

**School Board Minutes
September 27, 2021**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Morey, Nelson, Wall, and Weaver. Absent: Lausen. Administration present: Bisgard, Anderson, Read, Christian, Breitfelder, and Ramos. Absent: Wear.

200: Adoption of the Agenda *Motion 057-09-27*

MOTION by Buchholz to adopt the agenda as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

300: Audience Communications

1. Kristina Bryan, LM Parent, KCRG false reporting and lack of transparency/trust
2. Ashley Slater, LM Parent, Questions regarding policy recommendations
3. Matt Rollinger, LM Parent/School Board Candidate, Respect of parent and staff voices
4. Aaron Berta, LM Graduate, Respect others and build unity
5. Barbara Johnson, LM Parent, Keep political beliefs out of educational decisions
6. Cody Nie, LM Parent, Face mask issues
7. Melissa Walker, LM Parent/School Board Candidate, Thanks for working to protect students
8. Kara Larson, LM Parent/School Board Candidate, Thanks for the Compass program
9. Scott Foens, LM Parent, Consent Agenda item 706.9
10. Geralyn Jones, LM Parent/School Board Candidate, False claims regarding campaign
11. Sue Atwater, LM Teacher, Early Separation
12. Sheri Crandall, LM Teacher, Early Separation
13. Dee Westbrook, LM Teacher, Early Separation

400: Informational Reports, Discussions, and Presentations

401: Superintendent's Update

Superintendent Bisgard shared that the meeting would include an update on Fine Arts and the October 11th meeting would include an update on athletics and Venture Academics. Bisgard also congratulated the eight students who were named as semifinalists for the National Merit Scholarship and the Marching Lions and Junior Varsity Color Guard on their success during the Linn-Mar Marching Band Festival and Marion March Band Invitational.

402: Fine Arts Update – Exhibit 402.1

High School Associate Principal Kim Buelt reviewed several of the vocal, band, orchestra, speech, and drama successes from the 2020-21 school year and how the students adapted in creative ways to being unable to compete in-person due to the pandemic. Mrs. Buelt also shared information on the number of students participating in Fine Arts for the current year and some goals for the future.

403: Review of the Fiscal Year 2021 Certified Annual Report – Exhibit 403.1

JT Anderson, Chief Financial/Operating Officer, reviewed the Certified Annual Report for fiscal year 2021 including information on the various funding buckets, various individual funds, and expenses resulting from the derecho, the pandemic, and capitol projects. Information was also reported on

Special Education supplemental expenditures and revenues, as well as transportation. Anderson clarified the numbers presented were unaudited at this time and that the audit is in progress.

500: Unfinished Business

501: Early Separation Discussion and Decision

Superintendent Bisgard recommended not offering early separation this year due to staffing issues, the district's commitment to the community to lower taxes after the last bond vote, the financial impact on the district's management fund, and a commitment to the intent of Board Policy 401.10 regarding financial stewardship and responsibility; with the intent to offer it in 2022-23. Bisgard also reminded the board that the federal ESSER funds currently being received by the district will expire in two years and the financial impact is unknown at this time. It was shared that there are 39 eligible staff members for 2021-22 and 14 for 2022-23. Clarification was also given that the intent of the early separation policy is fiscal responsibility, not a benefit/bonus for employees. Each board member shared their thoughts and had the opportunity to ask clarifying questions prior to the motion.

MOTION by Buchholz to deny the offering of early separation to eligible certified staff members per *Policy 401.10-Licensed Personnel Early Separation*. Second by Isenberg. No further discussion received. Voice vote taken. Ayes: Buchholz, Isenberg, Nelson, and Wall. Nays: Morey and Weaver. Motion carried. **Motion 058-09-27**

502: Second Reading of Policy Recommendations – Exhibit 502.1 **Motion 059-09-27**

MOTION by Wall to approve the second reading of the policy recommendations as presented in exhibit 502.1. Second by Buchholz. It was clarified that the majority of the IASB recommended changes were a direct result of recent changes to Iowa law. Voice vote, all ayes. Motion carried.

(Note: The full 700 series was reviewed along with several policy recommendations from the Iowa Association of School Boards)

600: New Business

601: Approval of FY21 Certified Annual Report – Exhibit 601.1 **Motion 060-09-27**

MOTION by Wall to approve the Certified Annual Report for fiscal year 2021 as presented. Second by Morey. Voice vote, all ayes. Motion carried.

602: Approval of FY21 Depository Banks' Affidavit Reports – Exhibit 602.1 **Motion 061-09-27**

MOTION by Buchholz to approve the depository banks' affidavit reports for fiscal year 2021 as presented. Second by Morey. Voice vote, all ayes. Motion carried.

603: Approval of FY21 SBRC Special Education Allowable Growth Request – Exhibit 603.1

MOTION by Wall to approve the 2020-21 fiscal year School Budget Review Committee allowable growth request for the Special Education deficit in the amount of \$3,049,574.80. Second by Weaver. Voice vote, all ayes. Motion carried. **Motion 062-09-27**

604: Open Enrollment Requests **Motion 063-09-27**

MOTION by Buchholz to approve the open enrollment requests as presented. Second by Morey. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Salladay, Ava	9 th	Marion Independent	Good cause

Approved OUT

Name	Grade	Resident District	Reason
Thomas, Sharief	8 th	Cedar Rapids CSD	Good cause
McCoy, Shyere	12 th	Cedar Rapids CSD	Good cause

700: Consent Agenda

MOTION by Morey to approve the consent agenda, with the exception of Exhibit 706.9 for separate consideration. Second by Wall. Voice vote, all ayes. Motion carried. **Motion 064-09-27**

MOTION by Morey to deny Exhibit 706.9 on the basis that the district cannot take sides or present preferential treatment. Second by Buchholz. Voice vote. Ayes: Buchholz, Isenberg, Morey, Nelson, and Weaver. Wall abstained. Motion carried. **Motion 065-09-27**

701: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Steffen, Angela	WF: Student Support Services Teacher	9/20/21	BA, Step 1

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Brown, Samantha	BP: Student Support Associate	9/21/21	LMSEAA II, Step 1
Emig, Angel	BP: Student Support Associate	9/27/21	LMSEAA II, Step 1
Hammond, Klein	HS: Student Support Associate	9/29/21	LMSEAA II, Step 1
Hazewinkel, Randy	TR: From Regular Sub Driver to Sub Driver	8/23/21	Same
Hinkly, Melanie	NS: LG Cashier/Assistant Baker	9/20/21	SEIU A, Step 1
Johnson, Meredith	NE: From Gen Ed Assistant to School Counselor Secretary	10/11/21	LMSEAA IV
Koch, Carley	LG: General Ed Assistant	10/4/21	LMSEAA I, Step 1
Kratzer, Jon	EX: Student Support Associate	9/21/21	LMSEAA II, Step 1
Phelps, Melissa	BP: General Help/Cashier	9/17/21	PTNS, Step 2
Ryder, Eric	HS: Student Support Associate	9/13/21	LMSEAA II, Step 1
Sattizahn, Allison	HS: Student Support Associate	9/27/21	LMSEAAA II, Step 2
Stern, Matt	LRC: Computer Technician	9/20/21	\$22.00/hour
Stolba, Dan	NS: Assistant Driver – From 5.5 to 4.5 hours/day	9/13/21	Same

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Babatido, Romeo	HP: Custodian	9/17/21	Other employment
Barske, Stacie	EH: Student Support Associate	9/13/21	Personal
Gustason, Laura	SC: Student Support Associate	9/16/21	Terminated
Potter Michael	TR: Bus Driver	9/15/21	Personal
Wright, Keith	TR: Bus Driver	9/15/21	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Morgan, John	OR: Head 7 th Gr Boys Basketball Coach	9/16/21	\$3,317
Smith, Greg	HS: Drama Director (Winter Play)	10/1/21	\$2,185.45
Sylvester, Allison	OR: Creative Dramatics	10/21/21	\$1,843

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Cory, Nic	EX: Assistant 8 th Gr Boys Basketball Coach	9/16/21	Personal

702: Approval of September 13th Minutes – Exhibit 702.1

703: Approval of September 16th Special Session Minutes – Exhibit 703.1

704: Approval of September 23rd Special Session Minutes – Exhibit 704.1

705: Approval of Bills – Exhibit 705.1

706: Approval of Contracts – Exhibits 706.1-9

1. Agreement with Traverse Landscape Architects for professional design services
2. Agreement with Marzano Resources for the High Reliability Schools Program
3. Agreement with Nikeya Diversity Consulting, LLC and Top Rank, LLC
4. Agreement with Hand in Hand Early Care and Education Center for the statewide voluntary preschool program located at their Barrington Parkway facility
5. Independent contractor agreement with Brandt Crocker for work with Marching Band
6. Independent contractor agreement with Amanda Gaines for work with POMs
7. Non-commercial licensing agreement with Kory Borchers
8. Non-commercial licensing agreement with Heidi Eiffert
9. Non-commercial licensing agreement with Geralyn Jones

707: Fundraising Request – Exhibit 707.1

Fundraising request submitted by the Oak Ridge Middle School 8th Grade Teaching Team.

708: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: United trailer [2009 / 24' / model ULT-8.524TA50-S].*

709: Informational Financial Reports – Exhibits 709.1-2

1. School Finance and Cash Balance Reports as of August 31, 2020
2. School Finance and Cash Balance Reports as of August 31, 2021

800: Board Communications, Calendar, and Committees

801: Board Communications: No communications received.

802: Board Calendar

Date	Time	Event	Location/Comments
October 7	11:00 AM	Board Visit	Oak Ridge Middle School
October 7	5:30 PM	Marion City Council	City Hall/Virtual
October 11	5:00 PM	Board Meeting	LRC Boardroom/YouTube
<i>October 20</i>	<i>7:30 PM</i>	<i>MEDCO Board Candidate Forum</i>	<i>Lowe Park</i>
October 21	7:30 AM	Finance/Audit Committee	LRC Room 203
October 21	5:30 PM	Marion City Council	City Hall/Virtual
October 25	5:00 PM	Board Meeting	LRC Boardroom/YouTube
Date	Time	Event	Location/Comments
<i>November 2</i>	<i>All Day</i>	<i>School Board Elections</i>	
November 3	4:00 PM	SIAC Committee	LRC Boardroom
November 4	5:30 PM	Marion City Council	City Hall/Virtual
Wednesday, Nov 10	5:00 PM	Board Annual/Organizational Mtgs	LRC Boardroom/YouTube

Date	Time	Event	Location/Comments
November 11	11:30 AM	Board Visit (<i>Tentative</i>)	Indian Creek Elementary
<i>November 17-18</i>	<i>All Day</i>	<i>IASB Annual Conference</i>	<i>Des Moines</i>
<i>November 17</i>	<i>6:00 PM</i>	<i>UEN Annual Meeting</i>	<i>Des Moines</i>
November 18	5:30 PM	Marion City Council	City Hall/Virtual

803: Committees and Advisories

Committee	2020-21 Representatives
Finance/Audit Committee	Buchholz, Isenberg, and Morey
Policy/Governance Committee	Lausen, Wall, and Weaver
Career & Technical Education Advisory (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Buchholz, Isenberg, and Wall
Facilities Advisory Committee (FAC)	Morey, Nelson, and Weaver
Community Promise	Nelson
Linn County Conference Board	Buchholz

900: Adjournment *Motion 066-09-27*

MOTION by Wall to adjourn the meeting at 7:11 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer