

**School Board Regular Meeting Minutes
April 6, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM via a ZOOM online conference. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Wear, Anderson, K. Christian, Breitfelder, and Ramos.

200: Adoption of the Agenda *Motion 158-04-06*

MOTION by Wall to adopt the agenda as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

300: Audience Communications

Board Secretary JT Anderson read an audience communication from Amber Davis, Linn-Mar Parent, who requested additional student learning resources to address the needs of families who do not have the capability of accessing online learning options during the district closure due to the pandemic. No other communications received.

400: Budget Presentation – Refer to Exhibits 400.1 and 701.1

Chief Financial/Operating Officer JT Anderson presented information on the proposed certified budget for fiscal year 2021. Assumptions were based on a 2.30% Supplemental State Aid package as set by the State. Information shared included a review of various funds, proposed FY21 tax rate, enrollment trends, and district cost per pupil.

500: Public Hearing

501: Public Hearing – Refer to Exhibits 400.1 and 701.1

A public hearing was held to consider the proposed certified budget for FY21. No comments were received.

600: Informational Reports

601: Board Visits

The board reported that they enjoyed their March 12th visit to Oak Ridge Middle School and that they were impressed by the staff's dedication to the students, families, and programs.

602: Marion City Council

Due to the pandemic, the Marion City Council meeting was cancelled. No report given.

603: Cabinet Update – Exhibit 603.1

- Superintendent Bisgard shared thanks to the entire Linn-Mar staff for working together to provide support to the students, community, and district due to the unexpected closure resulting from the pandemic. Bisgard also shared it was nice to see the attendance at tonight's virtual board meeting of 35 participants; which is quite an increase in attendance over the traditional in-person meetings.
- Payroll Issues: On March 23rd the board approved a resolution to pay all staff through April 10th as a result of the district closure/pandemic. The Governor has extended school closures thru April 30th. Bisgard made the recommendation that payroll continue for all staff through the April 30th extension. Board members were in agreement with the recommendation.

- Student Learning Options: The Governor’s most recent proclamation states school districts have three options to provide student learning: 1) Do not offer any student learning and have students make up missed days before June 30th; 2) Provide optional resources (counts toward student days), or 3) Provide required resources (counts toward student days). The district has until Friday, April 10th to submit their plan on providing student learning. Bisgard made the recommendation to continue PreK-8th grades with optional resources (counts toward student days) with the addition of new materials and have 9th-12th grades follow the required option (counts toward student days) with grades/credit given, accountability measures, and additional resources. Bisgard’s recommendation has all student learning options offered counting toward student attendance days, which means that no days would need to be made up by students for the 2019-20 school year. Board members shared words of thanks to the staff for their work in reaching out to students/families and for providing continued learning during the district closure. Administration will share additional information with families/staff as soon as a student learning plan is finalized with additional guidance from the State and the Iowa Department of Education.
- Construction Update: The pandemic is causing issues at the intermediate building sites due to worker illness and delayed supplies, but work continues at both sites. Administration is working on various contingency plans *just in case* the buildings are not completed by the start of the 2020-21 school year.

700: Unfinished Business

701: Approval of FY2021 Certified Budget – Exhibit 701.1 *Motion 159-04-06*

MOTION by Morey to approve the proposed certified budget for fiscal year 2021, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

702: Review of FY2020 SAVE Bond Issuance – Exhibits 702.1-2

JT Anderson, Chief Financial/Operating Officer, reviewed the results of the two bids received for the 2020 Secure an Advanced Vision for Education (SAVE) bond issuance. Anderson recommended awarding the bid to Key Government Finance with an interest rate of 2.36% as the lowest, responsive bidder.

703: Award Bid for SAVE Bond Issuance – Exhibit 703.1 *Motion 160-04-06*

MOTION by Morey to approve the resolution directing the sale of approximately \$15,000,000 school infrastructure sales, services, and use tax revenue bonds, series 2020, to Key Government Finance with an interest rate of 2.36%. Second by Lausen. Roll call vote, all ayes. Motion carried.

704: Second Reading of Policy Recommendations – Exhibit 704.1 *Motion 161-04-06*

MOTION by Lausen to approve the second reading of the policy recommendations, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

Changes recommended for the following policies:

- 202.7 – School Board Conflict of Interest
- 400.1 – Educational and Employment Equity
- 400.2 – Equal Employment Opportunity
- 400.4 – Limitations to Employment References – *New Policy*
- 401.15 – Child Abuse Reporting by Licensed Personnel
- 101.1 – Educational Philosophy of the District
- 101.2 – Curriculum Development – *Delete-duplicate policy.*
- 602.10 – Curriculum Development – *Merge wording from deleted 101.2.*
- 101.3 – Quality of Instruction – *Delete-duplicate policy.*
- 101.4 – Assessments – *Delete-duplicate policy.*
- 605.2 – Testing Program – *Merge wording from deleted 101.4.*
- 102.1 – Educational Objectives for Students – *Moving to 600 Series.*
- 103.1 – Long-Range Needs Assessment

800: New Business

801: Approval of Property Purchase – Exhibit 801.1 *Motion 162-04-06*

MOTION by Buchholz to approve the purchase agreement and three counter offers, upon which the district and the sellers have agreed, for the 92.51 acres located on north 10th Street; with a purchase price of \$2,035,220.00, and closing date of June 19, 2020. Second by Morey. Voice vote, all ayes. Motion carried.

802: Approval of Fundraisers – Exhibit 802.1 *Motion 163-04-06*

MOTION by Lausen to approve the fundraisers occurring between April 1st and August 23rd, 2020; as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

803: Open Enrollment Requests *Motion 164-04-06*

MOTION by Wall to approve the open enrollment requests, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

Approved IN: CURRENT School Year (2019-20)

Name	Grade	Resident District	Reason
Manirakiza, Jordy	11 th	Marion Independent SD	Good cause
Schwab, Braelynn	3 rd	Cedar Rapids CSD	Good cause
Schwab, Bryleigh	1 st	Cedar Rapids CSD	Good cause
Schwab, Keegan	K	Cedar Rapids CSD	Good cause
Taylor, Julian	7 th	Cedar Rapids CSD	Good cause

Approved IN: NEXT School Year (2020-21)

Name	Grade	Resident District	Reason
Ahlers, Alivia	11 th	Marion Independent SD	On time
Ball, Hunter	11 th	Cedar Rapids CSD	On time
Boyer, Lillian	1 st	Cedar Rapids CSD	On time
Clinton, Colin	9 th	Marion Independent SD	On time
Cook, Rae	1 st	Cedar Rapids CSD	On time
Cook, Zane	3 rd	Cedar Rapids CSD	On time
DeLong, McKenzie	1 st	Cedar Rapids CSD	On time
Decker, Megan	9 th	Cedar Rapids CSD	On time
Fox, Jacob	9 th	Marion Independent SD	On time
Gifford, Olivia	6 th	Cedar Rapids CSD	On time
Haller, Clara	5 th	Springville CSD	On time
Hassan, Eshaal	5 th	Cedar Rapids CSD	On time
Hassan, Shillan	4 th	Cedar Rapids CSD	On time
Heater, Connor	2 nd	Marion Independent SD	On time
Hopper, Zoey	3 rd	Cedar Rapids CSD	On time
Johnson, Charles	3 rd	Cedar Rapids CSD	On time
Lammers, Emma	4 th	Cedar Rapids CSD	On time
Manzoor, Hasan	10 th	Cedar Rapids CSD	On time
Manzoor, Saif	8 th	Cedar Rapids CSD	On time
Messer, Colton	4 th	Vinton-Shellsburg CSD	On time
Messer, Kyler	6 th	Vinton-Shellsburg CSD	On time
Monnahan, Brendyn	2 nd	Marion Independent SD	On time
Monnahan, Brooklyn	1 st	Marion Independent SD	On time
Papendick, Bennett	9 th	Cedar Rapids CSD	On time
Plummer, Kaitlynn	6 th	Marion Independent SD	On time
Plummer, Kiptyn	3 rd	Marion Independent SD	On time
Rahman, Ammar	6 th	Cedar Rapids CSD	On time
Reid, Jocelyn	1 st	Cedar Rapids CSD	On time
Reid, Jude	3 rd	Cedar Rapids CSD	On time
Shannon, Alaine	11 th	Cedar Rapids CSD	On time
Sorg, Carlie	8 th	Cedar Rapids CSD	On time

Name	Grade	Resident District	Reason
Sorg, Landon	8 th	Cedar Rapids CSD	On time
Tumilty, Mackenzie	11 th	Marion Independent SD	On time
VanArsdale, Mya	3 rd	Cedar Rapids CSD	On time
VanArsdale, Steven	1 st	Cedar Rapids CSD	On time
Vega, Jacob	4 th	Marion Independent SD	On time
Ward, Isaiah	4 th	Center Point-Urbana CSD	On time

Denied IN: NEXT School Year (2020-21)

Name	Grade	Resident District	Reason
Bales, Adrian	6 th	Marion Independent SD	Lack of space

Denied OUT: NEXT School Year (2020-21)

Name	Grade	Requested District	Reason
Burkle, Piper	11 th	Clayton Ridge	Late, no good cause
Holmes, Cerenity	8 th	Clayton Ridge	Late, no good cause

900: Consent Agenda Motion 165-04-06

MOTION by Lausen to approve the consent agenda, as presented. Second by Wall. Anderson clarified that additional change orders will be coming in pertaining to the Hazel Point construction site that will address the unstable soil issues. Bisgard clarified that Marzano is willing to provide various options for the May 18th guest speaker agreement. Voice vote, all ayes. Motion carried.

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Deahl, Jessica	From OR to HS Student Assistance Counselor	8/1/20	Same
Hale-Keuseman, Sarah	From .5 OR to 1.0 BP Art Teacher	8/17/20	Same
Mitchell, Tammara	From .5 EX to 1.0 HP Art Teacher	8/17/20	Same
Nelson, Elizabeth	EX: Media Specialist	8/14/20	BA+12, Step 14
O'Connell, Michaela	LRC: Director of Early Childhood	7/1/20	\$87,500/year

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Gire, Samuel	OR: Project Lead the Way Teacher	6/4/20	Personal
Kann, Dennis	OR: Student Support Services Teacher	6/4/20	Personal
Rupe, Angela	LG: 3 rd Gr Teacher	6/4/20	Relocation
White, Miranda	WE: Student Support Services Teacher	6/4/20	Relocation

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Burian, Verna	NS: WF General Help	4/13/20	Step 1
Folken, Ashlee	NS: IC General Help	4/13/20	Step 1
Ford, Lainey	AC: Swim Lesson Coordinator	3/11/20	\$15.00/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Carpenter, Tiffany	NS: IC General Help	3/13/20	Personal
Kimmel, Diana	AC: Swim Lesson Coordinator	3/11/20	Personal
Miller, Stephanie	EH: Student Support Associate	2/15/20	Personal
Northrup, Tammy	NS: WE General Help/Cashier	3/13/20	Retirement
Reinier, Jennifer	NS: HS General Help/Cashier	3/9/20	Personal
Zerr, Kimberly	NS: WF General Help/Cashier	3/24/20	Other Employment

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Mammosser, Morgan	HS: Head Varsity Girls' Volleyball Coach	8/10/20	\$5,426

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Nie, Janisse	HS: Assistant Varsity Girls' Swim Coach	3/30/20	Personal

902: Approval of March 9th Minutes – Exhibit 902.1

903: Approval of March 23rd Special Session Minutes – Exhibit 903.1

904: Approval of Bills – Exhibit 904.1

905: Approval of Contracts – Exhibits 905.1-8

1. Professional services agreement with Hall & Hall Engineers Inc.
2. Change order with Rathje Construction for Boulder Peak street project
3. Change order #005 with Knutson Construction for Hazel Point Intermediate project
4. Change order #008 with Larson Construction for Boulder Peak Intermediate project
5. Agreement with DC Taylor Company for Bowman Woods roof project
6. Service proposal with PBIS Rewards for Excelsior Middle School
7. Host contract with Marzano Resources for guest speaker (Shelley Gies) on May 18, 2020
8. Discounted host contract with Marzano Resources (*due to removal of some services*) that was previously approved by the LM Board of Directors on January 27, 2020

906: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: snow blowers (1 large/2 medium).*

907: Informational Financial Reports

1. School finance and cash balance reports as of February 28, 2019
2. School finance and cash balance reports as of February 29, 2020

1000: Board Calendar, Communications, and Committees

1001: Board Communications & Calendar

Buchholz shared that former board member, Milton Arnold, passed away over the weekend; he was 94 and served for eight years. Weaver congratulated Tammy Northrup on her retirement. Several board members shared words of thanks to the entire staff for their service to the students and district during the pandemic.

Date	Time	Event	Location
April 16	7:30 AM	Finance/Audit Committee	Via ZOOM video conference
April 20	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	Via ZOOM video conference
April 22	11:30 AM	Policy Committee Meeting	Via ZOOM video conference

1100: Adjournment Motion 166-04-06

MOTION by Morey to adjourn the regular meeting at 8:16 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer