

**School Board Work Session Agenda – September 24, 2018
5:00 PM @ LRC Boardroom**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____AbouAssaly _____Anderson _____Isenberg _____Lausen _____Nelson _____Wall _____Weaver

200: Adoption of the Agenda

Motion to adopt the agenda as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

300: Work Session

301: Student Achievement 2017-18 – Exhibit 301.1

Associate Superintendent Nathan Wear will report on the 2017-18 student achievement data.

302: FY18 Financial Review – Exhibit 302.1

Chief Financial/Operating Officer JT Anderson will review the fiscal year 2018 financials.

303: Bond Campaign – Exhibit 303.1

Board Secretary JT Anderson will present information from the Linn County Board of Supervisors regarding the canvass of votes for the bond campaign and Superintendent Bisgard will facilitate a discussion of the next steps.

400: Adjournment

Motion to adjourn the work session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No



100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education annual meeting will be called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____Anderson _____Isenberg _____Lausen _____Nelson _____Wall _____Weaver _____AbouAssaly

200: Adoption of the Agenda

Motion to adopt the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time so that patrons have the opportunity to address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help realize our mission for Linn-Mar students: *Inspire Learning. Unlock Potential. Empower Achievement.*

- Remarks are limited to three minutes per speaker.
- The board will receive comments, but will not engage in dialog because of set agenda.
- Remarks should not contain names or other identifying information about students, teachers, administrators, or other personnel because of the potentially confidential nature of certain situations. In such cases, the speaker should contact the appropriate administrator with concerns.

400: Informational Reports:

- 401: Iowa Big Advisory Board – September 19th
- 402: Finance/Audit Committee – September 20th
- 403: Marion City Council – September 20th
- 404: Cabinet Updates – Exhibit 404.1

500: Unfinished Business

501: Approval of 2017-18 Certified Annual Report – Exhibit 501.1

Motion to approve the 2017-18 certified annual report as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

502: Approval of 2017-18 Depository Banks Affidavit Reports – Exhibit 502.1

Motion to approve the 2017-18 depository banks’ affidavit reports as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

503: Approval of FY18 SBRC Allowable Growth Request – Special Ed Deficit – Exhibit 503.1

Motion to approve the FY18 SBRC allowable growth request for the Special Education deficit in the amount of \$2,728,720.52.

Action Motion: _____ Second: _____ Carried: Yes / No

504: Approval of FY18 SBRC Allowable Groth Request – LEP Deficit – Exhibit 504.1

Motion to approve the FY18 SBRC allowable growth request for Limited English Proficiency deficit in the amount of \$219,465.82.

Action Motion: _____ Second: _____ Carried: Yes / No

600: New Business

601: Appointment of Board Secretary/Treasurer

Motion to approve JT Anderson, Chief Financial/Operating Officer, as board secretary/treasurer.

Action Motion: _____ Second: _____ Carried: Yes / No

602: Administration of Oath to Board Secretary/Treasurer

Board President Nelson will administer the oath of office to the board secretary/treasurer.

603: Election of Board President

The board secretary will facilitate the election of the president of the board as stipulated in Policy 202.3, to a term of one year.

Motion to approve _____ as board president to serve a one-year term.

Action Motion: _____ Second: _____ Carried: Yes / No

604: Administration of Oath to Board President

The board secretary will administer the oath of office to the newly-elected board president.

605: Election of Board Vice President

The board president will facilitate the election of the vice president of the board as stipulated in Policy 202.4, to serve a term of one year.

Motion to approve _____ as board vice president to serve a one-year term.

Action Motion: _____ Second: _____ Carried: Yes / No

606: Administration of Oath to Board Vice President

The board president will administer the oath of office to the newly-elected board vice president.

607: Approval of Board Operations Manual – Exhibit 607.1

Motion to approve the 2018-19 *Board Operations Manual* as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

608: Approval of 2018-19 Board Meeting Dates

Motion to approve the 2018-19 board meeting dates as presented:

Action Motion: _____ Second: _____ Carried: Yes / No

October 8 & 22	March 11	August 12 & 26
November 5 & 19	April 8 & 22	September 9 & 23
December 10	May 6 & 20	October 14 & 28
January 14 & 28	June 10	November 11 & 25
February 11 & 25	July 8	

609: Designation of Board Representatives to District Committees/Advisories

Motion to approve the designated board committee/advisory reps for the 2018-19 school year.

Committees/Advisories	2017-18 Representatives	2018-19 Representatives
Finance/Audit Committee	AbouAssaly, Lausen, Wall	
Policy/Governance Committee	Anderson, Isenberg, Weaver	
Career & Technical Education Advisory Committee	Wall	
School Improvement Advisory Committee	AbouAssaly	
Iowa BIG Advisory Board	Isenberg	
Facilities Advisory Committee	Nelson, AbouAssaly	

Action Motion: _____ Second: _____ Carried: Yes / No

610: Appointment of Board Legal Counsel

Motion to appoint the law firm of Pickens, Barnes & Abernathy for general counsel and Terry Abernathy as attorney; Simmons, Perrine, Moyer & Bergman for real estate and copyright matters; Ahlers & Cooney for Special Education, personnel, negotiations, construction, real estate, and bonding matters; and Lynch Dallas for general counsel for the 2018-19 school year.

Action Motion: _____ Second: _____ Carried: Yes / No

611: Designation of Depository Banks for FY19

Motion to designate Farmer’s State Bank with an authorized limit of \$30,000,000; Hills Bank with an authorized limit of \$30,000,000; and Kerndt Brothers Bank with an authorized limit of \$2,000,000; as depositories of the district for the 2018-19 school year effective October 1, 2018.

Action Motion: _____ Second: _____ Carried: Yes / No

612: Appointment of Metro Interagency Insurance Program Representatives

Motion to appoint Karla Christian, Chief Officer of Human Resources/Executive Director of Public Relations, as the 2018-19 MIIP representative and JT Anderson, Chief Financial/Operating Officer, as the alternate representative.

Action Motion: _____ Second: _____ Carried: Yes / No

613: Approval of Architect

Motion to approve OPN Architects as the architect for the 5th-6th grade intermediate buildings project.

Action Motion: _____ Second: _____ Carried: Yes / No

614: Open Enrollment Requests

Motion to approve the open enrollment requests as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

Approved Out

Name	Grade	Requested District	Reason
Dixon, Traevon	2 nd	Marion Independent	Good cause
Gerard, Madison	11 th	Marion Independent	Good cause
McGee, Jalen	8 th	Marion Independent	Good cause
McGee, Talaya	5 th	Marion Independent	Good cause

Denied Out

Name	Grade	Requested District	Reason
Rance, Shaylee	9 th	Marion Independent	Late, no good cause

700: Consent Agenda

701: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Salary Placement
Sheka, Elizabeth	Iowa BIG Teacher	1/4/2019	Other employment

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Armstrong, Deanna	Success Center: Student Support Associate	9/10/18	LMSEAA II, Step 10
Beets, Kameron	HS: Student Support Associate	9/17/18	LMSEAA II, Step 10
Costello, John	TR: From Substitute to Bus Driver	8/30/18	Same
Edwards-Thomas, Cedric	HS: From Student Support Assoc to Student Supervisor	9/24/18	\$15.00/hour
Hartman, Emma	NS: Excelsior General Help	9/10/18	Step 1
Hatcher, Angela	NS: High School General Help	9/17/18	Step 1
Hoyer, Sharon	NS: High School General Help	9/11/18	Step 1
McGill, Jade	EH: Student Support Assoc from 4 to 5.25/hours day	9/5/18	Same
Miller, Stephanie	EH: Student Support Assoc from 3.5 to 4.25/hours day	8/23/18	Same
Mourning, Kiara	Success Center: Student Support Associate	9/10/18	LMSEAA II, Step 6
Richardson, Kim	From Success Center Student Support Assoc to HS Custodian	10/1/18	SEIU C, Step 1
Ruh, John	TR: From Regular Sub to Bus Driver	8/30/18	Same
Stewart, Mallory	EH: Student Support Associate	9/10/18	LMSEAA II, Step 10
Woods, James	TR: From Regular Sub to Bus Driver	8/30/18	Same

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Charles, Ashley	NS: High School General Help	9/11/18	Termination
Diaz, Adam	LRC: District Custodian	8/31/18	Other employment
Horak, Jeffrey	O&M: Athletic Grounds/Facilities Coordinator	9/21/18	Other employment
Miles, Ed	HS: Student Supervisor	9/21/18	Other employment
Stewart, Mallory	EH: Student Support Associate	9/28/18	Other employment

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Murray, Lindsey	HS: Head Softball Coach	9/10/18	\$5,356

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Duffy, Chandran	HS: Assistant Varsity Softball Coach	9/10/18	Personal

702: Approval of September 10th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-7

1. BSN preceptor agreement with Allen College
2. Grant agreement with the Department of Natural Resources
3. Chemical water treatment contract with Brecke Mechanical Contractors
4. Non-commercial licensing agreement with Matt Casebolt, head coach of LM Black 7th grade girls basketball team
5. Non-commercial licensing agreement with Jim Erickson, head coach of LM Legends 4th grade boys basketball team
6. Non-commercial licensing agreement with Autumn Plummer, Swamp Fox Float Coordinator
7. Independent contractor agreement with Heath Weber

8. Interagency agreements for special education with Alburnett CSD (1), Anamosa CSD (1), Cedar Rapids CSD (42), Central City CSD (3), Colfax-Mingo CSD (1), College CSD (5), East Buchanan CSD (2), Highland CSD (1), Maquoketa Valley CSD (1), Marion Independent SD (23), Marshalltown CSD (1), North Linn CSD (1), Oskaloosa CSD (1), Ottumwa CSD (2), Sioux City CSD (1) and Springville CSD (2). *For student confidentiality, exhibits not provided.*

705: Overnight Excursion/Trip Requests– Exhibits 705.1-2

1. FBLA to attend fall leadership conference in Des Moines on October 21-22, 2018
2. HOSA to attend fall leadership conference in Ankeny on October 14-15, 2018

706: Informational Reports – Exhibit 706.1-2

1. Financial and cash balance reports as of 8/31/17
2. Financial and cash balance reports as of 8/31/18

707: Approval of the Consent Agenda

Motion to approve the consent agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

708: If necessary, Approval of Items removed for Separate Action

Motion to approve Item #'s: _____.

Action Motion: _____ Second: _____ Carried: Yes / No

800: Board Communications/Calendar/Committees/Advisories

801: Board Communications

802: Board Calendar

Date	Time	Event	Location
September 26	11:30 AM	Policy/Governance Committee	Superintendent's Conf Rm
September 28	7:00 AM	Board Visit	Novak Elementary
Date	Time	Event	Location
October 4	5:30 PM	Marion City Council (<i>Weaver</i>)	City Hall
October 8	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
October 10	3:45 PM	Career & Technical Education Advisory	LRC Boardroom
October 12	11:30 AM	Board Visit	Indian Creek Elementary
October 13	8:30 AM	Coffee & Conversation (<i>Isenberg/Lausen</i>)	Oak Ridge Middle School
October 18	7:30 AM	Finance/Audit Committee	LRC Room 203
October 18	5:30 PM	Marion City Council (<i>Nelson</i>)	City Hall
October 22	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
October 24	11:30 AM	Marion Chamber of Commerce Annual Meeting	CR Marriott
October 25	All Day	America Reads Day	District-wide

900: Adjournment

Motion to adjourn the regular meeting at _____ PM.

Action Motion: _____ Second: _____ Carried: Yes / No