

**School Board Regular Meeting Minutes  
May 24, 2021**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar School Board regular meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10<sup>th</sup> St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, and Weaver. Absent: Wall. Administration present: Bisgard, Anderson, Christian, Breifelder, Ramos, and Wear.

**200: Adoption of the Agenda *Motion 152-05-24***

**MOTION** by Lausen to adopt the agenda with the amended personnel listing. Second by Weaver. Voice vote, all ayes. Motion carried.

**300: Audience Communications**

1. Kyle Hane, LM Resident, Comments regarding face masks
2. Nicole Hane, LM Resident, Comments regarding face masks
3. Matt Rollinger, LM Parent, Comments regarding face masks

**400: Informational Reports, Discussions, and Presentations**

**401: Teaching & Learning Update – Exhibit 401.1**

Nathan Wear, Associate Superintendent and Chief Academic Officer, shared an update on the 2021-22 staff professional development goals.

**402: Policy Committee – Refer to Exhibit 603.1**

Superintendent Bisgard reported that during May 12<sup>th</sup> Policy Committee several wording changes recommended by the Iowa Association of School Boards (IASB) were approved.

**403: Facilities Advisory Committee**

Board Members Morey, Nelson, and Weaver reported that during the May 17<sup>th</sup> Facilities Advisory Committee meeting to group reviewed the 10-Year Capital Projects Improvement Plan, district funding, and enrollment trends.

**404: School Improvement Advisory Committee**

Board Members Buchholz, Isenberg, and Wall reported that during the May 19<sup>th</sup> SIAC meeting the committee reviewed Venture Academics, accelerated learning, and learning initiatives for 2021-22.

**405: Finance/Audit Committee**

Board Members Buchholz, Isenberg, and Morey reported that during the May 20<sup>th</sup> Finance/Audit Committee meeting they reviewed bills, the Seamless Summer Option for 2021-22 school meals, the 2021-22 student fee schedule, insurance renewals, and revenue bond refinancing items.

**406: Marion City Council**

Board President Sondra Nelson reported there were no district-related items presented during the May 20<sup>th</sup> Marion City Council meeting.

#### 407: Legislative Update

Superintendent Bisgard and Board Members Isenberg and Morey shared an update on the bills that passed during the close of the current legislative session.

#### 408: Cabinet Update – Exhibit 408.1

Superintendent Bisgard shared information on the changes in the CDC's guidance on face masks, graduation reminders, and a reminder of the open houses for Boulder Peak and Hazel Point.

### **500: Unfinished Business**

#### 501: Completion of Project and Final Payment – Exhibit 501.1 ***Motion 153-05-24***

**MOTION** by Buchholz to accept the Bowman Woods roof improvement project as complete and to authorize final payment of \$50,343.86, to DC Taylor Company. Second by Lausen. Voice vote, all ayes. Motion carried.

### **600: New Business**

#### 601: Approval of Transportation Agreement ***Motion 154-05-24***

**MOTION** by Weaver to approve a 2.20% total package increase for the Transportation staff for the 2021-22 school year. Second by Morey. Voice vote, all ayes. Motion carried.

#### 602: Student Fee Schedule – Exhibit 602.1 ***Motion 155-05-24***

**MOTION** by Morey to approve the student fee schedule for the 2021-22 school year, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

#### 603: First Reading of Policy Recommendations – Exhibit 603.1 ***Motion 156-05-24***

**MOTION** by Morey to approve the first reading of the policy recommendations, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

*The second half of Policy Series 600 – Education Program – was reviewed with updates recommended for the following policies:*

- 603.12-R1 – Administrative Regulations Regarding the Internet
- 603.12-R2 – Administrative Regulations Regarding Internet Acceptable Use
- 603.12-E1 – Parent/Guardian Internet Access Student Permissions
- 604.5 – Program for Students At-Risk
- 605.1 – Student Progress Reports and Conferences

*Changes are also recommended for the following policies:*

- 100.1 – Legal Status of the School District
- 501.2 – Entrance Admissions
- 601.1 – School Organization
- 602.1 – Basic Instruction Program
- 801.6 – Inventory and Fixed Assets

#### 604: Overnight Fieldtrip Request – Exhibit 604.1 ***Motion 157-05-24***

**MOTION** by Lausen to approve the overnight fieldtrip request for three students involved in the district's HOSA-Future Health Professionals program to attend the required officer training in Ankeny on June 11-12. Second by Weaver. Voice vote, all ayes. Motion carried.

605: 2020-21 Calendar Update **Motion 158-05-24**

**MOTION** by Lausen to update the 2020-21 school calendar to reflect Friday, June 4<sup>th</sup> as the last day for students. Second by Buchholz. Voice vote, all ayes. Motion carried.

606: Open Enrollment Requests **Motion 159-05-24**

**MOTION** by Lausen to approve the open enrollment requests, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

**Approved IN – 2021-22 School Year**

Name	Grade	Resident District	Reason
Long, Blake	K	Springville CSD	On time
Schultz, Parker	8 <sup>th</sup>	Marion Independent	Good cause

**Approved OUT – 2021-22 School Year**

Name	Grade	Requested District	Reason
Axeen, Annie	11 <sup>th</sup>	Cedar Rapids CSD	Good cause
Sheets, Amir	7 <sup>th</sup>	Cedar Rapids CSD	Good cause

**Denied OUT – 2021-22 School Year**

Name	Grade	Requested District	Reason
Jun, Addison	11 <sup>th</sup>	Clayton Ridge	Late – no good cause
Kepford, Noah	11 <sup>th</sup>	Marion Independent	Late – no good cause

**700: Consent Agenda Motion 160-05-24**

**MOTION** by Lausen to approve the consent agenda with the amended personnel listing. Second by Buchholz. Board members congratulated the retirees and thanked them for their service. Voice vote, all ayes. Motion carried.

**701: Personnel**

**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Carson, Kelsey	From WF to IC Student Support Services Teacher	8/13/21	Same
Dalton, Michelle	WE: From .5 to 1.0 Reading Teacher	8/13/21	Same
Hernandez, Fabiola	OR: Spanish Teacher	8/11/21	MA, Step 5
Schumacher, Lisa	HS: From .55 Math Teacher to 1.0 Academic Intervention Teacher	8/13/21	Same
Tannous, Ronda	EX: Spanish Teacher	8/11/21	BA, Step 1

**Certified Staff: Extended Leave of Absence**

Name	Assignment	Dept Action	Reason
Henrickson, Kathleen	HP: 6 <sup>th</sup> Gr Teacher	2021-22 School Year	Persona/Family

**Certified Staff: Resignation**

Name	Assignment	Dept Action	Reason
<del>East, Courtney</del>	<del>BW: 1<sup>st</sup>-Gr Teacher</del>	<del>6/11/21</del>	<del>Other Employment</del>
<del>Goldberg, Beth</del>	<del>OR: 7<sup>th</sup>-Gr Language Arts/Social Studies Teacher</del>	<del>6/11/21</del>	<del>Other Employment</del>
Herman, Becky	HS: Iowa BIG Teacher	6/11/21	Other Employment
Kraus, Sue	OR: Media Specialist	6/11/21	<b>Retirement</b>
Nie, Janisse	LG: Student Support Services Teacher	6/11/21	Other Employment
Peyton, Brad	OR: Math Teacher	6/11/21	<b>Retirement</b>

**Certified Staff: Extended Leave**

Name	Assignment	Dept Action	Reason
East, Courtney	BW: 1 <sup>st</sup> Gr Teacher	6/11/21	GWAEA Induction Coach
Goldberg, Beth	OR: 7 <sup>th</sup> Gr Language Arts/Social Studies Teacher	6/11/21	GWAEA Induction Coach

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Anderson, Mike	O&M: Seasonal Help	5/10/21	\$15.00/hour
Bradford, Amanda	BP: Student Support Associate	5/17/21	LMSEAA II, Step 6
Heinrich, Conway	EH: Custodian	5/24/21	SEIU C, Step 1
Kainz, Laura	From OR to HS Student Support Associate	8/19/21	Same
Lee, Ben	AC: Aquatic Instructor	6/1/21	\$11.00/hour
McDowell, Elyssa	LRC: From Curriculum Secretary to Venture Academics Strategic Partner Coordinator	8/1/21	\$55,000/year
Murray, Natalie	AC: Aquatic Instructor	6/1/21	\$11.00/hour
Schoenbeck, Inga	AC: Aquatic Instructor	6/1/21	\$11.00/hour
Schwickerath, Phillip	O&M: Certified Maintenance - Plumber	5/20/21	SEIU F+2.00, Step 1
Thompson, Jordan	AC: Aquatic Instructor	6/1/21	\$11.00/hour
Zach, Kim	OR: From Custodian to Lead Custodian	4/12/21	SEIU C +.75, Step 16

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Bliek, Lori	NE: Student Support Associate	6/9/21	Relocation
Coady, Marsha	NS: IC Satellite Manager/General Help	6/9/21	<b>Retirement</b>
Del Toro, Martha	EH: Student Support Associate	5/29/21	Relocation
Fabor, Jena	O&M: Secretary	5/20/21	Other Employment
Gates, Kathy	BW: Student Support Associate	6/11/21	<b>Retirement</b>
Helmrichs, Meri	HS: Student Support Associate	5/28/21	Other Employment
Kollambi Chandran, Anju	BW: Student Support Associate	6/11/21	Personal
Love, Ashley	BW: Student Support Associate	6/11/21	Personal
Love, Brynne	EX: Student Support Associate	5/19/21	Relocation
Young, Betty	NE: Student Support Associate	5/17/21	<b>Retirement</b>

**Co/Extra-Curricular Staff: Resignation**

Name	Assignment	Dept Action	Reason
Sleezer, Kim	EX: Athletic/Activities Director	6/11/21	Personal
Smale, Ariel	HS: Assistant JV/Varsity Volleyball Coach	5/13/21	Personal

702: Approval of May 10<sup>th</sup> Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-4

1. Agreement with Hitech Communications for the Bowman Woods fire alarm upgrade project
2. Agreement with Premier Plus Roofing, Siding, & Windows for the Oak Ridge Sports Complex roof repair project
3. Agreement with Appleby & Horn Tiling for the Linn Grove corridor flooring project
4. Agreement with Grant Wood AEA for use of their SubCentral system
5. Interagency agreements for Special Education services with Cedar Rapids CSD (4) and Waverly-Shell Rock CSD (1). *For student confidentiality, exhibits not provided.*

705: Financial Reports – Exhibits 705.1-2

1. School Finance and Cash Balance Reports as of April 30, 2020
2. School Finance and Cash Balance Reports as of April 30, 2021

## **800: Board Communications, Calendar, and Committees**

### **801: Board Communications**

### **802: Board Calendar**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location/Comments</b>
May 27	4:00 PM	COMPASS Celebration Picnic	Thomas Park
May 27	5:30 PM	Competition Speech Recognitions	HS Little Theatre
May 30	1:00 PM	LM High School Graduation	Alliant Energy Powerhouse
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location/Comments</b>
June 2	5-7 PM	BP Ribbon Cutting & Open House	Ribbon Cutting at 5:30 PM
June 2	5-7 PM	HP Ribbon Cutting & Open House	Ribbon Cutting at 6:00 PM
June 3	5:30 PM	Marion City Council ( <i>Wall</i> )	Virtual
June 10	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
June 14	5:00 PM	Board Meeting	LRC Boardroom
June 17	5:30 PM	Marion City Council	Virtual
June 21	All Day	LM Foundation Lion Open	Hunters Ridge Golf Course

### **803: Committees and Advisories**

<b>Committee</b>	<b>2020-21 Representatives</b>
Finance/Audit Committee	Buchholz, Isenberg, and Morey
Policy/Governance Committee	Lausen, Wall, and Weaver
Career & Technical Education Advisory (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Buchholz, Isenberg, and Wall
Facilities Advisory Committee	Morey, Nelson, and Weaver
Community Promise	Nelson
Linn County Conference Board	Buchholz

### **900: Adjournment *Motion 161-05-24***

**MOTION** by Lausen to adjourn the regular meeting at 5:43 PM. Second by Morey. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer

School Board Work Session Minutes  
May 24, 2021

**100: Call to Order and Determination of a Quorum**

The Linn-Mar School Board work session was called to order at 5:57 PM in the boardroom of the Learning Resource Center (2999 N 10<sup>th</sup> St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, and Weaver. Absent: Wall. Administration present: Bisgard.

**200: Adoption of the Agenda *Motion 162-05-24***

**MOTION** by Lausen to adopt the agenda, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

**300: Work Session**

**301: Move into Closed Session *Motion 163-05-24***

**MOTION** by Lausen to move into closed session at 5:58 PM as provided in Iowa Code Section 21.5(l)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered and to prevent needless and irreparable injury to that individual's reputation. Second by Buchholz. Voice vote, all ayes. Motion carried.

**302: Return to Open Session *Motion 164-05-24***

**MOTION** Lausen to return to open session at 6:47 PM. Second by Morey. Voice vote, all ayes. Motion carried.

**400: Adjournment *Motion 165-05-24***

**MOTION** by Morey to adjourn the work session at 6:47 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer