

**LMCSD School Board Meeting Minutes  
January 23, 2023**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10<sup>th</sup> St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Breitfelder, Christian, Ramos, Read, and Wear.

**200: Adoption of the Agenda *Motion 122-01-23***

**MOTION** by Weaver to adopt the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

**300: Public Hearing**

A public hearing was held regarding the plans and specs for the new administration building. No comments received.

**400: Audience Communications**

1. Nick hall, resident, opposed board letter to legislators on HF68 and SF94
2. Geralyn Jones, resident, presented questions on board meeting time, books, holidays, etc.
3. Scott Foens, parent, no mention of religion in 1840s textbooks
4. Ana Clymer, parent, thank you for inclusion of all students
5. Joe Stutler, resident, thank you for inclusion of all students
6. Curt Hancock, Mt Vernon resident, supports the ESA plan

**500: Informational Reports, Discussions, and Presentations**

**501: Linn-Mar School Foundation Update**

Shelley Schroeder, Executive Director of the LMSF, reported that \$120,000 was distributed last year in support of programs in STEM, literacy, and the arts; as well as for building needs. Also, their teacher grant cycle is now open year-round and new grants include Enhance LM Educators (partnership with FSB) and Energize Your Educators (partnership with Trading Grounds Coffee). Schroeder also reported that their online platforms for applying for grants and scholarships are all new and they have already received 350 scholarship applications. Some upcoming LMSF events are the MANE Event on March 3<sup>rd</sup> at the Elmcrest Country Club, Dine Out for Our Schools on April 20<sup>th</sup>, and instead of the Lion Open golf outing, they will be hosting Lion Games which is a week-long sport/brain challenge.

**502: FY24 Financial Update – Exhibit 502.1**

David Nicholson, Chief Financial/Operating Officer, shared information on the certified budget process, an overview of funds, property tax rates, the Iowa School Aid Formula, Supplemental State Aid, cash reserve levy, the general fund, and FY24 projections.

### 503: Finance/Audit Committee

Buchholz, Morey, and Weaver reported that during the January 19th Finance/Audit Committee meeting the discussion focused on the FY24 projections. *Buchholz left the meeting at 5:54 PM.*

### 504: Diversity/Equity/Inclusion Committee

Wear reported that during the January 16<sup>th</sup> DEI committee meeting the discussion focused on the data from the Conditions for Learning survey.

### 505: Marion City Council

Wall reported that during the January 19th Marion City Council meeting information was shared on the Indian Creek trunk sewer project which may result in some traffic issues near Brockman Avenue and approval of land annexation west of Mulberry and east of West Robins Road which will result in more housing within the district.

### 506: Legislative Update

Morey reported on the current legislative session highlighting the Feb 14<sup>th</sup> Day on the Hill event, the ESA bill is still being debated, and the At-Risk/Dropout Prevention bill was reintroduced. More information on sharing support for Special Education funding and a spreadsheet of current bills will be provided in the future.

### 507: Superintendent's Update – Exhibit 507.1

Superintendent Bisgard reported that continued discussion on strategic planning will occur during the board work session on February 6<sup>th</sup> and congratulated the boys swim team, competition speech teams, and Hall of Fame inductees on their recent successes and recognitions.

## **600: Unfinished Business**

### 601: Approval of Return-to-Learn Plan Six-Month Review – Exhibit 601.1 **Motion 123-01-23**

**MOTION** by Wall to approve the required six-month review of the Return-to-Learn Plan, with no changes recommended to the current plan. Second by Nelson. Rollinger stated the RtL Plan should be, “There is nothing in place...no COVID restrictions”. Voice vote. Ayes: Morey, Nelson, Walker, Wall, and Weaver. Nays: Rollinger. Buchholz absent. Motion carried.

### 602: Approval of Bid – Exhibit 602.1 **Motion 124-01-23**

**MOTION** by Wall to award the bid for the Oak Ridge roof project to For Sure Roofing & Sheet Metal (Des Moines, IA) as the lowest, responsible bidder for a total base bid of \$640,073.50. Second by Walker. Voice vote. Ayes: Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Buchholz absent. Motion carried.

### 603: Approval of Engagement Letters – Exhibits 603.1-2 **Motion 125-01-23**

**MOTION** by Walker to approve the engagements letters regarding the proposed sale of Series 2023 School Infrastructure Sales, Services, and Use Tax Revenue Bonds for Piper Sandler to serve as placement agent and Ahlers & Cooney to serve as bond counsel. Second by Weaver. Rollinger raised questions on the range of cost for Piper Sandler and if these went through the RFP bid process. Nicholson and Bisgard shared clarifications. Voice vote: Ayes: Morey, Nelson, Walker, Wall, and Weaver. Nays: Rollinger. Buchholz absent. Motion carried. *Buchholz returned to meeting at 7:05.*

**604: Approval of Revised Plans Motion 126-01-23**

Morey facilitated a discussion on the revised plans for the new administration building. Nicholson shared information on the Inflation Reduction Act that results in tax credits for energy efficiency; which the district can utilize for approximately \$250,000 credits to reduce project costs but would result in a two-month delay in the project (begin in April and finish in August). This would also result in an additional \$31,000 in fees for the design changes, HVAC to geothermal changes, etc. **MOTION** by Walker to approve the revised plans for the new administration building as discussed. Second by Buchholz. Voice vote, all ayes. Motion carried.

**605: Approval of Early Separation Packages Motion 127-01-23**

Morey facilitated a discussion on offering a total of 18 early separation packages to qualifying licensed personnel. Bisgard shared that initial board approval was for 15 packages, but 18 requests were submitted and based on the current budget feels confident in recommending that all 18 requests be fulfilled due to the savings for the district. **MOTION** by Nelson to approve offering 18 early separation packages as discussed. Second by Weaver. Voice vote, all ayes. Motion carried.

**606: Approval of Search Firm – Exhibit 606.1 Motion 128-01-23**

**MOTION** by Wall to approve hiring Grundmeyer Leader Services to conduct the superintendent search for a total bill not to exceed \$19,455.74. Second by Buchholz. Voice vote, all ayes. Motion carried.

**700: New Business**

**701: Approval of Open Enrollment Requests Motion 129-01-23**

**MOTION** by Buchholz to approve the open enrollment requests as presented. Second by Walker. Voice vote, all ayes. Motion carried.

**APPROVED IN**

Name	Grade	Resident District
Behrens, Alexia	11 <sup>th</sup>	Marion Independent
Hoepfner, Bentleigh	9 <sup>th</sup>	Center Point-Urbana CSD
Jones, Henning	K	Iowa City CSD

**800: Consent Agenda Motion 130-01-23**

**MOTION** by Wall to approve the consent agenda as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

**801: Personnel**

**Certified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Mitchell, Tammara	HP: Art Teacher	6/1/23	Relocation
Zahradnik, Shelly	IC: 4 <sup>th</sup> Gr Teacher	6/1/23	Relocation

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Blanchett, Elizabeth	WE: From Student Support Assoc to Health Asst	1/3/23	Same
Hermesch, Mary	LG: Student Support Associate	1/18/23	LMSEAA II, Step 1
Kaminski, Julie	SC: SSA From 1.0 to 0.6 FTE	1/9/23	Same
Keppler, Drew	O&M: Athletic Grounds/Facilities Specialist to Grounds Supervisor	1/23/23	\$65,000/year
Kraemer, Ashley	HS: Student Support Associate	1/18/23	LMSEAA II, Step 1

Name	Assignment	Dept Action	Salary Placement
Wayt, Mark	TR: From Substitute to Bus Driver	11/23/22	Step 1
Zimmerman, Josephine	O&M: Custodian	1/6/23	SEIU C, Step 1

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Abbott, Christina	BP: Student Support Associate	1/3/23	Personal
Ayangbile, Kari	NE: General Ed Assistant	1/10/23	Personal

**Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Dolezal, Greyson	HS: Assistant Boys Track Coach	2/20/23	\$4,528
Hofmeister, Lakeysha	HS: Speech Club Coach	1/3/23	\$750
Kilburg, Mary	HS: Speech Club Coach	1/3/23	\$450
McCauley, Kevin	HS: Head 9 <sup>th</sup> Gr Football Coach	8/1/23	\$4,528

**Co/Extra-Curricular Staff: Resignation**

Name	Assignment	Dept Action	Reason
Langguth, Sydney	HS: Speech Club Coach	1/3/23	Personal

802: Approval of January 9<sup>th</sup> Minutes – Exhibit 802.1

803: Approval of January 11<sup>th</sup> Minutes – Exhibit 803.1

804: Approval of January 16<sup>th</sup> Minutes – Exhibit 804.1

805: Approval of Bills – Exhibit 805.1

806: Approval of Contracts – Exhibit 806.1

1. Non-commercial licensing agreement with Kaitlin Mikkola, Westfield Teacher Librarian
2. Inter-agency agreements for Special Education instructional services with Cedar Falls CSD (1) and Grant Wood AEA (1). *For student confidentiality, exhibits are not provided.*

807: Fundraising Request – Exhibit 807.1

High school student council to host dance to raise funds for mission and leadership activities.

808: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: 2001 Toro Twister 12003 UTV.*

809: Informational Financial Reports – Exhibits 809.1-2

1. School finance and cash balance reports as of 12/31/21
2. School finance and cash balance reports as of 12/31/22

**900: Board Communications, Calendar, and Committees**

901: Board Communications

Morey shared a reminder of the board visit to high school on January 26<sup>th</sup> at 11:30 AM and the Work session at 5:30 PM that evening with Grundmeyer Leader Services. Buchholz asked if there was a board rep assigned to attending the LMSF meetings. Morey clarified there was not. Weaver shared a letter of appreciation he received regarding the board's recent letter to legislators.

**902: Board Calendar**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
Jan 26	11:30 AM	Board Visit	LMHS
Jan 26	5:30 PM	Board Work Session	Boardroom
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
Feb 2	Noon	Linn County Conference Board ( <i>Buchholz</i> )	Linn Co Admin Building
Feb 3	1:00 PM	Policy Committee	Boardroom
Feb 6	5:00 PM	Board Meeting	Boardroom
Feb 8	4:15 PM	CTE Committee	LRC Room 304/305
Feb 9	5:30 PM	Marion City Council ( <i>Morey</i> )	City Hall
Feb 13	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
Feb 14	9:00 AM	IASB Day on the Hill ( <i>Morey</i> )	Des Moines
Feb 20	5:00 PM	Board Meeting	Boardroom
Feb 21	TBD	Special Board Meeting	LRC Room 5
Feb 23	11:30 AM	Board Visit	Bowman Woods
Feb 23	5:30 PM	Marion City Council ( <i>Rollinger</i> )	City Hall

**903: Committees/Advisories**

<b>Committee</b>	<b>2022-23 Representatives</b>
Finance/Audit Committee	Buchholz, Morey, and Weaver
Policy Committee	Morey, Nelson, and Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, and Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, and Wall

**1000: Adjournment *Motion 131-01-23***

**MOTION** by Nelson to adjourn the meeting at 7:19 PM. Second by Wall. Voice vote, all ayes. Motion carried.

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Brittania Morey, Board President

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David Nicholson, Board Secretary/Treasurer

LMCSD School Board Work Session Minutes  
January 23, 2023

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Board of Directors work session was called to order at 7:28 PM in the boardroom of the Learning Resource Center (2999 N 10<sup>th</sup> St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard.

**200: Adoption of the Agenda *Motion 132-01-23***

**MOTION** by Walker to adopt the agenda as presented. Second by Rollinger. Voice vote, all ayes. Motion carried.

**300: Closed Work Session**

**301: Move into Closed Session *Motion 133-01-23***

**MOTION** by Rollinger to move into closed session at 7:29 PM per Iowa Code 21.5(i) *to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual has requested a closed session.* Second by Buchholz. Roll call vote, all ayes. Motion carried.

**302: Return to Open Session *Motion 134-01-23***

**MOTION** by Walker to return to open session at 8:07 PM. Second by Nelson. Roll call vote, all ayes. Motion carried.

**400: Adjournment *Motion 135-01-23***

**MOTION** by Rollinger to adjourn the work session at 8:07 PM. Second by Wall. Voice vote, all ayes. Motion carried.

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Brittania Morey, Board President

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David Nicholson, Board Secretary/Treasurer