

**School Board Work Session Minutes
October 28, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Mehaffey, Nelson, Wall and Weaver. *Lausen arrived at 5:02 PM.*

200: Adoption of the Agenda *Motion 053-10-28*

MOTION by Weaver to adopt the agenda, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

300: Work Session

301: MEDCO Presentation

Nick Grew, President of the Marion Economic Development Corporation, discussed how commercial and multi-family housing, particularly along the Highway 13 corridor, will increase substantially over the next 12 to 24 months. He also shared an update on the Community Promise program that connects students with local careers. Emily Russ, MEDCO Business Engagement Specialist, spearheads the program that is now in all Linn-Mar classrooms from 8th thru 12th grades. Community Promise utilizes the Future Ready Iowa website which allows students to complete a career interest assessment and offers them a preliminary look at how they relate to the world of work and various career pathways.

302: Review of Board Operations Manual – Exhibit 302.1

Superintendent Bisgard facilitated a discussion of the Board Operations Manual. Board members stated some minor adjustments were needed and agreed that further discussion should occur once the new board is seated after the November 5th elections.

303: Discussion of School Start Times and Transportation Issues

Superintendent Bisgard led the board through various scenarios of potential start times and the number of routes each bus runs per day. Currently, most buses cover two routes; one in the morning and one in the evening. One of the scenarios presented would increase this to three routes per day. The major considerations are cost, number of buses needed, and how schedule adjustments would impact families and extra-curricular activities. A final decision is expected early next year, to allow for final planning for the opening of Boulder Peak Intermediate and Hazel Point Intermediate.

400: Adjournment *Motion 054-10-28*

MOTION by Isenberg to adjourn the work session at 6:36 PM. Second by AbouAssaly. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes
October 28, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Mehaffey, Nelson, Wall, and Weaver

200: Adoption of the Agenda *Motion 055-10-28*

MOTION Weaver to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Audience Communications: No communications received

400: Informational Reports

401: Career & Technical Education Advisory Committee

During the October 16th CTE meeting the committee received an update on the Community Promise program and the newly-developed Career Pathway maps. It was also shared that the CTE programs received a \$51,358 Perkins grant and \$12,730 in Regional Planning Partnership funds for the 2019-20 school year. The money has been allocated to support CTE programs, equipment, instructional materials, and professional development.

402: Finance/Audit Committee

During the October 17th Finance/Audit meeting the committee reviewed the construction projects in process and the construction projects for 2020, the recent FY19 audit report, and were informed that the Iowa Department of Education 2018-19 financial report card is not yet available.

403: Marion City Council

During the October 17th meeting the council approved a resolution to change the name of Alburnett Road (Between Boyson Road and Central Avenue) to Central Avenue and renaming Central Avenue west of 5th Street to 12th Avenue.

404: Board Visit

Board members reported they enjoyed their October 24th visit to Echo Hill Elementary and that they were impressed by the enthusiasm and pride the students took in their building and learning.

405: Cabinet Update – Exhibit 405.1

Superintendent Bisgard reported that the updated Strategic Plan has been posted on the district and Board/Policy websites and posters have been printed for all LM buildings. Bisgard congratulated all the student achievements listed in the Cabinet Update and recognized the students recently selected for All-State Music.

500: Unfinished Business

501: Approval of Payment – Exhibit 501.1 ***Motion 056-10-28***

MOTION by Wall to approve the certificate of substantial completion and roof warranties with Dryspace, Inc., for the completion of the 2019 Linn-Mar Roof Improvement Projects at Wilkins and the high school. Second by AbouAssaly. Concerns were stated about future roofing needs and issues with flat roofs. Voice vote, all ayes. Motion carried.

502: Second Reading of Policy Recommendations – Exhibit 502.1 Motion 057-10-28

MOTION by Lausen to approve the second reading of the policy recommendations, as presented. Second by Weaver. A request was made to reach out to IASB for additional clarifications on the rewording of Policy 202.7. Voice vote, all ayes. Motion carried.

The full 200 policy series was reviewed with recommendations to the following policies:

- 201.1 – Name & Organization of the District
- 202.7 – School Board Conflict of Interest
- 204.12 – School Board Records
- 205.1-E – Board of Directors Request for Reimbursement of Travel

Miscellaneous Policy Recommendations:

- 100.1 – Legal Status of the School District
- 505.6 – Education Records Access
- 505.6-R – Admin Regulations Regarding Use of Education Records
- 505.6-E4 – Request for Hearing on Correction of Education Records
- 505.6-E5 – Parental Request for Examination of Education Records
- 505.7 – Parent and Family Engagement
- 505.7-R – Parent and Family Engagement Building-Level Regulations

503: Discussion on Attendance at IASB Conference

Superintendent Bisgard facilitated a discussion regarding the board’s attendance at the Iowa Association of School Boards’ annual conference in November and offered the suggestion to attend the November 20th pre-conference events only to save on cost. Nelson stated she would serve as the district’s representative for the delegate assembly if re-elected and Isenberg stated he plans to attend the delegate assembly.

600: New Business

601: Grant Wood AEA Board of Directors – Exhibit 601.1 Motion 058-10-28

MOTION by AbouAssaly to support the vote for James C. Green to serve as director of District 7 for the Grant Wood Area Education Agency Board of Directors. Second by Wall. Roll call vote, all ayes. Motion carried.

602: Open Enrollment Requests Motion 059-10-28

MOTION by Wall to approve the open enrollment requests, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

Denied IN

Name	Grade	Resident District	Reason
Thomason, Bree	3 rd	Cedar Rapids CSD	No good cause

700: Consent Agenda Motion 060-10-28

MOTION by Lausen to approve the consent agenda, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

701: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Grow, Cheryl	EX: 7 th Gr Language Arts Teacher	11/26/19	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Brown, Cheryl	NS: WE General Help from 7.25 to 3.5 hours/day	10/21/19	Same
Gregorich, Becky	NS: EX Production Manager	10/28/19	\$20.25/hour
Long, Kimberly	From EX Production Manager to LRC Accts Receivable/ Total Access Assistant	11/4/19	\$18.30/hour
Oltmann, Candie	EX: Student Support Associate	10/28/19	LMSEAA II, Step 10
Riherd, Michelle	LRC: Payroll Technician	11/4/19	\$22.50/hour
Robinson, Jessica	WF: Student Support Associate	10/8/19	LMSEAA II, Step 10
Williams, Lisa	NS: WE General Help	10/29/19	PTNS, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Bates, Jessie	Student Services: Work Experience Associate	10/17/19	Personal
Helmle, Belva	Student Services: Work Experience Associate	10/25/19	Personal
Johnson, Christin	EX: Student Support Associate	12/20/19	Personal
Jones, Jenise	LG: Lead Custodian	10/28/19	Personal
Woods, Jacqueline	NS: WE General Help	10/9/19	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Earnest, Valerie	OR: Choir Accompanist	10/22/19	\$2,604
Tranel, Allison	HS: Assistant JV Girls' Basketball Coach	11/11/19	\$3,255

Co/Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Hecht, Rachel	OR: Choir Accompanist	8/30/19	Personal
Pumroy, Marta	OR: Creative Dramatics	9/2/19	Personal

702: Approval of October 14th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibits 703.1

704: Approval of Contracts – Exhibits 704.1-9

1. Agreement with Four Oaks Family and Children's Services
2. Renewal agreement for CrisisGo crisis preparation and response platform
3. Agreement with Navigate Wellness
4. Cooperative agreement with Iowa State University for student teaching
5. Independent contractor agreement with Robert Anderson
6. Independent contractor agreement with Bill Carson
7. Independent contractor agreement with Gary Hoobler
8. Independent contractor agreement with Steve Stickney
9. Non-commercial licensing agreement with Jake Lappe, Head Coach 2nd gr boys' basketball
10. Interagency agreements for special education with Marion Independent (1) and North Linn CSD (1). *For student confidentiality, exhibits not provided.*

800: Board Communications/Calendar/Committees/Advisories

801: Board Communications & Calendar

Isenberg offered congratulations to all the fall athletic teams who have advanced to the state competitions. AbouAssaly congratulated the All State Music students and the school board candidates on their recent presentation during the MEDCO School Board Candidate Forum.

Date	Time	Event	Location
<i>November 5</i>	<i>All Day</i>	<i>Election Day</i>	<i>Polls are open 7:00 AM to 8:00 PM</i>
November 6	4:00 PM	School Improvement Advisory Committee (SIAC)	LRC Room 6
November 7	5:30 PM	Marion City Council (<i>Weaver</i>)	City Hall
November 13	11:30 AM	Policy Committee Meeting	LRC Conference Room 200
November 14	11:30 AM	Board Visit	Novak Elementary
November 18	5:00 PM 7:00 PM	Board Annual Meeting Board Organizational Meeting	LRC Boardroom
<i>Nov 18-22</i>	<i>All Day</i>	<i>American Education Week</i>	
<i>November 20</i>	<i>All Day</i>	<i>Nat'l Education Support Professionals Day</i>	
<i>Nov 20-21</i>	<i>All Day</i>	<i>IASB Annual Conference</i>	<i>Des Moines, Iowa</i>
November 21	5:30 PM	Marion City Council (<i>Wall</i>)	City Hall
Date	Time	Event	Location
December 5	7:30 AM	Finance/Audit Committee	LRC Conf Room 203
December 5	5:30 PM	Marion City Council	City Hall
December 9	5:00 PM	Board Regular Meeting	LRC Boardroom
<i>December 9</i>	<i>7:00 PM</i>	<i>Holiday Concert I</i>	<i>HS Auditorium</i>
December 12	7:30 AM	Board Visit	High School
<i>December 13</i>	<i>11:30 AM</i>	<i>SODA/TRY Officers' Luncheon</i>	<i>HS Auxiliary Gym</i>
December 19	5:30 PM	Marion City Council	City Hall
<i>Dec 23-Jan 1</i>		<i>Winter Break</i>	

802: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

900: Adjournment *Motion 061-10-28*

MOTION by Wall to adjourn the regular meeting at 7:25 PM. Second by AbouAssaly. Voice vote, all ayes.
Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer