

**School Board Work Session Minutes
October 26, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Christian, Breifelder, Ramos, and Wear. Administration absent: Anderson.

200: Adoption of the Agenda *Motion 048-10-26*

MOTION by Weaver to adopt the agenda as presented. Second by Morey. Voice vote, all ayes. Motion carried.

300: Work Session

301: Board Learning

Bridgette Johnson, Board Development Director with the Iowa Association of School Boards, facilitated a learning session on governance and the board/superintendent roles and interactions.

400: Adjournment *Motion 049-10-26*

MOTION by Wall to adjourn the work session at 6:22 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes
October 26, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th Street, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Christian, Ramos, and Wear. Administration absent: Anderson and Breifelder.

200: Adoption of the Agenda *Motion 050-10-26*

MOTION by Lausen to adopt the agenda as presented. Second by Morey. Voice vote, all ayes. Motion carried.

300: Audience Communications

The following audience communications were received electronically and read aloud: 1) Rachel Blackford regarding length of the class time for high school students, 2) M.S. Bauer regarding the use of gym facilities by club teams, 3) Todd Miller, on behalf of the girls basketball club teams, regarding the use of gym facilities, and 4) Angie Martin regarding the second quarter Return to Learn plan.

400: Informational Reports/Discussions

401: Marion City Council

Nelson reported that during the October 22nd Marion City Council meeting Mayor AbouAssaly shared that the Iowa BIG students will be hosting a chainsaw artist in Marion Square in November who will carve items from the derecho tree remnants that will then be auctioned off as a fundraising event.

402: Cabinet Update – Exhibit 402.1

Superintendent Shannon Bisgard shared an update on the various constructions projects, COVID positivity rates and new CDC guidance on COVID exposure, and that all facility rentals to outside groups will remain closed through the end of the school year. Bisgard also congratulated the 48 high school students that qualified for All State Music.

403: Return to Learn Plan Update

Superintendent Bisgard made a recommendation to remain as is for second quarter regarding the Return to Learn Plan; which is currently onsite learning for grades PK-6 and hybrid learning for grades 7-12. Board members shared feedback on the recommendation and thanked the district staff and families for doing a great job in these unusual circumstances regarding learning and following the various guidance shared to keep everyone protected. Suggestions were made to communicate information to the community and families on some of the things that have been learned during first quarter regarding the various Return to Learn Plan options and the feedback received and to also build on the feedback to see what can be improved for second quarter.

500: Unfinished Business

No unfinished business presented.

600: New Business:

601: Approval of 2nd Quarter Return to Learn Plan *Motion 051-10-26*

MOTION by Morey to approve the second quarter Return to Learn Plan as recommended by Superintendent Bisgard, which is to remain in onsite learning for grades PK-6 and hybrid learning for grades 7-12 through second quarter. Second by Lausen. Voice vote. Ayes: Buchholz, Isenberg, Lausen, Morey, Nelson, and Weaver. Nae: Wall. Motion carried.

602: Open Enrollment Requests *Motion 052-10-26*

MOTION by Buchholz to approve the open enrollment requests as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Gifford, Anthony	2 nd	Cedar Rapids CSD	Good cause
Gifford, Sebastien	4 th	Cedar Rapids CSD	Good cause
Gifford, Pierce	2 nd	Cedar Rapids CSD	Good cause

700: Consent Agenda *Motion 053-10-26*

MOTION by Lausen to approve the consent agenda as presented. Second by Morey. Clarifications were shared on some of the contracts listed. Voice vote, all ayes. Motion carried.

701: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Baxa, Holly	From LG Student Support to BW General Ed Assistant	10/27/20	LMSEAA I, Step 13
Bjork, Dawn	LG: Student Support Associate	10/12/20	LMSEAA II, Step 10
Bryant, Darrell	IC: Student Support Associate	10/12/20	LMSEAA II, Step 10
Dee, Wendy	NS: WE General Help	10/19/20	PTNS, Step 1
Hilton, Michael	EH: Custodian	10/19/20	SEIU C, Step 1
Konzen, Darla	OR: General Ed Assistant	10/26/20	LMSEAA I, Step 10
Strong, Kari	WE: General Ed Assistant	10/26/20	LMSEAA I, Step 10
Woitak, Estella	EX: From General Ed Asst to Building Secretary	10/26/20	Same
Wyant, Donna	O&M: District Substitute Custodian	10/21/20	SEIU C, Step 1

Classified Staff: Extended Leave of Absence

Name	Assignment	Dept Action	Reason
Neihart, Julia	IC: Paraprofessional	10/23 thru end of school year	Personal

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Bjork, Megan	WE: Student Support Associate	10/30/20	Personal
Downard, Brian	O&M: District Substitute Custodian	10/23/20	Other Employment
Mbali, Elssa	BP: Student Support Associate	10/12/20	Personal
Mohwinkle, Karen	EX: Building Secretary	10/23/20	Other Employment
Wehr, Virgie	NS: LG General Help	10/14/20	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Brighton, David	HS: Head 9 th Gr Boys' Basketball Coach	10/8/20	\$4,372

702: Approval of October 12th Minutes – Exhibit 702.1

703: Approval of October 15th Special Session Minutes – Exhibit 703.1

704: Approval of Bills – Exhibit 704.1

705: Approval of Contracts – Exhibits 705.1-4

1. 28E agreement with the Marion Public Library
2. Service order subscription agreement with Sprout Social, Inc
3. Rental agreement with R&D Events and Rentals for prom events
4. Master services agreement with Navigate 360 for professional development opportunities
5. Interagency agreements for Special Education services with CAM CSD (1), Cedar Rapids CSD (3), Marion Independent (43), and West Delaware CSD (2). *For student confidentiality, exhibits not provided.*

706: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: swing rotary floor machines (4), floor scrubbers (2), SaltDogg spreader (1), Fast-Cast UTV spreader (1), Toro Groundsmaster mower (1), window air conditioning unit (1), rolling science table with sink (1), concrete saw (1), flat metal carts (4), and a water source heat pump.*

707: Financial Reports – Exhibits 707.1-2

1. School Finance and Cash Balance reports as of September 30, 2019
2. School Finance and Cash Balance reports as of September 30, 2020

800: Board Calendar/Communications/Committees

801: Board Communications

Morey congratulated the LM Key Club on a job well done regarding the Trunk or Treat event they hosted for LM families and the community.

802: Board Calendar

Date	Time	Event	Location
October 29	All Day	LM Foundation Dine Out for Our Schools	Click here for additional details
October 29	11:30 AM	Board Visit	Hazel Point Intermediate
Date	Time	Event	Location
November 4	4:00 PM	SIAC Committee	Virtual Meeting
November 5	5:30 PM	Marion City Council (Morey)	Virtual
November 9	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom & YouTube Live Stream
November 10	5:30 PM	IASB Pre-Conference Workshop	Virtual Event
November 11	11:30 AM	Policy Committee	LRC Room 5
November 11	4:15 PM	CTE Committee	HS Lecture Hall
November 17	5:30 PM	IASB Delegate Assembly	Virtual Event
November 18	1:00 PM	IASB Conference General Session	Virtual Event
November 19	8:00 AM	IASB Conference General Session	Virtual Event
November 19	5:30 PM	Marion City Council (Buchholz)	Virtual
November 23	5:00 PM	Board Annual Meeting (No Work Session)	LRC Boardroom & YouTube Live Stream

Board Committees

Committee	Board Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

900: Adjournment Motion 054-10-26

MOTION by Morey to adjourn the regular meeting at 8:09 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer