

**School Board Work Session Minutes
June 10, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Nelson, Wall, and Weaver. Absent: Mehaffey.

200: Adoption of the Agenda *Motion 193-06-10*

MOTION by AbouAssaly to adopt the agenda as presented, second by Lausen. Voice vote, all ayes. Motion carried.

300: Closed Session

301: Motion to Move into Closed Session *Motion 194-06-10*

MOTION by Isenberg to move into closed session at 5:01 PM as provided in Section 21.5(l)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual's reputation, second by Lausen. Roll call vote, all ayes. Motion carried.

302: Motion to Return to Open Session *Motion 195-06-10*

MOTION by Lausen to return to open session at 6:34 PM, second by AbouAssaly. Roll call vote, all ayes. Motion carried.

400: Open Session

401: Adjournment *Motion 196-06-10*

MOTION by Lausen to adjourn the work session at 6:35 PM, second by Isenberg. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Nelson, Wall, and Weaver. Absent: Mehaffey.

200: Adoption of the Agenda *Motion 197-06-10*

MOTION by Wall to adopt the agenda as presented, with the walk-in exhibits for an additional personnel listing and the Knutson Construction contract, second by Lausen. Voice vote, all ayes. Motion carried.

300: Audience Communications

No communications received.

400: Informational Reports

401: School Naming Committee

Sara Hora, representative from the School Naming Committee, reported there were 717 names submitted for consideration by the students and community. The committee recommended Hazel Point Intermediate for the Echo Hill Road location and Boulder Peak Intermediate for the 35th Avenue location. *Hazel Point was chosen due to its historical connection to one of the original one-room schoolhouses. Boulder Peak was submitted by Indian Creek 5th Grader Evelyn Horn because, "We want to be strong and unstoppable to get to the peak of learning."*

402: Policy Committee Meeting (May 22)

The committee reviewed the full 1000 series and recommended the replacement of several policies with the *Facilities Use Handbook*, along with the deletion of policy that pertains to the ICN classroom, as the district no longer has one.

403: School Improvement Advisory Committee (May 22)

The committee discussed feedback from the fall, High Reliability Schools, and Iowa Assessments.

404: Marion City Council (May 23 and June 6)

No report given.

405: Iowa BIG Advisory Board (June 5)

No report given.

406: Cabinet Update – Exhibit 406.1

Superintendent Bisgard congratulated the district on a successful school year, shared an update on the construction of the intermediate buildings, and reported there will be a groundbreaking ceremony for the intermediate buildings on June 27th beginning at noon at the Echo Hill Road site and, immediately following, at the 35th Avenue site.

500: Unfinished Business

501: Award of Street/Sewer Project Bid – Exhibit 501.1 *Motion 198-06-10*

MOTION by Lausen to award the street/sewer project for the 35th Avenue intermediate building to Rathje Construction as the lowest responsive bid for a total of \$894,640.05, second by AbouAssaly. Voice vote, all ayes. Motion carried.

502: Naming of Intermediate Buildings *Motion 199-06-10*

MOTION by AbouAssaly to name the Echo Hill Road intermediate building as Hazel Point Intermediate and the 35th Avenue intermediate building as Boulder Peak Intermediate, second by Wall. Voice vote, all ayes. Motion carried.

600: New Business

601: Approval of Resolution Directing Sale of Bonds – Exhibit 601.1 *Motion 200-06-10*

MOTION by AbouAssaly to approve the resolution directing the sale of \$53,580,000 general obligation school and refunding bonds, series 2019, to Robert W. Baird & Co., for \$57,216,848.25, plus interest, second by Lausen. Matt Gillaspie, Managing Director with Piper Jaffray, reviewed the bids received. Roll call vote, all ayes. Motion carried.

602: Approval of Resolution Authorizing Redemption of Bonds – Refer to Exhibit 601.1 *Motion 201-06-10*

MOTION by AbouAssaly to approve the resolution authorizing the redemption of \$10,000,000; outstanding general obligation school refunding bonds, Series 2011A, of the Linn-Mar Community School District, State of Iowa, dated April 12, 2011, and directing notice to be given, second by Weaver. Roll call vote, all ayes. Motion carried.

603: Transfer of Funds *Motion 202-06-10*

MOTION by AbouAssaly to transfer \$18,378.02 from the general fund to the student activity fund to cover purchases which occurred between July 1, 2018 and June 30, 2019 for protective and safety equipment for extra-curricular/interscholastic contests or competitions, second by Weaver. Roll call vote, all ayes. Motion carried.

604: District Harassment Brochures – Exhibits 604.1-2 *Motion 203-06-10*

MOTION by Wall to approve the PK-5 and 6-12 grade harassment brochures for 2019-20, as presented, second by AbouAssaly. Voice vote, all ayes. Motion carried.

605: Emergency Operations/School Safety Plan – Exhibit 605.1 *Motion 204-06-10*

MOTION by AbouAssaly to approve the district's emergency operations/school safety plan, as presented, second by Wall. Voice vote, all ayes. Motion carried.

606: Part-Time Nutrition Services FY20 Agreement *Motion 205-06-10*

MOTION by Wall to approve the part-time Nutrition Services agreement for fiscal year 2020 at an increase of 2.51%, second by Isenberg. Voice vote. AbouAssaly abstained. All ayes. Motion carried.

607: First Reading of Policy Recommendations – Exhibit 607.1 *Motion 206-06-10*

MOTION by Lausen to approve the first reading of the policy recommendations as presented, second by AbouAssaly. Voice vote, all ayes. Motion carried.

- 605.3 – Graduation Requirements
- *The full 1000 series was reviewed with changes recommended to the following policies:*
 - 1001.8 – Public Examination of District Records
 - 1003.4-R – Admin Regulations Regarding School District Volunteers
 - 1004.1 – Community Use of District Buildings/Sites/Equipment
 - 1004.1-R3 – Admin Regulations Regarding Insurance for Employee-Sponsored Activities

- 1004.4 – Use of School Facilities for Private Profit
- 1004.4-R – Admin Regulations Regarding use of ICN Facilities/Equipment
- 1004.6 – Loan of School Equipment
- Deletion/replacement of following policies with Facilities Use Manual (1004.1-R1):
 - 1004.1-R1 – Admin Regs Regarding Community Use of District Building/Sites/Equip
 - 1004.1-R2 – Admin Regulations Regarding Schedule of Rentals
 - 1004.1-E1 – Request Use of Facilities
 - 1004.2 – Use of Stadium
 - 1004.2-E1 – Stadium Use Application
 - 1004.2-E2 – Participant Release Form
 - 1004.8 – Use of Aquatic Center
 - 1004.8-E1 – Aquatic Center Use Application

608: Open Enrollment Requests Motion 207-06-10

MOTION by AbouAssaly to approve the list of open enrollment requests as presented, second by Isenberg. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Glessner, Myles	K	Cedar Rapids CSD	On time
Jackson, Ava	K	Cedar Rapids CSD	On time
Jackson, Jace	3 rd	Cedar Rapids CSD	Good cause
Jackson, Kenrick	2 nd	Cedar Rapids CSD	Good cause
King, Gabe	1 st	Cedar Rapids CSD	Good cause
Schenk, Gabriel	K	Cedar Rapids CSD	On time

Approved OUT

Name	Grade	Resident District	Reason
Kidd, Caitlin	12 th	CAM	Good cause
Walker, Dondrea	8 th	Marion Independent	Good cause
Walker, Mya	7 th	Marion Independent	Good cause

Denied OUT

Name	Grade	Resident District	Reason
Banowitz, Abigail	7 th	Marion Home School	No good cause

700: Consent Agenda Motion 208-06-10

MOTION by Lausen to approve the consent agenda with the addition of the two walk-in exhibits, second by AbouAssaly. Voice vote, all ayes. Motion carried.

701: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Bierman, Elizabeth	EH: Student Support Services Teacher	8/16/19	BA, Step 4
Boyle, Allison	BW/IC: Student Support Services Teacher	8/16/19	BA+12, Step 3
Crawley, Anthony	NE: 2 nd Gr Teacher	8/16/19	BA, Step 1
Feller, Isabella	WE: 5 th Gr Teacher	8/16/19	BA, Step 1
Havlik, Keri	BW: .5 Reading Teacher	8/16/19	MA, Step 17
Kolodick, Katalin	From NE Student Support Associate to EH Student Support Services Teacher	8/16/19	BA, Step 8
McDonald, Charlotte	OR: Family Consumer Science Teacher	8/16/19	BA+24, Step 15
Mixdorf, Zachery	OR: 6 th Gr Teacher	8/16/19	MA+15, Step 11
Orabutt, Christopher	HS/Compass: Social Studies Teacher	8/16/19	BA, Step 2
Price, Michelle	BW: 5 th Gr Teacher	8/16/19	BA+12, Step 11
Ranbarger, Anna	District: ELL Teacher	8/16/19	MA, Step 9
Reynolds, Lauren	From .5 OR/.5 HS to 1.0 HS Spanish Teacher	8/20/19	Same

Name	Assignment	Dept Action	Salary Placement
Richmann, Kalle	HS: Student Support Services Teacher	8/16/19	MA, Step 9
Towns, Katie	District: ELL Teacher	8/16/19	BA+24, Step 15

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Axeen, Angela	HS: English Teacher	6/7/19	Other Employment
Russell, Amy	HS: Foreign Language Teacher	6/14/19	Other Employment
Wherry, Dan	EH: Student Support Services Teacher	6/14/19	Relocation

WALK-IN EXHIBIT Certified Staff: Extended Leave of Absence

Name	Assignment	Dept Action	Reason
Ward, Kelly	IC: School Counselor	2019-20 School Year	Family Care

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Blackford, Robin	EX: From Counselor Secretary to Student Support Associate	8/20/19	LMSEAA II, Step 19
Brandt, Mykaela	EH: From .5 to 1.0 Student Support Associate	8/20/19	Same
Dorsey, Katie	HS: From .5 to 1.0 Family Resource Specialist	7/1/19	\$45,000/year
Faidley, Corbin	AC: Aquatic Instructor	6/3/19	\$12.00/hour
Feigenbaum, Heather	EH: From Media Assistant to Building Secretary	8/1/19	LMSEAA IV, Step 16
Fox, Alex	O&M: Seasonal Help	6/10/19	\$10.00/hour
Green, Nicole	IC: From Student Support Associate to Paraprofessional	8/20/19	LMSEAA V, Step 13
Love, Brynne	From HS Records Secretary to NS-HS General Help	8/20/19	PTNS, Step 1
McCloy, Jennifer	EH: From 1.0 to .5 Student Support Associate	8/20/19	Same
Smith, Editha	From EX to IC Custodian	5/24/19	Same
Woodwick, Jenna	EX: Student Support Associate	8/20/19	LMSEAA II, Step 6
Young, Annie	From ATLAS Student Supervisor to EX Student Support Associate	8/20/19	LMSEAA II, Step 13

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Cummings, Miranda	LG: Student Support Associate	5/24/19	Termination
Duesing, Elise	EH: Building Secretary	6/5/19	Other Employment
Krieger, Nicole	LRC: NS Administrative Assistant	6/7/19	Relocation

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Brinkmeyer, Corey	HS: Head Varsity Boys' Soccer Coach	5/28/19	Personal
Carpenter, Stacie	HS: Head Varsity Girls' Tennis Coach	5/29/19	Personal
Cory, Nic	OR: Assistant Boys' Swim Coach	6/3/19	Personal
Cory, Nic	OR: Head 8 th Gr Boys' Basketball Coach	6/3/19	Personal
Kauffman, Doug	OR: Head 7 th Gr Volleyball Coach	5/21/19	Personal
Livadaru, Tudor	HS: Assistant Varsity Girls' Soccer Coach	5/29/19	Personal
Rastetter, Kelsey	HS: Assistant 10 th Gr Girls' Basketball Coach	5/22/19	Personal

702: Approval of May 20th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-12

1. Commissioning agent agreement with System Works, LLC for intermediate buildings
2. Agreement with MindWise Innovations for use of Brief Screen for Adolescent Depression
3. Electric service agreement with Interstate Power & Light Company

4. DJ agreement with Ultimate Entertainment Iowa for prom 2019-20
5. DJ agreement with Ultimate Entertainment Iowa for prom 2020-21
6. Student teaching agreement with Buena Vista University for 2019-20
7. Student teaching agreement with Grand Canyon University for 2019-20
8. Independent contractor agreement with Ryan Hoagland
9. Independent contractor agreement with Sherry Stone
10. Independent contractor agreement with Vanessa Terrell
11. Contractor agreement with Larson Construction for 35th Avenue intermediate building project
12. Independent contractor agreement with Toya Ambrose
13. Interagency agreements for special education with Davenport CSD (1). *For student confidentiality, exhibits not provided.*
14. Walk-In Exhibit: Construction contract with Knutson Construction for Echo Hill Road intermediate building project

800: Board Communications/Calendar/Committees/Advisories

801: Board Communications & Calendar

Date	Time	Event	Location
June 11	All Day	Lions Open Golf Outing	Hunters Ridge Golf Course
June 20	5:30 PM	Marion City Council (<i>Nelson</i>)	City Hall
June 27	Noon	Ground Break Ceremonies for Intermediate Bldgs	Echo Hill Road Site
Date	Time	Event	Location
July 15	5:00 PM	Board Regular Meeting (<i>No Work Session</i>)	LRC Boardroom
July 18	5:30 PM	Marion City Council (<i>Mehaffey</i>)	City Hall
Date	Time	Event	Location
August 8	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
August 8	5:30 PM	Marion City Council	City Hall
August 12	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
August 20	7:00 AM	Staff Welcome Back	HS Auditorium
August 22	5:30 PM	Marion City Council	City Hall
August 26	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom

802: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

900: Adjournment Motion 209-06-10

MOTION by AbouAssaly to adjourn the regular meeting at 7:54 PM, second by Isenberg. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer