

School Board Work Session Minutes
October 14, 2019

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM at the construction site of Hazel Point Intermediate (453 Echo Hill Rd, Marion). Roll was taken to determine a quorum. Present: AbouAssaly, Lausen, Nelson, and Weaver. Absent: Isenberg, Mehaffey, and Wall.

200: Adoption of the Agenda *Motion 046-10-14*

MOTION by Weaver to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Work Session

301: Tour of Hazel Point Intermediate Construction Site

Superintendent Bisgard led a tour of the Hazel Point Intermediate construction site (453 Echo Hill Rd, Marion).

302: Tour of Boulder Peak Intermediate Construction Site

Superintendent Bisgard led a tour of the Boulder Peak Intermediate construction site (3920 35th Ave, Marion).

400: Adjournment *Motion 047-10-14*

MOTION by Lausen to adjourn the work session at 6:31 PM. Second by Weaver. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes
October 14, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: AbouAssaly, Lausen, Nelson, and Weaver. Absent: Isenberg, Mehaffey, and Wall.

200: Adoption of the Agenda *Motion 048-10-14*

MOTION by Weaver to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Audience Communications: No communications received.

400: Informational Reports

401: Special Olympics Unified Pair Conference

Linn-Mar High School students, Grace AbouAssaly and Heather Albaugh, reported on the Special Olympics Unified Pair Conference they recently attended in Chicago, Illinois. The program promotes inclusion and friendship in the school setting. AbouAssaly (11th grader) and Albaugh (10th grader) are currently working with the FBLA and high school Student council to expand the Special Olympics Unified Pair program throughout the district.

402: ISASP Preview

Associate Superintendent Nathan Wear previewed the new Iowa Statewide Assessment of Student Progress (ISASP). The ISASP is used to measure student progress/achievement based on state testing standards. Since it is a new testing method, it's results cannot be compared to former tests.

403: Policy Committee

Weaver reported that on September 25th the committee reviewed several policies that are recommended for updates by IASB to reflect changes in Iowa Code.

404: Marion City Council

Lausen reported that during the October 3rd the Marion City Council meeting there was a discussion on future changes to Alburnett Road.

405: Board Visit

Board members shared highlights of their October 10th visit to Indian Creek Elementary that included being part of their version of LMTV.

406: Cabinet Update – Exhibit 406.1

Superintendent Bisgard shared highlights from the Cabinet Update and district including the reminder of National School Lunch Week next week. Board members also shared highlights of this evening's tours of Hazel Point and Boulder Peak intermediate buildings.

407: November Board Meeting Dates

Superintendent Bisgard facilitated a discussion regarding the November board meeting dates. The board was in agreement to cancel the November 11th and 25th board meetings due to the timing of the school board election and canvass of votes. The board will host one meeting during November on Monday the 18th. The annual meeting will begin at 5:00 PM with the organizational meeting be held at 7:00 PM, which will include the seating of the new board.

500: Unfinished Business

600: New Business

601: First Reading of Policy Recommendations – Exhibit 601.1 ***Motion 049-10-14***

MOTION by Lausen to approve the first reading of the policy recommendations, as presented. Second by AbouAssaly. Voice vote, all ayes. Motion carried.

The full 200 policy series was reviewed with recommendations to the following policies:

- 201.1 – Name & Organization of the District
- 202.7 – School Board Conflict of Interest
- 204.12 – School Board Records
- 205.1-E – Board of Directors Request for Reimbursement of Travel

Miscellaneous Policy Recommendations:

- 100.1 – Legal Status of the School District
- 505.6 – Education Records Access
- 505.6-R – Admin Regulations Regarding Use of Education Records
- 505.6-E4 – Request for Hearing on Correction of Education Records
- 505.6-E5 – Parental Request for Examination of Education Records
- 505.7 – Parent and Family Engagement
- 505.7-R – Parent and Family Engagement Building-Level Regulations

602: Open Enrollment Requests ***Motion 050-10-14***

MOTION by Weaver to approve the open enrollment requests, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Ervin, Kai	1 st	Marion Independent	Good cause
Glover, Beckham	PK	Marion Independent	Good cause
Sasek, Anna	10 th	Vinton-Shellsburg	Good cause
Wolfe, Maya	6 th	Springville	Good cause

Approved OUT

Name	Grade	Requested District	Reason
Baker, Taejon	3 rd	Cedar Rapids	Good cause
Ehrle, Christopher	10 th	Cedar Rapids	Good cause
Faber, Hannah	10 th	Alburnett	Good cause

Denied OUT

Name	Grade	Requested District	Reason
Duncan, Payton	9 th	Marion Independent	No good cause

700: Consent Agenda Motion 051-10-14

MOTION by AbouAssaly to approve the consent agenda, as presented. Second by Lausen. Voice vote, all eyes. Motion carried.

701: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Young, Jacob	District: Student Assistance Counselor	10/29/19	\$51,000/year

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Coleman, Jabrianna	OR: Student Support Associate	10/9/19	LMSEAA II, Step 6
Fry, Kevin	LRC: From Media Technician to Communications Coord	10/14/19	\$59,000/year
Islas, Wendy	NS: HS General Help	9/30/19	Step 1
Krejca, Julie	NE: From Student Support Associate to Early Childhood Paraprofessional	10/8/19	LMSEAA V, Step 14
Perez, Devin	EH: Student Support Associate	10/3/19	LMSEAA II, Step 6
Rose, Jacob	WE: Student Support Associate	10/11/19	LMSEAA II, Step 8
Schroer, Hope	WE: Student Support Associate	10/21/19	LMSEAA II, Step 6
Thatcher, Jane	WE: Student Support Associate	10/7/19	LMSEAA II, Step 10
Wood, Andrew	NE: Student Support Associate	10/8/19	LMSEAA II, Step 10

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Henderson, Roxane	WE: Student Support Associate	10/8/19	Personal
Wiley, Misty	WE: Student Support Associate	9/30/19	Personal

702: Approval of September 23rd Minutes – Exhibit 702.1

703: Approval of Bills – Exhibits 703.1

704: Approval of Contracts – Exhibits 704.1-16

1. Change order with Larson Construction for Boulder Peak Intermediate, credit of \$15,613.18
2. Change order with Tricon Construction for the restroom remodel project, credit of \$19,800.00
3. Professional services agreement with Hall & Hall Engineers for the Oak Ridge track
4. Professional services agreement with Shive Hattery for the remodeling of Indian Creek, Wilkins, and Bowman Woods
5. Agreement with Balance Autism Children’s Services
6. PowerSchool access agreement with Grant Wood Area Education Agency
7. Agreement for shared classes with Marion Independent School District for Agricultural Science
8. Shared personnel agreements with Cedar Rapids Community School District for services provided by Trace Pickering, Executive Director of Iowa BIG, and Shawn Cornally, Curriculum Director for Iowa BIG.
9. Non-commercial licensing agreement with Allison Borchers, Team Manager, 6th Gr Girls’ Basketball team
10. Independent contractor agreement with Amanda Denny
11. Independent contractor agreement with John Fedchock
12. Independent contractor agreement with April James
13. Independent contractor agreement with Connor Koppin
14. Independent contractor agreement with Alexis Robson
15. Independent contractor agreement with Rich Wagor
16. Independent contractor agreement with Julie Wesselink

17. Interagency agreements for special education with Cedar Rapids CSD (2) and Marion Independent (34). *For student confidentiality, exhibits not provided.*

705: Overnight Excursion/Trip Request – Exhibit 705.1

Request from the Linn-Mar High School Student Council to attend the state leadership conference in Des Moines on October 27-28, 2019

706: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: salt spreader, floor scrubbers (2), bush hog, 2004 Chevy truck (red), and a 2003 Ford van (green).*

707: Informational Reports – Exhibits 707.1-2

1. Financial and cash balance reports as of 9-30-18
2. Financial and cash balance reports as of 9-30-19

800: Board Communications/Calendar/Committees/Advisories

801: Board Communications & Calendar

Board members shared kudos with Kevin Fry, Communications Coordinator and LMTV Student Adviser, for the success of the LMTV program throughout the district.

Date	Time	Event	Location
October 16	3:45 PM	Career & Technical Education (CTE)	HS Lecture Hall
<i>October 17</i>	<i>All Day</i>	<i>America Reads Day</i>	
October 17	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
October 17	5:30 PM	Marion City Council	City Hall
October 17	6:30 PM	School Board Candidate Forum	Lowe Park
October 23	11:30 AM	Marion Chamber Annual Meeting	CR Marriott
October 24	11:30 AM	Board Visit	Echo Hill Elementary
October 28	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Meeting	
Date	Time	Event	Location
November 5	All Day	Election Day	Polls are open 7:00 AM to 8:00 PM
November 6	4:00 PM	School Improvement Advisory Committee (SIAC)	LRC Room 6
November 7	5:30 PM	Marion City Council	City Hall
November 14	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Meeting	
November 13	11:30 AM	Policy Committee Meeting	LRC Conference Room 200
November 14	11:30 AM	Board Visit	Novak Elementary
November 18	5:00 PM	Board Annual Meeting	LRC Boardroom
	7:00 PM	Board Organizational Meeting	
<i>Nov 18-22</i>	<i>All Day</i>	<i>American Education Week</i>	
<i>November 20</i>	<i>All Day</i>	<i>Nat'l Education Support Professionals Day</i>	
Nov 20-21	All Day	IASB Annual Conference	Des Moines, Iowa
November 21	5:30 PM	Marion City Council	City Hall
November 25	5:00 PM	Board Annual Meeting	LRC Boardroom
	7:00 PM	Board Organizational Meeting	

802: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

900: Adjournment *Motion 052-10-14*

MOTION by AbouAssaly to adjourn the regular meeting at 8:10 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer