

**LMCSD School Board Meeting Minutes
January 9, 2023**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Christian, Breifelder, Ramos, Read, and Wear.

200: Adoption of the Agenda *Motion 106-01-09*

MOTION by Wall to adopt the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

300: Public Hearing – *Refer to Exhibits 601.1, 602.1, 603.1, and 604.1*

A public hearing was held regarding the plans and specifications for the Oak Ridge roof project and the stadium parking lot project, the 2023-24 school calendar, and the issuance of SAVE revenue refunding bonds for use in construction of the new administration building. No comments received. Public hearing closed at 5:02 PM.

400: Audience Communications

No communications were received.

500: Informational Reports, Discussions, and Presentations

501: FY2022 Audit Report – Exhibit 501.1

Mia Frommelt with Bohnsack & Frommelt reported that the district received a high approval rating on the fiscal year 2022 audit with only a few recommendations for better internal controls.

502: Talented and Gifted Update – Exhibit 502.1

Erica Rausch, Director of MS Teaching & Learning, Brenda Bauermeister, K-6 LEO Program Coordinator, and Amanda Hajek, 7-12 TAG Program Coordinator, shared information on the Talented & Gifted programs. Information was presented on the Thinking Skills lessons, reading, literacy, and math strength groups, challenge groups, differentiated core courses, language arts and reading, guidance classes, community service projects, the TAG Advisory, and staffing.

503: Marion City Council

Nelson reported that during the December 22nd meeting the Council had further discussion on housing plats around the area. Rollinger reported that during the January 5th meeting the Council discussed architectural designs for new construction.

504: Finance/Audit Committee

Buchholz, Morey, and Weaver reported that during the January 5th Finance/Audit meeting they reviewed the FY22 audit report.

505: Board Visit

Board members reported that they enjoyed seeing the students excited and engaged in learning during their January 5th visit to Oak Ridge Middle School.

506: Legislative Update

Morey reported that Governor Reynolds' *State of the State* address will be hosted at 6:00 PM on February 10th and announced the various funnel dates. Morey also shared next steps for addressing the board's legislative priorities as proposed legislation is released.

507: Superintendent's Update

Superintendent Bisgard shared that the district has approximately seven weather days built into the calendar, so the two recent cancellation days and late start will not need to be made up at this time. Bisgard also announced that January 9th is Law Enforcement Appreciation Day.

600: Unfinished Business

601: Approval of Plans and Specifications – Exhibit 601.1 **Motion 107-01-09**

MOTION by Buchholz to approve the plans and specs regarding the Oak Ridge roof project as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

602: Approval of Plans and Specifications – Exhibit 602.1 **Motion 108-01-09**

MOTION by Weaver to approve the plans and specs regarding the stadium parking lot project as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

603: Approval of Issuance of SAVE Bonds – Exhibit 603.1 **Motion 109-01-09**

MOTION by Walker to approve the resolution supporting the proposed issuance of approximately \$17,000,000 school infrastructure, sales, services, and use tax revenue refunding bonds for use in the construction of the new administration building. Second by Weaver. Roll call vote, all ayes. Motion carried.

604: Approval of 2023-24 Calendar – Exhibit 604.1 **Motion 110-01-09**

MOTION by Wall to approve the 2023-24 school year calendar as presented. Second by Nelson. Morey stated there were staff concerns over the short length of winter break. Bisgard shared information on gathering staff feedback on the calendar and that there are approximately six weather days built in. Morey shared that if winter break is longer, the end of the school year would push back into June. Bisgard shared information on professional learning days and trickledown effects that result from scheduling early release days throughout the year. Voice vote, all ayes. Motion carried.

700: New Business

701: Set Public Hearing **Motion 111-01-09**

MOTION by Weaver to set a public hearing for 5:00 PM on January 23, 2023, at the Learning Resource Center regarding the plans and specifications for the new administration building. Second by Wall. Voice vote, all ayes. Motion carried.

702: At-Risk/Dropout Prevention Modified Supplemental Application – Exhibit 702.1 Motion 112-01-09
MOTION by Wall to approve the 2023-24 At-Risk/Dropout Prevention Modified Supplemental Application in the amount of \$1,424,315, and for this amount to be submitted to the School Budget Review Committee for consideration of increased spending authority. Second by Walker. Voice vote, all ayes. Motion carried.

703: Open Enrollment Requests Motion 113-01-09
MOTION by Walker to approve the open enrollment requests as presented. Second by Wall. Voice vote, all ayes. Motion carried.

APPROVED IN

Name	Grade	Resident District
Caya, Dillon	11 th	Cedar Rapids CSD
Escobar-Lopez, Daylin	3 rd	Cedar Rapids CSD

DENIED IN

Name	Grade	Resident District	Reason
Fitzpatrick, Izabel	9 th	Cedar Rapids CSD	Insufficient space

800: Consent Agenda Motion 114-01-09

MOTION by Walker to approve the consent agenda as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Becker, Jessica	EH/WF: ELL Teacher	1/3/23	MA, Step 8
Pilcher, Katie	BW: Substitute Educator	2/4/23	BA, Step 1
Swick, Candace	WF: Substitute Educator	12/12/22	BA, Step 1

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Carolyn, Chisa	BW: From General Ed Asst to Media Assistant	1/3/23	Same
Celik, Ozgur	AC: Aquatic Instructor	12/27/22	\$13.00/hour
Chauhan, Shivangi	BW: Student Support Associate	1/3/23	LMSEAA II, Step 1
David Rajan, Shalini	WF: Student Support Associate	12/19/22	LMSEAA II, Step 1
Huff, Carol	HS: Media Assistant	1/9/23	LMSEAA I, Step 1
Hutchcroft, Karen	EH: Student Support Associate	1/10/23	LMSEAA II, Step 1
McCallum, Kiersten	NS: From Sub to IC General Help	12/19/22	PTNS, Step 1
Philips, Anthony	OR: Custodian	12/19/22	SEIU C, Step 1
Regnier, Kevin	O&M: HVAC Technician	1/3/23	SEIU F, +\$4.00
Walker, Dondrea	TR: Regular Sub Bus Driver	12/21/22	Step 1
Young, Haley	NE: Student Support Associate	1/3/23	LMSEAA II, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Burian, Verna	NS: OR General Help/Cashier	12/22/22	Other employment
Gilliland, Janet	WE: Health Assistant	12/22/22	Other employment
Feldermann, Morgan	EH: Student Support Associate	1/3/23	Personal
Roby, Melissa	NS: IC General Help	12/8/22	Personal
Simons, Kelly	BW: Media Assistant	12/22/22	Personal

Name	Assignment	Dept Action	Reason
Torson, Stephen	TR: Regular Sub Bus Driver	12/9/22	Other employment
Wiedenheft, Caitlin	LRC: Communications Assistant/Social Media	1/13/23	Other employment

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Hugo, Charlie	EX: Assistant Boys Swim Coach	12/1/22	\$3,018
Mahmens, Mitch	HS: Assistant Varsity Football Coach	12/19/22	\$4,258
Read, Henry	HS: .5 Assistant Varsity Baseball Coach	12/20/22	\$2,264
Tichy, Trevor	HS: JV2 Girls Soccer Coach	3/13/23	\$3,396

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Edwards, Ceth	HS: Assistant 9 th Gr Football Coach	12/12/22	Personal

802: Approval of December 12th Minutes – Exhibit 802.1

803: Approval of December 15th Minutes – Exhibit 803.1

804: Approval of December 19th Minutes – Exhibit 804.1

805: Approval of Bills – Exhibit 805.1

806: Approval of Contracts – Exhibits 806.1-8

1. RelayHub service agreement
2. PowerSchool license and subscription fees agreement
3. Frontline Education for Financial Planning Analytics subscription agreement
4. Frontline Education for Student Analytics Lab subscription agreement
5. Edmentum for EdOptions Academy overdraft payment agreement
6. University of Iowa cooperative agreement
7. Gary Hoobler independent contractor agreement
8. Indian Creek PTO non-commercial licensing agreement
9. Special education instructional services agreements with Alburnett CSD (7), Cedar Rapids CSD (48), Central City CSD (1), College CSD (1), Des Moines Independent CSD (1), District Court Placed (1), Dubuque CSD (1), Hudson CSD (1), Iowa City CSD (3), Lisbon CSD (1), Marion Independent (27), Mediapolis CSD (1), Mt Vernon CSD (1), Muscatine CSD (2), Waterloo CSD (1), and West Delaware County CSD (1). *For student confidentiality, exhibits are not provided.*

900: Board Communications, Calendar, and Committees

901: Board Communications

Morey facilitated a discussion on the progress and next steps pertaining to the board's goals including allocation and prioritization of resources. Morey also shared information on how to earn IASB board award credits and announced March 3rd as the date for MANE Event.

902: Board Calendar

Date	Time	Event	Location
Jan 16	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
Jan 19	7:30 AM	Finance/Audit Committee	LRC Room 203

Date	Time	Event	Location
Jan 19	5:30 PM	Marion City Council (<i>Wall</i>)	City Hall/Virtual
Jan 23	5:00 PM	Board Meeting	Boardroom
Jan 26	11:30 AM	Board Visit	LMHS
Date	Time	Event	Location
Feb 2	Noon	Linn County Conference Board (<i>Buchholz</i>)	Linn Co Admin Building
Feb 6	5:00 PM	Board Meeting	Boardroom
Feb 8	4:15 PM	CTE Committee	LRC Room 304/305
Feb 9	5:30 PM	Marion City Council (<i>Morey</i>)	City Hall
Feb 13	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
Feb 14	9:00 AM	IASB Day on the Hill (<i>Morey</i>)	Des Moines
Feb 20	5:00 PM	Board Meeting	Boardroom
Feb 23	11:30 AM	Board Visit	Bowman Woods
Feb 23	5:30 PM	Marion City Council (<i>Rollinger</i>)	City Hall

903: Committees/Advisories

Committee	2022-23 Representatives
Finance/Audit Committee	Buchholz, Morey, and Weaver
Policy Committee	Morey, Nelson, and Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, and Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, and Wall

1000: Adjournment Motion 115-01-09

MOTION by Buchholz to adjourn the meeting at 6:38 PM. Second by Wall. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer

**LMCSD School Board Work Session Minutes
January 9, 2023**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors work session was called to order at 6:55 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Christian, Breifelder, and Ramos. Absent: Wear and Read.

200: Adoption of the Agenda *Motion 116-01-09*

MOTION by Weaver to adopt the agenda as presented. Second by Wall. Voice vote, all ayes. Motion carried.

300: Work Session

301: Superintendent Search

Morey facilitated a discussion on the search process for a new superintendent. The board was in agreement to interview three of the seven firms that submitted Requests for Proposals. The firms chosen to be interviewed were Grundmeyer Leader Services (Huxley, IA), EDWise (Alta, IA), and McPherson & Jacobson (Omaha, NE). The interviews will be held during board work sessions the evenings of January 11th and/or January 16th. Each interview will be 30 minutes in length, followed by a 15-minute debrief session. Interviews will be either in-person or via ZOOM online conferencing.

400: Adjournment *Motion 117-01-09*

MOTION by Nelson to adjourn the work session at 7:41 PM. Second by Rollinger. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer