

**School Board Regular Meeting Minutes
August 9, 2021**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board regular meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Anderson, Christian, Breifelder, Ramos, and Read. Administration absent: Wear.

200: Adoption of the Agenda *Motion 011-08-09*

MOTION by Morey to adopt the agenda, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

300: Audience Communications

The following audience members shared communications on quarantine procedures, face mask procedures, and CDC protocols pertaining to COVID-19:

1. Matt Rollinger, LM Parent
2. Susan Rustwick, LM Parent
3. Lindsay Sullivan, LM Parent
4. Kyle Hane, LM Resident

400: Informational Reports, Discussions, and Presentations

401: Indian Creek Trail Project – Exhibit 401.1

Kesha Billings, City of Marion Associate Planner of Community Development, shared an update on the Indian Creek Trail Project that is slated to begin construction in the spring. Plans include the replacement of the footbridge near Armstrong Field to help reduce flooding.

402: Online Learning Model – Exhibit 402.1

Associate Superintendent Bob Read shared information on the Online Learning Model for 2021-22 including information on the 2020-21 ISASP data on ELA, math, and science proficiency, current online enrollment numbers (K-4 = 22, 5-6 = 10, 7-8 = 16, and 9-12 = 22), and information on the Edmentum online learning programs (K-5 = Calvert Learning and 6-12 = Edmentum Courseware and Schoology). Read also shared that an additional enrollment period for families to sign their students up for online learning will be offered August 10th-16th.

403: Marion City Council

Board members Isenberg and Wall reported that during the July 22nd and August 5th City Council meetings information was shared on the approval of additional housing plats within the district's boundaries and updates on the Marion City Library construction project.

404: Cabinet Update – Exhibit 404.1

Superintendent Bisgard reported that summer construction related to last year's derecho repairs has gone well and that the modular units at Indian Creek have been removed.

405: Return-to-Learn Plan for 2021-22 – Exhibit 405.1

Superintendent Bisgard shared highlights from the proposed Return-to-Learn Plan for 2021-22 and facilitated a discussion with the board. Board members supported the proposed plan and requested that CDC guidance on face masks be included. Board members also acknowledge that student safety is of the utmost importance, especially since those 11 years old and younger cannot yet receive the vaccine.

500: Unfinished Business

501: Approval of the Return-to-Learn Plan for 2021-22 – Refer to Exhibit 405.1 ***Motion 012-08-09***

MOTION by Buchholz to approve the proposed 2021-22 Return-to-Learn Plan with the addition of the following guidance from the Centers for Disease Control and Prevention: *The CDC recommends universal indoor masking for all students, teachers, staff, and visitors to K-12 schools regardless of vaccination status.* Second by Morey. Voice vote, all ayes. Motion carried.

502: Approval of Bond Agent/Registrar/Transfer Agent – Exhibit 502.1 ***Motion 013-08-09***

MOTION by Buchholz to approve the resolution appointing UMB Bank, NA, of West Des Moines, Iowa, to serve as paying agent, bond registrar, and transfer agent; approving the paying agent, bond registrar, and transfer agent agreements; and authorizing the execution of same. Second by Morey. Roll call vote, all ayes. Motion carried.

503: Approval of Bond Tax Exemption Certificate – Exhibit 503.1 ***Motion 014-08-09***

MOTION by Weaver to approve the bond Tax Exemption Certificate, as presented, and place it on file. Second by Isenberg. Roll call vote, all ayes. Motion carried.

504: Approval of Bond Continuing Disclosure Certificate – Refer to Exhibit 504.1 ***Motion 015-08-09***

MOTION by Buchholz to approve the bond Continuing Disclosure Certificate, as presented, and place it on file. Second by Lausen. Roll call vote, all ayes. Motion carried.

505: Approval of Bond Terms of Issuance and Payment – Exhibit 505.1 ***Motion 016-08-09***

MOTION by Wall to approve the resolution authorizing and providing for the terms of issuance and securing the payment of \$26,865,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, Series 2021, of the Linn-Mar Community School District, State of Iowa, under the provisions of Chapters 423E and 423F of the Code of Iowa and providing for a method of payment of said bonds. Second by Weaver. Roll call vote, all ayes. Motion carried.

506: Second Reading of Policy Recommendations – Exhibit 506.1 ***Motion 017-08-09***

MOTION by Morey to approve the second reading of the policy recommendations, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

- 504.31 – Administrative of Medication to Students
- 504.31-E1 – Medication Permission Form
- 504.2-E1 – Communicable Disease Chart
- 504.2-E3 – Reportable Diseases

600: New Business

601: Metro Interagency Insurance Program (MIIP) Representatives *Motion 018-08-09*

MOTION by Wall to approve Karla Christian, Chief Officer of Human Resources, as the 2021-22 MIIP representative, JT Anderson, Chief Financial/Operating Officer, as the alternate representative, and Kelly Stiffler as the at-large representative. Second by Weaver. Voice vote, all ayes. Motion carried.

602: Open Enrollment Requests *Motion 019-08-09*

MOTION by Buchholz to approve the open enrollment requests, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Amisi, Cinana	K	Cedar Rapids CSD	On time
Briceno, Jacob	6 th	Cedar Rapids CSD	Good cause
Briceno, Mariah	7 th	Cedar Rapids CSD	Good cause
Lopez, Korina	8 th	Marion Independent	Good cause
Lopez, Sebastian	6 th	Marion Independent	Good cause
Ramsey, Fox	11 th	Cedar Rapids CSD	Good cause
Ramsey, Journee	8 th	Cedar Rapids CSD	Good cause
Swanson, Aaliyah	9 th	Cedar Rapids CSD	Good cause

Approved OUT

Name	Grade	Requested District	Reason
Doyle, Kyle	7 th	North Linn CSD	Good cause
McCurren, Charlotte	9 th	Marion Independent	Good cause
Wormwood, Kylie	9 th	Alburnett CSD	Good cause

700: Consent Agenda *Motion 020-08-09*

MOTION by Weaver to approve the consent agenda, as presented. Second by Wall. Weaver congratulated the retirees and thanked them for their years of service. Voice vote, all ayes. Motion carried.

701: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Banes, Terri	From WF to HP Student Support Associate	8/13/21	Same
Barske, Stacie	EH: Student Support Associate	8/13/21	LMSEAA II, Step 1
Burian, Verna	EX: Cashier/General Help	8/19/21	PTNS Step 1 +.25
Bruns, Gabrielle	IC: Student Support Associate	8/13/21	LMSEAA II, Step 1
Dighton, Lisa	EX: Student Support Associate	8/13/21	LMSEAA II, Step 1
Emery, Noreen	NS: WE General Help	8/19/21	PTNS, Step 1
Greiner, Angela	EX: Student Support Associate	8/13/21	LMSEAA II, Step 1
Happel, JoEllen	NS: HS General Help	8/19/21	PTNS, Step 1
Inabathuni, Naga	From OR to HP Student Support Associate	8/13/21	Same
Jackson, Laura	NS: From NE Part-Time General Help to Lead Baker	8/2/21	SEIU A +.25, Step 1
Keller, Jaime	NS: OR General Help from 6.5 to 4 hours/day	8/19/21	Same
Kepford, Marta	NS: IC General Help	8/19/21	PTNS, Step 1
Klein, Kennedy	NS: HS Lead Cook	8/13/21	SEIU A +.25, Step 1
Larson, Makenzie	From Success Center to HS Student Support Associate	8/13/21	Same
Loeffler, Tara	NS: BW General Help	8/19/21	PTNS, Step 1
Lorenz, Barb	NS: IC General Help	8/19/21	PTNS, Step 1
Marotz, Zachary	NS: HS General Help	8/19/21	PTNS, Step 2

Name	Assignment	Dept Action	Salary Placement
Mattes, Belamarcia	NS: BP Cashier/General Help	8/19/21	PTNS, Step 1 +.25
McNamer, Andrew	From OR to HP Student Support Associate	8/13/21	Same
Micheel, Courtney	LRC: Behavior Consultant	8/13/21	\$85,000/year
Middle, Robbie	HS: Student Support Associate	8/13/21	LMSEAA II, Step 1
Moos, Crystal	WF: Student Support Associate	8/13/21	LMSEAA II, Step 1
Ohloff, Seth	HS: Student Supervisor	8/13/21	\$15.00/hour
Raes, Sasha	NE: Student Support Associate	8/13/21	LMSEAA II, Step 1
Ritter, Kari	From Success Center to HS Student Support Associate	8/13/21	Same
Sasina, Kelsey	LG: Student Support Associate	8/13/21	LMSEAA II, Step 1
Sivertsen, Jessica	NS: OR Cashier/General Help	8/19/21	PTNS, Step 1 +.25
Taylor, Joseph	TR: From Regular Sub to Bus Driver	8/23/21	Step 1
Van Auken, Jessica	HS: Student Support Associate	8/13/21	LMSEAA II, Step 1
Wassmer, Jolene	HP: Student Support Associate	8/13/21	LMSEAA II, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Adams, Chloe	AC: Aquatic Instructor	8/2/21	Personal
Ahlers, Anna	AC: Aquatic Instructor	8/3/21	Personal
Brecht, Patricia	NS: WF General Help	7/27/21	Other Employment
Bries, Wendy	IC: Student Support Associate	8/2/21	Personal
Brown, Mary	OR: Student Support Associate	7/28/21	Personal
Bryant, David	BP: Student Support Associate	7/19/21	Personal
Dee, Wendy	TR: Bus Driver	7/9/21	Other Employment
Dietz, Cindy	NS: WE General Help	7/29/21	Other Employment
Fuller, Bayley	WE: Student Support Associate	8/2/21	Other Employment
Hintz, Damon	WF: Student Support Associate	8/2/21	Other Employment
Lynn, Samantha	LG: Paraprofessional	7/30/21	Other Employment
Marshall, Anna	AC: Aquatic Instructor	8/3/21	Personal
Riley, Kevin	TR: Bus Driver	6/21/21	Retirement
Schmidt, Leroy	TR: Bus Driver	7/16/21	Retirement
Schroer, Hope	WE: Student Support Associate	8/3/21	Other Employment
Stern, Krista	HS: Custodian	7/9/21	Retirement
Thompson, Jordan	AC: Aquatic Instructor	8/3/21	Personal
Wilson, Karen	LRC: Student Services Administrative Assistant	8/27/21	Retirement

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Aarhus, Amy	BW: 1 st Gr Teacher	8/13/21	BA, Step 9
Berglund, Amber	NE: .5 Reading Teacher	8/11/21	BA, Step 4
Blaha, Megan	District: School Nurse	8/13/21	Nurses, Step 15
Bowen, Kimberly	HS: School Counselor	8/3/21	MA +15, Step 17
Gostonczik, Sarah	From WE Reading to HP 6 th Gr Teacher	8/13/21	Same
Hill, Mackenzie	IC: 4 th Gr Teacher	8/11/21	BA, Step 1
Jordan, Molly	WE: From 1 st Gr to Reading Teacher	8/13/21	Same
Kendall, Shauna	From BW 1 st Gr to WE Reading Teacher	8/13/21	Same
Lindsay, Camille	BW/WF: Student Support Services Teacher	8/11/21	MA, Step 1
Mikkola, Kaitlin	From BP 6 th Gr to WF Media Specialist	8/13/21	Same
Stecklein, Benjamin	HS: ATLAS Teacher	8/13/21	BA, Step 1
Witt, Kierstyn	HS: School Counselor	1/3/22	BA, Step 1

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Cline, Sheryl	HS: School Counselor	7/8/21	Other Employment
Heber, Paula	BP: Student Support Services Teacher	7/23/21	Other Employment

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Chamberlain, Marshall	OR: Assistant Girls Tennis Coach	8/13/21	\$2,948
Starmer, Matt	HS: Assistant 10 th Gr Football Coach	8/1/21	\$3,317
Wilson, Sydney	OR: Head Middle School Boys Swimming Coach	7/21/21	\$3,317
Wilson, Sydney	OR: Head Middle School Girls Swimming Coach	7/21/21	\$3,317

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Tedrow, Rene	EX: Assistant Cross Country Coach	7/19/21	Personal

702: Approval of July 12th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibits 703.1-2

704: Approval of Contracts – Exhibits 704.1-27

1. Change order with Dryspace for the Aquatic Center roof project
2. Change order with Dryspace for the Indian Creek roof project
3. Change order with Jim Giese Commercial Roofing regarding Excelsior roof project
4. Change order with Appleby & Horn Tile for the Linn Grove flooring project
5. Commercial licensing agreement with Pel Industries
6. Subscription agreement with Brazen Technologies, Inc.
7. PowerSchool access agreement with Grant Wood Area Education Agency
8. Agreement with Rockwell Collins and Quality Beginnings, Inc., for the statewide, voluntary, four-year-old preschool program from April 1, 2021 to June 30, 2021
9. Agreement with Collins Aerospace and Quality Beginnings, Inc., for the statewide, voluntary, four-year-old preschool program from August 23, 2021 to June 30, 2022
10. Agreement with Grant Wood AEA for Courtney East to participate in the 2021-22 Mentoring and Induction Consortium Model
11. Agreement with Grant Wood AEA for Beth Goldberg to participate in the 2021-22 Mentoring and Induction Consortium Model
12. Agreement with Grant Wood AEA for Jill Hazen to participate in the 2021-22 Mentoring and Induction Consortium Model
13. Agreement with Grant Wood AEA for Austin Meeks to participate in the 2021-22 Mentoring and Induction Consortium Model
14. Agreement with Grant Wood AEA for Sarah Russell to participate in the 2021-22 Mentoring and Induction Consortium Model
15. Teacher education clinical experience placement agreement with Morningside University
16. Independent contractor agreement with Megan Callahan for work with In-Step Show Choir
17. Independent contractor agreement with Braxton Carr for work with 10th Street Show Choir
18. Independent contractor agreement with Emma Erner for work with In-Step Show Choir
19. Independent contractor agreement with Lisa Hanigan for work with Girls Soccer
20. Independent contractor agreement with Ryan Hoagland for work with Marching Band
21. Independent contractor agreement with April James for work with 10th Street Show Choir
22. Independent contractor agreement with Alexis Robson for work with 10th Street Show Choir
23. Independent contractor agreement with Lexi Robson for work with In-Step Show Choir
24. Independent contractor agreement with Sherry Stone for work with Color Guard
25. Independent contractor agreement with Vanessa Terrell for work with Color Guard
26. Independent contractor agreement with Heath Weber for work with 10th Street Show Choir
27. Independent contractor agreement with Tom Mackey for work with LMHS Band

28. Interagency agreements for Special Education services with Cedar Rapids CSD (1) and Lisbon CSD (1). *For student confidentiality, exhibits not provided.*

800: Board Communications, Calendar, and Committees

801: Board Communications

802: Board Calendar

Date	Time	Event	Location/Comments
August 11	6:00 PM	Facilities Advisory Committee	Boulder Peak Cafeteria
August 13	11:15 AM	Staff Welcome Back	HS Main Gym
August 19	5:30 PM	Marion City Council (<i>Buchholz</i>)	City Hall/Virtual
<i>August 23</i>	<i>All Day</i>	<i>First Day of School for Grades K-9</i>	
August 23	5:00 PM	Board Meeting	LRC Boardroom/Virtual
<i>August 24</i>	<i>All Day</i>	<i>First Day of School for Grades 10-12</i>	
Date	Time	Event	Location/Comments
September 8	11:30 AM	Policy Committee	LRC Boardroom
September 9	5:30 PM	Marion City Council (<i>Weaver</i>)	City Hall/Virtual
September 13	5:00 PM	Board Meeting	LRC Boardroom/Virtual
<i>September 15</i>	<i>5:00 PM</i>	<i>Homecoming Parade</i>	
September 16	11:30 AM	Board Visit	Echo Hill Elementary
<i>September 16</i>	<i>5:00 PM</i>	<i>Homecoming Powder Puff Game</i>	
<i>September 17</i>	<i>7:00 PM</i>	<i>Homecoming Varsity Game</i>	
September 23	7:30 AM	Finance/Audit Committee	LRC Room 203
September 27	5:00 PM	Board Meeting	LRC Boardroom/Virtual

803: Committees and Advisories

Committee	2020-21 Representatives
Finance/Audit Committee	Buchholz, Isenberg, and Morey
Policy/Governance Committee	Lausen, Wall, and Weaver
Career & Technical Education Advisory (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Buchholz, Isenberg, and Wall
Facilities Advisory Committee (FAC)	Morey, Nelson, and Weaver
Community Promise	Nelson
Linn County Conference Board	Buchholz

900: Adjournment *Motion 021-08-09*

MOTION by Buchholz to adjourn the meeting at 6:13 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

School Board Work Session Minutes
August 9, 2021

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board work session was called to order at 6:33 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard.

200: Adoption of the Agenda *Motion 022-08-09*

MOTION by Weaver to adopt the agenda, as presented. Second by Buchholz. Voice vote, all eyes. Motion carried.

300: Work Session

301: Move into Closed Session *Motion 023-08-09*

MOTION by Lausen to move into closed session at 6:34 PM as provided in Iowa Code Section 21.5(l)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered and to prevent needless and irreparable injury to that individual's reputation. Second by Weaver. Voice vote, all eyes. Motion carried.

302: Return to Open Session *Motion 024-08-09*

MOTION by Isenberg to return to open session at 7:38 PM. Second by Buchholz. Voice vote, all eyes. Motion carried.

400: Adjournment *Motion 025-08-09*

MOTION by Isenberg to adjourn the work session at 7:38 PM. Second by Lausen. Voice vote, all eyes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer