



Board of Directors – Procedures of Operation

Policy Title: Adoption of Board Policy Code 203.2

The board will give notice of adoption of new policies, or revision of policy, by placing the item on the agenda of two regular board meetings. The proposed policy changes will be distributed, and public comment will be allowed at both meetings prior to final board action. This notice procedure will be required, except for emergency situations.

If the board adopts a policy in an emergency situation a statement regarding the emergency and the need for immediate adoption of the policy will be included in the minutes. The board will have complete discretion to determine what constitutes an emergency situation.

The final action taken to adopt proposed policy will be approved by a simple majority vote of the board at the next regular meeting after the meeting allowing public discussion. The policy will be effective on the later of the date of passage or the date stated in the motion.

In the case of an emergency, a new or changed policy may be adopted by a majority vote of a quorum of the board. The emergency policy will expire at the close of the third regular meeting following the emergency action, unless the policy adoption procedure stated above is followed and the policy is reaffirmed.

Procedure and administration of policy will be the responsibility of the superintendent and administration.

Adopted: 6/70

Reviewed: 10/11; 4/13; 8/14; 10/19

Revised: 9/16

Related Policy (Code#): 203.1; 203.3

Legal Reference (Code of Iowa): §§ 279.8 (2013); 281 IAC 12.3(2); 1970 Op Atty Gen 287

IASB Reference: 209.2