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**School Board Work Session Agenda**  
**June 8, 2020**  
**5:00 PM @ Hazel Point Intermediate**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Directors work session will be called to order at 5:00 PM at Hazel Point Intermediate School (453 Echo Hill Rd, Marion). Roll will be taken to determine a quorum.

\_\_\_\_\_ Buchholz \_\_\_\_\_ Isenberg \_\_\_\_\_ Lausen \_\_\_\_\_ Morey \_\_\_\_\_ Nelson \_\_\_\_\_ Wall \_\_\_\_\_ Weaver

**200: Adoption of the Agenda**

**MOTION** to adopt the agenda, as presented.

*Action*            *Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Carried: Yes / No*

**300: Work Session**

**301: Tour of Hazel Point Intermediate School**

Superintendent Bisgard will lead the board and attendees on a tour of the Hazel Point Intermediate School construction progress (453 Echo Hill Rd, Marion).

**302: Tour of Boulder Peak Intermediate School**

Superintendent Bisgard will lead the board and attendees on a tour of the Boulder Peak Intermediate School construction progress (3920 35<sup>th</sup> Ave, Marion).

**400: Adjournment**

**MOTION** to adjourn the work session at \_\_\_\_\_ PM.

*Action*            *Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Carried: Yes / No*

**To join via computer:**

1. Click on the link below or copy/paste into your Internet browser search box:
  - <https://us04web.zoom.us/j/509460341?pwd=dkxNbXdoRzdkamZ0dEE4ZnVLRnVXQT09>
  - If asked for a meeting ID, it is: 509 460 341
  - *If* asked for a password enter: 6MDO0Q (This is 6, M, D, Letter O, Number Zero, Q)

**To join via phone:**

1. Dial one of the following numbers:
  - 1 312 626 6799 US (Chicago)
  - 1 651 372 8299 US (Minnesota)
2. Enter the meeting ID followed by # (Meeting ID: 509 460 341)
3. When asked for Personalized ID press the # key
4. Enter the meeting phone-in password followed by # (Phone-in Password: 526924)

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**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Directors regular meeting will be called to order at 7:00 PM via ZOOM online conference. Roll will be taken to determine a quorum.

\_\_\_\_\_Buchholz \_\_\_\_\_Isenberg \_\_\_\_\_Lausen \_\_\_\_\_Morey \_\_\_\_\_Nelson \_\_\_\_\_Wall \_\_\_\_\_Weaver

**200: Adoption of the Agenda**

**MOTION** to adopt the agenda, as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**300: Audience Communications**

At this time, audience members who have joined via ZOOM online conferencing will have three minutes to speak to the board. The board will also read aloud any audience communications that were submitted electronically in writing by the deadline of Monday, June 8, 2020, at 5:00 PM.

*NOTE: This procedure is in effect until the district closure, due to COVID-19, has been lifted. Written audience communications should be emailed to JT Anderson, Board Secretary/Treasurer, by the deadline of 5:00 PM on the day of a board meeting at: jtanderson@Linnmar.k12.ia.us.*

**400: Informational Reports**

**401: SIAC Committee**

Board members will report on the May 20<sup>th</sup> School Improvement Advisory Committee meeting.

**402: Marion City Council**

Board members will report on the May 21<sup>st</sup> and June 4<sup>th</sup> Marion City Council meetings.

**403: Budget Update** – Exhibit 403.1

JT Anderson, Chief Financial/Operating Officer, will share a budget update.

**404: Cabinet Update** – Exhibit 404.1

Superintendent Bisgard will share highlights from the district and Cabinet Update.

## **500: Unfinished Business**

### **501: Second Reading of Policy Recommendations – Exhibit 501.1**

**MOTION** to approve the second reading of the policy recommendations, as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

## **600: New Business**

### **601: Transfer of Funds**

**MOTION** to approve the transfer of \$16,418.73 from the General Fund to the Student Activity Fund to cover purchases which occurred between July 1, 2019 and June 30, 2020 for protective and safety equipment for extra-curricular/interscholastic contests or competitions.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

### **602: Updated 2020-21 School Year Calendar – Exhibit 602.1**

**MOTION** to approve the updated 2020-21 school year calendar, as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

### **603: 2020-21 Harassment Brochures – Exhibits 603.1-2**

**MOTION** to approve the 2020-21 harassment brochures, as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

### **604: 2020-21 Package Increase for Part-Time Nutrition Services**

**MOTION** to approve a 2.06% total package increase for the 2020-21 school year for part-time Nutrition Services.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

### **605: 2020-21 Package Increase for Administrators/Managers/Exempt Staff**

**MOTION** to approve a 2.02% total package increase for the 2020-21 school year for administrators, managers, and exempt staff.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

### **606: Superintendent Contract and 2020-21 Package Increase**

**MOTION** to approve the contract renewal for Superintendent Bisgard and a 1.75% base salary increase, 2.02% total package increase, for the 2020-21 school year.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

### **607: Open Enrollment Requests**

**MOTION** to approve the open enrollment requests, as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

## **Approved IN for 2020-21**

<b>Name</b>	<b>Grade</b>	<b>Resident District</b>	<b>Reason</b>
Brownfield, Lillianna	9 <sup>th</sup>	Marion Independent	Good cause
Heber, Holly	5 <sup>th</sup>	College Community	Good cause
Mikkola, Nathan	K	Cedar Rapids CSD	On time

**Approved OUT for 2020-21**

Name	Grade	Requested District	Reason
Milam, Keira	11 <sup>th</sup>	CAM	Good cause
Rammelsberg, Cody	10 <sup>th</sup>	Alburnett CSD	Good cause
Rammelsberg, Elle	6 <sup>th</sup>	Alburnett CSD	Good cause
Rammelsberg, Owen	8 <sup>th</sup>	Alburnett CSD	Good cause

**700: Consent Agenda**

**MOTION** to approve the consent agenda, as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

**701: Personnel**

**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Brady, Rory	NE: 2 <sup>nd</sup> Gr Teacher	8/10/20	BA, Step 1
Dierks, Kyan	EX: Math/Social Studies Teacher	8/10/20	BA, Step 5
Hackett, Jacqueline	OR: Social Studies Teacher	8/10/20	BA, Step 6
Isenberg, Abigail	LG: 4 <sup>th</sup> Gr Teacher	8/10/20	BA, Step 1
Krueger, Angie	BW: Kindergarten Teacher	8/10/20	BA, Step 3
Lehman, Jay	OR: Athletic/Activities Director	8/1/20	\$8,000 stipend
Nietert, Amber	NE: Kindergarten Teacher	8/17/20	BA, Step 10
Paternostro, Alexander	HS/Compass: Social Studies Teacher	8/10/20	BA+12, Step 4
Peters, Kristine	NE: 3 <sup>rd</sup> Gr Teacher	8/10/20	BA+24, Step 5
Rasmussen, Rebecca	LG: 4 <sup>th</sup> Gr Teacher	8/10/20	BA+24, Step 5
Sleezer, Kimberly	EX: Athletic/Activities Director	8/1/20	\$8,000 stipend
Vandiver, Amanda	EX: 7 <sup>th</sup> Gr Reading Teacher	8/17/20	MA, Step 6

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Brousard, David	O&M: Seasonal Help	6/8/20	\$15.00/hour
Claytor, Imelda	From IC to LRC Custodian (.5)	6/1/20	Same
Ramos, Tracy	LRC: Total Access/Accounting Assistant	5/26/20	\$18.30/hour
Waring, Amber	O&M: Seasonal Help	6/3/20	\$15.00/hour
Woitas, Estella	EX: From Student Support Assoc to General Ed Asst	8/19/20	LMSEAA I, Step 21

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Calcara, Sarah	LG: Student Support Associate	6/3/20	Other employment
Craw, Parker	AC: Assistant Manager/Youth Swim	6/4/20	Furlough
Ebeling, Kathy	HS: Health Assistant	6/3/20	Retirement
Payton, Amber	EH: Student Support Associate	6/3/20	Relocation
Peter, Brandi	AC: Lead Aquatic Assistant	6/4/20	Furlough
Ulrich, Olivia	EH: Student Support Associate	6/3/20	Relocation
Van Praag, Dianne	LRC: Curriculum Secretary	6/17/20	Retirement

**Co/Extra-Curricular Staff Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Garman, Malory	HS: Head 9 <sup>th</sup> Gr Volleyball Coach	8/10/20	\$4,372
Gehrls, Hank	HS: National Honor Society Sponsor	8/17/20	\$1,822
Smale, Ariel	HS: Assistant Volleyball Coach	8/10/20	\$4,372

### **Co/Extra-Curricular Staff: Resignation**

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Fry, Kevin	HS: Auditorium/Little Theater Manager	6/2/20	Personal
Vogt, Lindsay	HS: National Honor Society Sponsor	6/3/20	Personal

702: Approval of May 18<sup>th</sup> Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-9

1. Change order #2 with Rathje Construction for 35<sup>th</sup> Avenue paving project
2. Change order #11 with Larson Construction for Boulder Peak Intermediate School
3. Change order # 8 with Knutson Construction for Hazel Point Intermediate School
4. Agreement with OPN Architects for design services for review of district's facilities needs and 10-Year Capital Plan
5. Agreement with Universal Pediatrics for nursing services required for an individual student
6. Agreement with Creighton University for student field experience for 2020-21
7. Agreement with Kansas State University for student field experience for 2020-21
8. Agreement with Grant Wood Area Education Agency for Mentoring and Induction Consortium
9. Agreement with Cedar Rapids CSD, College CSD, and Alburnett CSD for Iowa BIG program
10. Interagency agreement for Special Education with Cedar Rapids CSD (5) and Marion Independent (1). *For student confidentiality, exhibit not provided.*

705: Financial Reports – Exhibits 705.1-2

1. Financials and cash balance reports as of April 30, 2019
2. Financials and cash balance reports as of April 30, 2020

### **800: Board Calendar and Communications**

801: Board Communications

802: Board Calendar

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
June 18	5:30 PM	Marion City Council	City Hall
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
July 9	5:30 PM	Marion City Council	City Hall
July 13	5:00 PM	Board Regular Meeting Only	TBD
July 23	5:30 PM	Marion City Council	City Hall

### **900: Board Committees/Advisories**

<b>Committee/Advisory</b>	<b>2019-20 Representatives</b>
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

**1000: Adjournment**

**MOTION** to adjourn the regular meeting at \_\_\_\_\_ PM.

*Action*            *Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Carried: Yes / No*