

**School Board Work Session Minutes
September 14, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg (via phone), Morey, Nelson, Wall, and Weaver. Absent: Lausen. Administration present: Bisgard, Anderson, Christian, Breifelder, Ramos, and Wear.

200: Adoption of the Agenda *Motion 13-09-14*

MOTION by Buchholz to adopt the agenda, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

300: Work Session

301: Update on the Return-to-Learn Plan

Teaching & Learning Directors Karla Ries, Erica Rausch, Mark Hutcheson, and Bob Read shared grade level updates on the Return-to-Learn Plan and the online learning platforms being utilized (Schoology, PowerSchool Learning, etc.). Information was also shared on the support systems in place for teachers and various trainings regarding COVID safety and online instruction.

400: Adjournment *Motion 14-09-14*

MOTION by Wall to adjourn the work session at 6:58 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

School Board Regular Meeting Minutes
September 14, 2020

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board regular meeting was called to order at 7:08 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Wall, and Weaver. Absent: Isenberg and Lausen. Administration present: Bisgard, Anderson, Christian, Breitfelder, Ramos, and Wear.

200: Adoption of the Agenda *Motion 15-09-14*

MOTION by Weaver to adopt the agenda, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

300: Audience Communications

No communications received.

400: Informational Reports/Discussions

401: Diversity, Equity, and Inclusion Overview

Sarika Bhakta of Nikeya Diversity Consulting, LLC, and Anthony Arrington of Top Rank, LLC, presented an overview of the information shared with staff during the September professional learning days pertaining to the topic of *Managing Your Mind Consciously: The Impact of Unconscious Bias, Micro-Inequities, and Micro-Aggressions*.

402: Marion City Council

Board members reported that during the August 27th Marion City Council meeting the installation of a stop sign for south-bound traffic on Learning Lane and 35th Avenue near Boulder Peak Intermediate and a school speed limit zone in front of the school were approved. The Council also approved a final housing addition north of 29th Avenue and west of 44th Street; which falls within the Linn-Mar boundaries. Buchholz and Morey thanked the City for the wonderful job it did of cleaning up after the derecho.

403: Policy Committee – Refer to Exhibit 601.1

Board members reported that during the September 10th Policy Committee meeting several new policies recommended by IASB related to COVID and the first half of the 500 series were reviewed. Morey stated that the language in policy 902.12 should mirror the board's recommendations.

404: Superintendent's Update – Exhibit 404.1

Superintendent Shannon Bisgard reported on the first day of school, including online classes; that the intermediate buildings were open and excited to welcome students; and thanked the USDA for providing free breakfast and lunch for our students through December 31st or until their funding runs out.

405: COVID Update

Superintendent Bisgard shared information on the procedures the district will follow if/when positive COVID cases occur around the district and facilitated a discussion with the board regarding a draft of the metrics the district will consider when deciding if/when to move between learning formats.

500: Unfinished Business

600: New Business:

601: First Reading of Policy Recommendations – Exhibit 601.1 ***Motion 16-09-14***

MOTION by Wall to approve the first reading of the policy recommendations with additional review of Policy 902.12, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

- *100.1 Legal Status of the School District* – Addition of intermediate buildings
- *104.3 Prohibition of Discrimination and/or Harassment Based on Sex Per Title IX* – New policy due to Title IX
- *501.3 Attendance Center Assignment* – Addition of language due to new legal requirements
- *501.11 Student Absences-Excused* – Addition of language pertaining to COVID-19
- *501.12 Student Absences Truancy/Unexcused* – Updated language to reflect district procedure
- *503.5 Reserved Time for Non-School-Sponsored Student Activities* – Change in time due to later HS dismissal
- *601.3 School Day* – Addition of language pertaining to COVID-19
- *603.15 Appropriate Use of Online Learning Platforms* – New policy due to COVID-19
- *902.12 District Operations During Public Emergencies* – New policy due to COVID-19
- *902.12-R Regulations Regarding District Operations During Public Emergencies* – New policy due to COVID-19

602: Metro Interagency Insurance Program (MIIP) Representatives ***Motion 17-09-14***

MOTION by Wall to approve Karla Christian, Chief Human Resources Officer, as the 2020-21 MIIP representative and JT Anderson, Chief Financial/Operating Officer, as the alternate. Second by Weaver. Voice vote, all ayes. Motion carried.

603: Open Enrollment Requests ***Motion 18-09-14***

MOTION by Wall to approve the open enrollment requests, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Beach, Evelyn	6 th	Cedar Rapids CSD	Good cause
Boddu, Sanjay	5 th	Cedar Rapids CSD	Good cause
Davis, Lily	5 th	Cedar Rapids CSD	Good cause
Fleming, Mark	K	Cedar Rapids CSD	On time
Fleming, Payton	K	Cedar Rapids CSD	On time
Jackson, Anthony	K	Cedar Rapids CSD	On time
Keller, Julyia	K	Marion Independent	On time
Lichtenstein, Bo	8 th	Cedar Rapids CSD	Good cause
Lichtenstein, Jorja	6 th	Cedar Rapids CSD	Good cause
Roller, Lynn	2 nd	Anamosa CSD	Good cause
Smith, Chloe	8 th	Mt Vernon CSD	Good cause
Smith, Gwendolyn	K	Springville CSD	On time
Smith, Kael	7 th	Mt Vernon CSD	Good cause
Smith, Kvan	5 th	Mt Vernon CSD	Good cause
Smothers, Kaitlyn	9 th	Cedar Rapids CSD	Good cause
Streets, Delaney	7 th	Cedar Rapids CSD	Good cause
Tisor, Kaden	7 th	Cedar Rapids CSD	Good cause
Tuner, Taelyn	2 nd	Cedar Rapids CSD	Good cause
Withers-Walbridge, Primrose	K	Marion Independent	On time

Approved OUT

Name	Grade	Requested District	Reason
Bauer, Chase	11 th	Clayton Ridge	Good cause
Bergstrom, Braydon	8 th	Clayton Ridge	Good cause
Hearn, Jaymee	9 th	Central City CSD	Good cause
Hearn, LeAnn	9 th	Central City CSD	Good cause
Miller, Ellie	1 st	West Branch CSD	Good cause
Roob, Ian	K	Central City CSD	On time
Roob, Seth	K	Central City CSD	On time
Rotter, Carlee	2 nd	Marion Home School	Good cause
Rotter, Quincy	1 st	Marion Home School	Good cause

Denied IN

Name	Grade	Resident District	Reason
Bruce, Zakery	K	Cedar Rapids CSD	Lack of space
Maysonet, Cameron	9 th	College Community	Late-Lack of space

Denied OUT

Name	Grade	Requested District	Reason
Hoefer, Owen	2 nd	Marion Home School	Late
Shetty, Shreeya	6 th	Cedar Rapids CSD	Late
Slater, Danielle	4 th	Marion Home School	Late
Slater, William	1 st	Marion Home School	Late
Starling, Joseph	6 th	CAM	Late
Thompson, Eva	6 th	Marion Home School	Late
Thompson, Levi	4 th	Marion Home School	Late

700: Consent Agenda Motion 19-09-14

MOTION by Morey to approve the consent agenda, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

701: Personnel**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Adcock, Alexis	IC: Student Support Associate	9/2/20	LMSEAA II, Step 6
Babatido, Romeo	HP: Custodian	8/31/20	SEIU C, Step 1
Bolger, Mike	HS: Student Support Associate	9/10/20	LMSEAA II, Step 10
Brinning, Sandra	From WE General Ed Asst to HP Student Support Assoc	8/31/20	LMSEAA II, Step 18
Bryant, Allison	From BP to EX Student Support Associate	9/4/20	Same
Chandran, Anju	BW: Student Support Associate	8/31/20	LMSEAA II, Step 6
Cimprich, Brittany	NS: NE General Help	9/4/20	PTNS, Step 1
Cope, Cheryl	NS: From EX General Help to Cashier	8/31/20	Increase \$.25/hour
Echeveste, Dania	WF: Part-time General Ed Assistant	9/3/20	LMSEAA I, Step 6
Fuller, Brent	From NE to EH Custodian	8/17/20	Same
Gongwer, Kimberly	From OR to BP Custodian	8/17/20	Same
Hannen, Jobiena	BP: Paraprofessional	8/31/20	LMSEAA V, Step 9
Hastings, Jamie	NS: NE General Help/Lead Cook	9/4/20	SEIU A+.25, Step 1
Hendrickson, Erik	BW: Custodian	9/2/20	SEIU C, Step 1
Irons, Mason	EH: Student Support Associate	9/14/20	LMSEAA II, Step 6
Iverson, Rachel	From NE Part-Time to BP 1.0 Student Support Associate	8/31/20	Same
Karthik, Eswari	BW: Student Support Associate	9/3/20	LMSEAA II, Step 6
Kimm, Lisa	HP: Custodian	9/2/20	SEIU C, Step 1
Krumm, Joseph	From EH to BP Custodian	8/17/20	Same
Loftsgaarden, Doug	From LG to HP Custodian	8/26/20	Same

Name	Assignment	Dept Action	Salary Placement
Martinez, Hugo	HS: Custodian	9/2/20	SEIU C, Step 1
Mason, Megan	BP: Student Support Associate	8/31/20	LMSEAA II, Step 8
McNamara, Kay	HP: Custodian	8/20/20	SEIU C, Step 1
Meyer, Brian	From EX to HP Custodian	8/17/20	Same
Miller, Stephanie	EH: Student Support Associate	8/31/20	LMSEAA II, Step 12
Peter, Brandi	AC: Academic Aquatic Instructor	9/14/20	\$15.00/hour
Potratz, Natalee	From IC to LG Student Support Associate	8/31/20	Same
Petersen, Shiela	NS: EX General Help from 3.75 to 4.25 hours/day	8/31/20	Same
Rauch, Mollie	NS: BW General Help	8/31/20	PTNS, Step 1
Smith, Hillary	From EH Student Support Assoc to HP Paraprofessional	8/31/20	LMSEAA V, Step 16
Sulentich, Kelsey	BP: Student Support Associate	9/3/20	LMSEAA II, Step 6
Tamilarasan, Leema	BW: Student Support Associate	8/31/20	LMSEAA II, Step 6
Taylor, Melinda	OR: Custodian	9/9/20	SEIU C, Step 1
Van Fleet, Cody	From EH to LG Custodian	8/26/20	Same
Wahler, Christopher	LG: Custodian	8/20/20	SEIU C, Step 1
Wood, Kylie	EH: From 1.0 to .5 Student Support Associate	8/31/20	Same

Classified Staff: Extended Leave of Absence

Name	Assignment	Dept Action	Reason
Beahm, Charles	TR: Bus Rider	2020-21 School Year	Personal
Cochet, Sandrine	HS: Student Support Associate	2020-21 School Year	Personal
Collins, Matt	LG: Student Support Associate	2020-21 School Year	Personal
Ernie, Veronica	EH: Student Support Associate	2020-21 School Year	Personal
Inabathuni, Naga	OR: Student Support Associate	2020-21 School Year	Personal
Karthik, Lakshmi	BW: Student Support Associate	2020-21 School Year	Personal
Kelly, Janice	HS: Student Support Associate	2020-21 School Year	Personal
Neymeyer, Katie	HS: Student Support Associate	2020-21 School Year	Personal
Rasmussen, Brandi	NS: IC General Help	2020-21 School Year	Personal
Sharp, Harlan	TR: Bus Rider	2020-21 School Year	Personal

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Banks, Misty	EX: Student Support Associate	9/4/20	Personal
Bradshaw Gallison, Barbara	TR: Bus Driver	8/17/20	Retirement
Brown, Cheryl	NS: WE General Help	9/4/20	Personal
Cory, Nic	EX: Student Support Associate	9/7/20	Other Employment
Decious, Becky	BW: General Ed Assistant	8/24/20	Other Employment
Grensteiner, Susan	BW: Student Support Associate	9/9/20	Other Employment
Lynch, Cynthia	HS: Student Support Associate	9/4/20	Other Employment
Meyer Wilhelm, Kimberly	OR: General Ed Assistant	9/2/20	Other Employment
Rivera, Michael	WF: Student Support Associate	9/4/20	Other Employment
Robinson, Jessica	WF: Student Support Associate	9/1/20	Personal
Name	Assignment	Dept Action	Reason
Roob, Melissa	BP: Student Support Associate	8/27/20	Personal
Sanders, Jeanette	NS: IC General Help	8/26/20	Personal
Schuring, Drake	HS: Student Support Associate	8/20/20	Other Employment
Weber, Luke	BP: Student Support Associate	8/31/20	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Peter, Brandi	HS: Girls' Swim Coach	8/10/20	\$2,000 Coaches Acct

702: Approval of August 24th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-5

1. Independent contractor agreement with Megan Callahan
2. Independent contractor agreement with Jennifer Channon
3. Independent contractor agreement with Emma Erner
4. Professional services agreement with Shive Hattery Architecture & Engineering
5. Updated lease agreement with Culver’s Corridor Storage
6. Interagency agreements for Special Education services with Anamosa CSD (1), Cedar Rapids CSD (44), Central City CSD (3), College CSD (4), East Buchanan CSD (1), Iowa City CSD (3), Lisbon CSD (1), Marion Independent (33), North Linn CSD (2), Springville CSD (1), Vinton-Shellsburg CSD (1), and Waterloo CSD (1). *For student confidentiality, exhibits not provided.*

705: Financial Reports – Exhibits 705.1-2

1. School Finance Report and Cash Balance Report as of July 31, 2019
2. School Finance Report and Cash Balance Report as of July 31, 2020

800: Board Calendar/Communications/Committees

801: Board Communications: No communications shared.

802: Board Calendar

Date	Time	Event	Location
September 17	7:30 AM	Finance/Audit Committee	LRC Room 6
September 17	5:30 PM	Marion City Council (<i>Nelson</i>)	Virtual
September 22	Noon 5:30 PM	Superintendent’s Lion Learning	ZOOM Virtual Meeting
September 28	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom & YouTube Live Stream
Date	Time	Event	Location
October 8	11:30 AM	Board Visit	Linn Grove Elementary
October 8	4:00 PM	Finance/Audit Committee	LRC Room 5
October 8	5:30 PM	Marion City Council	TBD
October 12	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom & YouTube Live Stream
October 14	3:45 PM	CTE Committee	LRC Boardroom
October 22	5:30 PM	Marion City Council	TBD
October 26	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom & YouTube Live Stream

Board Committees

Committee	2019-20 Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

900: Adjournment Motion 20-09-14

MOTION by Buchholz to adjourn the regular meeting at 8:33 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer