

**School Board Work Session Minutes  
March 9, 2020**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Wear, Breitfelder, Ramos, K. Christian, and Anderson.

**200: Adoption of the Agenda *Motion 139-03-09***

**MOTION** by Weaver to adopt the agenda as presented. Second by Morey. Voice vote, all ayes. Motion carried.

**300: Work Session**

**301: High School Feature Night – Exhibit 301.1**

Dr. Jeff Gustason, Principal of Linn-Mar High School, Mark Hutcheson, Director of High School Teaching & Learning, and several high school staff members presented information on PowerSchool Learning, curriculum mapping, assessing student learning, and Standards Based Grading.

**400: Adjournment**

**401: Adjournment *Motion 140-03-09***

**MOTION** by Wall to adjourn the work session at 6:48 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

---

Sondra Nelson, Board President

---

JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes  
March 9, 2020**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Wear, Breitfelder, Ramos, K. Christian, and Anderson.

**200: Adoption of the Agenda *Motion 141-03-09***

**MOTION** by Weaver to adopt the agenda as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

**300: Audience Communications**

No communications received.

**400: Public Hearings**

**401: Public Hearing on Proposed Issuance of Bonds – Refer to Exhibit 605.1**

A public hearing was held on the proposed issuance of approximately \$15,000,000 school infrastructure sales, services, and use tax revenue bonds. No communications received.

**402: Public Hearing on Continued Participation in Instructional Support Levy – Refer to Exhibit 606.1**

A public hearing was held to consider the continued participation in the instructional support levy. No communications received.

**500: Informational Reports**

**501: Policy Committee – Refer to Exhibit 704.1**

Weaver reported that the 100 series and the first half of the 400 series were reviewed during the February 26<sup>th</sup> Policy Committee meeting. Several updates were recommended to bring district policy in alignment with IASB recommendations/language.

**502: Board Visit**

Board members reported on their February 27<sup>th</sup> visit to Compass Alternative High School and shared they were impressed with the students, staff, programming, and the opportunities offered to students who are struggling to finish their high school education.

**503: Finance/Audit Committee**

Board members reported that during the March 5<sup>th</sup> Finance/Audit Committee meeting discussion covered the proposed certified budget for FY21, bids received for current construction projects, the current status of negative lunch balances, and that a two-year agreement was reached with SEIU for a total package increase of 2.38%. Lausen shared that donations to assist with negative lunch balances can be submitted through the Linn-Mar School Foundation.

504: Linn County Conference Board

Buchholz reported that during the March 5<sup>th</sup> Linn County Conference Board meeting there were no topics that directly related to the district.

505: Marion City Council

Weaver reported that during the March 5<sup>th</sup> Marion City Council meeting there were no topics that directly related to the district.

506: Cabinet Update – Exhibit 506.1

Superintendent Bisgard shared highlights from the Cabinet Update and reported that the district is currently developing plans to address issues that may arise due to the Coronavirus. Bisgard also reported that there will be no additional days added to the student calendar to cover weather-related cancellations, but the certified staff members are required to make up four days to meet their contract. Two makeup days will be held on June 4<sup>th</sup> and 5<sup>th</sup>. The other two days will be made up using personalized learning days.

**600: Unfinished Business**

601: Award Bid for Wilkins Elementary Renovation Project – Exhibit 601.1 ***Motion 142-03-09***  
**MOTION** by Lausen to approve the bid from Tricon General Construction for the Wilkins Elementary Renovation Project with the base bid of \$823,000. Second by Wall. Voice vote, all ayes. Motion carried.

602: Award Bid for Indian Creek Renovation Project – Exhibit 602.1 ***Motion 143-03-09***  
**MOTION** by Wall to approve the bid from Garling Construction for the Indian Creek Elementary Classroom Renovation Project with the base bid of \$479,000. Second by Lausen. Voice vote, all ayes. Motion carried.

603: Award Bid for Bowman Woods Roof Project – Exhibit 603.1 ***Motion 144-03-09***  
**MOTION** by Lausen to approve the bid from DC Taylor Company for the Bowman Woods Roof Project for the total of \$988,576. Second by Buchholz. Voice vote, all ayes. Motion carried.

604: Award Bid for Bowman Woods Media Center Project – Exhibit 604.1 ***Motion 145-03-09***  
**MOTION** by Wall to approve the bid from Peak Construction for the Bowman Woods Media Center Project for the amount of \$147,000. Second by Lausen. Voice vote, all ayes. Motion carried.

605: Approval of Resolution on Issuance of Bonds – Exhibit 605.1 ***Motion 146-03-09***  
**MOTION** by Lausen to approve the resolution supporting the proposed issuance of approximately \$15,000,000 school infrastructure sales, service, and use tax revenue bonds. Second by Morey. Roll call vote, all ayes. Motion carried.

606: Approval of Resolution on ISL – Exhibit 606.1 ***Motion 147-03-09***  
**MOTION** by Wall to approve the resolution to continue participation in the instructional support levy. Second by Weaver. Roll call vote, all ayes. Motion carried.

## **700: New Business**

### **701: Establishment of Public Hearing** – Exhibit 701.1 **Motion 148-03-09**

**MOTION** by Lausen to establish a public hearing on the 2020-21 certified budget for April 6<sup>th</sup> at 7:00 PM in the boardroom of the Learning Resource Center. Second by Wall. Voice vote, all ayes. Motion carried.

### **702: SEIU FY21 Agreement** **Motion 149-03-09**

**MOTION** by Wall to approve the Linn-Mar Service Employees International Union Local 199 agreement for fiscal year 2021 at a total package increase of 2.38%; with language covering two years. Second by Lausen. Voice vote, all ayes. Motion carried.

### **703: Early Graduation Requests** – Exhibit 703.1 **Motion 150-03-09**

**MOTION** by Weaver to approve the early graduation requests as presented. Second by Morey. Voice vote, all ayes. Motion carried.

- Nathaniel Cole
- Catie Dunmoyer
- Isaac Pingel
- Kaliegh Reynolds
- Adam Seastrand
- Elysia Severson
- Megan Wittenburg

### **704: First Reading of Policy Recommendations** – Exhibit 704.1 **Motion 151-03-09**

**MOTION** by Wall to approve the first reading of the policy recommendations as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

Changes recommended for the following policies:

- 202.7 – School Board Conflict of Interest
- 400.1 – Educational and Employment Equity
- 400.2 – Equal Employment Opportunity
- 400.4 – Limitations to Employment References – *New Policy*
- 401.15 – Child Abuse Reporting by Licensed Personnel
- 101.1 – Educational Philosophy of the District
- 101.2 – Curriculum Development – *Delete-duplicate policy.*
- 602.10 – Curriculum Development – *Merge wording from deleted 101.2.*
- 101.3 – Quality of Instruction – *Delete-duplicate policy.*
- 101.4 – Assessments – *Delete-duplicate policy.*
- 605.2 – Testing Program – *Merge wording from deleted 101.4.*
- 102.1 – Educational Objectives for Students – *Moving to 600 Series.*
- 103.1 – Long-Range Needs Assessment

### **705: Open Enrollment Requests** **Motion 152-03-09**

**MOTION** by Buchholz to approve the open enrollment requests as presented. Second by Morey. Voice vote, all ayes. Motion carried.

### **Approved IN for 2019-20**

Name	Grade	Resident District	Reason
Haas, Gemma	4 <sup>th</sup>	Monticello CSD	Good cause
Haas, Grady	1 <sup>st</sup>	Monticello CSD	Good cause

**Approved OUT for 2019-20**

Name	Grade	Requested District	Reason
O'Brien, Brandon	11 <sup>th</sup>	Independence CSD	Good cause

**800: Consent Agenda Motion 153-03-09**

**MOTION** by Lausen to approve the consent agenda with the removal of the personnel listing for Phil Katz. Second by Weaver. Voice vote, all ayes. Motion carried.

**801: Personnel****Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Baranowski, Brianna	From Leave of Absence to District ELL Teacher	8/17/20	Same
Barry, Debra	From NE Instructional Coach to BP 6 <sup>th</sup> Gr LA/SS Teacher	8/17/20	Same
Dill, Chelsea	From Leave of Absence to HS/Compass SS Teacher	8/17/20	Same
Gotto, Ryan	From Technology Integration Coach to BP PE Teacher	8/17/20	Same
Makinster, Kevin	From 5 <sup>th</sup> Gr Elementary Band to HP Band Teacher	8/17/20	Same
Sams, Amy	From .5 IC to 1.0 BP Band Teacher	8/17/20	Same
Vieth, Kelly	From Elementary Orchestra to BP Orchestra Teacher	8/17/20	Same
Ward, Kelly	From Leave of Absence to HP School Counselor	8/17/20	Same
Watts, Erin	From Teacher Leadership Coordinator to HP 5 <sup>th</sup> Gr Math/Science Teacher	8/17/20	Same
White, Julie	From EX to BP Student Support Services Teacher	8/17/20	Same

**Certified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Bancks, Debbie	EX: 6 <sup>th</sup> Gr Teacher	6/4/20	Personal
Frette, Kimberly	NE: 5 <sup>th</sup> Gr Teacher	6/4/20	Retirement
Greene, Doug	EX: Student Support Services Teacher	6/4/20	Retirement

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Brandt, Mykaela	NE: Student Support Associate	2/24/20	LMSEAA II, Step 7
Bruce, Niona	WF: Student Support Associate	2/25/20	LMSEAA II, Step 6
Fuller, Brent	NE: Custodian	2/24/20	SEIU C, Step 1
Krumm, Joseph	EH: .75 FTE Custodian	2/28/20	SEIU C, Step 1
Mansker, Ralph	NE: .75 FTE Custodian	2/24/20	SEIU C, Step 1
Roob, Melissa	NE: Part-Time Student Support Associate	3/2/20	LMSEAA II, Step 10
Skoneczka, Courtney	IC: Temporary School Facilitator	3/9/20	\$20.00/hour
Taylor, Brandy	EX: Health Assistant	3/9/20	LMSEAA II, Step 14

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Ortiz Zayas, Jonathan	EX: Custodian	3/17/20	Personal
Tague, Jessica	LG: Student Support Associate	3/6/20	Other Employment
Williams, Kimberly	EH: Custodian	2/28/20	Termination
Wright, Kathy	LRC: .5 Custodian	2/25/20	Personal

**Co/Extra-Curricular: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Becker, Kristin	HS: Assistant Girls' Basketball Coach	3/4/20	\$5,426
Katz, Phil	HS: .5 Assistant Varsity Baseball Coach	2/28/20	\$2,170
Meeks, Austin	HS: From .5 Assistant Varsity Baseball Coach to 9 <sup>th</sup> Gr Head Baseball Coach	2/28/20	\$4,340
Tompkins, Chad	HS: Head Girls' Basketball Coach	3/3/20	\$8,319

**Co/Extra-Curricular: Resignation**

Name	Assignment	Dept Action	Reason
Geers, Michael	OR: Head 8 <sup>th</sup> Gr Football Coach	2/27/20	Personal

802: Approval of February 24<sup>th</sup> Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-11

1. Agreement with LL Pelling Company for the Oak Ridge Track Project
2. Agreement with Kirkwood Community College for student teaching
3. Agreement with University of Northern Iowa for student teaching
4. Agreement with Timeclock Plus, LLC
5. Agreement with Goodwill of the Heartland
6. Independent contractor agreement with Heather Ash
7. Independent contractor agreement with Davis Churchman
8. Independent contractor agreement with Amy Friedl Stoner
9. Independent contractor agreement with Andrew Gentsch
10. Independent contractor agreement with Sherrie Maricle
11. Independent contractor agreement with Jared Rogers
12. Interagency agreements for special education with College CSD (1), Dubuque CSD (1), Marion Independent (1), and Sioux City CSD (1). *For student confidentiality, exhibits not provided.*

805: Overnight Excursion Request – Exhibit 805.1

Request for Robotics to attend Regionals in Cedar Falls on March 26-28, 2020.

**900: Board Calendar, Communications, and Committees**

901: Board Communications & Calendar

Date	Time	Event	Location
March 12	7:30 AM	Board Visit	Oak Ridge Middle School
March 16-20		Spring Break	Districtwide
March 19	5:30 PM	Marion City Council (Wall)	City Hall
March 26	11:30 AM	Board Visit	Bowman Woods Elementary
March 27	6:00 PM	LM Foundation MANE Event	Cedar Rapids Marriott
Date	Time	Event	Location
April 2	10:00 AM	Compass Academic Celebration	LRC Gym
April 3-6		NSBA Conference	Chicago, Illinois
April 6	7:00 PM	Board Regular Meeting <i>Only</i>	LRC Boardroom
April 9	7:30 AM	Board Visit	Linn Grove Elementary
April 9	5:30 PM	Marion City Council (Lausen)	City Hall
April 14	12:00 PM 5:30 PM	Superintendent's Lion Learning Sessions	LRC Boardroom
April 16	7:30 AM	Finance/Audit Committee	LRC Room 203
April 20	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
April 22	11:30 AM	Policy/Governance Committee	LRC Room 200
April 23	11:30 AM	Board Visit	Westfield Elementary
April 23	5:30 PM	Marion City Council	City Hall

902: Board Committees/Advisories

<b>Committees/Advisories</b>	<b>2019-20 Representatives</b>
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

**1000: Adjournment**

1001: Adjournment: **Motion 154-03-09**

**MOTION** by Buchholz to adjourn the regular meeting at 7:50 PM. Second by Morey. Voice vote, all ayes. Motion carried.

---

Sondra Nelson, Board President

---

JT Anderson, Board Secretary/Treasurer