

**School Board Work Session Minutes  
April 8, 2019**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the media center of Westfield Elementary. Roll was taken to determine a quorum. Present: AbouAssaly, Lausen, Nelson, Wall, and Weaver. Absent: Isenberg; Mehaffey arrived at 5:08.

**200: Adoption of the Agenda *Motion 148.04.08***

**MOTION** by Weaver to adopt the agenda as presented, second by AbouAssaly. Voice vote, all ayes. Motion carried.

**300: Work Session**

**301: Elementary Feature Night – Exhibit 301.1**

The elementary principals, several elementary teachers who are part of the second grade curriculum team, and Karla Ries, Director of Elementary Teaching & Learning, presented information on elementary literacy and their goal to have 85% of all elementary students proficient on the State's FAST test by May of 2019. The presentation included small group participation in some of the literacy modules students complete including Language Essentials for Teachers of Reading and Spelling (LETRS) and Lexia.

**400: Adjournment *Motion 149.04.08***

**MOTION** by AbouAssaly to adjourn the work session at 6:15 PM, second by Weaver. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Treasurer/Secretary

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**School Board Regular Meeting Minutes  
April 8, 2019**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the media center of Westfield Elementary. Roll was taken to determine a quorum. Present: AbouAssaly, Lausen, Mehaffey, Nelson, and Weaver. Absent: Isenberg and Wall.

**200: Adoption of the Agenda *Motion 150.04.08***

**MOTION** by AbouAssaly to adopt the agenda as presented, second by Mehaffey. Voice vote, all ayes. Motion carried.

**300: Audience Communications**

No audience communications received.

**400: Special Introduction:**

John Tursi, Executive Director of the Boys & Girls Clubs of Cedar Rapids, provided an overview of the Marion Youth Center which will provide a safe place for kids within the City of Marion to hang out.

**500: Public Hearings**

**501: FY2020 Certified Budget** – Refer to Exhibits 604.1-2

A public hearing was held regarding the certified budget for fiscal year 2020. No comments received.

**502: Intermediate Buildings** – Refer to Exhibit 703.1

A public hearing was held regarding the plans and specifications for the construction of two 5<sup>th</sup>/6<sup>th</sup> grade intermediate buildings. No comments received.

**600: Informational Reports**

**601: Marion City Council**

No reports were provided regarding the March 21<sup>st</sup> and April 4<sup>th</sup> meetings.

**602: Board Visit to Bowman Woods Elementary**

Board members shared they enjoyed the visit and seeing how engaged the students are in learning.

**603: Cabinet Update** – Exhibit 603.1

Superintendent Bisgard highlighted the FY2020 budget information that was included in the Cabinet Update.

604: FY2020 Certified Budget – Exhibits 604.1-2

Chief Financial/Operating Officer JT Anderson reported on the proposed certified budget for fiscal year 2020. Information presented included an overview of all funds; a growth of 2.06% in Supplemental State Aid; district cost per pupil; certified enrollment trends; open enrollment trends; general fund revenue and expenditures; general fund levy; recommendations regarding the management fund, PPEL, PERL, and the Debt Service funds; property tax information; and the 2019-20 budget timeline.

**700: Unfinished Business**

701: Approval of FY2020 Budget – Refer to Exhibits 604.1-2 **Motion 151.04.08**

**MOTION** by AbouAssaly to approve the certified budget for fiscal year 2020, as presented, second by Lausen. Voice vote, all ayes. Motion carried.

702: Approval of Site Grading Bid – Exhibit 702.1 **Motion 152.04.08**

**MOTION** by Lausen to approve Boomerang Corporation (Anamosa, IA) as the lowest responsive bidder for site grading services for the two 5<sup>th</sup>/6<sup>th</sup> grade intermediate buildings for the base bid of \$556,000.00, second by Weaver. Voice vote, all ayes. Motion carried.

703: Approval of Plans/Specs/Cost for Intermediate Building – Exhibit 703.1 **Motion 153.04.08**

**MOTION** by Lausen to approve the plans, specifications, form of contract, and estimated total cost for the construction of the 5<sup>th</sup>/6<sup>th</sup> grade intermediate building on Echo Hill Road, Marion, Iowa, to be let for bids on May 9, 2019, second by Weaver. Voice vote, all ayes. Motion carried.

704: Approval of Plans/Specs/Cost for Intermediate Building – Refer to Exhibit 703.1 **Motion 154.04.08**

**MOTION** by AbouAssaly to approve the plans, specifications, form of contract, and estimated total cost for the construction of the 5<sup>th</sup>/6<sup>th</sup> grade intermediate building on 35<sup>th</sup> Avenue, Marion, Iowa, to be let for bids on May 16, 2019, second by Lausen. Voice vote, all ayes. Motion carried.

705: Approval of Resolution Adopting Hazard Mitigation Plan – Exhibit 705.1 **Motion 155.04.08**

**MOTION** by Weaver to approve the resolution adopting the Linn County multi-jurisdictional hazard mitigation plan for 2019, second by Lausen. Voice vote, all ayes. Motion carried.

**800: New Business**

801: Approval of Bond Resolution – Exhibit 801.1 **Motion 156.04.08**

**MOTION** by Lausen to approve the resolution directing the advertisement for sale of not to exceed \$54,440,000 general obligation school and refunding bonds, series 2019, to be let for bid from 12:00-1:00 PM on June 10, 2019, approving electronic bidding procedures, and approving the official statement, second by Mehaffey. Roll call vote, all ayes. Motion carried.

802: Set Public Hearing – Refer to Exhibit 801.1 **Motion 157.04.08**

**MOTION** by Lausen to set a public hearing for Monday, June 10, 2019, at 7:00 PM regarding the sale of not to exceed \$54,440,000 general obligation school and refunding bonds, series 2019, second by AbouAssaly. Voice vote, all ayes. Motion carried.

803: Second Reading of Policy Recommendation – Exhibit 803.1 **Motion 158.04.08**

**MOTION** by Weaver to approve the second reading of recommended wording changes to *Policy 401.10 Licensed Personnel Early Separation*, second by Lausen. Voice vote, all ayes. Motion carried.

804: Open Enrollment Requests – Exhibit 804.1 **Motion 159.04.08**

**MOTION** by Lausen to approve the list of open enrollment requests as presented in Exhibit 804.1, second by Mehaffey. Voice vote, all ayes. Motion carried.

**900: Consent Agenda Motion 160.04.08**

**MOTION** by AbouAssaly to approve the consent agenda as presented, second by Lausen. Voice vote, all ayes. Motion carried.

**901: Personnel**

**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Boesenberg, Kiley	HS: Math Teacher	8/16/19	MA, Step 15
Davies, Michael	EX: Band Teacher	8/16/19	MA, Step 17
Gire, Samuel	OR: PLTW Teacher	8/16/19	MA, Step 1
Hamilton, Dianna	NE: From Kindergarten to ECBP Teacher	8/20/19	Same
Nicol, Anthony	HS: Academic Assistance Counselor	8/1/19	MA+15, Step 17
Sanborn, Symon	From Student Support Instructional Coach to HS Student Support Services Teacher	8/20/19	Same
Staashelm, Morgan	HS: Math Teacher	8/16/19	MA, Step 6

**Certified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Eastman, Phillip	HS: Student Dean – 9 <sup>th</sup> /10 <sup>th</sup> Gr	6/7/19	Other Employment
Green, Cassandra	OR: 8 <sup>th</sup> Gr Language Arts Teacher	6/14/19	Personal
Musser, Erin	NE: Student Support Services Teacher	6/14/19	Personal
Rozeboom, Lori	NE: Reading Teacher	6/14/19	Retirement

**Certified Staff: Extended Leave of Absence**

Name	Assignment	Dept Action	Reason
Baranowski, Bri	District: ELL Teacher	2019-20 School Year	Childcare

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Anderson, Lou Ann	Success Center: Student Support Associate	4/1/19	LMSEAA II, Step 10
Helmie, Belva	HS: Work Experience Student Support Associate	4/15/19	LMSEAA II, Step 10
Kleitsch, Mackenzie	O&M: Athletic Grounds/Facilities Coordinator	4/3/19	SEIU C1, Step 1
Larson, Makenzie	Success Center: Student Support Associate	4/15/19	LMSEAA II, Step 7
Moffatt, Dylan	AC: Aquatic Instructor	3/25/19	\$12.00/hour
Richardson, Kim	From Student Support Associate to OR Custodian	3/25/19	SEIU C, Step 1
Skaggs, Kaitlyn	NE: Part-time Student Support Associate	3/25/19	LMSEAA II, Step 10

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Andersen, Rex	NE: Custodian	7/5/19	Retirement
Azbill, Marie	IC: Custodian	3/15/19	Termination
Collins, Connie	WF: Student Support Associate	3/27/19	Personal
Ernster, Denise	NS: BW General Help	4/8/19	Other Employment
Finocchiario, Josie	WF: Student Support Associate	3/28/19	Other Employment
Hinders, Breanna	LRC: Accounts Receivable/Payroll Assistant	3/29/19	Other Employment
Kounkel, Margaret	OR: Student Support Associate	6/5/19	Retirement
Newport, Corinne	LG: Student Support Associate	3/28/19	Personal
Scheer, Jeffrey	HS: Custodian	3/25/19	Retirement
Simmons, Rhonda	OR: Student Support Associate	3/29/19	Termination

**Co/Extra-Curricular: Assignment/Reassignment/Transfer**

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Frangella, Nathan	HS: From Head 10 <sup>th</sup> Gr to JV/Assistant Varsity Football Coach	3/7/19	Same
Martens, Ben	HS: From 9 <sup>th</sup> to 10 <sup>th</sup> Gr Head Football Coach	3/7/19	Same
Neff, Thomas	HS: Assistant Girls' Tennis Coach	4/3/19	\$1,606.50
Wolfe, Jason	HS: Assistant Girls' Tennis Coach	4/3/19	\$1,606.50

902: Approval of March 11<sup>th</sup> Minutes – Exhibit 902.1

903: Approval of Bills – Exhibit 903.1

904: Approval of Contracts – Exhibits 904.1-13

1. Agreement with Garling Construction for Bowman Woods classroom renovation project
2. Lease agreement with Empowered Properties for new Success Center location
3. Rental contract with Linn County Fairgrounds for AP testing space
4. Agreement with Four Oaks Family and Children's Services
5. Independent contractor agreement with James Ellis
6. Independent contractor agreement with David LaRoche
7. Independent contractor agreement with Rich Wager
8. Independent contractor agreement with Julie Wesselink
9. Agreement with Bemidji State University for student teaching from 3/1/19 thru 2/28/24
10. Agreement with Mt Mercy University for student teaching for the 2019-20 school year
11. Non-commercial licensing agreement with David Farber, Head Coach of boys' 4<sup>th</sup> grade Heat
12. Non-commercial licensing agreement with Zach Schultz, President of LM Youth Baseball
13. Commercial licensing agreement with Michael Hatcher, Owner, MH Advertising
14. Interagency agreements for special education with Cedar Rapids CSD (2) and Dubuque CSD (1). *For student confidentiality, exhibits not provided.*

905: Approval of Fundraisers – Exhibit 905.1

906: Overnight Excursion/Trip Request – Exhibit 906.1

- Robotics to attend FIRST Championship in Detroit, Michigan April 24-29, 2019

907: Financials – Exhibits 907.1-2

1. School Finance and Cash Balance Reports as of February 28, 2018
2. School Finance and Cash Balance Reports as of February 28, 2019

**1000: Board Communications/Calendar/Committees/Advisories**

1001: Board Communications

1002: Board Calendar

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
April 10	5:00 PM	Iowa BIG Advisory Board	NewBo
April 11	7:30 AM	Finance/Audit Committee	LRC Room 203
April 12	11:30 AM	Board Visit	Linn Grove Elementary
April 13	8:30 AM	Coffee & Conversation	Bowman Woods Elementary
April 18	5:30 PM	Marion City Council	City Hall
April 22	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
April 26	7:30 AM	Board Visit	Westfield Elementary

Date	Time	Event	Location
May 1	5:00 PM	LIONS & Volunteer Awards	LRC Boardroom
May 3	11:30 AM	Board Visit	Excelsior Middle School
May 6	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
May 8	11:30 AM	Linn County State of the County Luncheon	Hotel at Kirkwood
May 9	5:30 PM	Marion City Council	City Hall
May 16	7:30 AM	Finance/Audit Committee	LRC Room 203
May 20	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
May 22	Noon	Policy Committee Meeting	Superintendent's Conference Room
May 22	4:00 PM	School Improvement Advisory Committee (SIAC)	LRC Boardroom
May 23	5:30 PM	Marion City Council	City Hall
May 26	1:00 PM	High School Graduation	US Cellular Center
May 30	1:00 PM	Success Center Graduation	Success Center
Date	Time	Event	Location
June 6	7:30 AM	Finance/Audit Committee	LRC Room 203
June 6	5:30 PM	Marion City Council	City Hall
June 10	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
June 20	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
July 15	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
July 18	5:30 PM	Marion City Council	City Hall

### 1003: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

### **1100: Adjournment Motion 161.04.08**

**MOTION** by AbouAssaly to adjourn the regular meeting at 8:13 PM, second by Mehaffey. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Treasurer/Secretary