

**School Board Work Session Minutes
February 24, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Isenberg, Morey, Nelson, Wall, and Weaver. Absent: Buchholz and Lausen. Administration Present: Bisgard, Wear, Breitfelder, Ramos, K. Christian, and Anderson.

200: Adoption of the Agenda *Motion 130-02-24*

MOTION by Weaver to adopt the agenda as presented. Second by Morey. Voice vote, all ayes. Motion carried.

300: Work Session

301: Student Support Services Update – Exhibit 301.1

Leisa Breitfelder, Executive Director of Student Support Services, reported that there are 8 teachers in the Little Lions Preschool program that serve 176 students, there are 45 languages spoken throughout the district, the district currently serves 194 students for ELL, and that the district will serve 66 Level I students at Boulder Peak Intermediate and 44 Level I students at Hazel Point Intermediate in the 2020-21 school year.

302: Strategic Plan Update – Exhibit 302.1

Superintendent Bisgard, Associate Superintendent Wear, and Karla Christian, Chief Officer of Human Resources, shared an update on the district's Strategic Plan. Updates included information on the 10-year Capital Plan, the Student Success Action Plan, assessment of staffing needs, extension of the Instructional Support Levy, and creation of employee recruiting tools and a well-being portal focused on employee wellness resources.

400: Closed Session

401: Motion to Move into Closed Session *Motion 131-02-24*

MOTION by Wall to move into closed session at 6:08 PM to discuss the purchase of particular real estate per Iowa Code Section 21.5(1)(j). Second by Isenberg. Roll call vote, all ayes. Motion carried.

402: Motion to Return to Open Session *Motion 132-02-24*

MOTION by Isenberg to return to open session at 6:33 PM. Second by Morey. Roll call vote, all ayes. Motion carried.

500: Adjournment

501: Adjournment *Motion 133-02-24*

MOTION by Isenberg to adjourn the work session at 6:34 PM. Second by Wall. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes
February 24, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Isenberg, More, Nelson, Wall, and Weaver. Absent: Buchholz and Lausen. Administration Present: Bisgard, Wear, Breitfelder, Ramos, K. Christian, and Anderson.

200: Adoption of the Agenda *Motion 134-02-24*

MOTION by Wall to adopt the agenda as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

300: Audience Communications: No communications received.

400: Informational Reports

401: Finance/Audit Committee

During the February 20th Finance/Audit Committee meeting construction progress on the intermediate buildings and the turn lane project at the intersection of Alburnett Road and Echo Hill Road were reviewed.

402: Marion City Council

During the February 20th Marion City Council meeting information was shared on the timeline for the roundabout project slated for the intersection of C Avenue and Alburnett Road.

403: Cabinet Update – Exhibit 403.1

Superintendent Bisgard shared highlights from the Cabinet Update and the 2018-29 Annual Report. Bisgard also reported that options for snow make up days are being discussed, with the goal of presenting a decision to the board during the March 9th meeting. Bisgard also reported that legislative funding for the upcoming year is still unclear at this time.

500: Unfinished Business

501: Award Bid for Turning Lane Project – Exhibit 501.1 *Motion 135-02-24*

MOTION by Wall to approve the bid from Rathje Construction for the Alburnett Road/Echo Hill Road turning lane project for the base bid of \$47,745.25. Second by Weaver. A potential roundabout at this intersection has been delayed by the City to allow for an easier occupancy of Hazel Point Intermediate. Voice vote. Ayes: Morey, Nelson, Wall and Weaver. Nay: Isenberg. Motion carried.

600: New Business

601: Open Enrollment Requests *Motion 136-02-24*

MOTION by Wall to approve the open enrollment requests as presented. Second by Morey. Voice vote, all ayes. Motion carried.

Approved IN for CURRENT School Year (2019-20)

Name	Grade	Resident District	Reason
Bata, Scarlett	9 th	Cedar Rapids	Good cause
Ubaid, Muntaha	3 rd	Marion Independent	Good cause

Denied OUT for CURRENT School Year (2019-20)

Name	Grade	Requested District	Reason
Milam, Keira	10 th	CAM	No good cause

Approved OUT for NEXT School Year (2020-21)

Name	Grade	Requested District	Reason
Archer, Nolynn	K	Marion Independent	Good cause
Archer, Reyna	3 rd	Marion Independent	Good cause
Banowitz, Abigail	8 th	Marion Home School Assistance Program	Good cause
Bruno, Russell	5 th	Marion Home School Assistance Program	Good cause
Byrd, Elijah	6 th	Marion Home School Assistance Program	Good cause
Byrd, Isaac	4 th	Marion Home School Assistance Program	Good cause
Cook, Calina	K	Marion Independent	Good cause
Cook, Corrigan	K	Marion Independent	Good cause
Davis, Colette	K	Marion Independent	Good cause
DeBold, Emily	K	Marion Home School Assistance Program	Good cause
Fox, Sydney	10 th	Marion Independent	Good cause
Freese, Cruz	1 st	Alburnett	Good cause
Freese, Daniel	10 th	Alburnett	Good cause
Higgins, Owen	8 th	Marion Home School Assistance Program	Good cause
Hoose, Mia	K	Marion Home School Assistance Program	Good cause
Lamar, Daython	1 st	Marion Home School Assistance Program	Good cause
Lamar, Leighton	3 rd	Marion Home School Assistance Program	Good cause
Luckey, Alexander	3 rd	Marion Home School Assistance Program	Good cause
Luckey, Catelyn	11 th	Marion Home School Assistance Program	Good cause
Luckey, Sydney	8 th	Marion Home School Assistance Program	Good cause
Luckey, Tiffany	K	Marion Home School Assistance Program	Good cause
Luckey, Zachary	7 th	Marion Home School Assistance Program	Good cause
Luth, Ethan	11 th	Marion Independent	Good cause
Mack, Elias	K	Marion Independent	Good cause
McCoy, Beth	6 th	Marion Home School Assistance Program	Good cause
McCoy, Hannah	K	Marion Home School Assistance Program	Good cause
McCoy, Sarah	3 rd	Marion Home School Assistance Program	Good cause
Mike, Dominic	K	Marion Home School Assistance Program	Good cause
Moore, Reis	5 th	Marion Home School Assistance Program	Good cause
Moore, Rielle	7 th	Marion Home School Assistance Program	Good cause
Stephenson, Domani	9 th	Cedar Rapids	Good cause

700: Consent Agenda Motion 137-02-24

MOTION by Weaver to approve the consent agenda with the correction of the assignment for Natalie Schaffer to 5th grade teacher at Boulder Peak. Second by Morey. Voice vote, all ayes. Motion carried.

701: Personnel**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Behmer, Kelly	From EX to HP 6 th Gr Teacher	8/20/20	Same
Berggren, Elizabeth	From EH 3 rd Gr Teacher to TIC for EH/HP	8/20/20	Same
Boekhoff, JoNel	From WE to HP 5 th Gr Teacher	8/20/20	Same
Bohr, Amy	From OR to HP 6 th Gr Teacher	8/20/20	Same
Bucklin, Cathy	From EX to BP 6 th Gr Teacher	8/20/20	Same
Bushlack, Betsy	From IC to BP 5 th Gr Teacher	8/20/20	Same
Canby, Jennifer	From WF to HP 5 th Gr Teacher	8/20/20	Same
Carstensen, Mindy	From EX to BP 6 th Gr Teacher	8/20/20	Same
Chipman, Amber	From WF to HP 5 th Gr Teacher	8/20/20	Same
Coonrod, Emily	From EX TIC to WE Instructional Coach	8/20/20	Same

Name	Assignment	Dept Action	Salary Placement
Cummings, Shawnett	From WE to HP 5 th Gr Teacher	8/20/20	Same
Dykes, Sam	From NE 3 rd Gr Teacher to TIC for BP/LG/WE	8/20/20	Same
England, Dianna	From BW to HP 5 th Gr Teacher	8/20/20	Same
Feller, Bella	From WE to BP 5 th Gr Teacher	8/20/20	Same
Fillner, Scott	From TIC at LG/WE to HP Instructional Coach	8/20/20	Same
Furler, Sara	From EX to HP 6 th Gr Teacher	8/20/20	Same
Gatto, Joe	From LG 5 th Gr Teacher to BP 6 th Gr Teacher	8/20/20	Same
Glew, Erica	From EX to BP 6 th Gr Teacher	8/20/20	Same
Gralund, Ben	From NE to BP 5 th Gr Teacher	8/20/20	Same
Hazen, Jill	From BW to HP 5 th Gr Teacher	8/20/20	Same
Henderson, Erin	From WF to HP 5 th Gr Teacher	8/20/20	Same
Henrickson, Kathleen	From EX to HP 6 th Gr Teacher	8/20/20	Same
Hoobler, Patsy	From IC to BP 5 th Gr Teacher	8/20/20	Same
Hurkett, Janelle	From EX to HP 6 th Gr Teacher	8/20/20	Same
Hutchinson, Andrea	From EH to HP 5 th Gr Teacher	8/20/20	Same
Justis, Rob	From OR to HP 6 th Gr Teacher	8/20/20	Same
Kindl, Kelly	From EX Science Teacher to BP Instructional Coach	8/20/20	Same
Klein, Gina	EX: From Vocal Music Teacher to TIC	8/20/20	Same
Koenen, Dennis	From EX to BP 6 th Gr Teacher	8/20/20	Same
Kolek, Danyel	From IC to BP 5 th Gr Teacher	8/20/20	Same
Kray, Kimberly	From OR to HP 6 th Gr Teacher	8/20/20	Same
Lillie, Monique	From OR 6 th Gr Teacher to BP 5 th Gr Teacher	8/20/20	Same
Long, Andrea	From EX to BP 6 th Gr Teacher	8/20/20	Same
Manley, Lori	From WE Instructional Coach to LG Principal	7/1/20	\$94,000/year
McDonald, CJ	From OR Associate Principal/AD to EH Principal	7/1/20	\$96,000/year
McSperrin, Kerry	From OR to BP 6 th Gr Teacher	8/20/20	Same
Meidlinger, Katie	From IC to BP 5 th Gr Teacher	8/20/20	Same
Middlekauff, Jo	HS: From English Teacher to Instructional Coach	8/20/20	Same
Mikkola, Kaitlin	From OR to HP 6 th Gr Teacher	8/20/20	Same
Mixdorf, Zachery	From OR 6 th Gr Teacher to HS TIC	8/20/20	Same
Morris, Rachel	NE: 4 th Gr Teacher to Instructional Coach	8/20/20	Same
Novak, Jennifer	From WF to BP 5 th Gr Teacher	8/20/20	Same
Oakes, Lori	From OR to HP 6 th Gr Teacher	8/20/20	Same
Price, Michelle	From BW to HP 5 th Gr Teacher	8/20/20	Same
Rodeffer, Tammra	From EH to HP 5 th Gr Teacher	8/20/20	Same
Russell, Sarah	From EH to BP 5 th Gr Teacher	8/20/20	Same
Schminke, Audra	From OR to HP 6 th Gr Teacher	8/20/20	Same
Shaffer, Natalie	From LG 5 th Gr Teacher to BP 6 th 5 th Gr Teacher	8/20/20	Same
Shanstrom, Rob	From EX to BP 6 th Gr Teacher	8/20/20	Same
Stadtmueller, Karen	From EH to HP 5 th Gr Teacher	8/20/20	Same
Suther, Michael	From OR to HP 6 th Gr Teacher	8/20/20	Same
Telsrow, Renee	From EX to BP 6 th Gr Teacher	8/20/20	Same
Walker, Todd	From LG to BP 5 th Gr Teacher	8/20/20	Same
Walsh, Rodger	From NE to BP 5 th Gr Teacher	8/20/20	Same

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
House, Eileen	BW: Health Assistant	2/24/20	LMSEAA II, Step 20
Jawahar, Viji	OR: Student Support Associate	3/2/20	LMSEAA II, Step 6
Sam, Danika	OR: Student Support Associate	3/2/20	LMSEAA II, Step 10

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Brandt, Mykaela	EH: Student Support Associate	2/15/20	Other Employment
Chandran, Anju Kollambi	BW: Student Support Associate	2/7/20	Personal
Diebel, Jana	EX: Health Assistant	4/24/20	Other Employment

Name	Assignment	Dept Action	Reason
Perez, Devin	EH: Student Support Associate	2/21/20	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Eivins, Jared	HS: Assistant 10 th Gr Baseball Coach	2/20/20	\$4,340

702: Approval of February 10th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-7

1. Change order 007 with Larson Construction for Boulder Peak Intermediate
2. Change order 004 with Knutson Construction for Hazel Point Intermediate
3. Agreement with Bohnsack & Frommelt LLP for auditing services
4. Access agreement with Terracon Consultants for boring services for Indian Creek Trail Project
5. Host contract with Marzano Resources for HRS on May 1, 2020
6. Student teaching agreement for 2020-21 with Upper Iowa University
7. Student teaching agreement for 2020-21 with Mt Mercy University
8. Interagency agreements for special education with CAM CSD (1), Cedar Rapids CSD (4), College CSD (1), Dubuque CSD (2), Mason City CSD (1), and North Linn CSD (1). *For student confidentiality, exhibits not provided.*

705: Financial Reports – Exhibits 705.1-2

1. School Finance Report and Cash Balances as of January 31, 2019
2. School Finance Report and Cash Balances as of January 31, 2020

706: Overnight Excursion/Trip Requests – Exhibit 706.1

Request from FBLA to attend State Leadership Conference in Coralville, Iowa, March 26-28

800: Board Calendar, Communications, and Committees

801: Board Communications & Calendar

Weaver mentioned the Marion Public Library meeting rooms are fully booked most of the time and offered the suggestion that the district reach out to them to promote rental of meeting spaces around the district to outside groups for evening meetings when school is not in session.

Date	Time	Event	Location
February 26	11:30 AM	Policy Committee	Superintendent's Conference Room
February 27	11:30 AM	Board Visit to Compass	LRC Lower Level
Date	Time	Event	Location
March 5	7:30 AM	Finance/Audit Committee	LRC Room 203 Conference Room
March 5	Noon	Linn County Conference Board (<i>Buchholz</i>)	Jean Oxley Public Service Building
March 5	5:30 PM	Marion City Council (<i>Weaver</i>)	City Hall
March 9	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
March 12	7:30 AM	Board Visit	Oak Ridge Middle School
<i>March 16-20</i>	<i>All Day</i>	<i>Spring Break</i>	<i>Districtwide</i>
March 19	5:30 PM	Marion City Council (<i>Wall</i>)	City Hall
March 26	11:30 AM	Board Visit	Bowman Woods Elementary
<i>March 27</i>	<i>6:00 PM</i>	<i>LM Foundation MANE Event</i>	<i>Cedar Rapids Marriott</i>

802: Board Committees/Advisories

Committees/Advisories	2019-20 Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

900: Adjournment *Motion 138-02-24*

MOTION by Wall to adjourn the regular meeting at 7:22 PM. Second by Weaver. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer