



**Linn-Mar Community School District Board of Education
Work Session Minutes
February 19, 2018**

100: Call to Order and Determination of a Quorum

President Nelson called the meeting to order at 5:00 PM. Roll was taken.
Present: AbouAssaly, Lausen, Nelson, Wall, Isenberg, Anderson, and Weaver.

200: Adoption of Agenda *Motion 91-02-19*

Motion Abouassaly, second Anderson to approve the agenda. Voice vote, all ayes.
Motion carried.

300: Work Session

301: Middle School Focus

Exhibit 301.1

Excelsior Middle School Principal John Christian, Oak Ridge Middle School Principal Travis Axeen, and Director of Middle School Teaching & Learning Erica Rausch gave a presentation on middle school curriculum and programs. They updated the board on standards based grading and how it compares to traditional grading and learning. Collaboration and consistency are two advantages to this system and helps ensure that all students from both middle schools will enter the high school with the same "suitcase of knowledge".

PLC's were reviewed and the board participated in a PLC activity. Eighth Grade Science Teachers, Mike Geers and Erich Harksen, were present to report on how the process is working in their department.

The group also shared their vision for the future in regard to student-led conferences and presented some information in regard to the Project Leads the Way classes now offered at the middle school level.

400: Adjournment *Motion 92-02-19*

Motion AbouAssaly, second Anderson to adjourn at 6:27 PM. Voice vote, all ayes.
Motion carried.

Sondra Nelson, Board President

Angie Morrison, Board Secretary



**Linn-Mar Community School District Board of Education
Regular Meeting Minutes
February 19, 2018**

100: Call to Order and Determination of a Quorum

President Nelson called the meeting to order at 7:00 PM. Roll was taken.
Present: AbouAssaly, Lausen, Nelson, Wall, Isenberg, Anderson, and Weaver.

200: Adoption of Agenda *Motion 93-02-19*

Motion Abouassaly, second Isenberg to approve the agenda. Voice vote, all ayes. Motion carried.

300: Audience Communications

400: Resolutions/Opening Bids/Public Hearings

A public hearing was held on the bid specifications for the restroom remodel in the three historic elementary buildings (Bowman Woods, Indian Creek, and Wilkins). There was no public comment.

500: Informational Reports

501: Board Visit

Board members shared highlights of the January 26th visit to Oak Ridge Middle School. They enjoyed seeing the cafeteria expansion and the new gym as well as the students and staff so engaged in learning.

502: IASB Day on the Hill

Board members commented of the January 30th IASB Day on the Hill. Weaver felt that having meetings lined up ahead of time was very worthwhile.

503: Career & Technical Education Advisory

Wall was unable to attend but reported that information can be found on page 11 of the board book.

504: Coffee & Conversation

Lausen and Weaver reported on the February 3rd Coffee & Conversation. There were about 10 people in attendance and a majority of the conversation revolved around class sizes and the upcoming bond issue and restructure.

505: Facilities Advisory

Dr. Shepherd shared highlights from the February 6th Facilities Advisory meeting. There was a report from the Vote Yes committee co-chairs as well as discussion of next steps.

506: Marion City Council

Wall reported on the February 8th Marion City Council meeting.

507: Finance/Audit Committee

Abouassaly and Wall shared highlights from the February 15th Finance/Audit Committee meeting. A draft of the 10-year Facility Plan was presented which will be shared with the board in March. There was some discussion about selling land to the city for a fire station. It was agreed that more information is needed on this issue. Audit proposals were also reviewed.

508: Board Book

Exhibit 508.1

Superintendent Shepherd shared highlights from the February 19th board book. He also mentioned the tragedy in Florida and the impact it has on all schools.

600: Unfinished Business

601: Second Reading of Policy Recommendations **Motion 94-02-19**

Exhibit 601.1

Motion Abouassaly, second Weaver to approve the second reading of the policy recommendations as presented. Voice vote, all ayes. Motion carried.

Policies 600.1 thru 602.29-E were reviewed with recommendations for updates to:

- 602.8-R Administrative Regulations Regarding Time Release Program
- 602.17 Career Education
- 602.18 Instruction at a Post-Secondary Educational Institution

700: New Business

701: Approval of Specs for Restroom Remodel **Motion 95-02-19**

Exhibit 701.1

Motion Abouassaly, second Weaver to approve the bid specifications as presented for the restroom remodels in the historic elementary buildings (Bowman Woods, Indian Creek, and Wilkins). Voice vote, all ayes. Motion carried.

702: Approval of District Auditors **Motion 96-02-19**

Motion Abouassaly, second Lausen to approve the agreement with Bohnsack & Frommelt, LLP to perform the annual audit required by Section 11.6, *Code of Iowa* for the three years ending on June 30, 2018, June 30, 2019, and June 30, 2020. Voice vote, all ayes. Motion carried.

703: Open Enrollment Requests **Motion 97-02-19**

Motion Abouassaly, second Wall to approve the open enrollment requests as presented. Voice vote, all ayes. Motion carried.

Approved IN:

Name	Grade	Resident District	Reason
Everett, Ella	6 th	Cedar Rapids CSD	Good Cause

Approved OUT:

Name	Grade	District Requested	Reason
Murray, Jack	3 rd	Cedar Rapids CSD	Good Cause
Sandor, Hannah	9 th	CAM	Good Cause

Denied OUT:

Name	Grade	District Requested	Reason
Barrette, Mariah	8 th	Cedar Rapids CSD	Late, No Good Cause

800: Consent Agenda

801: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Hackbarth, Pamela	From .5 NE Preschool to .5 NE Preschool/.5 WE Student Support Services Teacher	2/5/18	Same
Nicholson, Amy	NE: From .5 to 1.0 Preschool Teacher	2/5/18	Same

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Ward, Karen	WE: Teacher 2017/18 Leave of Absence	6/1/18	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Abodeely, Helena	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Ahlers, Anna	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Ahlers, Leah	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Banowetz, Cindy	From Part-time HS General Help to HS/WE General Help	2/15/18	SEIU A, Step 1
Brendes, Joselyn	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Callahan, Cooper	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Carney, Emily	EX: Student Support Associate	1/24/18	LMSEAA II, Step 6
Darie, Sarah	NS: HS Part-time General Help	2/5/18	Step 1
Early, Mariah	OR: Student Support Associate	1/24/18	LMSEAA II, Step 7
Fuller, Laura	LRC: From Accounts Receivable/Payroll Assistant to Payroll Lead	2/16/18	\$50,000/year
Haut, Jean	LG: Student Support Associate	1/22/18	LMSEAA II, Step 6
Hediger, Jessica	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Knapp, Maegen	OR: Student Support Associate	2/12/18	LMSEAA II, Step 10
Liu, Stanley	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Marske, Susan	NE: Student Support Associate	2/12/18	LMSEAA II, Step 10
McCombs, Travis	O&M: Electrician	1/29/18	SEIU F+2, Step 1
Merta, Avery	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Noltensmeier, Kelly	From .5 HS General Help/.5 Custodian to 1.0 EX Custodian	2/5/18	SEIU C, Step 2
Nuehring, Cole	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Razo, Lynn	AC: Academic Aquatic Instructor	2/6/18	\$15.00/hr
Richard, Luke	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Rooney, Camryn	Success Center: Student Support Associate	2/5/18	LMSEAA II, Step 6
Stapley, Sydney	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Steffen, Jayden	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Taylor Marin, Shawn	NS: HS Part-time General Help	2/5/18	Step 1
Wedeking, Katie	LRC: From Payroll Lead to Accounts Receivable/Payroll Assistant	2/16/18	\$21/hour
Wells, Emma	AC: Aquatic Instructor	2/17/18	\$11.00/hr
Westergaard, Nicole	OR: Student Support Associate	2/5/18	LMSEAA II, Step 10
Winn, Josie	AC: Aquatic Instructor	2/17/18	\$11.00/hr

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Gill, Beth	OR: Student Support Associate	1/26/18	Other Employment
Gilliland, Susan	LG: Paraprofessional	1/12/18	Relocation
Juergens, Barb	NS-WE: General Help	2/14/18	Personal
Kenney, Rachel	HS: Student Support Associate	1/25/18	Personal
Vilardo, Christine	AC: Aquatic Instructor	1/30/18	Personal
Williams, Nancy	Success Center: Student Support Associate	1/30/18	Personal
Winn, Marion	TR: Bus Driver	1/19/18	Retirement

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Nelson, Carlos	HS: Assistant Varsity Girls' Track Coach	2/12/18	\$4,261

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Anderson, Clark	HS: Assistant Boys' Soccer Coach	1/18/18	Personal
Kuda, Kimberly	HS: Assistant Varsity Girls' Track Coach	1/23/18	Relocation
Kuda, Kimberly	HS: Assistant Varsity Cross Country Coach	1/23/18	Relocation
McDermott, Charlotte	HS: Head 10 th /Assistant Varsity Volleyball Coach	2/13/18	Personal

802: Approval of January 22nd Board Meeting Minutes

Exhibit 802.1

803: Approval of January 30th Special Session Minutes

Exhibit 803.1

804: Approval of Bills

Exhibits 804.1-2

805: Approval of Contracts

Exhibits 805.1-10

1. Purchase agreement with Trebron Company for Securly Anywhere Filtering services
2. LM logo licensing agreement with Travis Rentschler, Linn-Mar softball team
3. LM logo licensing agreement with Troy Page, LM Silver baseball team
4. LM logo licensing agreement with Lisa Chapa, LM Gray baseball team
5. Student teaching/field experience agreement with Cornell College
6. Independent contractor agreement with Lovar Davis Kidd
7. Shoe drive agreement with Funds2orgs for fundraiser sponsored by high school HOSA
8. Public access easement agreement with the city of Cedar Rapids as part of the Westfield parking lot project
9. Sidewalk maintenance agreement with the city of Cedar Rapids as part of the Westfield parking lot project
10. Independent contractor agreement with Nolan Henkle
11. Interagency agreements for special education and related services with Anamosa CSD (3), Cedar Rapids CSD (5), College CSD (1), Sioux City CSD (1), and Waterloo CSD (2)
For student confidentiality, exhibits not provided

806: Overnight Excursion/Trip Requests

Exhibits 806.1-10

1. Model UN: travel to Cedar Falls for spring conference April 5-6, 2018
2. HS Choir: travel to Chicago for a clinic at Northwestern University April 20-22, 2018
3. HOSA: travel to Des Moines for spring conference March 11-13, 2018
4. HS Music: travel to Orlando for a workshop at Disney World over spring break 2019
5. Cheerleading: travel to New Orleans to perform at a bowl game 12/28/18 to 1/3/2019
6. Robotics: travel to Kansas City for Heartland FRC Regionals March 8-11, 2018
7. Robotics: travel to Cedar Falls for Iowa FRC Regionals March 21-24, 2018
8. FBLA: travel to Iowa City for State Leadership Conference March 15-17, 2018
9. Speech: travel to Ames for All-State Festival February 16-17, 2018
10. Key Club: travel to Des Moines for District Convention March 16-18, 2018

807: Fundraising Requests

Exhibits 807.1-2

1. Boys' Soccer Apparel Sales January-April 2018
2. Boys' Soccer Poster Sponsorship February-April 2018

808: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on GovDeals.com. *Items currently listed: hanging gas heaters, electric motors, and stainless steel countertops*

809: Informational Items:

Exhibits 809.1-2

1. School finance and cash balance reports through 1/31/2017
2. School finance and cash balance reports through 1/31/2018

810: Approval of the Consent Agenda *Motion 98-02-19*

Motion Abouassaly, second Anderson to approve the consent agenda as presented. Voice vote, all ayes. Motion carried.

800: Communications

Communication and calendar items were reviewed. Wall reported that she had spoken to the Indian Creek PTO and there was concern about class size due to smaller rooms being used for classrooms. She also stated that there were over 25,000 registered voters in the district so almost 20,000 did not vote in the last election. Isenberg complimented Doug Streicher and the wrestling program.

900: Adjournment *Motion 99-02-19*

Motion Abouassaly, second Anderson to adjourn the regular meeting at 7:40 PM. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

Angie Morrison, Board Secretary

Minutes recorded by Angie Morrison