

Operations Manual for the Linn-Mar Board of Education

*A Guide for Board
Operations and Functions*



2999 N 10th Street
Marion IA 52302

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Introduction

In order to provide the necessary and appropriate leadership for the district the Board of Education, both collectively and individually, is committed to governing as a professional Board of Directors. This means a commitment to the principles and practices of professional governance, the sharing of common understanding of board policies, practices, procedures and principles, a focus on continuous learning and improvement, and a willingness to serve as a model of effective moral leadership for students, staff, and the community.

The Board Operations Manual explains the duties, structure, and responsibilities of the Linn-Mar Community School District Board of Education as per the Iowa Association of School Boards (IASB) recommendations and State of Iowa Code. This manual is a living document and is in no way meant to be the final word as to how the Board will direct its business. Each iteration of the Board will reflect the personality of that board and may result in additions or revisions to this manual.

Board Authority

Board authority is derived from State of Iowa Code, which includes many different powers and duties of school boards. As a corporate body, the Board may transact business only with a quorum of its membership present during a regular or special meeting.

According to Dillon's Law, a local school board can only do what it is authorized to do per Code as opposed to Home Rule where action can be taken unless it is stated in Code that the action is not allowed. The Linn-Mar Community School District Board of Education Policy Manual includes a listing of the Board's general powers and duties in Policy Series 200.

The following is a *partial listing* of the duties and powers the Board has the authority to carry out and reflects the authority vested in local boards of education.

1. Determine major educational needs and develop plans to meet those needs.
2. Fix time and place of regular and special meetings.
3. Fill by appointment any vacancies occurring between elections.
4. Employ a superintendent.
5. Approve the employment of teachers; principals; other licensed, professional personnel and other personnel; and approve their salaries.
6. Terminate the contract or immediately discharge any employee subject to the provisions of any applicable law.

7. Become members of the Iowa Association of School Boards and pay dues.
8. Utilize funds received through gifts, devises, and bequests in the general or schoolhouse fund, unless limited by the terms of the grant.
9. Employ legal counsel and bear the cost of litigation.
10. Allow all just claims against the school corporation.
11. Insure against loss of property.
12. Appoint a board secretary and treasurer.
13. Require bonds for individuals having custody of school corporation funds, funds from extracurricular activities or other sources, and pay premiums from the general fund.
14. Determine district attendance centers and the particular school each student will attend.
15. Provide transportation services.
16. Acquire, hold, convey, lease, rent, and manage property; real and personal.
17. Incur indebtedness when authorized by the voters of the school corporation.
18. Make rules for its own government.
19. Maintain adequate administration, school staffing, personnel assignment policies, teacher qualifications and licensing requirements, facilities, equipment, grounds, graduation requirements, instructional requirements and materials, maintenance procedures, and policies on extra-curricular activities.
20. Expel students from school for violation of rules established by the Board or when their presence is detrimental to the best interests of the school.
21. Enforce laws prohibiting public school students from becoming members of any fraternity or society which is not sanctioned by the Board.
22. Maintain attendance centers based upon the needs of school-age students and may include in the educational program additional courses, subjects, or activities that fit the needs of the students.

Board Member Responsibilities

Board member responsibilities include attending board meetings; being prepared in advance by reading agendas, supporting documentation, presentation materials, and other informational documents; seeking information that is necessary; and suspending all judgement prior to the decision-making process at the board table. Effective board members also resist presenting surprises at board meetings by abiding by board policies and rules and holding off personal decisions until all evidence is in and all board discussion has occurred.

The Board is made up of seven members of the Linn-Mar Community School District with each member assuming responsibility for the total Board's effectiveness, functions, and efficiency. No individual can speak for or act on behalf of the Board. The Board acts only when a quorum is present and when a majority of that quorum reaches a decision.

The Linn-Mar Community School District Board of Education strives to be unified and professional at all times. This does not mean, however, that board members cannot have disagreements or open discussions about district issues. Open discussions are encouraged in order to thoroughly examine each issue. Disagreements are to be handled in a respectful manner at all times with board members displaying courtesy for each other and for differing points of view.

Board Ethics

Board member actions, verbal and nonverbal, reflect the attitudes and beliefs of the Linn-Mar Community School District. Therefore, board members must conduct themselves in accordance with the Iowa Association of School Board's Code of Ethics as outlined in Policy Series 200.

Board members must avoid conflicts of interest, either real or perceived, related to serving on the Board. Both Iowa law and board policy describe limitations placed on board members in carrying out their duties, but these limitations cannot address every situation where a conflict of interest may arise. Therefore, board members must be vigilant in avoiding any actions that may be perceived as creating a conflict of interest.

Iowa law states that all actions of the Board shall be conducted in public, while at the same time the law allows for specific situations and procedures wherein the Board may meet in private to discuss confidential information. Board members are privy to confidential information in the course of their service to the district. It is imperative that each board member respect the confidentiality of information shared with them.

Board Guiding Principles

1. Deliberate in many voices, but govern in one voice.
2. Cultivate a sense of group responsibility with the understanding that it is the Board, not the staff or administration, that is responsible for excellence in governance.
3. Be an active part of the district's leadership team striving to lead the district through a clear mission statement, an articulated vision for the district, shared and commonly understood goals, broad and clearly written policies, and continual monitoring of the performance of the schools and students.
4. Be willing to hold itself to the highest standards of excellence in governance and professional responsibility, including a willingness to hold individual board members and the Board as a whole accountable for its actions.
5. Continually monitor its own processes, performance, and progress.

6. Vigorously and intelligently advocate for the district and its students on the local, state, and national levels.
7. Commit both individually and collectively to being well-informed and educated on local, state, and national educational issues, initiatives, and practices.
8. Regularly communicate as one voice while exercising confidentiality, when appropriate, to all stakeholders about district performance, direction, initiatives, issues, and ideas.
9. Formally and informally recognize and celebrate school, staff, and student success.
10. Insist on the pursuit of excellence on the part of all with a role in the district; staff, students, and board members.
11. Always strive to act in the interest of what is best for all students believing that all students can learn and succeed at a high level.
12. Serve as a model of positive, professional, and ethical conduct.

Board Meetings

Work Session Agenda Format:

- 100: Call to Order and Determination of a Quorum
- 200: Revision and/or Adoption of the Agenda
- 300: Discussion/Information
- 400: Adjournment

Work sessions will have the following characteristics:

1. No formal board action or decisions will take place.
2. Discussions are informational or for data analysis.
3. Are for building Board awareness and learning.
4. Are for board team building.

Regular Session Agenda Format:

- 100: Call to Order and Determination of a Quorum
- 200: Revision and/or Adoption of the Agenda
- 300: Recognitions/Proclamations
- 400: Audience Communications
- 500: Resolutions/Opening Bids/Public Hearings
- 600: Informational Reports
- 700: Unfinished Business
- 800: New Business
- 900: Consent Agenda
- 1000: Communications/Announcements/Legislative/Civic Updates
- 1100: Adjournment

The Board shall make rules for its own governance. The Board may make and enforce reasonable rules for the conduct of its meetings to assure they are orderly and free from interference or interruption by spectators. The Linn-Mar Board of Education has chosen to follow *Robert's Rules of Order* as a procedural model for operational purposes.

Board meetings are held IN the public, but not FOR the public. Meetings are to conduct district business in an open and transparent manner, not to engage in dialogue with the public. Public comments are allowed at the start of each open, regular meeting but not during the order of business.

Meetings shall be held at a place accessible to the public and at a time reasonably convenient to the public, unless such a place or time is impossible or impractical which shall be stated in the minutes. The public may use cameras or recording devices at any open meeting.

The public will have an opportunity to address the Board at the start of each open meeting. Guidelines for addressing the Board are outlined in the agenda and shared with the public prior to the audience communications section of the meeting. *The guidelines are also found in Policy Series 200.*

When participating in discussion, the Board directs the superintendent and administration. The directive will be restated for clarity and conciseness by the board president to assure that there is common agreement and consensus from the entire board. Board meetings should allow business to be transacted efficiently, protect individual rights, and maintain the working relationship amongst members.

The role of the superintendent during board meetings will be that of advisor and facilitator in helping the Board work through its business and reach decisions. As the chief executive officer of the district and the chief advisor to the Board, the superintendent will provide timely information, materials, adequate time for deliberation, and recommendations given prior to board meetings and prior to board deliberations when making decisions. Reports, presentations, and documentation will follow a format developed by the superintendent and shared with the Board.

Reports to the Board will be concise and will not exceed 15 minutes, including questions. Written materials will be provided to the Board in advance for their review and preparation for the presentations. All visual aids will be of a quality that the Board and audience can view from their seats. The preferred format is electronic projection.

The Board is to come prepared and ready to participate in the discussion and decision-making process. The Board will also be given advance notice as to whether or not presentations or reports are for information only or if they are for deliberations and/or action.

Board Advisory Committees

The administration will inform all advisory committees to the Board of requirements as stated in legislation regarding open meetings. The Board of Education will be aware that any committee that it appoints is under the open meetings law requirement. Care will be taken to assess whether a committee already functioning in the district may be used for the purposes of the Board rather than the creation of a new committee.

Board members are encouraged to be active on committees and other advisory groups that function within the district. Board member participation is to be advisory only since it might be construed that a board member may have the potential to persuade others with their vote. Therefore, no board member will be a committee chairperson or a voting member of a committee or advisory group within the district.

Schedules

Board members are expected to attend board meetings, school and site visits, special meetings for community input, and other meetings and events throughout the district and community. A rotating schedule will allow board members to attend Marion City Council meetings in order to facilitate communication between the two entities.

Schedules for board meetings, school/site visits, and committee/advisory meetings are developed at the beginning of each school year. Ongoing calendars can be found at the end of each board meeting agenda.

Policy

A school board fulfilling its policy-making duties fulfills the Board's most important function. Written board policy represents the school district is managed in a business-like manner and informs everyone of the Board's intent, goals, and objectives. Written policy fosters stability and continuity whenever board members or district personnel changes. Written policy also disarms critics by providing clear cut, thoroughly researched, and planned solutions.

Written board policies have the same force and effect in a school district as Iowa laws have in the state and as federal laws have in the country.

Iowa Code places the authority to develop and adopt policy for a school district in the hands of the school board. The Iowa State Department of Education educational standards, which set the requirements for an accredited education program, require the

Board to adopt and maintain a Board Policy Manual. The Board Policy Manual can be accessed via the district's website (www.linnmar.k12.ia.us).

If an issue or area of concern is one that only the Board can change and determine, it is policy. If an issue or area of concern is one that the administration can change, it is administrative regulation.

Policy Development

The policy development process has been designed so that several sources of input can be given to the Board regarding review and development of its policies. By law each board policy must be reviewed at least once every five years.

A Policy Committee made up of board members, the superintendent, and key administrators will be used to review board policies and make recommendations to the Board. The Policy Committee will meet regularly during the school year to review the policies.

It will be the duty of this committee to review the policies for accuracy, content, appropriateness, timelines, and necessity. In order to accomplish this, each member of the committee will review current board policies and recommendations for changes that have been communicated to the district by the Iowa Association of School Boards (IASB) along with state and federal requirements and changes.

Policy Committee recommendations will be presented to the Board during regular meetings for discussion, first and second readings, and adoption upon board approval.

Relationships and Communications

There are two types of communications that board members will incur, internal (owner/district) and external (customer/patron). Board members should assess, and be aware of, which type of communication they are being engaged in at all times.

As board members engage in communication with various patrons, they should remember that patron concerns should be addressed from the lowest level of authority first and then, if not satisfied, patrons should work upward to the superintendent or board level. (Ex: teacher>building administrator>Human Resources>superintendent>Board) Patrons should be directed to contact the superintendent regarding an issue only after exhausting the appropriate channels of communication.

Internal Communications and Relationships

Board members are encouraged to interact and communicate with staff members as a means of gathering information and knowledge of the workings of the district.

If staff members want board members to solve managerial issues, or when a board member is not satisfied with staff performance, these situations should be directed to the superintendent for resolution, supervision, or evaluation.

Board members need to separate their role as a board member from their role as a parent when dealing with staff and administrators, and should clarify which role they are in when communicating with staff and administrators. Administrators or staff may be hesitant to speak openly with board members for fear of retribution, especially if the conversation includes a complaint about district operations.

Staff should reflect respect for the district and its employees when stating concerns or opinions, and their concerns and opinions should be based on factual information not rumors. When listening to and speaking with staff members, conversations should be mutually respectful of the district, Board, and all employees. All board members and staff are governed by the board policies which prohibit retaliation, bullying, or discrimination.

The Board needs to exercise caution in personnel issues. Board members must always keep in mind that they are the final hearing officers in any personnel disputes. If a board member becomes involved in a personnel issue, they may need to recuse themselves from a hearing due to the possibility of being prejudiced. For that reason, personnel issues should be handled only by administrators hired for that purpose.

Any discussion by the Board that could be interpreted as evaluative must be done in a meeting with the employee given the opportunity to be present to give their side of the issue, as well as the option of a closed session. Staff members may try to have board members solve problems outside board meetings, or a board member may not be satisfied with staff performance, but according to board procedure and policy these situations should be directed to the superintendent for resolution, supervision, or evaluation.

The Board and staff members (certified and classified) will engage in a variety of communication strategies. Board retreats are one option that has been successfully used to further interaction and open communication. Current and new recognitions of staff members will be continued and created.

Internal Board and Superintendent Relationship/Communications

Because of the relationship the Board and superintendent must have to conduct the work of the district it is imperative that they keep each other informed of current issues. There should not be surprises at board meetings from either the Board or superintendent. Board members will refrain from lobbying efforts with other board members outside of meetings.

The superintendent will publicly support the Board of Education and its decisions and the Board will publicly support the superintendent and his/her decisions. Additionally, each board member is expected to publicly support decisions reached by the Board as a whole, even if the board member voted with the minority on an issue.

The superintendent may utilize past board members who are in the community for input and information about the perception of the district.

Board members will be charged with maintaining relationships within the Board in accordance with board standards per the Iowa Association of School Boards (IASB).

External (Public) Relationships and Communications

Reminder: There are two types of communications that board members will incur, internal (owner) and external (customer). Board members should assess and be aware of which type of communication they are being engaged in at all times. Patron concerns should be addressed from the lowest level of authority first and then, if not satisfied, patrons should work upward to the superintendent or board level. Patrons should be directed to contact the superintendent regarding an issue only after exhausting the appropriate channels of communication.

On controversial issues, the Board will have a public statement drafted by the superintendent that board members may utilize for any public comment that needs to be made. As individuals, board members should support the actions and statements of the Board. It is board procedure that the entire Board be polled by the president prior to any public statement being made on behalf of the Board as a whole. The board president shall be the official spokesperson for the Board. The superintendent may also speak publicly on behalf of the Board. If any board member wishes to address a point of view before the public, it is imperative that each board member communicates that they are speaking from their own personal viewpoint versus a board viewpoint.

The Board's strategic planning process will include a plan for district public relations and marketing developed by and implemented by the administration and relevant departments.

Board Member Signatures:

Date Signed: _____

Policy and Governance Committee Commission

Statement of Purpose:

The Board of Education for the Linn-Mar Community School District calls for the Board to appoint a Policy and Governance Committee to review and enact board policy to (*add pertinent wording*) and to train board members in their work and the work of the Linn-Mar Community School District.

The expected outcome from the work of this committee will be to ensure an effective board and district by guaranteeing that the Board:

- Has a current policy manual responsive to all federal and state laws and requirements.
- Has a policy manual that is responsive to local community needs.
- Has a three-year policy manual review cycle.
- Has a board learning agenda.
- Communicates policy changes to the broader constituency.
- Systematically engages in policy setting, enforcement, and execution.

Committee Composition:

The committee shall be made up of up to three members of the Board of Education, the board secretary, the district superintendent, and is staffed by a member of the executive office. Ad hoc members shall be appointed on an as needed basis for matters of technical expertise or tacit knowledge. Committee members must be capable of:

- Meeting on a quarterly basis (minimum).
- Objectively evaluating proposed policy changes.
- Identifying, cultivating, and brainstorming avenues of policy development.
- Bringing a positive, constructive attitude and well-developed emotional intelligence to work with the Board.
- Demonstrating an eagerness to become an expert in high-impact governance.
- Assuming responsibility for developing the Board.

Commission:

The committee is commissioned to develop the Board by focusing on:

- Policy:
 - Policy Setting (Governance):
 - Lead the Board in regularly reviewing and updating the policy manual.
 - Help initiate policy design.
 - Policy Management (Stewardship):
 - Help manage policy library.
 - Maintain policy history.
 - Policy Enforcement and Execution (Operational Implementation):
 - Conduct policy performance review and audit.
- Board Learning:
 - Create and maintain board learning plan.
 - Survey individual board member needs.
 - Stay abreast of staff learning plan and district strategic efforts related to staff development.

- Knowledge:
 - Design and oversee a process of board orientation to include providing information prior to election as a board member and, when needed, during the first cycle of board activity for new board members.
 - Design and implement an ongoing program of board information and education.
- Effectiveness:
 - Lead the periodic assessment of the Board's performance. Propose, as appropriate, changes in board structure, roles, and responsibilities.
 - Provide ongoing counsel to the board president and other board members on steps to take to enhance board effectiveness.
 - Regularly review the Board's practices regarding member participation, conflict of interest, confidentiality, etc., and suggest improvements as needed.
 - Periodically review and update the Board's policies and practices.
 - Conduct meeting analysis on an as needed basis.



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

ALL TOGETHER. BETTER.



The Capital Campaign for a New Marion YMCA

THE GREATER CEDAR RAPIDS AREA IS FLOURISHING. MARION HAS GROWN 32% SINCE 2000.



Imagine people of all ages and backgrounds coming together to play, work, learn and improve their health. All in one place. All at the new Marion YMCA.

As the fifth fastest growing community in Iowa, Marion is attracting more than 870 new residents annually. More than 26 percent are kids.

Families, millennials and older adults are looking for great places to go—safe places to learn and play, year-

round facilities to socialize and get active—close to home.

A COMMUNITY CENTER IS TOP PRIORITY FOR PEOPLE IN OUR COMMUNITY!

Our vibrant and growing community has outgrown the

current Marion YMCA, a 35,000-square-foot building that isn't handicap accessible, and was built in 1963 for a city of 12,000.

The new Marion Y would serve residents of Hiawatha, Robins, Cedar Rapids, and more.



A new Marion Y will be more than a larger facility. It will strengthen our community by building a healthy spirit, mind and body for all.

12,000

Population of Marion in 1963, when the current Marion YMCA was built.

36,774

Population of Marion now.

A NEW, MULTIGENERATIONAL, FAMILY-CENTERED YMCA: IMPROVING THE QUALITY OF LIFE IN MARION...AND BEYOND.

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



+



+

**YOU AND YOUR FAMILY!
YOUR NEIGHBORS!
YOUR FRIENDS!**

**To thrive, we need to eat well, stay safe,
be active and connect with others.
Help us build a place in our community
that makes this possible for all.**

Partnerships are one of the great strengths of this project.

- **The City of Marion** has committed \$6.5 million.
- **There will be large meeting rooms** available to community members.

THE YMCA PLAYS AN IMPORTANT ROLE IN COMMUNITY HEALTH

As a result of the relationship with the city, Marion residents will have greater access to the facility, including unlimited guest passes.

The goal? Create an environment where we can thrive and become better. As individuals, as families, as a community.

The YMCA's priorities are youth development, healthy living and social responsibility.

Every day we improve lives through programs such as:

- Cancer Survivor Programs
- Childcare
- Diabetes Prevention
- Arthritis Exercise

- Youth Sports
- Volunteering

We nurture the potential of children and teens, and improve the health and well-being of individuals and groups.

We are a melting pot of people from different backgrounds, ages, economic situations and genders.

**The Y is about
people and serving
their needs.**



THE NEW MARION YMCA. ALL TOGETHER. BETTER.

A Place for All. The new 89,000 square-foot facility will offer multigenerational programming, recreational opportunities and space for community events and regional sports tournaments. It will be built on 13 acres of ground along Tower Terrace Road, a brand new transportation corridor under construction across the northern Cedar Rapids metro area. It will provide easy access for visitors in and outside of Marion.

MAIN FLOOR

Two Racquetball Courts.

Child Watch.

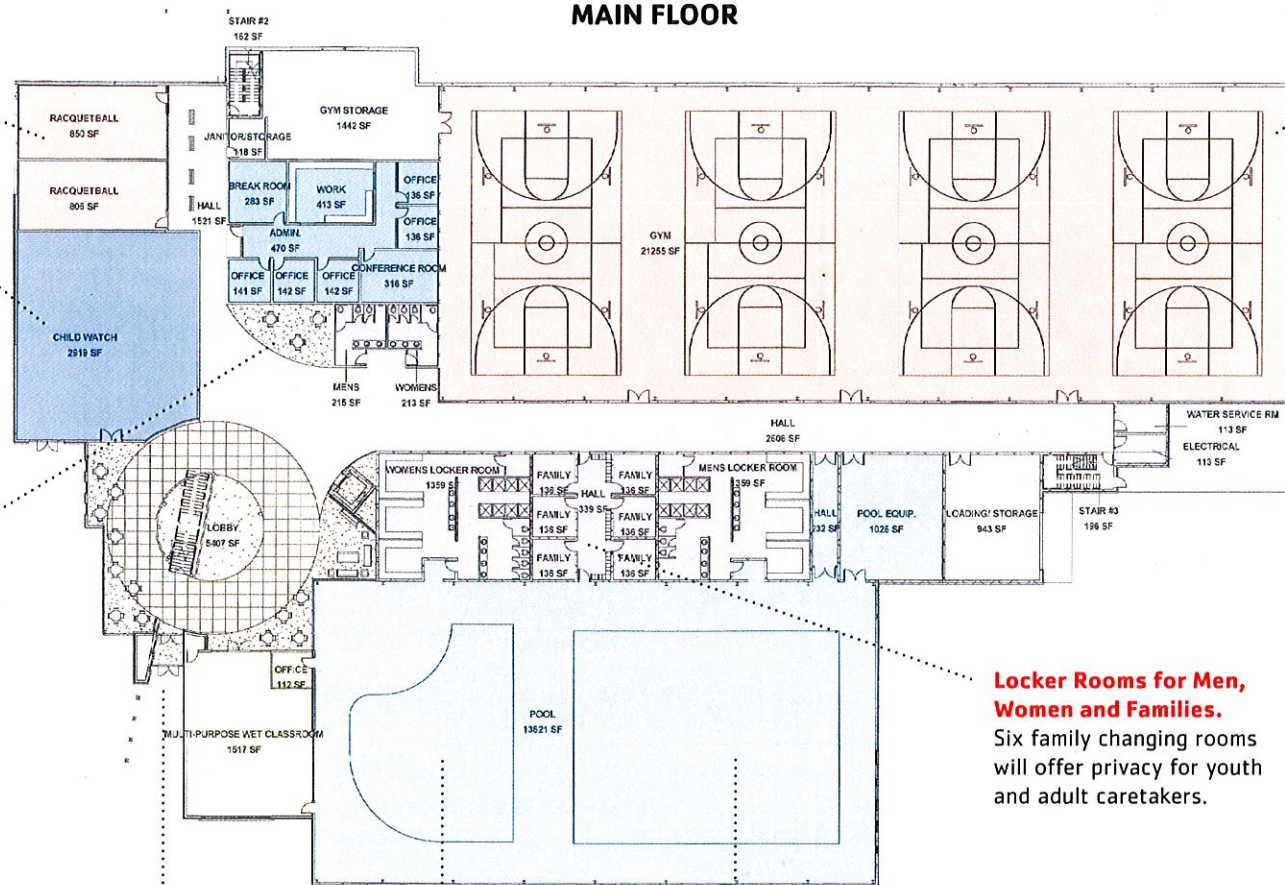
Children will play in a spacious, safe and healthy environment operated by trained Y staff. An outdoor playground will allow for open-air fun.

Snack Bar.

A place to socialize and enjoy sandwiches, salads, smoothies and coffee.

Basketball Courts.

Four middle-school sized basketball and volleyball courts.



Main Entrance and Lobby Area.

A large gathering space for meeting and connecting with family, friends and neighbors.

Zero-entry Family Play Pool.

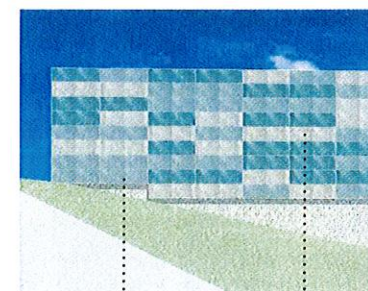
Warm water pool fun for all ages.

Swimming Pool.

A traditional six-lane pool provides space for swimming lessons, water exercise and lap swimming.

Locker Rooms for Men, Women and Families.

Six family changing rooms will offer privacy for youth and adult caretakers.



Racquetball Courts

Multipurpose Fitness

SECOND FLOOR

Second Floor Entrance.

A separate entrance will enable use of community rooms even when the Y is closed.

Multipurpose Group Exercise Room.

Youth fitness, low-impact activities and yoga.

On-site Personal Trainers and Dietitian.

Community Rooms.

Seating for 150 people in each community room.

1/8th Mile Running Track.

This elevated indoor walking/running track will provide a much-needed indoor area that supports physical activity for community members during poor weather conditions.

Group Exercise Studio.

Indoor cycling, cardio and stretch class, and sports performance.

Expansive Wellness Center.

Cardio equipment, weight machines and free weights, plus programming for all ages and levels.

The Wellness Center overlooks the Swimming Pool below.

The Running Track is open to the Basketball Courts below.

SIDE VIEW



Child Watch Snack Bar/ Café Main Floor Entrance Multipurpose Wet Classroom

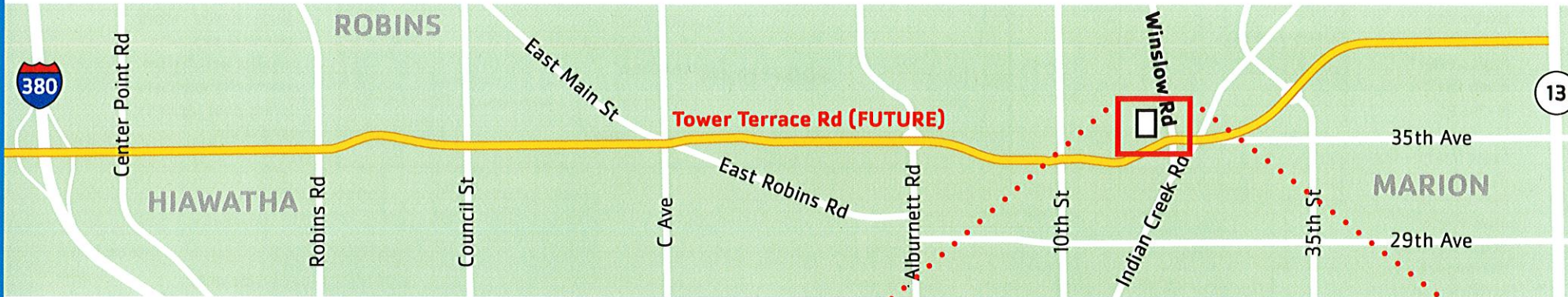
BACK VIEW



Lap Swimming Pool and Zero-entry Family Play Pool Basketball Courts Running Track

LOCATED IN THE CENTER OF MARION, AS OUR COMMUNITY GROWS.

New City Center.
New construction on the north side of Marion is moving the city center to Tower Terrace Road.

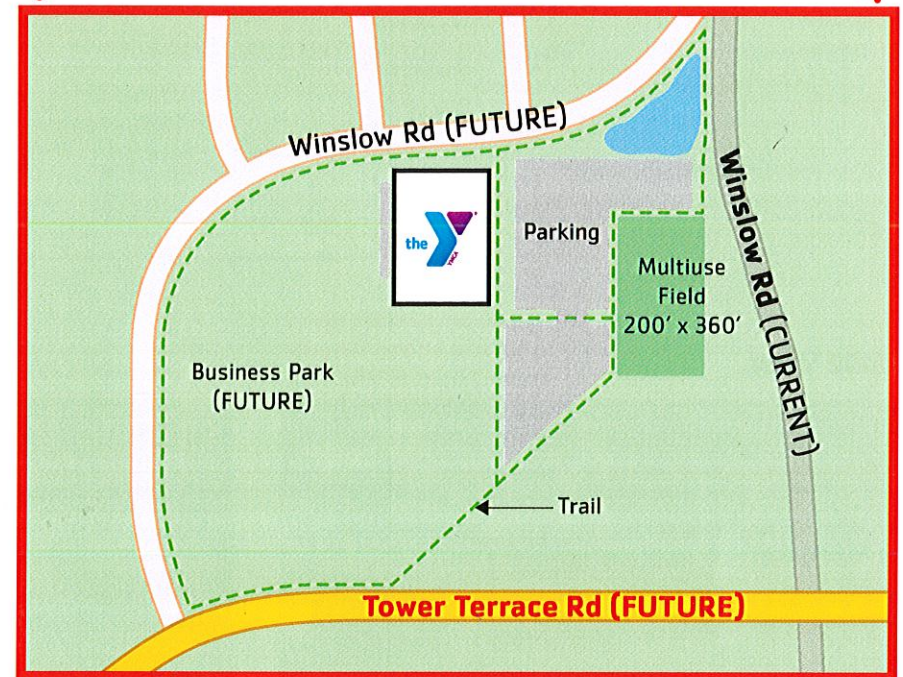


A right-sized facility located in Marion and accessible to Cedar Rapids, Hiawatha, Robins and northern Linn County will also serve the wider region.

Extensive research revealed people in Marion want a multi-purpose facility to meet their recreation, wellness, education and medical needs. The facility will also be an attraction for Marion's residential growth, providing another asset for employers to attract employees.

WE WILL FILL GAPS OF NEED IN OUR AREA.

- Gym space for leagues
- Zero-depth entry play pool for families
- Large community rooms with kitchen
- Indoor community hub
- Indoor walking/running track



Winslow Road Relocation.
Winslow Road will be moved to accommodate the business park expansion.

FREQUENTLY ASKED QUESTIONS

WHY IS THIS PROJECT FOR A NEW MARION Y NEEDED?

Marion is experiencing phenomenal growth. The population has increased 32 percent since 2000. Marion's current 53-year-old Y facility can no longer accommodate this growth. A community survey recently done by the City of Marion identified a "Community Center" as a top priority.

WHY IS THE NEW Y SO BIG? (89,000 SQUARE FEET)

Many local organizations will collaborate and partner with the Y to gain access to the facility. The largest group we're working with is the City of Marion recreation programs. Several other organizations are also working on collaborations with us.

CAN THE Y AFFORD TO OPERATE THIS LARGE OF A FACILITY?

Yes. A detailed five-year operating pro forma for the Marion Y has been evaluated by local financial experts who concluded that the Y can operate in the black given the anticipated growth in membership and programs.

IS MY CONTRIBUTION TAX DEDUCTIBLE?

Yes, the Y is a 501 (c) 3 charitable organization. One hundred percent of your contribution is tax deductible.

IF I MAKE A PLEDGE OVER MULTIPLE YEARS, CAN I CHOOSE MY OWN PAYMENT SCHEDULE?

Yes, you can choose your own schedule including monthly, quarterly or annually.

WHAT IF I NEED MORE THAN FIVE YEARS TO MAKE MY PLEDGE OR WISH TO START MY PLEDGE LATER?

Special exceptions can be considered by the YMCA Board based on the size of the pledge. You can start your pledge any time within the five-year period.

WHAT IF THE CAMPAIGN FALLS SHORT OF ITS GOAL? WHAT WILL YOU DO WITH MY CONTRIBUTION?

We won't start any construction project until we have the adequate funds to do so. Your pledge to this project will be used as collateral with local financial institutions to secure a five-year Bridge Loan. This will enable us to start the construction prior to receiving all of the cash from the pledges.

(Continued)

CAN I GIVE SOMETHING OTHER THAN CASH?

Yes. Anything of value that will help us reach our goal will be considered, such as hard assets, publicly traded stock, land that can be used or sold, etc. Please talk to your financial advisor. Stock transfers will be sold immediately.

CAN I DESIGNATE MY GIFT?

Yes, however, it's most helpful to the Y to collect undesignated gifts so we can achieve our purposes set out for the campaign.

HOW WILL MY GIFT BE RECOGNIZED?

Gifts starting at \$5,000 and increasing to different levels will be recognized on a Donor Wall Display in the facility for as long as the building exists. Donations less than \$5,000 will also be recognized within the Y's regular publications (such as annual reports, regular communications materials, etc.). Of course, you may choose to remain anonymous.

WHEN WILL YOU START CONSTRUCTION?

We'll begin at the point in which enough money and pledges are available to securely

start construction. We're hoping to start spring of 2017.

ARE THERE NAMING OPPORTUNITIES?

A variety of naming opportunities are available on a first come, first served basis. Please ask the Y or a volunteer campaigner to see the list of available naming opportunities.

DOES THE Y INTEND TO BORROW MONEY LONG TERM?

No, only for a five-year Construction Bridge Loan to bridge the time between pledges being made and paid. Any early payment on pledges will enable us to save interest cost on the loan.

WHY DID YOU CHOOSE THIS LOCATION FOR THE NEW Y?

The existing Marion Y site is not large enough to meet the identified needs of the community. The new location on Tower Terrace Road will serve as a central location for its service area that includes the northern portion of Cedar Rapids, as well as Robins and Hiawatha. A direct route providing future access to

Highway 380 is being planned as part of the Tower Terrace Road development.

WHAT WILL YOU DO WITH THE OLD MARION Y SITE?

The Y Board has decided to sell the old site. An appraisal is currently being done to determine the value of that site.

HOW WILL THIS PROJECT BENEFIT PEOPLE WHO DON'T LIVE IN MARION?

This is an important growth opportunity for the Cedar Rapids Metro YMCA. Growing our membership base where growth opportunities exist enables the Y to increase resources that benefit other Y branches and Camp Wapsie. Plus, this larger facility will ease the pressure on other branches.

HOW WILL THE PARTNERSHIP BETWEEN THE Y AND THE CITY OF MARION WORK?

The Y and the City of Marion will work out an equitable arrangement for citizens of Marion and Marion community organizations to access the facility.



Board Book: February 20, 2017

Inspire Learning. Unlock Potential. Empower Achievement.

PATHWAYS		TECHNOLOGY		FACILITIES	
Goal #1 Inspire Learning	Goal #2 Inspire Learning	Goal #3 Unlock Potential	Goal #4 Unlock Potential	Goal #5 Empower Achievement	Goal #6 Empower Achievement
<i>Articulate</i>	<i>Support</i>	<i>Challenge</i>	<i>Success</i>	<i>Involve</i>	<i>Build</i>
Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.	Create effective and agile organization that is individually responsible to the needs of the whole child.	Become an excellent learning organization through a culture of continuous improvement.	Maximize achievement by increasing digital literacy utilizing 21 st century digital tools.	Enhance engagement opportunities through focused strategic partnerships.	Construct physical learning environments using fiscally responsible and sustainable practices.

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Goal #1: Inspire Learning (Articulate)*Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.***Year 1:**

Strategic Initiatives	Measures of Success
Develop a framework for students to experience and successfully pursue post-secondary career offerings.	Begin baseline tracking and reporting of % college acceptance rates (2017-18) and graduation rates (2011-2017) in order to establish reliable benchmark targets and enhance program offerings. {Improve college acceptance and college graduation rates (post-secondary student success metrics)}
Review policies to ensure the District's theory of action for teaching and learning is articulated.	By summer 2017: Administration will work with Policy Committee to review, edit, and recommend policy changes, if necessary (Instructional Consistency).
Curricular alignment to essential knowledge and skills supported by a coherent and aligned assessment system.	K-4: In 2017-18, in the area of literacy (reading, foundational, literature, and informational text and writing) we will document unwrapped standards, student "I can" statements, and identification of priority standards (on report card). Once priority standards are determined, we will begin to work on developing assessments and rubrics that ensure priority standards are being learned by students.
	Grades 5-7: In 2017-18, common assessments will be created for each unit of study in all subject areas. The creation of a middle level report card based on standards will be developed. Common assessments and the middle level report card will be used for reporting purposes in the 2017-18 school year.
	Grades 10-12: By the fall of 2017, identification of priority standards will be documented (via PowerSchool) to ensure priority standards are being learned by students.
	High School: By 2017-18 the Linn-Mar High School Program of Studies will be updated to include Innovation Center and Iowa BIG. This allows for a more aligned curriculum for core courses, AP coursework and Kirkwood offerings.
	Special Education Programming: By the end of 2017-18, using Iowa's Specially Designed Instruction Framework, a core special education group will analyze the recommended key components and critical features to operationally define specially designed instruction in our district.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #1: Inspire Learning (Articulate)

Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.

No updates at this time

Goal #2: Inspire Learning (Support)

Create effective and agile organization that is individually responsible to the needs of the whole child.

Year 1:

Strategic Initiatives	Measures of Success
Individualized and data-driven instruction.	During the 2017-18 school year, all schools will plan for individualized academic interventions (priority standards/content) for all students regardless of need based on an understanding of child development and learning theories within PLCs 100% of the time as measured by team notes. PLCs will develop and implement differentiated classroom instructional opportunities (in specified areas per grade level) for all students. Measure: The use of common formative assessments to differentiate instruction.
	Explore opportunities to better communicate pathway opportunities for students through better articulation during instruction.
Each student enters school healthy and learns about/practices healthy lifestyle.	Develop a Health Curriculum Committee to review health education guidelines and determine district needs. Final recommendations will be made by June of 2017.
	Work with Community Relations on a communications plan to engage parents prior to students entering school regarding wellness and well-being of children to be completed in spring 2017.
Each student learns in a physically and emotionally safe environment.	Staff, students, and family members establish and maintain school and classroom behavioral expectations, rules, and routines that teach students how to manage their behavior and help students improve problem behavior.
	Schools teach, model, and provide opportunities to practice social-emotional skills, including effective listening, conflict resolution, problem solving, personal reflection and responsibility, and ethical decision making.
	Mental Health Needs: In 2017-18, continue partnerships and continue to explore additional family/staff education opportunities as they arise.
	Throughout the 2017-18 school year, Board of Education members will serve as PBIS "School Champions" and report school successes as part of regular board meetings in order to facilitate district-wide communication and support of the program.
	In 2017-18, schools will report goals, benchmarks and outcome data regularly through the Administrative Report to the Board and community.
	As a district focus on making connections with kids. Progress will be tracked via Gallup Poll and Olweus.
	ALICE Trainings: begin classroom lessons, communication on training w/ staff, families, and community, active trainings to begin spring or early fall.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #2: Inspire Learning (Support)

Create effective and agile organization that is individually responsible to the needs of the whole child.

Health and Human Development Committee: This group met on February 16th to finish working on the Student Wellness Policy. We focused on the third and final goal - *Schools will promote wellness through other school based activities*. Some of these activities include: integrating physical activity into classroom settings, communicating nutrition information with families, food marketing in schools, snacks in schools, school meals, and food safety. The Student Wellness Policy will now go to the Policy Committee for further review.

Goal #3: Unlock Potential (Challenge)

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

Strategic Initiatives	Measures of Success
Promote understanding of total compensation at Linn-Mar and recognize compensation as a competitive tool to drive organizational results.	Conduct a thorough job analysis for each certified and classified position over the 2017-18 school year.
Provide ongoing professional development for teaching staff that supports core instruction, interventions and curriculum implementation.	Create and implement a three-year flexible, professional development plan; thoughtfully allocating state categorical funding to support PD plan. This plan will be shared with the Board of Education in the Winter of 2016-17.
	Throughout the 2016-17 school year, provide professional learning at each PDD on measuring the success of specific teaching strategies in an effort to identify and know how to utilize the most 'high impact' learning strategies. (Many resources can be used to do this including Hattie's Visible Learning and Marzano's Art and Science of Teaching).
Effective and efficient use of data.	By March 2017 we will develop a foundational understanding of Smarter Balanced Assessment with staff, students, and community and be prepared to implement Smarter Balanced for the 2017-18 school year.
	Explore dashboard (performance metrics) possibilities for % of students in AP/honors/IB; % of students who show academic growth on NWEA, FAST, Iowa Assessment; % of students who achieve IEP Goals; and other relevant "predictive gateways" for academic success.
Curriculum, instruction and assessment demonstrate high expectations for all students.	Using relevant achievement gap information, identify opportunities to increase the number of students performing at or above grade level in math and reading.
	Expand early literacy within the early childhood programs by using creative curriculum assessment information to drive instruction.
	Provide substantive support to enhance math and reading skills PreK-5.
	During the 2016-17 school year, identify all level 3 and level 4 questions used on all common formative or summative assessments within each course at the high school level.
	During the 2016-17 school year we will closely monitor and update our stakeholders as appropriate, federal and state initiatives including Smarter Balanced, ESSA, ELI and CASA.
	By the end of 2016-17, develop a K-8 standards based report card.

Goal #3: Unlock Potential (Challenge) *Continued*

Become an excellent learning organization through a culture of continuous improvement.

Year 1:

Strategic Initiatives	Measures of Success
Becoming Deliberately Developmental about our staff as we shift from "Human Resources" to "Talent Management".	Research well-being and insurance models/best practices and explore community partnerships (Ex. Blue Zones) to improve Linn-Mar and community health and well-being, reduce health care claim costs from 5 year historical averages, and enhance productivity.
	Reduce employee workers compensation claims from 5-year average info.
	By spring 2017, develop integrated marketing and communications programs that position Linn-Mar as the district of choice for world class teaching, learning and student achievement. Develop and begin to execute and assess integrated strategic marketing and communications programs, both internal and external, to strengthen, promote and protect Linn-Mar's brand identity, relevance, accomplishments and excellence.
	Explore opportunities to expand mentor programs for all employee groups and leverage their talent/knowledge to improve our overall performance.
	Work to create and maintain a predictable, respectful, compliant, labor relations environment, alignment and consistency with the overall employee relations strategy based on proactive and open communications.
	Research comprehensive and engaging performance management plans for classified and professional staff.
	Foster a positive, engaging, diverse and inclusive work environment while identifying and responding to the changing needs of the Linn-Mar community.
Cultivate a high achieving performance culture.	Revise recruitment strategy and branding program by late winter (2016-17).
	Always promote a school culture with the belief system of all students can learn.

Goal #3: Unlock Potential (Challenge) *Continued**Become an excellent learning organization through a culture of continuous improvement.***Year 1:**

Strategic Initiatives	Measures of Success
Strengthen leadership capability throughout Linn-Mar to promote high levels of performance and productivity and sustain excellence.	Make school building-level communication the major focus of the communication efforts.
	Provide training to district leaders to address all aspects of the employee life cycle.
	Begin to develop a leadership ladder (succession planning) throughout Linn-Mar in all employee groups with a focus on recruitment and retention.
	Identify employee skill gaps, provide opportunity for improvement/workout plan or coaching out (coach up or counsel out).
	School Board, district leaders, and building administrators continually seek to improve knowledge of upcoming trends in education and research on school improvement by having memberships to professional organizations, attending relevant conferences, and networking with other administrative professionals.
	School Board Policy Committee to develop and deploy Board Learning Plan and work to strategically align all board committee work under the Strategic Plan.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #3: Unlock Potential (Challenge)

Become an excellent learning organization through a culture of continuous improvement.

Facilities Committee: An email was sent to the Facilities Committee on February 7th indicating the next committee meeting will be held on Wednesday, March 8th. We are in the process of recruiting more parents to join the committee and have reached out to several building principals.

Website Update: Several punch list items have been resolved with the new district website. Issues resolved include: teacher site menus properly displaying on mobile devices, the ability to view previous and upcoming weekly events on the calendar page, and the upcoming events calendar on the homepage properly displaying all district events.

Winter FAST Results: As part of the Early Literacy Implementation Law, all of our students in kindergarten through 5th grade take the FAST assessment. FAST is a universal screener that helps us measure how students are doing in reading. Once again, our students have done a wonderful job on this assessment! The State sets a target of having 80% or more of students at proficiency by the end of the school year. As a district we have met that mark this winter! The chart below shows our grade-level scores and our district totals as compared to schools across the state of Iowa and in our region of the Grant Wood AEA.

	District	Kind	1st	2nd	3rd	4th	5th
Linn-Mar	80.06	84.44	76.27	77.18	79.54	80.27	82.61
AEA	70.01	74.82	67.47	69.80	68.49	70.97	70.74
Iowa	66.98	74.53	67.16	66.97	65.64	66.15	66.57

Board Policy Committee (Feb 9th):

- IASB Policy Primer updates from January were reviewed. The Primers are sent out periodically from the Iowa Association of School Boards whenever Iowa Code changes or other situations occur that warrant revising a sample policy. Policies 204.1 and 204.4 were revised to reflect the updated language suggested in the Policy Primer. *Policy 801.8 Financial Records* is a new policy that the committee is recommending for adoption based on the IASB Primer.
- Policies 403.1-403.16-R were reviewed; revisions recommended for 403.1, 403.7-R1, and 403.15.
- The committee reviewed the Board Operations Manual and the suggested changes were shared with the Board on February 20th along with the Committee Charge document. Once the Committee Charge is approved, each board committee will be asked to complete the document indicating their statement of purpose, committee composition, and commission. Through this process some committees may be deemed as superintendent or administrative committees as opposed to board committees. The various Committee Charge documents will be included as an appendix to the Board Operations Manual. It was suggested that the Board approve the operations manual on an annual basis at the same time they takes their annual oath of office. The manual will be used to share with potential board candidates in the future as well as with board members.
- Community recognitions were discussed. It was the consensus of the committee that a policy to cover this would be very difficult to manage and that this is better accomplished through the Linn-Mar Foundation or Booster Club.

Teacher Leadership Update: The Department of Education visited the district in October to observe Teacher Leadership coaches engaged in professional learning, watch teacher leaders in action, and discuss successes and challenges of the program. The DE also gathered information that could be shared with other TLC districts across the state. The DE has included their profile of the Linn-Mar District Teacher Leadership Program on the AEA professional development website ([AGORA](#)) as a reference to other districts. Debra Barry and Erin Watts, Teacher Leadership Program Coordinators, will present an update on the district's TL program at the April 24th board meeting. For more information on the Linn-Mar TL Program [visit their website!](#)



Goal #4: Unlock Potential (Success)

Maximize achievement by increasing digital literacy utilizing 21st century digital tools.

Year 1:

Strategic Initiatives	Measures of Success
Digital Content	Explore and clarify LM working definitions related to digital learning (blended learning, digital content, etc.) to establish a shared vision.
	Identify specific areas to provide district, building, and instructional support for technology integration and implementation.
	Review, update and curate our PreK-12 digital curriculum to ensure it is rigorous and relevant.
	Identify and develop an online course option, aimed primarily at LMHS 11th and 12th grade students, in each department area that may or may not be a required course.
Digital Citizenship	During 2016-17 explore PreK-12 Digital Citizenship Curriculum (i.e. CommonSense Media).
	2016-17 TICs provide professional development on digital citizenship.
Digital Equity	Review technology equity procedures to inform future policy decisions.
	Establish a uniform, digital checkout process for students who do not have WiFi or computer outside of school.
	Using assessment information, implement the appropriate assistive technology tool(s) for students with special needs in the general education classroom.
	By increasing understanding of assistive technology, promote a culture of individualizing learning needs.
Digital Pedagogy	Begin a process to ensure all faculty have the qualifications and training necessary to deliver courses in a variety of modes; specifically regarding online instruction.
	Create a faculty mentor program or peer review system as a way to improve online/hybrid courses.
	Explore potential resources and processes for future curriculum.
	Utilize Technology Instructional Coaches (TICs) to provide coaching support for teachers integrating technology into their instruction.
Digital Communication	Use annual staff/student/parent/community survey data to determine effective use of website for consistent district/building communication.
	Explore possibilities for better alignment and integration of systems used by parents (i.e. PowerSchool, TouchBase and Total Access).
	Promote current electronic communication services for staff to access relevant information regarding resources.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #4: Unlock Potential (Success)

Maximize achievement by increasing digital literacy utilizing 21st century digital tools.

No updates at this time

Goal #5: Empower Achievement (Involve)*Enhance engagement opportunities through focused strategic partnerships.***Year 1:**

Strategic Initiatives	Measures of Success
Internal Partnerships	Investigate and research district administration practices and processes to enable principals to focus more on instructional leadership.
	Promote opportunities for district employees to volunteer in classrooms.
	Explore and clarify the purpose and structure of district leadership meetings to align with strategic plan.
External Partnerships	Create conditions to provide transparent, accurate and accessible information through dashboards.
	Broaden opportunities for local businesses and historically underutilized businesses to work with the district.
	Explore opportunities for the city and local districts to share costs for shared services.
	Develop/nurture relationships and work with community partners and media to define, promote, expand and market signature programs.
	Begin to establish a network of information ambassadors.
	Enhance established partnerships with the business community, as well as nationwide, to broaden recruitment, wellness, volunteer and diversity initiatives.
	Promote external partners to join district committees and district staff participate in outside committee groups.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #5: Empower Achievement (Involve)*Enhance engagement opportunities through focused strategic partnerships.*

Board Visit to Westfield: On February 10th the Board of Education visited Westfield Elementary where they were joined by a majority of the teaching staff. There were brief presentations on the following topics:

- Behavior Expectations Experiences, Year 1 of PBIS: Jenny Novak
- Specials (Art, Music, Physical Education) Experiences: Keelyn Kanz
- Library Experiences/MakerSpace: Deb Wegmann
- English Language Learners Experiences: Alicia Jessen
- Talented & Gifted Experiences: Natalee Havel
- 5th Grade Band/Orchestra Experiences: Kevin Makinster

Thanks to the Westfield staff for a wonderful visit and for sharing the great work going on within the school!

Board Coffee Conversation: On February 11th Board Members Patterson and AbouAssaly hosted the event at Oak Ridge Middle School. Coffee Conversations are not approached with an “agenda” per se, but allow the conversation to evolve organically. Here is a brief list of the topics discussed:

- School Supplemental Aid
- Chapter 20 and collective bargaining
- Restructure plans and planned renovation updates
- Iowa BIG and a school/business/community partnership model

Before/After School Child Care Providers: After gathering input from the building principals and meeting with our current childcare providers for before and after school care, we have updated the contracts and are renewing the rental contracts for three years beginning with the summer of 2017. The contracts are included in the consent agenda for Board approval on February 20th.

Goal #6: Empower Achievement (Build)

Construct physical learning environments using fiscally responsible and sustainable practices.

Year 1:

Strategic Initiatives	Measures of Success
Facilities Restructure	During the 2016-17 school year the Board of Education, with feedback from community patrons, will approve a long-term facility structure plan that benefits all Linn-Mar students.
	Determine what the most appropriate and cutting edge learning environments look like at each of the grade level configurations and prioritize goals for the physical components for each of the environments.
	Establish a communication campaign to foster support and approval of district restructure needs.
	Develop a funding plan to support 10-year restructure plan, including the outline of a possible bond campaign strategy.
	Engage architects, engineers, demographers and other applicable services to assist in the planning and implementation of the facility restructure plan.
	Identify an off-site facility for Applied Innovation Center.
Facilities Preservation	Address priority needs to improve district facilities by actively maintaining 10-year facilities and preventative maintenance plan, including identifying energy-saving opportunities.
	Develop a funding plan to support 10-year preventative maintenance schedule.
	Complete walkthroughs with principals, Crisis Committee members, and Operations & Maintenance to determine building needs in reference to safety and security.
Operational Resource Allocation	Work to optimize resources (buildings, personnel, programs, etc.) to ensure they are utilized efficiently and effectively.
	Explore procedures to effectively evaluate programs from a financial aspect to ensure resources are being utilized to full potential.
	Continually review categorical funding streams to ensure resources are being properly spent and that all expenditures are properly allocated.

Refer to the Strategic Plan for Year 2 Strategic Initiatives and Measures of Success.

Updates on Goal #6: Empower Achievement (Build)

Construct physical learning environments using fiscally responsible and sustainable practices.

5th Grade Planning Committee: A committee has been formed to study how 5th grade will look as we begin the transition from PK-5 buildings to offering PK-4 and 5-7 buildings. This committee includes a selection of current 5th grade teachers, building principals, and district administration. The first committee meeting was held on February 2nd and focused on brainstorming potential questions and topics that will need to be answered before the transition takes place. Once brainstorming is complete, the committee will begin the process of prioritizing the questions that need to be answered. As committee recommendations are finalized they will be presented to district administration and eventually to the school board. The next committee meeting will be held on February 23rd.

Finance/Audit Meeting: The Committee met on February 16th and discussed the following items:

- Reviewed monthly financial statements and daycare contracts with Hand in Hand and YMCA; all of which are on the consent agenda for approval during the regular board meeting on February 20th.
- Discussed the costs associated with a modular classroom to be located at Indian Creek Elementary for the beginning of the 2017-18 school year. The district received quotes for an outright purchase versus a leasing agreement for a used unit and a new unit; noting the used unit (2014 model) is a more economical choice. The recommendation would be to lease the unit for three years at approximately \$1,700 per month. There would also be upfront delivery and installation costs.
- Discussed the remaining actions the Board will need to take in relation to the bond refinance.
- Updates shared on the Tower Terrace project. Waiting for the 8' foot fence to be approved by the City Building Adjustment Committee. Once the fence is installed the road should be ready for use.
- Talked about the FY2018 certified budget noting that the proposed budget will include an overall tax rate similar to the current rate of \$17.38 per \$1,000 valuation. It was also noted that a FY2017 budget amendment will need to take place due to the bond refinance.
- Preliminary workers' compensation information was reviewed noting a significant decrease in the modification experience from 1.01 to a projected .71. This will result in significant premium savings once the district receives its renewal quote.
- The committee talked in length about Chapter 20 (Collective Bargaining) of the Iowa Code. Proposed bills and amendments to these bills were also discussed. The committee reviewed the union/association settlements that were approved by the Board on February 14th. It was noted that the primary focus for these employee groups was to preserve their collective bargaining contracts and associated language for at least another year. Once the State approves changes to Chapter 20, it will take time to understand all the implications and work through many of the details.

Achievements and Honors:

Jenks Named Iowa Youth Volunteer of 2017 Finalist: Senior Jennifer Jenks was named one of Iowa's two top youth volunteers of 2017 by The Prudential Spirit of Community Awards, a nationwide program honoring young people for outstanding acts of volunteerism. Jennifer will receive \$1,000, an engraved silver medallion, and an all-expense-paid trip Washington, DC where she will join the top two honorees from each of the other states and the District of Columbia for four days of national recognition events. During the trip, 10 students will be named America's Top Youth Volunteers of 2017

Boys' Swim Team Wins First District Title: The Boys' Swim Team won the Mississippi Valley Conference Boys' District Title. Cedar Rapids/Washington had laid claim to the district title for 53 years, since 1957. Linn-Mar won two individual events with Brycen Snell winning the 100-freestyle and the team of Matt Peng, Brycen Snell, Matthew Mather, and Hogan Myers winning the 200-freestyle relay. The Lions edged out the Warriors 380-373.5 to earn the district title. Congratulations to the swimmers and coaches!



LMHS Students Named Finalists for National Merit Scholarship Program: All eight of the LMHS semifinalists for the National Merit Scholarship Program have been named finalists. National Merit Finalists are considered for scholarships in the spring of 2017. *Linn-Mar High School National Merit Finalists are: Nathan Bellows, Jennifer Jenks, Nolan Jessen, Cameron Kraklio, Jacob Lam, Alan Liang, Finlan Rhodes, and Kyle Tupper.*

Linn-Mar Varsity Poms Reach New Heights at Nationals:

The Linn-Mar Varsity Poms were named 4th in Jazz and 7th in Poms at the UDA National Dance Team Championships in Orlando, Florida. The team competed in the Large School Varsity Division against other schools from across the country. This is the highest placement Varsity Poms has ever received in Jazz! In what has become a Linn-Mar tradition, the Varsity Poms also had a strong showing at Regionals held at the Mall of America in January.



High School Athletes Sign Letters of Intent: Six student athletes signed their college letters of intent February 1. Congratulations to the following students as they further their education:

- Griffin Freese: Track for Indian Hills Community College
- Christina Lincoln: Softball for Coe College
- Reese Phillips: Football for Upper Iowa University
- Allie Strottman: Soccer for University of Wisconsin/Milwaukee
- Daylen Canty: Football for Iowa Central Community College
- Neme Siaway: Football for Iowa Western Community College

Congrats Linn-Mar Wrestlers: Congratulations to the Lion Wrestling Team for winning the Mississippi Division MVC Wrestling Championship. Linn-Mar will be represented by two Alex Streicher at 160 pounds and Brayden Schultz at 195 pounds in the Class 3A match at the state wrestling tournament.

Linn-Mar Bowlers Going to State: Three Linn-Mar Bowlers have qualified for the State! Seniors Alex Diercks and Alexis Tschantz and Junior Mekena Diercks will represent the Lions at the Iowa State Bowling Tournament in Des Moines.

Contest Speech Makes a Strong Showing at State: The Linn-Mar Speech Team was represented by 10 large-group entries in the second round of competition this season. The Iowa High School State Speech Association State Contest for the Southeast District was held at Cedar Rapids/Washington on February 4th. Eight of the Linn-Mar entries represented the varsity team and two were from the freshmen team. The following groups achieved the highest rating possible and were given a Division I rating by a trio of judges:

- Ensemble Acting-Empathy: Cheyenne Mann, Erin O'Hara, Katie Hidlebaugh, and Sierra Christianson
- TV News-Crayon Tyme: Cody Lorenz, Jasmine Aquino, Jonathan Issa, Libby Moore, NellMari Barrios, Tia Lawrence, and Tyler Vivian
- Reader's Theatre-The Empty Chair: Cameron Wehmeier, Colleen Luksetirch, Emma Geneser, Emma Thompson, Isabella Dix, Moriah Tedrow, and Olivia Dickson
- Radio Broadcast-KUFO: Erica Peck, Jeff Elmer, Katie Hidlebaugh, Libby Moore, Luke Poellet, Melaena Holm, and Tia Lawrence
- Short Film-Silence: Alex Beaumier, Allie Mersch, Cody Lorenz, Erica Peck, Harrison Langfitt, John Herschberger, Luke Poellet, and Tyler Vivian



The following groups received a Division I rating from two of the judges and a Division II rating from the third judge, which resulted in a Division I rating overall:

- Freshmen Radio-KKAT: Alexander Pfaff, Cael Donels, Cael Sleezer, Ian Aquino, Isha Kalia, Kyle Kacena, Maddie DeJong, and Zach Fontana
- Short Film-Trick or Seat: Alex Brown, Imani Lightfoot, James Hecht, Jeff Elmer, Lee Hensley, Nick Miller, and Stephan Barksdale

Next year, Linn-Mar High School will have the honor of hosting the State Large Group Speech Contest on Saturday, February 3, 2018.

Interact Club Donates \$1,200 to Local Non-Profit: Members of the High School's Interact Club presented Deafinitely Dogs representatives (including Fury, a phantom standard poodle, and Mindy, a labrador retriever) with a check for \$1,200. Originally, the group's goal was to raise \$1,000, with an apple pie sale held in the fall. As a result of the donation the club was able to name the dog that would be purchased through the donation. The club chose MacIntosh as the puppy's new name, Mac for short.



Tom Belin Named Coach of the Week: Congratulations to Boys' Swim Team Coach Tom Belin on being named CBS2's Coach of the Week following the team's wins of both the conference and district titles.



Inspire Learning. Unlock Potential. **Empower Achievement.**

**Linn-Mar Community School District Board of Education
Work Session Minutes
February 6, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 5:00 PM. Roll was taken. Present: Isenberg, Nelson, Abouassaly, Patterson, Weaver, and Green. Absent: Gadelha.

200: Adoption of Agenda *Motion 135-02-06*

Motion Patterson, second Weaver to approve the agenda. Voice vote. All ayes.

300: Work Session

301: Consideration of Sealed Bids

Matt Gillespie from Piper Jaffray presented the bid results for the bond refunding sale. Eleven bids were received with JP Morgan Securities from New York submitting the winning bid. The true interest rate will be 1.797391 which is much lower than expected. The district will save over \$1.3 million in interest over the term of the bonds.

302: Middle School Presentation

Bob Read, MS Curriculum Director; John Christian, Excelsior Principal; Erica Rausch, Oak Ridge Principal; CJ McDonald, Instructional Coach and Nicole Redington, Instructional Coach, gave a presentation to the Board. They showed their journey over the last several years in preparing for standards based grading at the middle school level. The journey began with Professional Learning Community training in 2011. They shared how the PLCs have evolved over the years and now include both horizontal and vertical articulation in all areas. Teachers have created priority standards, course templates and assessments that will ensure that students have a "suitcase of knowledge" to carry with them as they move through the grades. The last two years they have participated in Marzano Research professional development and are aligning their work with the strategic plan and preparing their communication efforts to parents.

400: Adjournment *Motion 136-02-06*

Motion Patterson, second Nelson to adjourn at 6:38 PM. Voice vote. All ayes.

Tim Isenberg, Board President

Angie Morrison, Board Secretary



Linn-Mar Community School District Board Meeting Regular Session Minutes February 6, 2017

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 7:00 PM. Roll was taken. Present: Isenberg, Green, Nelson, Patterson, AbouAssaly and Weaver. Absent: Gadelha.

200: Adoption of the Agenda *Motion 137-02-06*

Motion AbouAssaly, second Patterson to approve the agenda with the walk-in exhibit. Voice Vote. Motion carried.

300: Recognitions/Proclamations

400: Audience Communications

500: Resolutions/Opening of Bids/Public Hearings

501: Resolution Directing the Sale of Bonds

Motion Patterson, second Weaver to approve the sale of bonds in the amount of \$14,125,000 to JP Morgan Securities of New York, NY as presented. Roll call vote. Ayes: AbouAssaly, Green, Isenberg, Nelson, Patterson, Weaver. Nays: none. Motion carried.

600: Informational Reports

601: Marion City Council (Jan 26th): No one was able to attend.

602: Board Visit to Linn Grove Elementary (Jan 26th):

The Board shared highlights from the visit. They enjoyed seeing the excitement of the students as well as the teachers in some of the new things that they are doing.

603: Equity Advisory (Feb 1st):

Patterson reported that the Shirley Pantini Award was discussed along with items from the Thoughtexchange that were equity related. The group feels that it is important to follow up on these thoughts and to let people know that they are being addressed.

604: Board Book

Shepherd shared highlights from the report. He reported that the Feb. 8th Facilities Committee meeting will likely be postponed as we are still gathering information from OPN and want to be sure the meeting is productive. He also shared that some new information will be presented at the MEDCO luncheon on March 8th in regard to Iowa BIG and a possible new strand for businesses to become involved in a more CTE focused framework.

605: Update of Linn-Mar Website Debut

Jeri Ramos and Matthew May gave an update on the website debut. Overall the response has been very positive. They are working with the vendor to resolve some punch list items. One of the main issues was how the website was displaying on certain devices. This has been resolved. May shared some of the analytics that we can receive from the website and reported that these will help to improve the website in the future.

700: Unfinished Business

800: New Business

801: Open Enrollment Request ***Motion 138-02-06***

Motion AbouAssaly, second Nelson to approve the open enrollment request as presented. The list consisted of one request that was denied. Voice vote. All ayes. Motion carried.

Denied In

Name	Grade	Resident District	Reason
Buffalo Shoulders, Winona	12	Cedar Rapids CSD	Late, no good cause

900: Consent Agenda

901: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Behrens, Evan	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Bielefeld, Wendy	AC: Aquatic Instructor Supervisor	2/1/17	\$15.00/hour
Block, Gabby	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Bryant, Eleanor	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Caicedo, Ana	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Cavanah, Nicholas	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Christenson, Ryan	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Downard, Brian	LG: Student Support Associate	2/6/17	LMSEAA II, Step 6
Fink, Jessica	From WE to EX Student Support Associate	1/30/17	Same
Gerdes, Hannah	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Hanson, Allyson	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Harris, Erin	AC: Aquatic Instructor	2/1/17	\$12.00/hour
Kahler, Paul	AC: Aquatic Instructor	2/1/17	\$11.00/hour
LeGrand, DeAnne	From EX to HS Custodian	1/30/17	Same
Peng, Matt	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Raiche, Samuel	AC: Aquatic Instructor	2/1/17	\$13.00/hour
Rogers, Claire	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Scherbaum, Nathaniel	From HS Part-time Custodian to EX Full-time Custodian	1/30/17	Same
Name	Assignment	Dept Action	Salary Placement
Schweitzer, Avery	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Shepherd, Natalie	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Sherwood, William	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Simon, Renee	AC: Aquatic Instructor	2/1/17	\$13.00/hour
Smith, Editha	HS: Part-time Custodian	1/30/17	SEIU, C Step 1
Snell, Brycen	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Taylor, Mary	TR: From Sub to Regular Bus Driver	1/9/17	Step 1
Thomasson, Aaron	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Wagner, Ella	AC: Aquatic Instructor	2/1/17	\$11.00/hour
Waller, Ashley	AC: Aquatic Instructor	2/1/17	\$11.00/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Misenar, Alicia	LG: Student Support Associate	1/27/17	Personal
Sorenson, Marie	WF: Student Support Associate	1/27/17	Personal

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Evans, Tristan	OR: Assistant Boys' Track Coach	3/22/17	Schedule H, Category E, \$2,840

902: Approval of Minutes*Exhibit 902.1*903: Approval of Bills*Exhibit 903.1*904: Approval of Contracts*Exhibits 904.1-5*

1. Estimate from Integrity Hardwood Floors, Inc., to remove and replace the High School's auxiliary gym floor for the amount of \$51,026.00.
2. Change order with Larson Construction Company, Inc., for materials and labor associated with the High School renovation project for the amount of \$20,616.01.
3. Professional service agreement with RSP & Associates, LLC, to conduct a five-year enrollment/projection analysis for the amount of \$16,000.00.
4. Interagency agreements for special education instructional services with Cedar Rapids CSD (2), Grant Wood Area Education Agency (6), and Sioux City CSD (1). *(For student confidentiality, no exhibits provided.)*
5. Financial Services Agreement with Piper Jaffray.

905: Fundraiser Request*Exhibit 905.1*

Fundraiser request submitted by Coach Paul James to host football camps in February, June, and July to raise money for additional equipment.

906: Fieldtrip Request*Exhibit 906.1*

Fieldtrip request from Barb Lemmer on behalf of the FFA to attend the state leadership conference April 9-11, 2017, in Ames, Iowa.

907: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment/furnishings on the [Linn-Mar website>Quick Links>GovDeals](#) *No items for sale at this time.*

908: Items Removed from the Consent Agenda for Separate Action909: Approval of the Consent Agenda ***Motion 139-02-06***

Motion AbouAssaly, second Patterson to approve the consent agenda as presented with the walk in. Voice vote. All ayes. Motion carried.

1000: Communications, Announcements, and Transmittals1001: Board Communications

Patterson encouraged everyone to continue to reach out to legislators regarding school funding. Several members mentioned the ribbon cutting at the High School and commended the staff, current and former board members, and administration for the hard work on this project. Isenberg shared that he has submitted a letter to the editor that should appear in the *Marion Times* February 8th edition.

1002: Calendar

Calendar items were reviewed. Green reported that the IASB Advocacy Workshop had been cancelled due to lack of interest.

Date	Time	Event	Location
February 7 th	6:30 PM	IASB Advocacy Workshop CANCELLED	Lisbon CSD (235 W School Street)
February 9 th	1:00 PM	Policy Committee	Superintendent's Conference Room
February 9 th	5:30 PM	Marion City Council (Rene)	City Hall
February 10 th	7:30 AM	Board Visit	Westfield Elementary
February 11 th	8:30 AM	Coffee Conversation (Tina/George)	Oak Ridge Middle School
February 15 th	11:00 AM	UEN Day at the Capitol (Tim/George)	Des Moines (Wallace Bldg Auditorium)
February 16 th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
February 16 th	4:00 PM	Health & Human Development	Boardroom
February 20 th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
February 21 st	5:30 PM	Technology Committee	Boardroom
February 22 nd	7:30 AM	Board Visit	Compass
February 23 rd	5:30 PM	Marion City Council (Tina)	City Hall
February 24 th	7:00 AM	Board Visit	Wilkins Elementary
Date	Time	Event	Location
March 6 th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
March 8 th	11:30 AM	MEDCO Annual Business Luncheon	CR Marriott
March 8 th	4:30 PM	Special Education Advisory	Boardroom
March 9 th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
March 9 th	5:30 PM	Marion City Council (Jim)	City Hall
March 13 th -17 th	All Day	Spring Break	Districtwide
March 23 rd	5:30 PM	Marion City Council (Rene)	City Hall
March 24 th	6:00 PM	LM Foundation MANE Event	CR Marriott

1003: Committees/Advisories

Committees/Advisories	Board/Administrative Participants
Finance/Audit Committee	Anderson, Shepherd, Morrison, Abouassaly, Green, Weaver
Policy Committee	Shepherd, Morrison, Gadelha, Nelson, Patterson
Technology Committee	Ramos, Isenberg
Career & Technical Education	Bisgard, Nelson
Equity Advisory	Bisgard, Christian, Ramos, Patterson
School Improvement Advisory	Bisgard, Gadelha
Health & Human Development	Breitfelder, AbouAssaly
Special Education Advisory	Breitfelder, Nelson

1100: Adjournment Motion 140-02-06

Motion AbouAssaly, second Nelson to adjourn at 7:38 PM. Voice vote. All ayes. Motion carried.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

Minutes submitted by Angie Morrison.



Inspire Learning. **Unlock Potential. Empower Achievement.**

**Linn-Mar Community School District Board of Education
Special Session Minutes
February 14, 2017**

100: Call to Order and Determination of a Quorum

President Isenberg called the meeting to order at 2:45 PM. Roll was taken. Present: Isenberg, Nelson, Patterson, Weaver, Green, AbouAssaly, and Gadelha.

200: Adoption of Agenda *Motion 141-02-14*

Motion Patterson, second AbouAssaly to approve the agenda. Voice vote. All ayes. Motion carried.

300: New Business

301: Consideration of Employment Contracts *Motion 142-02-14*

Motion Patterson, second Nelson to approve the 2017-18 employment contracts as presented. Contracts include: LMEA 1.19% total package increase, SEIU .84% total package increase, Part-time Nutrition Services 1.27% total package increase, and LMSEAA 1.77% total package increase. All increases are for step movement only with no other changes to the contracts for a period of one year. Voice vote. All ayes. Motion carried.

400: Adjournment *Motion 143-02-14*

Motion Abouassaly, second Nelson to adjourn at 2:56 PM. Voice vote. All ayes.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/03/2017 - 02/16/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
Fund: Aquatic Center		
BLACK HAWK SWIMMING ASSOCIATION	GENERAL SUPPLIES	\$230.00
DUBUQUE AREA SWIMMIN' HURRICANES	GENERAL SUPPLIES	\$732.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,125.22
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$20.19
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$86.41
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$20.19
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$86.41
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$50.72
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$20.75
Fund Total:		\$2,371.89
Fund: GENERAL		
AAPC	INSTRUCTIONAL SUPPLIES	\$212.60
ADAMS DOOR INC OF CEDAR RAPIDS	OTHER TECH SER	\$606.09
ADVANCE AUTO PARTS	TRANSP. PARTS	\$801.89
ADVANTAGE	GENERAL SUPPLIES	\$130.20
AGVANTAGE FS	GASOLINE	\$3,472.42
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$647.00
AIRGAS NORTH CENTRAL	MAINTENANCE SUPPLIES	\$413.60
ALBURNETT COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$108,138.88
ALL INTEGRATED SOLUTIONS	MAINTENANCE SUPPLIES	\$96.68
ALL INTEGRATED SOLUTIONS	TRANSP. PARTS	\$182.86
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$25.75
ANCHOR FRAME & AXLE	VEHICLE REPAIR	\$106.05
ARCH CHEMICALS, INC	CHEMICALS	\$2,544.00
ARNOLD MOTOR SUPPLY	MAINTENANCE SUPPLIES	\$556.05
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$910.09
ASSETWORKS INC.	DATA PROCESSING AND	\$1,800.00
AUTOMATIC DOOR GROUP INC	REPAIR/MAINT SERVICE	\$357.40
BAGSBY TAMMY	TRAVEL	\$8.42
BAKER & TAYLOR, INC	LIBRARY BOOKS	\$11.98
BAKER DAVID	OFFICIAL/JUDGE	\$75.00
BARK'S PIZZA INC	INSTRUCTIONAL SUPPLIES	\$401.90
BARNES & NOBLE	LIBRARY BOOKS	\$323.33
BAUER BUILT	VEHICLE REPAIR	\$498.64
BEKE CATHLEEN	TRAVEL	\$89.70
BISGARD SHANNON	TRAVEL	\$37.44
BP	GASOLINE	\$163.73
BRADFIELD'S COMPUTER SUPPLY	INSTRUCTIONAL SUPPLIES	\$3,334.50
BRIZARD SYLVIE	TRAVEL	\$51.56
C.J. COOPER & ASSOCIATES	PHYSICALS	\$90.00
CALCARA MARILYN	TRAVEL	\$21.80
CAMPBELL SUPPLY	MAINTENANCE SUPPLIES	\$143.84
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$15,171.48
CAROLINA BIOLOGICAL SUPPLY	INSTRUCTIONAL SUPPLIES	\$19.10

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/03/2017 - 02/16/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$1,739.62
CENTURYLINK	TELEPHONE	\$1,107.97
CITY LAUNDERING COMPANY	GENERAL SUPPLIES	\$394.65
CITY LAUNDERING COMPANY	INSTRUCTIONAL SUPPLIES	\$606.03
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$385.66
COLLECTION	EE LIAB-GARNISHMENTS	\$18.00
COLTON KRISTI	TRAVEL	\$22.04
COMMUNICATIONS ENGINEERING CO	RADIOS	\$84.00
COMMUSA	REPAIR/MAINT SERVICE	\$172.98
COOKSLEY DAWN	TRAVEL	\$28.24
CR/LC SOLID WASTE AGENCY	MAINTENANCE SUPPLIES	\$62.23
CRESCENT ELECTRIC	MAINTENANCE SUPPLIES	\$86.03
CRISIS PREVENTION INSTITUTE INC	INSTRUCTIONAL SUPPLIES	\$1,175.00
CULLIGAN	INSTRUCTIONAL SUPPLIES	\$19.95
CULLIGAN	MAINTENANCE SUPPLIES	\$748.80
CUMMINS CENTRAL POWER LLC	TRANSP. PARTS	\$2,245.58
CURRICULM ASSOCIATES, LLC	INSTRUCTIONAL SUPPLIES	\$134.23
DEMCO	GENERAL SUPPLIES	\$140.23
DEMCO	LIBRARY BOOKS	\$284.86
DENNIS COMPANY	REPAIR PARTS	\$275.01
DRAIN WIZARD	REPAIR/MAINT SERVICE	\$250.00
ENTAS JAMI	TRAVEL	\$37.79
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$92.75
FAREWAY STORES	MAINTENANCE SUPPLIES	\$60.84
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$323,390.05
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$972.86
FUTURE LINE	MAINTENANCE SUPPLIES	\$494.07
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$289.60
GRAINGER	MAINTENANCE SUPPLIES	\$429.57
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$1,000.00
GRANT WOOD AEA	PROF SERV: EDUCATION	\$344.00
GRANT WOOD AEA	STAFF WORKSH/CONF	\$80.00
GRANT WOOD AEA	TUITION IN STATE	\$34,992.80
GRIGGS MUSIC INC	INSTRUCTIONAL SUPPLIES	\$890.38
HAND-IN-HAND PRESCHOOL	PROF SERV: EDUCATION	\$27,434.33
HANDS UP COMMUNICATIONS	PROF SERV: EDUCATION	\$531.00
HARGERS ACCOUSTICS INC	MAINTENANCE SUPPLIES	\$894.00
HAYES ELIZABETH	TRAVEL	\$135.60
HEARTLAND HOME CARE, INC	PROF SERV: EDUCATION	\$3,355.00
HEIDELBAUER CHRISTOPHER	OFFICIAL/JUDGE	\$75.00
HEISLER CHANDLER	OFFICIAL/JUDGE	\$57.00
HEISLER DOUG	OFFICIAL/JUDGE	\$114.00
HEYING KENNETH	OFFICIAL/JUDGE	\$57.00
HOGLUND BUS CO. INC	TRANSP. PARTS	\$405.13
IMON COMMUNICATIONS LLC	TELEPHONE	\$1,935.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/03/2017 - 02/16/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$6,258.98
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$26,762.94
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$6,258.98
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$26,762.94
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$27,779.85
INTERSTATE ALL BATTERY CENTER	MAINTENANCE SUPPLIES	\$173.60
INTERSTATE BATTERIES OF UPPER IA	TRANSP. PARTS	\$1,851.99
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$139,473.08
IOWA DEPT. OF PUBLIC HEALTH	GENERAL SUPPLIES	\$35.00
IOWA MS, INC PARTS	REPAIR PARTS	\$700.00
IOWA PRISON INDUSTRIES	MAINTENANCE SUPPLIES	\$1,089.00
ISFIS	OTHER PROFESSIONAL	\$634.50
ISNO	DUES AND FEES	\$837.00
IWI MOTOR PARTS	VEHICLE REPAIR	\$193.82
IXL LEARNING INC	INSTRUCTIONAL SUPPLIES	\$249.00
JENKS MICHAEL	INSTRUCTIONAL SUPPLIES	\$80.58
JESSEN ALICIA	TRAVEL	\$6.86
JOHN'S GOLF CAR SERVICE	REPAIR PARTS	\$39.20
KESL CAROL	TRAVEL	\$47.46
KIRKWOOD COMM COLLEGE	GENERAL SUPPLIES	\$100.00
KOENEN KARLA	TRAVEL	\$25.55
KOOLBECK, JEFF	OFFICIAL/JUDGE	\$75.00
LARUE	INSTRUCTIONAL SUPPLIES	\$82.28
LASER RESOURCES, LLC	Copies	\$8,807.61
LASER RESOURCES, LLC	GENERAL SUPPLIES	\$447.26
LASER RESOURCES, LLC	INSTRUCTIONAL SUPPLIES	\$82.76
LEARNING A-Z	INSTRUCTIONAL SUPPLIES	\$109.95
LINN CO-OP OIL	GASOLINE	\$16,037.50
LINN CO-OP OIL	GREASE,OIL,LUBE,COOL	\$4,289.98
LINN CO-OP OIL	MAINTENANCE SUPPLIES	\$121.28
LINN COUNTY REC	ELECTRICITY	\$26,822.47
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$809.91
LYNCH FORD	MAINTENANCE SUPPLIES	\$18.14
LYNCH FORD	TRANSP. PARTS	\$80.36
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	\$289.93
MARION IRON CO.	MAINTENANCE SUPPLIES	\$12.00
MARION JANITORIAL SUPPLY CO	GENERAL SUPPLIES	\$35.65
MARION JANITORIAL SUPPLY CO	INSTRUCTIONAL SUPPLIES	\$90.73
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$609.60
MARION POLICE	DUES AND FEES	\$2,741.25
MARION WATER DEPT	WATER/SEWER	\$5,075.09
MAYER-JOHNSON LLC	INSTRUCTIONAL SUPPLIES	\$109.90
McSWEENEY, CHRISTINE	TRAVEL	\$54.52
MENARDS -13127	GENERAL SUPPLIES	(\$25.83)
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$1,000.66

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/03/2017 - 02/16/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
MERCYCARE COMMUNITY PHYSICIANS	OTHER PROFESSIONAL	\$400.00
MIDWAY OUTDOOR EQUIPMENT INC	MAINTENANCE SUPPLIES	\$50.61
MIDWEST WHEEL	TRANSP. PARTS	\$3,078.61
MMS EDUCATION	OTHER TECH SER	\$1,020.00
MORRISON ANGIE	TRAVEL	\$14.04
MORRISON DALE	OFFICIAL/JUDGE	\$75.00
NAAE	INSTRUCTIONAL SUPPLIES	\$108.00
NAEYC	DUES AND FEES	\$115.00
NASCO	INSTRUCTIONAL SUPPLIES	\$24.48
OFFICE EXPRESS	GENERAL SUPPLIES	\$84.88
OFFICE EXPRESS	INSTRUCTIONAL SUPPLIES	\$1,896.01
ORKIN PEST CONTROL	Pest Control	\$290.00
P & D WELDING	EQUIPMENT REPAIR	\$410.00
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$824.24
PEPPER J.W. & SON, INC	MISC. GRANTS	\$103.00
PINE NEEDLES SEWING CENTER	GENERAL SUPPLIES	\$412.85
PIONEER VALLEY EDUCATIONAL PRESS	INSTRUCTIONAL SUPPLIES	\$2,000.97
PLUMB SUPPLY CO.	MAINTENANCE SUPPLIES	\$17.94
POOL TECH MIDWEST INC	CHEMICALS	\$61.90
QUILL CORPORATION	OTHER PROFESSIONAL	\$50.11
REALLY GOOD STUFF INC	INSTRUCTIONAL SUPPLIES	\$40.93
REINHART INSTITUTIONAL FOODS INC	INSTRUCTIONAL SUPPLIES	\$14.87
REPUBLIC SERVICES	GARBAGE COLLECTION	\$4,468.15
RUSSELL, STEVEN	OFFICIAL/JUDGE	\$57.00
SAM'S CLUB	INSTRUCTIONAL SUPPLIES	\$27.84
SANDSTROM STEVE	INSTRUCTIONAL SUPPLIES	\$720.00
SCHAEFFER MANUFACTURING COMPANY	GENERAL SUPPLIES	\$223.44
SCHOOL BUS SALES	TRANSP. PARTS	\$52.00
SCHOOL HEALTH CORP	GENERAL SUPPLIES	\$238.28
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	\$612.07
SCHULTZ STRINGS INC	EQUIPMENT REPAIR	\$59.50
SCHULTZ STRINGS INC	INSTRUCTIONAL SUPPLIES	\$2,274.75
SHORTER MARGARET	TRAVEL	\$54.64
SOCIAL THINKING	INSTRUCTIONAL SUPPLIES	\$262.14
STANDARD BEARINGS	MAINTENANCE SUPPLIES	\$55.09
THE SHREDDER	OTHER PROFESSIONAL	\$472.00
THOMAS BUS	TRANSP. PARTS	\$1,358.87
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$529.41
TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND	\$11,015.18
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$13,470.04
TRIER KELLY	TRAVEL	\$105.53
TROENDLE MARK	OFFICIAL/JUDGE	\$57.00
U.S. CELLULAR	TELEPHONE	\$645.09
ULINE, INC	MAINTENANCE SUPPLIES	\$454.68
ULMER GRETCHEN	STUDENT FEES	\$22.50

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/03/2017 - 02/16/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
UNITED RENTALS	RENTALS EQUIPMENT	\$511.08
VAN METER CO	MAINTENANCE SUPPLIES	\$2,489.47
VIS ALISON	TRAVEL	\$21.76
VOYAGER SOPRIS LEARNING	INSTRUCTIONAL SUPPLIES	\$27.90
WAGE WORKS	EE LIAB-FLEX DEP CARE	\$4,699.61
WAGE WORKS	EE LIAB-FLEX HEALTH	\$3,745.53
WEDEKING KATIE	TRAVEL	\$91.26
WENDLING QUARRIES	GROUNDS UPKEEP	\$41.21
WEST MUSIC CO	EQUIPMENT REPAIR	\$673.00
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$3,183.44
ZIMMERMAN JESSICA	TRAVEL	\$19.62
ZIO JOHNNO'S	INSTRUCTIONAL SUPPLIES	\$263.50

Fund Total: \$920,727.21

Fund: MANAGEMENT LEVY

TRUENORTH COMPANIES, LC	Vehicle Insurance	\$402.00
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Fund Total: \$402.00

Fund: NUTRITION SERVICES

ANDERSON ERICKSON DAIRY CO	PURCHASE FOOD	\$19,937.85
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$1,763.00
COIL, JUDY	UNEARNED REVENUE	\$40.00
EARTHGRAINS	PURCHASE FOOD	\$3,657.39
EMS DETERGENT SERVICES	CLEANING PRODUCTS	\$3,013.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$40,595.31
GARCIA TERESA	UNEARNED REVENUE	\$36.00
GOODWIN TUCKER GROUP	EQUIPMENT REPAIR	\$851.86
GRAY CARYN	UNEARNED REVENUE	\$15.05
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$824.87
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$3,527.04
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$824.87
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$3,527.04
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$3,788.48
JOHNSON STACY	UNEARNED REVENUE	\$8.00
KNIGHT SUSAN	TRAVEL	\$24.02
LASER RESOURCES, LLC	Copies	\$8.27
MATTES BELAMARCIA	GENERAL SUPPLIES	\$45.00
NOTH RUTH	TRAVEL	\$1.91
REINHART INSTITUTIONAL FOODS INC	GENERAL SUPPLIES	\$511.17
REINHART INSTITUTIONAL FOODS INC	PAPER PRODUCT SUPPLY	\$4,550.29
REINHART INSTITUTIONAL FOODS INC	PURCHASE FOOD	\$96,704.71
SCHOOL NUTRITION ASSOCIATION	DUES AND FEES	\$79.50
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$1,673.37

Fund Total: \$186,008.00

Fund: PHY PLANT & EQ LEVY

COMMUNICATIONS ENGINEERING CO	EQUIPMENT >\$1999	\$1,069.16
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Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/03/2017 - 02/16/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
COMMUNITY ELECTRIC	CONSTRUCTION SERV	\$12,250.00
LARSON CONSTRUCTION COMPANY, INC	CONSTRUCTION SERV	\$120,128.05
MENARDS -13127	BLDG. CONST SUPPLIES	\$5,882.72
Fund Total:		\$139,329.93
Fund: Pool 10 Million Issue and 2013 10M Issue		
COMMUNICATIONS ENGINEERING CO	COMP/TECH HARDWARE	\$9,361.24
COMMUNICATIONS ENGINEERING CO	CONSTRUCTION SERV	\$14,757.98
DLR GROUP INC	ARCHITECT	\$35,006.53
PODS ENTERPRISES, LLC	BLDG. CONST SUPPLIES	\$944.00
Fund Total:		\$60,069.75
Fund: STUDENT ACTIVITY		
ANDYMARK, INC	INSTRUCTIONAL SUPPLIES	\$135.41
BADER MATTHEW	OFFICIAL/JUDGE	\$60.00
BISGARD JACE	OFFICIAL/JUDGE	\$95.00
BOB ROGERS TRAVEL	TRAVEL	\$11,500.00
BSN SPORTS	INSTRUCTIONAL SUPPLIES	\$1,137.00
BUCHHEIT, SEAN	OFFICIAL/JUDGE	\$113.40
BURDT SAM	OFFICIAL/JUDGE	\$52.50
CEDAR RAPIDS ATHLETIC OFFICIALS	INSTRUCTIONAL SUPPLIES	\$650.00
COPE PLASTICS INC	INSTRUCTIONAL SUPPLIES	\$100.99
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$180.24
DANIEL GRAWE	OFFICIAL/JUDGE	\$52.50
DECKER SPORTING GOODS	INSTRUCTIONAL SUPPLIES	\$1,241.00
DEKOCK JASON	INSTRUCTIONAL SUPPLIES	\$500.00
DISTRIBUTED WEBSITE CORPORATION	INSTRUCTIONAL SUPPLIES	\$499.00
DVORAK JOHN	OFFICIAL/JUDGE	\$52.50
ELSMORE SWIM SHOP/AQUATIC	INSTRUCTIONAL SUPPLIES	\$99.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$311.86
FASTENAL COMPANY	INSTRUCTIONAL SUPPLIES	\$94.36
FEDEX OFFICE	INSTRUCTIONAL SUPPLIES	\$28.00
FLOOD KEVIN	OFFICIAL/JUDGE	\$60.00
FRIDAY MATT	OFFICIAL/JUDGE	\$112.50
FRUEHLING SCOTT	OFFICIAL/JUDGE	\$52.50
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	\$102.50
GEORGE CHRISTOPHER	OFFICIAL/JUDGE	\$191.40
GRIEDER WILLIAM	OFFICIAL/JUDGE	\$500.00
GRIFFITHS FRED	OFFICIAL/JUDGE	\$61.70
HEIDELBAUER CHRISTOPHER	OFFICIAL/JUDGE	\$112.50
HEISLER CHANDLER	OFFICIAL/JUDGE	\$112.50
HEISLER DOUG	OFFICIAL/JUDGE	\$60.00
HOFFERT CASEY	OFFICIAL/JUDGE	\$95.00
HOFFERT CHRIS	OFFICIAL/JUDGE	\$95.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$4.91
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$21.01
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$4.91

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/03/2017 - 02/16/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$21.01
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$20.52
IOWA HIGH SCHOOL ATHLETIC ASSOC	INSTRUCTIONAL SUPPLIES	\$2,862.75
IOWA HIGH SCHOOL SPEECH ASSOC	INSTRUCTIONAL SUPPLIES	\$296.00
JEFFRY DOWNING	OFFICIAL/JUDGE	\$60.00
KOLLEGE TOWN SPORTS	INSTRUCTIONAL SUPPLIES	\$491.85
KRUTZFIELD COLE	OFFICIAL/JUDGE	\$25.00
LEMMER BARBARA	INSTRUCTIONAL SUPPLIES	\$270.88
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	\$173.16
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$10.00
LYNNER CRAIG	OFFICIAL/JUDGE	\$159.20
MAHMENS SCOTT	OFFICIAL/JUDGE	\$50.00
MAJOR RONALD	OFFICIAL/JUDGE	\$52.50
MAKE MUSIC INC	INSTRUCTIONAL SUPPLIES	\$140.00
MALLOY KEVIN	OFFICIAL/JUDGE	\$150.00
MARSHALL BENJAMIN	OFFICIAL/JUDGE	\$150.00
MATHIAS JOHN	OFFICIAL/JUDGE	\$95.00
MCMASTER-CARR	INSTRUCTIONAL SUPPLIES	\$161.50
MEDICAL SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$50.64
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$144.00
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$1,256.75
MOE TONYA	TRAVEL	\$54.60
MOHLING ANDREW	OFFICIAL/JUDGE	\$150.00
MONTGOMERY DOREN	OFFICIAL/JUDGE	\$159.20
MORRISON DALE	OFFICIAL/JUDGE	\$60.00
NATHAN JOHN SEVERSON	INSTRUCTIONAL SUPPLIES	\$450.00
NATIONAL FFA ORGANIZATION	DUES AND FEES	\$165.00
NEW CONVENANT BIBLE CHURCH	INSTRUCTIONAL SUPPLIES	\$135.00
ORIENTAL TRADING CO	INSTRUCTIONAL SUPPLIES	\$68.68
PANTINI ANDY	OFFICIAL/JUDGE	\$150.00
PARLOR CITY ICE CREAM	INSTRUCTIONAL SUPPLIES	\$1,339.50
PARTY TIME FUNDRAISING	INSTRUCTIONAL SUPPLIES	\$4,498.95
PEPSI-COLA	INSTRUCTIONAL SUPPLIES	\$1,345.92
RIDDELL ALL-AMERICAN	INSTRUCTIONAL SUPPLIES	\$7,287.62
RIVAR'S CUSTOM SHOW APPAREL INC	INSTRUCTIONAL SUPPLIES	\$472.00
RUSSELL, STEVEN	OFFICIAL/JUDGE	\$60.00
SOCCER.COM	INSTRUCTIONAL SUPPLIES	\$396.94
STAMY DAVID	OFFICIAL/JUDGE	\$52.50
STORM STEEL	INSTRUCTIONAL SUPPLIES	\$203.00
SUBWAY	INSTRUCTIONAL SUPPLIES	\$112.50
TRACKWRESTLING	INSTRUCTIONAL SUPPLIES	\$75.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$9.80
TROENDLE MARK	OFFICIAL/JUDGE	\$60.00
TURNKEY APPAREL	INSTRUCTIONAL SUPPLIES	\$533.95
ULTIMATE ENTERTAINMENT	INSTRUCTIONAL SUPPLIES	\$495.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/03/2017 - 02/16/2017

Fiscal Year: 2016-2017

Vendor Name	Description	Check Total
WADDLE JACOB D.	OFFICIAL/JUDGE	\$60.00
WALTON DE MARRO	OFFICIAL/JUDGE	\$120.00
WILTGEN CHRIS	OFFICIAL/JUDGE	\$138.70
WOOD LOREN	OFFICIAL/JUDGE	\$112.50
WYLDER GABE	OFFICIAL/JUDGE	\$168.40
ZIO JOHNNO'S	INSTRUCTIONAL SUPPLIES	\$78.83

Fund Total: \$44,143.54

Fund: Student Store

BROWN LORI	MISC REVENUE	\$30.00
DONALDSON NICOLE	MISC REVENUE	\$25.00
FAULKNER KIM	MISC REVENUE	\$25.00
GUSTASON JEFF	MISC REVENUE	\$15.00
JOHNSON MIKE	MISC REVENUE	\$35.00
POST LAURA	MISC REVENUE	\$45.00
ROCK 'EM APPAREL CO.	GENERAL SUPPLIES	\$495.00

Fund Total: \$670.00

Grand Total: \$1,353,722.32

End of Report

MARION PARKS AND RECREATION

Arts & Environment Center at Lowe Park - Facility Reservation

4500 Tenth Street, Marion, Iowa 52302 • Phone: 447-3590

Today's Date: February 3, 2017 Reservation Date: May 24, 2017 Wednesday

Room(s) Reserved: Oaks Time Period: 8:00- Arrival Time: 8:00

Reservation is for: Linn-Mar Annual Volunteer
(i.e., graduation, birthday, anniversary, wedding, shower - name to appear on schedule)

Responsible Party: Karla Terry

Address: 2999 N. 10th Str Marion, IA 52302 # of People Expected: 60

Phone Number: (319) 447-3110 Fee Due: \$250

ROOM INFORMATION

Note: Weekend Rates Start at 4 pm Friday.

See back of form for May & June graduation party rentals.

Room	Capacity / Description	Fee
Sunburst (Activity Room) Does Not Include Use Of Kitchen	40 = 10 small square tables x 4 chairs each table Room Remains As Set	Weekdays: After 3 pm: \$15.00/hour Weekends: 9 am to 3 pm or 4 pm to 10 pm \$100.00 Weekends: All Day \$150.00
Hickory (Dining Room) Includes Use Of Kitchen	60 = 10 round tables x 6 chairs Table size = 60 inches Room Remains As Set	Weekdays after 2 pm: 3 hours \$100.00 Weekends: 9 am to 3 pm or 4 pm to 10 pm \$150.00 Weekends: All Day \$300.00
Both Sunburst & Hickory	100 = 10 square & 10 round tables Rooms Remains As Set	Weekends: 9 am to 3 pm or 4 pm to 10 pm \$250.00 Weekends: All Day \$400.00
Red Oak Only Kitchenette (refrigerator, microwave & sink)	48 = 8 round tables x 6 chairs 64 = 8 round tables x 8 chairs Table size = 60 inches	Weekdays Monday through Thursday, Friday until 3 pm: 3 hours \$100.00 Weekends: 9 am to 3 pm or 4 pm to 10 pm \$150.00 Weekends: All Day \$300.00
White Oak Only	48 = 8 round tables x 6 chairs 64 = 8 round tables x 8 chairs Table size = 60 inches	Weekdays Monday through Thursday, Friday until 3 pm: 3 hours \$100.00 Weekends: 9 am to 3 pm or 4 pm to 10 pm \$150.00 Weekends: All Day \$300.00
Both Red & White Oak Kitchenette (refrigerator, microwave & sink)	90 = 15 round tables x 6 chairs 120 = 15 round tables x 8 chairs Table size = 60 inches	Weekdays Monday through Thursday, Friday until 3 pm: 3 hours \$150.00 Weekends: 9 am to 3 pm or 4 pm to 10 pm \$250.00 Weekends: All Day \$400.00
Entire facility	9 am to 3 pm OR 4 pm to 10 pm \$500.00 All Day (8 am to 11 pm) \$1,000.00	
Extra Hour: \$100/hour (8 am to 9 am or 10 pm to 11 pm)		
Outside Weddings: Additional \$100 For Ground Usage Renter must furnish own chairs and set ups for outside weddings or gatherings.		
Alcohol Permit: Additional non-refundable \$25.00 (subject to Park Director approval) Alcohol Is Not Allowed At High School Graduation Parties.		
Wired Microphone (with Oaks rental) \$25 Projector \$50 Wireless Microphone (with Oaks rental) \$27.50 Lectern \$30 (No Charge with Room Rental)		

For rental issues if the building is closed, call the non-emergency Police (319) 377-1511.

_____(initial) I agree to be responsible for any damage done during my rental time and will be responsible for reimbursing the City of Marion for replacing or fixing the damage.

_____(initial) I agree to the rules governing use of this building as listed on the backside of this form.

Signature: _____

To be completed by Parks and Rec Staff for reservation to be finalized.

Amount Paid:

☐ Credit Card ☐ Cash ☐ Check #

Processed by:

Date:

MAY AND JUNE RESERVATIONS - GRADUATION PARTIES

In order to accommodate more families, graduation parties for weekends in May and June will be scheduled as follows:

Renters will be limited to **one** time period, either 9:00 am to 3:00 pm, or 4:30 pm to 10:30 am.

Standard set ups: Oaks Rooms will be set up with 12 round tables with 6 chairs at each table. Hickory and Sunburst Rooms stay set up as is. All rooms must be returned to this setup at the end of the rental.

9:00 am – 3:00 pm rentals: Schedule your event to allow you time to cleanup and exit the building by 3:00 pm.

4:30 pm - 10:30 pm rentals: Schedule your event to allow you time to cleanup and exit the building by 10:30 pm.

ALCOHOL IS NOT ALLOWED AT HIGH SCHOOL GRADUATION PARTIES

1. Alcohol permits are approved by the Marion Park Board designee. Beer and wine in cans and bottles only. **No keg beer, no hard liquor allowed.**
2. Rental time is from when you arrive and ends when you leave (not the time of your event). A Building Supervisor will unlock the building before your rental time and will lock the building when you depart.
3. Renters using both Oaks Rooms (**except graduation parties**) will be responsible for adding additional tables/chairs to the room. The Red Oak Room is standard set up with 6 tables with 6 chairs. Renters may use additional tables/chairs in the storage room adjacent to Red Oak Room; however, they are responsible for returning the rooms to the standard set up of 6 tables with 6 chairs in Red Oak Room only. **TABLES AND CHAIRS STAY SET UP AS IS IN HICKORY AND SUNBURST ROOMS.** If long tables are needed for Hickory/Sunburst Rooms they may be taken from the Red Oak storage room and must be returned to storage after use. Building supervisors are **not** responsible for room set ups and take downs.
4. Rental of kitchen (Hickory Room) is for use of refrigerator, microwave and stove only – renters must furnish own cookware, dishes, silverware and serving dishes. There is a coffee pot available for up to 48 cups of coffee
5. Nails or tacks are not allowed for decorations; removable tape only is to be used for decorations. All decorations must be taken down and removed.
6. Per City Code 47.16: **Smoking and the use of tobacco, nicotine products, and vaporizers will not be allowed** in City parks, trails, buildings and parking lots. This includes usage in personal vehicles while on City property. Violators will be subject to a \$50 fine.
7. There are **no lighted candles** allowed in the building.
8. No food or beverages are allowed in lobby area.
9. **All tables and counters must be wiped after use.** Any spills or breakage must be cleaned up. **Sweep the floor in the room reserved.**
10. **Garbage is to be bagged and taken to the facility dumpster.**
11. All reservations must end by 10:00 pm; except graduations scheduled for 4:30 pm-10:30 pm.
12. Parks and Recreation Department office is closed and locked after 4:00 pm weekdays and on weekends.

Cancellation/Refunds

Fifty percent (50%) of reservation fee will be returned in case of cancellations.



**Junior
Achievement®**
of Eastern Iowa

MEMORANDUM OF AGREEMENT
LINN-MAR COMMUNITY SCHOOL
AND
JUNIOR ACHIEVEMENT OF EASTERN IOWA
2017-2018 SCHOOL YEAR

WHEREAS, the Linn-Mar Community School, hereinafter referred to as **DISTRICT**, and Junior Achievement of Eastern Iowa hereinafter referred to as **JUNIOR ACHIEVEMENT**, desire to enter into an Agreement for the purpose of enriching the **DISTRICT** curriculum, and

NOW THEREFORE IS AGREED:

Responsibilities of **JUNIOR ACHIEVEMENT**:

1. Provide economic education materials to each student. Classroom materials will be ordered and delivered directly to each participating classroom prior to the start of the Junior Achievement class as outlined in the 2017-2018 program timeline or provided the partner teachers at the District gives Junior Achievement one-month notice for new program pilots.
2. Will prospect, recruit, place, schedule, and train each volunteer as well as facilitate evaluation tools and recognition of each volunteer. Junior Achievement will serve as a liaison between the volunteer and teacher if any concerns arise during the Junior Achievement partnership.
3. Will provide an itemized cost statement of services to District's Partnership Coordinator in December 2017 and May 2018 for agreed upon 2017-2018 program services.
4. Will compile all District community volunteer hours and report them to District's Partnership Coordinator by June 30, 2018.
5. Will compile all program evaluation data and report impact and outcomes to District's Partnership Coordinator no later than July 31, 2018.
6. Will facilitate a joint District/Junior Achievement volunteer recognition program for all participating volunteers.

7. Will be available to present partnership overview including volunteer, evaluation and impact details to District School Board at an agreed upon date each year.
8. Will provide all student text books, student study guides, teacher manuals, classroom volunteer manuals, test-generating software and other software licensing, shipping charges, classroom insurance, staff time for recruitment, placement, training and oversight of classroom volunteers and teachers, as well as other materials fees due to economic module participation (varies by class).
9. Junior Achievement will provide at no cost to the District:
 - All fees associated with facilitating the *JA Ourselves*® program in Kindergarten classrooms.
 - All fees associated with facilitating the *JA Finance Park*® program.
 - All costs associated with facilitating the annual Elementary & High School Career Fairs and/or Financial Literacy Fairs.

Responsibilities of **DISTRICT**:

1. District will identify a partnership coordinator who will be the primary contact for the District-Junior Achievement partnership.
2. Will provide a list of participating classes to Junior Achievement by May 26, 2017 for the 2017-2018 school year. All lists will be by school, grade, time period (if applicable), teacher's name and how many students will be participating in each classroom. Updates to this schedule should be received by Junior Achievement no later than September 11, 2017.
3. Will allow Junior Achievement to provide a 1-hour group teacher training to all teachers new to Junior Achievement during the school year. All training will be facilitated prior to the Junior Achievement partnership experience. Junior Achievement Education staff will provide the teacher training at a designated in-service or professional development workshop coordinated by the District.
4. All District teachers will facilitate a pre-program as well as a post-program evaluation instrument for each participating student in the Junior Achievement program. All program evaluations can be accessed on the Junior Achievement website: www.JAEasternIowa.org.
5. Will pay Junior Achievement semiannually (January and June) for services provided at the rate of \$11.38 per student participating in the following grades:

First Grade* (*JA Our Families*®)
Second Grade* (*JA Our Community*®)
Third Grade* (*JA Our City*®)

*All elementary school programs are designed to be taught down a grade-level or up a grade-level depending on the preference of the school district.

These service fees includes all student curriculum materials, teacher materials, classroom volunteer materials, shipping charges, classroom insurance as well as Junior Achievement staff time for recruitment, placement, training, evaluation and coordination of classroom volunteers and participating school district teachers.

This Agreement shall be effective July 1, 2017 through June 30, 2018. On or before April 1st of any year, one party shall notify the other in writing of its intent to terminate this Agreement.

This Agreement may be amended at any time during its term by mutual consent of the parties. Any such amendment shall be in writing and signed by authorized representatives of both parties.

Linn-Mar Community School
Superintendent

Date

Partnership Coordinator's Name

Telephone Number

Partnership Coordinator's E-mail Address

Linn-Mar Community School
School Board President

Date

Junior Achievement of Eastern Iowa
Area President

Date

Junior Achievement of Eastern Iowa
Regional Executive Board Chairperson

Date

LICENSE AGREEMENT COMMERCIAL

This license agreement ("Agreement") is made on the Effective Date, as defined in the signature block, by Linn-Mar Community School District, an Iowa school corporation ("Licensor"), and the undersigned ("Licensee").

1. Definitions

- 1.1 "Trademarks" means the word and logo marks depicted in Exhibit A.
- 1.2 "Licensed Product" means products bearing the Trademarks.
- 1.3 "Royalty Rate" means the percentage defined in Exhibit B.
- 1.4 "Net Sales" means Licensee's gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted nor shall any deduction be allowed for any uncollectible accounts or allowances.
- 1.5 "Licensed Market" means the types of products that may be marked with the Trademarks, as defined in Exhibit B.
- 1.6 "Customers" means the people to whom Licensed Products may be sold, as defined in Exhibit B.
- 1.7 "Term" means the period of time, as defined in Exhibit B, starting from the Effective Date.

2. LICENSE

- 2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.
- 2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate times Net Sales.
- 2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.

3. LICENSOR'S CONTROL

3.1 In order to protect and preserve Licensor's rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain Licensor's approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee's use of the Trademarks is initially approved by Licensor, any subsequent modification in such use, including changes in quality of the Licensed Product, must be reviewed and approved by Licensor prior to implementation of such modification. Licensor may terminate this Agreement if Licensee fails to abide by these quality control provisions.

4. USE OF THE TRADEMARK

4.1 Trademark Format. Licensor retains the right to specify, from time to time, the format in which Licensee shall use the Trademarks, and Licensee shall only use the Trademarks in a format approved by Licensor.

4.2 Proper Notice and Acknowledgment. Every use of the Trademark by Licensee shall incorporate a superscript TM or a circle enclosing an R, as directed by Licensor.

4.3 Impairment of Licensor's Rights. Whether during or after the term of this Agreement, Licensee shall not challenge or otherwise impair Licensor's rights in the Trademarks. Licensee shall not apply for the registration of, or cause or allow the filing of an application for the registration of, a tradename, trademark or service mark which is identical to or confusingly similar to any of the Trademarks.

4.4 Licensor's Rights and Remedies. Licensee agrees that Licensor retains, and may exercise, all rights and remedies available to Licensor as a result of Licensee's breach of this Agreement, misuse of the Trademarks, or any other use of the Trademarks by Licensee which is not expressly permitted by this Agreement.

5. TERMINATION

5.1 Termination without Cause. Either party may terminate this Agreement, with or without cause, by delivering written notice of termination to the other party, and, unless a later date is specified in such notice, termination shall be effective thirty (30) days after the date such notice is given.

5.2 Termination for Cause. Notwithstanding the provisions of Section 5.1, this Agreement shall automatically terminate without notice from Licensor if: (i) Licensee violates the Code of Conduct; (ii) Licensee attempts to assign, transfer or otherwise convey, without first obtaining Licensor's written consent, any of the rights granted to Licensee; (iii) Licensee fails to obtain Licensor's approval of Licensee's use of the Trademark in accordance with Section 3 of this Agreement; (iv) Licensee uses the Trademark in a manner in violation of, or otherwise inconsistent with, the restrictions imposed by or in connection with Section 4 of this Agreement; or (v) Licensee uses the

Trademark in a manner not expressly permitted by this Agreement.

5.3 Effect of Termination. All rights granted by this Agreement, shall expire upon termination of this Agreement, and upon termination Licensee shall immediately cease and desist from all further use of the Trademarks, except that Licensee may continue to sell off Licensed Products in its inventory for a period of ninety (90) days.

6. REPORTING AND PAYMENTS

6.1 Licensee shall provide Licensors a report within thirty (30) of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

7. MISCELLANEOUS

7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensors and its board, officers, employees and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of Licensed Products by third parties.

7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensors' prior written consent.

7.3 Applicable Law. This Agreement shall be interpreted, construed, and enforced pursuant to, and in accordance with, the laws of the State of Iowa. Parties agree that jurisdiction is proper in the courts of Linn County, Iowa.

7.4 Entire Agreement. This Agreement supersedes all previous agreements, understandings, and arrangements between the parties, whether oral or written, and constitutes the entire agreement between the parties.

7.5 Amendments. This Agreement may not be modified except by an agreement in writing executed by the parties hereto.

7.6 Waivers. The waiver by either party of a breach or other violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach of the same or other provision of this Agreement.

7.7 Notice. All communication to be given under this Agreement shall be in writing and shall be delivered by hand, by facsimile, by registered or certified mail through the United States postal service, or by courier service at the addresses listed below.

7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representatives as of the date first set forth above.

Please print (except for your signature) and provide all the information requested.

Licensee: (Commercial)

Full Name of Team/Entity: Ohioyle Prints Inc.
(Example: LM Starz 3rd Gr Girls' BB Team)

Contact's Title/Position: President
(Example: Head Coach)

Contact's Printed Name: Fred Wright

Contact's Signature: [Signature] Date Signed: 2/8/17

How to Reach Contact: Phone: 1-800-365-7365 Ext. 144
Email: Ashleyf@Ohioyleprints.com
Full Address: _____

Licensors:

Linn-Mar Community School District
2999 N 10th Street, Marion, IA 52302
District Contact: Angie Morrison, Business Manager
Email: amorrison@Linnmar.k12.ia.us
Phone: 319-730-3673

Approver's Printed Name & Title: Tim Isenberg, Board President

Approver's Signature: _____ Date: _____

7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representatives as of the date first set forth above.

Please print (except for your signature) and provide all the information requested.

Licensee: (Commercial)

Full Name of Team/Entity: Scrapmania LLC
(Example: LM Starz 3rd Gr Girls' BB Team)

Contact's Title/Position: Stacy Wolrab, owner
(Example: Head Coach)

Contact's Printed Name: Stacy Wolrab

Contact's Signature: Stacy Wolrab Date Signed: 2-8-17

How to Reach Contact: Phone: 319-721-7300 c 319-377-9999w
Email: CRScrapmania@gmail.com
Full Address: 224 Collins Rd NE
CR, IA. 52402

Licenser:

Linn-Mar Community School District
2999 N 10th Street, Marion, IA 52302
District Contact: Angie Morrison, Business Manager
Email: amorrison@Linnmar.k12.ia.us
Phone: 319-730-3673

Approver's Printed Name & Title: Tim Isenberg, Board President

Approver's Signature: _____ Date: _____

Exhibit A



a)



b)



c)



d)



e)



f)

g) Linn-Mar Community School District

h) Linn-Mar Lions

Exhibit B

Commercial

Royalty Rate: 8%

Licensed Markets: Everything not prohibited by the Code of Conduct

Customers: Everyone

Term: 1 year

Reporting Period: Quarterly

CODE OF CONDUCT
COMMERCIAL

Prohibited Items. License shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks: i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol or illegal drugs.

Supplier Performance. Licensee is expected to provide the highest level of ethics and service in all business facets which include categories such as products and services, delivery, administration, and customer service. Licensee shall not engage in unscrupulous business practices and misrepresentations of any type. Licensee and its representatives shall be courteous, considerate, prompt, and businesslike with those whom they deal including employers, employees, suppliers, and the general public. Licensees may be subject to formal evaluations.

Gifts. Licensor's officials and employees cannot accept anything of value from a Licensee, such as personal gifts or gratuities, which may be construed to have been given to influence the official or employee.

Compensation. Licensee shall ensure that its employees and the employees of all its subcontractors, shall earn at least the minimum wage as required by the law of the location of manufacture.

Working Conditions. Licensee shall provide a safe and healthy working environment, and have a safety program that proactively identifies and eliminates workplace hazards. Employees shall not be required to work more than the limits on the regular hours allowed by the law of the location of manufacture.

Worker Rights. Employees of Licensee and sub-contractors shall have the right to speak up about working conditions without fear of retaliation. No employee may be subjected to physical, sexual or verbal harassment. No employee may be discriminated against in employment in any way on the basis of race, creed, color, religion, gender, age, national origin, marital status, sexual orientation, gender identity, covered military veteran, disability, genetic information, familial status, physical attribute, political belief/party preference, or socio-economic status.

Legal Compliance. Licensee shall comply with all the laws and regulations governing the workplace and Licensees conduct of its business affairs. Where there are differences or conflicts with this Code of Conduct and the applicable laws, the higher standard will prevail.

AGREEMENT FOR PROVISION OF DAY CARE SERVICES

This Agreement is made this 6th day of February, 2017, between the Linn-Mar Community School District, hereinafter referred to as DISTRICT, and Hand In Hand, a licensed child care provider, pursuant to Iowa Code §279.49.

Recitals

The DISTRICT sets forth this agreement for the operation of a program at **Indian Creek Elementary**, 2900 Indian Creek Road, Marion, IA.; **Bowman Woods Elementary**, 151 Boyson Road NE, Marion IA, **Linn Grove Elementary**, 2301 50th St. Marion, IA; **Novak Elementary**, 401 29th Ave. Marion, IA, **Wilkins Elementary**, 2127 27th Ave. Marion, IA and **Westfield Elementary**, 901 East main Street NE, Robins, IA to provide before and after school child care and summer child care to students enrolled in kindergarten through grade five. Hand In Hand recognizes that continuity of personnel, program quality, and maintaining the low cost of a program is important to both the DISTRICT and the parents who use this service. The DISTRICT and Hand in Hand sets forth in writing the terms and conditions of their agreement and understanding.

IT IS THEREFORE AGREED AS FOLLOWS:

Appointment. The DISTRICT hereby grants Hand In Hand. the contract to offer a before and after school child care and summer child care programs at **Indian Creek Elementary(83), Bowman Woods Elementary(65), Novak(90), Wilkins (68), Linn Grove (85) and Westfield Elementary(69)** to students enrolled in Linn-Mar schools' kindergarten through grade five (with consideration of requests for exceptions to serve students in grades 6-8 with special needs – as approved annually on a case by case review by Student Services Executive Director and the Department of Human Services).

Location. School year before and after school childcare: the aforementioned before and after school childcare will be housed in the multipurpose room at **Indian Creek Elementary, Bowman Woods Elementary, Linn Grove Elementary, Novak Elementary, Wilkins Elementary and Westfield Elementary** . This space shall be available Monday through Friday, from 6:30 a.m. until the first bell, and until 6:00 p.m. from the last bell on days when school is in session. During the school year on scheduled in-service days, snow days, and emergency days, the space shall be available from 6:30 a.m. to 6:00 p.m. In addition, the DISTRICT grants Hand In Hand, his/her agents, employees, clients, and other persons doing work for or business with Hand In Hand, that is related to this agreement, the right to use the common areas consisting of the parking area, roadways, pathways, sidewalks, and entrances and exits designated by the DISTRICT for common use, subject to the terms and conditions of this agreement. The DISTRICT further grants Hand In Hand access to the outdoor play area at such times as may be mutually agreed upon between the school principal and Hand In Hand.

Summer childcare program: During the summer, the designated primary space (multipurpose room and gym) shall be available from 6:30 a.m. to 6:00 p.m. In addition, the DISTRICT grants Hand In Hand, his/her agents, employees, clients, and other persons doing work for or business with Hand In Hand that is related to this agreement, the right to use the common areas consisting of the parking area, roadways, pathways, sidewalks, and entrances and exits designated by the DISTRICT for common use, subject to the terms and conditions of this agreement. The DISTRICT further grants Hand In Hand access to the outdoor play area at such times as may be mutually agreed upon between the school principal and Hand In Hand. See use of premises section for use of other areas. The District will notify Hand in Hand in the spring which buildings will be unavailable for summer use due to construction, District programs or other circumstances.

Rental. Hand In Hand agrees to rent the multipurpose room at **Indian Creek Elementary, Bowman Woods Elementary, Novak Elementary, Linn Grove Elementary, Wilkins Elementary and Westfield Elementary** for the monthly fee of \$800 per building during the 2017/2018 school year (the 'year' for the purpose of this agreement is the school year as defined by the District School Calendar); \$825 for the 2018/2019 school year; \$850 for the 2019/2020 school year and a monthly fee of \$1,400 (including multipurpose room and gym) during the summer of 2017; \$1450 for summer of 2018; \$1500 for summer of 2019 (The "summer" consists of 3 complete months – June, July, August. Overlapping school days with summer childcare during June or August will be pro-rated). The daily gym rental rate is \$35 for after school use.

The school principal will provide a schedule of rental days by the 20th of each month for the upcoming month. The provider will have the option to rent the gym space for any available times during that month. The DISTRICT reserves the right to use the gym on a reserved day, if needed, for school-sponsored programming, provided the principal gives at least 7 days advance notice to the Business Office and the Provider. Payment of rental fees will be made monthly to the Business Office,

2999 North 10th Street, Marion, Iowa 52302. Hand In Hand will notify the Business Office by the 5th of each month which days the gym was utilized in the preceding month for billing purposes.

Hand In Hand shall advise the DISTRICT on or before April 1st of any intention to discontinue renting the space for the following year.

Use of Premises. Hand In Hand covenants and agrees during the term of this agreement to use and to occupy the leased premises only for the operation of a before and after school childcare program or the summer childcare program. Should Hand In Hand desire to use other areas in the school (for example, kitchen, stoves, prep areas, etc.), Hand In Hand staff must first request use and receive approval; use the space appropriately; and be responsible for cleaning/returning the space to the condition it was in prior to their use. In the event the DISTRICT determines that overtime custodial service may be necessary, the provider will be responsible for the overtime custodial wages. Any day that the District cancels school due to snow and/or icy conditions, the provider will be also be closed for the day.

Agreement for Provision of Extended Care Service

Care and Maintenance of Premises. Hand In Hand takes said premises in their present condition except for such repairs and alterations as may be expressly herein provided. The DISTRICT will keep the roof, walls, and other structural parts of the building in good repair. The DISTRICT shall provide custodial services including trash, garbage, and snow removal and shall pay for all utilities and heat for the before and after school childcare program and the summer child care program areas. Hand In Hand shall care for and maintain said premises in a reasonably safe and serviceable condition. Except for normal wear and tear, Hand In Hand will not permit or allow said premises to be damaged or depreciated in value by his/her own act or negligence or any act or negligence of his/her agents, employees or the students enrolled in the before and after school child care program or the summer child care program. Hand In Hand will make no unlawful use of said premises and agrees to comply with all valid regulations of the Board of Health and the Department of Human Services, city ordinances or applicable municipality, the law of the State of Iowa and the federal government. This provision shall not be construed as creating any duty by Hand In Hand to the general public.

Assignment and Subletting. Hand In Hand may not mortgage, pledge, assign or otherwise encumber his/her interests in this agreement or sublease the property which he/she is renting. If for any reason, Hand In Hand ceases doing business as Hand In Hand, and/or ceases to be licensed childcare provider, Hand In Hand must notify an official of the DISTRICT immediately. The DISTRICT retains the right to revoke this agreement by written notice at any time after such notification.

Standards of Operation. Hand In Hand agrees to operate a before and after school childcare and summer childcare programs in compliance with the DISTRICT'S standards. Hand In Hand will confer with the DISTRICT on the programs offered, the fees charged and any and all other matters of importance to the school administration. **Hand In Hand will provide a copy of the fee schedule on an annual basis to the Business Office as well as provide any other information that is requested due to state reporting requirements.** In the event of a disagreement regarding these matters, Hand In Hand, agrees to abide by standards set by the DISTRICT. In the event of severe inclement weather and the DISTRICT must close, provider will agree to leave premises as soon as children are safely relocated. **A per diem reimbursement will be granted the following month to the provider.** The DISTRICT retains the right to revoke this agreement via written notice in the event Hand In Hand fails to operate the before and after school child care and summer child care programs in compliance with the DISTRICT'S standards.

Insurance. Hand In Hand shall procure, maintain and provide the DISTRICT with proof of a bodily injury and property damage liability policy in the following limits and add the DISTRICT as an additional insured under the policy:

- a. \$1,000,000 aggregate limit of liability and property damage,
- b. Split limits of \$250,000 for each person and \$5,000,000 for each accident for bodily injury liability, and \$100,000 for property damage, and
- c. \$1,000,000 umbrella coverage.

Hand In Hand shall deliver to the DISTRICT, promptly after this agreement commences, insurers' certificates evidencing all insurance that Hand In Hand must maintain under this agreement and within thirty (30) days before any such insurance expires, another certificate evidencing its renewal.

Terms. Except as herein and otherwise provided, this agreement shall remain in force and effect for the summer of 2017 through the end of the 2019/2020 school year. This agreement shall, subject to applicable state law, terminate at the end of the stated term or if written notice of termination is sent by either party to the other at least ninety (90) days in advance of such termination. **The agreement will be reviewed annually in January at which time either party can terminate the agreement at the end of the current school year with good cause.**

The DISTRICT retains the right to revoke this agreement in the event Hand In Hand is no longer licensed by the State of Iowa as a childcare center pursuant to Iowa Code 237A, or Hand In Hand fails to maintain adequate insurance coverage. Hand In Hand is obligated to notify the DISTRICT immediately in the event of a change of nature described above occurs.

Indemnification/Independent Contractor Status. Hand In Hand and DISTRICT are independent contractors, and shall not be construed as joint ventures, partners, agents, servants, or employees of each other. Hand In Hand shall indicate its independent status on any advertising or signs it may use. Further, Hand In Hand, shall indemnify and hold the DISTRICT harmless from and against any and all loss, damage, liability and expenses incurred arising from a violation of this agreement and from any and all claims, damages, causes of action, or suits arising out of the business operations of Hand In Hand, including any made by employees by Hand In Hand.

Agreement for Provision of Extended Care Service

Compliance with Laws. Hand In Hand shall comply with all applicable laws, statutes, ordinances, orders or codes of any public or governmental authority having jurisdiction over its business operations.

Waiver. Failure of either party to enforce any of the provisions of this agreement or to exercise any rights or remedies granted herein shall in no way be deemed to be a waiver of such provisions or in any way affect the validity of this agreement. An exercise by either party of any of the rights or remedies contained in this agreement shall not prohibit them from exercising the same or any other rights thereafter. Further, all rights and remedies are cumulative and severable.

Notices. All notices required to be sent to the DISTRICT shall be sent by registered or certified mail addressed to the Linn-Mar Community School District at its office at 2999 North 10th Street, Marion, Iowa 52302, or at such other address as the DISTRICT shall designate in writing. All notices required to be sent to Hand In Hand shall be sent by registered or certified mail addressed to: Hand In Hand, 3524 35th Ave, Marion, IA 52302, or at other such address as Hand In Hand shall designate in writing.

Separability of Provisions. Should any part of this agreement between the DISTRICT and Hand In Hand be found to be illegal, or in violation of public or Board Policy, or for any other reason unenforceable in law, such findings shall in no event invalidate the other parts of this agreement.

Entire Agreement. This agreement between the DISTRICT and Hand In Hand encompasses all of the terms and conditions and representations made by either party and supersedes any other agreement discussed by the parties. This agreement may not be amended except in writing signed by the parties to this agreement.

Applicable Law. This agreement has been made in the State of Iowa and shall be interpreted and construed in accordance with the laws of that state.

In Witness Whereof, the parties have executed this agreement on the date indicated.

Feb. 3, 2017

Date

Kathy Pruitt
Hand In Hand

Date

Angie Morrison
Business Manager
Linn-Mar Community School District

Tim Isenberg
School Board President
Linn-Mar Community School District

AGREEMENT FOR PROVISION OF DAY CARE SERVICES

This Agreement is made this 6th day of February, 2017, between the Linn-Mar Community School District, hereinafter referred to as DISTRICT, and Lynelle Henriksen, d/b/a "YMCA," a licensed child care provider, pursuant to Iowa Code §279.49.

Recitals

The DISTRICT sets forth this agreement for the operation of a program at Echo Hill Elementary, 400 Echo Hill Road, Marion, IA to provide before and after school childcare and summer childcare to students enrolled in kindergarten through grade five. Hand In Hand recognizes that continuity of personnel, program quality, and maintaining the low cost of a program is important to both the DISTRICT and the parents who use this service. The DISTRICT and Hand in Hand sets forth in writing the terms and conditions of their agreement and understanding.

IT IS THEREFORE AGREED AS FOLLOWS:

Appointment. The DISTRICT hereby grants YMCA. the contract to offer a before and after school child care and summer child care programs at Echo Hill Elementary to students enrolled in Linn-Mar schools' kindergarten through grade five (with consideration of requests for exceptions to serve students in grades 6-8 with special needs – as approved annually on a case by case review by Student Services Executive Director and the Department of Human Services).

Location. School year before and after school childcare: the aforementioned before and after school childcare will be housed in the multipurpose room at Echo Hill Elementary. This space shall be available Monday through Friday, from 6:30 a.m. until the first bell, and until 6:00 p.m. from the last bell on days when school is in session. During the school year on scheduled in-service days, snow days, and emergency days, the space shall be available from 6:30 a.m. to 6:00 p.m. In addition, the DISTRICT grants YMCA, his/her agents, employees, clients, and other persons doing work for or business with YMCA, that is related to this agreement, the right to use the common areas consisting of the parking area, roadways, pathways, sidewalks, and entrances and exits designated by the DISTRICT for common use, subject to the terms and conditions of this agreement. The DISTRICT further grants YMCA access to the outdoor play area at such times as may be mutually agreed upon between the school principal and YMCA.

Summer childcare program: During the summer, the designated primary space (multipurpose room and gym) shall be available from 6:30 a.m. to 6:00 p.m. In addition, the DISTRICT grants YMCA, his/her agents, employees, clients, and other persons doing work for or business with YMCA that is related to this agreement, the right to use the common areas consisting of the parking area, roadways, pathways, sidewalks, and entrances and exits designated by the DISTRICT for common use, subject to the terms and conditions of this agreement. The DISTRICT further grants YMCA access to the outdoor play area at such times as may be mutually agreed upon between the school principal and YMCA. See use of premises section for use of other areas. The District will notify YMCA in the spring which buildings will be unavailable for summer use due to construction, District programs or other circumstances.

Rental. YMCA agrees to rent the multipurpose room at Echo Hill Elementary for the monthly fee of \$800 per building during the 2017/2018 school year (the 'year' for the purpose of this agreement is the school year as defined by the District School Calendar); \$825 for the 2018/2019 school year; \$850 for the 2019/2020 school year and a monthly fee of \$1,400 (including multipurpose room and gym) during the summer of 2017; \$1450 for summer of 2018; \$1500 for summer of 2019 (The "summer" consists of 3 complete months – June, July, August. Overlapping school days with summer childcare during June or August will be pro-rated). The daily gym rental rate is \$35 for after school use.

The school principal will provide a schedule of rental days by the 20th of each month for the upcoming month. The provider will have the option to rent the gym space for any available times during that month. The DISTRICT reserves the right to use the gym on a reserved day, if needed, for school-sponsored programming, provided the principal gives at least 7 days advance notice to the Business Office and the Provider. Payment of rental fees will be made monthly to the Business Office, 2999 North 10th Street, Marion, Iowa 52302. YMCA will notify the Business Office by the 5th of each month which days the gym was utilized in the preceding month for billing purposes.

YMCA shall advise the DISTRICT on or before April 1st of any intention to discontinue renting the space for the following year.

Use of Premises. YMCA covenants and agrees during the term of this agreement to use and to occupy the leased premises only for the operation of a before and after school childcare program or the summer childcare program. Should YMCA desire to use other areas in the school (for example, kitchen, stoves, prep areas, etc.), YMCA staff must first request use and receive approval; use the space appropriately; and be responsible for cleaning/returning the space to the condition it was in prior to their use. In the event the DISTRICT determines that overtime custodial service may be necessary, the provider will be responsible for the overtime custodial wages. Any day that the District cancels school due to snow and/or icy conditions, the provider will be also be closed for the day.

Agreement for Provision of Extended Care Service

Care and Maintenance of Premises. YMCA takes said premises in their present condition except for such repairs and alterations as may be expressly herein provided. The DISTRICT will keep the roof, walls, and other structural parts of the building in good repair. The DISTRICT shall provide custodial services including trash, garbage, and snow removal and shall pay for all utilities and heat for the before and after school childcare program and the summer child care program areas. YMCA shall care for and maintain said premises in a reasonably safe and serviceable condition. Except for normal wear and tear, YMCA will not permit or allow said premises to be damaged or depreciated in value by his/her own act or negligence or any act or negligence of his/her agents, employees or the students enrolled in the before and after school child care program or the summer child care program. YMCA will make no unlawful use of said premises and agrees to comply with all valid regulations of the Board of Health and the Department of Human Services, city ordinances or applicable municipality, the law of the State of Iowa and the federal government. This provision shall not be construed as creating any duty by YMCA to the general public.

Assignment and Subletting. YMCA may not mortgage, pledge, assign or otherwise encumber his/her interests in this agreement or sublease the property which he/she is renting. If for any reason, YMCA ceases doing business as YMCA, and/or ceases to be licensed childcare provider, YMCA must notify an official of the DISTRICT immediately. The DISTRICT retains the right to revoke this agreement by written notice at any time after such notification.

Standards of Operation. YMCA agrees to operate a before and after school childcare and summer childcare programs in compliance with the DISTRICT'S standards. YMCA will confer with the DISTRICT on the programs offered, the fees charged and any and all other matters of importance to the school administration. YMCA will provide a copy of the fee schedule on an annual basis to the Business Office as well as provide any other information that is requested due to state reporting requirements. In the event of a disagreement regarding these matters, YMCA, agrees to abide by standards set by the DISTRICT. In the event of severe inclement weather and the DISTRICT must close, provider will agree to leave premises as soon as children are safely relocated. A per diem reimbursement will be granted the following month to the provider. The DISTRICT retains the right to revoke this agreement via written notice in the event YMCA fails to operate the before and after school child care and summer child care programs in compliance with the DISTRICT'S standards.

Insurance. YMCA shall procure, maintain and provide the DISTRICT with proof of a bodily injury and property damage liability policy in the following limits and add the DISTRICT as an additional insured under the policy:

- a. \$1,000,000 aggregate limit of liability and property damage,
- b. Split limits of \$250,000 for each person and \$5,000,000 for each accident for bodily injury liability, and \$100,000 for property damage, and
- c. \$1,000,000 umbrella coverage.

YMCA shall deliver to the DISTRICT, promptly after this agreement commences, insurers' certificates evidencing all insurance that YMCA must maintain under this agreement and within thirty (30) days before any such insurance expires, another certificate evidencing its renewal.

Terms. Except as herein and otherwise provided, this agreement shall remain in force and effect for the summer of 2017 through the end of the 2019/2020 school year. This agreement shall, subject to applicable state law, terminate at the end of the stated term or if written notice of termination is sent by either party to the other at least ninety (90) days in advance of such termination. The agreement will be reviewed annually in January at which time either party can terminate the agreement at the end of the current school year with good cause.

The DISTRICT retains the right to revoke this agreement in the event YMCA is no longer licensed by the State of Iowa as a childcare center pursuant to Iowa Code 237A, or YMCA fails to maintain adequate insurance coverage. YMCA is obligated to notify the DISTRICT immediately in the event of a change of nature described above occurs.

Indemnification/Independent Contractor Status. YMCA and DISTRICT are independent contractors, and shall not be construed as joint ventures, partners, agents, servants, or employees of each other. YMCA shall indicate its independent status on any advertising or signs it may use. Further, YMCA, shall indemnify and hold the DISTRICT harmless from and against any and all loss, damage, liability and expenses incurred arising from a violation of this agreement and from any and all claims, damages, causes of action, or suits arising out of the business operations of YMCA, including any made by employees by YMCA.

Agreement for Provision of Extended Care Service

Compliance with Laws. YMCA shall comply with all applicable laws, statutes, ordinances, orders or codes of any public or governmental authority having jurisdiction over its business operations.

Waiver. Failure of either party to enforce any of the provisions of this agreement or to exercise any rights or remedies granted herein shall in no way be deemed to be a waiver of such provisions or in any way affect the validity of this agreement. An exercise by either party of any of the rights or remedies contained in this agreement shall not prohibit them from exercising the same or any other rights thereafter. Further, all rights and remedies are cumulative and severable.

Notices. All notices required to be sent to the DISTRICT shall be sent by registered or certified mail addressed to the Linn-Mar Community School District at its office at 2999 North 10th Street, Marion, Iowa 52302, or at such other address as the DISTRICT shall designate in writing. All notices required to be sent to YMCA shall be sent by registered or certified mail addressed to: Lynelle Henricksen, YMCA, 207 7th Ave, Cedar Rapids, Iowa 52401, or at such other address as YMCA shall designate in writing.

Separability of Provisions. Should any part of this agreement between the DISTRICT and YMCA be found to be illegal, or in violation of public or Board Policy, or for any other reason unenforceable in law, such findings shall in no event invalidate the other parts of this agreement.

Entire Agreement. This agreement between the DISTRICT and YMCA encompasses all of the terms and conditions and representations made by either party and supersedes any other agreement discussed by the parties. This agreement may not be amended except in writing signed by the parties to this agreement.

Applicable Law. This agreement has been made in the State of Iowa and shall be interpreted and construed in accordance with the laws of that state.

In Witness Whereof, the parties have executed this agreement on the date indicated.

2/1/17

Date
Lynelle Henricksen

Lynelle Henricksen,
d/b/a YMCA

Date

Angie Morrison
Business Manager
Linn-Mar Community School District

Tim Isenberg
School Board President
Linn-Mar Community School District

AGREEMENT FOR PRACTICUMS AND INTERNSHIP FIELD EXPERIENCES

BETWEEN

**BOARD OF EDUCATION AND SUPERINTENDENT OF SCHOOLS
LINN-MAR COMMUNITY SCHOOL DISTRICT
2999 NORTH TENTH STREET, MARION, IOWA 52302**

AND


**SHARON WALKER SCHOOL OF EDUCATION
GRADUATE PROGRAM IN EDUCATION
MORNINGSIDE COLLEGE
SIOUX CITY, IOWA 51106**

It is agreed that the following considerations shall serve as the basis for a working agreement between the two participating institutions:

1. Only students who are currently enrolled in a course, where a practicum or internship field experience is required, will be allowed to participate in practicums or internship placement activities.
2. Students who need to complete a practicum or internship field experience and are not the teacher of record for the classroom, shall work with their building principal(s) for approval of practicum or internship completion within his or her respective building(s).
3. The Internship Coordinator for the Graduate Program in Education at Morningside College will coordinate the assignment of supervisors, hired by the college, for internship participants with consent from the respective building or district supervisor.
4. No stipend will be paid to the cooperating teachers for practicums or internship field experience students, unless contracted by the college.
5. Any changes in the original assignment of an internship field experience must be approved by the Internship Coordinator for the Graduate Program in Education at Morningside College and the building principal. In the case of practicum students, there must be a mutual agreement between the student, the cooperating teacher, and the building principal.
6. The regular curriculum of the participating school district shall be used.
7. The District shall allow any practicum or internship field experience students the use of the physical resources of the schools that are normally provided to classroom teachers, including the building, equipment, essential supplies, library facilities, etc. that are necessary and reasonable to enable the student teacher to function adequately in the school.
8. Practicum and internship students shall be governed by the regulations of certified personnel of the district at all times during these experiences.

9. This agreement remains in effect throughout the 2016-2017 academic year. Each party reserves the right to dissolve the agreement at any time if the practicum or internship field experience proves to be unsatisfactory.

MORNINGSIDE COLLEGE

By  Date 1/27/17
Ron Jorgensen
Vice President for Business and Finance

BY _____ Date _____
Dr. Quintin Shepherd
Superintendent
Linn-Mar Community School District

School Finance Report January 31, 2016

58% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$51,825,000			\$4,727,870	\$4,424,178	\$24,130,664	46.6%		\$27,694,336		
2) Support Services(2000-2999)	\$26,019,000			\$2,016,614	\$1,890,853	\$12,817,531	49.3%		\$13,201,469		
3) Non-Instructional(3000-3999)	\$4,081,000			\$318,996	\$301,462	\$1,619,470	39.7%		\$2,461,530		
4) Other Expenditures((4000-5299)	\$35,916,786			\$12,904,356	\$2,283,882	\$41,366,389	49.9%	w/o transf	-\$5,449,603		
Total	\$117,841,786			\$ 19,967,835	\$ 8,900,374	\$ 79,934,054	47.9%	w/o transf	\$37,907,732		
Interfund Transfers	\$26,200,952			\$ 10,493,603	\$ 493,603	\$ 23,455,219	89.5%		\$2,745,733		
Operating Fund-10	\$76,416,786	\$10,405,877	\$38,154,463	\$6,837,292	\$6,047,759	\$35,152,553	46.0%		41,264,233	3,001,910	13,407,787
PPEL-36	\$3,725,000	\$3,733,684	\$11,768,502	\$10,024,846	\$108,997	\$11,696,620	314.0%		(7,971,620)	71,882	3,805,566
Management-22	\$1,242,000	\$2,182,209	\$577,139	\$2,000	\$4,102	\$1,229,925	99.0%		12,075	(652,787)	1,529,422
Activity-21	\$1,400,000	\$647,290	\$969,741	\$121,165	\$220,457	\$918,088	65.6%		481,912	51,653	698,944
Nutrition-61	\$3,965,000	\$1,114,878	\$1,484,457	\$304,104	\$287,947	\$1,523,723	38.4%		2,441,277	(39,266)	1,075,612
SAVE-33	\$1,100,000	\$7,074,306	\$13,160,628	\$506,677	\$495,867	\$14,170,439	1288.2%		(13,070,439)	(1,009,812)	6,064,494
Debt Service-40	\$9,300,000	\$3,017,710	\$5,529,830	\$732,616	\$225,649	\$4,776,108	51.4%		4,523,892	753,723	3,771,433
Other Capitol Projects-35	\$20,000,000	\$1,152,258	\$20,006,480	\$1,415,854	\$1,477,791	\$9,963,729	49.8%		10,036,271	10,042,751	11,195,009
PERL-24	\$543,000	\$516,196	\$135,020	\$2,911	\$15,575	\$377,128	69.5%		165,872	(242,107)	274,089
Aquatic Center-65	\$140,000	\$78,258	\$137,211	\$17,531	\$13,830	\$116,509	83.2%		23,491	20,701	98,960
Student Store-68	\$10,000	\$2,202	\$9,083	\$2,839	\$2,401	\$9,232	92.3%		768	(149)	2,052
Total	\$117,841,786	\$29,924,868	\$91,932,555	\$19,967,835	\$8,900,374	\$79,934,054	67.8%		37,907,732	11,998,501	41,923,369
Interfund Transfers	\$26,200,952		\$23,455,219	\$10,493,603	\$ 493,603	\$23,455,219	0.0%		2,745,733		

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2015-2016

Date Range: 01/01/2016 - 01/31/2016

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	14,933,891.52	5,315,467.03	6,706,579.06	13,542,779.49
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,620.01	3,620.01	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	689,572.80	315,455.27	298,033.08	706,994.99
22.0006.0000.000.0000.101000	CASH IN BANK	1,505,582.62	25,839.75	2,000.00	1,529,422.37
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	2,911.36	2,911.36	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	270,623.74	6,376.80	2,911.36	274,089.18
33.0000.0000.000.0000.111008	REV BOND RESERVE INVESTMENT	321,500.00	0.00	0.00	321,500.00
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	0.00	0.00	1,885,000.00
33.0000.0000.000.0000.111011	1.555 RESERVE CD	694,000.00	0.00	0.00	694,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	0.00	0.00	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	0.00	0.00	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	1,149,377.72	586,088.55	508,048.71	1,227,417.56
35.0003.0000.000.0000.101000	CASH IN BANK	2,609,022.22	10,001,840.20	1,415,853.71	11,195,008.71
36.0003.0000.000.0000.101000	CASH IN BANK	3,751,038.27	10,109,373.95	10,054,845.90	3,805,566.32
40.0003.0000.000.0000.101000	CASH IN BANK	3,915,912.14	588,136.76	732,616.25	3,771,432.65
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	182,488.94	182,488.94	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	1,624,983.97	335,457.27	312,495.49	1,647,945.75
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	9,536.28	9,536.28	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	71,991.81	48,282.50	17,543.46	102,730.85
68.0002.0000.000.0000.101000	CASH IN BANK	4,746.11	145.00	2,838.82	2,052.29
		<u>35,338,326.84</u>	<u>27,531,019.67</u>	<u>20,252,322.43</u>	<u>42,617,024.08</u>

End of Report

School Finance Report January 31, 2017

59% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$54,600,000			\$4,193,937	\$4,190,129	\$23,287,318	42.7%		\$31,312,682		
2) Support Services(2000-2999)	\$26,900,000			\$2,203,356	\$2,256,457	\$13,457,996	50.0%		\$13,442,004		
3) Non-Instructional(3000-3999)	\$3,838,000			\$386,396	\$409,892	\$1,876,186	48.9%		\$1,961,814		
4) Other Expenditures((4000-5299)	\$25,395,416			\$2,314,694	\$2,105,572	\$18,324,848	58.5%	w/o transf	\$7,070,568		
Total	\$110,733,416			\$ 9,098,383	\$ 8,962,051	\$ 56,946,348	48.3%	w/o transf	\$53,787,068		
Interfund Transfers	\$7,161,226			\$ 495,935	\$ 495,935	\$3,471,548	48.5%		\$3,689,678		
Operating Fund-10	\$80,197,783	\$10,126,244	\$38,873,854	\$6,624,097	\$6,458,529	\$35,416,309	44.2%		44,781,474	3,457,545	13,583,789
Activity-21	\$1,375,000	\$555,799	\$747,489	\$87,489	\$102,243	\$547,744	39.8%		827,256	199,745	755,544
Management-22	\$1,145,000	\$2,013,570	\$519,974	\$0	\$251	\$1,139,839	99.5%		5,161	(619,866)	1,393,705
PERL-24	\$423,000	\$320,776	\$137,926	\$7,214	\$4,717	\$79,083	18.7%		343,917	58,843	379,620
SAVE-33	\$1,825,000	\$7,031,752	\$3,141,515	\$498,421	\$601,935	\$4,259,340	233.4%		(2,434,340)	(1,117,825)	5,913,927
Other Capitol Projects-35	\$5,000,000	\$4,957,033	\$3,592	\$435,441	\$389,880	\$3,751,819	75.0%		1,248,181	(3,748,227)	1,208,806
PPEL-36	\$5,860,000	\$3,478,709	\$1,906,541	\$307,344	\$834,044	\$3,863,626	65.9%		1,996,374	(1,957,086)	1,521,623
Debt Service-40	\$11,022,633	\$4,236,478	\$5,564,154	\$834,613	\$152,318	\$6,061,181	55.0%		4,961,452	(497,027)	3,739,451
Nutrition-61	\$3,585,000	\$1,153,321	\$1,557,083	\$288,521	\$385,464	\$1,692,226	47.2%		1,892,774	(135,143)	1,018,178
Aquatic Center-65	\$275,000	\$136,654	\$150,334	\$12,992	\$26,961	\$115,089	41.9%		159,911	35,246	171,900
Student Store-68	\$25,000	\$1,811	\$24,282	\$2,250	\$5,708	\$20,091	80.4%		4,909	4,191	6,001
Total	\$110,733,416	\$34,012,147	\$52,626,744	\$9,098,383	\$8,962,051	\$56,946,348	51.4%		53,787,068	(4,319,603)	29,692,543
Interfund Transfers	\$7,161,226		\$3,471,548	\$495,935	\$495,935	\$3,471,548	0.0%		3,689,678		

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2016-2017

Date Range: 01/01/2017 - 01/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	14,644,973.62	5,464,182.34	6,513,479.74	13,595,676.22
10.0002.0000.000.0000.101000	CASH IN BANK	2,505.00	0.50	0.00	2,505.50
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,985.41	3,985.41	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	715,826.78	327,320.93	296,664.24	746,483.47
22.0006.0000.000.0000.101000	CASH IN BANK	1,373,915.53	19,789.09	0.00	1,393,704.62
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,013.67	3,013.67	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	381,203.82	5,649.00	7,214.27	379,638.55
33.0000.0000.000.0000.111008	REV BOND RESERVE INVESTMENT	321,500.00	0.00	0.00	321,500.00
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	0.00	0.00	1,885,000.00
33.0000.0000.000.0000.111011	1.555 RESERVE CD	694,000.00	0.00	0.00	694,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	0.00	0.00	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	0.00	0.00	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	983,530.77	580,317.65	498,421.30	1,065,427.12
35.0003.0000.000.0000.101000	CASH IN BANK	1,644,030.30	216.80	435,440.79	1,208,806.31
36.0003.0000.000.0000.101000	CASH IN BANK	1,758,026.17	70,941.39	307,344.33	1,521,623.23
40.0003.0000.000.0000.101000	CASH IN BANK	3,994,537.20	579,526.46	834,612.75	3,739,450.91
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	175,763.06	175,763.06	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	1,331,942.76	333,300.60	290,034.14	1,375,209.22
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	8,394.63	8,394.63	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	97,766.48	66,835.52	13,476.86	151,125.14
68.0002.0000.000.0000.101000	CASH IN BANK	6,793.40	1,757.50	2,249.85	6,301.05
		<u>31,746,635.75</u>	<u>7,640,994.55</u>	<u>9,390,095.04</u>	<u>29,997,535.26</u>

End of Report

From the Office of Human Resources – Karla Christian, Executive Director

February 20, 2017 – Walk-in Exhibit

1101 PERSONNEL

Extra-Curricular
Resignation

Name	Assignment	Dept. Action	Reason
Casebolt, Matt	HS – Assistant Varsity Football Coach	February 10, 2017	Personal