

School Board Work Session Agenda
August 12, 2019
5:00 PM @ LRC Boardroom

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ AbouAssaly _____ Isenberg _____ Lausen _____ Mehaffey _____ Nelson _____ Wall _____ Weaver

200: Adoption of the Agenda

MOTION to adopt the agenda as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

300: Work Session

301: LM Foundation Update

Shelley Woods, Executive Director of the Linn-Mar School Foundation, will share a review of the Foundation's achievements from 2018-19 and an overview of events planned for 2019-20.

302: Human Resources Update – Exhibit 302.1

Karla Christian, Chief Officer of Human Resources, will share a hiring update and a review of the changes to the Employee Handbook.

303: Construction Update – Exhibit 303.1

JT Anderson, Chief Financial/Operating Officer, will review the summer construction projects.

304: Strategic Plan – Refer to Exhibit 602.1

Superintendent Shannon Bisgard will share an overview of the updates to the district's Strategic Plan.

400: Adjournment

MOTION to adjourn the work session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

**School Board Regular Meeting Agenda
August 12, 2019
7:00 PM @ LRC Boardroom**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting will be called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ AbouAssaly _____ Isenberg _____ Lausen _____ Mehaffey _____ Nelson _____ Wall _____ Weaver

200: Adoption of the Agenda

MOTION to adopt the agenda as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

300: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time, so patrons can address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help realize our mission for Linn-Mar students: Inspire Learning. Unlock Potential. Empower Achievement. (For additional information reference LM Policy 204.9)

400: Informational Reports

401: Marion City Council

Board members will report on the July 18th & August 8th Marion City Council meetings.

402: Cabinet Update – Exhibit 402.1

Superintendent Bisgard will share highlights from the Cabinet Update and district.

500: Unfinished Business

501: Approval of Payment – Exhibit 501.1

MOTION to approve the application and certification of payment to Boomerang Corporation for \$33,080.00, for the completion of the intermediate buildings' site grading package.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

600: New Business

601: Approval of Employee Handbook – Exhibit 601.1

MOTION to approve the updated Employee Handbook, as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

602: Approval of Strategic Plan – Exhibit 602.1

MOTION to approve the updated Strategic Plan, as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

603: Open Enrollment Requests

MOTION to approve the open enrollment requests, as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

Approved IN

Name	Grade	Resident District	Reason
Flowers, Sy'Rai	5 th	Marion Independent	Good Cause
Kearny, Ky'Mari	1 st	Marion Independent	Good Cause
Orr, Jane	12 th	Marion Independent	Good Cause
Schroeder, Hadlee	K	Marion Independent	On Time
Winn, Austin	8 th	Cedar Rapids	Good Cause
Winn, Ava	6 th	Cedar Rapids	Good Cause
Winn, Addison	4 th	Cedar Rapids	Good Cause

Denied IN

Name	Grade	Resident District	Reason
Farmer, Ty'Rell	3 rd	Marion Independent	Lack of Space

Approved OUT

Name	Grade	Requested District	Reason
Bierman, Carter	4 th	Marion Independent	Good Cause
Bierman, Jace	4 th	Marion Independent	Good Cause
Coghlan, Paige	9 th	Marion Independent	Good Cause
Dettbarn, Grady	6 th	Center Point-Urbana	Good Cause
Faber, Hannah	10 th	Marion Independent	Good Cause
Lear, Brooklyn	11 th	Marion Independent	Good Cause
Lear, Colton	4 th	Marion Independent	Good Cause
Lear, Madison	6 th	Marion Independent	Good Cause
Longerbeam, Asher	4 th	Springville	Good Cause
Longerbeam, Oliver	6 th	Springville	Good Cause
Marks, Brandon	2 nd	Cedar Rapids	Good Cause
Taylor, Kaylie	10 th	Marion Independent	Good Cause
VanMilligan, Rae	12 th	North Linn	Good Cause

700: Consent Agenda

MOTION to approve the consent agenda, as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

701: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Dvorak, Christopher	HS: English Teacher	8/16/19	BA, Step 7
Hugo, Charles	EH: Physical Education Teacher	8/16/19	BA, Step 5
Kraft, Bernie	Compass: From .5 to 1.0 Teacher	8/20/19	Same
O'Brien, Megan	WF: Second Grade Teacher	8/20/19	BA, Step 4

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Anderson, Alissa	LG: Student Support Associate	8/20/19	LMSEAA II, Step 6
Bates, Jessie	HS: Work Experience Student Support Associate	8/20/19	LMSEAA II, Step 7
Bennett, Sarah	From EX to HS Student Support Associate	8/20/19	Same
Clubb, Amy	LG: From Student Support Assoc to Early Childhood Paraprofessional	8/20/19	Same
Dee, Wendy	TR: Bus Driver	7/24/19	Step 1

Name	Assignment	Dept Action	Salary Placement
Fishel, McKenna	AC: Aquatic Instructor	8/6/19	\$11/hour
Foster, Molly	OR: Student Support Associate	8/20/19	LMSEAA II, Step 10
Harford, Steve	EH: Student Support Associate	8/20/19	LMSEAA II, Step 10
Herzberger, Devin	O&M: Custodial Supervisor	8/5/19	\$60,000/year
Hummel, Timnisha	OR: Student Support Associate	8/20/19	LMSEAA II, Step 6
Kramer, Ana	OR: Student Support Associate	8/20/19	LMSEAA II, Step 9
Little, Jackie	HS: Records Secretary	8/7/19	LMSEAA IV, Step 10
Miracle, Stacey	LG: Student Support Associate	8/20/19	LMSEAA II, Step 7
Rasmussen, Brandi	NS: IC Part-Time General Help	8/23/19	PTNS, Step 1
Rodriguez, Germana	NS: EH Part-Time General Help	8/23/19	PTNS, Step 3
Schaub, Emily	From BW to EH Student Support Associate	8/20/19	Same
Skogerboe, Tammy	NS: EH Part-Time General Help	8/23/19	PTNS, Step 1
Snell, Theresa	NS: HS Part-Time General Help	8/23/19	PTNS, Step 1
Tran, Elena	From WF to HS Student Support Associate	8/20/19	Same

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Arenson, Deborah	IC: General Ed Assistant	5/28/19	Termination
Baumhoefener, Laura	AC: Aquatic Instructor	7/23/19	Personal
Bisgard, Brianna	AC: Aquatic Instructor	7/23/19	Personal
Boddicker, Katie	NE: Student Support Associate	8/1/19	Other Employment
Brendes, Joselyn	AC: Aquatic Instructor	7/23/19	Personal
Christenson, Ryan	AC: Aquatic Instructor	7/23/19	Personal
Dickerson, Brooke	NS: HS General Help	7/29/19	Personal
Fitzgerald, Samantha	AC: Aquatic Instructor	7/23/19	Personal
Greve, Calvin	AC: Aquatic Instructor	7/23/19	Personal
Hanson, Allison	AC: Aquatic Instructor	7/23/19	Personal
Howk-Erwin, Kayla	EH: Student Support Associate	7/19/19	Other Employment
Mather, Matthew	AC: Aquatic Instructor	7/23/19	Personal
McGill, Jade	EH: Student Support Associate	7/19/19	Relocation
Noeller, Mary	TR: Bus Rider	7/22/19	Personal
Nuehring, Caitlyn	AC: Aquatic Instructor	7/23/19	Personal
Pfiffner, Megan	HS: Student Support Associate	7/29/19	Other Employment
Ramos, Mel	HS: Work Experience Student Support Associate	8/1/19	Retirement
Rose, Jacob	WE: Student Support Associate	8/8/19	Other Employment
Scott, Nick	TR: Bus Driver	7/18/19	Personal
Weems, Kaylee	EH: Student Support Associate	7/26/19	Other Employment
Yorgey, Marissa	AC: Academic Aquatic Instructor	8/2/19	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Mixdorf, Zachery	OR: Head 7 th Gr Boys' Basketball Coach	8/1/19	\$3,255
Noll, Hannah	OR: Head Boys'/Girls' Cross Country Coach	8/1/19	\$3,255
Schuring, Drake	EX: Assistant 7 th Gr Football Coach	8/5/19	\$2,894
Strotzman, Andy	EX: From Asst to Head 7 th Gr Football Coach	8/5/19	\$3,255

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Holub, Heath	EX: Head 7 th Gr Football Coach	8/5/19	Personal

702: Approval of July 15th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibits 703.1-A&B

704: Approval of Contracts – Exhibits 704.1-23

1. Change order with Dryspace for work at Wilkins Elementary
2. Change order with Dryspace for the roof improvement project
3. Agreement with Rathje Construction for the intermediate buildings' street package
4. Sewer connection agreement with Genesis Equities Land Holdings, LLC for Hazel Point
5. Sewer connection agreement with Morris Wood, LLC for Boulder Peak
6. Updated equipment maintenance agreement with Marco Technologies, LLC
7. Facilities request agreement for use of AC with Cedar Falls Schools for MVC swim meet
8. Amendment #2 agreement with Rockwell Collins for voluntary preschool program
9. Amended agreement with Mercy Family Counseling
10. Agreement with Oakdale Road Music
11. Contract with Marzano High Reliability Schools
12. Data sharing agreement with Course to College AmeriCorps
13. Host site agreement with Course to College AmeriCorps
14. Agreement for internship/field experience/practicum courses with Morningside College
15. Agreement with Peloton Consultant Group for Adaptive Schools training for 2019-20
16. Agreement with Peloton Consultant Group for Adaptive Schools training for summer 2020
17. Non-commercial licensing agreements with the following LM coaches: Jennifer Hames, Matt Casebolt, Cyle Clapper, Karen Daubs, Stacy Feldman, Rick Fry, Andrew Martin, David McEowen, Todd Miller, Brianne Riehl, Blair Seim, Travis Senters, Jack Shappee, Jason Troy, Brad Wegmann, Matthew Hoskins, Travis Axeen, and Jim Erickson
18. Independent contractor agreement with Davis Churchman
19. Independent contractor agreement with Emma Erner
20. Independent contractor agreement with Ryan Hoagland
21. Independent contractor agreement with Lexi Robson
22. Independent contractor agreement with Sherry Stone
23. Independent contractor agreement with Vanessa Terrell
24. Interagency agreements for special education with Iowa City CSD (1), Lisbon CSD (1), and Mt Vernon CSD (1). *For student confidentiality, exhibits not provided.*

705: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: hot serving islands (qty: 3).*

800: Board Communications/Calendar/Committees/Advisories

801: Board Communications & Calendar

Date	Time	Event	Location
August 15	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
August 20	7:15 AM	Staff Breakfast	HS Four Corners
August 20	7:45 AM	Staff Welcome Back	HS Auditorium
August 22	5:30 PM	Marion City Council (<i>Isenberg</i>)	City Hall
August 23	All Day	First Day of School for K-9 th Grades	District-wide
August 26	All Day	First Day of School for 10 th -12 th Grades	High School
August 26	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
Date	Time	Event	Location
September 3	10:30 AM	LRC Staff & Board ID Photos	LRC Gym
September 5	5:30 PM	Marion City Council	City Hall

Date	Time	Event	Location
September 9	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
September 17	Noon	Lion Learning with Superintendent Bisgard	LRC Room 5
September 17	5:30 PM	Lion Learning with Superintendent Bisgard	LRC Boardroom
September 19	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
September 19	5:30 PM	Marion City Council	City Hall
September 23	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
September 25	11:30 AM	Policy Committee	LRC Sup's Conference Room

802: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

900: Adjournment

MOTION to adjourn the regular meeting at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No