

### **100: Call to Order and Determination of a Quorum**

The Linn-Mar School Board special session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Wear, Christian, Anderson, Breifelder, and Ramos.

### **200: Adoption of the Agenda *Motion 001-08-17***

**MOTION** by Wall to adopt the agenda as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

### **300: Informational Reports/Discussions**

#### **301: Cabinet Update – Exhibit 301.1**

Superintendent Bisgard shared an update on the damage that resulted from the derecho, all buildings were damaged to some degree along with several buses.

#### **302: Discussion of 2020-21 School Start Date**

Superintendent Bisgard facilitated a discussion on a potential delay of the 2020-21 school start date. The board decided that the 2020-21 start date would be pushed back by three weeks. The delay will result in staff reporting on Monday, August 31<sup>st</sup> and PK-9<sup>th</sup> grade students on Monday, September 14<sup>th</sup>. Tenth through twelfth graders will begin on Wednesday, September 16<sup>th</sup>. An updated calendar reflecting the three-week delay will be presented for board approval during the August 24<sup>th</sup> board meeting.

#### **303: Discussion of 2020-21 Return-to-Learn Plan**

Superintendent Bisgard facilitated a discussion of the 2020-21 Return-to-Learn Plan. Bisgard reported that the number of requests for the Family Choice Model (100% at home learning) has grown from 562 on July 31<sup>st</sup> to 1,700 as of August 17<sup>th</sup>. This increase lowers the in-classroom social distancing issues (average classroom sizes now running around 18-19 students) but results in staffing challenges. The deadline for applying for the Family Choice Model has been extended until Friday, August 21<sup>st</sup> due to the surrounding power outages and connection issues for families. Bisgard also clarified that students attending in-person will begin the school year on the A/B Hybrid Model with PK-6<sup>th</sup> graders utilizing this model as a “soft start” for the first two weeks (Sept 14-25) and 7<sup>th</sup>-12<sup>th</sup> graders will utilize this model for the entire first quarter.

Board members shared concerns over enforcing face coverings, social distancing layouts for in-person classrooms, and the need to consider media reports that the percentages for positive COVID cases are inaccurate. Bisgard clarified that face coverings are required, face shields are optional, wearing face shields only is not an option, and that the requirement of wearing face coverings will be enforced for students and staff.

**Motion 002-08-17**

**MOTION** by Buchholz to approve the 2020-21 Return-to-Learn Plan as discussed with PK-6<sup>th</sup> grade following the A/B Hybrid Model for the first two weeks of the year (Sept 14-25) and 7<sup>th</sup> thru 12<sup>th</sup> grades following the A/B Hybrid Model for the first quarter. Second by Lausen. Voice vote. Ayes: Buchholz, Lausen, Nelson, Wall, and Weaver. Naes: Isenberg and Morey. Motion carried.

**400: New Business**

**401: Open Enrollment Requests** **Motion 003-08-17**

**MOTION** by Lausen to approve the open enrollment requests as presented. Second by Wall. Voice vote, all ayes. Motion carried.

**Approved IN**

Name	Grade	Resident District	Reason
Campbell, Cory	K	College CSD	On time
Flack, Jade	3 <sup>rd</sup>	Cedar Rapids CSD	Good cause
Johnson, Paisley	2 <sup>nd</sup>	College CSD	Good cause
Kammerude, Colton	2 <sup>nd</sup>	Marion Independent	Good cause
Lampe, Lena	3 <sup>rd</sup>	Marion Independent	Good cause
Mohr, Gavin	5 <sup>th</sup>	Cedar Rapids CSD	Good cause
Price, Charles	K	Cedar Rapids CSD	On time

**Approved OUT**

Name	Grade	Requested District	Reason
Clanin, Lily	9 <sup>th</sup>	CAM	Good cause
Clark, Caleb	2 <sup>nd</sup>	Clayton Ridge	Good cause
Gjerde, Caroline	1 <sup>st</sup>	Cedar Rapids CSD	Good cause
Gjerde, Elizabeth	1 <sup>st</sup>	Cedar Rapids CSD	Good cause
Jasper, Hadley	K	CAM	On time
Kachura, Ashten	K	Clayton Ridge	On time
Merulla, Griffin	K	CAM	On time

**Denied OUT**

Name	Grade	Requested District	Reason
Van Berkum, Paige	11 <sup>th</sup>	Iowa Valley	Late submission
Wilhelm, Paige	9 <sup>th</sup>	Alburnett CSD	Late submission

**500: Consent Agenda** **Motion 004-08-17**

**MOTION** by Lausen to approve the consent agenda as presented. Second by Weaver.

Discussion: Isenberg asked when staffing allocations would be finalized and Buchholz asked if the co/extra-curricular volleyball and football personnel listings should be removed since middle school co/extra-curricular activities are cancelled for the fall. Weaver congratulated Diane Kramer (LG Custodian) on her retirement. It was clarified that the goal is to have staffing allocations ready for approval during the first board meeting in September and that the co/extra-curricular coaching positions questioned should be removed from the consent agenda. An updated motion was requested.

**MOTION** by Lausen to approve the consent agenda with the removal of the co/extra-curricular coaching positions for Keirsten Freese (7<sup>th</sup> Gr Assistant Volleyball Coach) and John Morgan (8<sup>th</sup> Gr Head Football Coach). Second by Weaver. Voice vote, all ayes. Motion carried. **Motion 005-08-17**

**501: Personnel**

**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Adams, Allison	From EH 2 <sup>nd</sup> Gr Teacher to OR/HP PLTW Teacher	8/11/20	Same
Fairley, Carrie	LG: 4 <sup>th</sup> Gr Teacher	8/6/20	MA+15, Step 17
Freese, Keirsten	BP: 5 <sup>th</sup> Gr Teacher	8/6/20	BA, Step 5
Larson, Carrie	EH: 2 <sup>nd</sup> Gr Teacher	8/11/20	MA+15, Step 7
Mitzel, Season	From EH Media Asst to BP ELA/SS Teacher	8/6/20	BA, Step 1

**Certified Staff: Extended Leave**

Name	Assignment	Dept Action	Reason
Russell, Sarah	BP: 5 <sup>th</sup> Gr Teacher	7/27/20	GW Induction Coach

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Anderson, Jami	NS: From HS Cashier to BP Lead Cook	8/20/20	Same
Banowetz, Cindy	NS: HS General Help	8/20/20	SEIU A, Step 3
Blanchett, Elizabeth	WE: Student Support Associate	8/11/20	LMSEAA II, Step 6
Blazek, Ann	From NE Student Support Assoc to BP Health Asst	8/11/20	Same
Brown, Briann	WE: Student Support Associate	8/11/20	LMSEAA II, Step 6
Burrows, Karen	NS: From OR to HS Cashier	8/20/20	Same
Bussell, Paula	NS: From OR PT to FT General Help	8/20/20	SEIU A, Step 1
Clark, Annalissa	From BW .5 to HP 1.0 Custodian	7/20/20	SEIU C, Step 1
Clinton, Vickie	NS: From EX to BP Cashier	8/20/20	Same
Cuhel, Melissa	NS: From BW Satellite Mngr to BP Production Mngr	8/20/20	\$19.00/hour
Darie, Sarah	NS: From HS to BP Cashier	8/20/20	Same
Follensbee, Carla	WE: Student Support Associate	8/11/20	LMSEAA II, Step 10
Hatcher, Angela	NS: From HS General Help to Cashier	8/20/20	Increase \$.25/hour
Herrig, Stephanie	NE: Custodian (.75 FTE)	8/3/20	SEIU C, Step 1
Hess, Andrea	NS: From WE General Help to Cashier	8/20/20	Same
Himmel, Cindy	NS: HP General Help/Baker	8/20/20	SEIU A +.25, Step 1
Hoyer, Sharon	NS: From HS General Help to HP Cashier	8/20/20	Increase \$.25/hour
Johnson, Megan	WE: Student Support Associate	8/11/20	LMSEAA II, Step 6
Kehoe, Gitana	NS: From HS General Help to HP Production Mngr	8/3/20	\$19.00/hour
McCloy, Jenny	From EH Student Support Assoc to NS/OR Cashier	8/20/20	PTNS, Step 3
McCurren, Jean	NS: BP Baker/General Help	8/20/20	SEIU A +.25, Step 1
McDowell, Elyssa	LRC: Curriculum Secretary	8/10/20	LMSEAA IV, Step 6
Moos, Crystal	NS: HP Lead Cook	8/20/20	SEIU A +.25, Step 1
Ortiz, Sonia	NS: From NE General Help to FT Lead Cook	8/20/20	SEIU A, Step 1
Pospisil, Kelly	NS: NE General Help	8/20/20	PTNS, Step 1
Richter, Diane	TR: Regular Sub Bus Driver	8/24/20	Step 1
Roe, Kristin	NS: HS General Help/Cashier	8/20/20	SEIU A +.25, Step 1
Suchan, Judy	NS: From BW General Help to Satellite Mngr	8/20/20	SEIU A +.75, Step 1
Rodriguez, Germania	NS: From EH General Help to HP Cashier	8/20/20	Increase of \$.25/hour
Susen, Debbra	NS: From WF General Help 5.75 to 4.5 hours/day	8/20/20	Same
Taylor, Daveeta	TR: Regular Sub Bus Driver	8/24/20	Step 1
Teff, Kendra	NS: EH General Help	8/20/20	PTNS, Step 1
Turner, Tammi	WF: School Facilitator	8/3/20	\$48,000/year
Walker, Chelsey	NS: HS General Help	8/20/20	PTNS, Step 1
Welsh, Lisa	LG: School Facilitator	8/3/20	\$48,000/year
Wylie, Krista	From HP Student Support Assoc to EH General Ed Asst	8/11/20	LMSEAA I, Step 18

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Brown, Nathan	TR: Bus Rider	7/24/20	Personal
Dundee, Kelly	WF: Student Support Associate	6/3/20	Personal
Eddins, Michael	WE: Student Support Associate	7/1/20	Personal
Jeffrey, Wendy	BW: Student Support Associate	7/17/20	Relocation
Kramer, Diane	LG: Custodian	7/31/20	Retirement
Pisarik, Amy	TR: Bus Driver	7/21/20	Other Employment
Whitaker, Maria	WF: Student Support Associate	6/3/20	Other Employment

**Co/Extra-Curricular: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Freese, Keirsten	EX: Assistant 7 <sup>th</sup> Gr Volleyball Coach	8/24/20	\$2,914
Garman, Malory	HS: Assistant 10 <sup>th</sup> Gr Volleyball Coach	8/10/20	\$3,279
Morgan, John	OR: Head 8 <sup>th</sup> Gr Football Coach	8/10/20	\$3,279

**Co/Extra-Curricular Staff: Resignation**

Name	Assignment	Dept Action	Reason
Naaktgeboren, Erik	EX: Head 7 <sup>th</sup> Gr Wrestling Coach	7/1/20	Personal
Roalf, Ed	EX: Assistant 7 <sup>th</sup> Gr Volleyball Coach	7/1/20	Personal

502: Approval of July 13<sup>th</sup> Minutes – Exhibit 502.1

503: Approval of July 27<sup>th</sup> Special Session Minutes – Exhibit 503.1

504: Approval of Bills – Exhibits 504.1-2

505: Approval of Contracts – Exhibits 505.1-14

1. Change order #002 with DC Taylor for the Bowman Woods roof project
2. Change order #002 with Tricon General for the Wilkins renovation project
3. Change order #001 with Garling Construction for the Indian Creek renovation project
4. Lease agreement with Culver's Corridor Storage for district storage space
5. Agreement with Republic Services for waste removal services
6. Agreement with Lifetouch Photography for 2020-21 student and staff photos
7. Agreements with Grant Wood Area Education Agency for participation in the Mentoring and Induction Consortium Model for Jill Hazen, Austin Meeks, and Sarah Russell
8. Agreement with Nikeya Diversity Consulting for professional learning workshop presentation
9. Agreement with Covenant Family Solutions for mental health services
10. Agreement with Janine Wahl and Kathy Nathan for One and Done training
11. Agreement with Teaching Strategies for Digital Curriculum Resources subscription services
12. Agreement with Teaching Strategies Gold Online Assessment Portfolios subscription services
13. Independent contractor agreement with Sherry Stone
14. Independent contractor agreement with Vanessa Terrell
15. Interagency agreement for Special Education with Center Point-Urbana CSD (1), College CSD (1) and Dubuque CSD (1). *For student confidentiality, exhibits not provided.*

**600: Board Calendar/Communications/Committees**

601: Board Communications

No board communications received.

**602: Board Calendar**

Date	Time	Event	Location
August 20	5:30 PM	Marion City Council	<a href="#">Virtual Meeting</a>
August 24	5:00 PM	Board Regular Meeting <i>(No Work Session)</i>	<a href="#">LRC Boardroom &amp; YouTube Live Stream</a>
Date	Time	Event	Location
September 3	5:30 PM	Marion City Council	<a href="#">City Hall</a> or Virtual
<del>September 10</del>	<del>11:30 AM</del>	<del>Board Visit <i>(Tentative)</i></del>	<del>Bowman Woods Elementary</del>
September 14	5:00 PM 7:00 PM	Board Work Session Board Annual Meeting	<a href="#">LRC Boardroom</a> & YouTube Live Stream
September 16	11:30 AM	Policy Committee	Superintendent's Conference Room
September 17	7:30 AM	Finance/Audit Committee	LRC Room 203
September 17	5:30 PM	Marion City Council	<a href="#">City Hall</a> or Virtual
<i>September 18-20</i>		<i>LM Foundation MANE Event</i>	<i>Virtual Event</i>
September 22	Noon 5:30 PM	Lion Learning with Superintendent	ZOOM Online Meeting
September 28	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	<a href="#">LRC Boardroom</a> & YouTube Live Stream

**Board Committees**

Committee	2019-20 Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

**700: Adjournment Motion 006-08-17**

**MOTION** by Buchholz to adjourn the special session at 5:57 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer