

**School Board Regular Meeting Minutes
September 26, 2022**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors regular meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Christian, Breifelder, Ramos, Wear, and Read.

200: Adoption of the Agenda *Motion 038-09-26*

MOTION by Buchholz to adopt the agenda as presented. Second by Wall. Voice vote, all ayes. Motion carried.

300: Public Hearing (*Refer to Exhibit 601.1*)

A public hearing was held regarding the district tennis courts project. No comments were received.

400: Audience Communications

1. Curt Hancock, Citizen, separation of church and state
2. Amy Hutcheson, LM Teacher, against transgender policy

500: Informational Reports, Discussions, and Presentations

501: Teacher/Paraeducator Apprenticeship Program

Nathan Wear, Associate Superintendent, and Dr. Jennifer Rasmussen, Mt Mercy Professor of Education/Department Chair, reported there are 40 students interested in the program, 22 employees have signed up to complete the in-person courses through Mt Mercy, and 27 employees have signed up for the Kirkwood online program.

502: Policy Committee (*Refer to Exhibit 702.1*)

Board Members Morey, Nelson, and Wall reported that during the September 14th meeting the full 200 series was reviewed along with several updates that resulted from the recent legislative session. Several questions were raised about policies 502.3 and 1004.3, as well as 202.7.

503: Finance/Audit Committee

Board Members Buchholz, Morey, and Weaver reported that the September 22nd meeting focused on the cost estimate for the new administration building and the SAVE fund estimates received from the State.

504: Marion City Council

Board Member Rollinger reported that during the September 22nd meeting the new neighborhood near Boulder Peak was approved that will have 65 single-family lots. Buchholz shared that he was informed that city planners believe more single-family housing throughout Marion is needed; which will have an impact on the district.

505: Superintendent's Update – Exhibit 505.1

Superintendent Bisgard shared highlights regarding his participation in the Educator's Call for Action Conference hosted by the Association of Educational Services Agencies, and locally sponsored by Grant Wood Area Education Agency, which was held in Washington, DC. Bisgard also congratulated LM High School Students Kara Kueper and Ashna Karia for being named National Merit Scholarship Semifinalists.

600: Unfinished Business

601: Acceptance of Design and Cost – Exhibit 601.1 **Motion 039-09-26**

MOTION by Wall to approve the final schematic design and cost estimate for the district tennis courts project. Second by Buchholz. Clarification was given that the final design includes the addition of lights on the four center courts per requirements from IHSAA and IGHSAU for hosting local and state level events. Voice vote, all ayes. Motion carried.

602: Acceptance of Substantial Completion – Exhibit 602.1 **Motion 040-09-26**

MOTION by Buchholz to accept the completion of the LRC roof project and to approve payment to Dryspace, Inc., in the amount of \$5,176.05. Second by Nelson. Voice vote, all ayes. Motion carried.

700: New Business

701: Initial Approval of Design and Cost – Exhibit 701.1 **Motion 041-09-26**

MOTION by Wall to approve the initial schematic design and cost estimate for the new administration building. Second by Walker. Representatives from OPN Architects shared a review of the initial design schematic and cost estimate and clarified that the cost estimate has gone up due to the addition of square footage and the current construction trends. Voice vote, all ayes. Motion carried.

702: First Reading of Policy Recommendations – Exhibit 702.1 **Motion 042-09-26**

MOTION by Wall to approve the first reading of the policy recommendations with the removal of 503.2 and 1004.3. Second by Walker. Voice vote. Ayes: Buchholz, Morey, Nelson, Walker, Wall, and Weaver. Nay: Rollinger. Motion carried.

During the September 14th Policy Committee meeting the full 200 Series [Board of Directors] and the following miscellaneous policies were reviewed per suggestions from the Iowa Association of School Boards, recent legislative changes, and to ensure district procedures and policy align.

- 202.7 Board of Directors Conflict of Interest (Resulted from HF2266)
- 202.7-E Board of Directors Conflict of Interest Disclosure Form
- 401.15 Child Abuse Reporting
- ~~502.3 Prohibition of Tobacco/Nicotine, Alcohol, and Drugs~~
- 602.23 Open Enrollment Transfers-Procedures as a Receiving District (Resulted from HF2589)
- 602.24 Open Enrollment Transfers-Procedures as a Sending District (Resulted from HF2589)
- 605.3 Graduation Requirements (Resulted from SF2383)
- New Policy 801.6 Capital Assets
- New Policy: 902.2 Radon Mitigation (Resulted from HF2412)
- New Policy: 902.2-R Radon Mitigation Regulations (Resulted from HF2412)
- 1001.8 Public Examination of School District Records (Resulted from SF2322)
- ~~1004.3 Tobacco/Nicotine Free Environment~~

703: Open Enrollment Requests **Motion 043-09-26**

MOTION by Buchholz to approve the open enrollment requests as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

APPROVED IN

Name	Grade	Resident District
Burks, Kemari	10 th	Marion Independent
Campbell, Carlei	11 th	Muscatine CSD
Dunn, Ashara	10 th	Marion Independent
Hora, Agampreet	5 th	Cedar Rapids CSD
Martin, Jaxson	5 th	Marion Independent
Martin, Jeremiah	1 st	Cedar Rapids CSD
Suarez, Charlotte	2 nd	Cedar Rapids CSD
Uwadiae, Nehemiah	3 rd	Cedar Rapids CSD

800: Consent Agenda Motion 044-09-26

MOTION by Nelson to approve the consent agenda as presented. Second by Wall. Rollinger requested additional information on item 804.4 and Nelson requested more information on 804.3. Weaver congratulated Connie Youngwirth on her retirement. Voice vote, all ayes. Motion carried.

801: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Akers, April	IC: Student Support Associate	9/28/22	LMSEAA II, Step 1
Caryl, Rachael	EH: Student Support Associate	9/12/22	LMSEAA II, Step 1
Clarke, Amber	EH: Student Support Associate	10/3/22	LMSEAA II, Step 1
Folsom, Alicia	NE: From .5 to 1.0 Student Support Associate	9/13/22	Same
Garrison, Meredith	TR: Substitute Bus Driver	9/13/22	Step 1
Hoover-Grinde, Ian	AC: Academic Aquatic Instructor	9/19/22	\$15.00/hour
McCallum, Kiersten	NS: OR General Help	9/26/22	PTNS, Step 1
Pandian, Kavita	BP: Student Support Associate	9/21/22	LMSEAA II, Step 1
Rajagopal, Tamilselvi	WF: Student Support Associate	9/16/22	LMSEAA II, Step 1
Ramirez, Priscilla	HS: Secretary (11 th /12 th Gr Office)	9/26/22	LMSEAA IV, Step 1
Richards, Tammy	WE: Student Support Associate	10/10/22	LMSEAA II, Step 1
Sturenfeldt, Amy	From HS Secretary to LG Early Childhood Paraprofessional	9/19/22	Same
Tucker, Sheryl	AC: Academic Aquatic Instructor	9/19/22	\$15.00/hour
Wayt, Mark	TR: Substitute Bus Driver	9/13/22	Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Botton, Ellen	NS: IC General Help	9/8/22	Personal
Clabough, Steve	TR: Regular Sub Bus Driver	9/9/22	Personal
Cooper, Richard	TR: Bus Driver	9/9/22	Terminated
Dingbaum, Carla	OR: General Help	9/13/22	Personal
Keller, Jaime	OR: General Help	9/13/22	Personal
Youngwirth, Connie	BP: Student Support Associate	10/10/22	Retirement

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Jorgensen, Jack	HS: Assistant Musical Director	9/9/22	\$1,887
Kilburg, Mary	HS: Winter Drama Director	9/9/22	\$2,263.44
Smith, Marcia	HS: Thespian Director	9/20/22	\$1,843
Zwiefel, Mallory	HS: Auditorium/Little Theatre Manager (.2 FTE)	9/20/22	\$1,358.20

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Drtina, Emily	HS: Spring Drama Director	9/9/22	Personal

802: Approval of September 12th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-5

1. Independent contractor agreement with Rose Bishop for work with the high school bands
2. Independent contractor agreement with Mic Evans for work with freshman drama
3. Agreement with Terracon for geotechnical engineering services related to the district tennis courts project
4. Agreement with Hand in Hand Early Care and Education Center for the statewide voluntary preschool program
5. Change order #2 with Rathje Construction for the Excelsior parking lot project

900: Board Communications, Calendar, and Committees

901: Board Communications and Calendar

Date	Time	Event	Location
Sept 29	11:30 AM	Board Visit	Hazel Point Intermediate
Date	Time	Event	Location
Oct 3	6:00 PM	State of District Address	High School Main Auditorium
Oct 6	5:30 PM	Marion City Council (<i>Walker</i>)	City Hall/Virtual
Oct 10	5:00 PM	Board Meeting	Boardroom/YouTube
<i>Oct 11</i>	<i>6:00 PM</i>	<i>Community Conversation (Walker & Weaver)</i>	<i>Novak Elementary</i>
Oct 13	11:30 AM	Board Visit	Boulder Peak Intermediate
<i>Oct 17</i>	<i>5:00 PM</i>	<i>Equity Advisory Committee</i>	<i>Boardroom</i>
<i>Oct 17</i>	<i>6:00 PM</i>	<i>Community Conversation (Rollinger & Buchholz)</i>	<i>Westfield Elementary</i>
Oct 20	7:30 AM	Finance/Audit Committee	LRC Room 203
Oct 20	5:30 PM	Marion City Council (<i>Wall</i>)	City Hall/Virtual
<i>Oct 21</i>	<i>All Day</i>	<i>America Reads Day</i>	<i>District-Wide</i>
Oct 24	5:00 PM	Board Meeting	Boardroom/YouTube
<i>Oct 26</i>	<i>6:00 PM</i>	<i>Community Conversation (Wall & Nelson)</i>	<i>Boulder Peak Intermediate</i>
Oct 27	11:30 AM	Board Visit	Wilkins Elementary

1000: Adjournment Motion 045-09-26

MOTION by Buchholz to adjourn the regular meeting at 6:30 PM. Second by Wall. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer

**School Board Work Session Minutes
September 26, 2022**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors work session was called to order at 6:40 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Christian, Breifelder, Ramos, Wall, and Read. Also present was Leslie Wright with Collective Clarity.

200: Adoption of the Agenda *Motion 046-09-26*

MOTION by Wall to adopt the agenda as presented. Second by Rollinger. Voice vote, all ayes. Motion carried.

300 Work Session

301: Strategic Planning Discussion

Leslie Wright, Collective Clarity, facilitated a small group focus session on strategic planning. Attendees listed items of celebration throughout the district and the impact of environmental trends on students, families, the community, and district. Information from the work session will be utilized during the upcoming Community Conversations to gather additional input from the community on strategic planning.

400: Adjournment *Motion 047-09-26*

MOTION by Wall to adjourn the work session at 8:10 PM. Second by Buchholz. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer