

School Board Work Session Agenda – July 9, 2018
5:00 PM @ LRC Boardroom

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

____ AbouAssaly ____ Anderson ____ Isenberg ____ Lausen ____ Nelson ____ Wall ____ Weaver

200: Adoption of the Agenda

Motion to adopt the agenda as presented, or with any necessary revisions.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

300: Work Session

301: Motion to Move into Closed Session *Roll Call Vote*

Motion to move into closed session at _____ PM, to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered to prevent needless and irreparable injury to that individual's reputation, per Iowa Code Section 21.5(1)(i).

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

____ Anderson ____ Isenberg ____ Lausen ____ Nelson ____ Wall ____ Weaver ____ AbouAssaly

302: Motion to Return to Open Session *Roll Call Vote*

Motion to return to open session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

____ Isenberg ____ Lausen ____ Nelson ____ Wall ____ Weaver ____ AbouAssaly ____ Anderson

303: Update on Bond Campaign – Exhibit 303.1

Members of the Facilities Advisory Committee will present an update on the bond campaign.

400: Adjournment

Motion to adjourn the work session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting will be called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ Lausen _____ Nelson _____ Wall _____ Weaver _____ AbouAssaly _____ Anderson _____ Isenberg

200: Adoption of the Agenda

Motion to adopt the agenda as presented, or with any necessary revisions.

Action _____ Motion: _____ Second: _____ Carried: Yes / No

300: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time so that patrons have the opportunity to address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help realize our mission for Linn-Mar students: *Inspire Learning. Unlock Potential. Empower Achievement.*

- Remarks are limited to three minutes per speaker.
- The board will receive comments, but will not engage in dialog because of set agenda.
- Remarks should not contain names or other identifying information about students, teachers, administrators, or other personnel because of the potentially confidential nature of certain situations. In such cases, the speaker should contact the appropriate administrator with concerns.

400: Informational Reports:

- 401: Iowa BIG Advisory Board – June 13th
- 402: Marion City Council – June 21st and July 5th
- 403: Superintendent’s Update

500: Unfinished Business

600: New Business

601: Appointment of Board Secretary

Motion to approve JT Anderson as Board Secretary until the annual meeting in September due to the resignation of Angie Morrison, Business Manager/Board Secretary. *The administration of oath will occur following approval of motion.*

Action _____ Motion: _____ Second: _____ Carried: Yes / No

Oath of Office: *Do you solemnly swear that you will support the constitution of the United States and the state of Iowa and that you will faithfully and impartially, to the best of your ability, discharge the duties of the office of board secretary for the Linn-Mar Community School District as now and hereafter required by law.*

602: Staff Handbook – Exhibits 602.1-5

Motion to approve the 2018-19 staff handbook and addendums as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

603: Harassment Brochures – Exhibits 603.1-2

Motion to approve the 2018-19 harassment brochures as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

604: Legislative Priorities – Exhibit 604.1

The board will discuss the legislative priorities for 2018-19. Refer to exhibit 604.1.

Motion to approve the legislative priorities for 2018-19 as previously discussed and agreed upon.

Action Motion: _____ Second: _____ Carried: Yes / No

605: Open Enrollment Requests

Motion to approve the open enrollment requests as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

Approved In

Name	Grade	Resident District	Reason
Gatto, Jacob	K	Anamosa	On time
Herman, Stori	K	Benton Community	On time

Approved Out

Name	Grade	Requested District	Reason
Louison, Caitlyn	8 th	Marion Independent	Good cause
Thompson, Patricia	8 th	CAM	Good cause

Denied In

Name	Grade	Resident District	Reason
Cook, Cade	10 th	Alburnett	Late, Lack of space

Denied Out

Name	Grade	Requested District	Reason
Victor, Jacinta	12 th	Alburnett	Late, No good cause
Victor, Tabuley	11 th	Alburnett	Late, No good cause

700: Consent Agenda

701: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Booth, Nicholas	From Four Oaks ATLAS Teacher to WE Student Services Teacher	8/17/18	Same
Carson, Kelsey	WF: Student Support Services Teacher	8/15/18	BA Step 1
Dusil, Katie	WF: Student Support Services Teacher	8/15/18	MA +45 Step 12
Dykes, Samantha	NE: 3 rd Gr Teacher	8/15/18	MA Step 9
Frosch, Billy	HS: PLTW Teacher	8/15/18	MA Step 1
Jaeger, Jacqueline	BW: Kindergarten Teacher	8/15/18	MA Step 5
Melchert, Mary	HS: Student Support Services Teacher	8/15/18	MA +45 Step 28
Mixdorf, Kimberly	OR: Student Support Services Teacher	8/15/18	MA Step 10
Neff, Alexander	HS: Math Teacher	8/15/18	MA Step 17
Orr, Angela	BW: Student Support Services Teacher	8/15/18	MA +15 Step 14

Name	Assignment	Dept Action	Salary Placement
Owen, Nancy	Four Oaks: ATLAS Teacher	8/15/18	BA Step 1
Roos, Tanner	LG: Physical Education Teacher	8/15/18	MA +45 Step 15
Russell, Rachel	Four Oaks: ATLAS Teacher	8/15/18	BA Step 3
Shumaker, Rachel	IC: Kindergarten Teacher	8/15/18	MA Step 7
Turner, Kallie	WE: Kindergarten Teacher	8/15/18	BA Step 3
Wear, Nathan	LRC: Associate Superintendent	7/1/18	\$140,000/year

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
McBride, Sara	BW: Student Support Services Teacher	6/21/18	Personal
McCarthy, Kimberly	NE: 3 rd Grade Teacher	6/14/18	Retirement
Mead, Jaime	EX: TAG Teacher	6/19/18	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Ackerman, Jamie	OR: Student Support Associate	8/17/18	LMSEAA II, Step 8
Baxa, Holly	LG: Student Support Associate	8/17/18	LMSEAA II, Step 10
Blakely, Dierra	OR: Student Support Associate	8/17/18	LMSEAA II, Step 10
Coats, Alexandra	TR: Seasonal Help	6/25/18	\$10.00/hour
Dalecky, Taylor	NE: Student Support Associate	8/17/18	LMSEAA II, Step 6
Dingbaum, Carla	NS: OR General Help from 7.75 to 4.5 hrs/day	8/23/18	PTNS, Step 6
Downing, Lanny	Four Oaks: ATLAS Associate	8/17/18	LMSEAA II, Step 10
Gassman, Kimberly	WE: Student Support Associate	8/17/18	LMSEAA II, Step 8
Harre, Julie	NE: Student Support Associate	8/17/18	LMSEAA II, Step 6
Higgins, Tammy	From Four Oaks ATLAS Associate to WE Student Support Associate	8/17/18	Same
Hoepfner, Carly	EX: Student Support Associate	8/17/18	LMSEAA II, Step 6
Howk-Erwin, Kayla	EH: From .5 to 1.0 Student Support Associate	8/17/18	Same
Jochimsen, Melanie	From NE Student Support Associate to Four Oaks ATLAS Associate	8/17/18	Same
Johnson, Christin	From WF to EX Student Support Associate	8/17/18	Same
Kane, Colleen	LG: School Counselor Secretary	8/8/18	LMSEAA IV, Step 14
Kolodick, Katalin	NE: From 1.0 to .5 Student Support Associate	8/17/18	Same
Lammers, Sheena	HS: Student Support Associate	8/17/18	LMSEAA II, Step 10
Lyons, Britni	Student Services: Student Support Associate	8/17/18	LMSEAA II, Step 10
McClure, Sandy	NS: BW General Help from 3.25 to 6.75 hrs/day	8/23/18	Same
Miller, Sara	NE: Student Support Associate	8/17/18	LMSEAA II, Step 6
Murphy, Jenna	OR: Student Support Associate	8/17/18	LMSEAA II, Step 7
O'Neill Geater, Jaye	From .5 EH Student Support Associate to WF Health Assistant	8/17/18	Same
Sanchez Portillo, Igor	AC: Aquatic Instructor	6/11/18	\$11.00/hour
Schultz, Kathleen	OR: Student Support Associate	8/17/18	LMSEAA II, Step 6
Tague, Jessica	LG: Student Support Associate	8/17/18	LMSEAA II, Step 6
Tran, Elena	From OR ASSIST Associate to WF Student Support Associate	8/17/18	Same
Ward, Parker	TR: Seasonal Help	6/11/18	\$10.00/hour
Wetrich, Thomas	TR: Seasonal Help	6/11/18	\$10.00/hour
Wiley, Misty	WE: Student Support Associate	8/17/18	LMSEAA II, Step 10
Williams, Mara	TR: Seasonal Help	6/18/18	\$10.00/hour
Wilkerson, Diana	Success Center: Student Support Associate	8/17/18	LMSEAA II, Step 10

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Etter, Oakley	Four Oaks: ATLAS Associate	6/26/18	Other employment
Groth, Richard	TR: Bus Driver	6/12/18	Personal
McCombs, Travis	O&M: Electrician	6/19/18	Other employment

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Cory, Nickolas	OR: From Assistant to Head 8 th Gr Boys Basketball Coach	8/17/18	\$3,213
McDermott, Charlotte	HS: Head 9 th Gr Volleyball Coach	8/6/18	\$4,285
Pierson, Travis	EX: Head 8 th Gr Football Coach	8/13/18	\$3,213
Woerner, Kathryn	HS: Assistant Varsity Girls Swim Coach	8/1/18	\$3,213

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Forst, Jill	EX: Assistant 8 th Gr Volleyball Coach	6/11/18	Personal
Harksen, Erich	EX: Assistant 8 th Gr Football Coach	6/11/18	Personal
Hewitt, Mitchell	HS: Assistant 9 th Gr Football Coach	6/21/18	Personal
Meeks, Austin	EX: Assistant 8 th Gr Girls Basketball Coach	6/11/18	Personal
Moore, Jamie	HS: Assistant Varsity Girls Soccer Coach	6/12/18	Personal

702: Approval of June 11th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibits 703.1-2

704: Approval of Contracts – Exhibits 704.1-7

1. Agreement with the City of Marion for school resource officer program
2. Amendment to services agreement with Mercy Family Counseling
3. Agreement with City of Cedar Rapids for adult guard program
4. Agreement with Iowa Department of Education for the Specially Designed Instruction Usability Site Project (SDI)
5. Agreement with Ronald Roybal for LEAP training
6. Agreement with ServiceMaster for cleaning services at the high school sports complex
7. Agreement with Wahlert Catholic High School to use the Aquatic Center for the 2018 Mississippi Valley Conference women’s swimming/diving championships
8. Interagency agreements for special education with Cedar Rapids CSD (1). *For student confidentiality, exhibits not provided.*

705: Fundraiser Requests – Exhibits 705.1-2 (*Submitted past deadline due to newly-hired coaches*)

1. Girls’ Diving Clothing Sales
2. Girls’ Diving Poster Ad Sales

706: Informational Reports – Exhibits 706.1-2

1. School finance and cash balance reports as of 5/31/17
2. School finance and cash balance reports as of 5/31/18

707: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: score tables, lockers, dorm-size refrigerator, serving tables, scoreboard, Mustang skid steer, and Kubota UTV.*

708: Approval of the Consent Agenda

Motion to approve the consent agenda, with the removal of items for separate action, if necessary. (*Item#(s) _____ removed for separate action*).

Action Motion: _____ Second: _____ Carried: Yes / No

709: Approval of Item(s) Removed for Separate Action

Motion to approve Item#(s) _____.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

800: Board Communications/Calendar/Committees/Advisories

801: Board Communications

802: Board Calendar

Date	Time	Event	Location
July 10	2:00 PM	Facilities Advisory Committee	LRC Room 5
July 19	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
August 2	5:30 PM	Marion City Council	City Hall
August 9	7:30 AM	Finance/Audit Committee	LRC Room 203
August 13	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
August 16	5:30 PM	Marion City Council	City Hall
August 17	7:30 AM	Staff Welcome Back	HS Auditorium
August 20	3:30-5:00 PM	Superintendent/Associate Superintendent Reception	LRC Room 5
August 27	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom

803: Committees/Advisories

Committees/Advisories	Board/Administrative Participants
Finance/Audit Committee	Bisgard, J. Anderson, AbouAssaly, Lausen, Wall
Policy/Governance Committee	Bisgard, J. Anderson, B. Anderson, Isenberg, Weaver
Career & Technical Education Advisory Committee	Wear, Wall
School Improvement Advisory Committee	Wear, AbouAssaly
Community Collaboration Advisory Committee	Bisgard, Nelson
Iowa BIG Advisory Board	Bisgard, Isenberg
Facilities Advisory Committee	Bisgard, Nelson, AbouAssaly

900: Adjournment

Motion to adjourn the regular meeting at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No