



**Linn-Mar Community School District
Board of Education Work Session Agenda**

**January 8, 2018
5:00 PM @ LRC Boardroom**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

____ AbouAssaly ____ Anderson ____ Isenberg ____ Lausen ____ Nelson ____ Wall ____ Weaver

200: Adoption of Agenda

Motion to adopt the agenda as presented or with any necessary revisions.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

300: Work Session

301: Open Enrollment

Exhibit 301.1

Shannon Bisgard, Associate Superintendent, and JT Anderson, Chief Financial/Operating Officer, will facilitate a discussion on open enrollment.

302: FAST Assessment and Iowa School Report Card

Exhibit 302.1

Associate Superintendent Shannon Bisgard will share information on the Formative Assessment for Teachers (FAST) data and the Iowa School Report Card.

303: Student Assistance Team

Exhibit 303.1

Leisa Breitfelder, Executive Director of Student Services, along with the members of the Student Assistance Team will present to the board on current programs.

400: Adjournment

Motion to adjourn the work session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* _____



**Linn-Mar Community School District Board of Education
Regular Meeting Agenda
January 8, 2018
7:00 PM @ LRC Boardroom**

100 Call to Order and Determination of a Quorum

200 Revision/Adoption of the Agenda

300 Audience Communications

400 Informational Reports

401 Board Visit to Success Center

402 Marion City Council Meetings

403 Board Book

500 Unfinished Business

501 Application and Certificate for Payment

502 LRC Sprinkler Project Phase II

600 New Business

601 Early Graduation Requests

700 Consent Agenda

701 Personnel

702 Minutes from December 11th Board Meeting

703 Minutes from December 13th Board Visit to Success Center

704 Bills

705 Contracts

706 Disposition of Obsolete Equipment

707 Informational Reports

708 Approval of Consent Agenda

800 Communications

801 Communications

802 Calendar

803 Committees/Advisories

900 Adjournment



**Linn-Mar Community School District Board of Education
Regular Meeting Agenda
January 8, 2018 @ 7:00 PM**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting will be called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

____ Lausen ____ Nelson ____ Wall ____ Weaver ____ AbouAssaly ____ Anderson ____ Isenberg

200: Adoption of the Agenda

Motion to adopt the agenda as presented or with any necessary revisions.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

300: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time so that patrons have the opportunity to address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help realize our mission for Linn-Mar students: *Inspire Learning. Unlock Potential. Empower Achievement.*

- Remarks are limited to three minutes per speaker.
- The board will receive comments, but will not engage in dialog because of the set agenda.
- Remarks should not contain names or other identifying information about students, teachers, administrators, or other personnel because of the potentially confidential nature of certain situations. In such cases the speaker should contact the appropriate administrator with concerns.

Reports:

1. Board Visit to Success Center
2. Marion City Council Meetings
3. Board Book

Decisions:

1. Application and Certificate for Payment
2. LRC Sprinkler Project Phase II
3. Early Graduation Requests
4. Consent Agenda

400: Informational Reports

401: Board Visit to Success Center

Board members will share highlights of their visit to the Success Center on December 13th.

402: Marion City Council Meetings

Board members will share highlights of the Marion City Council meetings held on December 21st and January 4th.

403: Board Book

Exhibit 403.1

Superintendent Shepherd will share highlights from the January 8th Board Book.

500: Unfinished Business

501: Application and Certificate for Payment

Exhibit 501.1

Motion to approve the application and certificate for final payment to Larson Construction in the amount of \$32,204.27, for the completion of the Westfield Elementary Classroom Addition.

Action Motion: _____ Second: _____ Carried: _____

502: LRC Sprinkler Project Phase II

Exhibit 502.1

Motion to award the bid for Phase II of the LRC Sprinkler Project to Iowa Fire Protection for a base bid of \$49,890.00.

Action Motion: _____ Second: _____ Carried: _____

600: New Business

601: Early Graduation Requests

Exhibit 601.1

Motion to approve the early graduation requests as presented.

1	Cooley, Shelbie	7	Herron, Noah
2	Baird, Holly	8	Lancaster, Kirsten
3	Banderob, Hugh	9	Lyman, Holly
4	Bliek, Maddie	10	Schmitt, Sam
5	Bramsen, Carter	11	Telgenhoff, Luke
6	Carney, Emily	12	Williams, Danielle

Action Motion: _____ Second: _____ Carried: _____

700: Consent Agenda

701: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Beavers, Charles	WF: Part-time Student Support Associate	12/11/17	LMSEAA II, Step 10
Brummer, James	NS: Assistant Driver	1/3/2018	SEIU C(b), Step 1
Diaz, Adam	District: Sub Custodian	12/18/17	SEIU C, Step 1
Evans, Kaitlyn	WE: Student Support Associate	1/3/18	LMSEAA II, Step 6
Fuller, Brent	LRC: From Custodian to Lead Custodian	12/11/17	SEIU C+ .25, Step 10
Gongwer, Jim	TR: Bus Rider Helper	12/11/17	Step 1
Higgins, Tammy	Four Oaks: Student Support Associate	12/18/17	LMSEAA II, Step 10
Ironside, Rick	AC: Academic Aquatic Instructor	1/3/18	\$15.00/hour
Johnson, Christin	From EX to WF Student Support Associate	1/3/18	Same
Nelson, Carlos	HS: Student Supervisor	12/11/17	\$15.00/hour
Olds, Jamie	LG: Part-time Student Support Associate	1/3/18	LMSEAA II, Step 10
Recker, Catheryn	Success: Student Support Associate	1/29/18	LMSEAA II, Step 7
Schefter, Virginia	NE: Student Support Associate	1/3/18	LMSEAA II, Step 10
Smith, Amelia	WE: Student Support Associate	12/13/17	LMSEAA II, Step 6
Tran, Elena	OR: Assist Student Support Associate	1/3/18	LMSEAA II, Step 10
Woodwick, Jenna	NS: HS General Help	1/3/18	Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Bryant, Eleanor	AC: Aquatic Instructor	1/2/18	Personal
Fetters, Amanda	AC: Aquatic Instructor	1/2/18	Personal
Gerdes, Hannah	AC: Aquatic Instructor	1/2/18	Personal
Grotegut, Pamela	OR: Student Support Associate	12/21/17	Other Employment
Haldeman, Dawn	WE: Student Support Associate	12/21/17	Relocation
Myers, Hogan	AC: Aquatic Instructor/Lifeguard	1/2/18	Personal
Renz, Madison	AC: Aquatic Instructor	1/2/18	Personal
Rogers, Claire	AC: Aquatic Instructor	1/2/18	Personal
Roudabush, Alexa	AC: Aquatic Instructor	1/2/18	Personal
Rundle, Emily	AC: Aquatic Instructor	1/2/18	Personal
Schweitzer, Avery	AC: Aquatic Instructor	1/2/18	Personal
Snell, Brycen	AC: Aquatic Instructor	1/2/18	Personal
Waller, Ashley	AC: Aquatic Instructor	1/2/18	Personal
Wray, Samantha	AC: Aquatic Instructor	1/2/18	Personal
Xayasouk, Deng	HS: Student Support Associate	1/12/18	Personal

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Spencer, Denice	WF: Student Support Services Teacher	6/5/18	Personal

702: Approval of December 11th Board Meeting Minutes *Exhibit 702.1*

703: Approval of December 13th Board Visit Minutes *Exhibit 703.1*

704: Approval of Bills *Exhibit 704.1*

705: Approval of Contracts *Exhibits 705.1-5*

1. Travel grant agreement with Grant Wood Area Education Agency for attendance of one ELL teacher to attend the Teachers of English to Speakers of Other Languages convention March 28-30, 2018.
2. Facility use request with Dubuque CSD for use of Aquatic Center at reduced rental fee.
3. Agreement with Hobsons for use of Naviance eDocs and services at the High School.
4. Independent contractor agreement with Kelvin Tran.
5. Equipment rental agreement with Wired Production Group for show choir staging.
6. Interagency agreements for special education and related services with Cedar Rapids CSD (2), GWAEA (7), and Marion Independent (2). *For student confidentiality, exhibits not provided.*

706: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on GovDeals.com: *Student desks, teacher desks, and tables.*

707: Informational Reports *Exhibits 707.1-2*

1. School Finance and Cash Balance Reports as of November 30, 2016
2. School Finance and Cash Balance Reports as of November 30, 2017

708: Approval of the Consent Agenda

Motion to approve the consent agenda, with the removal of items for separate action if necessary. (*Item#(s)* _____ *removed for separate action*)

Action *Motion:* _____ *Second:* _____ *Carried:* _____

709: Approval of Item(s) Removed for Separate Action

Motion to approve Item#(s) _____.

Action *Motion:* _____ *Second:* _____ *Carried:* _____

800: Communications

801: Board Communications

802: Calendar

Date	Time	Event	Location
January 10 th	11:30 AM	Board Visit	Compass
January 11 th	4:30 PM	Special Education Advisory	LRC - Boardroom
January 11 th	6:30 PM	Parent University	LRC - Boardroom
January 17 th	11:30 AM	Policy Committee	Superintendent's Conference Room
January 18 th	7:30 AM	Finance/Audit Committee	LRC – Room 203
January 18 th	5:30 PM	Marion City Council	City Hall
January 22 nd	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC - Boardroom
January 24 th	5:30 PM	Iowa BIG Advisory Board	CR Location
January 25 th	11:30 AM	Marion State of City Luncheon	CR Marriott
January 25 th	2:00 PM	Invention Convention	LRC - Gym
January 26 th	Noon	Board Visit	Oak Ridge Middle School
January 30 th	9:00 AM	IASB Day on the Hill	Des Moines Capitol
January 31 st	3:45 PM	Career & Technical Education	LRC - Boardroom

803: Committees/Advisories

Committees/Advisories	Board/Administrative Participants
Finance/Audit Committee	Anderson, Shepherd, Morrison, AbouAssaly, Lausen, Wall
Policy/Governance Committee	Shepherd, Morrison, Anderson, Isenberg, Weaver
Career & Technical Education Advisory Committee	Bisgard, Wall
School Improvement Advisory Committee	Bisgard, AbouAssaly
Community Collaboration Advisory Committee	Shepherd, Nelson
Iowa BIG Advisory Board	Shepherd, Isenberg

900: Adjournment

Motion to adjourn the regular meeting at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* _____