

# Linn-Mar Aquatic Center

## Programming Report

Monday, May 20, 2019

### Linn-Mar Aquatic Center

The Aquatic Center's hours of use

During the school day, programs have been designed around student curriculum.

Outside the school day, programs have been designed to advance the district's mission statement through aquatic education.

## Aquatic Education Curriculum

- ▶ Aquatic Experiences for 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grades
- ▶ 9–10 Block PE Classes – 4<sup>th</sup> week of each quarter
- ▶ Four weeks of Adaptive PE classes
  - Two weeks for high school Adaptive PE classes
  - Two weeks for elementary and middle school PE classes
- ▶ Aqua Fit PE classes for 11–12 grades

## Second, Third and Fourth Grade Aquatic Experiences

Each school is scheduled for five days

*One classroom at a time*

### Objectives

Teach Aquatic Safety

Improve Swimming Skills

Have the students leave with a positive image about swimming

## SwimAmerica Lessons

### SwimAmerica lessons are technique oriented

There are 10 stations where specific skills and techniques are taught.

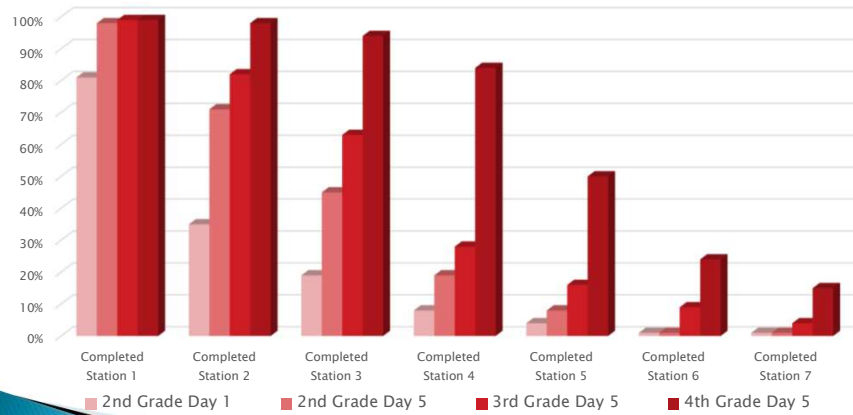
### SwimAmerica lessons are goal-directed

All learning is individually based allowing each student to learn at their own pace.

## Fourth Grade Three-Year Swimming Progression

		2016-2017 2nd Grade Day 1	2016-2017 2nd Grade Day 5	2017-2018 3rd Grade Day 5	2018-2019 4th Grade Day 5
Completed Station 1	Can do relaxed bobs	81%	98%	99%	99%
Completed Station 2	Can also float and glide for 5 seconds on front and back	35%	71%	82%	98%
Completed Station 3	Can also streamline kick on front and back for 15 feet	19%	45%	63%	94%
Completed Station 4	Can also do side glide and crawl stroke for 20 feet	8%	19%	28%	84%
Completed Station 5	Can also swim freestyle with at least four breaths with proper technique	4%	8%	16%	50%
Completed Station 6	Can also tread water for 1 minute, and swim 25 yards freestyle and backstroke	1%	1%	9%	24%
Completed Station 7	Can also swim 50 free, 25 back, and do breaststroke Kick	1%	1%	4%	15%

## Progression of Students from 2nd to 3rd to 4th



## Programming Outside School Hours

These programs are self-funded.

## Programming Outside School Hours

### Participation

- ▶ After school swimming lessons from February through August  
Over 1,600 students participated
- ▶ District-run youth swim team  
Over 225 students participated
- ▶ Diving lessons  
35 students
- ▶ Lap Swim  
150 adults & students
- ▶ Aqua Ex Classes  
30 adults & students

## Programming Outside School Hours

With these programs, the district employs over 70 individuals to teach and coach.

Many of these employees are current or past Linn-Mar students.

## Swim Angelfish

### Lessons for adaptive students

Swim Angelfish is a lessons program designed specifically to help students who have Autism, sensory processing issues, motor issues, anxiety, trauma discomfort and delay.

## Swim Angelfish

Eight employees are taking this course and will be certified as Swim Angelfish Instructors.

Swim Angelfish teaching techniques and tools will be used during the Aquatic Experiences.

Additional Adaptive Swimming Classes will be offered to the community both during the summer and the school year.

## Linn-Mar Aquatic Center

Inspire Learning.  
Unlock Potential.  
**Empower Achievement.**

It is the district's mission statement that drives all the aquatic programming, including the programming offered before and after school hours.



## 10,000 teachers in Iowa serve in teacher leadership roles

“Improving student learning requires improving the instruction they receive each day. There is no better way to do this than to empower our best teachers to lead the effort.”

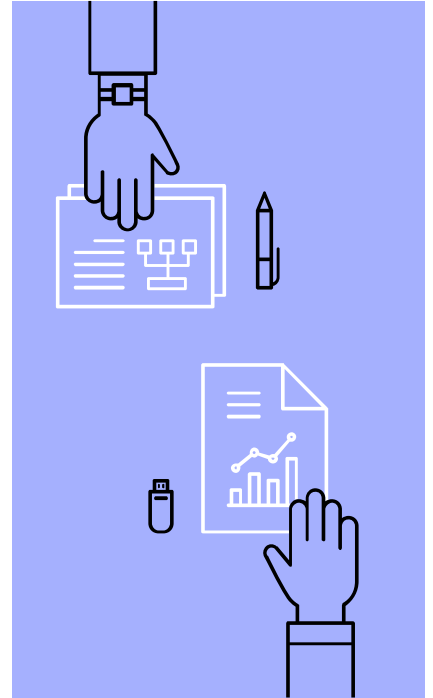
[Iowa Department of Education: TLC System](#)



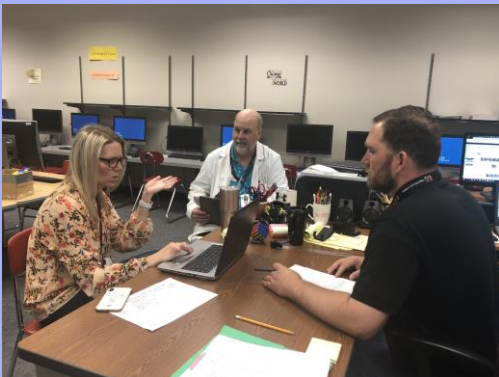
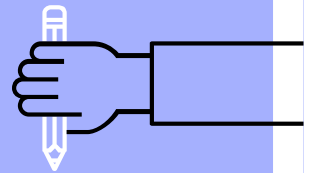


## LM Teacher Leadership Staff

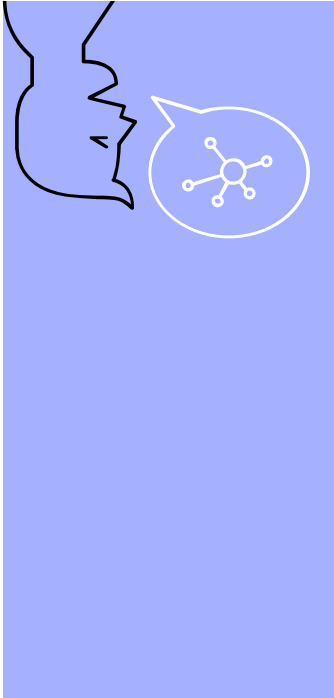
- ▶ 23 full-time coaches
  - 1 program coordinator (transitioning to 0 for 20-21, T&L to take over)
  - 2 mentor coaches
  - 7 technology integration coaches
  - 11 instructional coaches
  - 2 student support coaches (transitioning to 1 essential elements for 19-20)
  
- ▶ 120+ stipend leaders: curriculum facilitators, MTSS, PBIS, grade level, learning team leaders, model teachers



## Iowa TLC Goal Area



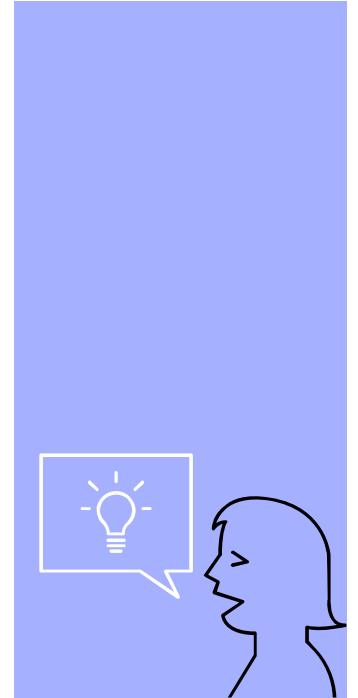
Improve student achievement by strengthening instruction



“

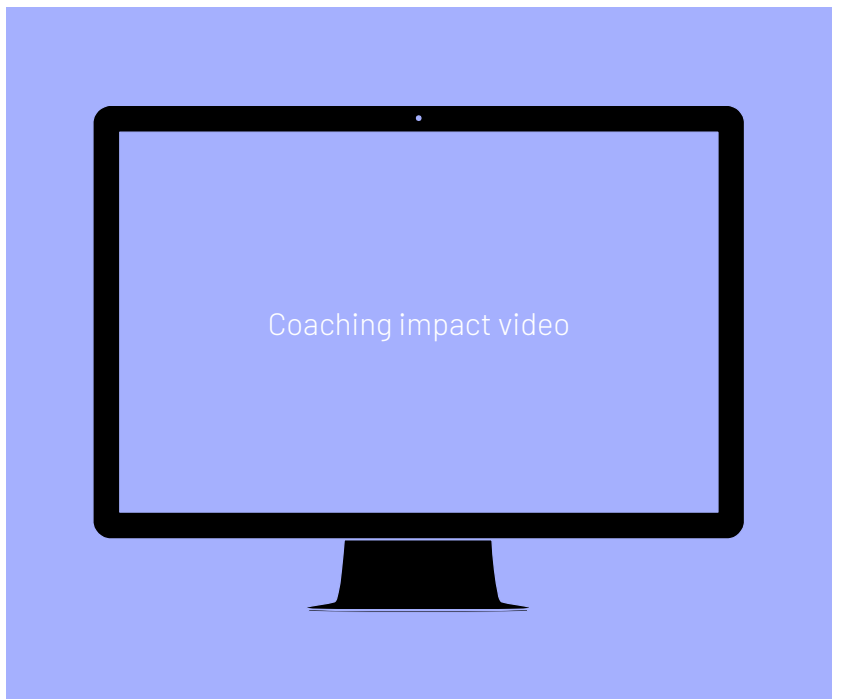
*Our coach helps teachers push themselves into the uncomfortable, always focusing on student growth and what is the intended purpose.*

-LM teacher comment on recent survey



## From the field

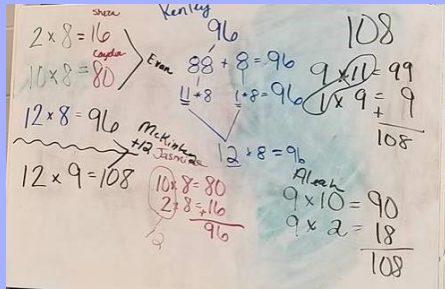
Listen to what teachers have to say about how coaching has made an impact on student growth at Linn-Mar





## Math Talks: TL Involvement & Impact

"Now I know how to do two strategies to figure that out!" -LM Student



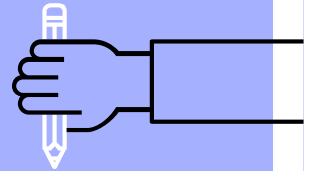
### Math Talks "Look-fors"

(Possible strategies to use during a math talk)

- Think time (Wait time)... "I'm going to give you some time to think."
- No paper and/or pencils used
- Teacher has blank facial expression
- Students show number of strategies with fingers on chest
- Students share thinking while teacher records each student answer (space needed for all student responses)
- Students revise their own thinking
- Students turn-and-talk (this could be utilized right away to ensure the "correct" answer is out there or to have students talk about strategies shared)
- Student(s) add on to another student's thinking
- Students repeat another peer's answer.
  - What strategy(ies) was repeated? \_\_\_\_\_
- Students do 70% of the talking
- Focus student(s)—these students could repeat a "targeted" strategy
- 10 minutes or less
- Don't lead students to the correct answer. Try a turn and talk if you are wanting the correct answer to come out.
  - No teaching/direct instruction
- Ask students to share new thinking, "Who has some new thinking they would like to share?"
- Ask open-ended questions... "Who can repeat..." "Who has a different strategy?"
- Could count on hand the number of different strategies shared (if you need more ideas)
- Revoicing (teacher repeats student answers)
- Try and refrain from praise, "Good job", "Good thinking", etc. Instead try, "Thank you for sharing."
- Compare and/or contrast strategies. Suggested question, "What do you notice about these 2 strategies?"

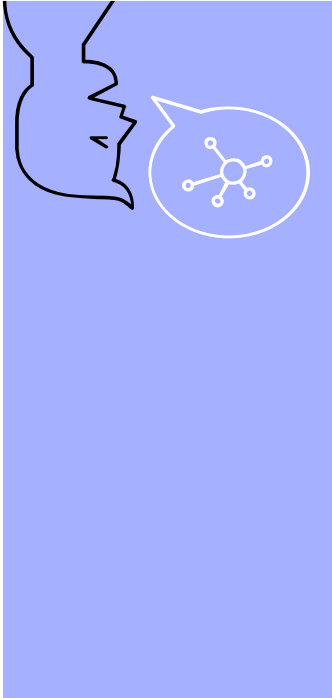
[Link to complete "Look-Fors" document](#)

## Iowa TLC Goal Area



Promote collaboration by developing and supporting opportunities for teachers in schools and school districts statewide to learn from each other

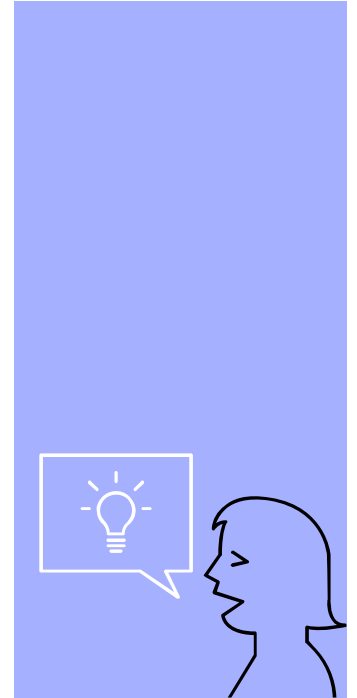




“

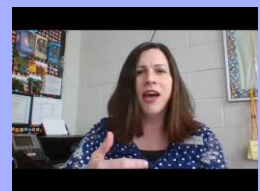
*I've taught in 3 different districts in the past 10 years, and this is by far the best Teacher Leadership/mentoring program I have experienced.*

-LM teacher comment on recent survey



What do teachers say about the impact working with a coach has had on their practice?

Additional comments:  
<https://flipgrid.com/8d0f73a0>



# Coaches' work takes on many forms

## Indian Creek

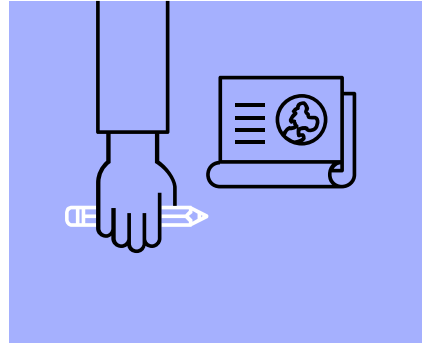
Alignment of BIP to District healthy indicators, how this looks in the classroom

## Oak Ridge

Levels of Technology Integration Matrix w/in coach prof. growth goal

## Mentoring

Five teacher hired as 2019-20 model teachers were participants in our mentor program during years 1-2 of their careers



“I used this data to not only see which teachers I had worked with, but also to see what grade level I needed to spend more time with.”

-Todd Lane, Oak Ridge TIC

“45 of the 52 teachers that I worked with moved at least one spot this year.”

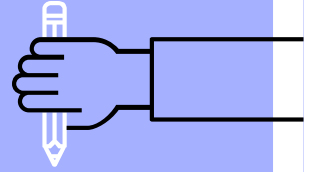
Percentage of teachers who made movement:

- Grade X 72%
- Grade Y 94%
- Grade Z 94%

	ENTRY LEVEL	ADOPTION LEVEL	ADAPTATION LEVEL	INFUSION LEVEL	TRANSFORMATION LEVEL
LEVELS OF TECHNOLOGY INTEGRATION	The teacher begins to use technology tools to deliver curriculum content to students.	The teacher directs students in the conventional and procedural use of technology tools.	The teacher facilitates the students' exploration and independent use of technology tools.	The teacher provides the learning context and the students choose the technology tools.	The teacher encourages the innovative use of technology tools to facilitate higher order learning activities that may not be possible without the use of technology.
CHARACTERISTICS OF THE LEARNING ENVIRONMENT	Active Entry Information passively received	Active Adoption Conventional, procedural use of tools	Active Adaptation Conventional, independent use	Active Infusion Choice of tools and regular, self-directed	Active Transformation Extensive and unconventional use
ACTIVE LEARNING	Students are actively engaged in using technology as a tool rather than passively receiving information from the technology.	Students use technology tools to collaborate with others rather than working individually at all times.	Students use technology tools to connect new information to their prior knowledge rather than to passively receive information.	Students use technology tools to learn beyond the instructional setting rather than working on decontextualized assignments.	Students use technology tools to set goals, plan activities, monitor progress, and evaluate results rather than simply completing assignments without reflection.
COLLABORATIVE LEARNING	Individual student use of technology tools	Collaborative use of tools in various ways	Collaborative use of tools to connect knowledge	Collaborative use of tools for building knowledge	Collaborative use of tools for building knowledge
CONSTRUCTIVE LEARNING	Information delivered to students	Guided, contextual use for knowledge	Independent use for building knowledge	Independent use for building knowledge	Independent use for building knowledge
AUTHENTIC LEARNING	Technology use unrelated to the world outside of the instructional setting	Guided use with some context	Independent use for building knowledge	Independent use for building knowledge	Independent use for building knowledge
GOAL-DIRECTED LEARNING	Directions given; step-by-step task monitoring	Conventional, procedural use of tools to plan or monitor	Flexible and seamless use of tools to plan and monitor	Flexible and seamless use of tools to plan and monitor	Extensive and higher order use of tools to plan and monitor

## What does coaching look like?

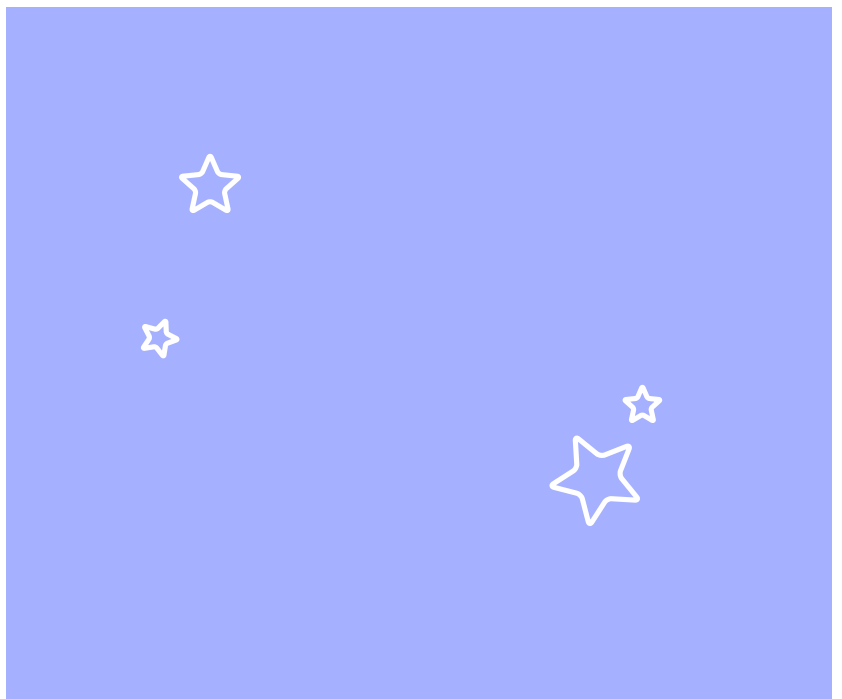
- We have recorded 12,063 coaching interactions this year
  - ~66% Conversations (planning, reflecting, consulting)
  - ~10% Professional learning
  - ~7% Observation
  - ~5% Modeling or co-teaching
  - ~11% Checking in, pop-in's, walk throughs
  
- 697 full coaching cycles have been completed
  - Of which, our teachers rate on average **4.7/5** as having positive impact on student growth



But what does this look like in action?

## Impact on Instructional Practices

Echo Hill teacher, Kelly Bailey, and instructional coach, Sara Hovden, describe how coaching has impact on a teacher's practice in the classroom

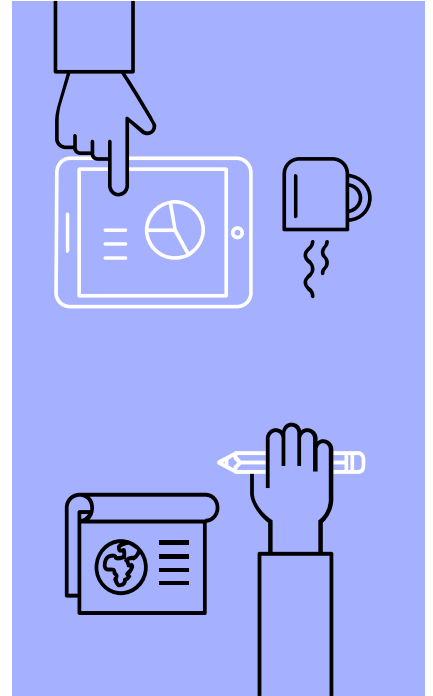


## Others say...

"During my coaching cycle, I was able to learn about a program that I had heard about but had never tried. After a few weeks of implementing it, the students I was working with had made great gains in skill that I have been working on all year. I appreciated being able to learn about this from my coach as well as being able to reflect and talk through the process of this with her."

*"My coach helped me work through a struggle with small reading groups. Learning the phonics strategies and how to throw them into a group was helpful!"*

**"MY COACH WAS VERY HELPFUL IN GUIDING OUR INQUIRY, SHOWING US THE RESOURCES AVAILABLE AND REFLECTING ON NEXT MOVES."**



## Stipend Positions Data

### Model Teachers

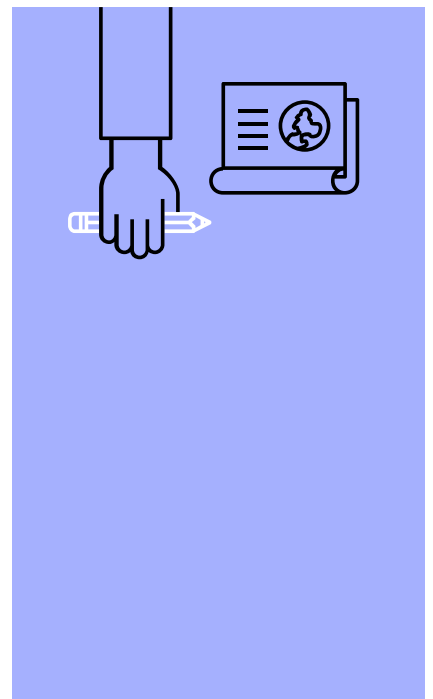
577 visits have been recorded so far to Model Teacher classrooms

Teachers rank these visits on average **4.5 / 5** as an effective use of their time

### Group Leaders

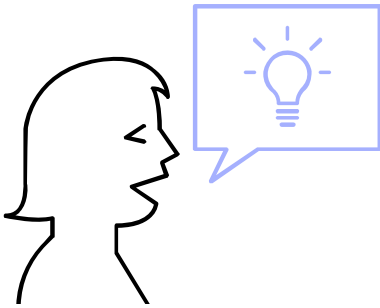
PBIS, MTSS, Technology, Grade Level and Learning Team Leaders facilitate monthly meetings or learning sessions

Leaders rank these interactions on average **4.4 / 5** as being effective



## What's next?

- 2nd annual Camp Leadership: August 12, 2019
- New Model Teacher competencies for 2019-20
- Continued training in Cognitive Coaching & addition of Adaptive Schools
- Transition of administration of the TL program to Teaching and Learning Department

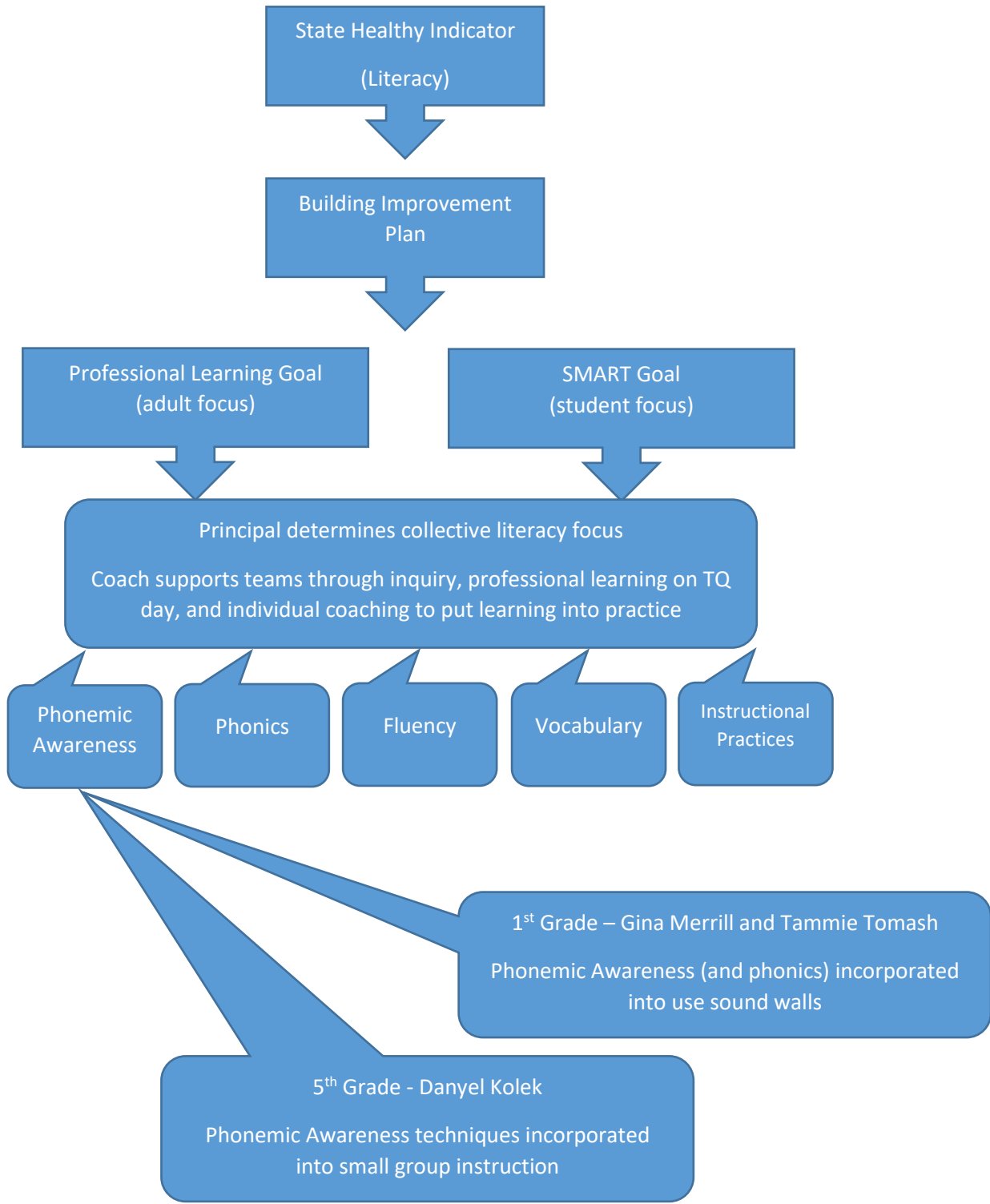


# THANKS!

**What questions  
might you have  
for us?**

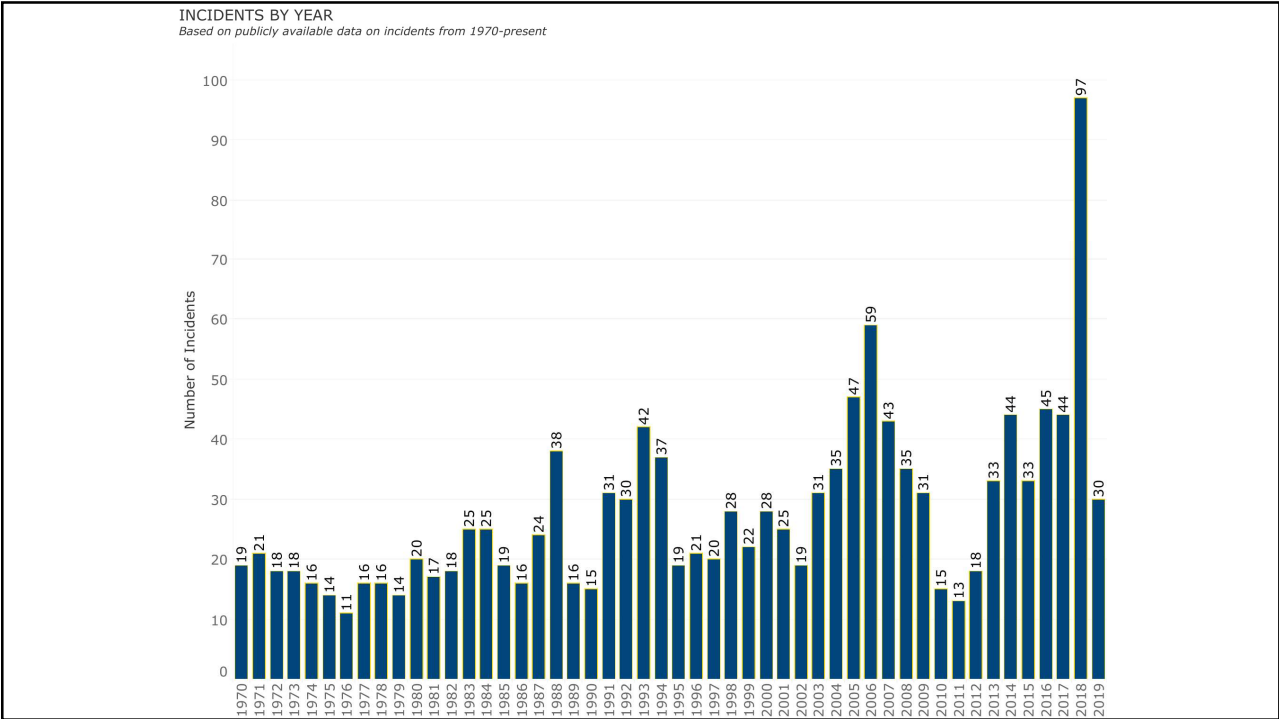






# School Safety

May 2019



## Additional Statistics

- High School's are targeted the most
- Most shooters are students between the ages of 13-19
- The number one reason is due to an escalated dispute followed by gang related and accidental
- Most incidents were targeting a specific person(s)
- Majority of the victims are students

## Linn-Mar's Iowa Youth Survey Data Alcohol/Drugs

In the last 30 days:

- Had an alcoholic drink?
- Had 5 or more drinks in a day?
- Driven a vehicle while under the influence?
- Smoked tobacco?
- Use an e-cig, vape-pens, JUUL, etc.?

Have you ever used marijuana?

## Linn-Mar's Iowa Youth Survey Data Depression/Suicide

In the last 12 months:

- Has a doctor prescribed medicine for being angry, anxious, restless, nervous or sad?
- Have you felt so sad or hopeless almost daily for 2 weeks in a row that you stopped doing some usual activity?
- Have you thought of killing yourself?
- Have you made a plan?
- Have you attempted suicide?

## Linn-Mar's Iowa Youth Survey Data Bullying

In the last 30 days:

- Have you been bullied verbally at school?
- Have you been physically bullied at school?
- Have you been bullied through social media?
- Have you not gone to school because of bullying?

When I have problems, I am good at finding ways to fix them.  
I feel safe at school.

## Linn-Mar Prevention Strategies

- Student/Teacher Relationships
- School Counselors
- Student Assistance
- Mercy
- Covenant Family Solutions
- SRO
- PBIS
- Olweus
- ALICE
- Safe2SpeakUp
- Threat Assessment Teams

## During

- ALICE
- SRO
- MPD

# Cabinet Updates: May 20, 2018



[Click here to refer to the Strategic Plan](#)

Pathways		Technology		Facilities	
Goal #1 Inspire Learning	Goal #2 Inspire Learning	Goal #3 Unlock Potential	Goal #4 Unlock Potential	Goal #5 Empower Achievement	Goal #5 Empower Achievement
<i>Articulate</i>	<i>Support</i>	<i>Challenge</i>	<i>Success</i>	<i>Involve</i>	<i>Build</i>
Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.	Create effective and agile organization that is individually responsible to the needs of the whole child.	Become an excellent learning organization through a culture of continuous improvement.	Maximize achievement by increasing digital literacy utilizing 21st century digital tools.	Enhance engagement opportunities through focused strategic partnerships.	Construct physical learning environments using fiscally responsible and sustainable practices.

### Intermediate Buildings Bid Results:

Echo Hill Road Project: Five bids were received with each bid consisting of a base bid and six alternates. Base bid results were as follows:

- Kleiman Construction \$28,286,319
- Knutson Construction \$28,260,000
- Larson Construction \$28,669,000
- Madison Construction \$28,337,000
- McComas-Lacina Construction \$28,580,000

OPN Architects and the administration are recommending that the board approve Knutson Construction as the lowest responsive bidder for a total cost (including alternates 2, 3, and 6) of \$28,159,000. The architect’s estimate on this portion of the project was \$27 million. Funding for construction will come from general obligation bond proceeds.

35th Avenue Project: Five bids were received with each bid consisting of a base bid and seven alternates. Base bid results were as follows:

- Kleiman Construction \$29,075,700
- Knutson Construction \$28,769,000
- Larson Construction \$28,511,000
- Miron Construction \$28,835,000
- McComas-Lacina Construction \$29,325,000

OPN Architects and the administration are recommending that the board approve Larson Construction as the lowest responsive bidder for a total cost (including alternates 2, 3, 6, and 7) of \$28,449,000. The architect’s estimate on this portion of the project was \$27.5 million. Funding for construction will come from general obligation bond proceeds.

### 2019-20 Student Fee Schedule:

Proposed changes to the fee schedule include the following:

- High school textbook/supply fee increase of \$10 from \$80 to \$90. This fee has not increased in four years. Comparable fees for other corridor schools are as follows:

- Cedar Rapids CSD                 \$93.00
- Marion Independent             \$110.00
- Iowa City CSD                   \$90.00
- College CSD                     \$95.00
- Band, choir, and orchestra uniform rentals increased from \$5 to \$10. This fee has not increased in 10 years, while cleaning costs have risen in that same timeframe.
- Senior citizen admission to other sports (non-football) increased from \$3 to \$4. Athletic event admissions are dictated by the Mississippi Valley Conference and voted upon by member schools.
- Middle school yearbook cost increase from \$22 to \$25.
- Breakfast and lunch meal prices increased \$0.10 for each level. Meal prices are largely dictated by the Child Nutrition Program under the US Department of Agriculture using the paid lunch equity calculation. A district's meal prices should match, or the district should be working toward matching, the price determined by this calculator. Waivers can be granted in certain situations, of which Linn-Mar has applied and received in the past. In short, Linn-Mar's weighted lunch prices should be \$2.85 for the 2019-20 school year. But, rather than increasing meal prices by \$0.20 in one year, the district is proposing a \$0.10 price increase in 2019-20 and likely another \$0.10 increase in 2020-21. Note...reduced meal prices remain unchanged.

**Finance/Audit Committee:**

The committee met on May 16th and discussed the following:

- The April 2019 monthly financial and cash reports
- The new three-year contract for athletic training services with Rock Valley Physical Therapy
- The list of bills for the upcoming board meeting
- The bid results and recommendation for the Echo Hill Road intermediate building *(Refer to additional information on page 1)*
- A more formal process for when construction change orders occur. Significant change orders will be vetted through the Finance/Audit Committee prior to being approved with the contractor.
- The proposed 2019-20 student fees *(Refer to information above)*
- Staff negotiations with a note that part-time Nutrition Services is the final group administration will meet with. All negotiations should be completed by the June 10th board meeting.

**District Achievements and Honors**

**Echo Hill Technology Recognitions:** Congratulations to three students from Echo Hill Elementary whose fifth grade technology projects were entered in the Eastern Iowa Student Technology Fair! All three projects received blue ribbons and two of the projects were selected to be presented at the Iowa Technology & Education Connection Fair in the fall!



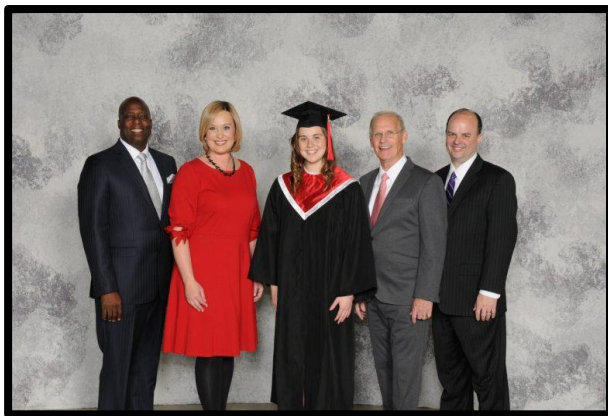
**Teacher Honored:** Congratulations to Julie White, Excelsior Middle School Special Education Teacher, for receiving the Outstanding Educator Award during the Grant Wood Area Education Agency Building Bridges Accessible and Assistive Technology Conference! Julie was the recipient of the Linn-Mar LIONS Innovator Award this year!



**Orchestra Recognitions:** Congratulations to all the Linn-Mar Orchestras (Symphony Strings, Full-Orchestra, Philharmonic, and Concert Orchestra) along with their directors for receiving superior ratings (in Division I) including five perfect ballots during the State Large Group Contest.



**SODA/TRY Recognitions:** Congratulations to this year's SODA/TRY officers from Linn-Mar CSD and Marion Independent for being recognized for their student leadership!

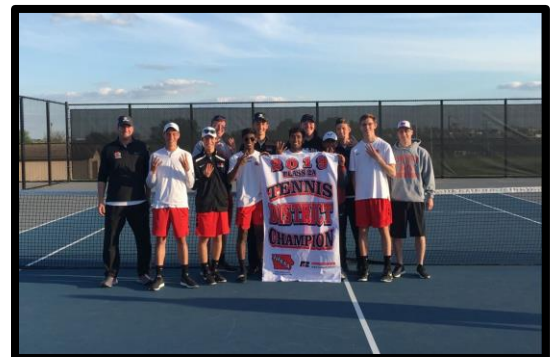


**Best of Class Recognition:**

Congratulations to Linn-Mar Senior Taylor Streff for being recognized by KWWL-TV Channel 7 as a member of the 2019 Best of Class!

**Boys' Tennis Honors:**

Congratulations to the boys' Tennis Team for winning the 2019 District Championships for the eighth year in a row! Go LIONS!



**Concert Band Honors:**

Congratulations to our five Concert Bands for earning Division I superior ratings during the 2019 IHSA Large Group Music Festival! The directors and the 380 band members worked hard, and their efforts were recognized and rewarded! Great job!



**LMTV Recognition:**

Congratulations to the LMTV students and their adviser, Kevin Fry, for appearing on KCRG. [Click here to view the story!](#)



**Cedar Rapids**

200 Fifth Avenue SE Ste. 201  
Cedar Rapids, Iowa 52401  
(319) 363-6018

**Des Moines**

100 Court Avenue Ste. 100  
Des Moines, Iowa 50309  
(515) 309-0722

**Iowa City**

24 ½ S. Clinton Street  
Iowa City, Iowa 52240  
(319) 363-6018

**Madison**

301 N. Broom Street Ste. 100  
Madison, Wisconsin 53703  
(608) 819-0260

[opnarchitects.com](http://opnarchitects.com)

May 13, 2019

Shannon Bisgard, Superintendent, Linn-Mar Community School District, 2999 North 10<sup>th</sup> Street, Marion, Iowa 52302

RE: Bid Recommendation for Linn-Mar Intermediate Echo Hill Building (18245000)

Shannon: We are pleased to report the results of bidding the Linn-Mar Echo Hill Intermediate School Project in Marion. On Thursday, May 9, we received five bids for the project. The low bidder on the project was Knutson Construction of Iowa City, Iowa. You can review the specifics of the bid results on the attached bid tab. Bids were at the estimated cost for the project.

After review of the bids, we recommend that the Linn-Mar Community School District accept the following bid for the Echo Hill Building, as outlined below:

General Contract:  
Knutson Construction:

Base Bid	\$ 28,260,000.00
Alternate 2: Metal Panel Systems -	(\$ 15,000.00)
Alternate 3: Corridor 2206 CMU Finish -	(\$ 58,000.00)
Alternate 6: North Bus Loop Electrical -	(\$ 28,000.00)
<b>TOTAL</b>	<b>\$ 28,159,000.00</b>

In addition to the bid amounts, there are five unit prices listed on the bid tab. These unit prices deal with soils on the site and the geothermal system, and will be defined in the contract to be used if specific situations arise where they become applicable.

Upon direction from the board, OPN will prepare a letter to proceed for Knutson Construction. We will also prepare contracts between the district and Knutson.

Thank you for the opportunity to serve the Linn-Mar Community School District.

OPN ARCHITECTS, INC.

A handwritten signature in black ink, appearing to read 'Roger Worm', is written over a horizontal line.

Roger Worm, AIA  
Principal  
Attachments: Bid Tabulations

cc: J.T. Anderson, Chief Financial/Operating Officer, Linn-Mar Community School District



**Cedar Rapids**

200 Fifth Avenue SE Ste. 201  
Cedar Rapids, Iowa 52401  
(319) 363-6018

**Des Moines**

100 Court Avenue Ste. 100  
Des Moines, Iowa 50309  
(515) 309-0722

**Iowa City**

24 ½ S. Clinton Street  
Iowa City, Iowa 52240  
(319) 363-6018

**Madison**

301 N. Broom Street Ste. 100  
Madison, Wisconsin 53703  
(608) 819-0260

[opnarchitects.com](http://opnarchitects.com)

May 16, 2019

Shannon Bisgard, Superintendent, Linn-Mar Community School District, 2999 North 10<sup>th</sup> Street, Marion, Iowa 52302

RE: Bid Recommendation for Linn-Mar Intermediate 35<sup>th</sup> Avenue Building (18245000)

Shannon: We are pleased to report the results of bidding the Linn-Mar 35<sup>th</sup> Avenue Intermediate School Project in Marion. On Thursday, May 16, we received five bids for the project. The low bidder on the project was Larson Construction of Independence, Iowa. You can review the specifics of the bid results on the attached bid tab. Bids were at the estimated cost for the project.

After review of the bids, we recommend that the Linn-Mar Community School District accept the following bid for the 35<sup>th</sup> Avenue Building, as outlined below:

General Contract:  
Larson Construction:

Base Bid	\$ 28,511,000.00
Alternate 2: Metal Panel Systems -	(\$ 15,000.00)
Alternate 3: Corridor 2206 CMU Finish -	(\$ 18,000.00)
Alternate 6: Foundations -	(\$ 24,000.00)
Alternate 7: North Bus Loop Electrical -	(\$ 5,000.00)

**TOTAL \$ 28,449,000.00**

In addition to the bid amounts, there are four unit prices listed on the bid tab. These unit prices deal with soils on the site and the geothermal system, and will be defined in the contract to be used if specific situations arise where they become applicable.

Upon direction from the board, OPN will prepare a letter to proceed for Larson Construction. We will also prepare contracts between the district and Larson.

Thank you for the opportunity to serve the Linn-Mar Community School District.

OPN ARCHITECTS, INC.

A handwritten signature in black ink, appearing to read 'Roger Worm'.

Roger Worm, AIA  
Principal  
Attachments: Bid Tabulations

cc: J.T. Anderson, Chief Financial/Operating Officer, Linn-Mar Community School District



**2019-20 Student Fee Schedule**

STUDENT FEES	2018-19	2019-20
<b>Textbook/Supply Fee</b>		
AK-5	\$50.00	\$50.00
AK-5 Reduced	\$25.00	\$25.00
6-8	\$60.00	\$60.00
6-8 Reduced	\$30.00	\$30.00
9-12	\$80.00	<b>\$90.00</b>
9-12 Reduced	\$40.00	<b>\$45.00</b>
9-12 Towel Fee	\$1.00	\$1.00
<b>Kirkwood Class Drop Fee</b>	\$250.00	\$250.00
<b>Instrumental Rentals</b>		
High School/Middle School		
School Owned	\$45.00	\$45.00
Percussion	\$45.00	\$45.00
Reduced	\$22.50	\$22.50
<b>Band Uniform Rental</b>	\$5.00	<b>\$10.00</b>
<b>Orchestra Uniform Rental</b>	\$5.00	<b>\$10.00</b>
<b>Choir Robe Fee</b>	\$5.00	<b>\$10.00</b>
<b>Show Choir</b>		
10th Street	\$500.00	\$500.00
10th Street Reduced	\$250.00	\$250.00
In Step	\$475.00	\$475.00
In Step Reduced	\$237.50	\$237.50
Hi-Style	\$450.00	\$450.00
Hi-Style Reduced	\$225.00	\$225.00

HIGH SCHOOL	2018-19	2019-20
<b>Activity Ticket</b>	\$50.00	\$50.00
<b>Varsity/JV Athletic Admissions</b>		
K-12 Football	\$5.00	\$5.00
Adult Football	\$6.00	\$6.00
Sr. Citizen Football	\$4.00	\$4.00
K-12 (Other Sports)	\$4.00	\$4.00
Adult (Other Sports)	\$5.00	\$5.00
Sr. Citizen (Other Sports)	\$3.00	<b>\$4.00</b>
<b>Freshman Athletic Admissions</b>		
K-12 (All Sports)	\$2.00	\$2.00
Adult (All Sports)	\$3.00	\$3.00
<b>Music Events</b>		
K-12 Students	\$2.00	\$2.00
Adults	\$3.00	\$3.00
Senior Citizens	\$2.00	\$2.00
<b>Musicals</b>		
Single Ticket	\$10.00	\$10.00
<b>Drama Events</b>		
K-12 Students	\$5.00	\$5.00
Adults	\$5.00	\$5.00
<b>Parking Pass</b>	\$25.00	\$25.00
<b>Parking Fines (per occurrence)</b>	\$25.00	\$25.00

Middle School	2018-19	2019-20
<b>Fine Arts</b>	\$1.00 or GWD	\$1.00 or GWD
<b>Athletics</b>	\$1.00 or GWD	\$1.00 or GWD

Yearbook	2018-19	2019-20
6-8	\$22.00	<b>\$25.00</b>
9-12	\$70.00	\$70.00

Cap & Gown	2018-19	2019-20
Graduates	\$40.00	\$40.00

Summer Programs	2019-20
Kirkwood Drivers Education Full Tuition	\$400.00
Kirkwood Drivers Education Reduced Tuition	\$200.00

MEALS	2018-19	2019-20
<b>Lunch</b>		
K-5	\$2.60	<b>\$2.70</b>
6-8	\$2.65	<b>\$2.75</b>
9-12	\$2.70	<b>\$2.80</b>
K-12 Reduced	\$0.40	\$0.40
Adult	\$3.65	<b>\$3.75</b>
<b>Breakfast</b>		
K-5	\$1.50	<b>\$1.60</b>
6-8	\$1.50	<b>\$1.60</b>
9-12	\$1.50	<b>\$1.60</b>
K-12 Reduced	\$0.30	\$0.30
Adult	\$1.70	<b>\$2.00</b>
<b>Milk</b>	\$0.50	\$0.50

# Linn-Mar Community Schools



## Special Education Service Delivery Plan

*A system for delivering instructional services including a full continuum of services and placements to address the needs of eligible individuals ages 3 to 21.*

*2019/2020 School Year*

# Table of Contents

Special Education Advisory Panel .....	1
What process was used to develop the delivery system for eligible individuals? .....	2
How will services be organized and provided to eligible individuals age 3 -21? .....	3
How will caseloads of student support teachers be determined and regularly monitored? .....	6
What procedures will a student support teacher use to resolve caseload concerns? .....	8
How will the delivery system for eligible individuals meet the target identified in the state’s performance plan and the LEA determination as assigned by the state? .....	9
What process will be used to evaluate the effectiveness of the delivery system for eligible individuals? .....	9
Assurances .....	10



## **Special Education Advisory Panel**

### Parent Representatives:

Kristen Hatfield  
Tricia Krsek  
Ann Loftus  
Terri Streicher  
Kelly VonLehmden

### Staff Representatives:

Leisa Breitfelder  
Krisi Hicks  
Megan Burke-Brunschenn  
Tina March  
Shawna Widdel  
Kate Turner  
Janisse Nie  
Marshall Chamberlain  
Sue Hershner  
Alisa Oliver  
Rene Tedrow  
Julie White  
Beth Hayes  
Symon Sanborn  
Catherine Muller

### Grant Wood AEA:

Jill Weigel

# What process was used to develop the delivery system for eligible individuals?

## Iowa Administrative Code Rule 41.408(2)"c"

The delivery system was developed in accordance with Iowa Administrative Code rule 41.408(2)"c". The group of individuals who developed the system included parents of eligible individuals, student support teachers, general education teachers, administrators, and at least one representative of the AEA.

The Linn-Mar Community School District selected the Special Education Advisory Committee as the members to complete the Special Education Service Delivery Plan for Linn-Mar Community Schools.

An annual review of the plan is conducted by the district wide Special Education Advisory Panel Leadership Team. Most recent updates to the delivery plan took place between the 2017-2019 school years.

## Overview of steps in completing this Service Delivery Plan:

- Step 1:** The district selects the committee.
- Step 2:** The committee develops the plan.
- Step 3:** The plan is available for public comment.
- Step 4:** The AEA Special Education Director verifies plan compliance.
- Step 5:** The district school board approves the plan prior to adoption.
- Step 6:** The plan is included in the designated area of the CASA.
- Step 7:** The plan is reviewed in connection with the 5-year accreditation cycle or earlier if required by determination given by the state.

# How will service be organized and provided to eligible individuals age 3 through age 21?

## **Early Childhood Special Education**

The Linn-Mar Community School District offers programs for three and four year old children with an Individualized Education Plan and four year old program for children without an IEP. The number of sections, the location sites, and daily schedules for these programs will be determined by the district after schools have collected the data needed for making these decisions.

Children will have the opportunity to participate in a year of half-day, four day a week, school based experience with a focus on social, emotional, behavioral growth while still supporting academics. This program utilizes Creative Curriculum, which aligns with the Iowa Early Learning Standards. Three and four year olds will learn together in the same classroom.

**General Education with Special Education Support:** The student is served in the general education classroom without accommodations/modifications to the curriculum, instruction, testing or grading. The Grant Wood AEA service provider is responsible for consulting with general education teacher and monitoring the student's progress according to the IEP. (Example: Students served by support only IEPs such as speech/language services.)

**General Education served with Collaboration:** The student is served in the general education classroom with collaborative support from the special education teacher. The general education teacher is responsible for direct instruction, testing, grading, and behavior management as specified in the IEP. The special education teacher support may include assisting the general education teacher with the design and preparation of materials, accommodations and/or curriculum. The special education teacher is responsible for monitoring student IEP goal progress. (Example: A student with a reading IEP goal may need accommodations in a math class (i.e. reading a math test to the student)).

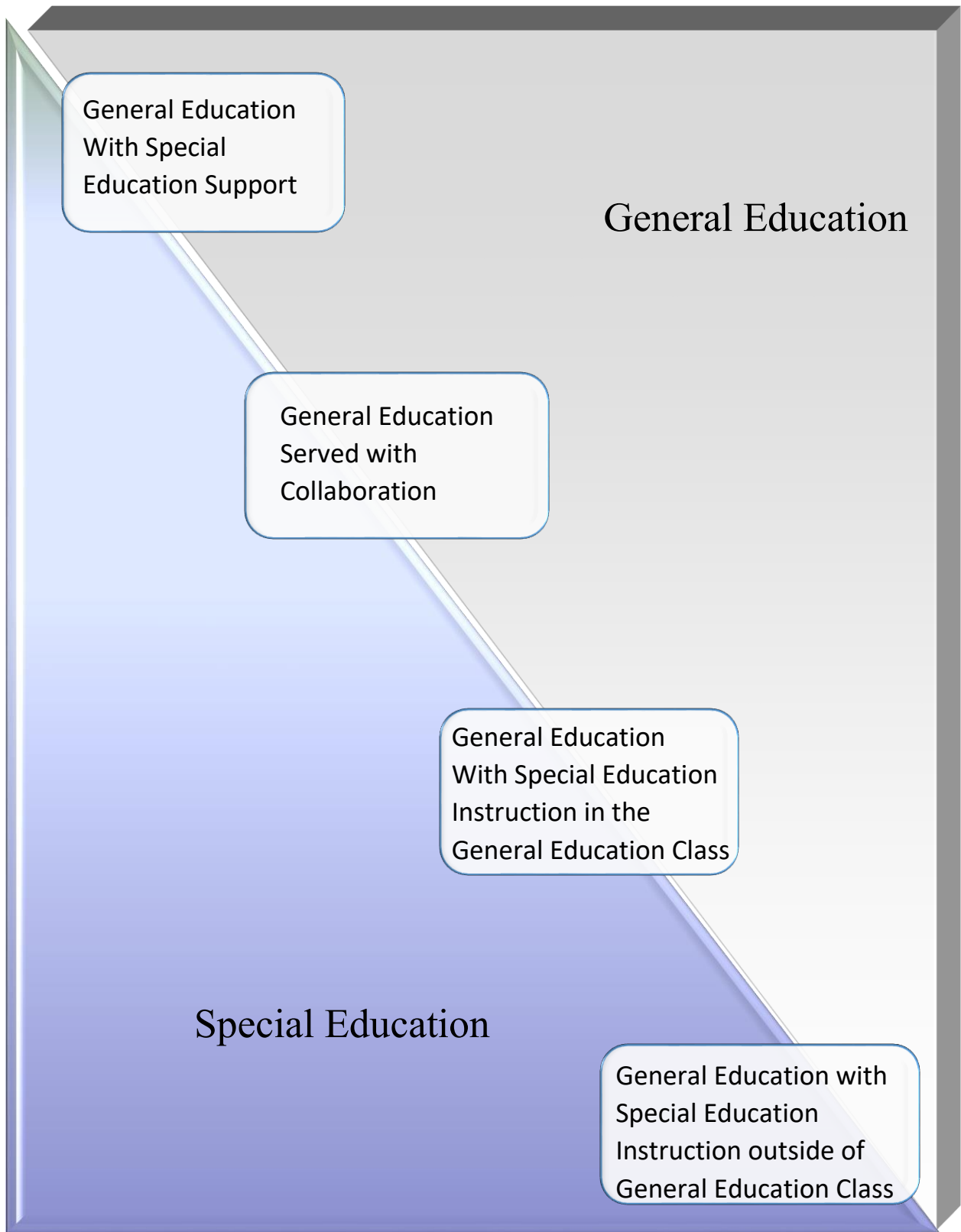
**General Education with Special Education Instruction in the General Classroom:** The student receives special education support for the general education curriculum in the general education setting. The special education teacher, support service provider or trained teacher associate will be in the general education classroom to provide direct instruction, instructional support or assistance, to the student or group of students. The special education teacher is responsible for monitoring student progress on IEP goals. (Example: A student with a reading disability may be serviced with direct instruction in the reading classroom by both the special education and general education teacher.)

**General Education with Special Education Instruction outside the General Education Classroom:**

The student receives special education support for the general education curriculum outside the general education setting. When the services cannot be appropriately provided in the general education setting, the student may receive selected services or all services he/she needs in a separate educational setting (including, but not limited to special classes, special schools, home instruction and instruction in hospitals and institutions.) The special education teacher/service provided is responsible for monitoring the student's progress on IEP goals. (Example: A student with reading, math, and written language, IEP goals receives all areas of direct instruction in a segregated setting by a special education teacher.)

When services cannot be appropriately provided in the general education setting, the student may receive selected services or all services he/she needs in a separate classroom. The student support special education teacher may assist general education teachers as needed with the design and preparation of materials, accommodations, modifications, or curriculum. The special education teacher is responsible for monitoring student's progress on IEP goals. (Example: A student with reading, math, and written language IEP goals receives most direct instruction in a separate setting by a student support teacher.) The IEP team will determine if the student has the level of need to use modified general education curriculum/standards.

When services cannot be appropriately provided within the school building, the student may receive selected services or all services he/she needs in a separate setting (including, but not limited to special classes, special schools, home instruction, and instruction in hospitals and institutions). The special education teacher/services provider is responsible for monitoring the student's progress on IEP goals. (Example: A student with a school anxiety disorder may receive some services at home and some at school.)



# How will caseloads of student support teachers be determined and regularly monitored?

Caseloads will be tentatively set in the spring for the following year. Caseloads may be modified based on summer registration and actual fall enrollments. Caseloads will be reviewed at least twice during the school year by the Student Services Department.

In determining teacher caseloads, the Linn-Mar Community School District will use the following values to assign levels to the programs of each eligible individual receiving an instructional program in the district.

A teacher may be assigned a caseload within a range up to 36 points. This caseload limit may be exceeded by no more than 10% for a period of no more than eighteen weeks, if doing so does not prevent the teacher's ability to provide the services and supports specified in his or her student's IEPs. The breakdown of points per level is as follows:

Level 1: 23 points K-12

Level 2 Academics: 25 points Elementary; 30 points Middle School; 34 points High School

Level 3 Academics: 27 points K-12

Level 2/3 Behavior Focus: 30 points K-8; 36 points High School

Level 2/3 Autism Focus: 23 points Elementary; 25 points Middle School; 35 points High School

ECSE: 25 points

# Caseload Determination: \_\_\_\_\_ / /

Name			Date
<b>1. Planning and Preparation.</b> Reference IEP Goal Pages & Page G.			<b>Score:</b> 0    1    2    3
<b>Zero Points</b> Student is functioning in the general curriculum at a level similar to peers.	<b>1 Point</b> Student has goals in 1 or 2 <b>goal areas</b> (see guidance) that are the primary responsibility of district special education personnel.	<b>2 Points</b> Student has goals in 3 or more <b>goal areas</b> (see guidance) that are the primary responsibility of district special education personnel.	<b>3 Points</b> Curriculum that reflects the Iowa Core essential elements is required for meaningful instruction. Iowa's Alternate Assessments are used to measure progress in all areas (literacy, math & science).
<b>2. Specially Designed Instruction delivered by a licensed teacher.</b> Reference IEP Page F.			<b>Score:</b> 0    2    4    6
<b>Zero Points</b> No specially designed instruction delivered by a licensed teacher	<b>2 Points</b> Specially designed instruction <b>regardless of setting</b> that is delivered by a licensed teacher (see guidance) for 49% or less of the school day. Includes teaching, coteaching, and collaborative instruction.	<b>4 Points</b> Specially designed instruction <b>regardless of setting</b> that is delivered by a licensed teacher (see guidance) for 50% to 74% of the school day. Includes teaching, coteaching, and collaborative instruction.	<b>6 Points</b> Specially designed instruction <b>regardless of setting</b> that is delivered by a licensed teacher (see guidance) for 75% to 100% of the school day. Includes teaching, coteaching, and collaborative instruction.
<b>3. Health, Physical or Behavioral Support.</b> Reference IEP Page F.			<b>Score:</b> 0    1    2    3
<b>Zero Points</b> Student requires no health, physical or behavioral support	<b>1 Point</b> Health, physical, or behavioral support <b>regardless of setting</b> that is delivered by a paraprofessional for 49% or less of the school day.	<b>2 Points</b> Health, physical, or behavioral support <b>regardless of setting</b> that is delivered by a paraprofessional for 50% to 74% of the school day.	<b>3 Points</b> Health, physical, or behavioral support <b>regardless of setting</b> that is delivered by a paraprofessional for 75% to 100% of the school day.
<b>4. Instructional Support.</b> Reference IEP Page F.			<b>Score:</b> 0    1    2    3
<b>Zero Points</b> Student requires no instructional support	<b>1 Point</b> Special education instructional support <b>regardless of setting</b> that is delivered by a paraprofessional for 49% or less of the school day.	<b>2 Points</b> Special education instructional support <b>regardless of setting</b> that is delivered by a paraprofessional for 50% to 74% of the school day.	<b>3 Points</b> Special education instructional support <b>regardless of setting</b> that is delivered by a paraprofessional for 75% to 100% of the school day.
<b>5. Support for School Personnel.</b> Reference IEP Page F.			<b>Score:</b> 0    1
<b>Zero Points</b> Noncommittal descriptions such as, "as needed" or "special education teacher is available to consult;" support is not described in the IEP; IEP states only that school personnel will be informed of their responsibilities (e.g., providing accommodations)	<b>1 Point</b> The IEP communicates a clear, ongoing commitment of support for school personnel (e.g., "special education teacher will meet 30 minutes per week with the paraprofessional and general education teachers," "special education teacher and reading teacher will meet prior to the beginning of each new unit to plan," etc.)		
<b>6. Specialized Transportation.</b> Reference IEP Pages F & G.			<b>Score:</b> 0    1    2    3
<b>Zero Points</b> No specialized transportation	<b>1 Point</b> Within-district special route	<b>2 Points</b> Attendant services	<b>3 Points</b> Transportation to another district <b>or</b> a within-district special route <b>and</b> attendant services <b>or</b> specialized vehicle (e.g., with lift device)
<b>7. <u>Year of purchase</u> Assistive Technology (including electronic devices, in-school travel equipment, positioning equipment, etc.), Accessible Educational Materials (AEM) and Equipment for Safe Transportation; <u>year of expenditure</u> maintenance of previously acquired equipment.</b> Reference IEP Pages F & G.			<b>Score:</b> 0    1    2
<b>Zero Points</b> Equipment and/or software typical of all students.	<b>1 Point</b> Minor equipment and/or software needs in excess of that typical of all students (e.g., a tablet, laptop, stroller, wagon, Lofstrand crutches, grab bar for toilets, positioning equipment, etc.); maintenance of previously acquired equipment	<b>2 Points</b> Significant equipment needs in excess of that typical of all students (e.g., classroom amplification system, dynamic display device, stander, gait trainer with accessories, toileting system, etc.)	
<b>Level I:</b> 0 - 5 points <b>Level II:</b> 6 - 9 points <b>Level III:</b> 10 or more points			<b>Assigned Level:</b>

# ECSE Caseload Determination:

Name \_\_\_\_\_

Date    /    /   

<b>1. Health, Physical or Behavior Support.</b> Reference IEP Page F.			<b>Score:</b> 0    1    2    3
<b>Zero Points</b> Student requires no health, physical or behavior support	<b>1 Point</b> Health, physical, or behavioral support <b>regardless of setting</b> that is delivered by a paraprofessional for 49% or less of the school day.	<b>2 Points</b> Health, physical, or behavioral support <b>regardless of setting</b> that is delivered by a paraprofessional for 50% to 74% of the school day.	<b>3 Points</b> Health, physical, or behavioral support <b>regardless of setting</b> that is delivered by a paraprofessional for 75% to 100% of the school day.
<b>2. Instructional Support.</b> Reference IEP Page F.			<b>Score:</b> 0    1    2    3
<b>Zero Points</b> Student requires no instructional support	<b>1 Point</b> Special education instructional support <b>regardless of setting</b> that is delivered by a paraprofessional for 49% or less of the school day.	<b>2 Points</b> Special education instructional support <b>regardless of setting</b> that is delivered by a paraprofessional for 50% to 74% of the school day.	<b>3 Points</b> Special education instructional support <b>regardless of setting</b> that is delivered by a paraprofessional for 75% to 100% of the school day.
<b>3. Specialized Transportation.</b> Reference IEP Pages F & G.			<b>Score:</b> 0    1    2    3
<b>Zero Points</b> No special transportation	<b>1 Point</b> Within-district special route	<b>2 Points</b> Attendant services	<b>3 Points</b> Transportation to another district <b>or</b> a within-district special route <b>and</b> attendant services <b>or</b> specialized vehicle (e.g., with lift device)
<b>4. <u>Year of purchase</u> Assistive Technology (including electronic devices, in-school travel equipment, positioning equipment, etc.), Accessible Educational Materials (AEM) and Equipment for Safe Transportation; <u>year of expenditure</u> maintenance of previously acquired equipment.</b> Reference IEP Pages F & G.			<b>Score:</b> 0    1    2
<b>Zero Points</b> Equipment and/or software typical of all students.	<b>1 Point</b> Minor equipment and/or software needs in excess of that typical of all students (e.g., a tablet, laptop, stroller, wagon, Lofstrand crutches, grab bar for toilets, positioning equipment, etc.); maintenance of previously acquired equipment	<b>2 Points</b> Significant equipment needs in excess of that typical of all students (e.g., classroom amplification system, dynamic display device, stander, gait trainer with accessories, toileting system, etc.)	

<b>Sum the scores derived from the ECSE Weighted Matrix to determine a level of service:</b>  <b>Level II: 0 - 3 points      Level III: 4 or more points</b>	<b>Total Score:</b>
	<b>Assigned Level:</b>



# What procedures will a student support teacher use to resolve caseload concerns?

## Ongoing Process

- Teacher caseloads will be reviewed at least 2 times per year by the building principal and/or Executive Director of Student Services using the caseload determination form
- Upon review, if there appears to be an overload, the building principal will take the following steps:
  - Informal problem solving strategies related to caseload concern
  - Call a meeting of the caseload committee
    - Building Principal
    - Executive Director of Student Services
    - AEA Consultant/Representative
  - Caseload committee will make recommendations as to whether or not adjustments need to be made to the teacher's roster

## Request Process

- Submit a written request to the building principal at any time
- Person submitting request is responsible for gathering relevant supporting information

## Procedural Steps in the Request Process

1. Informal problem solving strategies are exhausted by teacher
2. Written request for caseload review is submitted to the building principal
3. Within 10 working days the building principal tries to resolve the concern
4. If caseload concerns are not satisfactorily resolved, request is sent to caseload committee
5. Within 15 working days the caseload committee will review the request and provide recommendations to the building principal
6. Within 10 working days of receiving the recommendations from the caseload committee, the principal will meet with the teacher and provide a written determination.
7. If the teacher requesting the review does not agree with the determination, they may appeal in writing to the Executive Director of Student Services.
8. The Executive Director of Student Services will meet with personnel involved and provide a written determination.
9. If the teacher requesting review does not agree with the determination, they may appeal in writing to the AEA Director of Special Education.

**How will the delivery system for eligible individuals meet the targets identified in the state’s performance plan and the LEA determination assigned by the state?**

**What process will be used to evaluate the effectiveness of the delivery system for eligible individuals?**

#### **State Performance Plan Targets and Service Delivery Plan Effectiveness**

At least once per year, district administrators and staff will examine their special education district profile to review the district’s data relative to progress indicators outlined in Iowa’s State Performance Plan (SPP) for special education. District administrators will also examine the district’s Annual Progress Report (APR) each year to review achievement data as it pertains to students with IEPs in the district. These data will be used to determine needs and priorities and to develop an action plan for special education instructional services when necessary.

If the district meets or exceeds APR goals and target goals outlined in our state performance plan for special education, the delivery system will be considered effective.

If the district does not meet APR goals or SPP target goals, district staff will work in collaboration with Grant Wood AEA 10 staff to develop an action plan designed to promote progress toward these goals.

# Special Education Service Delivery Plan

- The district assures it provides a system for delivering instructional services including a full continuum of services and placements to address the needs of eligible individuals ages 3 to 21, and shall provide for the following:
  1. The provision of accommodations and modifications to the general education environment and program, including settings and programs in which eligible individuals ages 3 through 5 receive specially designed instruction, including modification and adaptation of curriculum, instructional techniques and strategies, and instructional materials.
  2. The provision of specially designed instruction & related activities through cooperative efforts of the student support teachers and general education teachers in the general education classroom.
  3. The provision of specially designed instruction on a limited basis by a student support teacher in the general classroom or in an environment other than the general classroom, including consultation with general education teachers.
  4. The provision of specially designed instruction to eligible individuals with similar special education instructional needs organized according to the type of curriculum and instruction to be provided and the severity of the educational needs of the eligible individuals served.
- The district assures that Linn-Mar Community School Board has approved the development of this plan for creating a system for delivering specially designed instructional services.
- The district assures that prior to the school board adoption, this delivery system was available for comment by the general public for at least 14 days.
- The district assures this delivery system was developed by a committee that included parents of eligible individuals, student support teachers, general education teachers, administrators, and at least one AEA representative (selected by the AEA Special Education Director).
- The district assures that the Linn-Mar Community School Board has approved the service delivery plan for implementation.



## Linn-Mar Community School District Resolution to Adopt Return-to-Play Protocol

WHEREAS, Concussions are a type of brain injury that can range from mild to severe and can disrupt the way the brain normally works. Concussions can occur with or without loss of consciousness. ***Iowa Code 280.13C(1)(b)***

WHEREAS, Concussions are among the most commonly reported injuries to children and adolescents who participate in recreational activities. Continuing to engage in activities with a concussion or symptoms of a brain injury leaves a young athlete vulnerable to greater injury. ***Iowa Code 280.13C(1)(a)(c)***

WHEREAS, Concussions can impair how a student athlete thinks, acts, feels, and learns. A student who has sustained a concussion may need adjustments, modifications to curriculum, and monitoring by medical staff until the student is fully recovered. ***Iowa Code 280.13C(1)(d)***

WHEREAS, The Iowa Department of Public Health has created return-to-play protocol based upon peer-reviewed scientific evidence consistent with the guidelines of the Centers for Disease Control and Prevention of the United States Department of Health and Human Services, for a student's return to participation in any extra-curricular interscholastic activity after showing signs, symptoms, or behaviors consistent with a concussion or brain injury. ***Iowa Code 280.13C(6)(a)***

NOW THEREFORE, LET IT BE RESOLVED, that the Linn-Mar Community School District Board of Education formally adopts the return-to-play protocol established by the Iowa Department of Public Health, listed in 641 Iowa Administrative Code Chapter 54, as the appropriate protocol for the Linn-Mar Community School District. ***Iowa Code 280.13C(6)(a)***

ADOPTED by ACTION of the BOARD this 20<sup>th</sup> day of May 2019.

Signed: \_\_\_\_\_

Sondra Nelson, President, Linn-Mar CSD Board of Education



Inspire Learning.  
Unlock Potential.  
Empower Achievement.

---

School Board Work Session Minutes  
May 6, 2019

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Mehaffey, Nelson, Wall, and Weaver.

**200: Adoption of the Agenda *Motion 171.05.06***

**MOTION** by Weaver to adopt the agenda as presented, second by Lausen. Voice vote, all ayes. Motion carried.

**300: Work Session**

**301: City of Marion Update** – Exhibit 301.1

Mayor Nick AbouAssaly and City Manager Lon Pluckhahn shared an update on the City of Marion including information on business and residential growth and the residential development projects entitled, The Neighborhood at Indian Creek and Rookwood Estates.

**302: Enrollment Analysis** – Exhibit 302.1

Rob Schwarz with RSP & Associates presented a five-year enrollment analysis that estimated:

- District increase of +750 students (1.5% to 2.5% growth per year)
- Elementary (K-4) increase of +450 students
- Middle School (5-8) increase of +120 students
- High School (9-12) increase of +170 students

Schwarz reported that the capacity issues at the elementary and middle school levels would be alleviated by the new intermediate buildings, but that Indian Creek Elementary and the high school continue to be over capacity. The enrollment analysis also clarified that the significant available land and speed of residential developments within the Linn-Mar boundaries will continue to have a major impact on the enrollment numbers.

**303: Enrollment Projections & Planning for Growth**

Associate Superintendent Nathan Wear shared enrollment projections for the 2019-20 school year highlighting that the kindergarten enrollment figure is currently at 541 students. Superintendent Bisgard led a discussion on planning for growth after the intermediate buildings open and that one area of focus would be the capacity issues and various options for Indian Creek Elementary.

*AbouAssaly left the meeting at 6:30 PM to attend Senior Recognition Night at the high school.*

**400: Adjournment *Motion 172.05.06***

**MOTION** by Lausen to adjourn the work session at 6:38 PM, second by Wall. Voice vote, all ayes. Motion carried.

---

Sondra Nelson, Board President

---

JT Anderson, Board Secretary/Treasurer

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Isenberg, Lausen, Mehaffey, Nelson, Wall, and Weaver. Absent: AbouAssaly.

**200: Adoption of the Agenda *Motion 173.05.06***

**MOTION** by Lausen to adopt the agenda as presented, second by Wall. Voice vote, all ayes. Motion carried.

**300: Public Hearing**

**301: FY2019 Certified Budget Amendment – Refer to Exhibit 601.1**

A public hearing was held regarding the certified budget amendment for fiscal year 2019. No comments were received.

**400: Audience Communications**

No comments were received.

**500: Informational Reports**

**501: Iowa BIG Update – Exhibit 501.1**

Linn-Mar seniors Taylor Haan and Sophia Lange; along with Trace Pickering, Iowa BIG Executive Director, shared an update on the program. Ms. Haan and Ms. Lange shared what the program has meant to them regarding learning and college preparation and that the program unleashes human potential and self-motivation. Results of a recent Iowa Big alumni survey were also reviewed.

**502: Board Visit to Westfield Elementary (April 26th)**

Board members reported they enjoyed the Teachers as Leaders presentation.

**503: Board Visit to Excelsior Middle School (May 3<sup>rd</sup>)**

Board members reported they were impressed by the high number of student-led conferences, the poverty simulation, and student technology use.

**504: Cabinet Update – Exhibit 504.1**

Superintendent Bisgard shared construction updates and highlighted the honors and achievements.

**600: Unfinished Business**

**601: Approval of FY2019 Certified Budget Amendment – Exhibit 601.1 *Motion 174.05.06***

**MOTION** by Wall to approve the certified budget amendment for fiscal year 2019 as presented, second by Lausen. Voice vote, all ayes. Motion carried.

## **700: New Business**

### **701: Set Public Hearing *Motion 175.05.06***

**MOTION** by Wall to set a public hearing for 7:00 PM on May 20<sup>th</sup> regarding the street and sewer package for the 35<sup>th</sup> Avenue intermediate building, second by Lausen. Voice vote, all ayes. Motion carried.

### **800: Consent Agenda *Motion 176.05.06***

**MOTION** by Weaver to approve the consent agenda as presented, second by Lausen. Voice vote, all ayes. Motion carried.

## **801: Personnel**

### ***Certified Staff: Assignment/Reassignment/Transfer***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Dinger, Gail	OR: 8 <sup>th</sup> Gr Language Arts Teacher	8/16/19	MA+15, Step 17
Ettleman, Kelsey	EX: Student Support Services Level II Teacher	8/16/19	BA, Step 1
Kann, Dennis	OR: Student Support Services Level I Teacher	8/16/19	BA+12, Step 7
Kray, Kimberly	OR: 6 <sup>th</sup> Gr Teacher	8/16/19	MA+45, Step 11

### ***Certified Staff: Resignation***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Maddox, Emily	EX: 6 <sup>th</sup> Gr Teacher	6/7/19	Relocation

### ***Classified Staff: Assignment/Reassignment/Transfer***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Carstensen, Aiden	AC: Aquatic Instructor	4/29/19	\$11.00/hour
Christiansen, Myles	AC: Aquatic Instructor	4/29/19	\$11.00/hour
Cope, Cheryl	NS: From HS Cashier to EX General Help	4/29/19	Same
Darie, Sarah	NS: From HS General Help to Cashier	4/29/19	PTNS, Step 2 +.25
Lydon, Madelynn	AC: Aquatic Instructor	4/29/19	\$11.00/hour
McAlister, Samantha	AC: Aquatic Instructor	4/29/19	\$11.00/hour
McNeal, Rylee	AC: Aquatic Instructor	4/29/19	\$11.00/hour
Ollinger, Brena	AC: Aquatic Instructor	4/29/19	\$11.00/hour
Raj, Nisha	AC: Aquatic Instructor	4/29/19	\$11.00/hour

### ***Classified Staff: Resignation***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Fathallah, Sahar	IC: Paraprofessional	6/5/19	Retirement
Ironside, Rick	AC: Academic Aquatic Instructor	4/30/19	Personal

### ***Co/Extra-Curricular: Assignment/Reassignment/Transfer***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Broadie, Haley	HS: From Head 9 <sup>th</sup> Gr to Assistant Varsity Volleyball Coach	4/22/19	Same
Burmeister, Emily	HS: From Assistant to Head Varsity Girls Cross Country Coach	5/1/19	\$4,285

## **802: Approval of April 22<sup>nd</sup> Minutes – Exhibit 802.1**

## **803: Approval of Bills – Exhibit 803.1**

## **804: Approval of Contracts – Exhibits 804.1-6**

1. Agreement with Dryspace for 2019 roof improvements the high school and Wilkins Elementary
2. Agreement with Boomerang Corporation for the intermediate buildings' site grading work
3. Letter of understanding with Grant Wood AEA for the 2019-20 VAST Center Science Program

4. Independent contractor agreement with Mark Baumann
5. Independent contractor agreement with Ann Brunson
6. Independent contractor agreement with Lee Nelson
7. Interagency agreements for special education with Cedar Rapids CSD (5), College CSD (1), Davenport CSD (1), and Ottumwa CSD (1). *For student confidentiality, exhibits not provided.*

**805: Overnight Excursion/Trip – Exhibit 805.1**

Request for FBLA to attend National Leadership Conference in San Antonio, TX – June 28-July 4.

**900: Board Communications & Calendar**

Superintendent Bisgard shared some thoughts on changing the format and purpose of Coffee & Conversation for next year.

Date	Time	Event	Location
May 7	11:50 AM	SODA/TRY Luncheon	Indian Creek Country Club
May 8	11:30 AM	Linn County State of the County Luncheon	Hotel at Kirkwood
May 9	5:30 PM	Marion City Council	City Hall
May 16	7:30 AM	Finance/Audit Committee	LRC Room 203
May 20	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
May 21	Noon	100-Hr Volunteer Celebration	Hills Bank & Trust, Marion
May 22	Noon	Policy Committee Meeting	Superintendent's Conference Room
May 22	4:00 PM	School Improvement Advisory Committee (SIAC)	LRC Boardroom
May 23	4:00 PM	Echo Hill Retirement Celebration	Echo Hill Media Center
May 23	5:30 PM	Marion City Council	City Hall
May 24	1:15 PM	Transportation Retirement Celebration	O&M Building
May 26	1:00 PM	High School Graduation	US Cellular Center
May 28	3:15 PM	Wilkins Retirement Celebration	Wilkins Media Center
May 30	1:00 PM	Success Center Graduation	Success Center
May 30	3:45 PM	Bowman Woods Retirement Celebration	Bowman Woods Media Center
Date	Time	Event	Location
June 6	7:30 AM	Finance/Audit Committee	LRC Room 203
June 6	5:30 PM	Marion City Council	City Hall
June 10	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
June 11	All Day	LIONS Open Golf Outing	Hunters Ridge Golf Course
June 20	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
July 15	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
July 18	5:30 PM	Marion City Council	City Hall

**1000: Adjournment Motion 177.05.06**

**MOTION** by Wall to adjourn the regular meeting at 8:03 PM, second by Mehaffey. Voice vote, all ayes. Motion carried.

\_\_\_\_\_  
Sondra Nelson, Board President

\_\_\_\_\_  
JT Anderson, Board Secretary/Treasurer



## Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 05/03/2019 - 05/15/2019

Fiscal Year: 2018-2019

Vendor Name	Description	Check Total
<b>Fund: AQUATIC CENTER</b>		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$4,720.03
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$83.07
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$355.30
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$83.07
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$355.30
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$117.52
NOHR JOANNA	MISC REVENUE	\$187.50
SWAMINATHAN SVETHA	MISC REVENUE	\$45.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$59.60
UNIVERSITY OF IA	GENERAL SUPPLIES	\$1,475.00
WATTS JENNA	MISC REVENUE	\$67.50
	<b>Fund Total:</b>	<b>\$7,548.89</b>
<b>Fund: CAPITAL PROJ FR BON</b>		
OPN ARCHITECTS, INC.	ARCHITECT	\$161,430.69
	<b>Fund Total:</b>	<b>\$161,430.69</b>
<b>Fund: GENERAL</b>		
ACME TOOLS	INSTRUCTIONAL SUPPLIES	\$79.00
ADVANCE AUTO PARTS	MAINTENANCE SUPPLIES	\$12.87
ADVANCE AUTO PARTS	TRANSP. PARTS	\$255.02
ADVANTAGE	GENERAL SUPPLIES	\$103.34
AGVANTAGE FS	GASOLINE	\$7,236.01
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$443.50
AHLERS AND COONEY, P.C.	PROF SERV: EDUCATION	\$117.50
AIRGAS NORTH CENTRAL	INSTRUCTIONAL SUPPLIES	\$407.38
AIRGAS NORTH CENTRAL	MAINTENANCE SUPPLIES	\$458.99
ALL INTEGRATED SOLUTIONS	TRANSP. PARTS	\$26.46
ALLIANT ENERGY	ELECTRICITY	\$62,298.17
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$381.30
AMSTERDAM	GENERAL SUPPLIES	\$771.62
ANIXTER, INC.	EQUIPMENT REPAIR	\$636.51
ANIXTER, INC.	MAINTENANCE SUPPLIES	\$129.95
AQUATIC SOLUTIONS, LLC	INSTRUCTIONAL SUPPLIES	\$464.96
ARNOLD MOTOR SUPPLY	MAINTENANCE SUPPLIES	\$428.74
ARNOLD MOTOR SUPPLY	SHOP TOOLS/EQUIPMENT	\$208.70
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$231.09
AUTO-JET MUFFLER	TRANSP. PARTS	\$823.15
BOOSEY AND HAWKS	INSTRUCTIONAL SUPPLIES	\$256.11
BOSTIAN CAREY	Professional Educational Services	\$150.00
BRUNSON ANN	INSTRUCTIONAL SUPPLIES	\$105.00
BUDGET CAR RENTAL	RENTALS EQUIPMENT	\$3,500.01
BURESH RENTAL	GENERAL SUPPLIES	\$312.50
CAMP COURAGEOUS	INSTRUCTIONAL SUPPLIES	\$648.75
CAMPBELL SUPPLY	MAINTENANCE SUPPLIES	\$287.48
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$17,730.74

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 05/03/2019 - 05/15/2019

Fiscal Year: 2018-2019

Vendor Name	Description	Check Total
CARROLL CONSTRUCTION SUPPLY	REPAIR PARTS	\$504.65
CEDAR RAPIDS BOWLING CENTER	INSTRUCTIONAL SUPPLIES	\$627.50
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$1,489.30
CENTRAL PROGRAMS, INC	LIBRARY BOOKS	\$1,558.54
CENTRAL RIVERS AREA EDUCATION AGENCY	INSTRUCTIONAL SUPPLIES	\$90.00
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$3,114.43
CENTURYLINK	TELEPHONE	\$347.76
CITY LAUNDERING COMPANY	GENERAL SUPPLIES	\$501.83
CITY LAUNDERING COMPANY	INSTRUCTIONAL SUPPLIES	\$323.61
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$132.07
CITY OF MARION	ADVERTISING	\$17.90
COHEN BRIAN	OFFICIAL/JUDGE	\$70.00
COLLECTION	EE LIAB-GARNISHMENTS	\$1,568.24
CR/LC SOLID WASTE AGENCY	GARBAGE COLLECTION	\$41.00
CRESCENT ELECTRIC	ELECTRICAL SUPPLY	\$1,311.45
CROWBAR'S	TRANSP. PARTS	\$475.51
CULLIGAN	GENERAL SUPPLIES	\$475.90
DENNIS COMPANY	REPAIR PARTS	\$349.56
F & B CAB CO., INC	TRANSP PRIVATE CONT	\$3,325.20
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$329.11
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$415,942.64
FEINER SUPPLY	INSTRUCTIONAL SUPPLIES	\$76.90
FILLNER SCOTT	TRAVEL	\$29.33
FLINN SCIENTIFIC	INSTRUCTIONAL SUPPLIES	\$346.49
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$5,278.20
GASWAY CO, J P	GENERAL SUPPLIES	\$1,969.73
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$193.20
GILCREST/JEWETT	INSTRUCTIONAL SUPPLIES	\$1,416.86
GRAINGER	MAINTENANCE SUPPLIES	\$557.07
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$96.00
GRANT WOOD AEA	STAFF WORKSH/CONF	\$160.00
HALLS PHOTO	INSTRUCTIONAL SUPPLIES	\$504.00
HAPPY JOE'S PIZZA	INSTRUCTIONAL SUPPLIES	\$211.96
HARGERS ACCOUSTICS INC	GENERAL SUPPLIES	\$1,365.50
HEARTLAND AEA 11	GENERAL SUPPLIES	\$222.46
HOGLUND BUS CO. INC	TRANSP. PARTS	\$7,723.33
HOUBLER GARY	INSTRUCTIONAL SUPPLIES	\$120.00
HOUGHTON MIFFLIN HARCOURT	TEXTBOOKS	\$15,643.80
IMON COMMUNICATIONS LLC	TELEPHONE	\$7,720.59
INDIAN CREEK NATURE CENTER	INSTRUCTIONAL SUPPLIES	\$1,056.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$7,961.46
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$34,041.82
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$7,961.46
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$34,041.82
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$28,392.95

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 05/03/2019 - 05/15/2019

Fiscal Year: 2018-2019

Vendor Name	Description	Check Total
IOWA FIRE PROTECTION	GENERAL SUPPLIES	\$125.00
IOWA PRISON INDUSTRIES	MAINTENANCE SUPPLIES	\$2,420.12
ISFIS	OTHER PROFESSIONAL	\$850.00
JERACH TOOL SUPPLY	SHOP TOOLS/EQUIPMENT	\$10.00
JOHN DEERE FINANCIAL	MAINTENANCE SUPPLIES	\$56.34
JOHNSTONE SUPPLY	REPAIR PARTS	\$39.72
JONES SCHOOL SUPPLY CO.,INC	GENERAL SUPPLIES	\$50.25
JONES SCHOOL SUPPLY CO.,INC	INSTRUCTIONAL SUPPLIES	\$165.90
KAUFFMAN REID	OFFICIAL/JUDGE	\$70.00
KELLEY KATHLEEN	TRAVEL	\$33.78
KIRKWOOD COMM COLLEGE	GENERAL SUPPLIES	\$300.00
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$18,919.40
LASER RESOURCES, LLC	Copies	\$10,370.04
LASER RESOURCES, LLC	GENERAL SUPPLIES	\$238.80
LAURA MARTIN	INSTRUCTIONAL SUPPLIES	\$65.00
LETTER PERFECT	GENERAL SUPPLIES	\$19.63
LINN CO-OP OIL	GASOLINE	\$14,677.20
LINN COUNTY REC	ELECTRICITY	\$21,925.99
LINN-MAR NUTRITION SERVICES	GENERAL SUPPLIES	\$15.00
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$39.32
MARION IRON CO.	MAINTENANCE SUPPLIES	\$347.36
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$2,461.91
MARION TIMES	ADVERTISING	\$443.12
MARION WATER DEPT	WATER/SEWER	\$5,593.82
MARK BAUMAN	INSTRUCTIONAL SUPPLIES	\$250.00
MCMASTER-CARR	MAINTENANCE SUPPLIES	\$46.63
MENARDS -13127	GENERAL SUPPLIES	\$217.77
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$438.36
MERCY EAP SERVICES	PROF SERV: EDUCATION	\$1,725.00
MERCYCARE COMMUNITY PHYSICIANS	PHYSICALS	\$125.00
MIDWAY OUTDOOR EQUIPMENT INC	REPAIR/MAINT SERVICE	\$129.65
MIDWEST ALARM SERVICES	OTHER PROFESSIONAL	\$337.68
MIDWEST WHEEL	TRANSP. PARTS	\$256.98
NASCO	INSTRUCTIONAL SUPPLIES	\$4,042.20
NELSON LEE	INSTRUCTIONAL SUPPLIES	\$360.06
NORTHTOWNE CYCLING & FITNESS	INSTRUCTIONAL SUPPLIES	\$191.98
OFFICE EXPRESS	GENERAL SUPPLIES	\$125.04
OFFICE EXPRESS	INSTRUCTIONAL SUPPLIES	\$594.40
ORKIN PEST CONTROL	Pest Control	\$290.00
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$108.98
PERFORMANCE THERAPIES, P.C.	INSTRUCTIONAL SUPPLIES	\$2,460.78
PITTSBURGH PAINTS	GENERAL SUPPLIES	\$621.07
PLUMB SUPPLY CO.	HEAT/PLUMBING SUPPLY	\$50.71
PLUMBERS SUPPLY COMPANY	HEAT/PLUMBING SUPPLY	\$1,750.34
POOL TECH, A WGHK INC, COMPANY	CHEMICALS	\$232.89

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 05/03/2019 - 05/15/2019

Fiscal Year: 2018-2019

Vendor Name	Description	Check Total									
POOL TECH, A WGHK INC, COMPANY	MAINTENANCE SUPPLIES	\$3,064.80									
POWERSCHOOL GROUP LLC	INSTRUCTIONAL SUPPLIES	\$2,000.00									
PUSH-PEDAL-PULL	INSTRUCTIONAL SUPPLIES	\$84.20									
QUILL CORPORATION	GENERAL SUPPLIES	\$4.58									
QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	\$1,563.85									
REAMS SPRINKLER SUPPLY	REPAIR PARTS	\$342.37									
RECOVER HEALTH	PROF SERV: EDUCATION	\$5,413.32									
REXCO EQUIPMENT	REPAIR/MAINT SERVICE	\$697.87									
ROCHESTER ARMORED CAR CO INC	GENERAL SUPPLIES	\$615.68									
RONALD BENJAMIN ROYBAL	PROF SERV: EDUCATION	\$9,500.00									
RSP & ASSOCIATES, LLC	OTHER PROFESSIONAL	\$15,000.00									
SADLER POWER TRAIN	TRANSP. PARTS	\$1,190.02									
SCHAEFFER MANUFACTURING COMPANY	MAINTENANCE SUPPLIES	\$43.42									
SCHLEGEL MATTHEW	OFFICIAL/JUDGE	\$70.00									
SCHOOL BUS SALES	TRANSP. PARTS	\$1,579.02									
SERVICEMASTER FIVE SEASONS JANITORIAL	OTHER PROFESSIONAL	\$837.54									
SPRAY-LAND USA	SHOP TOOLS/EQUIPMENT	\$12.30									
STANDARD BEARINGS	MAINTENANCE SUPPLIES	\$129.62									
TANAGER PLACE	INSTRUCTIONAL SUPPLIES	\$75.00									
TENNIS SERVICES OF IOWA	GENERAL SUPPLIES	\$25.00									
THE LOW VISION STORE LLC	EQUIPMENT >\$1999	\$3,580.00									
THE SHREDDER	OTHER PROFESSIONAL	\$180.00									
THILGES CHRISTOPHER	TRAVEL	\$37.58									
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$132.38									
TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND	\$13,055.34									
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$16,170.96									
TRISHA BRINK	PROFESSIONAL-OTHER	\$210.00									
U.S. CELLULAR	TELEPHONE	\$574.45									
UNITED REFRIGERATION	REPAIR PARTS	\$533.91									
UNITYPOINT HEALTH	PROF SERV: EDUCATION	\$8,016.64									
UNIVERSITY OF IOWA	INSTRUCTIONAL SUPPLIES	\$166.90									
VAN METER CO	ELECTRICAL SUPPLY	\$224.40									
VOYAGER SOPRIS LEARNING	STAFF WORKSH/CONF	\$5,247.00									
WALSH DOOR & HARDWARE	REPAIR PARTS	\$80.00									
WEST MUSIC CO	EQUIPMENT >\$1999	\$15,037.23									
WEST MUSIC CO	EQUIPMENT REPAIR	\$67.50									
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$3,344.01									
<b>Fund Total:</b>		<b>\$890,692.09</b>									
<b>Fund: LOCAL OPT SALES TAX</b>											
CONVERGE ONE	COMP/TECH HARDWARE	\$52,335.68									
HP INC	COMP/TECH HARDWARE	\$70,000.00									
RIVERSIDE TECHNOLOGIES, INC	COMP/TECH HARDWARE	\$26,388.00	<b>Fund Total:</b>		<b>\$148,723.68</b>	<b>Fund: NUTRITION SERVICES</b>			ANDERSON ERICKSON DAIRY CO	PURCHASE FOOD	\$22,377.52
<b>Fund Total:</b>		<b>\$148,723.68</b>									
<b>Fund: NUTRITION SERVICES</b>											
ANDERSON ERICKSON DAIRY CO	PURCHASE FOOD	\$22,377.52									

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 05/03/2019 - 05/15/2019

Fiscal Year: 2018-2019

Vendor Name	Description	Check Total
CITY LAUNDERING COMPANY	PROFESSIONAL	\$1,154.80
COLLECTION	EE LIAB-GARNISHMENTS	\$182.00
EARTHGRAINS	PURCHASE FOOD	\$4,536.39
EMS DETERGENT SERVICES	GENERAL SUPPLIES	\$5,537.45
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$47,152.48
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$927.60
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$3,966.32
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$927.60
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$3,966.32
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$3,583.14
LARRY OBERBROECKLING	UNEARNED REVENUE	\$39.55
LASER RESOURCES, LLC	Copies	\$5.55
OFFICE EXPRESS	GENERAL SUPPLIES	\$54.35
REINHART INSTITUTIONAL FOODS INC	GENERAL SUPPLIES	\$60.11
REINHART INSTITUTIONAL FOODS INC	PAPER PRODUCT SUPPLY	\$5,871.70
REINHART INSTITUTIONAL FOODS INC	PURCHASE FOOD	\$102,596.85
RITTER KARI	UNEARNED REVENUE	\$21.55
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$1,849.70

**Fund Total: \$204,810.98**

**Fund: PHY PLANT & EQ LEVY**

AUTOMATIC DOOR GROUP INC	BLDG. CONST SUPPLIES	\$1,965.00
BEACON ATHLETICS	EQUIPMENT >\$1999	\$1,035.72
JOHNSON CONTROLS	BLDG. CONST SUPPLIES	\$5,991.00
MIDWAY OUTDOOR EQUIPMENT INC	EQUIPMENT >\$1999	\$1,236.08
MIDWEST FIELD TURF	EQUIPMENT >\$1999	\$2,250.00
PLUMBERS SUPPLY COMPANY	BLDG. CONST SUPPLIES	\$4,439.98
TRANE U.S. INC.	BLDG. CONST SUPPLIES	\$588.56
VEST-FELD-HAZER & ASSOCIATES INC	BLDG. CONST SUPPLIES	\$612.00

**Fund Total: \$18,118.34**

**Fund: STUDENT ACTIVITY**

AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$224.64
ASPI SOLUTIONS, INC	DUES AND FEES	\$180.00
ASPI SOLUTIONS, INC	INSTRUCTIONAL SUPPLIES	\$147.00
BOEHM ROMAN	OFFICIAL/JUDGE	\$160.00
BRANDED APPAREL	INSTRUCTIONAL SUPPLIES	\$26.00
BSN SPORTS	INSTRUCTIONAL SUPPLIES	\$1,798.00
CAST OF THOUSANDS PHOTOGRAPHY	INSTRUCTIONAL SUPPLIES	\$210.00
CEDAR FALLS HIGH SCHOOL	DUES AND FEES	\$300.00
CITY HIGH SCHOOL	DUES AND FEES	\$90.00
CLEPPER RYAN	OFFICIAL/JUDGE	\$110.00
COBB LESLIE	INSTRUCTIONAL SUPPLIES	\$50.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$4,772.00
CR MEATS LLC	INSTRUCTIONAL SUPPLIES	\$128.68
DIEHARD SCARVES LLC	INSTRUCTIONAL SUPPLIES	\$600.00
DORIAN BUSINESS SYSTEMS, INC	INSTRUCTIONAL SUPPLIES	\$349.00

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 05/03/2019 - 05/15/2019

Fiscal Year: 2018-2019

Vendor Name	Description	Check Total
DUGGAN KYLE	OFFICIAL/JUDGE	\$100.00
DUNN JENNIFER	OFFICIAL/JUDGE	\$120.52
DZAKIC PERO	OFFICIAL/JUDGE	\$100.00
ECIVOA	DUES AND FEES	\$55.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$228.05
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	\$522.50
GROSH SCENIC RENTALS INC	INSTRUCTIONAL SUPPLIES	\$160.00
GWARTREY BUCKY	OFFICIAL/JUDGE	\$120.00
HALL BRIAN	OFFICIAL/JUDGE	\$60.00
HARRIS KIMBERLY	INSTRUCTIONAL SUPPLIES	\$100.00
HARTKE HAROLD	OFFICIAL/JUDGE	\$115.00
HAZIM AL-YASIRI	OFFICIAL/JUDGE	\$115.00
HUNTERS RIDGE GOLF COURSE	INSTRUCTIONAL SUPPLIES	\$2,492.64
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$3.79
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$16.20
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$3.79
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$16.20
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$20.44
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	INSTRUCTIONAL SUPPLIES	\$50.00
IOWA HIGH SCHOOL ATHLETIC ASSOC	INSTRUCTIONAL SUPPLIES	\$240.00
JANDIK DEAN	OFFICIAL/JUDGE	\$110.00
JOE SAMPLE	OFFICIAL/JUDGE	\$210.00
KEANE STEVEN	OFFICIAL/JUDGE	\$120.00
KENMARK, INC	INSTRUCTIONAL SUPPLIES	\$150.00
KLINKENBERG AMANDA	INSTRUCTIONAL SUPPLIES	\$100.00
LEVITT CENTER FOR UNIVERSITY ADVANCEMENT	INSTRUCTIONAL SUPPLIES	\$1,450.00
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$189.34
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$40.00
MONTICELLO SPORTS	INSTRUCTIONAL SUPPLIES	\$1,146.00
MUSIC THEATRE INTERNATIONAL	INSTRUCTIONAL SUPPLIES	\$2,347.00
NATIONAL FFA ORGANIZATION	INSTRUCTIONAL SUPPLIES	\$168.50
PANERA, LLC	INSTRUCTIONAL SUPPLIES	\$289.80
PAPA JOHNS PIZZA	INSTRUCTIONAL SUPPLIES	\$243.99
PORT'O'JONNY	INSTRUCTIONAL SUPPLIES	\$99.00
R&B AQUATIC DISTRIBUTION	INSTRUCTIONAL SUPPLIES	\$95.71
SMITH TIMOTHY C	OFFICIAL/JUDGE	\$220.00
SOCCER.COM	INSTRUCTIONAL SUPPLIES	\$1,001.10
TEE JARED	OFFICIAL/JUDGE	\$120.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$9.80
TRIBBLE ALAN	OFFICIAL/JUDGE	\$110.00
WEST HIGH SCHOOL	DUES AND FEES	\$100.00
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$602.99
WOOD ERIC	OFFICIAL/JUDGE	\$115.00
ZIO JOHN'S	INSTRUCTIONAL SUPPLIES	\$380.00
<b>Fund Total:</b>		<b>\$23,202.68</b>

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 05/03/2019 - 05/15/2019

Fiscal Year: 2018-2019

Vendor Name	Description	Check Total
Fund: STUDENT STORE		
BSN SPORTS	GENERAL SUPPLIES	\$1,423.00
SCHULT BARBARA	MISC REVENUE	\$27.00
	<b>Fund Total:</b>	<b>\$1,450.00</b>
	<b>Grand Total:</b>	<b>\$1,455,977.35</b>

End of Report

**28E AGREEMENT BETWEEN THE CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, THE COLLEGE COMMUNITY SCHOOL DISTRICT, THE LINN-MAR COMMUNITY SCHOOL DISTRICT, AND THE ALBURNETT COMMUNITY SCHOOL DISTRICT.**

THIS 28E AGREEMENT is made and entered into on the 30<sup>th</sup> day of April 2019, by and between the Cedar Rapids Community School District (CRCSD), the College Community School District (CCSD), the Linn-Mar Community School District (LMCSD), and the Alburnett Community School District (ACSD) pursuant to Iowa Code Chapter 28E. The parties agree as follows:

1. **PURPOSE:** The purpose of this agreement is to provide a shared secondary school program option called Iowa BIG (BIG) for the students of CRCSD, CCSD, LMCSD, and ACSD and to monitor “franchisees” who take the name Iowa BIG.
2. **TERM:** The term of this Agreement shall be from the 1<sup>st</sup> day of July 2019 to June 30, 2020. The parties hereto agree this Agreement shall be effective upon its execution by all parties and the duration shall be coterminous with the provisions contained herein.
3. **RESPONSIBILITIES OF THE PARTIES:**

**CRCSD, CCSD, and LMCSD agree to mutually provide the resources to fund BIG in equal 30.9% portions unless otherwise noted. ACSD agrees to provide 7.4% of the resources to fund BIG unless otherwise noted.**

- 3.1. 1.0 FTE Executive Director of Iowa BIG, contracted through the CRCSD. Executive Director will conduct employee evaluations per each District’s requirements and processes. Director also serves as the Curriculum Director for Iowa BIG.
- 3.2. 2.0 FTE Strategic Partner Developer/Administrative Assistant, contracted through the Cedar Rapids Metro Economic Alliance.
- 3.3. Lease, equipment, and space costs for the operation of the Iowa BIG program.
- 3.4. Provide District FTE and/or reimburse District providing FTE to BIG to maintain equitable contribution of FTE per District.
- 3.5. 2.7 student spots per percentage of committed resources. Unfilled seats may be filled by partner Districts at no additional cost to those Districts. The student spots funded by each district for 2019-20 shall be:
  - 3.5.1. CRCSD, CCSD, LMCSD shall have the option of enrolling 83 students from their district
  - 3.5.2. ACSD shall have the option of enrolling 20 students
- 3.6. Provide certified staff with a laptop computer.
- 3.7. Allow staff assigned to Iowa BIG to co-develop, co-market, and work with District staff to engage parents, students, and potential strategic business and community partners.
- 3.8. Supervision of the Executive Director by the District Superintendents or their designee. Current designee: Deputy Superintendent for CRCSD.
- 3.9. Actively work together, in conjunction with Iowa BIG staff, to secure the monetary and non-monetary resources, real-world projects, business/community mentors, and other community support for BIG.
- 3.10. To jointly discuss and determine the course of action for future opportunities and costs for BIG that exceeds the budget and allocation provided by each District for Iowa BIG.
- 3.11. Other costs and expenses as mutually agreed upon.



**CRCSD, CCSD, LMCSO, and ACSO will individually:**

- 3.12. Determine and award appropriate course credit for successful completion by District students in accordance to that District's program of studies, graduation requirements, and discretion.
- 3.13. Determine if and when funding for and access to college credit work completed at BIG for district-enrolled students will be provided. Each District maintains responsibility for any PSEO or Dual-Option college credit costs. Currently "Fundamentals of Project Management" is offered to BIG students through Kirkwood Community College.
- 3.14. Provide other district resources as necessary so long as they do not cause undue burden on the district. (e.g. Communications office stories, HR and tech support, etc.)
- 3.15. Provide periodic (at least once annually, more at the discretion of the individual Board) updates to the respective Board of Directors by the Executive Director and/or BIG staff.

**CRCSD agrees to provide the following:**

- 3.16. Act as fiscal agent for the agreement and provide accurate and timely billings to partner Districts, including use of the Cedar Rapids School Foundation as secondary fiscal agent for grants/gifts requiring such.
- 3.17. Provide supervision and employ the Executive Director.
- 3.18. Provide 30.9% of the total cost of the program per the attached budget minus 2.0 FTE (Shawn Cornally & Mark Matson)
- 3.19. Provide technology for CRCSD enrolled students and CRCSD employed staff. Technology costs associated with FTE being funded by other Districts will be reimbursed in equal thirds.

**CCSD agrees to provide the following:**

- 3.20. Pay invoices to CRCSD in two semi-annual payments (July & January).
- 3.21. Provide 30.9% of the total cost of the program per the attached budget minus 2.0 FTE (Dennis Becker & Nate Pruet)
- 3.22. Provide technology for CRCSD enrolled students and CRCSD employed staff. Technology costs associated with FTE being funded by other Districts will be reimbursed in equal thirds.
- 3.23. Provide technology for CCSD enrolled students and CCSD staff. Technology costs associated with FTE being funded by other Districts will be reimbursed in equal thirds.

**LMCSO agrees to provide the following:**

- 3.24. Pay invoices to CRCSD in two semi-annual payments (July & January).
- 3.25. Provide 30.9% of the total cost of the program per the attached budget minus 2.0 FTE (Becky Herman & Dee Wesbrook)
- 3.26. Provide technology for CRCSD enrolled students and CRCSD employed staff. Technology costs associated with FTE being funded by other Districts will be reimbursed in equal thirds.
- 3.27. Provide technology for LMCSO enrolled students and LMCSO staff. Technology costs associated with FTE being funded by other Districts will be reimbursed in equal thirds.

**ACSD agrees to provide the following:**

- 3.28. Pay invoices to CRCSD in two semi-annual payments (July & January).
- 3.29. Provide 7.4% of the total cost of the program.
- 3.30. Provide technology for ACSD enrolled students and ACSD staff. Technology costs associated with FTE being funded by other Districts will be reimbursed in equal thirds.

**4. USE OF FUNDS PROVIDED BY OUTSIDE ENTITIES AND/OR PROJECTS**

- 4.1. As of this contract date, Iowa BIG has secured funds of \$1,000,000 over a 5-year period beginning January 1, 2017 for the purpose of growing and developing the Iowa BIG model. These funds were awarded and provided by the XQ Super School Project and spending of those funds are done in collaboration and conjunction with the XQ Super School team assigned to Iowa BIG. This will be year three of the grant with an estimated \$144,300 used to offset program costs in the 2019-20 school year.
- 4.2. Use of any funds secured by and for Iowa BIG through gifts and grants will be held in the Cedar Rapids Community School Foundation tagged specifically to Iowa BIG and expressly for the operation and advancement of the Iowa BIG program and all the districts, staff, and students engaged in the program.
- 4.3. XQ funds utilized may be re-evaluated in conjunction with XQ Super Schools during the terms of this agreement. Partner Districts will be responsible, as described above, for these costs if and when outside funding for this work is no longer available.
- 4.4. XQ Funds also provide travel and conference opportunities for staff assigned to Iowa BIG. These expenses will be charged to the Districts employing the staff member and reimbursed by XQ through the Cedar Rapids School Foundation.

**5. INSURANCE AND INDEMNIFICATION**

- A. During the duration of this Agreement, CCSD, LMCSO, and ASCD will provide a certificate of insurance, (or equivalent insurance document) naming the District as additional insured with general liability insurance limits of \$2,000,000.
- B. To the extent permitted by law, the District will indemnify and hold harmless CCSD, LMCSO, and ASCD from and against any and all losses, costs, damages and expenses, including reasonable attorney's fees and expenses, occasioned by, or arising out of, the District's negligence or willful misconduct in the performance of its duties under this agreement.
- C. CCSD, LMCSO, and ASCD will indemnify and hold harmless the District from and against any and all losses, costs, damages and expenses, including reasonable attorney's fees and expenses, occasioned by, or arising out of the CCSD, LMCSO, or ASCD negligence or willful misconduct in the performance of its duties under this agreement.

**6. ADMINISTRATION**

- A. No separate legal or administrative entity shall be created by this Agreement. The Associate Superintendent for the District, shall be designated as the administrator of the Agreement for purposes of Iowa Code Chapter 28E.

- B. The site advisory group shall exist in the spirit of cooperation whose purpose is to meet on an as needed basis to proactively address any issues or concerns that may exist from time to time. The site advisory group shall consist of a representative from the parties defined within this agreement and other parties as mutually agreed.
- C. No separate budget shall be established in connection with this Agreement.

## 7. TERMINATION

- A. Termination for Cause. The occurrence of any one or more of the following events shall constitute cause for any of the parties included within this Agreement to declare another party in default of its obligations under the Agreement:
  - 1. Failure to make substantial and timely progress toward performance of the Agreement.
  - 2. Failure of another party's work product and services to conform to any specifications noted herein.
  - 3. Any other breach of the terms of this Agreement.
- B. Notice of Default. If there occurs a default event under Section 6A, the non-defaulting party or parties shall provide written notice to the defaulting party or parties, requesting that the breach or noncompliance be immediately remedied. In the event that the breach or noncompliance continues to be evidenced ten (10) days beyond the date specified in the written notice, the non-defaulting party or parties may either:
  - 1. Immediately terminate the Agreement without additional written notice; or,
  - 2. Enforce the terms and conditions of the Agreement and seek any available legal or equitable remedies.

In either event, the non-defaulting party or parties may seek damages as a result of the breach or failure to comply with the terms of the Agreement.

- C. Disposition of Property. Upon the expiration or earlier termination of this Agreement, each party shall have sole custody and use of its respective property.

- 8. **CONTACT PERSON:** The Contact Persons shall serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of this Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement. The Contact Persons are as follows:

Dr. Brad Buck, Superintendent  
Cedar Rapids Community School District  
2500 Edgewood Rd. NW  
Cedar Rapids, IA 52405

Dr. Doug Wheeler, Superintendent  
College Community School District  
401 76<sup>th</sup> Ave. SW  
Cedar Rapids, IA 52404

Shannon Bisgard, Superintendent  
Linn-Mar Community School District  
2999 N. Tenth Street  
Marion, IA 52302

Dani Trimble, Superintendent  
Alburnett Community School District  
131 Roosevelt St  
Alburnett, IA 52202

**Cedar Rapids Community School District**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board President

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board Secretary

**College Community School District**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board President

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board Secretary

**Linn-Mar Community School District**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board President

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board Secretary

**Alburnett Community School District**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board President

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board Secretary



MEMORANDUM OF UNDERSTANDING
BETWEEN
Linn-Mar Community School District and

Workplace Learning Connection (WLC) agrees to:

- PROVIDE high quality, age-appropriate, relevant, work-based learning Career Exploration activities for the District's K-12 students
• PROVIDE middle/junior high and senior high school student services based on school population for establishing equity of support among the districts; elementary school programs will be charged at a per service rate
• PROVIDE a report of services rendered annually to the administration
• COLLABORATE with the District /School as it develops a Career Development Plan
• COLLABORATE with Grant Wood AEA and/or Kirkwood Community College to provide high quality work-based learning/career development credit-bearing Professional Development activities for educators
• ASSIST the District in fulfilling its non-delegable duty to provide an educational environment free of unlawful discrimination

Workplace Learning Connection signature

Date

I, representing the District in regard to Career Development Planning, agree to:

- IDENTIFY WLC as the designated, single point of contact for work-based learning for student and teacher exploration and experience of career and workforce issues
• ALLOW access to the school community via website and school publications for WLC/District activities
• PROVIDE awareness of the elective, academic internship and/or practicum through the school 's Program of Studies and award appropriate school credit for participation
• ASSIST WLC in its role to help ensure an educational environment free of discrimination, including in the provision of necessary information to facilitate that role or communication with third-party providers

At the Building level, with the Principal and Administrative Team:

- ENSURE access to and equity of student and staff participation in Career Exploration experiences
• PROVIDE an appropriate contact(s) for WLC within the district or school building(s); preferably in Guidance
• PROMOTE flexibility in school scheduling to accommodate Career Development activities

At the school contact level, in partnership with WLC School Liaison:

- PROVIDE student preparation & follow-up for Career Development activities
• ADHERE to the activity request and scheduling dates/deadlines and to participation compliance policies

To sustain the intermediary functions of Workplace Learning Connection, in partnership with employers and the community, each school district is asked to provide funding through the following formula:

Budget line item for Career Development Activities based on the 2018-2019 Enrollment reported to Iowa Department of Education:

Table with 5 columns: Category, Rate, Multiplier, Student Count, and Total Amount. Rows include Middle/Junior (6-8), High School, and Total for 2019-20. Total amount is \$18,177.00 (Invoiced 07/2019).

Fees for Services may be assessed, with prior notice, for "Out of School Time" programming.

Our endorsement will enable Workplace Learning Connection to fulfill the goals of regional communication and coordination of work-based learning experiences and support school districts, employers, and communities in local collaborative efforts.

Superintendent/Designee signature

Date

Signed copies of this document will be provided to each building principal in the District by Workplace Learning Connection. Workplace Learning Connection programs provide equal opportunity to all persons regardless of sex, race, age, creed, color, national origin, religion, sexual orientation, marital status or disability.



**AGREEMENT TO PARTICIPATE IN SUBCENTRAL PROGRAM  
BETWEEN  
GRANT WOOD AREA EDUCATION AGENCY  
AND  
LINN-MAR COMMUNITY SCHOOL DISTRICT  
(July 1, 2019 through June 30, 2020)**

This Agreement is between Linn-Mar Community School District ("District") and Grant Wood Area Education Agency ("GWAEA").

The purpose of this Agreement is for District to participate in GWAEA's SubCentral system by which GWAEA assists the school districts in obtaining substitutes for the District to hire. Services under this Agreement shall begin on July 1, 2019 and end June 30, 2020.

**GWAEA agrees to provide the following services:**

1. Select, hire, train and supervise GWAEA employee(s) to provide SubCentral services to the District under this Agreement.
2. Assume all employment obligations pursuant to administering and supervising the GWAEA employee(s) who perform the SubCentral services called for under this Agreement.
3. Provide office space, email, voicemail, internet access and other necessary support services for GWAEA employee(s) responsible for the SubCentral program during the term of this Agreement.

**STATUS OF GWAEA EMPLOYEES**

The parties further agree:

1. The GWAEA employee(s) administering the SubCentral program at all times are subject to GWAEA's collective bargaining agreements, if applicable, operating procedures and policies. The parties agree that District is not an employer of the GWAEA employee(s) who administer the SubCentral system.
2. The GWAEA employee(s) will report to the designated GWAEA management staff member. The District may provide input to GWAEA's management staff member regarding the performance of the GWAEA employee(s) providing SubCentral services. All discipline and/or termination of employment decisions shall be made exclusively by GWAEA.
3. District agrees that any substitutes hired by the District with the help of the SubCentral program are strictly and only employees of the District and have absolutely no employer/employee relationship with GWAEA. GWAEA makes no representation that any particular substitute is competent or provides any recommendation for District's hiring decisions.

## TERMS

### **I. Iowa Code § 279.69 Obligations**

1. Iowa Code § 279.69 provides that prior to hiring a school employee, the District “shall have access to and shall review the information in the Iowa court information system available to the general public, the sex offender registry information under § 692A.121 available to the general public, the central registry for child abuse information established under § 235A.14, and the central registry for dependent adult abuse information established under § 235B.5 for information regarding the applicant.”
2. In order to assist District in meeting this statutory obligation, GWAEA agrees to do the following:
  - (a) Provide District electronic access to: (1) criminal history information, sex offender registry information and child and dependent adult abuse registry information through its account under Iowa Code § 692.2 with Iowa’s “single contract repository” (“SING”); and (2) professional licensure information available to the general public.
  - (b) GWAEA will provide an applicant with the waiver required by SING under by Iowa Code § 692.2(1)(b)(3) for the criminal history data that does not contain any disposition dates after eighteen months after arrest.
  - (c) GWAEA will provide the District information from Iowa Courts Online related to the applicant.
  - (d) GWAEA will obtain such information once during July or August of each year prior to the start of the regular school year (or any other month when the applicant first applies to participate in SubCentral). Each District will decide whether it is obligated to or wishes to update the information prior to the District making its hiring decision.
3. The ultimate responsibility under Iowa Code § 279.69 for the District to “have access to” and “review” the information provided by GWAEA is solely on the District.

### **II. Compliance with SING**

1. As set forth above, GWAEA will obtain information from SING. As part of the SING criminal history check, GWAEA will obtain a waiver from the subject of the check.
2. The District agrees that any access to the information obtained from SING is only for official purposes. District delegates to GWAEA its right to obtain such information on behalf of the District or its superintendent as allowed by Iowa Code § 235A.15(2)(e)(16) and Iowa Code § 235B.6(2)(e)(8).
3. When a District accesses such information, it will alert GWAEA that it has received the information, the date it received it, the purpose for receiving it and GWAEA will forward a written record to the Central Abuse Registry within thirty (30) days of such redissemination. Iowa Code § 235A.17 and 235B.8.

### **III. Use of Criminal History Background Checks**

1. To the extent District uses any criminal arrest or conviction information provided by GWAEA, District acknowledges that it has reviewed EEOC Enforcement Guidance No. 915-002 (4/25/12) regarding the appropriate use of such information in District's hiring decisions.

### **IV. Fair Credit Reporting Act Obligations**

1. Information obtained by GWAEA may constitute a consumer report as defined by 15 U.S.C. § 1681a(d)(1)(B). The parties agree that GWAEA is not obtaining investigative consumer reports. 15 U.S.C. § 1691a(e).
2. District certifies it is receiving information to be used only for employment purposes. District has reviewed and agrees to comply with its obligations under the Fair Credit Reporting Act to provide all required notices and will comply with its terms. Any information District obtains will not be used in violation of any federal or state equal opportunity law or regulation. District certifies that it will provide notice required by Fair Credit Reporting Act including, but not limited to, the following:
  - (a) If District uses a consumer report for employment purposes, before taking any adverse action against the applicant, it will provide the pre-adverse action notification required by federal law (including a copy of the report and a summary of the applicant's rights). 15 U.S.C. § 1681b(b)(3)(A).
  - (b) If District actually takes adverse action, including failure to hire the applicant, District will provide the post-adverse action notification (including a copy of the report and a summary of the applicant's rights). 15 U.S.C. § 1681m(a).
3. As part of the online application process, GWAEA will provide the applicant, solely in a single form, the disclosure that school districts participating in SubCentral may obtain a consumer report for employment purposes and authorization from the applicant to obtain such a report (Attachment A).
4. GWAEA provides the District the attached "Summary of Your Rights Under the Fair Credit Reporting Act" (Attachment B) and the "Notice to Users of Consumer Reports: Obligations of Users Under FCRA" (Attachment C).

### **V. Indemnification**

1. District agrees to defend, indemnify and hold GWAEA harmless from any claims, administrative claims, lawsuits or other actions taken against GWAEA by any applicant hired by District.



**VI. Compensation**

1. The District agrees to pay GWAEA a projected maximum annual fee of \$25,283.87. This amount is determined by prorating the cost of SubCentral among each participating school district (based on the number of regular District employees enrolled in the system whose absences are covered by SubCentral).
2. GWAEA will bill half of this fee in December 2019. The final billing in June 2020 will be adjusted to reflect actual salary/benefit costs that may be less than is currently budgeted.
3. Reimburse GWAEA for the billed services within thirty (30) days of receipt of each semi-annual invoice.

**GRANT WOOD AREA EDUCATION  
AGENCY**

By: James C. Green  
James C. Green  
Title: Board President

Date: 05/08/2019

**LINN-MAR COMMUNITY SCHOOL  
DISTRICT**

By: \_\_\_\_\_  
Title: : \_\_\_\_\_

Date: \_\_\_\_\_

## AGREEMENT REGARDING ATHLETIC TRAINER

**This Agreement** is made on the 20th day of May 2019 by and between Linn-Mar Community School District (District) and Rock Valley Physical Therapy (RVPT)

**WHEREAS**, Linn-Mar Community School District wishes to engage the services of an athletic trainer to provide services with respect to the athletic programs at Linn-Mar High School;

**WHEREAS**, RVPT is willing to arrange for the services of an individual to act as the athletic trainer for Linn-Mar Community School District; and

**NOW, THEREFORE**, the parties hereto agree as follows:

1. **Engagement:** RVPT hereby agrees to arrange for the services of an individual who is an Iowa-licensed athletic trainer to provide services as an athletic trainer ("Athletic Trainer") on behalf of the District's athletic programs designated by the District Athletic Director for the term of three (3) athletic years from 2019-2020, 2020-2021, and 2021-2022 commencing August 1, 2019 and terminating on July 31, 2022. RVPT shall cause the Athletic Trainer to perform such reasonable and necessary services as may be required from time to time in accordance with the position of Athletic Trainer established by the District Athletic Director and defined in attached document hereto as Exhibit "A" and shall cause the Athletic Trainer to comply with applicable policies, rules and regulations of District as may be in effect from time to time during this Agreement. Both parties acknowledge that the nature of services to be provided by RVPT under this Agreement will involve interaction with or exposure to District students, and RVPT agrees that the safety of such students shall be observed at all times.

2. The parties acknowledge and agree that RVPT will provide a qualified Athletic Trainer to perform the listed functions outlined in Exhibit "B" at the District. District acknowledges that such individual possesses all qualifications necessary to serve as Athletic Trainer on behalf of District. Additionally, the Athletic Trainer providing services under this Agreement shall have cleared all background checks in accordance with District standards and procedures including the Iowa sex offender and dependent adult abuse registries. In the event such Athletic Trainer, or any subsequent Athletic Trainer ceases to be employed or under contract with RVPT, RVPT will use its best efforts to designate an individual acceptable to District to act as Athletic Trainer for the remainder of the term of this Agreement. In the event that a replacement Athletic Trainer is not agreed upon or unable to be provided, this Agreement shall immediately terminate, and District shall pay to RVPT the Compensation set forth in section 2 below, prorated to reflect the services performed up to the date of termination.

3. **Compensation:** For each academic year listed in item one, District shall pay the sum of \$30,000 (Thirty Thousand Dollars) for the Athletic Trainer services provided hereunder. Such compensation shall be payable in two installments of \$15,000 (Fifteen Thousand Dollars) each. The first installment of each athletic year shall be due on or before January 31<sup>st</sup> and the second installment due May 31<sup>st</sup>.

Payment shall be submitted to:

Rock Valley Physical Therapy  
Attn: Accounts Payable  
850 43<sup>rd</sup> Avenue  
Suite 100  
Moline, Illinois 61265

In the event District requests additional services of the Athletic Trainer, beyond the current job description, during the term of the Agreement, the parties shall adjust the compensation on an hourly basis at a rate of \$35.00 per hour. Any outside travel requested of the Athletic Trainer to use their personal vehicle approved by the Athletic Director will be reimbursed at a rate of \$0.39/mile.

3. **Independent Contractor status:** The parties understand and agree that RVPT is engaged strictly as an independent contractor and nothing in this Agreement is intended to or shall be construed to create an employer-employee relationship between District and RVPT. RVPT understands and agrees the District will not withhold from compensation payable to RVPT under this Agreement any sum for income tax, unemployment insurance, social security or other withholdings pursuant to law and RVPT is required by this Agreement to pay these amounts. Each party agrees to indemnify and hold the other harmless from any liability arising out of the failure by the other party to withhold federal and state income taxes, unemployment and social security taxes as may be applicable. Additionally, none of the benefits provided by the District to its employees including, but not limited to, worker's compensation insurance, disability insurance, medical insurance and employment insurance shall be provided by the District to any of RVPT's employees. RVPT has no authority to assume or create any obligation or responsibility, express or implied, on behalf of or in the name of the District or to bind the District in any way whatsoever.

4. **Compliance with Applicable Law:** The parties agree to fully observe and comply with all provisions of law and other rules and regulations relating to the services to be provided by the Athletic Trainer hereunder, including the Family Educational Rights and Privacy Act (FERPA) with regard to any personally identifiable student information or education records with which RVPT comes into contact with. If any of the provisions of this Agreement violate any laws, rules or regulations, the parties agree to modify this Agreement to the extent necessary to comply with said laws, rules or regulations. The parties acknowledge that RVPT is a covered entity under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). RVPT may disclose protected health information to District representatives only if a valid authorization properly signed by the student-athlete's personal representative (assuming the student-athlete is an unemancipated minor) has been delivered to RVPT.

5. **Insurance:**

- a) RVPT, at its expense, shall maintain adequate insurance coverage for its activities in connection with this Agreement, which insurance shall be issued by an insurance carrier reasonably acceptable to the District, in a minimum amount of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate (subject to RVPT's applicable deductible or self-insured retentions) with the District named as an additional insured. The coverage provided shall insure RVPT and each employee thereof against any act, error or omission of RVPT and RVPT's employees. RVPT also shall provide worker's compensation insurance as may be required and consistent with state law. RVPT agrees promptly to furnish to the District evidence of the maintenance and continued effectiveness of the insurance obtained prior to the commencement of services.
- b) The District, at its expense, shall carry a policy or policies of general liability insurance, issued by an insurance carrier reasonably acceptable to RVPT, with minimum coverage limits of at least One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate. The insurance coverage provided shall insure the District and each employee thereof against any act, error or omission of the District and the District's employees. The District agrees to furnish to RVPT, prior to the effective date of this Agreement, written evidence of the maintenance and continued effectiveness of the insurance coverage required by this Section 7.

6. **Indemnification:**

- a) RVPT shall indemnify, defend, and hold the District harmless from and against any and all liability, judgments, costs, damages, claims or demands, including, without limitation, reasonable attorney's fees, arising out of the negligent acts or omissions of RVPT in the performance of the Services. Notwithstanding any other provision contained herein, RVPT and its employees, officers, directors, independent contractors, agents and representatives, shall not be liable to the District for any consequential, incidental or special damages, whether in contract or in tort, including, but not limited to lost profits, economic loss or other losses by the District arising out of, or in connection with, RVPT's obligations under this Agreement.
- b) To the extent permitted by law, the District shall indemnify, defend, and hold RVPT harmless from and against any and all liability, judgments, costs, damages, claims or demands, including, without limitation, reasonable attorney's fees, arising out of the negligent acts or omissions of the District's athletic programs, maintenance of its facilities, or otherwise related to this Agreement.

7. **Termination:** In addition to the termination provision in Section 1, this Agreement may be terminated by either party, without cause, upon sixty (60) days written notice to the other party and terminated with cause (breach of any term of this Agreement) upon seven (7) written notice to the other party. Upon termination, the District shall pay to RVPT the compensation set forth in Section 2, prorated to reflect services performed up to the date of termination.

8. **Miscellaneous Provisions:**

8.1 **Notices:** Any notice or demand required to be given hereunder shall be in writing and shall be deemed to be given when seen by United States Certified or Registered mail, return receipt requested, postage prepaid, addressed as follows:

To                      Rock Valley Physical Therapy:  
                                 850 43<sup>rd</sup> Avenue  
                                 Suite 100  
                                 Moline, Illinois 61265  
                                 Attn: COO

To District:        Linn-Mar Community School District  
                                 Attn: Board Secretary  
                                 2999 North 10<sup>th</sup> Street  
                                 Marion, Iowa 52302

Or such other address as may be designated by the parties hereto.

8.2 **Entire Agreement and Amendment:** This Agreement constitutes the entire Agreement between the parties and supersedes any and all previous Agreements between the parties, either oral or written. This Agreement may only be amended by a writing mutually agreed upon by the parties.

8.3 **Assignability:** This Agreement is not assignable by either party without the written consent of all parties to this Agreement. However, this Agreement is binding upon and shall inure to the benefit of the successors and interest of RVPT, which may occur by operation of law.

8.4 **Waiver:** No action or forbearance on the part of either party shall constitute a waiver of any of the covenants or conditions set forth herein unless given in writing, and no such waiver shall constitute a waiver of future strict compliance with the same or any other covenant or condition of this Agreement.

8.5 **Severability:** If any of the covenants or conditions of this Agreement are found invalid or unenforceable by a court of competent jurisdiction, the remaining covenants and conditions of this Agreement shall remain fully enforceable in accordance with their terms.

8.6 **Governing Law and Attorney Fees:** This Agreement shall be governed and controlled by the State of Iowa. Any claim arising under this Agreement shall be heard in the Iowa District Court for Linn County. In the event that it shall become necessary for either party to institute legal proceedings against the other party for recovery of any

amounts due and owing under this Agreement, it is expressly agreed that the prevailing party in such action shall be entitled to recover from the non-prevailing party all costs related to such collection, including reasonable attorney fees. The provisions of this paragraph shall survive the termination of this Agreement.

**8.7 No Third-Party Rights:** Nothing in this Agreement shall be construed as creating or giving rise to any rights in any third parties or any persons other than the parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the date first above written.

**ROCK VALLEY PHYSICAL THERAPY**

**LINN-MAR  
COMMUNITY SCHOOL DISTRICT**

By: Eric Sacia COO  
Eric Sacia, COO

By: \_\_\_\_\_,  
Board President

Date: 5/14/19

Date: \_\_\_\_\_

The undersigned \_\_\_\_\_, hereby agrees to act as athletic trainer under the terms and conditions set forth in this agreement, and shall comply with the rules and regulations of LINN-MAR COMMUNITY SCHOOL DISTRICT.

\_\_\_\_\_  
Athletic Trainer

Date: \_\_\_\_\_

**[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]**

01591387

## **Exhibit A- Linn-Mar Community School District**

### **Rock Valley Physical Therapy to provide:**

1. Athletic training services as outlined on Exhibit B and to include coverage of practice events through the school year.
2. Complimentary injury screens of District athletes and families.
3. Periodic onsite assistance of a Physical Therapist(s) for the purpose of:
  1. Oversight and administration of the Athletic Training contract
  2. Assistance in the performance of injury screens and consultation with the Athletic Trainer on the treatment, prevention and medical care of athletes.
  3. Participation in injury prevention clinics, assisting the Athletic Trainer in preseason sport specific screening and any necessary education of coaches and parents for the purpose of optimal care of District athletes.
4. Assist in the acquisition of athletic training supplies through preferred vendors to be purchased by the District. RVPT will assist to obtain lowest cost on products.
5. Comprehensive concussion testing and management using C3 Logix for pre-injury screening and post-concussion management. Said concussion testing and management shall comply with Iowa laws regarding concussion protocols. Software and equipment to be purchased by RVPT.
6. Consultation and screening for pre-season injury assessment.
7. Any necessary education of coaching staff for the purpose of injury recognition and immediate care.

### **RVPT Athletic Trainer to provide:**

1. Prevention of athletic injuries, recognition, evaluation, immediate care of athletic injuries, rehabilitation, and reconditioning of athletic injuries.
2. Serve as a liaison between athletes, parents, coaches, Athletic Director, physicians, and other healthcare professionals.
3. Assist as needed with scheduling athletes for physical therapy services at RVPT.
4. Ensures that athletes participate only when physically able and that any physician instructions are understood and followed.
5. Reports to appropriate Clinic Manager at RVPT, Director of Athletic Training Services at RVPT and Athletic Director.
6. Athletic coverage for the athletic year as agreed upon per contract between District and RVPT.
7. Maintain the athletic training room.
8. Compile the annual sports medicine budget to be submitted to the Athletic Director for approval.

### **District to provide:**

1. Athletic Training room or space for injury assessment and immediate care.
2. Purchase of necessary athletic training supplies.
3. Inclusion of Athletic Trainer and Physical Therapist for introduction and/or brief sports medicine update at annual/seasonal coaches and parents meetings to promote a true team collaboration for the community.
4. Promotion of RVPT through:
  - i. Seasonal sports programs:

- a. Recognition of RVPT as the provider of athletic training services for Linn-Mar Community School District in seasonal programs (listed under AT staff photo if applicable)
      - b. Recognition of RVPT as the provider of athletic training services for District on school/athletics website, social media, press releases, and communications with parents as applicable.
    - ii. Signage:
      - a. Signage in the athletic training room
      - b. Signage in gymnasium
      - c. Signage at outdoor competition venues including:
        - i. Baseball/softball complex
        - ii. Soccer field
        - iii. Track and field complex
      - d. Electronic signage where available.
      - e. District to ensure RVPT will have exclusivity to advertising of physical therapy services
    - iii. All signage size and artwork to be approved in advance by District administration, consistent with District policy on advertising and promotion and other venue signage, and physical signs can be paid for by RVPT if necessary
    - iv. PA announcements recognizing RVPT as provider of athletic training and physical therapy services at athletic events and all events where athletic training coverage is provided.
9. Provide post season and annual feedback regarding performance of Athletic Trainer.
10. District to provide RVPT a copy of the District logo and with a limited license for RVPT to use on company promotional communications. Any other use of the District logo is prohibited without the prior consent of the District



**Exhibit B**

**Annual Athletic Trainer Coverage**

	<b>Sport</b>	<b>Level</b>	<b>Home Event</b>	<b>Away Event</b>	<b>Extra coverage</b>
	Football	Varsity	x	x	*
		Sophomore/JV	x	x	
		Freshman	x		
		Middle School	x		
	Boys and Girls Soccer	Varsity	x		*
		JV1	x		
		JV2	x		
		Middle School	x		
	Volleyball	Varsity	x		*
		Sophomore/JV	x		
		Freshman	x		
	Girls and Boys Cross Country	Varsity	x		*
	Girls and Boys Swimming and Diving	Varsity/JV	x		*
	Girls and Boys Golf	Varsity	o		
	Boys and Girls Tennis	Varsity	o		*
	Wrestling	Varsity	x		*
		Sophomore/JV	x		
		Freshman	x		
		Middle School	x		
	Boys and Girls Basketball	Varsity	x		*
		Sophomore/JV	x		
		Freshman	x		
	Boys and Girls Track and Field	Varsity	x		*
		JV	x		
		Middle School	x		
	Girls and Boys Bowling		o		*
	Baseball	Varsity	x		*
		Sophomore	x		
		Freshman	x		
	Softball	Varsity	x		*
		Sophomore	x		
		Freshmen	x		

- X - Indicates coverage provided regularly based on athletic schedule
- \* Indicates Extra coverage of tournaments or requested event coverage above regular schedule coverage
- o Events typically not covered unless upon request and approved by AD

## AGREEMENT

Agreement made this \_\_\_\_\_ Day of \_\_\_\_\_, 2019, between Linn-Mar Community School District and Performance Health & Fitness, LLC.

## RECITALS

A. Linn-Mar Community School District desires to have the following services performed: Strength and Conditioning Coordinator.

B. Performance Health & Fitness, LLC agrees to perform these services for Linn-Mar Community School District under the terms and conditions set forth in this agreement.

In consideration of the mutual promises set forth in this agreement, it is agreed by and between Linn-Mar Community School District and Performance Health & Fitness, LLC:

SECTION ONE  
DESCRIPTION OF WORK

Performance Health & Fitness, LLC will provide a maximum of 1,500 hours of on-site supervision by a Performance Health & Fitness, LLC staff member during the period commencing August 1, 2019 and ending July 31, 2020. These hours will be on days and times to be mutually agreed upon.

Performance Health & Fitness, LLC will provide comprehensive functional testing of all athletes at Linn-Mar Community School District who choose to participate. Said testing shall be performed once during the term of this agreement with the dates of said testing to be determined by mutual agreement of the coaching staff of Linn-Mar Community School District and Performance Health & Fitness, LLC

SECTION TWO  
PAYMENT

Linn-Mar Community School District will pay Performance Health & Fitness, LLC an annual sum of Thirty-Five Thousand Dollars (\$35,000.00) in four equal installments of Eight Thousand Seven Hundred Fifty Dollars (\$8,750.00) on September 1, 2019, December 1, 2019, March 1, 2020 and June 1, 2020. Linn-Mar Community School District will not be liable to Performance Health & Fitness, LLC for any expenses paid or incurred by Performance Health & Fitness, LLC unless otherwise agreed in writing.

Hours beyond the 1,500 hours noted in Section One will be paid by Linn-Mar Community School District at a rate of \$25.00 per hour. Such time is for those programs outside the normal weight room hours to be scheduled. Examples include but are not limited to strength and conditioning with the boys' swimming team, speed and agility programs at the middle schools, etc.

### SECTION THREE DURATION

This commencement date of this agreement shall be August 1, 2019, and shall continue in full force and effect until July 31, 2020. This Agreement may be terminated by either party, without cause, upon thirty (30) days written notice. Upon termination, Performance Health & Fitness, LLC shall be compensated for all work performed prior to the date of termination.

### SECTION FOUR MATERIAL AND EQUIPMENT

Performance Health & Fitness, LLC shall furnish, at its own cost, all equipment needed for functional testing.

Linn-Mar Community School District shall furnish, at its own cost, a computer, printer and paper for the storage of athlete information from the functional testing and for the generation of each athlete's periodized workout program.

Linn-Mar Community School District shall furnish, at its own cost, all equipment needed for the training of each of the athletes.

### SECTION FIVE STAFF

Linn-Mar Community School District shall provide one (1) to two (2) certified coaches who shall assist in supervising the weight room on a daily basis during training sessions.

Linn-Mar Community School District shall provide four (4) certified coaches to assist with the functional testing.

### SECTION SIX EMPLOYMENT OF PERSONNEL

Performance Health & Fitness, LLC shall provide experienced and qualified personnel to carry out the work to be performed by Performance Health & Fitness, LLC under this agreement and shall be responsible for and in full control of the work of such personnel.

Linn-Mar Community School District shall provide experienced and certified coaches to carry out the work to be performed by Linn-Mar Community School District under this agreement and shall be responsible for and in full control of the work of such personnel.

## SECTION SEVEN RELATIONSHIP OF PARTIES

The parties to this agreement intend that the relationship between them created by this agreement is that of employer-independent contractor. No agent, employee or servant of Performance Health & Fitness, LLC shall be, or shall be deemed to be, the employee, agent or servant of Linn-Mar Community School District. The manner and means of conducting the work under this agreement are under the sole control of Performance Health & Fitness, LLC. None of the benefits provided by Linn-Mar Community School District to its employees, including, but not limited to, workers' compensation insurance and unemployment insurance, are available to the employees, agents or servants of Performance Health & Fitness, LLC. Performance Health & Fitness, LLC will be solely and entirely responsible for its acts and for the acts of Performance Health & Fitness, LLC's agents, employees and servants during the performance of this agreement.

This agreement calls for the performance of the services of Performance Health & Fitness, LLC as an independent contractor. Neither Performance Health & Fitness, LLC nor its staff members shall be considered an employee of Linn-Mar Community School District for any purpose.

The coaches provided by Linn-Mar Community School District to assist with the performance of this agreement shall not be considered employees of Performance Health & Fitness, LLC. Linn-Mar Community School District will be solely and entirely responsible for its acts and the acts of its coaches, employees, agents or servants during the performance of this agreement.

## SECTION EIGHT INDENMIFICATION

Performance Health & Fitness, LLC shall indemnify and hold Linn-Mar Community School District harmless from and against all liabilities, claims, debts, taxes, obligations, costs and expenses (including reasonable attorney's fees, court costs and costs of appeal) that Linn-Mar Community School District may incur or sustain as a result of any breach of this agreement or negligent or other wrongful conduct in the performance of this agreement by Performance Health & Fitness, LLC, or as a result of failure to pay any employment or income taxes arising out of Performance Health & Fitness, LLC's performance of Services for the Linn-Mar Community School District. If a suit, action, arbitration or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney fees, costs, expert witness fees and litigation expenses incurred by the prevailing party, including those incurred on appeal.

Linn-Mar Community School District shall indemnify and hold Performance Health & Fitness, LLC harmless from and against all liabilities, claims, debts, taxes, obligations, costs and expenses (including reasonable attorney's fees, court costs and costs of appeal) that Performance

Health & Fitness, LLC may incur or sustain as a result of any breach of this agreement or negligent or other wrongful conduct in the performance of this agreement by Linn-Mar Community School District. If a suit, action, arbitration or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney fees, costs, expert witness fees and litigation expenses incurred by the prevailing party, including those incurred on appeal.

## SECTION NINE INSURANCE

Performance Health & Fitness, LLC, at its expense, shall maintain adequate insurance coverage for its activities in connection with this Agreement, which insurance shall be issued by an insurance carrier reasonably acceptable to the Linn-Mar Community School District, in a minimum amount of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate (subject to Performance Health & Fitness, LLC applicable deductible or self-insured retentions) with the Linn-Mar Community School District named as an additional insured. The coverage provided shall insure Performance Health & Fitness, LLC and each employee thereof against any act, error or omission of Performance Health & Fitness, LLC and Performance Health & Fitness, LLC employees. Performance Health & Fitness, LLC also shall provide worker's compensation insurance as may be required and consistent with state law. Performance Health & Fitness, LLC agrees promptly to furnish to the Linn-Mar Community School District evidence of the maintenance and continued effectiveness of the insurance obtained prior to the commencement of service

The Linn-Mar Community School District, at its expense, shall carry a policy or policies of general liability insurance, issued by an insurance carrier reasonably acceptable to Performance Health & Fitness, LLC, with minimum coverage limits of at least One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate. The insurance coverage provided shall insure the Linn-Mar Community District and each employee thereof against any act, error or omission of the Linn-Mar Community School District and the Linn-Mar Community School District's employees. The Linn-Mar Community School District agrees to furnish to Performance Health & Fitness, LLC, prior to the effective date of this Agreement, written evidence of the maintenance and continued effectiveness of the insurance coverage.

In witness whereof, the parties have executed this agreement in duplicate on the date below written.


Dated: \_\_\_\_\_

LINN-MAR COMMUNITY SCHOOL DISTRICT

By: \_\_\_\_\_

Dated: 5-14-19

PERFORMANCE HEALTH & FITNESS, LLC

By:   
David M. Williams, President



## Memorandum of Understanding 2019 – 2020

### **Linn-Mar Comm School District**

This memorandum of understanding is made and entered into between Luther College, Education Department, 700 College Drive, Decorah, Iowa 52101 and Linn-Mar Comm School District, 2999 N Tenth St, Marion, IA 52302.

#### *PROVISIONS:*

1. Luther College and Linn-Mar Comm School District agree to participate, if placements are available in the district, in a clinical field experience program, which includes, but is not limited to student teaching, student observations, and other field experiences.
2. Luther College will provide supervision, by one or more Luther faculty member(s) or a credentialed specialist in education, for students participating in clinical field experiences that are placed in Linn-Mar Comm School District.
3. Student teachers and other field experience enrollees of the Luther College Education Department are to comply with all the contracted school district's rules, regulations, and policies. Termination or change in assignment will be the option of Linn-Mar Comm School District, as well as the option of Luther College, should circumstances warrant such an action.
4. Cooperating teachers must have at least three years of teaching experience in the appropriate subject area. It may not be their first year in their current assignment/building.
5. Luther College's clinical field experience program requires all students to be screened for any history of criminal behavior. Students are required to follow the guidelines set by Linn-Mar Comm School District for this process. If the school does not have a system in place by which the student can complete this requirement, Luther College will process an extensive National background check for the student. The student will be required to pay the processing fee and submit the completed report to Linn-Mar Comm School District. This background check will include:
  - National Sex Offender Registry
  - National Criminal Database
  - Criminal Search – County
  - ID Trace Pro





6. Linn-Mar Comm School District and Luther College agree to provide equal educational opportunities and equal access to facilities for all qualified persons. To not discriminate in employment, educational programs, and activities on the basis of age, color, creed, disability, gender identity, genetic information, national origin, race, religion, sex, sexual orientation, veteran status, or any other basis protected by federal or state law. This commitment includes the provision of a campus environment that is free from discrimination and harassment. The college will not tolerate any form of illegal discrimination or harassment and will not condone any actions or words that constitute such.

7. Luther College pays cooperating teachers a stipend for each student placed in a clinical field experience. Payment is to be made at the end of each semester after the Luther College Education Department receives the completed Student Teacher Evaluation from the cooperating teacher. Payment for a student teacher who has withdrawn prior to the middle of the term shall be one-half of the normal reimbursement with payment to be made at the end of the period.

- January Term beginning practicum (EDUC 185 & EDUC 215) - \$75
- January Term developing practicum (Methods) - \$100
- Student teaching
  - 4 weeks - \$100
  - 6-9 weeks - \$175

Luther College will send the stipend payment to the cooperating teacher's home address unless the box below is checked.

Please check here if Linn-Mar Comm School District requires cooperating teacher's stipend payments to be sent directly to the District instead of the cooperating teacher.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Representative, Linn-Mar Comm School District

Signature: Barbara Bohack Date: 5/1/2019  
 Department Chair, Luther College Education Department

Signature: Kevin Kraw Date: 5/1/2019  
 Academic Dean, Luther College

**Independent Contractor Agreement  
Linn-Mar Community School District**

---

**WHEREAS**, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Michele Safavi, Independent Contractor ("IC"), for the performance of certain services, with the goal being to provide piano accompanist to or for the District or the District's Novak Elementary Choral Program.

**THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:**

1. **SERVICES TO BE PERFORMED:** District shall employ IC for the term of this Agreement to perform the following piano accompanist services which shall generally involve playing for Novak Notes rehearsal and concerts. The services to be provided shall be performed within the phases (or timeline or dates) outlined below:

Sept 17, 18, 24, 25

October 1, 2, 8, 9, 15, 16, 22, 23, 30 31-8:30-3:00-Field Trip

November-1-8:30-3:00-Field Trip, 5, 6, 12, 13, 19, 26, 27

December-3, 4, 10, 11, 17, 18- also a concert on the 18<sup>th</sup>- 1:45-2:30 and 6:00-7:15

February-19, 25, 26,

March-4, 5, 11, 12, 25, 26

April-1, 2, 8, 9, 15, 16, 29, 30

May-6, 7, 9-Concert- 1:45-2:30 and 6:00-7:15, 13

2. **TERMS OF PAYMENT:**

The sum is to be paid at the close of the \$425.00 spring session. Any visits that are not completed in the above calendar can not be rescheduled. The sum of \$\_\_\_\_\_ will not be paid for missed visits.

The District shall pay IC according to the following terms and conditions: IC shall be responsible for determining its own hours of service, as needed, to perform the work outlined in this Agreement. As compensation for the services rendered by IC under this Agreement, District shall pay IC a total of \$\_\_\_\_\_ for any and all planning time and \$\_\_\_\_\_ for each site visit. Any site visits necessary to complete the services that are not completed in the above calendar period cannot be rescheduled,

unless agreed to by the District. The site visit fee of \$ \_\_\_\_\_ will not be paid for missed site visits. Total fees for services performed under this Agreement will be paid by the District within thirty (30) days after receipt of invoice from the IC upon completion of all services on \_\_\_\_\_ May 13, 2019 \_\_. An invoice for services should be sent to: Linn-Mar Community School District, Attention: Angie Morrison, 2999 N 10<sup>th</sup> St. Marion IA 52302.

3. **INSTRUMENTATIONS:** District shall supply the following instrumentations necessary to accomplish the designated services listed in this Agreement:

- A.
- B.
- C.
- D.
- E.

4. **REIMBURSEMENT OF EXPENSES:** District will not be liable to IC for any expenses paid or incurred by IC unless otherwise agreed in writing.

5. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this Independent Contractor Agreement create an independent contractor relationship between them. District is interested only in the end results achieved by the Services of the IC and that they conform to the requirements specified in this Agreement. The manner of achieving those results and the right to exercise control or direction as to the details, means and method by which the Services are completed is the responsibility of the IC. The IC is not an agent or employee of District for any purpose. Neither party shall be considered to be an agent, master or servant of the other party for any purpose whatsoever, and neither has any authority to enter into any contract, assume any obligations or make any warranties or representations on behalf of the other. District is not responsible for deducting from payments to IC any amounts for taxes, insurance or other similar items relating to IC. Accordingly, IC shall be responsible for payment of all taxes arising out of IC's activities in accordance with this Independent Contractor Agreement, including by way of illustration but not limitation, federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to IC under the terms of this Independent Contractor Agreement.

6. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to IC. The payroll or employment taxes that are subject to this paragraph include, but are not limited to, FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax and state unemployment insurance tax.

7. **FRINGE BENEFITS:** IC is not eligible for, and shall not participate in, any employee pension, health, disability or other fringe benefit plan of the District.
8. **INSURANCE:** No workers' compensation insurance, or any other type of insurance (including, but not limited to, professional liability insurance) has been or will be obtained, by the District on account of IC. IC shall comply with the workers' compensation laws (and all other applicable law) with respect to IC's employment.
9. **INDEMNIFICATION:** The IC shall indemnify and hold District harmless from and against all liabilities, claims, debts, taxes, obligations, costs and expenses (including reasonable attorney's fees, court costs and costs of appeal) that District may incur or sustain as a result of any breach of this Independent Contractor Agreement or negligent or other wrongful conduct in the performance of this Independent Contractor Agreement by IC, or as a result of failure to pay any employment or income taxes arising out of IC's performance of Services for the District. If a suit, action, arbitration or other proceeding is instituted in connection with any controversy arising out of this Agreement or to interpret or enforce any rights under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.
10. **TERM:** This Agreement shall begin on Sept 17, 2018 and shall continue in effect until May 13, 2019, unless earlier terminated by either party in accordance with Section 11.
11. **TERMINATION.** This Agreement may be terminated by either party, without cause, upon seven (7) days written notice. Upon termination, IC shall be compensated for all work performed prior to the date of termination.
12. **ASSIGNMENT:** IC acknowledges that IC's services are unique and personal. Accordingly, IC may not assign IC's rights or delegate IC's duties or obligations under this Independent Contractor Agreement without the prior written consent of District.
13. **AMENDMENTS:** This Independent Contractor Agreement may be supplemented, amended or revised only in writing by mutual agreement of the parties.
14. **GOVERNING LAW:** This Independent Contractor Agreement shall be governed by and construed pursuant to the laws of the State of Iowa.
15. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises or agreements, oral or otherwise, shall be of any force or effect.

This Agreement signed and dated this 17<sup>th</sup> day of September, 2018.

**Independent Contractor**

**Linn-Mar Community School District**

By: Michèle Safavi

By: \_\_\_\_\_

Title: Novak Notes Accompanist

Title: \_\_\_\_\_

**Board President**

## Independent Contractor Agreement Linn-Mar Community School District

WHEREAS, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Valene Eainst, Independent Contractor ("IC"), for the performance of certain services,

**THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:**

1. **SERVICES TO BE PERFORMED:** accompany 6<sup>th</sup> grade band solos
2. **GROUP /DEPARTMENT WORKING WITH** Music (Band)
3. **AMOUNT of PAYMENT:** \$2

Total fees for services performed under this Agreement will be paid by the District within thirty (30) days after receipt of invoice from the IC upon completion of all services on 6/17/19 (date of completion).

*An invoice for services should be sent to: Linn-Mar Community School District,  
Attention: Accounts Payable, 2999 N 10<sup>th</sup> St. Marion IA 52302.*

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this Independent Contractor Agreement create an independent contractor relationship between them. District is interested only in the end results achieved by the Services of the IC and that they conform to the requirements specified in this Agreement. The manner of achieving those results and the right to exercise control or direction as to the details, means and method by which the Services are completed is the responsibility of the IC. The IC is not an agent or employee of District for any purpose. Neither party shall be considered to be an agent, master or servant of the other party for any purpose whatsoever, and neither has any authority to enter into any contract, assume any obligations or make any warranties or representations on behalf of the other. District is not responsible for deducting from payments to IC any amounts for taxes, insurance or other similar items relating to IC. Accordingly, IC shall be responsible for payment of all taxes arising out of IC's activities in accordance with this Independent Contractor Agreement, including by way of illustration but not limitation, federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees as required. The IC shall further assume

exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to IC under the terms of this Independent Contractor Agreement.

5. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to IC. The payroll or employment taxes that are subject to this paragraph include, but are not limited to, FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax and state unemployment insurance tax.
6. **FRINGE BENEFITS:** IC is not eligible for, and shall not participate in, any employee pension, health, disability or other fringe benefit plan of the District.
7. **INSURANCE:** No workers' compensation insurance, or any other type of insurance (including, but not limited to, professional liability insurance) has been or will be obtained, by the District on account of IC. IC shall comply with the workers' compensation laws (and all other applicable law) with respect to IC's employment.
8. **INDEMNIFICATION:** The IC shall indemnify and hold District harmless from and against all liabilities, claims, debts, taxes, obligations, costs and expenses (including reasonable attorney's fees, court costs and costs of appeal) that District may incur or sustain as a result of any breach of this Independent Contractor Agreement or negligent or other wrongful conduct in the performance of this Independent Contractor Agreement by IC, or as a result of failure to pay any employment or income taxes arising out of IC's performance of Services for the District. If a suit, action, arbitration or other proceeding is instituted in connection with any controversy arising out of this Agreement or to interpret or enforce any rights under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.
9. **TERM:** This Agreement shall begin on 5/6, 2019 and shall continue in effect until 9/31, 2019, unless earlier terminated by either party in accordance with Section 11.
10. **TERMINATION.** This Agreement may be terminated by either party, without cause, upon seven (7) days written notice. Upon termination, IC shall be compensated for all work performed prior to the date of termination.
11. **ASSIGNMENT:** IC acknowledges that IC's services are unique and personal. Accordingly, IC may not assign IC's rights or delegate IC's duties or

obligations under this Independent Contractor Agreement without the prior written consent of District.

- 12. **AMENDMENTS:** This Independent Contractor Agreement may be supplemented, amended or revised only in writing by mutual agreement of the parties.
- 13. **GOVERNING LAW:** This Independent Contractor Agreement shall be governed by and construed pursuant to the laws of the State of Iowa.
- 14. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises or agreements, oral or otherwise, shall be of any force or effect.

This Agreement signed and dated this 5 day of May, 2019.

**Independent Contractor**

By: Valerie Earnest

Title: Accompanist

**Linn-Mar Community School District**

By: \_\_\_\_\_

\_\_\_\_\_  
Board President





## Advertising Contract

It is agreed between the **Linn-Mar Community School District** ("*School District*") and Varsity Group Marketing ("*Varsity Group*") as follows:

*WHEREAS*, the parties entered into an agreement effective March 7, 2016, which set forth the provisions for establishing an advertising program administered by *Varsity Group* at the Linn-Mar High School athletic facilities, which for purpose of this agreement includes the stadium and gymnasium ("*Facilities*");

*WHEREAS*, *Varsity Group* furnished to Linn-Mar High School, on the terms of a \$0 lease, one (1) 6mm 168 x 420 LED sign for the purpose of presenting advertising in the gymnasium, and the LED sign remains the property of *Varsity Group*;

*WHEREAS*, the *School District* authorized *Varsity Group* to sell advertising space at the *Facilities*;

*WHEREAS*, the parties share revenue collected from the sale of advertising space at the *Facilities*;

*WHEREAS*, the parties wish to continue the advertising program;

The following terms and conditions apply:

### Advertising Equipment, Services and Responsibilities

1. *Varsity Group* shall be the sole vendor authorized by the *School District* to sell advertising space at its *Facilities*, as defined herein, except for displays administered by the *School District*, which shall include advertising by the *School District's* athletic training provider.

2. *Varsity Group* shall handle all communication and other activity with advertisers, including but not limited to, negotiations, executing written agreements, obtaining artwork, issuing invoices and collections.

3. The advertising sold by *Varsity Group* shall be presented on the following equipment at Linn-Mar High School:

#### Stadium

LED sign mounted above the score board, which is the property of the *School District*.

Resolution:	TL Vision 20mm
Pixel matrix:	136 x 224
Dimensions:	Height—9 feet 2 inches      Length—14 feet 9 inches

#### Gymnasium

LED sign mounted below the score board, which is the property of *Varsity Group*.

Equipment:	6mm LED
Pixel matrix:	168 x 420
Dimensions:	Height—39.4 inches      Length— 98.4 inches

4. *Varsity Group* shall design and program advertising content to be presented at the *Facilities*. The LED signs will have the capacity to display up to 30 advertisers, rotating on 15-second intervals. The advertising sold by *Varsity Group* will be "still" graphics and will not include video and/or sound.

## Varsity Group Marketing

### Advertising Contract

5. *Varsity Group* shall perform any necessary maintenance and/or repair for the 6mm LED sign in the gymnasium to ensure it is in good and presentable condition throughout the term of this contract. The *School District* shall be responsible for maintaining the LED display at the stadium in proper working order.

6. Advertising to be presented at the *Facilities* shall conform to *School District* policies on advertising. The *Facilities* are part of a pre-kindergarten through twelfth grade educational program. Therefore, all advertising must be tasteful, must not advertise products or services that are illegal for minors, and must not convey political or religious messages. The advertising shall not contain or display anything that is obscene, profane, vulgar, defamatory, abusive, or is otherwise not suitable for minors.

The *School District* is not creating a public forum for messages, and the *School District* retains its authority to determine what products and services are appropriate to advertise on the premises of a public school corporation. Any advertiser and the content of its message shall be subject to the approval of the *School District*, which may be withheld at its sole discretion and for any reason.

7. The *School District* agrees to operate the advertising equipment and present the advertising sold by *Varsity Group* during all school-sponsored athletic events at the *Facilities*. The advertising also may be presented at other events under the control and jurisdiction of the *School District* if deemed desirable by the *School District* administration, in its sole discretion.

8. During events at the stadium, the TL Vision LED display may be used to present school-related messages, game data, photos, statistics, graphics, videos, etc. All such content will be coordinated by *School District* personnel or vendor(s) engaged by the *School District*. The amount of such content shall be at the sole discretion of the *School District*. When such content is not being shown, the LED display will feature the advertising sold by *Varsity Group*.

### Term

9. The term of this contract shall commence July 1, 2019, and end June 30, 2022, with the *School District* having the option to renew for an additional three-year period. The *School District* may exercise its option to renew by providing *Varsity Group* written notice of renewal sixty (60) days prior to the end of the term. If no renewal notice is so provided, this contract will automatically terminate at the end of its term. This contract may be terminated by either party at any time, with cause, upon sixty (60) days written notice to the other.

### Allocation of Advertising Revenue

10. For each year of this contract, *Varsity Group* shall allocate to the *School District* an amount equal to fifty percent (50%) of the revenue collected, subject to the provisions below:

- a) For each year of this contract, an amount equal to fifty percent (50%) of the cost for designing and programming new advertising displays shall be deducted from the revenue allocated to the *School District* and retained by *Varsity Group*.
- b) For each year of this contract, an amount equal to fifty percent (50%) of the cost for maintenance and/or repair of the LED sign in the gymnasium shall be deducted from the revenue allocated to the *School District* and retained by *Varsity Group*.

**Varsity Group Marketing**

**Advertising Contract**

**Payments**

11. *Varsity Group* will make payments to the *School District* on or about May 31 of each year, representing the *School District's* share of revenue collected for advertising displayed during that school year. *Varsity Group* will provide to the *School District* an annual accounting of advertisers, revenue collected and costs associated with the advertising program.

The parties sign this contract, effective the \_\_\_\_\_ day of \_\_\_\_\_ 2019.

**Varsity Group Marketing**

By \_\_\_\_\_  
Scott Hale scooler@varsitygrp.com

Date \_\_\_\_\_

Address P.O. Box 7853, Urbandale, IA 50323

Phone 515-967-5500

**Linn-Mar Community School District**

By \_\_\_\_\_

Date \_\_\_\_\_

Print Name Sondra Nelson

Title Board President

Contact Name J.T. Anderson

Title CFO/ COO & Board Treasurer

District Office Address 2999 North Tenth Street, Marion, IA 52302

Contact Name David Brown

Title Athletic Director

School Address 3111 North Tenth Street, Marion, IA 52302

School Phone 319-447-3061

e-mail dbrown@linnmar.k12.ia.us

OR.050919



Code 1005.4-E1

## Fund Raising Request Form

Completed request forms for the 2018-19 school year are to be submitted to the Business Manager, LRC, according to the following schedule:

Request Due to the LRC	Board Meeting Date	Activity Start Date
1st day of School	1st Sept. Meeting	Day after meeting
Last day before Thanksgiving	December meeting	Day after meeting
Last day before Spring Break	1st April meeting	Day after meeting

**Important Note:** A Fund Raising Project Summary is due 6 weeks after the activity ends. Proceeds should be spent during the year the funds were raised. All groups are required to submit a request for each activity to the Business Manager specifying how all fund raising proceeds are to be spent.

School Name LinnMar High School      Sponsoring Group JV Poms  
 Contact Name Brittany Montgomery      Contact Phone (315) 538-1880  
 Contact E-Mail brittany.montgomery@linnmar.k12.ia.us      District Account 6696

Description of Activity	
<i>*all information must be provided in order to be approved*</i>	
Fund Raising Activity	<u>HlyVee Coupon Books</u>
Activity Date(s)	<u>June 2019</u>
Estimated Proceeds	<u>\$ 840</u>
Purpose and Use of Funds (MUST BE SPECIFIC)	<u>The funds will be used for choreographer fees</u>

*\* I am approving that this request is necessary to provide funds for the purpose described above.*

Building Admin \_\_\_\_\_

Tony [Signature]  
Signature of Approval

\_\_\_\_\_ Date

Office Use Only		Summary Due Date:
Business Manager	<u>[Signature]</u>	_____
Review:	<u>5-16-19</u> Date	_____
School Board	_____	_____
Review/Approval:	_____ Date	_____



## Fund Raising Request Form

Completed request forms for the 2018-19 school year are to be submitted to the Business Manager, LRC, according to the following schedule:

Request Due to the LRC	Board Meeting Date	Activity Start Date
1st day of School	1st Sept. Meeting	Day after meeting
Last day before Thanksgiving	December meeting	Day after meeting
Last day before Spring Break	1st April meeting	Day after meeting

Important Note: A Fund Raising Project Summary is due 6 weeks after the activity ends. Proceeds should be spent during the year the funds were raised. All groups are required to submit a request for each activity to the Business Manager specifying how all fund raising proceeds are to be spent.

School Name Linn Mar High School      Sponsoring Group JV Poms  
 Contact Name Brittany Montgomery      Contact Phone (319) 538-1880  
 Contact E-Mail brittany.montgomery@linnmar.k12.ia.us      District Account 6696

Description of Activity	
<i>*all information must be provided in order to be approved*</i>	
Fund Raising Activity	<u>Car Wash at the Vee Marion</u>
Activity Date(s)	<u>6/29/2019</u>
Estimated Proceeds	<u>\$ 800</u>
Purpose and Use of Funds (MUST BE SPECIFIC)	<u>Choreographer and Jazz Costume fee</u>

*\* I am approving that this request is necessary to provide funds for the purpose described above.*

Building Admin  \_\_\_\_\_  
 Signature of Approval Date

Office Use Only		Summary Due Date:
Business Manager Review:	<u></u>	_____
	<u>5-16-19</u>	_____
	Date	_____
School Board Review/Approval:	_____	_____
	Date	_____



## Fund Raising Request Form

Completed request forms for the 2018-19 school year are to be submitted to the Business Manager, LRC, according to the following schedule:

Request Due to the LRC	Board Meeting Date	Activity Start Date
1st day of School	1st Sept. Meeting	Day after meeting
Last day before Thanksgiving	December meeting	Day after meeting
Last day before Spring Break	1st April meeting	Day after meeting

Important Note: A Fund Raising Project Summary is due 6 weeks after the activity ends. Proceeds should be spent during the year the funds were raised. All groups are required to submit a request for each activity to the Business Manager specifying how all fund raising proceeds are to be spent.

School Name Linn Mar High School      Sponsoring Group JV Boms  
 Contact Name Brittany Montgomery      Contact Phone (318) 538-1880  
 Contact E-Mail brittany.montgomery@linnmar.k12.ia.us      District Account 6696

Description of Activity

*\*all information must be provided in order to be approved\**

Fund Raising Activity T-Shirt fundraiser with Cotton Gallery  
 Activity Date(s) Fall 2019  
 Estimated Proceeds \$ 400  
 Purpose and Use of Funds (MUST BE SPECIFIC) Competition Fees  
There is a registration fee for each competition we participate in.  
The use of the funds would be to help offset costs for the parents.

*\* I am approving that this request is necessary to provide funds for the purpose described above.*

Building Admin \_\_\_\_\_

Signature of Approval

Date

Office Use Only		Summary Due Date:
Business Manager		
Review:	<u>5-16-19</u> Date	
School Board		
Review/Approval:	Date	

## School Finance Report

**April 30, 2018**

84% of the School Year Complete

	Current Budget (amended)	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$57,300,000			\$5,689,563	\$4,632,591	\$39,410,507	68.8%		\$17,889,493		
2) Support Services(2000-2999)	\$27,606,000			\$2,349,480	\$2,073,561	\$20,020,738	72.5%		\$7,585,262		
3) Non-Instructional(3000-3999)	\$4,176,000			\$359,904	\$305,654	\$2,817,520	67.5%		\$1,358,480		
4) Other Expenditures(4000-6299)	\$20,131,272			\$61,561	\$782,806	\$15,154,803	56.1%	w/o transf	\$4,976,469		
<b>Total</b>	<b>\$109,213,272</b>			<b>\$ 8,460,507</b>	<b>\$ 7,794,612</b>	<b>\$ 77,403,567</b>	<b>67.3%</b>	w/o transf	<b>\$31,809,705</b>		
Interfund Transfers	\$6,250,690			\$ -	\$ 419,582	\$3,863,840	61.8%		\$2,386,850		
<b>Operating Fund-10</b>	<b>\$83,117,078</b>	<b>\$10,394,825</b>	<b>\$68,124,746</b>	<b>\$7,924,471</b>	<b>\$6,884,511</b>	<b>\$58,358,138</b>	<b>70.2%</b>		<b>24,758,940</b>	<b>9,766,609</b>	<b>20,161,434</b>
Activity-21	\$1,600,000	\$760,424	\$940,593	\$73,158	\$76,389	\$862,914	53.9%		737,086	77,678	838,102
Management-22	\$1,201,000	\$2,021,542	\$934,762	\$0	(\$213)	\$1,004,518	83.6%		196,482	(\$69,755)	1,951,787
PERL-24	\$466,000	\$450,338	\$256,632	\$25,508	\$3,056	\$136,424	29.3%		329,576	120,208	570,546
SAVE-33	\$5,425,000	\$6,623,707	\$4,588,025	(\$2,055)	\$416,948	\$6,229,843	114.8%		(\$804,843)	(\$1,641,818)	4,981,889
Other Capitol Projects-35	\$0	\$0	\$0	\$0	\$0	\$0	0.0%		0	0	0
PPEL-36	\$2,865,000	\$871,058	\$3,378,901	\$75,023	\$103,680	\$1,863,529	65.0%		1,001,471	1,515,372	2,386,429
Debt Service-40	\$10,389,194	\$4,339,699	\$7,231,206	\$0	\$0	\$6,151,944	59.2%		4,237,250	1,079,262	5,418,961
Nutrition-61	\$3,750,000	\$1,052,889	\$2,568,758	\$335,749	\$289,891	\$2,566,740	68.4%		1,183,260	2,018	1,054,908
Aquatic Center-65	\$350,000	\$148,469	\$254,185	\$27,250	\$17,514	\$190,824	54.5%		159,176	63,361	211,830
Student Store-68	\$50,000	\$1,748	\$41,357	\$1,404	\$2,838	\$38,692	77.4%		11,308	2,665	4,412
<b>Total</b>	<b>\$109,213,272</b>	<b>\$26,664,699</b>	<b>\$88,319,167</b>	<b>\$8,460,507</b>	<b>\$7,794,612</b>	<b>\$77,403,567</b>	<b>70.9%</b>		<b>31,809,705</b>	<b>10,915,600</b>	<b>37,580,299</b>
Interfund Transfers	\$6,250,690		\$3,863,840	\$0	\$419,582	\$3,863,840	0.0%		2,386,850		

## Linn-Mar Community School District

### Cash Balances

Fiscal Year: 2017-2018

Date Range: 04/01/2018 - 04/30/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	12,980,905.23	14,412,672.81	8,121,045.78	19,272,532.26
10.0002.0000.000.0000.101000	CASH IN BANK	2,529.13	2,447.54	0.00	4,976.67
10.0008.0000.000.0000.101000	CASH IN BANK	1,003,551.46	1,230.38	0.00	1,004,781.84
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	1,342.28	1,342.28	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	826,442.60	409,279.67	334,618.12	901,104.15
22.0006.0000.000.0000.101000	CASH IN BANK	1,615,042.80	337,855.82	0.00	1,952,898.62
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,055.54	3,055.54	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	500,403.81	96,263.88	25,869.90	570,797.79
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	0.00	0.00	1,885,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	0.00	0.00	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	0.00	0.00	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	1,167,788.61	496,584.95	420,055.73	1,244,317.83
36.0003.0000.000.0000.101000	CASH IN BANK	1,240,993.86	1,222,719.61	76,530.40	2,387,183.07
40.0003.0000.000.0000.101000	CASH IN BANK	4,167,278.17	1,676,796.40	3,687.86	5,840,386.71
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	188,597.74	188,597.74	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	1,492,793.12	347,777.60	348,481.80	1,492,088.92
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	24,349.11	24,349.11	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	226,068.24	20,952.99	30,412.75	216,608.48
68.0002.0000.000.0000.101000	CASH IN BANK	5,202.87	913.50	1,403.98	4,712.39
		29,025,083.82	19,242,839.82	9,579,450.99	38,688,472.65

End of Report



## School Finance Report April 30, 2019

83% of the School Year Complete

	Current Budget (amended)	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$62,050,000			\$5,678,795	\$4,603,514	\$42,631,170	68.7%		\$19,418,830		
2) Support Services(2000-2999)	\$28,955,000			\$2,273,869	\$2,000,582	\$20,398,643	70.4%		\$8,556,357		
3) Non-Instructional(3000-3999)	\$4,380,000			\$343,163	\$276,682	\$2,748,519	62.8%		\$1,631,481		
4) Other Expenditures((4000-5299)	\$20,166,613			\$905,665	\$302,972	\$11,437,004	56.7%		\$8,729,609		
5) Interfund Transfers	\$6,249,222			\$419,524	\$419,524	\$4,272,708	68.4%		\$1,976,514		
<b>Total</b>	<b>\$121,800,835</b>			<b>\$9,621,017</b>	<b>\$7,603,275</b>	<b>\$81,488,045</b>	<b>66.9%</b>		<b>\$40,312,790</b>		
Operating Fund-10	\$86,491,613	\$9,971,656	\$70,808,467	\$7,403,176	\$6,814,771	\$60,737,167	70.2%		25,754,446	10,071,300	20,042,956
Activity-21	\$1,700,000	\$784,803	\$1,470,640	\$131,418	\$51,666	\$1,383,733	81.4%		316,267	86,907	871,710
Management-22	\$1,265,000	\$2,110,684	\$1,084,550	\$304	\$0	\$970,464	76.7%		294,536	114,086	2,224,770
PERL-24	\$495,000	\$542,570	\$274,792	\$3,475	\$10,301	\$131,125	26.5%		363,875	143,668	686,238
SAVE-33	\$12,884,294	\$5,848,876	\$5,867,182	\$1,093,224	\$426,274	\$6,203,218	48.1%		6,681,076	(336,035)	5,512,841
Other Capital Projects-31	\$0	\$0	\$10,173,325	\$495,535	\$0	\$1,759,573	#DIV/0!		(1,759,573)	8,413,751	8,413,751
PPEL-36	\$4,514,928	\$1,134,947	\$3,525,999	\$121,478	\$20,490	\$1,961,443	43.4%		2,553,485	1,564,556	2,699,503
Debt Service-40	\$10,100,000	\$4,078,964	\$7,750,760	\$26,775	\$2,000	\$5,625,201	55.7%		4,474,799	2,125,559	6,204,523
Nutrition-61	\$3,950,000	\$1,020,434	\$2,779,125	\$311,945	\$252,769	\$2,461,939	62.3%		1,488,061	317,187	1,337,621
Aquatic Center-65	\$350,000	\$155,813	\$301,955	\$31,104	\$23,992	\$219,355	62.7%		130,645	82,600	238,413
Student Store-68	\$50,000	\$5,527	\$45,099	\$2,582	\$1,012	\$34,829	69.7%		15,171	10,270	15,797
<b>Total</b>	<b>\$121,800,835</b>	<b>\$25,654,272</b>	<b>\$104,081,894</b>	<b>\$9,621,017</b>	<b>\$7,603,275</b>	<b>\$81,488,045</b>	<b>66.9%</b>		<b>40,312,790</b>	<b>22,593,849</b>	<b>48,248,121</b>

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2018-2019

Date Range: 04/01/2019 - 04/30/2019

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	11,018,697.24	15,330,489.56	7,216,111.19	19,133,075.61
10.0002.0000.000.0000.101000	CASH IN BANK	5,056.39	2.36	0.00	5,058.75
10.0008.0000.000.0000.101000	CASH IN BANK	1,021,206.67	1,594.76	0.00	1,022,801.43
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	1,636.25	1,636.25	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	882,502.51	361,013.14	378,175.51	865,340.14
22.0006.0000.000.0000.101000	CASH IN BANK	1,830,179.21	394,894.62	304.00	2,224,769.83
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,135.09	3,135.09	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	584,606.21	105,526.79	3,457.49	686,675.51
31.0003.0000.000.0000.101000	CASH IN BANK	0.00	495,535.02	495,535.02	0.00
31.0008.0000.000.0000.101000	ISJIT \$10 Million GO Bond	8,891,597.78	17,688.56	495,535.02	8,413,751.32
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	0.00	0.00	1,885,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	0.00	0.00	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	0.00	0.00	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	2,121,296.09	632,519.89	1,097,872.41	1,655,943.57
36.0003.0000.000.0000.101000	CASH IN BANK	1,469,317.88	1,351,662.88	121,478.02	2,699,502.74
40.0003.0000.000.0000.101000	CASH IN BANK	4,476,732.04	1,754,565.46	26,775.00	6,204,522.50
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	190,265.13	190,265.13	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	1,602,394.79	362,173.76	313,216.50	1,651,352.05
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	25,078.28	25,078.28	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	251,231.36	29,688.48	35,119.62	245,800.22
68.0002.0000.000.0000.101000	CASH IN BANK	16,195.17	2,316.25	2,714.53	15,796.89
		37,967,097.26	21,059,786.28	10,406,409.06	48,620,474.48

End of Report