

**School Board
Work Session Minutes
January 28, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:01 PM in the media center of Oak Ridge Middle School. Roll was taken to determine a quorum.

Present: AbouAssaly, Isenberg, Lausen, Nelson, Wall and Weaver. Mehaffey present at 5:21 PM.

200: Adoption of the Agenda *Motion 110-01-28*

Motion by Weaver to adopt the agenda as presented, second by Wall. Voice vote, all ayes. Motion carried.

300: Work Session

301: Middle School Feature Night – Exhibit 301.1

Director of Middle School Teaching & Learning Erica Rausch and Middle School Principals Travis Axeen and John Christian presented information on middle school continuum of learning, student-led conferences, High Reliability Schools, 1:1 initiative, and Senate File 2318. Senate File 2318 states that any student at any grade that completes a high school level course should receive credit for the course, GPA is a local decision, and courses need to be taught by correctly licensed staff. Special thanks to Mrs. Kim Sleezer, Excelsior Middle School Teacher, and her daughter, Addie, for acting out a student-led conference.

400: Adjournment *Motion 111-01-28*

Motion by AbouAssaly to adjourn the work session at 6:31PM, second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

School Board
Regular Meeting Minutes
January 28, 2019

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:01 PM in the media center of Oak Ridge Middle School. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Mehaffey, Nelson, Wall and Weaver.

200: Adoption of the Agenda *Motion 112-01-28*

Motion by AbouAssaly to adopt the agenda as presented, second by Mehaffey. Voice vote, all ayes. Motion carried.

300: Audience Communications

No audience communications received.

400: Public Hearing:

A public hearing was held regarding the proposed plans and specifications for the Bowman Woods Elementary classroom renovation project. No audience communications received.

500: Informational Reports:

501: Update on 5th/6th Grade Building Design – Exhibit 501.1

Representatives from OPN Architects presented an update on the 5th/6th grade building interior and exterior designs, site plans, and floor plans. The board discussed traffic flow and parking issues.

502: FY2020 Budget Assumptions – Exhibit 502.1

JT Anderson, Chief Financial/Operating Officer, provided a preliminary report on the fiscal year 2020 budget assumptions that included a review of the tax levy formula, five-year projections, and State Supplemental Aid.

503: Finance/Audit Committee – Jan 24th

No report shared as all information was covered during agenda item #502.

504: Cabinet Update – Exhibit 504.1

Superintendent Bisgard clarified that the district calendar has been based on student hours for the last few years and that there are 51 extra student hours built into the district calendar to cover weather cancellations/delays/early dismissals. The Cabinet will track and review the total student hours missed for weather up until spring break and, afterwards, will present a proposal to the board for approval regarding student makeup days, if needed, as well as teacher makeup days (teachers are contracted for 191 days).

600: Unfinished Business

601: Approval of Specifications for BW Classroom Renovation Project Motion 113-01-28 Exhibit 601.1
Motion by Lausen to approve the plans and specifications for the Bowman Woods classroom renovation project to be let for bids on February 19, 2019, at 2:00 PM, second by Weaver. Voice vote, all ayes. Motion carried.

700: New Business

701: Establishment of Public Hearing Motion 114-01-28
Motion by Lausen to set a public hearing for 7:00 PM on February 11, 2019, for approval of the proposed plans and specifications for the Wilkins Elementary roof project, second by Wall. Voice vote, all ayes. Motion carried.

702: Open Enrollment Requests Motion 115-01-28
Motion by Lausen to approve the open enrollment requests as presented, second by Weaver. Voice vote, all ayes. Motion carried.

Denied IN

Name	Grade	Resident District	Reason
Lahr, Andrew	8 th	Center Point-Urbana CSD	Lack of space

Approved OUT

Name	Grade	Requested District	Reason
Murray, Jack	4 th	Cedar Rapids CSD	Good cause

800: Consent Agenda Motion 116-01-28

Motion by Lausen to approve the consent agenda as presented, second by Wall. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Condon, Sherri	HS: Foreign Language Teacher	6/3/19	Early Separation
Crawford, Barbara	BW: Reading Teacher	6/3/19	Early Separation
Goodell, Todd	HS: Academic Assistance Counselor	6/3/19	Early Separation
Hershner, Susan	OR: Student Support Services Teacher	6/3/19	Early Separation
Jacobs, Bradley	OR: Math Teacher	6/3/19	Early Separation
Kesl, Carol	WE: 4 th Gr Teacher	6/3/19	Early Separation
King, Rhonda	WF: 1 st Gr Teacher	6/3/19	Early Separation
King, Steven	EX: Band Teacher	6/3/19	Early Separation
Kuchera, Shari	WF: 2 nd Gr Teacher	6/3/19	Early Separation
Liechty, Deb	EH: Reading Teacher	6/3/19	Early Separation
Ollinger, Audrey	HS: Math Teacher	6/3/19	Early Separation
Piche, Kimberly	HS: Math Teacher	6/3/19	Retirement
Pilcher, Craig	HS: Science Teacher	6/3/19	Retirement
Schneekloth, Sandra	BW: 5 th Gr Teacher	6/3/19	Early Separation
Sheronick, Negebe	OR: 6 th Gr Teacher	6/3/19	Early Separation
Slater, Laurie	OR: 6 th Gr Teacher	6/3/19	Early Separation
Soukup, Sheri	EH: 5 th Gr Teacher	6/3/19	Early Separation
Stamp, Timothy	OR: PLTW Teacher	6/3/19	Early Separation
Vogel, Janice	NE: Early Childhood Teacher	6/3/19	Early Separation
Vogt, Norma	OR: Family Consumer Science Teacher	6/3/19	Early Separation
Wirtjes, Julianne	WF: 2 nd Gr Teacher	6/3/19	Early Separation

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Kimmel, Diana	HS: From Student Support Assoc to General Ed Asst	1/15/19	LMSEAA I, Step 7
Pratchett, Katherine	HS: From Student Support Assoc to Student Supervisor	1/15/19	\$15.00/hour
Pulis, Candida	HS: Student Support Associate	1/28/19	LMSEAA II, Step 9

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Bahler, Betsy	HS: Student Support Associate	1/25/19	Relocation
Deeds, Linda	LG: Custodian	2/1/19	Resignation
Downey, Peggy	NS: WE General Help	1/16/19	Personal
Flood, Eileen	HS: Copy Center Technician	3/29/19	Retirement
Scherbaum, Brandon	WF: Custodian	1/11/19	Other Employment
Steffen, Jayden	AC: Aquatic Instructor	1/14/19	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Livadaru, Tudor	HS: JV Girls' Soccer Coach	3/18/19	\$3,213
Wright, Cole	HS: Head 9 th Gr Baseball Coach	1/11/19	\$4,285

Co/Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Downing, Betsy	HS: Assistant Volleyball Coach	1/11/19	Personal
Goodell, Todd	HS: Head Girls' Cross Country Coach	1/17/19	Retirement
Nelson, Carlos	HS: Assistant Varsity Girls' Track Coach	1/18/19	Other Employment

802: Approval of January 14th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-10

1. Amendment to agreement for statewide preschool with Collins Aerospace Day Academy
2. Independent contractor agreement with Davis Churchman
3. Independent contractor agreement with Emma Erner
4. Independent contractor agreements (two agreements) with Ryan Hoagland
5. Independent contractor agreement with Jordan Makinster
6. Independent contractor agreement with Shawn Poellet
7. Non-commercial licensing agreement with Chad Schweitzer, Head Coach BU White Baseball
8. Non-commercial licensing agreement with Kim Buske, Director LM Prowl Softball
9. Independent contractor agreement with Noah Perkins
10. Commercial licensing agreement with Dan Dickman, VP of BSN Sports LLC.
11. Interagency agreements for special education with Alburnett CSD (1) and Marion Independent
(1). *For student confidentiality, exhibits not provided.*

805: Excursion/Fieldtrip Request – Exhibit 805.1

Request from Health Occupation Students of America (HOSA) to attend the state leadership conference in Des Moines on March 17-19, 2019.

806: Financial Reports – Exhibits 806.1-2

1. Financials and Cash Balance Report as of 12/31/2017
2. Financials and Cash Balance Report as of 12/31/2018

807: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: hydraulic power unit, ATV tires, a safe, pull-down maps, and a bus.*

900: Board Communications/Calendar/Committees/Advisories

901: Board Communications

902: Board Calendar

Date	Time	Event	Location
January 31	11:30 AM	Marion State of the City Luncheon	Cedar Rapids Marriott
Date	Time	Event	Location
February 5	9:00 AM	IASB Day on the Hill	Des Moines
February 5	4:00 PM	Marion City Council Work Session	City Hall
February 7	5:30 PM	Marion City Council	City Hall
February 8	11:30 AM	Policy Committee	Superintendent's Conference Room
February 11	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
February 16	8:30 AM	Coffee & Conversation	Linn Grove Media Center
February 19	4:00 PM	Marion City Council Work Session	City Hall
February 20	11:30 AM	Board Visit	Compass
February 21	7:30 AM	Finance/Audit Committee	LRC Room 203
February 21	5:30 PM	Marion City Council	City Hall
February 25	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom

903: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

1000: Adjournment *Motion 117-01-28*

Motion by Lausen to adjourn the regular meeting at 8:42 PM, second by Wall. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer