONAL	\$95.00
COMMUNITY HEALTH CHARITIES	EE LIAB-CHARITY	\$10.00
CR/LC SOLID WASTE AGENCY	MAINTENANCE SUPPLIES	\$183.95
CRESCENT ELECTRIC	MAINTENANCE SUPPLIES	\$298.14
CROELL REDI-MIX INC	GROUPS UPKEEP	\$735.00
DECKER EQUIPMENT	INSTRUCTIONAL SUPPLIES	\$1,130.53
DEMCO	GENERAL SUPPLIES	\$921.95
DENNIS COMPANY	REPAIR PARTS	\$219.04
DUCHESS CLEANERS	INSTRUCTIONAL SUPPLIES	\$2,555.79
EMC INSURANCE	LEGAL SERVICES	\$939.50
ENABLING DEVICES	INSTRUCTIONAL SUPPLIES	\$59.00
F & W SERVICE CO., INC	REPAIR/MAINT SERVICE	\$119.95
FAMILY VIDEO	FACILITY RENTAL	\$3,642.04
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$20.98
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$2,487,669.11
FISHER SCIENTIFIC	INSTRUCTIONAL SUPPLIES	\$533.40
GASWAY CO, J P	GENERAL SUPPLIES	\$494.16
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$183.20
GRAINGER	MAINTENANCE SUPPLIES	\$110.88
GRANT WOOD AEA	ADVERTISING	\$122.50
GRANT WOOD AEA	GENERAL SUPPLIES	\$594.00
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$401.05
GRANT WOOD AEA	OTHER PROFESSIONAL	\$3,656.25
GUITAR CENTER	EQUIPMENT >\$1999	\$841.12
HANDS UP COMMUNICATIONS	PROF SERV: EDUCATION	\$108.00
HARGERS ACCOUSTICS INC	MAINTENANCE SUPPLIES	\$1,012.00

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Vendor Name	Description	Check Total
HOGLUND BUS CO. INC	TRANSP. PARTS	\$3,637.47
HOODZ OF EASTERN IOWA	OTHER PROFESSIONAL	\$400.00
HOUCHEN BINDERY LTD	TEXTBOOKS	\$610.55
HOUGHTON MIFFLIN HARCOURT	TEXTBOOKS	\$1,743.00
HP INC	INSTRUCTIONAL SUPPLIES	\$1,032.00
IACTE	INSTRUCTIONAL SUPPLIES	\$115.00
IASB	DUES AND FEES	\$140.00
IMON COMMUNICATIONS LLC	TELEPHONE	\$12,980.00
IN TOUCH RECEIPTING	GENERAL SUPPLIES	\$1,497.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$52,998.70
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$226,510.07
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$52,998.70
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$226,510.07
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$410,919.62
INTERSTATE ALL BATTERY CENTER	MAINTENANCE SUPPLIES	\$395.45
INVOLTA	OTHER TECH SER	\$345.00
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$24,266.81
IOWA DIVISION OF LABOR	OTHER PROFESSIONAL	\$1,200.00
IOWA MS, INC PARTS	REPAIR/MAINT SERVICE	\$112.95
IOWA PRISON INDUSTRIES	MAINTENANCE SUPPLIES	\$1,055.66
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$229,278.22
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$344,110.16
IOWA SHARES	EE LIAB-CHARITY	\$28.00
IPEVO INC.	INSTRUCTIONAL SUPPLIES	\$246.10
ISFIS	OTHER PROFESSIONAL	\$1,134.00
IXL LEARNING INC	INSTRUCTIONAL SUPPLIES	\$1,710.00
JOHNSTONE SUPPLY	REPAIR PARTS	\$96.02
KIRK ANDERSON	INSTRUCTIONAL SUPPLIES	\$45.00
KIRK ANDERSON	TXTBK RENTAL PS	\$180.00
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$17,899.50
LABELS EAST INC	INSTRUCTIONAL SUPPLIES	\$51.00
LAKESHORE	INSTRUCTIONAL SUPPLIES	\$800.35
LAMINATOR.COM	INSTRUCTIONAL SUPPLIES	\$224.49
LASER RESOURCES, LLC	GENERAL SUPPLIES	\$890.80
LEARNING A-Z	INSTRUCTIONAL SUPPLIES	\$2,088.90
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	\$128.35
LINN CO-OP OIL	MAINTENANCE SUPPLIES	\$1,090.66
LINN COUNTY REC	ELECTRICITY	\$22,897.89
LMEA	EE LIAB-UNION DUES	\$468.71
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$560.16
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$4,176.30
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$12,363.42
MADISON NATIONAL LIFE INS. CO., INC	RETIREE INSURANCE	\$88.00
MARION IRON CO.	MAINTENANCE SUPPLIES	\$220.71
MARION JANITORIAL SUPPLY CO	INSTRUCTIONAL SUPPLIES	\$459.91

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Vendor Name	Description	Check Total
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$1,286.62
MARION PARKS & RECREATION	INSTRUCTIONAL SUPPLIES	\$40.00
MARION TIMES	ADVERTISING	\$1,652.40
MARION TIMES	GENERAL SUPPLIES	\$55.00
MARION TIMES	INSTRUCTIONAL SUPPLIES	\$55.00
MARION WATER DEPT	WATER/SEWER	\$5,166.72
MARZANO RESEARCH LABORATORY LLC	PROF SERV: EDUCATION	\$1,520.00
MATSON MARK	EQUIPMENT >\$1999	\$1,431.96
MCGRAW-HILL SCHOOL EDUCATION	INSTRUCTIONAL SUPPLIES	\$3,531.64
MCGRAW-HILL SCHOOL EDUCATION	TEXTBOOKS	\$16,641.47
MEDCO SUPPLY	INSTRUCTIONAL SUPPLIES	\$1,775.43
MENARDS -13127	GENERAL SUPPLIES	\$70.63
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$18,091.91
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$451,922.53
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$18,828.27
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	\$24,940.00
METRO INTERAGENCY INS PROG.	RETIREE INSURANCE	\$16,523.28
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$3,961.25
MICROSOFT CORPORATION	INSTRUCTIONAL SUPPLIES	\$8,970.00
MID AMERICAN ENERGY	NATURAL GAS	\$1,958.80
MIDWAY OUTDOOR EQUIPMENT INC	MAINTENANCE SUPPLIES	\$1,075.05
MIDWEST ALARM SERVICES	OTHER PROFESSIONAL	\$3,487.32
MIDWEST WHEEL	TRANSP. PARTS	\$3,617.45
MIRACLE RECEPTION EQUIPMENT	INSTRUCTIONAL SUPPLIES	\$83.05
MOUNT MERCY COLLEGE	INSTRUCTIONAL SUPPLIES	\$430.00
MPS	TEXTBOOKS	\$2,886.81
N2Y INC.	INSTRUCTIONAL SUPPLIES	\$2,761.96
NORTHWEST EVALUATION ASSOCIATION	INSTRUCTIONAL SUPPLIES	\$56,985.00
ORIENTAL TRADING CO	INSTRUCTIONAL SUPPLIES	\$97.35
ORKIN PEST CONTROL	Pest Control	\$805.00
PAUL REVERE LIFE INS. CO.	DISTRICT LIFE INSURANCE	\$227.60
PEARSON EDUCATION CUSTOMER SERV	TEXTBOOKS	\$3,421.03
PHONAK	INSTRUCTIONAL SUPPLIES	\$2,319.39
PINE NEEDLES SEWING CENTER	INSTRUCTIONAL SUPPLIES	\$1,109.70
PITTSBURGH PAINTS	MAINTENANCE SUPPLIES	\$2,797.50
PLUMBERS SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$2,680.84
POOL TECH, A WGHK INC, COMPANY	CHEMICALS	\$29.50
POOL TECH, A WGHK INC, COMPANY	MAINTENANCE SUPPLIES	\$4,600.95
PREMIER AGENDAS INC	INSTRUCTIONAL SUPPLIES	\$818.30
PRIMARY SYSTEMS	REPAIR/MAINT SERVICE	\$180.00
PROJECT LEAD THE WAY	INSTRUCTIONAL SUPPLIES	\$1,500.00
PROVIDENT LIFE/ACCIDENT INS. CO.	DISTRICT LIFE INSURANCE	\$2,088.69
QUILL CORPORATION	GENERAL SUPPLIES	\$63.83
QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	\$558.48
QUINN STORAGE	FACILITY RENTAL	\$320.00

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Vendor Name	Description	Check Total
RAPIDS REPRODUCTIONS INC	ADVERTISING	\$2,587.20
RAPIDS REPRODUCTIONS INC	MAINTENANCE SUPPLIES	\$12.80
REALLY GOOD STUFF INC	INSTRUCTIONAL SUPPLIES	\$2,281.75
REXCO EQUIPMENT	REPAIR/MAINT SERVICE	\$359.17
RIVAR'S CUSTOM SHOW APPAREL INC	INSTRUCTIONAL SUPPLIES	\$567.00
ROCHESTER ARMORED CAR CO INC	GENERAL SUPPLIES	\$108.16
ROSENDALE STEPHANIE	INSTRUCTIONAL SUPPLIES	\$208.00
ROYAL IMAGING SUPPLIES	INSTRUCTIONAL SUPPLIES	\$119.60
SADLER POWER TRAIN	TRANSP. PARTS	\$1,255.68
SCHIMBERG	MAINTENANCE SUPPLIES	\$1,211.14
SCHOLASTIC BOOK CLUBS	INSTRUCTIONAL SUPPLIES	\$148.34
SCHOOL ADMINISTRATORS OF IOWA	DUES AND FEES	\$789.00
SCHOOL BUS SALES	TRANSP. PARTS	\$561.67
SCHOOL DATEBOOKS	INSTRUCTIONAL SUPPLIES	\$2,321.42
SCHOOL OUTFITTERS	INSTRUCTIONAL SUPPLIES	\$894.95
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	\$3,034.58
SCHOOL-TECH, INC	MAINTENANCE SUPPLIES	\$57.94
SEIU LOCAL 199	EE LIAB-UNION DUES	\$710.12
SERVICEMASTER FIVE SEASONS JANITORIAL	OTHER PROFESSIONAL	\$699.93
SHIFFLER EQUIPMENT SALES INC	INSTRUCTIONAL SUPPLIES	\$2,004.88
SOCIETY FOR HUMAN RESOURCE MGMT	DUES AND FEES	\$199.00
SOURCE ONE LOGOS	INSTRUCTIONAL SUPPLIES	\$5,176.00
SPRAY-LAND USA	GENERAL SUPPLIES	\$32.00
STAR EQUIPMENT LTD	REPAIR/MAINT SERVICE	\$137.84
SUBURBAN SCHOOL SUPERINTENDENTS	DUES AND FEES	\$200.00
SUBURBAN SCHOOL SUPERINTENDENTS	PROF SERV: EDUCATION	\$650.00
SUBURBAN SCHOOL SUPERINTENDENTS	TRAVEL	\$682.00
SUMMIT COMPANIES	OTHER PROFESSIONAL	\$1,736.00
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3,078.85
TEACHING STRATEGIES INC	INSTRUCTIONAL SUPPLIES	\$3,344.00
TEXTBOOK WAREHOUSE	TEXTBOOKS	\$5,658.36
TFD UNLIMITED LLC	INSTRUCTIONAL SUPPLIES	\$55.00
THE POINTE SCHOOL OF DANCE	INSTRUCTIONAL SUPPLIES	\$3,460.00
THE SHREDDER	OTHER PROFESSIONAL	\$30.00
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$1,213.18
TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND	\$1,909.71
TOBII DYNAVox LLC	INSTRUCTIONAL SUPPLIES	\$28.95
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$172,636.83
TRUCK BUILDERS	VEHICLE REPAIR	\$3,045.80
U.S. CELLULAR	TELEPHONE	\$970.20
U.S. DEPARTMENT OF TREASURY--FMS	EE LIAB-GARNISHMENTS	\$786.53
U.S. POSTAL SERVICE (POSTAGE BY PHONE)	POSTAGE/UPS	\$10,000.00
UNITED REFRIGERATION	REPAIR PARTS	\$345.44
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$1,112.31
UNUM LIFE INS. CO.	ER LIAB-DISTRICT DISABILITY	\$710.30

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Vendor Name	Description	Check Total
VALUE INSPIRED PRODUCTS/SERVICES	INSTRUCTIONAL SUPPLIES	\$5,385.70
VAN METER CO	MAINTENANCE SUPPLIES	\$2,863.09
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$51,985.73
VOYAGER SOPRIS LEARNING	INSTRUCTIONAL SUPPLIES	\$435.38
WELTER STORAGE EQUIPMENT CO INC	INSTRUCTIONAL SUPPLIES	\$50.00
WHOLESALE REPAIR INC	VEHICLE REPAIR	\$10,902.24
WINDSTREAM	TELEPHONE	\$851.73
WORTHINGTON DIRECT	INSTRUCTIONAL SUPPLIES	\$836.11
Fund Total:		\$5,351,439.03
Fund: LOCAL OPT SALES TAX		
HP INC	COMP/TECH HARDWARE	\$357,914.30
MICROSOFT CORPORATION	COMP/TECH HARDWARE	\$190,850.00
RATHJE CONST	CONSTRUCTION SERV	\$344,451.19
TRI-CITY ELECTRIC COMPANY OF IOWA	COMP/TECH HARDWARE	\$72,305.20
Fund Total:		\$965,520.69
Fund: MANAGEMENT LEVY		
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT COMP	\$293.81
TRUENORTH COMPANIES, LC	WORKERS COMP	\$131,914.00
Fund Total:		\$132,207.81
Fund: NUTRITION SERVICES		
DAVID MCCLURE	UNEARNED REVENUE	\$54.45
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$8,866.55
HOODZ OF EASTERN IOWA	EQUIPMENT REPAIR	\$3,125.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$180.45
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$771.63
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$180.45
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$771.63
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$1,374.11
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$818.89
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$1,229.02
LADCO	EQUIPMENT REPAIR	\$5,399.00
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$15.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$33.95
MAILING SERVICES INC	GENERAL SUPPLIES	\$2,965.42
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$6.00
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$38.20
RAPIDS WHOLESALE EQUIP CO	GENERAL SUPPLIES	\$3,302.72
RAPIDS WHOLESALE EQUIP CO	MACHINERY AND EQUIP	\$2,415.00
TOTAL K12, INC.	SERVICE AGREEMENTS	\$1,750.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$583.72
Fund Total:		\$33,881.19
Fund: PHY PLANT & EQ LEVY		
ABATEMENT SPECIALTIES LLC	CONSTRUCTION SERV	\$1,549.00
ALTORFER	RENTALS EQUIPMENT	\$712.00

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Vendor Name	Description	Check Total
APPLEBY & HORN	CONSTRUCTION SERV	\$7,616.00
BRECKE	CONSTRUCTION SERV	\$4,190.27
CAPITAL SANITARY	CONSTRUCTION SERV	\$15,631.60
CAPITAL SANITARY	EQUIPMENT >\$1999	\$555.00
CARROLL CONSTRUCTION SUPPLY	CONSTRUCTION SERV	\$770.45
CRESCENT ELECTRIC	CONSTRUCTION SERV	\$1,400.10
CROELL REDI-MIX INC	BLDG. CONST SUPPLIES	\$1,187.50
CROELL REDI-MIX INC	CONSTRUCTION SERV	\$8,872.50
CULLIGAN	CONSTRUCTION SERV	\$6,313.91
DE LAGE LANDEN PUBLIC FINANCE	COMPUTER/COPIER RENT	\$4,525.00
DENNIS COMPANY	BLDG. CONST SUPPLIES	\$1,663.52
DRYSPACE INC	CONSTRUCTION SERV	\$3,073.34
GARLING CONSTRUCTION	CONSTRUCTION SERV	\$5,040.00
INNOVATIVE MODULAR SOLUTIONS, INC.	MODULAR CLASSROOM LEASE PMTS	\$1,608.00
INTEGRITY HARDWOOD FLOORS INC	CONSTRUCTION SERV	\$51,026.00
IOWA DIRECT EQUIP & APPRAISAL	BLDG. CONST SUPPLIES	\$690.00
IOWA FIRE PROTECTION	CONSTRUCTION SERV	\$910.00
IOWA PRISON INDUSTRIES	EQUIPMENT >\$1999	\$15,371.40
IOWA WALL SAWING INC.	CONSTRUCTION SERV	\$547.00
KINGS MATERIAL	CONSTRUCTION SERV	\$4,558.42
LARSON CONSTRUCTION COMPANY, INC	CONSTRUCTION SERV	\$100,675.74
LYNCH FORD	VEHICLES	\$31,175.00
MIDWEST COMPUTER PRODUCTS	COMP/TECH HARDWARE	\$3,939.52
PLUMBERS SUPPLY COMPANY	BLDG. CONST SUPPLIES	\$965.06
RIVERSIDE TECHNOLOGIES, INC	COMP/TECH HARDWARE	\$11,163.29
SCHIMBERG	CONSTRUCTION SERV	\$1,606.36
SHIVE-HATTERY INC.	ARCHITECT	\$1,782.36
STOREY KENWORTHY	EQUIPMENT >\$1999	\$4,641.56
SUPPLYWORKS	EQUIPMENT >\$1999	\$3,150.00
TERRACON CONSULTANTS INC	ARCHITECT	\$851.00
TERRY DURIN	BLDG. CONST SUPPLIES	\$484.20
TY-CO PAINTING INC	CONSTRUCTION SERV	\$8,750.00
UNITED REFRIGERATION	BLDG. CONST SUPPLIES	\$6,088.51
VAN METER CO	CONSTRUCTION SERV	\$1,563.81
WENDLING QUARRIES	CONSTRUCTION SERV	\$1,633.95
Fund Total:		\$316,281.37
Fund: Pool 10 Million Issue and 2013 10M Issue		
PODS ENTERPRISES, LLC	BLDG. CONST SUPPLIES	\$608.00
Fund Total:		\$608.00
Fund: PUB ED & REC LEVY		
D & K PRODUCTS	GROUNDS UPKEEP	\$2,482.50
EVER-GREEN LANDSCAPE & SUPPLY	GROUNDS UPKEEP	\$2,464.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,483.77
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$30.03
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$128.36

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Vendor Name	Description	Check Total
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$30.03
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$128.36
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$196.52
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$145.99
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$219.11
L.L. PELLING CO	GROUNDS UPKEEP	\$2,540.00
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2.51
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$7.19
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$23.61
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$437.16
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$19.10
PACE SUPPLY	GROUNDS UPKEEP	\$168.50
REAMS SPRINKLER SUPPLY	GROUNDS UPKEEP	\$1,073.84
TENNIS SERVICES OF IOWA	CONSTRUCTION SERV	\$19,300.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$82.15

Fund Total: \$30,962.73

Fund: STUDENT ACTIVITY

ALEC CLARK	OFFICIAL/JUDGE	\$231.80
CEDAR VALLEY WORLD TRAVEL	TRAVEL	\$2,590.00
COE COLLEGE	INSTRUCTIONAL SUPPLIES	\$810.00
CONDON MICHAEL J	OFFICIAL/JUDGE	\$50.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$2,446.76
CRAFT-COCHRAN	INSTRUCTIONAL SUPPLIES	\$474.00
DECKER SPORTING GOODS	INSTRUCTIONAL SUPPLIES	\$498.00
DEKE SONNY	OFFICIAL/JUDGE	\$80.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$12,956.35
FIRST	INSTRUCTIONAL SUPPLIES	\$450.00
GAIL MCINNIS PRODUCTIONS	INSTRUCTIONAL SUPPLIES	\$420.99
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	\$658.60
GILMAN GEAR	INSTRUCTIONAL SUPPLIES	\$2,823.72
HADAR ATHLETIC	INSTRUCTIONAL SUPPLIES	\$663.07
HALLS PHOTO	INSTRUCTIONAL SUPPLIES	\$135.00
HANSEN SCOTT	OFFICIAL/JUDGE	\$95.00
HEALY AWARDS	INSTRUCTIONAL SUPPLIES	\$1,137.77
HILL KIA	INSTRUCTIONAL SUPPLIES	\$145.75
HOYT BOB	OFFICIAL/JUDGE	\$100.00
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$58.32
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$272.37
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$1,164.76
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$272.37
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$1,164.76
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$1,197.15
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	INSTRUCTIONAL SUPPLIES	\$1,242.00
IOWA HS BASEBALL COACHES ASSN	INSTRUCTIONAL SUPPLIES	\$465.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$1,012.78

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Vendor Name	Description	Check Total
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$1,520.01
JACOBS MICHAEL	OFFICIAL/JUDGE	\$95.00
KENT POSSEHL	OFFICIAL/JUDGE	\$95.00
KUHLERS KYLE	OFFICIAL/JUDGE	\$321.80
LARSON TAYLOR	OFFICIAL/JUDGE	\$113.40
LONG BRIAN	OFFICIAL/JUDGE	\$100.00
MAQUOKETA VALLEY GIRLS BASKETBALL	INSTRUCTIONAL SUPPLIES	\$270.00
MARION TIMES	INSTRUCTIONAL SUPPLIES	\$55.00
MISSISSIPPI VALLEY CONFERENCE	DUES AND FEES	\$1,500.00
MOHR DAVE	OFFICIAL/JUDGE	\$134.50
MOHR DEIDRA	OFFICIAL/JUDGE	\$100.00
NETTEN KATELYN	INSTRUCTIONAL SUPPLIES	\$700.00
NHS/NASC/NASSP	INSTRUCTIONAL SUPPLIES	\$95.00
PORT'O'JONNY	INSTRUCTIONAL SUPPLIES	\$176.00
RICK (ERIK) GREENE	OFFICIAL/JUDGE	\$100.00
RIDDELL ALL-AMERICAN	INSTRUCTIONAL SUPPLIES	\$9,628.61
RITCHIE PHIL	OFFICIAL/JUDGE	\$80.00
ROGERS ATHLETIC	INSTRUCTIONAL SUPPLIES	\$1,068.00
ROGERS GINA	OFFICIAL/JUDGE	\$25.00
SULLIVAN TIMOTHY	OFFICIAL/JUDGE	\$133.40
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$555.16
TROENDLE MARK	OFFICIAL/JUDGE	\$118.40
VARSITY SPIRIT	INSTRUCTIONAL SUPPLIES	\$18,669.22
WEST HIGH SCHOOL	DUES AND FEES	\$500.00
YANECEK DOUG	OFFICIAL/JUDGE	\$115.00

Fund Total: \$69,884.82

Grand Total: \$6,936,140.92

End of Report

Independent Contractor Agreement Linn-Mar Community School District

WHEREAS, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Kate Netter, Independent Contractor ("IC"), for the performance of certain services, with the goal being to provide

Choreography
Dance Team to or for the District or the District's

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:

1. **SERVICES TO BE PERFORMED:** District shall employ IC for the term of this Agreement to perform the following choreography services which shall generally involve dance team. The services to be provided shall be performed within the phases (or timeline or dates) outlined below:

2. **TERMS OF PAYMENT:**

The sum is to be paid at the close of the _____ session. Any visits that are not completed in the above calendar can not be rescheduled. The sum of \$ n/a will not be paid for missed visits.

The District shall pay IC according to the following terms and conditions: IC shall be responsible for determining its own hours of service, as needed, to perform the work outlined in this Agreement. As compensation for the services rendered by IC under this Agreement, District shall pay IC a total of \$ 700 for any and all planning time and \$ n/a for each site visit. Any site visits necessary to complete the services that are not completed in the above calendar period cannot be rescheduled, unless agreed to by the District. The site visit fee of \$ _____ will not be paid for missed site visits. Total fees for services performed under this Agreement will be paid by the District within thirty (30) days after receipt of invoice from the IC upon completion of all services on 8/9/17. An invoice for services should be sent to: Linn-Mar Community School District, Attention: Angie Morrison, 2999 N 10th St. Marion IA 52302.

ACKNOWLEDGMENT AND CERTIFICATION

Kate Netten ("Company") is providing services to
[name of vendor/supplier/contractor/sub-contractor]
the Linn-Mar Community School District ("District") as a vendor, supplier, contractor or subcontractor and/or is operating or managing the operations of a vendor, supplier or contractor. The services provided by the Company may involve the presence of the Company's employees upon the real property of the schools of the District.

The Company acknowledges that Iowa law prohibits a sex offender who has been convicted of a sex offense against a minor from being present upon the real property of the schools of the District. The Company further acknowledges that, pursuant to law, a sex offender who has been convicted of a sex offense against a minor may not operate, manage, be employed by, or act as a contractor, vendor or supplier of services or volunteer at the schools of the District.

The Company hereby certifies that no one who is an owner, operator or manager of the Company has been convicted of a sex offense against a minor. The Company further agrees that it shall not permit any person who is a sex offender convicted of a sex offense against a minor to provide any services to the District in accordance with the prohibitions set forth above.

This Acknowledgment and Certification is to be construed under the laws of the State of Iowa. If any portion hereof is held invalid, the balance of the document shall, notwithstanding, continue in full legal force and effect.

In signing this Acknowledgment and Certification, the person signing on behalf of the Company hereby acknowledges that he/she has read this entire document, that he/she understands its terms, and that he/she not only has the authority to sign the document on behalf of the Company, but has signed it knowingly and voluntarily.

Dated: 8/9/17

Kate Netten
[name of vendor/supplier/contractor/sub-contractor]

By: _____

Printed Name: Kate Netten

Title: Choreographer

Independent Contractor Agreement Linn-Mar Community School District

WHEREAS, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Kia Hill, Independent Contractor ("IC"), for the performance of certain services, with the goal being to provide Choreography to or for the District or the District's Varsity Poms.

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:

1. **SERVICES TO BE PERFORMED:** District shall employ IC for the term of this Agreement to perform the following Choreography services which shall generally involve Choreography. The services to be provided shall be performed within the phases (or timeline or dates) outlined below:

July 15/16 9am-5pm

2. **TERMS OF PAYMENT:**

total amount to be paid

The sum is to be paid at the close of the August / 145.75 session. Any visits that are not completed in the above calendar can not be rescheduled. The sum of \$ 145.75 will not be paid for missed visits.

The District shall pay IC according to the following terms and conditions: IC shall be responsible for determining its own hours of service, as needed, to perform the work outlined in this Agreement. As compensation for the services rendered by IC under this Agreement, District shall pay IC a total of \$ 145.75 for any and all planning time and \$ 145.75 for each site visit. Any site visits necessary to complete the services that are not completed in the above calendar period cannot be rescheduled, unless agreed to by the District. The site visit fee of \$ 145.75 will not be paid for missed site visits. Total fees for services performed under this Agreement will be paid by the District within thirty (30) days after receipt of invoice from the IC upon completion of all services on 7-16-17. An invoice for services should be sent to: Linn-Mar Community School District, Attention: Angie Morrison, 2999 N 10th St. Marion IA 52302.

3. **INSTRUMENTATIONS:** District shall supply the following instrumentations necessary to accomplish the designated services listed in this Agreement:

- A. *None*
- B.
- C.
- D.
- E.

4. **REIMBURSEMENT OF EXPENSES:** District will not be liable to IC for any expenses paid or incurred by IC unless otherwise agreed in writing.

5. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this Independent Contractor Agreement create an independent contractor relationship between them. District is interested only in the end results achieved by the Services of the IC and that they conform to the requirements specified in this Agreement. The manner of achieving those results and the right to exercise control or direction as to the details, means and method by which the Services are completed is the responsibility of the IC. The IC is not an agent or employee of District for any purpose. Neither party shall be considered to be an agent, master or servant of the other party for any purpose whatsoever, and neither has any authority to enter into any contract, assume any obligations or make any warranties or representations on behalf of the other. District is not responsible for deducting from payments to IC any amounts for taxes, insurance or other similar items relating to IC. Accordingly, IC shall be responsible for payment of all taxes arising out of IC's activities in accordance with this Independent Contractor Agreement, including by way of illustration but not limitation, federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to IC under the terms of this Independent Contractor Agreement.

6. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to IC. The payroll or employment taxes that are subject to this paragraph include, but are not limited to, FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax and state unemployment insurance tax.

7. **FRINGE BENEFITS:** IC is not eligible for, and shall not participate in, any employee pension, health, disability or other fringe benefit plan of the District.

8. **INSURANCE:** No workers' compensation insurance, or any other type of insurance (including, but not limited to, professional liability insurance) has been or will be obtained, by the District on account of IC. IC shall comply with the workers' compensation laws (and all other applicable law) with respect to IC's employment.

9. **INDEMNIFICATION:** The IC shall indemnify and hold District harmless from and against all liabilities, claims, debts, taxes, obligations, costs and expenses (including reasonable attorney's fees, court costs and costs of appeal) that District may incur or sustain as a result of any breach of this Independent Contractor Agreement or negligent or other wrongful conduct in the performance of this Independent Contractor Agreement by IC, or as a result of failure to pay any employment or income taxes arising out of IC's performance of Services for the District. If a suit, action, arbitration or other proceeding is instituted in connection with any controversy arising out of this Agreement or to interpret or enforce any rights under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.

10. **TERM:** This Agreement shall begin on July 15, 2017 and shall continue in effect until July 16, 2017, unless earlier terminated by either party in accordance with Section 11.

11. **TERMINATION.** This Agreement may be terminated by either party, without cause, upon seven (7) days written notice. Upon termination, IC shall be compensated for all work performed prior to the date of termination.

12. **ASSIGNMENT:** IC acknowledges that IC's services are unique and personal. Accordingly, IC may not assign IC's rights or delegate IC's duties or obligations under this Independent Contractor Agreement without the prior written consent of District.

13. **AMENDMENTS:** This Independent Contractor Agreement may be supplemented, amended or revised only in writing by mutual agreement of the parties.

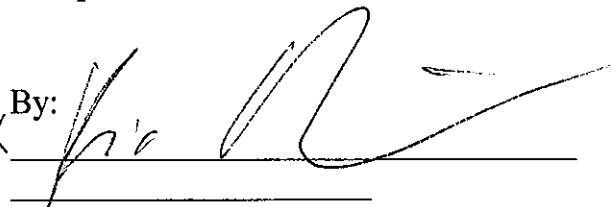
14. **GOVERNING LAW:** This Independent Contractor Agreement shall be governed by and construed pursuant to the laws of the State of Iowa.

15. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises or agreements, oral or otherwise, shall be of any force or effect.

This Agreement signed and dated this 16 day of July, 2017.

Independent Contractor

Linn-Mar Community School District

By: X 

By: _____

Title: Choreographer

Title: _____

Board President

ACKNOWLEDGMENT AND CERTIFICATION

Kia Hill ("Company") is providing services to
[name of vendor/supplier/contractor/sub-contractor]
the Linn-Mar Community School District ("District") as a vendor, supplier, contractor or subcontractor and/or is operating or managing the operations of a vendor, supplier or contractor. The services provided by the Company may involve the presence of the Company's employees upon the real property of the schools of the District.

The Company acknowledges that Iowa law prohibits a sex offender who has been convicted of a sex offense against a minor from being present upon the real property of the schools of the District. The Company further acknowledges that, pursuant to law, a sex offender who has been convicted of a sex offense against a minor may not operate, manage, be employed by, or act as a contractor, vendor or supplier of services or volunteer at the schools of the District.

The Company hereby certifies that no one who is an owner, operator or manager of the Company has been convicted of a sex offense against a minor. The Company further agrees that it shall not permit any person who is a sex offender convicted of a sex offense against a minor to provide any services to the District in accordance with the prohibitions set forth above.

This Acknowledgment and Certification is to be construed under the laws of the State of Iowa. If any portion hereof is held invalid, the balance of the document shall, notwithstanding, continue in full legal force and effect.

In signing this Acknowledgment and Certification, the person signing on behalf of the Company hereby acknowledges that he/she has read this entire document, that he/she understands its terms, and that he/she not only has the authority to sign the document on behalf of the Company, but has signed it knowingly and voluntarily.

Dated: 7-16-17

Innovate Dance
[name of vendor/supplier/contractor/sub-contractor]

By: [Signature] X

Printed Name: Kia Hill

Title: Choreographer

Proposal for support

Full Name: Ronald Roybal

Social Security or Tax ID#: 523-53-9535

Job Title: _____

Organization/Business: University Of Colorado Denver

Business Information	Home Information
Mailing Address: _____	Mailing Address: <u>12687 W Aqueduct Dr</u>
City, State, Zip: _____	City, State, Zip: <u>Littleton Co 80127</u>
Telephone: _____	Telephone: <u>303-903-8026</u>
Fax: _____	Fax: _____

Preferred E-Mail Address: Ronald.roybal@ucdenver.edu

Additional Presenter(s): _____

SERVICES and DELIVERABLES
Professional Development Training - Training Topics
LEAP Overview Tier 1 – Importance of Building a Relationships and Classroom Management and Organization Tier 2 – Importance of Peer Pro-Social Skills Tier 3 – Understanding Behaviors Data collection 1. Two training days will be provided February 19th and April 30 th of the 2017 – 2018 school year 2. Training site will be provided by Linn-Mar Community School District 3. Training hours will be 9:00 am – 3:30 PM with a 1 hour lunch break
Ongoing classroom support utilizing Practice-based Coaching strategies
Practiced-based coaching 1. Classroom support will be provided to 2 classroom (classrooms will be picked by Lin-Mar School District) 2. Training will include a minimum of 2 onsite contact days in classrooms per visit in Lin-Mar Community School District over the course of the school year 3. Total of 8 contact days over 4 visit.

Training Fees	
This agreement is between the Linn- Mar Community School District and Ronald Roybal	
The Agreement is effective as of July 1, 2017 and terminates on June 30, 2018 (the "Initial Term"). This Agreement may be extended beyond the Initial Term by the written mutual agreement of both parties.	
<p>PAYMENT: Ronald Roybal shall submit an invoice to Linn-Mar Community School District upon completion of visits. Invoices will state the period and days for which payment is being requested. Invoices will be sent to:</p> <p style="text-align: center;">Linn-Mar Community School District Attn: Marion, IA 52302</p> <p>Payment is due within 30 days of invoice date. Remit to:</p> <p style="text-align: center;">Ronald Roybal 12687 W Aqueduct Dr Littleton Co 80127</p>	
Travel Cost:	\$ <u>2,000.00</u> Per Visit
Presenter Fee	\$ <u>1,500</u> Per Day
Coaching Fee:	\$ <u>1,500</u> Per day
Total:	\$ <u>27,000</u>

Statement of Agreement

The **Linn-Mar Community School District (CSD)** and **Four Oaks Family and Children's Services ("Four Oaks")**, a neglected/delinquent youth facility, agree to coordinate and support a **PL 107-110 Title I, Part D, Subpart 2** program within the neglected/delinquent facility.

The Linn-Mar CSD will act as the fiscal agent and program monitor of the Title I program identified below.

The **Four Oaks Facility** consists of classrooms on the Four Oaks campus, but is operated by **Linn-Mar CSD**.

The Four Oaks Facility provides assurance and documentation, upon request, that the Title I, Part D, Subpart 2 funds are being used in one or more of the following ways:

- 1) For programs that serve children and youth returning to local schools from correctional facilities, to assist in the transition of such children and youth to the school environment and help them remain in school in order to complete their education;
- 2) For dropout prevention programs which serve at-risk children and youth, including pregnant and parenting teens, children and youth who have come in contact with the juvenile justice system, children and youth at least 1 year behind their expected grade level, migrant youth, immigrant youth, students with limited English proficiency, and gang members;
- 3) For the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health service, will improve the likelihood such individuals will complete their education;
- 4) For special programs to meet the unique academic needs of participating children and youth, including vocational and technical education, special education, career counseling, curriculum-based youth entrepreneurship education, and assistance in securing student loans or grants for postsecondary education; and
- 5) For programs providing mentoring and peer mediation.

The Four Oaks Facility provides assurance and documentation, upon request, that the following services are being made available, when and where applicable, to neglected/delinquent residents at the facility:

- 1) Transition planning
- 2) Coordination of social, health, and other services
- 3) Business partnerships
- 4) Parental involvement
- 5) Coordination with federal, state, and local programs
- 6) Coordination with juvenile justice programs
- 7) Work with probation officers
- 8) Individualized education programs
- 9) Alternative placements

The Linn-Mar CSD shall evaluate the program and, where the number of students is sufficient, disaggregating data on participation by gender, race, ethnicity, and age, to determine the program's impact on the ability of participants —

- 1) to maintain and improve educational achievement;
- 2) to accrue school credits that meet State requirements for grade promotion and secondary school graduation;
- 3) to make the transition to a regular program or other education program operated by a local educational agency;
- 4) to complete secondary school (or secondary school equivalency requirements) and obtain employment after leaving the correctional facility or institution for neglected or delinquent children and youth; and
- 5) as appropriate, to participate in post-secondary education and job training programs.

The result of this evaluation shall be used to plan and improve subsequent programs for participating children and youth.

Describe how the services provided to any local delinquent facility with Title I local delinquent funding will be used to meet the transitional and academic needs of students so that they may return to local district or alternative education programs.

The Linn-Mar Community School District will provide the following service(s) using Title I, Part

D, Subpart 2 funds:

2017- 18 Dropout Prevention Associate

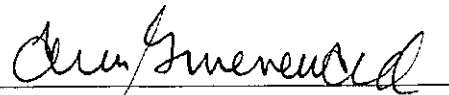
The funds will be used for the youth at Four Oaks:

Due to the nature of Four Oaks therapy services and goals to have children return to domestic environments as quickly as possible, our goal must be to utilize credit recovery systems to ensure students are completing current course work and/or past failed course work in order to prepare them for a successful future in their education.

A Dropout Prevention Associate hired and paid through the Linn-Mar Community School District, will be utilized during credit recovery programming to ensure students are making progress in the classes by monitoring their online activity, assisting with questions as needed, allowing for access to course tests, and assisting students with time management for the credit recovery program. (to be reviewed annually)

School District Representative

Date



Four Oaks Representative
Anne Gruenewald, President / CEO
Four Oaks Family and Children's Services

7-14-17

Date

AGREEMENT FOR STATEWIDE VOLUNTARY PRESCHOOL PROGRAM BETWEEN THE LINN MAR COMMUNITY SCHOOL DISTRICT AND CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT IN CONCURRENCE WITH THE COOPERATIVE 28E AGREEMENT BETWEEN THE CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT AND ROCKWELL COLLINS INC.

This Agreement is entered into between the Linn Mar Community School District ("Linn Mar"), 2999 10th Street Marion, Iowa 52302 and the Cedar Rapids Community School District ("Cedar Rapids"), 2500 Edgewood Rd NW Cedar Rapids, Iowa 52403 with corresponding approval as to form and content by Rockwell Collins, Inc. ("Rockwell Collins") in concurrence with the Cooperative 28E Agreement, as amended, between the Cedar Rapids Community School District and Rockwell Collins, Inc.

Program: Linn Mar and Cedar Rapids Community School District are entering into this Contract for the purpose of providing space at the Rockwell Collins Child Development Center for an education program for the Statewide Voluntary Preschool four-year-old children (Program). The Program shall consist of one classroom with a total of 20 students in the morning classroom (8:30am-11:30am) and the same classroom for 20 students in the afternoon session from (12:30p.m.-3:30p.m). Preschool Programming days will consist of Monday, Tuesday, Thursday and Friday. Wednesday's will be a contracted day for staff training and curriculum development.

Term: The term of this contract would be from August 1, 2017 to June 30 2018 (excluding holidays specified in the preschool calendar) and will be reviewed on a year to year basis.

The parties may renew this Agreement for subsequent school years (with actual contract dates modified by the parties each school year) upon the written agreement of the parties no later than April 1 prior the start of the next school year. Either party may terminate the Agreement with or without cause upon sixty (60) days written notice to the other, and in that event, no further payment will be due or payable from Linn Mar to Cedar Rapids for services or expenses after the date of termination.

Rockwell Child Development Center's Responsibility

Rockwell Collins Child Development Center is a child development center, which has been approved and licensed by the Department of Human Services (DHS).

Rockwell Collins Child Development Center agrees to provide one classroom which shall have access to appropriate bathroom facilities and playground area. Rockwell Collins Child Development Center agrees to furnish the classroom with start-up materials and educational supplies needed for this classroom.

There must be one teacher present at all times in the classroom at the Rockwell Collins Child Development Center. A minimum of one teacher associate and one teacher shall be present when 11-20 children are present. There shall be no more than 20 children per classroom.

Cedar Rapids Community School District's Responsibility

Cedar Rapids Community School District agrees that during the term of this contract and any subsequent renewal it shall maintain such approval and licensing and will abide by all licensing requirements of DHS. If at any time the Rockwell Collins Child Development Center shall no longer be DHS approved or licensed, Linn Mar may terminate this Contract immediately without prior notice and no further payment will be due from Linn Mar after the date of termination.

The Cedar Rapids Community Schools agrees to provide one teacher who is appropriately licensed by the Board of Educational Examiners. This licensed teacher would be classified under the current Child Care working agreement with Cedar Rapids School District. This teacher will attend professional development opportunities provided by Linn Mar when possible. The Cedar Rapids Community School District teacher assigned to the Program shall be responsible for ensuring that the approved curriculum is taught and for overseeing the implementation of the curriculum.

The teacher will provide at least 10-12 hours per week of intentional instruction, as defined by the State of Iowa in the Statewide Voluntary Preschool Program Rules, *"eligible children shall receive from the teacher at least ten hours per week of intentional instruction directly related to the program's curriculum, such time to be exclusive of recess."*

Cedar Rapids Community Schools agrees to provide one teacher associate for the classroom who shall be available to work with the teacher and children while the children are in session from 8:30-11:30am and 12:30 to 3:30 p.m. The teacher associate assigned to the Program shall not be a contracted par-educator, but will be considered a Cedar Rapids Community School District employee and classified under to the Child Care working agreement. The teacher associate from Cedar Rapids Community Schools will attend professional development opportunities provided by Linn Mar when possible that would include contact hours towards The Child Development Associate program.

Cedar Rapids Community Schools agrees to provide administrative supervision of the program from the Rockwell Daycare Director. This will include daily supervision, evaluation and support to families as appropriate.

The parties will cooperatively agree on any materials and supplies which are purchased. The materials and supplies purchased with the Statewide Voluntary monies, which are not consumed as meals, will become property of the Linn Mar School District.

Linn Mar School District Responsibilities

Linn Mar shall provide an approved curriculum and reimbursement costs for GOLD subscriptions based on enrolled children in the classroom. Linn Mar shall provide additional educational materials as needed to maintain IQPPS standards and

curriculum requirements for the classroom. Linn Mar shall provide guidance for the Iowa Quality Preschool Program Standards to be implemented by Cedar Rapids Community School District teacher and associate teacher. Linn Mar shall provide an approved assessment system for the classrooms but implemented by the Cedar Rapids Community School District teacher. Linn Mar agrees to provide professional development to the Cedar Rapids Community School District teacher and teacher associate as required meeting the IQPPS and State Wide Preschool Program guidelines. Linn Mar will assist with the registration and enrollment in connection with the Rockwell Collins Child Development Center for the Statewide Voluntary Preschool program. Linn Mar will share and promote enrollment at the Rockwell Collins Child Development Center for the Statewide Voluntary Preschool program. Linn Mar will share waiting lists with the Rockwell Collins Child Development Center concerning enrollment for the Statewide Voluntary Preschool program.

Students

Cedar Rapids Community Schools and Linn Mar School District shall be required to enroll only students who will be four on or before September 15, 2017. It is the responsibility of the Cedar Rapids Community School District and Linn Mar School to give priority enrollment to families at or below the 130% poverty level.

Student Records

Linn Mar and the Cedar Rapids Community School District shall cooperate regarding student records for students enrolled in the program, and Linn Mar shall maintain all educational records as required by the law as information is requested by the Department of Education. Linn Mar, Cedar Rapids Community School District and their respective employees, shall be responsible for maintaining the confidentiality of any education records as required by law. The parties shall furnish each other with any necessary documentation needed to comply with each party's federal and state standards, regulations, and requirements, including, but not limited to, free and reduced lunch applications, enrollment reports and attendance reports.

Insurance and Indemnification

Property Insurance. Rockwell shall insure the site and contents. In the event of destruction or damage such that Cedar Rapids is not able to perform its services under this Agreement, Linn Mar may elect to terminate this Agreement.

Liability Insurance. Cedar Rapids and the Linn Mar shall carry Commercial General Liability insurance for protection of each, respectively, from any liability arising out of any accidents or other occurrence causing any bodily injury and/or property damage to any person or property in or about the Program site or arising from the performance of their obligations under this Agreement due directly or indirectly to the actions of the insured. Liability policies shall have limits of not less than \$2,500,000 per occurrence and \$5,000,000 annual aggregate, which limit can be met with a combination of primary and umbrella policies. The policies shall include Professional Liability insurance and shall also cover the parties in the supervision of children in the Program, including coverage for claims of sexual abuse and corporal punishment. Each party shall be solely responsible for its own retentions, co-insurance, and/or insurance deductibles.

Workers' Compensation Employer's Liability Insurance. Cedar Rapids and Linn Mar shall each be responsible for maintaining Workers' Compensation insurance for its employees as statutorily required by the State of Iowa and Employer's Liability insurance.

Other Insurance Provisions. All required insurance shall be obtained from issuers of recognized responsibility licensed to do business in the State of Iowa. Each party shall be furnished with a certificate of insurance required under this Agreement upon request. Such policies shall not be modified or cancelled except upon at least thirty (30) calendar days' prior written notice to the other party to this Agreement.

It is specifically agreed that the types and amounts of insurance specified above shall not limit or otherwise affect any party's obligation to indemnify and hold the other party harmless as provided by the indemnification provisions of this Agreement. The failure of any party to maintain the insurance coverage and limits required by this Agreement shall be considered a material breach of this Agreement. However, the failure of any party to declare another party to be in material breach shall not be deemed a waiver by the party of the right to claim a material breach for a subsequent failure to maintain the required coverage or limits.

Indemnification: Each party ("Indemnifying Party") hereby agrees to indemnify and hold harmless the other party, its affiliates and their respective successors and assigns, and its and their respective directors, officers, agents and employees, from and against any and all claims, liabilities, damages, losses, causes of action and judgments brought by any person, corporation, governmental entity or other entity not a party to this Agreement, whether arising from injury or death to persons or loss or damage to property or otherwise (collectively "Third Party Claims"). and reasonable attorneys' fees and costs and expenses incident thereto to the extent such Third Party Claims are caused by negligence (whether active or passive) or willful misconduct of the Indemnifying Party, its or their directors, officers, agents, or employees. This indemnity shall survive the termination or expiration of this Agreement.

Waiver of Subrogation Rights. Cedar Rapids and Linn Mar each release the other from any claim for recovery for any loss or damages to any of its property which is insured under valid and collectible insurance policies to the extent of any recovery collectible under such insurance and as permitted by the applicable policy of insurance.

Claims. Each party shall the other party of any claim or any potential claim for bodily injury or property damage to another arising out of the operation of the Program as soon as practical following Knowledge of the claim or potential claim.

Financial Agreements

Equipment and materials purchased with Statewide Voluntary Preschool Program Funds are the property of Linn-Mar.

Cedar Rapids Community School District will invoice Linn-Mar Community School District on a monthly basis, staffing a per pupil cost. Cedar Rapids can be reimbursed for up to 24 children (based on the October 1, 2017 certified enrollment data), but not to exceed 20 students per session per IQPPS Guidelines. Linn-Mar Community School

District will make payments within 30 days after receipt of the invoice. Invoices will be submitted based on the nine months from September to May.

The monthly per pupil cost at which Linn-Mar Community Schools will pay Cedar Rapids is \$351.12. For this agreement, the total annual distribution to Cedar Rapids will not exceed \$91,642.73 (based on 29 students counted on October 1, 2017 and funded during the 2017-18 fiscal year).

At the end of the school year (May/June) the Cedar Rapids Community School District will submit a final budget reflecting the expenditures incurred for the 4 year old Statewide Preschool program. At that time, Cedar Rapids Community Schools will return any unused SWVPP funds to Linn-Mar.

Status of the Parties

It is expressly understood agreed by the parties nothing contained in this Agreement shall be constructed to create a partnership, association, or other affiliation or like relationship between the parties, it being specifically agreed that their relation is and shall remain that of independent parties to a cooperative contractual relationship. In no event shall either party be liable for the debts or obligations of the other party.

No Separate Entity or Joint Board

No separate legal or administrative entity or joint board shall be established to carry out the purposes of this Agreement. The Executive Director of Cedar Rapids shall be designated as the administrator of the Agreement for purposes of Iowa Code Chapter 28E.

Miscellaneous

Headings. The headings of this Agreement are inserted for convenience of reference only and in no way describe or limit the scope or intent of this Agreement or any of the provisions hereof.

Severability In case any one or more of the provisions contained in this Agreement shall be declared invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.

Law. The parties consent to the jurisdiction of the Linn County, Iowa District Court for all matters relating to this Agreement and agree that this Agreement shall be governed by Iowa law. Anything in this Agreement to the contrary notwithstanding, the parties shall refrain from any action which would violate any law, rule, policy, or regulation of any governmental body or agency having jurisdiction over this Agreement. The parties agree to cooperate as needed to assure that all required services and responsibilities are provided and that the Program is operated in compliance with applicable law.

Entire Agreement. This Agreement supersedes all previous agreements, contracts, addenda, amendments, arrangements, and understandings, and constitutes the entire agreement between the parties. No oral statements or prior written material not specifically incorporated herein shall be of any force and effect and no change in, additions to, or deletions from this Agreement shall be valid unless agreed to in writing by the parties.

Waiver The failure of either of the parties to enforce any right or provision under this Agreement shall not constitute a waiver of such right or provision acknowledged and agreed to by such party in writing. No waiver shall be implied from a failure of either party to exercise a right or remedy. In addition, no waiver of a party's right or remedy will affect the other provisions of this Agreement.

Force Majeure. Notwithstanding anything contained in this Agreement to the contrary, neither party shall be liable to the other for failure to comply with any obligation under this Agreement (nor shall any charges or payments be made in respect thereof) if prevented from doing so by reason of contingencies beyond the reasonable control of the parties; and all requirements as to notice and other performance required hereunder within a specified period shall be automatically extended to accommodate the period of pendency of any such contingency which shall interfere with such performance.

Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

The foregoing terms are agreed to and accepted by Linn-Mar Community School District and Cedar Rapids Community School District.

LINN-MAR COMMUNITY SCHOOL DISTRICT

By:

Printed Name:

Title:

Date:

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

By: *Laurel A. Day*

Printed Name: Laurel A. Day

Title: Board Secretary

Date: July 17, 2017

ROCKWELL COLLINS, INC.

By: *Shantelle Franzen*

Printed Name: Shantelle Franzen

Title: Senior Contract Manager

Date: July 24, 2017

**AGREEMENT FOR STATEWIDE VOLUNTARY PRESCHOOL PROGRAM BETWEEN
THE LINN-MAR COMMUNITY SCHOOL DISTRICT AND
HAND IN HAND EARLY CARE AND EDUCATION CENTER**

This Contract is entered into between the Linn-Mar Community School District, 2999 North 10th Street, Marion, Iowa 52302, hereinafter referred to as District, and Hand In Hand Early Care and Education Center, located at 905 Barrington Parkway, Marion, Iowa 52302, hereinafter referred to as Center.

Program: The Linn-Mar Community School District and Hand In Hand Early Care and Education Center are entering into this Contract for the purpose providing space for an educational four-year-old program. Programs will be held at both the Barrington Parkway location and 3524 35th Avenue. The Program shall consist of a half-day class providing services to students in a morning session from 8:30 a.m. to 12:00 a.m., Monday through Friday, and an afternoon session from 12:30 to 3:30 p.m., Monday thru Friday, per the agreed upon preschool calendar.

Term: The term of this Contract shall be from August 23, 2017, to June 15, 2018. The parties may renew this contract for subsequent school years upon the written agreement of the parties. Either party may terminate the contract with or without cause upon sixty (60) days written notice to the other. Notice shall be deemed to have been given if delivered or mailed to a representative of the party at the address set forth below.

Center Responsibilities

Center is an approved and licensed child development center by the Department of Human Services (DHS). Center agrees that during the term of this contract and any subsequent renewal it shall maintain such approval and licensing and will abide by all licensing requirements of DHS. If at any time Center shall no longer be DHS approved or licensed, District may terminate this Contract.

The Center agrees to provide a full-time appropriately licensed teacher and associate with program qualifications to teach in the Program. The Center shall be responsible for all cost, including salary and benefits, for the teacher. Any employee of the Center assigned to teach at the facility will remain an employee of the Center and shall not be considered an employee of the District for any purpose. District shall be entitled to supervise and observe any assigned teacher during the hours of operation of the program. District will support the Center classroom through collaboration and weekly visits to Center classroom and staff.

The Center will provide the District audit-quality documentation of expenditures allocated to Statewide Voluntary Preschool Programming. At a minimum, such documentation will be provided to the District on a quarterly basis. However, the District reserves the right to request such documentation at any time during the term of this agreement.

At the end of the agreement term (June 15, 2018), the Center will return any unused SWVPP funds to the District.

District Responsibilities

The District shall provide an approved curriculum for such class and shall provide any necessary supporting materials for the curriculum. The District's coordinator assigned to the Program shall be responsible for ensuring that the approved curriculum is taught and for overseeing the implementation of the curriculum.

The District shall be responsible for determining special education and related services categorization and placement in accordance with state and federal law and shall be responsible for any special costs or programming involved for students enrolling with an individual education plan (IEP).

District shall not be responsible for providing transportation for any students enrolled in the program. Transportation for field trips planned by the Center will be provided by the Center.

Students: Students shall be required to complete the District enrollment process in order to be enrolled in the Program and shall be subject to all of District policies, practices, and procedures. District shall be responsible for monitoring attendance requirements.

Calendar: The Program shall conduct classes according to District's school calendar for each day that classes are in session with a starting date of September 5, 2017.

School Records: District and Center shall cooperate regarding student records for students enrolled in the Program, and District shall maintain all educational records as required by law. Each party and its employees shall be responsible for maintaining the confidentiality of any education records as required by law. The parties shall furnish each other with any educational records as required by law. The parties will furnish each other with any necessary documentation needed to

comply with each party's federal and state standards, regulations, and requirements, including, but not limited to, free and reduced lunch applications, enrollment reports, and attendance reports.

Financial Arrangements:

The Center agrees not to charge tuition or fees for the District instructional portion of the day for any four-year-old who is receiving child care services.

Equipment and materials purchased with the Statewide Voluntary Preschool Program Funds are the property of the district. The District will provide 78 subscriptions to Teaching Strategies GOLD for use by the Center.

Hand In Hand Early Care and Education Center will invoice Linn-Mar Community School District on a monthly basis, stating a per pupil cost. Hand In Hand can be reimbursed for up to 78 children, (based on the October 15, 2016 enrollment data) but not to exceed 20 students per session per IQPPS Guidelines. Linn-Mar Community School District will make payments within 30 days after receipt of Hand in Hand Early Care and Education Center invoice. This is based on the nine months from September to May.

The monthly per pupil cost at which Linn-Mar Community Schools will pay Hand In Hand Early Care and Education Center is \$351.12. For this agreement, the total annual distribution to Hand in Hand will not exceed \$246,487.

Representatives: The contact person for each party shall be as follows:

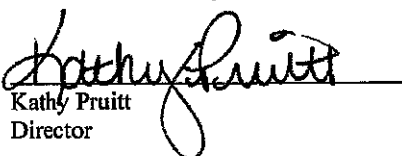
District: Kristi Hicks, Early Childhood Director

Center: Kathy Pruitt, Director, Hand in Hand Early Care and Education Center

Amendment of Contract: This contract may not be modified, changed, or varied, except by a written instrument signed by the parties. This Contract shall not be assigned by either party unless the other party agrees to assignment in writing.

The foregoing terms are agreed to, and accepted by, Linn-Mar Community School District and Hand in Hand Early Care and Education Center.

Hand in Hand Early Care and Education Center


Kathy Pruitt
Director

8/3/17
Date

Linn-Mar Community School District


Kristi Hicks
Early Childhood Director

8-3-17
Date

Dr. Quintin Shepherd
Superintendent

Date

Tim Isenberg
Board President

Date

LINN MAR COMMUNITY SCHOOL DISTRICT

CITY OF CEDAR RAPIDS

MEMORANDUM OF AGREEMENT

WHEREAS, the City of Cedar Rapids, hereinafter called the CITY, and the Linn Mar Community School District, hereinafter called the DISTRICT, desire to enter into an agreement pursuant to the Code of Iowa, Chapter 28E, for the purpose of establishing and operating an adult guard program at designated school crossings within the City of Cedar Rapids,

IT IS THEREFORE MUTUALLY AGREED:

1. The adult crossing guard program shall be operated by the DISTRICT with partial funding by the CITY as provided in this Memorandum of Agreement. The CITY shall be the administrator of the Memorandum of Agreement.
2. The CITY agrees to provide adult guard training on an annual basis and periodic in-service training upon request of the DISTRICT.
3. The DISTRICT agrees to interview, select, and hire the guards; and to maintain the guards on their payroll as DISTRICT employees.
4. Each location shall be reimbursed for a maximum of 1.6 hours each day that students are required to attend school. Each location is one (1) approved intersection for one (1) specific school. One (1) intersection may have two (2) approved locations if the intersection has been approved for two (2) schools with different dismissal times. Specific hours shall be determined by DISTRICT. DISTRICT shall require guards to record the number of students utilizing each crossing in both the morning and afternoon time periods for an entire non-holiday week (Monday – Friday) for all school months as specified by the CITY. DISTRICT shall provide the CITY a summary report in December and May summarizing the number of students utilizing each crossing during those specific periods. DISTRICT and CITY shall cooperate to de-authorize locations that do not meet established criteria.
5. Guards shall be expected to report to designated DISTRICT principals/designee as scheduled and complaints regarding guards shall be processed through them.
6. The City Traffic Engineer or his/her designee shall be responsible for determining those locations where adult guards are to be placed, based on the established criteria.
7. An Appeals Board shall be mutually established by the CITY and the DISTRICT as a recommending body to the CITY and the DISTRICT as needed. Membership to the Appeals Board shall be as follows:
 - a. Two (2) CITY employees to be designated by the CITY; one (1) DISTRICT employee to be designated by the DISTRICT; three (3) other persons as shall be mutually agreed between CITY and DISTRICT.

8. Initial requests for placement of an adult guard shall be addressed to the City Traffic Engineer by a written request from the school principal, the PTA President, or by a petition signed by parents from fifteen (15) different households of students who are required to cross at the location being appealed. The request shall be forwarded to the Appeals Board. Upon hearing the request, the Appeals Board shall forward recommendations to CITY. Upon review by the CITY, recommendations shall be forwarded to the DISTRICT.
9. CITY agrees to purchase one MUTCD-compliant vest and stop paddle for each FY18 adult guard location at no cost to the DISTRICT. DISTRICT agrees to maintain all adult guard equipment for each location. DISTRICT and CITY agree to share equally all mutually agreed upon costs for equipment upgrades necessary to meet Manual on Uniform Traffic Control Devices standards as well as MUTCD-compliant equipment for new adult guard locations as determined by Appeals Board.
10. DISTRICT and CITY agree to share equally all mutually agreed upon costs of the program, including salaries and fringes up to a maximum amount. DISTRICT maximum for FY18 is 1,903.94, which is an equitable distribution of the FY18 adult guard budget according to percentage of approved crossing guard locations for DISTRICT to total approved locations for all school entities in the adult guard program. CITY will reimburse DISTRICT 50% of a maximum \$11.46 hourly wage with the remaining DISTRICT maximum reimbursing fringes, equipment for new adult guard locations, and equipment upgrades.
11. DISTRICT shall invoice CITY monthly for CITY's share of actual monthly program costs, which CITY agrees to remit within thirty (30) days after receipt of the invoice. DISTRICT shall submit final invoice for FY18 by June 30, 2018 to be reimbursed through the City's FY18 budget. DISTRICT and CITY shall keep a running record of amounts invoiced and paid each month. In no event will CITY reimburse DISTRICT for any amount above the FY18 total mentioned in Article 10.
12. The term of this agreement shall be from the date of consummation of this agreement by the CITY to the end of June 2018. This Agreement may be renewed for an ensuing one (1) year upon mutual agreement of the parties at least ninety (90) days before expiration of the Agreement.
13. Termination of Agreement: This agreement may be terminated at any time by giving of ninety (90) days written notice to the other party of a party's intention to terminate this agreement.

LINN MAR COMMUNITY SCHOOL
DISTRICT

CITY OF CEDAR RAPIDS

Tim Isenberg
Linn Mar School Board President

Jeffrey A. Pomeranz, City Manager

Date _____

Date _____

Attest:

Amy Stevenson, City Clerk

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Linn Mar Community School District (DISTRICT) has agreed to establish and operate an adult guard program at designated DISTRICT crossings and has submitted a 28E Memorandum of Agreement agreeing to the terms and conditions of the program, and

WHEREAS, the City has allocated funding in the amount of \$62,830 in its FY 2018 adult guard budget to be distributed to schools/districts participating in the adult guard program, according to the number of approved guard locations, to reimburse 50% of the hourly wage and other costs incurred for the guard program, and

WHEREAS, according to the number of DISTRICT crossing guard hours, the DISTRICT is eligible for a maximum reimbursement amount of \$1,903.94, and

WHEREAS, the City will reimburse the DISTRICT 50% of the hourly wage of \$11.46, with the remaining maximum to be used to reimburse fringes, updated Manual on Uniform Traffic Control Devices (MUTCD)-compliant guard clothing and portable equipment for existing location, and new MUTCD-compliant guard clothing and portable equipment for new locations,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the 28E Memorandum of Agreement with the Linn Mar Community School District for an adult guard program, and

BE IT FURTHER RESOLVED that the 28E Memorandum of Agreement with the Linn Mar Community School District be accepted and filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

NOLTE, CORNMAN & JOHNSON P.C.
Certified Public Accountants
(a professional corporation)
117 West 3rd Street North, Newton, Iowa 50208-3040
Telephone (641) 792-1910

July 21, 2017

Linn-Mar Community School District
Attn: J.T. Anderson
2999 North 10th Street
Marion, IA 52302

We are pleased to confirm our understanding of the services we are to provide Linn-Mar Community School District for the year ended June 30, 2017. We will audit the financial statements of the governmental activities, the business type activities, the aggregate discretely presented component units (if applicable), each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the entity's basic financial statements, of Linn-Mar Community School District as of and for the year ended June 30, 2017. Accounting standards generally accepted in the United States provide certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Linn-Mar Community School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Linn-Mar Community School District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedule of Revenues, Expenditures/Expenses and Changes in Balances.
3. Notes to Required Supplementary Information – Budgetary Reporting
4. Schedule of the District's Proportionate Share of the Net Pension Liability.
5. Schedule of District Contributions
6. Notes to Required Supplementary Information – Pension Liability
7. Schedule of Funding Progress for the Retiree Health Plan (if applicable).

We have also been engaged to report on supplementary information other than RSI that accompanies Linn-Mar Community School District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the

financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. Schedule of expenditures of federal awards (if applicable).
2. Any additional schedules as required.

The following information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. CAFR statistical schedule data (if applicable).

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) (if applicable).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Audit or Single Audit (as applicable). Our reports will be addressed to the Board of Education of Linn-Mar Community School District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise

in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and may not be detected by us, even though the audit is properly planned and performed in accordance with U.S. general accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit (if applicable). Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards (if applicable); federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed,

will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance (if applicable).

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance (if applicable).

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Linn-Mar Community School District's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Linn-Mar Community School District's major programs. The purpose of these procedures will be to express an opinion on Linn-Mar Community School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance (if applicable).

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards (if applicable), and related notes of Linn-Mar Community School District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards (if applicable), and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management

and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards (if applicable), and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provision of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan (if applicable). The summary schedule of prior audit findings should be available for our review on the final day of field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) (if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statement with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in

the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards (if applicable), and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period. (If applicable)

We will provide copies of our reports to the Linn-Mar School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Nolte, Cornman & Johnson P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the federal and state departments of education or its designee, the office of the auditor of state, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Nolte, Cornman & Johnson P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

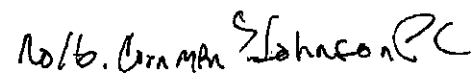
The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by federal and state departments of education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit as scheduled and to issue our report no later than May 31, 2018. Nancy Janssen is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed **\$24500**. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered at 40% of contract after field work is completed and final bill after report is delivered. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Linn-Mar Community School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,


Nolte, Cornman & Johnson P.C.

RESPONSE:

This letter correctly sets forth the understanding of Linn-Mar Community School District.

Board President: _____ Date: _____

Business Manager: _____ Date: _____



AIA® Document G701™ – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: CC-21	OWNER: <input type="checkbox"/>
Linn-Mar High School Additions and Renovations - Phase 2	DATE: June 27, 2017	ARCHITECT: <input type="checkbox"/>
Marion, Iowa		CONTRACTOR: <input type="checkbox"/>
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 11-13105-20	FIELD: <input type="checkbox"/>
Larson Construction Co., Inc.	CONTRACT DATE: March 9, 2015	OTHER: <input type="checkbox"/>
600 17th Street SE	CONTRACT FOR: Combined Construction	
P.O. Box 112		
Independence, IA 50644		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Please see attachment for Change Order items and description.



The original Contract Sum was	\$ 19,548,000.00
The net change by previously authorized Change Orders	\$ 722,244.26
The Contract Sum prior to this Change Order was	\$ 20,270,244.26
The Contract Sum will be decreased by this Change Order in the amount of	\$ 7,865.26
The new Contract Sum including this Change Order will be	\$ 20,262,379.00

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is on or before December 16, 2016.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>DLR Group, inc.</u>	<u>Larson Construction Co., Inc.</u>	<u>Linn-Mar Community School District</u>
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
1430 Locust Street	600 17th Street SE	2999 North Tenth Street
Suite 200	P.O. Box 112	Marion, IA 52302
Des Moines, IA 50309	Independence, IA 50644	
ADDRESS	ADDRESS	ADDRESS
		
BY (Signature)	BY (Signature)	BY (Signature)
Paul Arend	Travis Schwartz	Tim Isenberg, School Board President
(Typed name)	(Typed name)	(Typed name)
7/10/2017	7.10.17	
DATE	DATE	DATE

Linn-Mar High School Additions & Renovations – Phase 2
DLR Group Project No. 11-13105-20

Attachment to Change Order CC-21

General Contractor: Larson Construction

June 27, 2017

Item No. 1:

Cost to deduct all wall graphics and finishes at North Lobby, CL198, CL191, C292, F193, G192 and as indicated in PR CC-103, dated February 7, 2017. School can add back as desired at a later date.

DLR Group Proposal Request CC-103 dated February 7, 2017. Pricing per Larson Construction correspondence dated June 19, 2017.

Total Item No. 1: **Deduct: (\$9,779.00)**

Item No. 2:

Cost for labor and material to add three (3) type-DL1 lighting fixtures at exterior canopy south of Vestibule BL090 as directed by the Code Official. Extend emergency lighting circuit to the center fixture. Control all three fixtures same as the vestibule fixtures.

DLR Group Proposal Request CC-104 dated February 7, 2017. Pricing per Larson Construction correspondence dated April 27, 2017.

Total Item No. 2: **Add: \$7,985.18**

Item No. 3:

Credit for deduct for TS-1 and TS-2 panels at Media Center.

Pricing per Larson Construction correspondence COR #181 dated May 17, 2017, reviewed by DLR Group on May 18, 2017.

Total Item No. 3: **Deduct: (\$7,617.00)**

Item No. 4:

Credit for door opening J108 not getting toothed in.

Pricing per Larson Construction correspondence COR #186 dated May 24, 2017, reviewed by DLR Group on May 24, 2017.

Total Item No. 4: **Deduct: (\$375.00)**

Item No. 5:

Cost for labor and material to install 12x36 Plain Red wall tile at 2 locations at the South elevation of Commons H194. Tile to be installed at a 45-degree angle and the grout is to be black.

Pricing per Larson Construction correspondence COR #187 dated May 30, 2017, reviewed by DLR Group on June 7, 2017.

Total Item No. 5: _____ **Add:** **\$1,920.56**

TOTAL AMOUNT OF CHANGE ORDER CC-21:	DEDUCT: (\$7,865.26)
--	------------------------------------

Agreement # 008918

CONTRACTUAL AGREEMENT BETWEEN**RECEIVED**

STATE OF IOWA, IOWA DEPARTMENT OF EDUCATION (DE), Bureau of Standards & Curriculum
 Grimes State Office Building, 400 East 14th Street, Des Moines, IA 50319-0146
 Department Contact Person: Emily Thatcher/Kim Darr Phone: (515) 281-3500

JUL 27 2017

AND**DEPARTMENT OF
EDUCATION**

CONTRACTING PARTY - AGENCY OR INDIVIDUAL: Linn-Mar Community School District

PERSON TO PERFORM SERVICES: Leisa Breitfelder

ADDRESS: 2999 N 10th Street

CITY, STATE, ZIP: Marion, IA 52302

PHONE: 319-447-3008

EMAIL: lbreitfelder@linnmar.k12.ia.us

BUSINESS CONTACT PERSON: JT Anderson

BUSINESS CONTACT EMAIL: jtanderson@linnmar.k12.ia.us

THE DEPARTMENT WILL COMPENSATE FOR THE FOLLOWING SERVICES RENDERED BY THE CONTRACTING PARTY:
 (DESCRIPTION OF SERVICES): See Exhibit 1

THE DEPARTMENT WILL MONITOR AND REVIEW THE PERFORMANCE OF THE CONTRACTING PARTY USING THE FOLLOWING
 MEASURES: (PERFORMANCE MEASURES): See Exhibit 1

CONTRACT PERIOD: Service Begins: August 15, 2017 Service Ends: July 31, 2018

COMPENSATION: As indicated and in accordance with the stated terms below.

\$25,000.00 Contract is for actual costs estimated as itemized below under the "Associated Costs" section.

\$0.00 Contract is for a specified fee for a max of (Number) (Units) at \$ per (Unit).

\$25,000.00 **CONTRACT IS NOT TO EXCEED AMOUNT SHOWN ON THIS LINE**

ASSOCIATED COSTS: Only the items designated are covered; required documentation is indicated under the "Other Conditions/ Requirements" section. A budget shall be submitted. (Estimated costs shown)

\$0.00 TRAVEL: FROM TO AND RETURN via means and for the amounts shown:
 Air Coach \$ Auto \$ (\$0.39/mile) Taxi \$ Parking \$
 Other \$ (ITEMIZE)

NOTE: ALL OUT-OF-STATE TRAVEL (from Iowa to another state) MUST BE APPROVED BY THE DEPARTMENT PRIOR TO ANY TRAVEL ARRANGEMENTS BEING MADE OR TRAVEL OCCURRING.

\$0.00 MEALS: Actual and necessary; not to exceed the following amounts and rates:

Breakfast: @ \$ ea Lunch: @ \$ ea Dinner: @ \$ ea

****Vendor must leave home before 6:00am to claim breakfast; and must return home after 7:00pm to claim dinner. Reimbursement shall be per state established guidelines unless otherwise noted above: Breakfast \$8/Lunch \$12 (unless provided)/Dinner \$23. Alcohol is not a reimbursable expense.**

\$0.00 LODGING: Number of nights , not to exceed \$ per night, plus tax of \$

\$25,000.00 OTHER: (ITEMIZE) See Exhibit 1

CLAIM/PAYMENT PROVISIONS:

- 1) UPON ACCEPTANCE OF DELIVERABLES (AS STATED) BY THE DE; AND
- 2) ITEMIZED INVOICE FOR ACTUAL EXPENSES INCURRED.
- 3) ALL CLAIMS MUST BE SUBMITTED WITHIN THIRTY (30) DAYS OF PERFORMING SERVICES.

Payment requests should be submitted to the attention of: Kim Darr, Internal Administrative Services, Iowa Department of Education, Grimes State Office Building, 400 East 14th Street, Des Moines, IA 50319-0146

FOR DEPARTMENT OF EDUCATION USE ONLY

FUND	DEPT	UNIT	S/ORG	OBJ	PROG	AMOUNT	VENDOR NUMBER
0286	282	3362		2469	PI72	\$25,000.00	00002108844
	282					\$0.00	VENDOR DUNS NUMBER
	282					\$0.00	
	282					\$0.00	CFDA NUMBER
TOTAL CONTRACT AMOUNT						\$25,000.00	
							84.323

OTHER CONDITIONS/REQUIREMENTS: Unless otherwise stipulated, the rates and requirements listed below shall apply:

Reimbursement shall be limited to the State of Iowa reimbursement rates.

Mileage Reimbursement: \$0.39 per mile.

Lodging and Meal Reimbursement rates: as designated under "Associated Costs" section.

Receipts: Must be submitted with a signed claim when the contract is with an individual. Legible itemized receipts are required for Travel, Lodging (must show a \$0 balance), and other reimbursable expenses, excluding meals. Credit card receipts are not acceptable.

The following expenses are specifically referenced:

TRAVEL: Air coach, taxi fares, related parking fees and car rental.

MEALS: Detailed itemized expense log listing each meal with dates, times, and amounts noted.

LODGING: Reimbursement approved only for those residing outside the designated meeting site. Lodging must be outside the contracting party's domicile.

OTHER: Registration fees and other items (as designated under "Associated Costs" section) require receipts unless specified otherwise.

The DE reserves the right to request receipts as necessary to: (1) validate any expense claim and (2) adjust reimbursable rates and policies for in-state and out-of-state travel in order to remain in compliance with DAS State Accounting Policy and/or Iowa Code. Proper notice of changes, if applicable, will be issued unilaterally to vendors.

ITEMIZED INVOICE: Contracting Party must submit an original, detailed invoice with original signature(s).

INTELLECTUAL PROPERTY RIGHTS (IP): All Intellectual Property Rights to materials, documents, and data or any other tangible/intangible designed and/or developed under direct funding from this project shall be the sole property of the DE.

GOVERNING LAWS: This contract shall be governed by the laws of the State of Iowa.

MONITORING: Progress and performance will be monitored and reviewed by the DE on a schedule determined by the DE in collaboration with the Contracting Party.

TERMINATION: This contract may be terminated by either party upon ten (10) days written notice.

NONTRANSFERENCE: Unless otherwise stipulated in this contract, the Contracting Party shall not transfer any interest in this contract without prior written approval from the Iowa Department of Education.

AMENDMENTS: Requests for an approval of amendments to this agreement must be mutually acceptable and in writing.

INDEMNIFICATION: The Contracting Party agrees jointly and severally to indemnify and hold the State, its successors and assigns harmless from and against all liability, loss, damage, or expense, including reasonable counsel fees, which the State shall incur by reason of the failure of the contracting party to perform fully and comply with the terms and obligations of this agreement.

AVAILABILITY OF FUNDS: This contract is subject to the anticipated availability of Federal and/or State funds under the program from which it is supported.

COMPLIANCE WITH THE LAW; NONDISCRIMINATION IN EMPLOYMENT: The Contracting Party, its employees, agents, and subcontractors shall not engage in discriminatory employment practices which are forbidden by federal or state law, executive orders, and rules of the Iowa Department of Administrative Services. The Contracting Party, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders when performing under this contract, including without limitation, all laws applicable to the prevention of discrimination in employment (e.g., Iowa Code Chapter 216 and Section 19B.7) and the use of targeted small businesses as subcontractors and suppliers. Upon the State's written request, the Contracting Party shall submit to the State a copy of its affirmative action plan, containing goals and time specifications, and accessibility plans and policies as required under Iowa Administrative Code Chapter 11—121.

The Contracting Party, its employees, agents, and subcontractors shall also comply with all federal, state, and local laws, including any permitting and licensure requirements, in carrying out the work performed under this contract.

In the event Contracting Party contracts with third parties for the performance of any of the Contracting Party obligations under this contract, Contracting Party shall take such steps as necessary to ensure such third parties are bound by the terms and conditions contained in this Section.

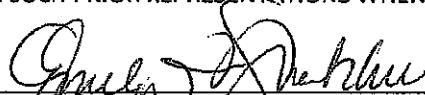
Notwithstanding anything in this contract to the contrary, Contracting Party's failure to fulfill any requirement set forth in this Section shall be regarded as a material breach of this contract and the State may cancel, terminate, or suspend, in whole or in

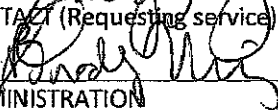
part, this contract. The State may further declare Contracting Party ineligible for future State contracts in accordance with authorized procedures or the Contracting Party may be subject to other sanctions as provided by law or rule.

If all or a portion of the funding used to pay for the deliverables is being provide through a grant from the Federal Government, Contracting Party acknowledges and agrees that pursuant to applicable federal laws, regulations, circulars, and bulletins, the awarding agency of the Federal Government receives certain rights including, without limitation, a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for Federal Government purposes, the deliverables developed under this contract and the copyright in and to such deliverables.

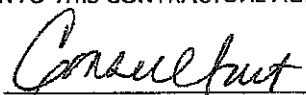
ASSURANCE: THE CONTRACTING PARTY, BY SIGNATURE AFFIXED BELOW, ASSURES THE DEPARTMENT THAT SAID CONTRACTING PARTY IS OPERATING IN COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL STATUTES, RULES AND REGULATIONS, INCLUDING CERTIFICATION THE CONTRACTING PARTY AND/OR ITS PRINCIPAL OFFICIALS ARE NOT SUSPENDED OR DISBARRED.

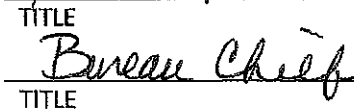
REPRESENTATIONS: VERBAL OR WRITTEN, THAT MAY HAVE BEEN MADE PRIOR TO THE SIGNING OF THIS CONTRACT AND ARE NOT EXPRESSLY STATED IN THE TERMS OF THE CONTRACT, ARE NONBINDING, VOID AND OF NO EFFECT. NEITHER PARTY HAS RELIED ON SUCH PRIOR REPRESENTATIONS WHEN ENTERING INTO THIS CONTRACTUAL AGREEMENT.



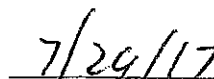
DE CONTACT (Requesting service)


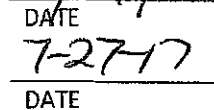
DE ADMINISTRATION



TITLE


TITLE



DATE


DATE

CONTRACTING AGENCY OR INDIVIDUAL

DE AUTHORIZING SIGNATURE

TITLE

TITLE

DATE

DATE

CONTRACTING PARTY: PLEASE SIGN, DATE, AND RETURN AN ORIGINAL COPY TO THE DEPARTMENT. THIS CONTRACT WILL BE VALID WHEN YOU RECEIVE A COPY WITH THE IOWA DEPARTMENT OF EDUCATION'S AUTHORIZING SIGNATURE.

Agreement # 008918

Exhibit 1

Description of Services

Linn-Mar Community School District will be participating in the Specially Designed Instruction (SDI) Usability Site Project. The District will have an SDI Team that supports the SDI work and will participate in all relevant project activities, including but not limited to:

- ✓ Training
- ✓ Coaching
- ✓ Data Collection
- ✓ Provision of Feedback
- ✓ Face-to-face trainings and webinars

Any materials to be purchased with these funds must receive prior approval following processes established by project staff at the Department.

The \$25,000 can be used for any of the following purposes:

- Hotel at \$98 plus tax per night, per person (will need \$0 balance receipts for reimbursement for each person)
- Meals for each person during travel time - \$43 per person, per day
 - Limits are \$8 for breakfast, \$12 for lunch, and \$23 for dinner
- Mileage from District to Meeting sites and return - \$0.39 per mile
 - Mileage and meals are only reimbursable during travel times away from the District (e.g. the grant can reimburse travel for District personnel if they are meeting at their AEA or the AEA is located in a different city than the District)
- Parking (will need receipts for reimbursement)
- Sub-Pay of up to \$150 per day
- Stipend pay for time spent working off-contract for the project. The stipend will be a maximum of \$200 per day
- Professional learning and/or training - attend or pay for training to implement assessment/instructional materials/resources/strategies (registration receipt and pre-approval required for training outside grant sponsored events.)
 - Out-of-state travel with pre-approval from the Department
- Materials - this pertains to diagnostic assessment materials, intervention and/or instructional materials or resources. Can apply to books for participating teachers and professional development and training (these purchases must be approved by the Department Project Coach and the appropriate forms must be submitted to the Department Coach prior to ordering)

Performance Measures

The District will participate in trainings, complete project activities and provide evaluation data.

As a participant in the SDI work for the year, the District will be expected to determine the staff for the roles needed and will have tasks to complete throughout the project.



AgVantage FS, a division of GROWMARK, Inc.
1600 8th St. SW, PO Box 828, Waverly, IA 50677
Phone: (800) 346-0058, Website: agvantagefs.com

Propane Heating Firm Price Contract

Date: August 2, 2017

Contract Number: 17-7875

Buyer:

LINN-MAR SCHOOL
2999 N 10TH STREET

MARION, IA 52302

Previous LP Usage:

15-16 Season: gallons

16-17 Season: gallons

Customer Number: 504840

Customer Phone Number: _____

Customer E-mail Address: _____

CONTRACT OFFER IS VOID IF NOT SIGNED AND POST MARKED BY: August 15, 2017

Buyer agrees to purchase ^{40,000}~~30000~~ gallons of Propane for delivery from
AgVantage FS (Seller) from August 1, 2017 through July 31, 2018.

Summer fill gallons are not included in this contract.

Gallons For Use as: Home Heat - Agriculture - ~~30000~~ Commercial

Buyer Chooses (check one): ☐ Option #1 – 100 % Prepay ☒ Option #2 – Down-Payment

Option #1 – 100% Prepay

Price per gallon =
Gallons x price =
Tax =
Total Prepayment =

Check # Received: _____
Check Amount _____

OR

Option #2 – Down-Payment

Price per gallon = \$1.08
Down-Payment per gallon = \$0.00 — *No MONEY DOWN*
Billing price per gallon = \$1.08
Gallons x amount down =
Tax =
Total Down-Payment =

Check # Received _____
Check Amount _____
Invoice No. _____

** Down payment is part of the price, not in addition to the price.
* Down payments are non-refundable.*

Terms and Conditions (please see reverse side of contract for additional terms):

1. Buyer agrees to be on a delivery route as long as account remains in good standing.
2. All product(s) under this contract shall be delivered to Buyer's storage only for Buyer's account.
3. Seller's posted product price at time of delivery will not change the price of this contract.
4. The final price invoiced to Buyer will be subject to all applicable taxes (Iowa's home-heat tax is 1%).
5. Account must be kept current or this contract may be voided at Seller's discretion.

Seller: AgVantage FS

Buyer:

Matt Locke

Customer Signature

Date

Company Use Only

Heating LP Item #070013

Received By: _____

Date Received: _____

Booking Entered By: _____

Date Entered: _____



AIA Document G701™ – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: CC-05	OWNER: <input type="checkbox"/>
Linn-Mar High School Kitchen Renovation and Oak Ridge Middle School Cafeteria Expansion Marion, Iowa	DATE: August 7, 2017	ARCHITECT: <input type="checkbox"/>
		CONTRACTOR: <input type="checkbox"/>
		FIELD: <input type="checkbox"/>
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 11-15105-23 / 11-12121-10	OTHER: <input type="checkbox"/>
Garling Construction, Inc. 1120 11th Street Belle Plaine, IA 52208	CONTRACT DATE: March 7, 2016 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
See attachment for Change Order items and description.

The original Contract Sum was	\$ 1,970,000.00
The net change by previously authorized Change Orders	\$ -7,815.40
The Contract Sum prior to this Change Order was	\$ 1,962,184.60
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,448.00
The new Contract Sum including this Change Order will be	\$ 1,963,632.60

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is on or before August 12, 2016 for the Linn-Mar High School Kitchen Renovation and on or before September 30, 2016 for the Oak Ridge Middle School Cafeteria Expansion project.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>DLR Group, inc. (an Iowa Corp.)</u>	<u>Garling Construction, Inc.</u>	<u>Linn-Mar Community School District</u>
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
1430 Locust Street Suite 200 Des Moines, IA 50309	1120 11th Street Belle Plaine, IA 52208	2999 N. Tenth Street Marion, IA 52302
ADDRESS	ADDRESS	ADDRESS
		
BY (Signature)	BY (Signature)	BY (Signature)
Paul Arend (Typed name)	Troy Pius (Typed name)	Tim Isenberg, School Board President (Typed name)
8/8/2017	8/8/17	
DATE	DATE	DATE

**Linn-Mar High School Kitchen Renovation and Oak Ridge Middle School Cafeteria
Expansion
DLR Group Project No. 11-13105-23 / 11-12121-10**

Attachment to Change Order CC-05

General Contractor: Garling Construction

August 7, 2017

Linn-Mar High School Kitchen Renovation

Item No. 1:

Cost to complete wiring of (2) heat pump units in the Kitchen. Plans call to extend existing, existing was never run during phase 2.

Pricing per Garling Construction correspondence COR #07R, dated August 7, 2017, reviewed by DLR Group on August 7, 2017.

Total Item No. 1: **Add:** **\$886.00**

Item No. 2:

Cost to provide a fire releases for the existing coiling door in Warewashing BL45D.

Pricing per Garling Construction correspondence COR #09R, dated August 7, 2017, reviewed by DLR Group on August 7, 2017.

Total Item No. 2: **Add:** **\$562.00**

TOTAL AMOUNT OF LMHS KITCHEN RENOVATION ITEMS:	ADD:	\$1,448.00
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TOTAL AMOUNT OF CHANGE ORDER CC-05:	ADD:	\$1,448.00
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Independent Contractor Agreement Linn-Mar Community School District

WHEREAS, Linn-Mar Community School District (“District”), a school corporation, intends to contract with Heath Weber, Independent Contractor (“IC”), for the performance of certain services, with the goal being to provide Team building services to or for the District or the District’s Linn-Mar Show Choirs.

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:

1. **SERVICES TO BE PERFORMED:** District shall employ IC for the term of this Agreement to perform the following team building services which shall generally involve leadership training, team building activities. The services to be provided shall be performed within the phases (or timeline or dates) outlined below:

Friday, August 11, and Saturday August 12, 2017

2. **TERMS OF PAYMENT:**

The sum is to be paid at the close of the August 12th 2017 session.

The District shall pay IC according to the following terms and conditions: IC shall be responsible for determining its own hours of service, as needed, to perform the work outlined in this Agreement. As compensation for the services rendered by IC under this Agreement, District shall pay IC a total of \$700 for any and all planning time and site visits. Any site visits necessary to complete the services that are not completed in the above calendar period cannot be rescheduled, unless agreed to by the District and will not be paid for. Total fees for services performed under this Agreement will be paid by the District within thirty (30) days after receipt of invoice from the IC upon completion of all services on August 12th 2017. An invoice for services should be sent to: Linn-Mar Community School District, Attention: Angie Morrison, 2999 N 10th St. Marion IA 52302.

3. **INSTRUMENTATIONS:** District shall supply the following instrumentations necessary to accomplish the designated services listed in this Agreement:

- A.
- B.
- C.
- D.
- E.

4. **REIMBURSEMENT OF EXPENSES:** District will not be liable to IC for any expenses paid or incurred by IC unless otherwise agreed in writing.

5. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this Independent Contractor Agreement create an independent contractor relationship between them. District is interested only in the end results achieved by the Services of the IC and that they conform to the requirements specified in this Agreement. The manner of achieving those results and the right to exercise control or direction as to the details, means and method by which the Services are completed is the responsibility of the IC. The IC is not an agent or employee of District for any purpose. Neither party shall be considered to be an agent, master or servant of the other party for any purpose whatsoever, and neither has any authority to enter into any contract, assume any obligations or make any warranties or representations on behalf of the other. District is not responsible for deducting from payments to IC any amounts for taxes, insurance or other similar items relating to IC. Accordingly, IC shall be responsible for payment of all taxes arising out of IC's activities in accordance with this Independent Contractor Agreement, including by way of illustration but not limitation, federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to IC under the terms of this Independent Contractor Agreement.

6. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to IC. The payroll or employment taxes that are subject to this paragraph include, but are not limited to, FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax and state unemployment insurance tax.

7. **FRINGE BENEFITS:** IC is not eligible for, and shall not participate in, any employee pension, health, disability or other fringe benefit plan of the District.

8. **INSURANCE:** No workers' compensation insurance, or any other type of insurance (including, but not limited to, professional liability insurance) has been or will

be obtained, by the District on account of IC. IC shall comply with the workers' compensation laws (and all other applicable law) with respect to IC's employment.

9. **INDEMNIFICATION:** The IC shall indemnify and hold District harmless from and against all liabilities, claims, debts, taxes, obligations, costs and expenses (including reasonable attorney's fees, court costs and costs of appeal) that District may incur or sustain as a result of any breach of this Independent Contractor Agreement or negligent or other wrongful conduct in the performance of this Independent Contractor Agreement by IC, or as a result of failure to pay any employment or income taxes arising out of IC's performance of Services for the District. If a suit, action, arbitration or other proceeding is instituted in connection with any controversy arising out of this Agreement or to interpret or enforce any rights under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.

10. **TERM:** This Agreement shall begin on August 11, 2017 and shall continue in effect until August 12, 2017, unless earlier terminated by either party in accordance with Section 11.

11. **TERMINATION.** This Agreement may be terminated by either party, without cause, upon seven (7) days written notice. Upon termination, IC shall be compensated for all work performed prior to the date of termination.

12. **ASSIGNMENT:** IC acknowledges that IC's services are unique and personal. Accordingly, IC may not assign IC's rights or delegate IC's duties or obligations under this Independent Contractor Agreement without the prior written consent of District.

13. **AMENDMENTS:** This Independent Contractor Agreement may be supplemented, amended or revised only in writing by mutual agreement of the parties.

14. **GOVERNING LAW:** This Independent Contractor Agreement shall be governed by and construed pursuant to the laws of the State of Iowa.

15. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises or agreements, oral or otherwise, shall be of any force or effect.

This Agreement signed and dated this 10th day of August, 2017.

Independent Contractor

By: 

Title: _Associate Dean for Performing Arts

Linn-Mar Community School District

By:

Title: _____

Board President

**EMPLOYEE ASSISTANCE PROGRAM AGREEMENT
CLIENT COMPANY**

This Agreement made on September 1, 2017 by and between LINN-MAR Community School District (LINN-MAR) which has an office and principal place of business at 2999 10th Street, Marion, IA 52302, and Employee Resource Systems, Inc. (ERS), an Employee Assistance and Work-Life Program (EAP) organized under the laws of the State of Illinois which has an office and principal place of business at 29 East Madison, Suite 1600, Chicago, Illinois 60602.

WITNESSETH

In consideration of mutual covenants and agreements herein contained and any addenda attached, LINN-MAR and ERS agree as follows:

1. SCOPE AND OBJECTIVES

- A. LINN-MAR hereby retains ERS to design, implement and operate programs of special assistance to LINN-MAR's employees and administrators.
- B. The purpose of LINN-MAR's EAP and Work-Life Service is as follows:

To guide and assist employees who voluntarily seek EAP and Work-Life assistance or are referred to the EAP by their supervisors, in the appropriate diagnosis, course of treatment and provision of work-life services aimed at restoring their ability to perform their job duties to an acceptable level.
- C. ERS agrees to provide assistance through the EAP to LINN-MAR's employees with problems of alcoholism and/or drug abuse, psychological, marital, financial, and legal difficulties, as well as other personal problems related to deteriorating job performance.

2. SPECIFIC ACTIVITIES OF ERS ON BEHALF OF LINN-MAR

ERS will:

- A. Implement the EAP for the employees of LINN-MAR.
- B. Design, recommend, and provide information to promulgate the EAP and to publicize it to employees of LINN-MAR.
- C. Provide specific assistance upon request to LINN-MAR's managers and supervisors in dealing with problems relating to deteriorating job performance by an employee.
- D. Provide EAP assistance to LINN-MAR's employees who have been referred to the EAP, or who request such services of their own volition. The LINN-MAR's employees will have 24-hour, seven-day-a-week access to the EAP services provided by ERS, or an authorized ERS sub-contractor qualified to provide the service being rendered. (A sub-contractor is someone with a minimum of a Master's degree and is licensed in the state in which he/she practices as a mental health clinician whose training is in a discipline such as Social Work, Professional Counseling, Psychology, Marriage & Family Therapy, Psychiatry, etc. These individuals are paid by ERS to conduct EAP assessments on its behalf. Such individuals are managed by and are accountable to ERS).
- E. ERS will provide LINN-MAR an enhanced Work-Life program to assist employees and their families in the areas of Daily Living, Family & Caregiving, Emotional Well-being, Health & Wellness and Working Smarter. This service includes the following:



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1. Legal Assist is a consultation & referral service that includes a 30 minute in-person consultation with an attorney in the employee's area.
 2. Identity Theft Recovery includes a 30-minute telephone assessment to clarify the situation, create a plan and provide tools to implement the plan.
 3. Financial Assist provides employees and their families with comprehensive financial support and education to help them avoid trouble and attain financial goals. The focus is on wise money management and responsible credit use.
- F. ERS will adopt all necessary safeguards to preserve the privacy of the employee and ensure that the content of conversations or other activity between ERS and LINN-MAR remains a confidential matter. ERS will direct and encourage employees of LINN-MAR to proceed with a course of assistance by referring the individual to clinical or supportive organizations for professional help when appropriate.
- G. Provide continuous follow-up as necessary to monitor referred employees' adherence to the agreed course of treatment. Subject to employee Authorization for Release of Information, ERS will provide progress reports to LINN-MAR's managers on referred employees. Such reports will be limited to reporting whether or not the employee is cooperating with the treatment program and whether employment and performance can be safely accomplished.
- H. Furnish input data, suggested copy and other assistance necessary to assist LINN-MAR in reviewing its EAP Management Guide. Furnish ideas, copy suggestions and other assistance periodically for use in LINN-MAR's publications, special mailings or other media articles to maintain awareness of the EAP to LINN-MAR's managers, supervisors and employees.
- I. ERS will prepare quarterly reports on the caseload activities in a manner acceptable to LINN-MAR as long as the confidentiality of the volunteer and referred employee is not jeopardized in any fashion.
- J. Maintain with an insurer of national reputation, a current policy of insurance ensuring the professional liability of ERS and its sub-contractors against any claim related to or arising out of the performance or failure to perform duties as LINN-MAR's Employee Assistance Program. Such insurance shall be in an amount not less than \$1,000,000 per claim and \$3,000,000 aggregates coverage. A copy of a certificate evidencing the above-described insurance shall be provided to LINN-MAR annually. (See attached insurance).

3. DURATION OF AGREEMENT

- A. This Agreement shall be effective for a period of thirty-six (36) months and shall begin on the date set forth above and will automatically renew for twelve (12) month periods.
- B. Either party may terminate this Agreement at any time with the other's consent or, without such consent, upon sixty (60) days written notice to the other party.

4. NON-DISCLOSURE

- A. ERS agrees not to reveal to anyone outside the employ of LINN-MAR, or if employed by LINN-MAR, only those having a need to know, any trade secrets, data, or proprietary information about LINN-MAR, its administrators, employees, management operations or services, or any other confidential information whatsoever, unless specifically released to do so in writing by a duly authorized officer of LINN-MAR unless otherwise required by law. Failure to follow the terms of



Employee Resource Systems, Inc.

**EMPLOYEE ASSISTANCE PROGRAM AGREEMENT
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this paragraph shall constitute grounds for the immediate termination of this agreement by LINN-MAR, and the right to seek damages and other forms of legal relief.

- B. The confidentiality of all transactions with and identity of, every person referred to, or voluntarily seeking the support of the EAP will be maintained at all times by ERS and LINN-MAR.

5. REPRESENTATION AND WARRANTY OF ERS

ERS represents and warrants that it and its sub-contractors possess and will keep in force all required licenses and insurance liability coverage, including malpractice, to perform the services rendered hereunder and that the employees of ERS and its subcontractors performing the services are fully qualified, certified or licensed as required and skilled to perform the contracted services.

6. INDEPENDENT CONTRACTOR

The status of ERS' subcontractors shall be that of an independent contractor and not that of a servant, agent or employee of LINN-MAR. ERS shall not hold out, nor claim to be acting, as a servant, agent or employee of LINN-MAR. ERS is not authorized to, and shall not, make or undertake any agreement, understanding, waiver or representation on behalf of LINN-MAR, and the foregoing limitation shall likewise apply to ERS' subcontractors.

7. TERMS AND PAYMENTS

- A. The fee structure for LINN-MAR is based upon a 5 session model of EAP capitation for a population of 950 employees, with the capitated fee being \$1.53 per employee per month. This fee is for the provision of such EAP services to the employee and the employee's immediate family members, and service components specified in sections B and C below. Also included with these EAP services is the Enhanced model of Work-Life with Legal Assist, Financial Assist and ID Theft Recovery.
- B. ERS will conduct thirteen (13) hours of training annually during the contract period, which may be allotted for any combination of trainings (i.e. Employee Orientations, Managers & Supervisors Trainings, and various other topics. Any additional training beyond those sessions described above, conducted by ERS on behalf of LINN-MAR will be billed at a rate of \$165.00 per hour.
- C. ERS will provide two (2) hours of on-site Critical Incident Stress Management (CISM) services for up to two (2) events during the contract period. Each event debriefing will consist of on-site counseling for up to one hour per incident per counselor. Additional on-site debriefings will be billed at \$225 per hour per counselor.
- D. The fees will be paid in monthly installments. The basic fee will be billed at the beginning of each calendar month and will be paid to ERS thirty days' net. ERS will contact LINN-MAR monthly for an updated employee count. Should ERS provide any additional services as indicated in "B and C" above, ERS will submit another invoice to LINN-MAR.
- E. Fees and charges for services by agencies to which an employee is referred by ERS are the responsibility of the individual. ERS is not responsible for payment of such fees or charges. Exception to this is when an individual is referred to an Affiliate Counselor who is orchestrating the case on behalf of ERS and is an authorized subcontractor of the EAP.
- F. Telephone communication charges which includes 24-hour per day clinical coverage is included in the cost of the EAP.
- G. In the event of termination, provided for herein, both ERS and LINN-MAR shall promptly review all work in progress. ERS shall only be responsible for any work commenced up to and prior to



Employee Resource Systems, Inc.

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said termination. LINN-MAR, on a prorated basis shall pay any and all charges that may be due and payable at the time of termination within 30 days of the termination date.

- H. ERS shall conduct its activities and operations in accordance with rules and regulations of LINN-MAR as disclosed to ERS, and shall, at its sole cost and expense, comply with the rules, regulations and requirements of all county, municipal, state, federal and other applicable governmental authorities pertaining to the performance of the agreement and the conduct of its agents or representatives.

8. REVEALING CONTENTS OF AGREEMENT

If ERS is required to reveal the contents of this Agreement in the course of its normal relationship with banks or financial institutions, prior to doing so, ERS will obtain written approval of LINN-MAR. Such approval shall not be unreasonably withheld.

9. AUDITING

LINN-MAR may, at its' expense, arrange for an independent person or organization to review the quantity and quality of services provided by ERS under this Agreement. Such individual or organization shall not be an officer or employee of LINN-MAR or a person or organization providing competing EAP consulting services and shall be acceptable to ERS. Such acceptance by ERS shall not be unreasonably withheld. ERS agrees to provide such individual with full access to the records it maintains respecting LINN-MAR's EAP. Prior to granting access to such records, ERS will require any such individual or organization to strictly maintain the confidentiality of any information concerning LINN-MAR and its employees, that such individual may obtain in the course of reviewing ERS' records of LINN-MAR's EAP.

10. INDEMNITY

In addition to any liability or obligation of ERS to LINN-MAR under any provision of this Agreement, statute or otherwise, ERS shall be liable to and will hold harmless, indemnify and defend LINN-MAR from and against any and all demands, judgments, awards, losses, damages, costs, claims or liabilities, which LINN-MAR may sustain as a result of: (1) any negligent or wrongful act of ERS, its' sub-contractors, agents, servants, officers or (2) any claim made by employees or agents, servants or officers of ERS or its' sub-contractors.

In addition to any liability or obligation of LINN-MAR to ERS under any provision of this Agreement, statute or otherwise, LINN-MAR shall be liable to and will hold harmless, indemnify and defend ERS from and against any and all demands, judgments, awards, losses, damages, costs, claims or liabilities, which ERS may sustain as a result of: (1) any negligent or wrongful act of LINN-MAR, its' sub-contractors, agents, servants, officers or (2) any claim made by employees or agents, servants or officers of LINN-MAR or its' sub-contractors.

11. NOTICES

For purposes of this Agreement, notices and all other communications provided for herein shall be in writing and shall be deemed to have been duly given when personally delivered or sent by certified mail, return receipt requested, postage prepaid, addressed to the respective addresses last given by each party to the other. All notices and communications shall be deemed to have been received on the date of delivery thereof or on the third business day after the mailing thereof, except that notice of change of address shall be effective only upon actual receipt. No objection to the method of delivery may be made if the written notice or other communication is actually received.

**EMPLOYEE ASSISTANCE PROGRAM AGREEMENT
CLIENT COMPANY**

12. MODIFICATIONS

This Agreement may not be modified except by a written document signed by both ERS and LINN-MAR. No waiver of any of the terms or conditions of this Agreement by either party shall be considered as creating a waiver of the same terms or conditions in any subsequent occurrence.

13. JURISDICTION

This Agreement shall be governed by the Laws of the State of Illinois.

14. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties with respect to the matters covered by the Agreement and no other agreement, statement, representation or promise, either verbal or written, made by any party, or to any employee, officer, or agent of any party, which is not contained in the Agreement shall be binding or valid.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the day, month and year first above written.

LINN-MAR

By: _____

Date: _____

By: _____

Date: _____

Employee Resource Systems, Inc.

By: _____
Gary S. Cohen, Co-President

Date: _____

By: _____
William R. Heffernan, Co-President

Date: _____



Employee Resource Systems, Inc.



School Nurse Contract Heartland Home Care, Inc.

This contract is entered into between Linn-Mar Community School District (Client) 2999 North 10th Street, Marion, IA 52302 and Heartland Home Care, Inc. (the Service provider), 212 North Market St., Oskaloosa, IA 52577. The Client and the Service Provider shall be collectively known herein as the Parties.

Whereas, the purpose of this contract is to set out the terms of services to be provided to students by the Service Provider generally known as “Skilled Nursing Care Services”, IN consideration of mutual promises and other valuable consideration exchanged, the Parties hereby agree and contract as follows.

- 1. Authorization.** The Client hereby grants the authority to the Service Provider to provide Skilled Nursing Services to student(s) in the Linn-Mar Community School District at all schools in their school district or as assigned.
- 2. Term.** This grant of authorization to provide Skilled Nursing Services shall begin on August 23, 2017 and shall remain effective for a period of one calendar school year. This contract may be terminated prior to this term by either party on giving written notice of 30 days.
- 3. Certification.** The Service Provider warrants that, the Service Provider is certified in the State of Iowa to provide services mentioned in this Contract. Further, any employee or representative of the Service Provider performing skilled services under this contract is licensed in the state of Iowa as a Skilled Nurse, has had a background check completed and on file, and is current on all certifications and training.
- 4. Description of Services.** The Service Provider shall provide a Skilled Nurse to fill in as needed.

The Skilled Nurse provided by the Service Provider shall have the power to:

-Provide care based on the “Nursing Process”; assessment, diagnosis, planning, intervention, and evaluation

- Administer medications as physician ordered.
- Provide medical treatments/procedures as ordered.
- Maintain documentation to support care provided.
- Follow the Iowa Code (Iowa Code §152) Practice of Nursing and Iowa Administrative Code Nursing Practice for RNs (655 IAC 6).

5. Compensation. The Client agrees to an hourly rate of \$55.75 (fifty five dollars and seventy five cents), billed in whole hour increments. Heartland Home Care, Inc. will bill on a monthly basis for its services. Payment is due within 30 days of invoice.

6. Non-Compete/ Non- Solicitation. The Client agrees to take no steps to recruit the Service Providers employees.

7. Miscellaneous. This contract is not all inclusive and shall not be construed as declaring what the specific duties and responsibilities of any particular party shall be. It is not intended to limit or in any way modify the right of the Service Provider to assign, direct or control the work of employees under his or her supervision. The use of a particular expression or illustration describing services provided shall not be held to exclude other duties not mentioned that are similar kind or level of difficulty.

This agreement is signed and dates- _____, _____ **of 20**__.

School representative_____

Heartland Home Care representative_____

10/24-10/28, 2017

Exhibit 906.1



Administrative Regulations Regarding Excursions and Trips -- Request Form

Code 603.3-R2

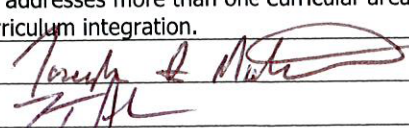
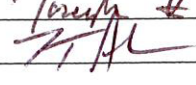
A written request for overnight excursions/trips must be submitted to the building principal not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized. The request will include: rationale for the excursion/trip, purpose and objectives, justification for an overnight excursion/trip *if applicable*, detailed plans for student supervision, complete itinerary, resource manual with emergency contact information and protocols, cost/budget/source of funding, list of participants and required paperwork. The district will be responsible for obtaining a substitute teacher if one is needed. Within three weeks of completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.

- Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent, or designee
- Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors

In authorizing excursions/trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

Fieldtrip Criteria: The following checklist must be submitted for overnight excursions/trips with required documentation:

Group: Linn-Mar FFA **Submitted by:** Barb Lemmer
(Examples: Robotics, FBLA, etc.) (Name)

Criteria		Description	Yes	No
Purpose	Required	The purpose of excursion/trip is clearly defined and ". . . is a vital part of the curriculum or current activity." Reference Board Policy 603.3	✓	
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this excursion/trip is an initial common experience or a culminating experience.	✓	
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	✓	
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	✓	
Funding	Required	A source of funding has been determined that meets Department of Education and district guidelines. Reference Board Policy 603.3	✓	
Common Experience	Recommended	This excursion/trip is a common experience that all students at this grade level or activity group should have.	✓	
Multi-disciplinary	Recommended	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	✓	
School Administrator Approval			Date	8/8/17
District Administrator Approval			Date	8/10/17
Board Approval			Date	

Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

Adopted: 2/99

Reviewed: 7/11; 9/12; 9/13; 2/15

Revised: 1/0; 8/16

National FFA Convention - 2017

Sponsorship: LM FFA Chapter Advisor Barb Lemmer

Supervision: Participants all go as a group to the various activities of the convention. No one wonders off to do their own thing!

Adherence to the district "Good Code Policy Form" and completion of appropriate documentation by parents and students. A copy of the "National FFA Convention Application" and accompanying documents that students will complete to attend the 2017 National FFA Convention has been given to Joe Nietert.

Written Request: see details below

Rationale/Purpose: Develop premier leadership, personal growth, and career success skills of participants through the various activities of the convention.

Pre-Planning:

1. Tried to make hotel reservations online through the 2017 National FFA Convention Housing Bureau in June to secure four rooms but they did not have four double doubles available. Then on August 1, 2017 went online (choicehotels.com) to reserve four rooms at the Comfort Inn on 8229 E. US Hwy 36, Avon, IN 46123, US. Used school credit card to hold the rooms.
2. Transportation request has been sent to the Transportation Department requesting 1 rental van; possibly two if enough participants.
3. Leave has been requested on iVisions and SEMS for 4 days...**October 24, 25, 26 and 27. Will return on Saturday, October 28.**
4. Online convention registration opens on September 5 and will remain open until October 2 and the last day to change names in the system is October 24. At the September FFA chapter meeting (September 7) we will inform members of convention opportunities and present them with the required paperwork to participate. **Paperwork deadline is September 29.**
5. Lemmer has reviewed the **schedule and tentatively determined the schedule that will be followed by all participants. See attached itinerary.** Participants will have a pre-planning meeting going over the various activities and the purposes and expectations of the trip. Students attending will also have a say in the workshops, business sessions, career show activities, competition finals, etc. that they want to participate in or attend. Students will also determine an agribusiness tour that they want to go on Friday afternoon of convention.

Resource Manual: I take a folder with all of the paperwork from each participant and have all administrator contacts in my cell phone. Sonny Deke also attends the convention from Linn-Mar and he also assist me and my students as needed. The National FFA Organization has a cell phone app for different convention situations that I utilize. First aid stations are located throughout the convention complex.

Follow-up: Participants will meet after the convention to prepare a report that will highlight educational benefits of attending the convention and they will share that information with the other FFA members of the chapter at the November chapter meeting. Attendees will set goals related to further participation in FFA activities at the sub-district, district, state, and national level. All FFA members will have the benefit of watching convention highlights via the National FFA Organization's uTube channel.

Assessment: Attendees will evaluate other contestants that they have watched compete. These reflections will be used to help them prepare for future competitions such as sub-district leadership development events, district agricultural skills career development events, and the State Agriscience Fair competition.

Funding: Each FFA member will be responsible for their own registration and hotel cost. FFA members are also responsible for paying for the food that they will eat. Each student will deposit \$300 in the FFA activity account and then Ms. Lemmer will complete the registration process and hotel payment process. Students are encouraged to bring \$125-\$150 for food and/or encouraged to bring a few snack items with them to reduce the cost of food if they wish. The hotel we will stay at has a free continental breakfast each day which will also lower the cost of food for the participants. The chapter will pay for the van rental and the school usually provides the chapter with a fuel card.

List of Participants: To be determined yet! As soon as member participation is determined a list will be emailed to Mr. Nietert.

Common Experiences: All participants will attend at least one leadership development workshop, one agricultural career development workshop and a leadership competition in "Finals Hall". Members will also view the "Agriscience Fair" and "Career Expo" including college row, FFA association exhibits, and agribusiness exhibits. Attending convention sessions, and FFA Band/Choir Concert and the FFA Talent Show will also be a part of the convention experience. 60,000 students are expected to attend ranging from 7th grade to 21 year olds...all members of the National FFA Organization.

Multi-disciplinary: Science will be highlighted at the National FFA Agriscience Fair. English is highlighted in the Leadership Development Event Finals. 21st Century skills are highlighted at the Career Show and during the agribusiness tour. Music is highlighted during the convention sessions when the choir, band, and talent perform. The National FFA Choir and National FFA Band will put on a concert between the afternoon and evening convention session on Thursday and the talent show participants will put on a Talent Show on Friday evening! The entire convention is centered on leadership development, personal growth, and career success!

School Finance Report

June 30, 2016

100% of the School Year Complete

unaudited - not final	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$51,825,000			\$12,219,145	\$4,240,669	\$53,146,553	102.6%		-\$1,321,553		
2) Support Services(2000-2999)	\$26,019,000			\$3,314,505	\$1,880,110	\$24,494,462	94.1%		\$1,524,538		
3) Non-Instructional(3000-3999)	\$4,081,000			\$313,340	\$376,846	\$3,352,081	82.1%		\$728,919		
4) Other Expenditures((4000-5299)	\$35,916,786			\$7,022,260	\$2,583,941	\$56,596,267	86.8%	w/o transf	-\$20,679,481		
Total	\$117,841,786			\$ 22,869,250	\$ 9,081,566	\$ 137,589,363	95.2%	w/o transf	-\$19,747,577		
Interfund Transfers	\$26,200,952			\$ 493,603	\$ 493,603	\$25,429,630	97.1%		\$771,322		
Operating Fund-10	\$76,416,786	\$10,405,877	\$75,544,309	\$15,395,681	\$6,369,258	\$76,122,722	99.6%		294,064	(578,413)	9,827,464
PPEL-36	\$3,725,000	\$3,733,684	\$13,316,611	\$1,015,804	\$113,310	\$13,107,774	351.9%		(9,382,774)	208,837	3,942,521
Management-22	\$1,242,000	\$2,182,209	\$1,065,548	\$0	\$0	\$1,235,584	99.5%		6,416	(170,036)	2,012,173
Activity-21	\$1,400,000	\$647,290	\$1,527,971	\$205,302	\$90,110	\$1,606,507	114.8%		(206,507)	(78,536)	568,755
Nutrition-61	\$3,965,000	\$1,114,878	\$3,180,381	\$270,265	\$355,761	\$3,064,491	77.3%		900,509	115,891	1,230,768
SAVE-33	\$1,100,000	\$7,074,306	\$16,286,175	\$625,145	\$493,785	\$16,866,377	1533.3%		(15,766,377)	(580,202)	6,494,104
Debt Service-40	\$9,300,000	\$3,017,710	\$9,920,072	\$3,309,149	\$628,434	\$8,713,691	93.7%		586,309	1,206,382	4,224,092
Other Capitol Projects-35	\$20,000,000	\$1,152,258	\$20,013,404	\$1,988,590	\$1,100,867	\$16,169,747	80.8%		3,830,253	3,843,656	4,995,914
PERL-24	\$543,000	\$516,196	\$255,543	\$16,219	\$4,395	\$450,930	83.0%		92,070	(195,387)	320,809
Aquatic Center-65	\$140,000	\$78,258	\$273,967	\$41,045	\$25,646	\$239,114	170.8%		(99,114)	34,853	113,112
Student Store-68	\$10,000	\$2,202	\$12,035	\$2,051	\$0	\$12,426	124.3%		(2,426)	(391)	1,811
Total	\$117,841,786	\$29,924,868	\$141,396,016	\$22,869,250	\$9,181,566	\$137,589,363	116.8%		(19,747,577)	3,806,653	33,731,521
Interfund Transfers	\$26,200,952		\$25,429,630	\$571,603	\$493,603	\$26,001,233	0.0%		199,720		

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2015-2016

Date Range: 06/01/2015 - 06/30/2016

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	0.00	110,991,578.85	93,384,449.81	17,607,129.04
10.0002.0000.000.0000.101000	CASH IN BANK	0.00	2,500.00	0.00	2,500.00
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	65,511.35	65,511.35	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	0.00	5,622,410.86	5,016,201.51	606,209.35
22.0006.0000.000.0000.101000	CASH IN BANK	0.00	5,427,256.79	3,415,083.60	2,012,173.19
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	36,086.94	36,086.94	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	0.00	1,388,920.88	1,057,689.87	331,231.01
33.0000.0000.000.0000.111008	REV BOND RESERVE INVESTMENT	0.00	643,000.00	321,500.00	321,500.00
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	0.00	3,770,000.00	1,885,000.00	1,885,000.00
33.0000.0000.000.0000.111011	1.555 RESERVE CD	0.00	1,388,000.00	694,000.00	694,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	0.00	1,888,561.60	944,280.80	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	0.00	1,933,606.24	966,803.12	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	0.00	20,114,214.86	18,935,943.57	1,178,271.29
35.0003.0000.000.0000.101000	CASH IN BANK	0.00	24,593,353.59	18,668,949.17	5,924,404.42
36.0003.0000.000.0000.101000	CASH IN BANK	0.00	22,697,105.22	18,336,835.10	4,360,270.12
40.0003.0000.000.0000.101000	CASH IN BANK	0.00	17,405,896.00	13,181,804.46	4,224,091.54
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	1,731,020.62	1,731,020.62	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	0.00	6,335,862.52	4,828,545.87	1,507,316.65
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	161,848.16	161,848.16	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	0.00	500,654.33	364,000.37	136,653.96
68.0002.0000.000.0000.101000	CASH IN BANK	0.00	16,634.16	14,823.63	1,810.53
		<u>0.00</u>	<u>226,714,022.97</u>	<u>184,010,377.95</u>	<u>42,703,645.02</u>

End of Report

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2016-2017

Date Range: 07/01/2016 - 06/30/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	17,607,129.04	80,004,982.96	79,590,470.43	18,021,641.57
10.0002.0000.000.0000.101000	CASH IN BANK	2,500.00	15.70	0.00	2,515.70
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	71,536.96	71,536.96	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	607,182.03	3,765,864.42	3,575,173.78	797,872.67
22.0006.0000.000.0000.101000	CASH IN BANK	2,012,173.19	1,188,144.74	1,181,010.15	2,019,307.78
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	40,433.28	40,433.28	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	331,231.01	266,617.70	140,805.63	457,043.08
33.0000.0000.000.0000.111008	REV BOND RESERVE INVESTMENT	321,500.00	0.00	0.00	321,500.00
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	0.00	0.00	1,885,000.00
33.0000.0000.000.0000.111011	1.555 RESERVE CD	694,000.00	0.00	0.00	694,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	0.00	0.00	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	0.00	0.00	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	1,178,271.29	8,065,845.86	7,714,206.74	1,529,910.41
35.0003.0000.000.0000.101000	CASH IN BANK	5,924,404.42	230,287.51	6,154,691.93	0.00
36.0003.0000.000.0000.101000	CASH IN BANK	4,360,270.12	3,566,810.06	6,917,207.51	1,009,872.67
40.0003.0000.000.0000.101000	CASH IN BANK	4,224,091.54	27,091,619.66	26,985,518.52	4,330,192.68
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	1,903,484.00	1,903,484.00	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	1,507,316.65	3,334,108.13	3,637,118.10	1,204,306.68
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	189,397.80	189,397.80	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	136,653.96	305,689.69	258,720.47	183,623.18
68.0002.0000.000.0000.101000	CASH IN BANK	1,810.53	46,762.33	46,825.21	1,747.65
		<u>42,704,617.70</u>	<u>130,071,600.80</u>	<u>138,406,600.51</u>	<u>34,369,617.99</u>

End of Report