

**School Board Work Session Minutes  
February 25, 2019**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Mehaffey, and Nelson. Absent: Wall and Weaver.

**200: Adoption of the Agenda *Motion 127-02-25***

Motion by AbouAssaly to adopt the agenda as presented, second by Mehaffey. Voice vote, all ayes. Motion carried.

**300: Work Session**

**301: Nutrition Services – Exhibit 301.1**

Stacy Fish, Nutrition Services Manager, shared an overview of the department including requirements for student meal planning, meal prices, student participation in the breakfast and lunch programs, cost control measures, 2017-18 Nutrition Fund revenue and expenditures, requirements of House File 2467 pertaining to student meal debt, and hypothetical assumptions if the district provided free breakfast to all students.

**302: Update on Intermediate Building Costs**

Superintendent Bisgard will shared an update on the building cost estimates for the construction of the two intermediate buildings including budget review and next steps.

**400: Adjournment *Motion 128-02-25***

Motion by Isenberg to adjourn the work session at 6:06 PM, second by AbouAssaly. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes  
February 25, 2019**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Mehaffey, and Nelson. Absent: Wall and Weaver.

**200: Adoption of the Agenda *Motion 129-02-25***

Motion by AbouAssaly to adopt the agenda as presented, second by Lausen. Voice vote, all ayes. Motion carried.

**300: Audience Communications**

No communications received.

**400: Informational Reports**

**401: Coffee & Conversation (Feb 16<sup>th</sup>):**

There were approximately 10 people in attendance and the discussion focused on the new 5<sup>th</sup>-6<sup>th</sup> grade intermediate buildings, the snow make up day plan, and ALICE training and school safety.

**402: Finance/Audit Committee (Feb 21<sup>st</sup>)**

The committee discussed the monthly financial reports, bids for the Bowman Woods classroom renovation project, budget estimate for the new intermediate buildings, and the timeline for the general obligation bond sale.

**403: Marion City Council (Feb 21<sup>st</sup>):**

The City Council approved rezoning areas that are part of the district boundaries including land for the new intermediate building off of 35<sup>th</sup> Street and property between 29<sup>th</sup> Avenue and 35<sup>th</sup> Avenue for single and two-family residential housing.

**404: Cabinet Update – Exhibit 404.1**

Superintendent Bisgard highlighted the public open house on Thursday, February 28<sup>th</sup> from 5:00-6:00 PM to view the building design for the new intermediate buildings as well as the snow make-up day plan.

**500: Unfinished Business**

**501: Second Reading of Policy Recommendations – Exhibit 501.1 *Motion 130-02-25***

Motion by Lausen to approve the second reading of the policy recommendations as presented, second by Isenberg. Voice vote, all ayes. Motion carried.

**502: Approval of Bid – Exhibit 502.1 *Motion 131-02-25***

Motion by Lausen to approve the lowest responsible bid from Garling Construction for the Bowman Woods Elementary classroom renovation project in the amount of \$458,100.00, second by AbouAssaly. Voice vote, all ayes. Motion carried.

## **600: New Business**

### **601: Establishment of Public Hearing *Motion 132-02-25***

Motion by Lausen to set a public hearing for 7:00 PM on March 11, 2019, for approval of the site grading specifications for the two, new 5<sup>th</sup>-6<sup>th</sup> grade intermediate buildings, second by Mehaffey. Voice vote, all ayes. Motion carried.

### **700: Consent Agenda *Motion 133-02-25***

Motion by Lausen to approve the consent agenda as presented, second by AbouAssaly. Voice vote, all ayes. Motion carried.

### **701: Personnel**

#### ***Classified Staff: Assignment/Reassignment/Transfer***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Bixby, Buss	TR: Bus Rider	2/19/19	Step 1
Loftsgaarden, Douglas	LG: Custodian	2/25/19	SEIU C, Step 1
Releford, Shakira	NE: Student Support Associate from 3.5 to 7 hrs/day	2/21/19	Same
Riedel, Brianna	NE: Part-time Student Support Associate	2/21/19	LMSEAA II, Step 10
Toll, Wendy	TR: Bus Rider	2/15/19	Step 1
Weber, Luke	EX: Student Support Associate	2/19/19	LMSEAA II, Step 10

#### ***Classified Staff: Resignation***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Milburn, Jean	NS: EX General Help	2/11/19	Personal
Scott, Julie	OR: Custodian	2/13/19	Termination

#### ***Co/Extra-Curricular: Resignation***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Lehman, Jay	HS: Assistant Varsity Football Coach	2/8/19	Personal

### **702: Approval of February 11<sup>th</sup> Minutes – Exhibit 702.1**

### **703: Approval of Bills – Exhibit 703.1**

### **704: Approval of Contracts – Exhibits 704.1-7**

1. Agreement with Ahlers & Cooney to act as bond and disclosure counsel
2. Agreement with Hall & Hall Engineers for professional services for the construction of the new 5<sup>th</sup>/6<sup>th</sup> grade intermediate schools and off-site public improvements
3. Commercial licensing agreement with Molly Sullivan, Owner of Made by Molly
4. Agreement with Mt Mercy College of Nursing for student teaching/clinical education
5. Agreement with Upper Iowa University for student teaching for 2019-20
6. Agreement with University of Northern Iowa for student teaching for 2019-20
7. Agreement with Drake University for student teaching for 2019-20
8. Interagency agreements for special education with Cedar Rapids CSD (4), Independence CSD (1), Marion Independent (1), and Monticello CSD (1). *For student confidentiality, exhibits not provided.*

### **705: Overnight Excursion/Trip Requests – Exhibits 705.1-2**

1. Robotics to attend regional competition in Cedar Falls on March 21-23
2. FBLA to attend state leadership conference on March 28-30

### **706: Financial Reports – Exhibits 706.1-2**

1. Financial and cash balance reports as of January 31, 2018
2. Financial and cash balance reports as of January 31, 2019

## **800: Board Communications/Calendar/Committees/Advisories**

### **801: Board Communications**

A reminder was shared about the February 28<sup>th</sup> intermediate design open house.

### **802: Board Calendar**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
February 28	5:00 PM	Intermediate Building Design Open House	LRC Boardroom
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
March 1	12:00 PM	Board Visit	Oak Ridge Middle School
March 1	6:00 PM	MANE Event	Cedar Rapids Marriott
March 6	11:30 AM	MEDCO Annual Luncheon <i>(Sondra, Rachel, Sofia &amp; Clark)</i>	Cedar Rapids Marriott
March 7	7:30 AM	Finance/Audit Committee	LRC Room 203
March 7	5:30 PM	Marion City Council	City Hall
March 11	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
March 21	5:30 PM	Marion City Council	City Hall
March 29	7:30 AM	Board Visit	Bowman Woods Elementary
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
April 4	5:30 PM	Marion City Council	City Hall
April 8	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
April 10	5:00 PM	Iowa BIG Advisory Board	NewBo
April 11	7:30 AM	Finance/Audit Committee	LRC Room 203
April 12	11:30 AM	Board Visit	Linn Grove Elementary
April 13	8:30 AM	Coffee & Conversation	Bowman Woods Elementary
April 18	5:30 PM	Marion City Council	City Hall
April 22	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
April 26	7:30 AM	Board Visit	Westfield Elementary

### **803: Committees/Advisories**

<b>Committees/Advisories</b>	<b>Board Representatives</b>
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

### **900: Adjournment Motion 134-02-25**

Motion by AbouAssaly to adjourn the regular meeting at 7:21 PM, second by Mehaffey. Voice vote, all ayes.  
Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer