

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education annual meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Nelson, Wall, and Weaver. Absent: Mehaffey.

200: Adoption of the Agenda *Motion 067-11-18*

MOTION by Weaver to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Audience Communications: No communications received.

400: Informational Reports

401: School Improvement Advisory Committee (Nov 6th)

Associate Superintendent Wear reported the committee discussed a communication plan for sharing the 2018-19 student achievement data with families and reviewed timelines for the intermediate buildings.

402: Marion City Council (Nov 7th)

Weaver reported the council discussed two developments that fall within the Linn-Mar boundaries and that there are no changes slated for the 29th Street/Indian Creek Road intersection.

403: Policy Committee (Nov 13th)

Weaver reported the committee reviewed the 300 policy series, with no recommended changes, and that additional review is needed regarding recommendations for the 100 policy series.

404: Board Visit (Nov 14th)

Board members reported they enjoyed the use of technology, the students' knowledge and speaking skills, and meeting with the staff during their recent visit to Novak Elementary.

405: 2018-19 Student Achievement Data – Exhibit 405.1

Associate Superintendent Nathan Wear reported that the 2018-19 Iowa Statewide Assessment of Student Progress (ISASP) results were good and reflected the hard work of the students and staff. Wear clarified that the assessment is new, so results cannot be compared to past years and shared the plan to distribute results to the families.

406: Cabinet Update – Exhibit 406.1

Superintendent Bisgard shared information on the passing of the new Revenue Purpose Statement, a construction update, and that feedback is being received on the proposed changes in school start times.

407: Canvass of Votes – Exhibit 407.1

Board Secretary JT Anderson reviewed the canvass of votes from the November 5th elections:

- Barry Buchholz was elected for a term of four years with 2,290 votes
- Britannia Morey was elected for a term of four years with 2,206 votes
- Sondra Nelson was elected for a term of four years with 3,311 votes
- Clark Weaver was elected for a term of four years with 2,881 votes
- Tim Isenberg was elected for a term of two years with 4,046 votes
- The Revenue Purpose Statement passed with 3,952 votes

500: Unfinished Business

501: Recognition of Outgoing Board Members

Superintendent Bisgard recognized George AbouAssaly and Sofia Mehaffey for their service.

502: Board Operations Manual – Exhibit 502.1

Superintendent Bisgard facilitated a review of the Board Operations Manual. The manual will be updated with the recommended changes and presented at the next board meeting for approval.

600: New Business

601: Appointment of Board Secretary/Treasurer & Administration of Oath *Motion 068-11-18*

MOTION by Lausen to appoint JT Anderson, Linn-Mar Chief Financial/Operating Officer, as Board Secretary and Treasurer for the 2019-20 school year. Second by Wall. Voice vote, all ayes. Motion carried. *Nelson administered the oath of office.*

602: Appointment of Board Legal Counsel for FY20 *Motion 069-11-18*

MOTION by Wall to appoint the law firm of Pickens, Barnes & Abernathy for general counsel and Terry Abernathy as attorney; Simmons, Perrine, Moyer & Bergman for real estate and copyright matters; Ahlers & Cooney for Special Education, personnel, negotiations, construction, real estate, and bonding matters; and Lynch Dallas for general counsel for the 2019-20 school year. Second by Lausen. Voice vote. AbouAssaly abstained. All ayes. Motion carried.

603: Designation of Depository Banks for FY20 *Motion 070-11-18*

MOTION by Wall to designate Farmer's State Bank with an authorized limit of \$30,000,000; Hills Bank with an authorized limit of \$30,000,000; Kerndt Brothers Bank with an authorized limit of \$2,000,000; and Iowa School Joint Investment Trust (ISJIT) with an authorized limit of \$50,000,000; as depositories of the district for the 2019-20 school year. Second by Lausen. Voice vote, all ayes. Motion carried.

604: Letting of Bids *Motion 071-11-18*

MOTION by Lausen to approve the letting of bus bids for a total cost not to exceed \$525,000. Second by Weaver. Voice vote, all ayes. Motion carried.

605: First Reading of Policy Recommendations – Exhibit 605.1 *Motion 072-11-18*

MOTION by Wall to approve the first reading of the policy recommendations, as presented. Second by AbouAssaly. Voice vote, all ayes. Motion carried.

1. 401.1 Code of Professional Conduct and Ethics
2. 701.9 School Bus Passenger Restraints
3. 701.10 School Bus Safety Instructions
4. 801.6 Inventory and Fixed Assets

606: Open Enrollment Requests *Motion 073-11-18*

MOTION by Lausen to approve the open enrollment requests, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Sykora, Kyron	2 nd	Cedar Rapids CSD	Good cause

Approved OUT

Name	Grade	Requested District	Reason
Duncan, Payton	9 th	CAM	Good cause
Miller, Alyssa	11 th	CAM	Good cause
Tanner, Daquan	2 nd	Marion Independent	Good cause
Walker, DaMarion	3 rd	Marion Independent	Good cause

Denied IN

Name	Grade	Resident District	Reason
Simmons, Trinity	7 th	Cedar Rapids CSD	Lack of space
Simmons, Noah	8 th	Cedar Rapids CSD	Lack of space

Denied OUT

Name	Grade	Requested District	Reason
Coghlen, Paige	9 th	Marion Independent	No good cause
Corio, Pedro	9 th	Cedar Rapids CSD	No good cause

700: Consent Agenda Motion 074-11-18

MOTION by Wall to approve the consent agenda, as presented. Second by Lausen. Weaver congratulated Terri Vogel on her retirement. Voice vote, all ayes. Motion carried.

701: Personnel**Certified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Kraft, Bernard	Compass: Science Teacher	11/6/19	Personal
Schwartz-Hilliard, Siera	NE: Kindergarten Teacher	12/23/19	Relocation

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Alaniva, Tracey	NS: WF General Help	11/5/19	PTNS, Step 1
Anderson, Diane	NS: HS General Help	11/11/19	PTNS, Step 1
Dellinger, Charles	TR: Bus Rider	10/27/19	Step 1
Kramer, Diane	From WF to LG Custodian	10/28/19	Same
Skvor, Kathleen	TR: Bus Rider	10/29/19	Step 1
Suchan, Judy	NS: BW General Help from 3.25 to 6.25 hours/day	10/29/19	Same
Taylor, Brandy	OR: Student Support Associate	11/5/19	LMSEAA II, Step 14
Torbert, Paul	WE: Student Support Associate	11/11/19	LMSEAA II, Step 25
Weaver, Amanda	BW: Student Support Associate	11/18/19	LMSEAA II, Step 10

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Islas, Wendy	NS: HS General Help	11/11/19	Other Employment
Kack, Denise	BW: Building Secretary	11/4/19	Termination
McCombs, Corbin	O&M: Athletic Grounds/Facilities Coordinator	11/13/19	Personal
Paige, Deserae	OR: Student Support Associate	11/22/19	Personal
Thatcher, Jane	WE: Student Support Associate	10/25/19	Personal
Vogel, Terri	NE: Building Secretary	1/31/20	Retirement

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Frangella, Nate	HS: Assistant 9 th Gr Boys' Basketball Coach	11/6/19	\$3,255
Sevening Christy	HS: Head Varsity Girls' Tennis Coach	11/6/19	\$4,340
Teagarden, Logan	HS: Assistant Boys' Soccer Coach	11/6/19	\$3,255
Witzel, Joni	HS: Assistant Girls' Basketball Coach	11/11/19	\$1,809

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Senters, Travis	HS: Assistant Varsity Boys' Track Coach	11/6/19	Personal
Sunseri, Ken	HS: Assistant Varsity Girls' Track Coach	11/11/19	Personal

702: Approval of October 28th Minutes – Exhibit 702.1

703: Approval of November 12th Special Session Minutes – Exhibit 703.1

704: Approval of Bills – Exhibits 704.1

705: Approval of Contracts – Exhibits 705.1-11

1. Change order #4 with Larson Construction regarding Boulder Peak Intermediate
2. Professional services agreement amendment #1 with Hall & Hall Engineers for the Oak Ridge Track
3. Purchase agreement with the Association for Supervision and Curriculum Development (ASCD) Activate Professional Learning Network
4. Agreement with Bob Rogers Travel for the orchestra overnight trip to St Louis (*This trip was previously approved by the board during the 9/23/19 board meeting*)
5. Independent contractor agreement with Derek Anderson
6. Independent contractor agreement with Megan Callahan
7. Independent contractor agreement with Allen Chapman
8. Independent contractor agreement with Annie Chapman
9. Independent contractor agreement with Ryan Hoagland
10. Independent contractor agreement with John Schultz
11. Independent contractor agreement with Jonathan Govias
12. Interagency agreements for special education with Cedar Rapids CSD (30), Central City CSD (1), College CSD (1), and Eldora-New Providence CSD (1). *For student confidentiality, exhibits not provided.*

706: Informational Items

1. School Finance and Cash Balance Reports as of 10/31/18
2. School Finance and Cash Balance Reports as of 10/31/19

707: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: metal foot sheer (1).*

800: Board Communications

Several board members thanked AbouAssaly for his service. AbouAssaly shared words of thanks to the board and district.

900: Adjournment Motion 075-11-18

MOTION by AbouAssaly to adjourn the annual meeting at 6:37 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education organizational meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver.

200: Adoption of the Agenda *Motion 076-11-18*

MOTION by Weaver to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: New Business

301: Oath of Office

JT Anderson, Board Secretary/Treasurer, administered the oath of office to the newly-seated board.

302: Election of Board President & Administration of Oath *Motion 077-11-18*

MOTION by Weaver to approve Nelson as board president to serve a one-year term. Second by Lausen. Roll call vote, all ayes. Motion approved. *Anderson administered the oath of office.*

303: Election of Board Vice President & Administration of Oath *Motion 078-11-18*

MOTION by Lausen to approve Wall as board vice president to serve a one-year term. Second by Weaver. Roll call vote, all ayes. Motion carried. *Nelson administered the oath of office.*

304: Approval of 2019-20 Board Meeting Dates *Motion 079-11-18*

MOTION by Wall to approve the 2019-20 board meeting dates, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

December 9, 2019	May 4 & 18, 2020	October 9 & 23, 2020
January 13 & 27, 2020	June 8, 2020	September 9 & 23
February 10 & 24, 2020	July 13, 2020	October 14 & 28
March 9, 2020	August 10 & 24, 2020	November 9 & 23
April 6 & 20, 2020	September 14 & 28, 2020	

305: Designation of Board Representatives to District Committees/Advisories *Motion 080-11-18*

MOTION by Wall to approve the designated board committee/advisory reps for the 2019-20 school year. Second by Lausen. Voice vote, all ayes. Motion carried.

Committees/Advisories	2018-19 Representatives	2019-20 Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey	Isenberg and Morey
Facilities Advisory Committee	AbouAssaly and Nelson	Nelson and Weaver
Iowa BIG Advisory Board	Isenberg	Lausen
Community Promise	Wall	Wall
Linn County Conference Board	Lausen	Buchholz

400: Communications & Calendar

Words of welcome were shared with newest board members, Brittanica Morey and Barry Buchholz. Morey thanked everyone for the warm welcome. Weaver shared that Donna Smith, former Print Shop employee, passed away.

Date	Time	Event	Location
Nov 18-22	All Day	American Education Week	
November 20	All Day	Nat'l Education Support Professionals Day	
Nov 20-21	All Day	IASB Annual Conference	Des Moines, Iowa
November 21	5:30 PM	Marion City Council (Weaver)	City Hall
Date	Time	Event	Location
December 5	7:30 AM	Finance/Audit Committee	LRC Conf Room 203
December 5	5:30 PM	Marion City Council (Buchholz)	City Hall
December 9	5:00 PM	Board Regular Meeting	LRC Boardroom
December 9	7:00 PM	Holiday Concert I	HS Auditorium
December 12	7:30 AM	Board Visit	High School
December 13	11:30 AM	SODA/TRY Officers' Luncheon	HS Auxiliary Gym
December 19	5:30 PM	Marion City Council (Wall)	City Hall
Dec 23-Jan 1		Winter Break	

500: Adjournment Motion 081-11-18

MOTION by Lausen to adjourn the organizational meeting at 7:15 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer