



**Linn-Mar Community School District Board of Education
October 9, 2017 - Work Session Agenda
5:00 PM @ LRC Boardroom**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

____ AbouAssaly ____ Anderson ____ Isenberg ____ Lausen ____ Nelson ____ Wall ____ Weaver

200: Adoption of Agenda

Motion to adopt the agenda as presented or with any necessary revisions.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

300: Work Session

301: Booster Club

Exhibit 301.1

Pete King, Linn-Mar Booster Club President, will present an update to the board.

302: Grant Wood AEA

Exhibit 302.1

Administrators from the Grant Wood Area Education Agency will update the board on their programs and services.

303: Board Orientation Session II

Exhibit 303.1

Shannon Bisgard, Associate Superintendent and Chief Academic Officer, and Leisa Breitfelder, Executive Director of Student Services, will lead the board in an orientation session focusing on the topics of curriculum and instruction.

304: Board Learning

Exhibit 304.1

The board will review the *Board Operations Manual* in preparation to approve and sign it during the regular meeting.

400: Adjournment

Motion to adjourn the work session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* _____



Inspire Learning. **Unlock Potential. Empower Achievement.**

**Linn-Mar Community School District Board of Education
Regular Meeting Agenda
October 9, 2017 @ 7:00 PM
LRC Boardroom**

100 Call to Order and Determination of a Quorum

200 Revision/Adoption of the Agenda

300 Recognitions/Proclamations

400 Audience Communications

500 Resolutions/Opening Bids/Public Hearings

600 Informational Reports

601 Marion City Council

602 Board Visit

603 Board Book

700 Unfinished Business

701 Approval and Signing of *Board Operations Manual*

800 New Business

801 First Reading of Policy Recommendations

802 Open Enrollment Requests

900 Consent Agenda

901 Personnel

902 Minutes from September 25th

903 Minutes from October 2nd Board Orientation

904 Minutes from October 6th Board Visit

905 Bills

906 Contracts

907 Fieldtrip Requests

908 Disposition of Obsolete Equipment

909 Approval of Consent Agenda

910 Items Removed from the Consent Agenda

1000 Communications

1001 Communications

1002 Calendar

1003 Committees/Advisories

1100 Adjournment



**Linn-Mar Community School District Board Meeting
Regular Meeting Agenda
October 9, 2017 @ 7:00 PM**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting will be called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ Anderson _____ Isenberg _____ Lausen _____ Nelson _____ Wall _____ Weaver _____ AbouAssaly

200: Adoption of the Agenda

Motion to adopt the agenda as presented or with any necessary revisions.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

300: Recognitions/Proclamations

400: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time so that patrons have the opportunity to address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help us realize our mission for Linn-Mar students: *Inspire Learning. Unlock Potential. Empower Achievement.*

- Remarks are limited to three minutes per speaker
- The board will receive comments, but will not engage in dialog because of the set agenda
- Remarks should not contain names or other identifying information about students, teachers, administrators, or other personnel because of the potentially confidential nature of certain situations. In such cases the speaker should contact the appropriate administrator with concerns.

Reports:

1. Marion City Council
2. Board Visit
3. Board Book

Decisions:

1. Approval and Signing of *Board Operations Manual*
2. First Reading of Policy Recommendations
3. Open Enrollment Requests
4. Consent Agenda

500: Resolutions/Opening of Bids/Public Hearings

600: Informational Reports

601: Marion City Council

Board members will share highlights of the October 5th Marion City Council meeting.

602: Board Visit

Board members will share highlights of their October 6th visit to Indian Creek Elementary.

603: Board Book

Superintendent Shepherd will share highlights from the October 9th *Board Book*.

Exhibit 603.1

700: Unfinished Business

701: Approval and Signing of *Board Operations Manual*

Refer to Exhibit 304.1

Motion to approve the *Board Operations Manual* as presented.

The board will sign the manual upon approval as a sign of their dedication to the district and as a pledge to abide by the procedures included in the Board Operations Manual.

Action Motion: _____ Second: _____ Carried: _____

800: New Business

801: First Reading of Policy Recommendations

Exhibit 801.1

Motion to approve the first reading of the policy recommendations as presented.

Action Motion: _____ Second: _____ Carried: _____

- IASB Policy Recommendation Changes:
 - 105.1 Equal Education Opportunity - Revised
 - 105.1-R Administrative Regulations for Equal Education Opportunity Grievance Procedures – Revised
 - 105.1-E1 Annual Notice of Non-Discrimination – Revised
 - ~~105.1-E2 Grievance Form for Complaints of Discrimination/Non-Compliance – Deleted~~
 - 105.1-E2 Continuous Notice of Non-Discrimination – New
 - ~~105.1-E3 Grievance Documentation Form – Deleted~~
 - 105.1-E3 Notice of Section 504 Student and Parental Rights – New
 - 105.1-E4 Complaint Form-Discrimination/Anti-Bullying/Anti-Harassment – New
 - 105.1-E5 Witness Disclosure Form – New
 - 105.1-E6 Disposition of Complaint Form - New
- Review of Policy Series 500 thru 503.12 and 504.31-504.31-E1
 - 500.1 Objectives for Equal Education Opportunities
 - 501.1 Compulsory Attendance – Revised
 - 501.2 Entrance Admissions
 - 501.3 Attendance Center Assignment
 - 501.4 Student Attendance Record
 - 501.5 Resident Students
 - 501.6 Non-Resident Students
 - 501.7 Foreign Exchange Students
 - 501.9 Student Transfers In
 - 501.10 Student Transfers Out or Withdrawals – Revised
 - 501.11 Student Absences Excused
 - 501.12 Truancy Unexcused Absences
 - 501.13 Student Release During School Hours
 - 501.14 Students of Legal Age
 - 501.15 Homeless Children and Youth
 - 501.15-R Administrative Regulations Regarding Homeless Children and Youth

- 502.1 Student Conduct - Revised
- 502.1-R Administrative Regulations Regarding Student Conduct
- 502.2 Expulsion - Revised
- 502.2-R Administrative Regulations Regarding Expulsion
- 502.3 Prohibition of Tobacco/Nicotine, Alcohol and Drugs
- 502.3-R Administrative Regulations Regarding Prohibition of Tobacco/Nicotine, Alcohol & Drugs
- 502.4 Search and Seizure
- 502.4-R Administrative Regulations Regarding Search and Seizure
- 502.4-E Search and Seizure Checklist
- 502.5 Co/Extra-Curricular Conduct
- 502.5-R1 Administrative Regulations Regarding Co/Extra-Curricular Conduct
- 502.5-R2 Administrative Regulations Regarding Co/Extra-Curricular Conduct
- 502.5-R3 Administrative Regulations Regarding Co/Extra-Curricular Conduct
- 502.6 High School Academic Eligibility Co/Extra-Curricular Activities - Revised
- 502.7 Corporal Punishment
- 502.8 Weapons
- 502.8-R Administrative Regulations Regarding Weapons
- 502.9 Student Appearance
- 502.10 Care of School Property/Vandalism
- 502.11 Freedom of Expression
- 502.12 Student Complaints and Grievances
- 502.13 Student Lockers
- 503.1 Student Government
- 503.2 Student Organizations
- 503.3 Student Publications
- 503.3-R Administrative Regulations Regarding Student Publications
- 503.4 Student Activity Program
- 503.5 Reserved Time for Non-School Student Activities
- 503.6 Attendance at Events Outside of School
- 503.7 Honors and Awards
- 503.8 Intramural Activities
- 503.10 Student Travel
- 503.11 Public Performances by Students
- 503.12 Contests for Students/Honor Recognitions for Students
- 504.31 Administration of Medication to Students - Revised
- 504.31-E1 Medication Permission Form - Revised

802: Open Enrollments

Motion to approve the open enrollment requests as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

Approved In

Name	Grade	Residing District	Reason
Yonkovic, Sydney	3 rd	Marion Independent	Good Cause

Approved Out

Name	Grade	Receiving District	Reason
Coghlan, Devin	9 th	Marion Independent	Good Cause

900: Consent Agenda

901: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Bragg, Ashley	OR: ASSIST Student Support Associate	10/2/17	LMSEAA II, Step 6
Del Toro, Martha	LG: Part-time Student Support Associate	10/2/17	LMSEAA II, Step 6
Kern, Danielle	WE: From Student Support Associate to Para-Professional	10/2/17	LMSEAA V, Step 10

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Evans, Tristan	HS: Assistant Boys' Varsity Track	9/29/17	\$2,840
Finnerty, Michael	HS: Assistant Boys' Varsity Track	9/29/17	\$2,840
Senters, Travis	HS: Assistant Boys' Varsity Track	9/29/17	\$2,840
Walsh, Rodger	EX: Assistant 8 th Gr Football Coach	8/16/17	\$2,840

902: Approval of September 25th Minutes

Exhibit 902.1

903: Approval of October 2nd Orientation Session I Minutes

Exhibit 903.1

904: Approval of October 6th Board Visit Minutes

Exhibit 904.1

905: Approval of Bills

Exhibit 905.1

906: Approval of Contracts

Exhibits 906.1-11

1. Upper Iowa University for student teacher placement for the 2017-18 school year.
2. Application license agreement with CrisisGo for the use of their comprehensive emergency planning and communications platform applications and software.
3. Agreement with School Administrators of Iowa (SAI) for mentoring and induction programs/services for new administrators if/when appropriate per § Chapter 284A.5.
4. Commercial licensing agreement with Laura Mills, Sales Manager with Pel Industries.
5. Commercial licensing agreement with Michael Hatcher, Owner of MH Advertising.
6. Commercial licensing agreement with Kyle Simon, Account Manager with Kollegetown Sports.
7. Independent contractor agreement with Davis Churchman to provide show choir choreography services.
8. Independent contractor agreement with Alexis Robson to provide choreography for the Hi-Style Show Choir.
9. Independent contractor agreement with Gary Hoobler to provide piano accompaniment for the Indian Creek Elementary music concerts.
10. Independent contractor agreement with Amy Phelps to provide weekly student orchestra lessons at Oak Ridge Middle School.
11. Contract with Seesaw for Schools for use of their software for the 2017-18 school year.
12. Interagency agreement for Special Education services with Cedar Rapids CSD (2), Center Point Urbana CSD (1), College CSD (1), Iowa City CSD (1), and Waterloo CSD (1). *To protect student confidentiality, no exhibits provided.*

907: Fieldtrip Requests

Exhibits 907.1-2

1. Request for the LMHS Student Council to attend the State Leadership Conference in Des Moines on October 29-30, 2017. *Request submitted by Honey Sue Heater.*
2. Request for the FBLA to attend the National Leadership Conference in St. Louis, Missouri on November 10-12, 2017. *Request submitted by Dana Lampe.*

908: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on the [Linn-Mar website>Quick Links>GovDeals](#). *No items listed at this time.*

909: Approval of the Consent Agenda

Motion to approve the consent agenda, with the removal of items for separate action if necessary. (Item#(s) _____ removed for separate action)

Action Motion: _____ Second: _____ Carried: _____

910: Approval of Item(s) Removed for Separate Action

Motion to approve Item#(s) _____.

Action Motion: _____ Second: _____ Carried: _____

1000: Communications

1001: Board Communications

1002: Calendar

Date	Time	Event	Location
October 16 th	8:30 AM	LRC Picture Re-Take Day (till 10:30 AM)	If you missed previous picture day
October 16 th	1:00 PM	Board Orientation Session II	Boardroom
October 16 th	4:30 PM	Board/Cabinet Retreat	Boardroom
October 17 th	9:00 AM	IASB Employee Relations Conference	Altoona, IA (Registration Required)
October 18 th	7:30 AM	Finance/Audit Committee	Rm 203-Finance/Tech Conference Rm
October 19 th	5:30 PM	Marion City Council	City Hall
October 20 th	Noon	Board Visit	Echo Hill Elementary
October 23 rd	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	Boardroom
October 26-27 th	All Day	No School K-12	Professional Learning
October 30 th	All Day	No School K-12	Teacher Comp/Work Day
Date	Time	Event	Location
November 3 rd	Noon	Board Visit	High School
November 4 th	8:30 AM	Coffee & Conversation	Excelsior Middle School
November 6 th	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	High School Lecture Hall
November 9 th	5:30 PM	Marion City Council	City Hall
November 15-16 th	All Day	IASB Annual Conference	Des Moines
November 16 th	7:30 AM	Finance/Audit Committee	Rm 203-Finance/Tech Conference Rm
November 16 th	4:30 PM	Parent University	Boardroom
November 20 th	5:00 PM 700 PM	Board Work Session Board Regular Meeting	Boardroom
November 22-24 th	All Day	No School	Thanksgiving Break

1003: Committees/Advisories

Committees/Advisories	Board/Administrative Participants
Finance/Audit Committee	Anderson, Shepherd, Morrison, AbouAssaly, Lausen, Wall
Policy/Governance Committee	Shepherd, Morrison, Anderson, Isenberg, Weaver
Career & Technical Education Advisory Committee	Bisgard, Wall
School Improvement Advisory Committee	Bisgard, AbouAssaly
Community Collaboration Advisory Committee	Shepherd, Nelson
Iowa BIG Board	Shepherd, Isenberg

1100: Adjournment

Motion to adjourn the regular meeting at _____ PM.

Action Motion: _____ Second: _____ Carried: _____