

**School Board Regular Meeting Agenda
December 9, 2019
5:00 PM @ LRC Boardroom**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ Buchholz _____ Isenberg _____ Lausen _____ Morey _____ Nelson _____ Wall _____ Weaver

200: Adoption of the Agenda

MOTION to adopt the agenda, as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

300: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time, so patrons can address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help realize our mission for Linn-Mar students: Inspire Learning. Unlock Potential. Empower Achievement. (For additional information reference LM Policy 204.9)

400: Informational Reports

401: FY19 Comprehensive Annual Finance Report – Refer to Exhibit 601.1
Bohnsack and Frommelt, LLP, will report on the CAFR for fiscal year 2019.

402: Finance/Audit Committee
Board members will report on the December 5th Finance/Audit Committee meeting.

403: IASB Conference
Board members will report on the Iowa Association of School Boards annual conference.

404: Marion City Council
Board members will report on the November 21st and December 5th Marion City Council meetings.

405: Cabinet Update – Exhibit 405.1
Superintendent Bisgard will share highlights from the Cabinet Update and district.

500: Unfinished Business

501: Second Reading of Policy Recommendations – Exhibit 501.1
MOTION to approve the second reading of the policy recommendations, as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

1. 401.1 Code of Professional Conduct and Ethics
2. 701.9 School Bus Passenger Restraints
3. 701.10 School Bus Safety Instructions
4. 801.6 Inventory and Fixed Assets

502: Discussion on School Start Times for 2020-21

Superintendent Bisgard will facilitate a discussion on the proposed changes to school start times for the 2020-21 school year.

503: Board Operations Manual – Exhibit 503.1

Superintendent Bisgard will facilitate a discussion on updates to the Board Operations Manual.

504: Attendance at NSBA Conference

Superintendent Bisgard will facilitate a discussion on the board’s attendance at the National School Board Association’s annual conference in Chicago, Illinois on April 3-6, 2020.

600: New Business

601: Approval of FY2019 CAFR – Exhibit 601.1

MOTION to approve the Comprehensive Annual Finance Report for fiscal year 2019, as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

602: Approval of SBRC Application

MOTION to approve the School Budget Review Committee (SBRC) application with the amounts of \$817,344 for one-time funding for increased enrollment, \$239,128 for open enrolled out students not on previous count, and \$19,677 for English Language Learner (ELL) students served beyond five years.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

603: Establishment of Public Hearing Date

MOTION to establish a public hearing date of Monday, January 13, 2020, at 7:00 PM for approval of the plans and specifications for the Oak Ridge Track Project.

Action: *Motion:* _____ *Second:* _____ *Carried:* Yes / No

604: Approval of Fundraisers – Exhibit 604.1

MOTION to approve the list of fundraisers occurring between January 2nd and March 21st, 2020, as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

605: Approval of High School Program of Studies – Exhibit 605.1

MOTION to approve the 2020-21 High School Program of Studies, as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

606: Approval of 2020-21 Physical Education Standards Exemption

MOTION to approve the 2020-21 Physical Education Standards Exemption, per CASA requirements, to teach high school physical education in a 90-minute block, quarter format instead of the traditional semester format.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

607: Open Enrollment Requests

MOTION to approve the open enrollment requests, as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

Approved IN

Name	Grade	Resident District	Reason
Bernard, Saber	7 th	Marion Independent	Good Cause

Approved out

Name	Grade	Requested District	Reason
Corio, Pedro	9 th	Cedar Rapids CSD	Good Cause

700: Consent Agenda

MOTION to approve the consent agenda, as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

701: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary
Calcara, Sarah	LG: Student Support Associate	12/09/19	LMSEAA II, Step 6
Dee, Wendy	TR: From Regular Sub to Bus Driver	11/18/19	Step 1
Earles, Alex	NE: Student Support Associate	12/18/19	LMSEAA II, Step 9
Everson, Donald	TR: From Regular Sub to Bus Driver	11/19/19	Step 2
Ford, Karin	AC: Academic Aquatic Instructor	11/25/19	\$15.00/hour
Guido, Dena	TR: From Regular Sub to Bus Driver	11/18/19	Step 1
Houang, Amy	LG: Student Support Associate	01/02/20	LMSEAA II, Step 9
Jellison, Michelle	From NE to BW Student Support Associate	11/18/19	Same
Messenger, Kristina	BW: From Part-Time Ed Assistant to Building Secretary	12/02/19	LMSEAA IV, Step 12
Vande Lune, Mariah	NE: Student Support Associate	12/09/19	LMSEAA II, Step 6
Wiley, Misty	BW: Part-Time Student Support Associate	12/02/19	LMSEAA II, Step 11

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Cleveland, Stacy	WF: Part-Time General Ed Assistant	11/15/19	Personal
Fuller, Brent	LRC: Lead Custodian	12/06/19	Other Employment
Gustason, Sarah	WE: Student Support Associate	12/13/19	Other Employment
Harris, Erin	NE: Student Support Associate	11/25/19	Personal
Pratchett, Kat	HS: Student Supervisor	12/13/19	Other Employment
Riedel, Brianna	OR: Student Support Associate	12/02/19	Personal
Taylor, Brandy	OR: Student Support Associate	11/26/19	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary
Beets, Kameron	HS: Boys' Assistant Varsity Track Coach	12/02/19	\$4,340

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Bair, Teresa	HS: Head Varsity Volleyball Coach	11/18/19	Personal
Broadie, Haley	HS: Assistant Volleyball Coach	11/25/19	Personal
Mahmens, Mac	OR: Girls' Assistant 7 th /8 th Gr Track Coach	11/15/19	Personal
Sevening, Christy	HS: Assistant JV/Varsity Volleyball Coach	11/26/19	Personal

702: Approval of November 18th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibits 703.1

704: Approval of Contracts – Exhibits 704.1-10

1. Change order #004 with Knutson Construction for the construction of Hazel Point Intermediate
2. Change order #005 with Larson Construction for the construction of Boulder Peak Intermediate
3. Subscription agreement with Apex Learning
4. Facility use agreement with American Red Cross in case of an emergency/disaster
5. Farm lease with John & Janet Airy
6. Commercial licensing agreement with Patrick Einarsen, President of Inventory Trading Co.
7. Independent contractor agreement with Mark Bauman
8. Independent contractor agreement with Austin Berry
9. Independent contractor agreement with Kent Keating
10. Independent contractor agreement with Linda Southard
11. Interagency agreements for special education with Alburnett CSD (1), Anamosa CSD (1), Cedar Rapids CSD (1), Marion Independent (1), Ottumwa CSD (1), South Tama (1), Springville CSD (1). *For student confidentiality, exhibits not provided.*

705: Overnight Excursion/Trip Request – Exhibit 705.1

Request from Sean Smith for students to attend the Special Olympics Winter Games January 13-15, 2021, at Sundown Mountain Resort in Dubuque, Iowa.

706: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: team backpack vacuums.*

800: Board Calendar, Communications, and Committees

801: Board Communications & Calendar

Date	Time	Event	Location
December 12	7:30 AM	Board Visit	High School
December 13	11:30 AM	SODA/TRY Officers' Luncheon	HS Auxiliary Gym
December 19	5:30 PM	Marion City Council (Wall)	City Hall
Dec 23- 31		Winter Break	
Date	Time	Event	Location
January 1		Winter Break	
January 8	3:45 PM	Career & Technical Education Committee (CTE)	LRC Boardroom
January 9	11:30 AM	Board Visit	Wilkins Elementary
January 9	5:30 PM	Marion City Council	City Hall
January 13	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
January 14	Noon & 5:30 PM	Lion Learning with Superintendent Bisgard	LRC Room 5
January 23	7:30 AM	Finance/Audit Committee	LRC Room 203 Conference Room
January 23	5:30 PM	Marion City Council	City Hall
January 27	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
January 28	9:00 AM	IASB Day on the Hill	State Capitol & Botanical Garden
January 30	11:30 AM	Board Visit	Success Center

802: Board Committees/Advisories

Committees/Advisories	2019-20 Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

900: Adjournment

MOTION to adjourn the regular meeting at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No