

**School Board Work Session Minutes
September 23, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Isenberg, Lausen, Nelson, Wall, and Weaver. Absent: AbouAssaly and Mehaffey.

200: Adoption of the Agenda *Motion 035-09-23*

MOTION by Wall to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Work Session

301: Athletic Department Update – Exhibit 301.1

Athletic Director David Brown and Associate Athletic Director Tonya Moe shared information on the structure of the Mississippi Valley Conference and reported that over 1,400 athletes (62% of the student body) participated in Linn-Mar sports during the 2018-19 school year. Information was also shared on the culture and evaluation of the athletic coaches and several obstacles that are overcome as a result of the “no cut participation” policy. Information was also shared on issues that arise when trying to find facilities to schedule practices and events.

302: Fine Arts Department Update – Exhibit 302.1

High School Associate Principal Kim Buelt reported there are 1,570 students (85-90% of high school students) participating in the high school Fine Arts clubs and organizations and shared statistics of the various clubs, organizations, Fine Arts curricular groups, and Fine Arts co/extra-curricular groups. Mrs. Buelt also shared some of the obstacles in finding spaces for all of the various groups to meet.

303: FY19 Financial Review – Exhibit 303.1

Chief Financial/Operating Officer JT Anderson reviewed the financials from fiscal year 2019, including information on the district’s funding “buckets”, fund balance versus spending authority, the FY19 certified annual report, Special Education Supplement, Limited English Proficiency allowable costs, and financial reporting on per pupil expenditures by building.

400: Adjournment *Motion 036-09-23*

MOTION by Wall to adjourn the work session at 6:46 PM. Second by Weaver. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

School Board Regular Meeting Minutes
September 23, 2019

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Isenberg, Lausen, Nelson, Wall, and Weaver. Absent: AbouAssaly and Mehaffey.

200: Adoption of the Agenda *Motion 037-09-23*

MOTION by Weaver to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Special Recognition

Chief Officer of Human Resources Karla Christian shared a special recognition of Angela & Shawn Burke and Karen Daubs for being selected as recipients of the Governor's Volunteer Award. These special volunteers will be recognized by Governor Reynolds during a regional ceremony at Kirkwood on September 26th.

400: Audience Communications: No communications received.

500: Informational Reports

501: Finance/Audit Committee

The committee reviewed the financial presentation presented during the work session by Chief Financial/Operating Office JT Anderson.

502: Marion City Council

A report was not provided about the September 19th Marion City Council meeting.

503: Cabinet Update – Exhibit 503.1

Superintendent Bisgard reported there were 26 attendees at the first two sessions of Lion Learning on September 17th and shared a brief update on the construction of the intermediate buildings. Bisgard also congratulated Kevin Fry for being selected as KHAK Teacher of the Week.

600: Unfinished Business

601: Approval of 2018-19 Certified Annual Report – Exhibit 601.1 *Motion 038-09-23*

MOTION by Wall to approve the 2018-19 certified annual report, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

602: Approval of 2018-19 Depository Banks' Affidavit Reports – Exhibits 602.1-4 *Motion 039-09-23*

MOTION by Wall to approve the 2018-19 depository banks' affidavit reports, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

603: Approval of FY19 SBRC Allowable Growth Request – Special Ed Deficit Motion 040-09-23
MOTION by Lausen to approve the FY19 SBRC allowable growth request for the Special Education deficit in the amount of \$3,328,141.53. Second by Wall. Statement shared that this needs to be addressed at the state level. Voice vote, all ayes. Motion carried. *Exhibit 603.1*

604: Approval of FY19 SBRC Allowable Growth Request – LEP Deficit Motion 041-09-23 *Exhibit 604.1*
MOTION by Lausen to approve the FY19 SBRC allowable growth request for the Limited English Proficiency deficit in the amount of \$327,743.38. Second by Wall. Voice vote, all ayes. Motion carried.

605: Second Reading of New Policy – Exhibit 605.1 Motion 042-09-23
MOTION by Wall to approve *Policy 807.2 – District Emergency Operations Plans*, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

700: New Business

701: Open Enrollment Requests Motion 043-09-23
MOTION by Weaver to approve the open enrollment requests, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

Approved OUT

Name	Grade	Requested District	Reason
Baker, Taejon	3 rd	Cedar Rapids CSD	Good Cause
Ehrle, Christopher	10 th	Cedar Rapids CSD	Good Cause

Denied OUT

Name	Grade	Requested District	Reason
Duncan, Payton	9 th	Marion Independent	No Good Cause

800: Consent Agenda Motion 044-09-23

MOTION by Lausen to approve the consent agenda, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

801: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Brogla, Courtney	OR: Student Support Associate	9/16/19	LMSEAA II, Step 6
Jacobsen, Lesa	OR: Student Support Associate	9/23/19	LMSEAA II, Step 10
Mittan, Jennifer	LRC: From Accts Receivable/Payroll Asst to Payroll Technician	10/6/19	\$22.50/hour
Perkins, Joseph	HS: Part-Time Custodian	9/17/19	SEIU C, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Cummings, Sandra	EH: Student Support Associate	9/21/19	Personal
Early, Mariah	OR: Student Support Associate	9/20/19	Personal
Stiles, Karyn	NE: Early Childhood Paraprofessional	9/27/19	Personal
Walker, Stacey	LRC: Payroll Lead	9/13/19	Other Employment
Walker, Stacia	District: Elementary Student Assistance Counselor	9/12/19	Other Employment
Wedeking, Katie	LRC: Accounting/Total Access Assistant	10/4/19	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Fritts, Jack	HS: Asst Boys' Varsity Swim Coach	9/10/19	\$3,255

Name	Assignment	Dept Action	Salary Placement
Misener, Jacob	HS: Asst Girls' Varsity Basketball Coach	11/11/19	\$5,426
Robinson, Brittany	HS: From Asst Varsity to Head JV Girls' Basketball Coach	11/11/19	\$4,340

802: Approval of September 9th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibits 803.1

804: Approval of Contracts – Exhibits 804.1-14

1. Professional service agreement with Shive-Hattery for 2020 roof improvement project
2. Independent contractor agreement with Carey Bostian
3. Independent contractor agreement with Brandt Crocker
4. Independent contractor agreement with Mike Davies
5. Independent contractor agreement with Tony Garmoe
6. Independent contractor agreement with Andrew Gentsch
7. Independent contractor agreement with Jim Gosnell
8. Independent contractor agreement with John Gosnell
9. Independent contractor agreement with Ryan Hoagland
10. Independent contractor agreement with Miera Kim
11. Independent contractor agreement with Jay Nugent
12. Independent contractor agreement with Greg Orwoll
13. Independent contractor agreement with Steve Stickney
14. Independent contractor agreement with Vanessa Terrell
15. Interagency agreements for special education with Cedar Rapids CSD (13), College CSD (5), Iowa City CSD (3), Marion Independent (1), Muscatine CSD (1), and North Fayette County CSD (1). *For student confidentiality, exhibits not provided.*

805: Overnight Excursion/Trip Request – Exhibit 805.1

Request for the High School Orchestra to travel to St. Louis, Missouri, to celebrate the 250th birthday of Beethoven by attending the St Louis Symphony on April 3-5, 2020.

806: Informational Reports – Exhibits 806.1-2

1. School finance and cash balance reports as of August 31, 2018
2. School finance and cash balance reports as of August 31, 2019

900: Board Communications/Calendar/Committees/Advisories

901: Board Communications & Calendar

Board members expressed they enjoyed learning about the athletic and fine arts programs and the high level of participation by the high school students.

Date	Time	Event	Location
September 25	11:30 AM	Policy Committee	LRC Sup's Conference Room
September 26	2:30 PM	Governor Reynolds' Volunteer Recognition	Kirkwood Ballroom
Date	Time	Event	Location
October 3	5:30 PM	Marion City Council (<i>Lausen</i>)	City Hall
October 9	3:45 PM	Career & Technical Education Committee (CTE)	LRC Boardroom
October 10	7:30 AM	Board Visit	Indian Creek Elementary
October 10	5:00 PM	Homecoming Parade	LM Stadium
October 14	10:30 AM	LRC Staff & Board ID Photo Re-Take Day	LRC Gym
October 14	5:00 PM 7:00 PM	Board Work Session – Tour of Construction Sites Board Regular Meeting	5:00 PM @ Hazel Point Site 7:00 PM @ LRC Boardroom

Date	Time	Event	Location
October 17	All Day	America Reads Day	Districtwide
October 17	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
October 17	5:30 PM	Marion City Council	City Hall
October 24	11:30 AM	Board Visit	Echo Hill Elementary
October 28	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom

902: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

1000: Adjournment Motion 045-09-23

MOTION by Wall to adjourn the regular meeting at 7:19 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer