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School Board Work Session Minutes  
May 18, 2020

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Directors work session was called to order at 5:11 PM via ZOOM online conference. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard.

**200: Adoption of the Agenda *Motion 182-05-18***

**MOTION** by Weaver to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

**300: Work Session**

**301: Enter into Closed Session *Motion 183-05-18***

**MOTION** by Morey to move into closed session at 5:11 PM per Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose performance is being considered. Second by Wall. Roll call vote, all ayes. Motion carried.

**302: Return to Open Session *Motion 184-05-18***

**MOTION** by Buchholz to return to open session at 6:18 PM. Second by Morey. Roll call vote, all ayes. Motion carried.

**400: Adjournment *Motion 185-05-18***

**MOTION** by Wall to adjourn the work session at 6:18 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Directors regular meeting was called to order at 7:00 PM via ZOOM online conference. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Anderson, Wear, K. Christian, Breifelder.

**200: Adoption of the Agenda *Motion 186-05-18***

**MOTION** by Weaver to adopt the agenda with the walk-in exhibit. Second by Lausen. Voice vote, all ayes. Motion carried.

**300: Audience Communications:** No communications received.

**400: Informational Reports**

**401: Policy Committee – Refer to Exhibit 502.1**

Board members reported that the 100 policy series and the second half of the 400 policy series were reviewed during the May 13<sup>th</sup> Policy Committee meeting. Recommendations are being presented for first reading with the caveat that the 100 policy series may undergo additional changes once the recent Title IX guidance has been reviewed.

**402: Finance/Audit Committee – Refer to Cabinet Update – Exhibit 404.1**

Board members reported that during the May 14<sup>th</sup> Finance/Audit Committee meeting the discussion focused on the intermediate building projects and finances, along with 2020-21 financial projections.

**403: Return to Learn Plan**

Superintendent Bisgard shared that the district is in the process of developing the state-required Return to Learn Plan (RLP) for 2020-21 that includes three scenarios. The first scenario is required and covers the plan for the continuation of virtual learning. The second and third scenarios are not required, but will be a part of the district's plan. The second scenario will detail a return to traditional learning and the third scenario will be a hybrid plan that details a combination of virtual learning and traditional learning. The State is requiring all districts to submit their RLP by July 1<sup>st</sup>, but will allow changes after the plans are submitted.

**404: Cabinet Update – Exhibit 404.1**

Superintendent Bisgard shared that the district is excited to offer graduating seniors in-person commencement ceremonies on May 21-24; with social distancing guidelines being followed. Bisgard was also excited to share that the Success Center honored its graduates on May 15<sup>th</sup> with a parade celebration that was enjoyed by all who participated. Bisgard reported that the construction projects at Bowman Woods, Indian Creek, and Wilkins have begun earlier than expected due to the district closure. Bisgard also shared congratulations with Novak, Bowman Woods, and Indian Creek for achieving their Level 1 certification in High Reliability Schools.

## **500: New Business**

### **501: Student Fee Schedule for 2020-21 – Exhibit 501.1 *Motion 187-05-18***

**MOTION** by Lausen to approve the 2020-21 student fee schedule, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

### **502: First Reading of Policy Recommendations – Exhibit 502.1 *Motion 188-05-18***

**MOTION** by Lausen to approve the first reading of the policy recommendations, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

### **503: Open Enrollment Requests *Motion 189-05-18***

**MOTION** by Wall to approve the open enrollment requests, as presented. Second by Isenberg. Voice vote, all ayes. Motion carried.

### ***Approved IN for 2020-21***

<b>Name</b>	<b>Grade</b>	<b>Resident District</b>	<b>Reason</b>
Baley, Madelynne	10 <sup>th</sup>	Marion Independent	Good cause
Glover, Beckham	K	Marion Independent	On time
Howell, Kayleigh	10 <sup>th</sup>	Marion Independent	Good cause
McCoy, Adriel	9 <sup>th</sup>	Marion Independent	Good cause
McCoy, Aonica	7 <sup>th</sup>	Marion Independent	Good cause
McCoy, Channing	K	Cedar Rapids CSD	On time
Thompson, Leah	K	Marion Independent	On time

### ***Denied OUT for 2020-21***

<b>Name</b>	<b>Grade</b>	<b>Requested District</b>	<b>Reason</b>
Moes, Elizabeth	12 <sup>th</sup>	Clayton Ridge	No good cause
Presler, Lauren	10 <sup>th</sup>	Marion Independent	No good cause

### **504: LMEA Agreement – Walk-In Exhibit *Motion 190-05-18***

**MOTION** by Morey to approve the Linn-Mar Education Association (LMEA) agreement for 2020-21 at a total package increase of 2.02%. Second by Isenberg. Voice vote, all ayes. Motion carried.

## **600: Consent Agenda *Motion 191-05-18***

**MOTION** by Wall to approve the consent agenda, as presented. Second by Lausen. Voice vote, all ayes. Board members congratulated the three retirees. Motion carried.

## **601: Personnel**

### ***Certified Staff: Assignment/Reassignment/Transfer***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Barry, Debra	From BP 6 <sup>th</sup> Gr to WF 4 <sup>th</sup> Gr Teacher	8/17/20	Same
Goodall, Donna	EX: From Math/SS to Student Support Services Teacher	8/17/20	Same
Hovden, Sara	From EH Instructional Coach to HP Associate Principal	7/1/20	\$80,000/year
Rachel, Skylah	OR: Orchestra Teacher	8/10/20	BA, Step 2
Recker, Dixie	WE: Student Support Services Teacher	8/10/20	BA+24, Step 15
Robertson, Laura	From LG 4 <sup>th</sup> Gr to EH 3 <sup>rd</sup> Gr Teacher	8/17/20	Same
Steward, Shalyn	WF: Media Specialist	8/20/20	BA+12, Step 6

**Certified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Burmeister, Emily	EX: 7 <sup>th</sup> Gr Reading Teacher	6/4/20	Other employment
Gerdes, Chad	OR: Social Studies Teacher	6/4/20	Personal
Kruckenber, Mindy	HS/OR: Spanish Teacher	6/4/20	Other employment

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Cannon, Kristin	OR: Student Assistance Counselor	8/1/20	\$49,000/year

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Blakely, Dierra	OR: Student Support Associate	6/3/20	Personal
Cibula, Randy	TR: Bus Driver	6/3/20	Retirement
Cook, Kalyn	EX: Educational Assistant	6/3/20	Retirement
Foster, Molly	OR: Student Support Associate	6/3/20	Personal
Keating, Shawn	LRC: Accounting Assistant/Total Access	5/10/20	Personal
Mansker, Ralph	NE: Custodian	5/8/20	Personal
Roshar, Brenda	WF: Student Support Associate	6/3/20	Retirement

**Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Tschantz, Steve	HS: Girls' Head Varsity Bowling Coach	5/5/20	\$3,255

**Co/Extra-Curricular Staff: Resignation**

Name	Assignment	Dept Action	Reason
Schuring, Drake	HS: Boys' Head 9 <sup>th</sup> Gr Basketball Coach	5/13/20	Other employment

602: Approval of May 4<sup>th</sup> Minutes – Exhibit 602.1

603: Approval of Bills – Exhibit 603.1

604: Approval of Contracts – Exhibits 604.1-8

1. Agreement of service with Timberline Billing Service, LLC, regarding Medicaid reimbursement
2. Change order #001 with DC Taylor regarding the Bowman Woods roof improvement project
3. Change order #010 with Larson Construction regarding Boulder Peak Intermediate School
4. Change order #007 with Knutson Construction regarding Hazel Point Intermediate School
5. Agreement with Luther College for 2020-21 clinical field experience program
6. Agreement with McGraw-Hill Education for Wonders Pilot K-2 ELA Resources at Linn Grove
7. Agreement with Zaner-Bloser for Superkids Reading Program at Indian Creek
8. Agreement with Marion Water Department for purchase of fiber optics
9. Interagency agreements for Special Education with Career Connections (1), Cedar Rapids CSD (1), Davenport CSD (1), Marion Independent (2), and Waterloo CSD (1). *For student confidentiality, exhibits are not provided.*

**700: Board Calendar and Communications****701: Board Communications & Calendar**

Morey congratulated Sheryl Cline, LMHS Counselor, for being named the 2020 School Counselor of the Year by the Iowa Association for College Admission Counseling.

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
May 20	4:00 PM	SIAC Committee	Virtual Meeting
May 21	9:00 AM	HS Commencement Day #1	LMHS Auditorium
May 21	5:30 PM	Marion City Council	Virtual Meeting
May 22	9:00 AM	HS Commencement Day #2	LMHS Auditorium
May 23	9:00 AM	HS Commencement Day #3	LMHS Auditorium
May 24	10:00 AM	HS Commencement Day #4	LMHS Auditorium
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
June 4	7:30 AM	Finance/Audit Committee	TBD
June 4	5:30 PM	Marion City Council	City Hall
June 8	5:00 PM	Board Work Session	Hazel Point & Boulder Peak Tours
	7:00 PM	Board Regular Meeting	TBD
June 18	5:30 PM	Marion City Council	City Hall
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
July 9	5:30 PM	Marion City Council	City Hall
July 13	5:00 PM	Board Regular Meeting Only	TBD
July 23	5:30 PM	Marion City Council	City Hall

**800: Adjournment Motion 192-05-18**

**MOTION** by Buchholz to adjourn the regular meeting at 7:26 PM. Second by Wall. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer