
School Board Work Session Minutes
June 8, 2020

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Directors work session was called to order at 5:00 PM at Hazel Point Intermediate School (453 Echo Hill Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver.

200: Adoption of the Agenda *Motion 193-06-08*

MOTION by Weaver to adopt the agenda, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

300: Work Session

301: Tour of Hazel Point Intermediate School

Superintendent Bisgard led a tour of the Hazel Point Intermediate School construction progress.

302: Tour of Boulder Peak Intermediate School

Superintendent Bisgard led a tour of the Boulder Peak Intermediate School construction progress.

400: Adjournment *Motion 194-06-08*

MOTION by Isenberg to adjourn the work session at 6:19 PM. Second by Buchholz. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes
June 8, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Directors regular meeting was called to order at 7:00 PM via ZOOM online conference. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, and Weaver. Wall joined at 7:02 PM. Administration present: Bisgard, Anderson, Christian, Breifelder, Ramos, and Wear.

200: Adoption of the Agenda *Motion 195-06-08*

MOTION by Weaver to adopt the agenda, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

300: Audience Communications

Kim Slezzer, LM parent and teacher, shared words of thanks to the board and all the people involved in hosting the four all-day graduation ceremonies.

400: Informational Reports

401: SIAC Committee

Isenberg reported on May 20th the School Improvement Advisory Committee meeting were updated on the preschool survey, construction progress on the intermediate buildings, fall assessment options, High Reliability Schools, and the district's Return to Learn Plan.

402: Marion City Council

No reports given regarding the May 21st and June 4th Marion City Council meetings.

403: Budget Update – Exhibit 403.1

JT Anderson, Chief Financial/Operating Officer, reviewed the impact of COVID-19 on the budget. Topics included a review of State estimations, fund revenues and expenditures, the CARES Act funding, and various unknowns that may affect future budgeting.

404: Cabinet Update – Exhibit 404.1

Superintendent Bisgard offered words of thanks to the LM staff for providing a successful end-of-the-year for students, including graduation ceremonies, and to the Nutrition Services staff for going above and beyond to provide over 135,000 meals to students during the district closure. Associate Superintendent Wear shared an overview of a parent survey being used to assess the virtual learning plan offered to PreK-8th grade students and Bisgard shared details of the 9th-12th grade student survey. Summaries of both will be provided to the Board once they have closed and the data is compiled. Bisgard also reported that the Iowa Department of Education has requested school districts share a survey with families to assess technology needs that will help them determine potential state funding needs. Additional items highlighted were the district's construction projects, the Return to Learn Plan, and an agreement with OPN Architects for review of the district's 10-year facilities plan.

500: Unfinished Business

501: Second Reading of Policy Recommendations – Exhibit 501.1 *Motion 196-06-08*

MOTION by Wall to approve the second reading of the policy recommendations, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

600: New Business

601: Transfer of Funds *Motion 197-06-08*

MOTION by Wall to approve the transfer of \$16,418.73 from the General Fund to the Student Activity Fund to cover purchases which occurred between July 1, 2019 and June 30, 2020 for protective and safety equipment for extra-curricular/interscholastic contests or competitions. Second by Weaver. Voice vote, all ayes. Motion carried.

602: Updated 2020-21 School Year Calendar – Exhibit 602.1 *Motion 198-06-08*

MOTION by Buchholz to approve the updated 2020-21 school year calendar, as presented. Second by Wall. It was clarified that three professional learning days/no school days were moved from within the year to the beginning of August; which resulted in the last day for students moving from May 28th to May 25th. Voice vote, all ayes. Motion carried.

603: 2020-21 Harassment Brochures – Exhibits 603.1-2 *Motion 199-06-08*

MOTION by Wall to approve the 2020-21 harassment brochures, as presented. Second by Buchholz. Request made to update the wording from “guidance counselors” to “school counselors” and the definition of bullying.

Motion 200-06-08

MOTION by Wall to postpone the approval of the 2020-21 harassment brochures until the suggested edits could be made; with tentative approval scheduled for the July board meeting. Second by Morey. Voice vote, all ayes. Motion carried.

604: 2020-21 Package Increase for Part-Time Nutrition Services *Motion 201-06-08*

MOTION by Lausen to approve a 2.06% total package increase for the 2020-21 school year for part-time Nutrition Services. Second by Wall. Voice vote, all ayes. Motion carried.

605: 2020-21 Package Increase for Administrators/Managers/Exempt Staff *Motion 202-06-08*

MOTION by Lausen to approve a 2.02% total package increase for the 2020-21 school year for administrators, managers, and exempt staff. Second by Morey. Voice vote, all ayes with Buchholz abstaining. Motion carried.

606: Superintendent Contract and 2020-21 Package Increase *Motion 203-06-08*

MOTION by Wall to approve the contract renewal for Superintendent Bisgard and a 1.75% base salary increase, 2.02% total package increase, for the 2020-21 school year. Second by Weaver. Voice vote, all ayes. Motion carried.

607: Open Enrollment Requests *Motion 204-06-08*

MOTION by Lausen to approve the open enrollment requests, as presented. Second by Buchholz. Voice vote, all ayes. Motion carried.

Approved IN for 2020-21

Name	Grade	Resident District	Reason
Brownfield, Lillianna	9 th	Marion Independent	Good cause
Heber, Holly	5 th	College Community	Good cause
Mikkola, Nathan	K	Cedar Rapids CSD	On time

Approved OUT for 2020-21

Name	Grade	Requested District	Reason
Milam, Keira	11 th	CAM	Good cause
Rammelsberg, Cody	10 th	Alburnett CSD	Good cause
Rammelsberg, Elle	6 th	Alburnett CSD	Good cause
Rammelsberg, Owen	8 th	Alburnett CSD	Good cause

700: Consent Agenda Motion 205-06-08

MOTION by Wall to approve the consent agenda, as presented. Second by Lausen. Isenberg congratulated the retirees. Nelson requested an update on Iowa BIG during a future board meeting. Voice vote, all ayes with Isenberg abstaining. Motion carried.

701: Personnel**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Brady, Rory	NE: 2 nd Gr Teacher	8/10/20	BA, Step 1
Dierks, Kyan	EX: Math/Social Studies Teacher	8/10/20	BA, Step 5
Hackett, Jacqueline	OR: Social Studies Teacher	8/10/20	BA, Step 6
Isenberg, Abigail	LG: 4 th Gr Teacher	8/10/20	BA, Step 1
Krueger, Angie	BW: Kindergarten Teacher	8/10/20	BA, Step 3
Lehman, Jay	OR: Athletic/Activities Director	8/1/20	\$8,000 stipend
Nietert, Amber	NE: Kindergarten Teacher	8/17/20	BA, Step 10
Paternoistro, Alexander	HS/Compass: Social Studies Teacher	8/10/20	BA+12, Step 4
Peters, Kristine	NE: 3 rd Gr Teacher	8/10/20	BA+24, Step 5
Rasmussen, Rebecca	LG: 4 th Gr Teacher	8/10/20	BA+24, Step 5
Sleezer, Kimberly	EX: Athletic/Activities Director	8/1/20	\$8,000 stipend
Vandiver, Amanda	EX: 7 th Gr Reading Teacher	8/17/20	MA, Step 6

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Brousard, David	O&M: Seasonal Help	6/8/20	\$15.00/hour
Claytor, Imelda	From IC to LRC Custodian (.5)	6/1/20	Same
Ramos, Tracy	LRC: Total Access/Accounting Assistant	5/26/20	\$18.30/hour
Waring, Amber	O&M: Seasonal Help	6/3/20	\$15.00/hour
Woitas, Estella	EX: From Student Support Assoc to General Ed Asst	8/19/20	LMSEAA I, Step 21

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Calcara, Sarah	LG: Student Support Associate	6/3/20	Other employment
Craw, Parker	AC: Assistant Manager/Youth Swim	6/4/20	Furlough
Ebeling, Kathy	HS: Health Assistant	6/3/20	Retirement
Payton, Amber	EH: Student Support Associate	6/3/20	Relocation
Peter, Brandi	AC: Lead Aquatic Assistant	6/4/20	Furlough
Ulrich, Olivia	EH: Student Support Associate	6/3/20	Relocation
Van Praag, Dianne	LRC: Curriculum Secretary	6/17/20	Retirement

Co/Extra-Curricular Staff Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Garman, Malory	HS: Head 9 th Gr Volleyball Coach	8/10/20	\$4,372
Gehrls, Hank	HS: National Honor Society Sponsor	8/17/20	\$1,822
Smale, Ariel	HS: Assistant Volleyball Coach	8/10/20	\$4,372

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Fry, Kevin	HS: Auditorium/Little Theater Manager	6/2/20	Personal
Vogt, Lindsay	HS: National Honor Society Sponsor	6/3/20	Personal

702: Approval of May 18th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-9

1. Change order #2 with Rathje Construction for 35th Avenue paving project
2. Change order #11 with Larson Construction for Boulder Peak Intermediate School
3. Change order # 8 with Knutson Construction for Hazel Point Intermediate School
4. Agreement with OPN Architects for design services for review of district’s facilities needs and 10-Year Capital Plan
5. Agreement with Universal Pediatrics for nursing services required for an individual student
6. Agreement with Creighton University for student field experience for 2020-21
7. Agreement with Kansas State University for student field experience for 2020-21
8. Agreement with Grant Wood Area Education Agency for Mentoring and Induction Consortium
9. Agreement with Cedar Rapids CSD, College CSD, and Alburnett CSD for Iowa BIG program
10. Interagency agreement for Special Education with Cedar Rapids CSD (5) and Marion Independent (1). *For student confidentiality, exhibit not provided.*

705: Financial Reports – Exhibits 705.1-2

1. Financials and cash balance reports as of April 30, 2019
2. Financials and cash balance reports as of April 30, 2020

800: Board Calendar and Communications

801: Board Communications

802: Board Calendar

Date	Time	Event	Location
June 18	5:30 PM	Marion City Council (<i>Morey</i>)	Virtual Meeting
Date	Time	Event	Location
July 9	5:30 PM	Marion City Council	TBD
July 13	5:00 PM	Board Regular Meeting Only	TBD
July 23	5:30 PM	Marion City Council	TBD

900: Board Committees/Advisories

Committee/Advisory	2019-20 Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

1000: Adjournment Motion 206-06-08

MOTION by Buchholz to adjourn the regular meeting at 8:22 PM. Second by Wall. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer