



**Linn-Mar Community School District Board of Education
Work Session Minutes
April 9, 2018**

100: Call to Order and Determination of a Quorum

President Nelson called the meeting to order at 5:00 PM. Roll was taken.
Present: AbouAssaly, Lausen, Nelson, Wall, Isenberg, Anderson and Weaver.

200: Adoption of Agenda *Motion 117-04-09*

Motion Abouassaly, second Weaver to approve the agenda. Voice vote, all ayes. Motion carried.

300: Work Session

301: Community Promise

Exhibit 301.1

Nick Glew, President of Marion Economic Development Company (MEDCO) shared updates on the Community Promise and other MEDCO activities. He reviewed the 2017 goals that were met in regard to the Community Promise as well as plans for 2018. This program is meant to be a three way agreement between students, MEDCO and the community to help students get connected with career opportunities.

302: Blended Learning

Exhibit 302.1

Mark Hutcheson gave an update on the Blended Learning classes for the 2017-18 year. He shared student survey data as well as performance data. Overall, the data is positive. Next year the offerings will be expanded to 28 sections. Students and teachers were present to answer questions from the board.

303: HS Counseling

Exhibit 303.1

Elizabeth Kreher and Jennifer Thurston gave a presentation on the high school counseling program. They explained that they are in the process of becoming a RAMP certified program which is a designation that no high school in the state currently holds. The program consists of four pillars that they are working on: foundation, delivery, management and accountability. They also shared with the board a list of activities, programs, etc., that are offered in each of the grades through the counseling office.

304: Bond Campaign Update

Exhibit 304.1

Superintendent Shepherd shared several documents in regard to long range planning and bond information. He informed them that the Facilities Advisory Committee would be meeting on April 10. Shepherd stated that about 800 signatures had been obtained to call the bond election, 1500 are required.

400: Adjournment *Motion 118-04-09*

Motion Wall, second AbouAssaly to adjourn at 6:35 PM. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

Angie Morrison, Board Secretary



**Linn-Mar Community School District Board of Education
Regular Meeting Minutes
April 9, 2018**

100: Call to Order and Determination of a Quorum

President Nelson called the meeting to order at 7:00 PM. Roll was taken.

Present: AbouAssaly, Lausen, Nelson, Wall, Isenberg, Anderson and Weaver.

200: Adoption of Agenda *Motion 119-04-09*

Motion Abouassaly, second Anderson to approve the agenda. Voice vote, all ayes. Motion carried.

300: Special Proclamation

Exhibit 300.1

Sondra Nelson, Board President, read a proclamation designating April 15-21, 2018, as Volunteer Week within the district.

400: Budget Presentation

Exhibits 400.1-2

Chief Financial/Operating Officer JT Anderson presented information on the proposed certified budget for fiscal year 2019. The overall tax rate will remain at \$17.37; \$1000 of taxable valuation. He shared a comparison of Linn-Mar to the other larger districts within Linn County. Anderson also reviewed the various funds and allowable uses of each, as well as a breakdown of the tax levy for each fund.

500: Audience Communications: There were no audience communications.

600: Public Hearing

Refer to Exhibits 400.1-2

A public hearing was held on the proposed FY2019 certified budget. There was no public comment.

700: Informational Reports

701: Marion City Council

The board shared highlights of the Marion City Council meetings held in March and April.

702: Board Visits

The board recapped their visits to Bowman Woods and Linn Grove. These continue to be a highlight for many board members as they interact with the students and staff.

703: Finance/Audit Committee

Restroom bids were reviewed at the last Finance/Audit meeting.

704: Iowa BIG Advisory Committee

Isenberg discussed the March 7th Iowa BIG Advisory meeting. There will be 67 students at Big on Boyson next year. There are also a lot of schools requesting to visit the program, so the committee is discussing how to best handle these requests.

705: Board Book

Exhibit 705.1

Superintendent Shepherd shared highlights from the April 9th Board Book.

800: Unfinished Business

801: Application and Certificate for Payment **Motion 120-04-09** *Exhibit 801.1*
Motion AbouAssaly, second Lausen to approve the application and certificate for payment to Larson Construction for \$64,896.46 in relation to the completion of work on the high school renovation project. Voice vote, all ayes. Motion carried.

802: Proposed Certified Budget for FY19 **Motion 121-04-09** *Refer to Exhibits 401.1-2*
Motion AbouAssaly, second Anderson to approve the proposed certified budget for fiscal year 2019, as presented. Voice vote, all ayes. Motion carried.

900: New Business

901: Quote for Indian Creek Electrical Upgrade **Motion 122-04-09** *Exhibit 901.1*
Motion AbouAssaly, second Lausen to approve the quote from Community Electric for the Indian Creek Elementary electrical upgrade for the base bid of \$79,800. Voice vote, all ayes. Motion carried.

902: Receive and File Recommendation to Terminate Employment Contract **Motion 123-04-09**
Motion Abouassaly, second Lausen to receive and file with Angie Morrison, Board Secretary, the superintendent’s recommendation regarding the termination of an employment contract. Roll call vote, all ayes. Motion carried. The recommendation was received and filed.

903: Decision on Recommendation to Terminate Employment Contract **Motion 124-04-09**
Motion AbouAssaly, second Lausen that the superintendent’s recommendation be accepted and that the nursing contract of Angela Beik regarding services rendered or to be rendered for the 2017-18 school year be terminated effective immediately for the reasons that were set forth in the superintendent’s Notice of Recommendation to Terminate Employment Contract. Roll call vote, all ayes. Motion carried.

904: Early Graduation Requests **Motion 125-04-09** *Exhibit 904.1*
Motion Wall, second Weaver to approve the early graduation requests as presented. Voice vote, all ayes. Motion carried.

1. Baumhoefener, Levi	8. Rowenhorst, Christopher
2. Bell, Nicholas	9. Quam-Tenney, Valek
3. Brick, Jade	10. Towleron, Mitch
4. Campbell, Katherine	11. Velazquez, Sarah
5. Carr, Sera	12. Waddell, Sydney
6. Dorgan, Reiley	13. Wright, Jamesen
7. Guerrero, Christian	

905: Open Enrollment Requests **Motion 126-04-09** *Refer to Exhibit 905.1*
Motion Wall, second Lausen to approve the list of open enrollment requests as presented in exhibit 905.1. Voice vote, all ayes. Motion carried.

1000: Consent Agenda

1001: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Fritz, Bridgette	From .5 OR/.5 HS to 1.0 HS Spanish Teacher	8/17/18	Same
Reynolds, Lauren	OR/HS Spanish Teacher	8/15/18	MA Step 1
Sentman, Thad	HS: From .5 to 1.0 Orchestra Teacher	8/17/18	Same

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Burns, Tamara	IC: Student Support Services Teacher	6/5/18	Retirement
Christopherson, Jennifer	Elementary Teacher (2017-18 Leave of Absence)	6/1/18	Personal
Hachey, Wylie	NE: Art Teacher	3/29/18	Personal
Larson, Caroline	Elementary Teacher (2017-18 Leave of Absence)	6/1/18	Relocation
Steimel, Sara	OR/EX: TAG Teacher	6/1/18	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Baumhoefener, Laura	AC: Aquatic Instructor	3/14/18	\$11.00/hour
Geater, Jaye	EH: Student Support Associate	4/9/18	LMSEAA II, Step 10
Heefner, Mark	WE: From Lead Custodian to Custodian	3/19/18	SEIU C, Step 5
Jackson, Markea	AC: Aquatic Instructor	3/19/18	\$11.00/hour
Kelley, Cameron	AC: Swim Lesson Instructor	3/10/18	\$15.00/hour
Kroupa, Jamie	EX: From Custodian to Lead Custodian	3/5/18	SEIU C+.25, Step 6
Kuper, Janea	AC: Aquatic Instructor	3/26/18	\$11.00/hour
McCombs, Corbin	O&M: Athletic Grounds/Facilities Coordinator	4/9/18	SEIU C-1, Step 1
Neihart, Julia	IC: From Gen Ed Assistant to Para-Professional	3/21/18	LMSEAA V, Step 6
Ruh, John	TR: Regular Sub Bus Driver	3/29/18	Step 1
Scherbaum, Nathaniel	WE: From Custodian to Lead Custodian	3/19/18	SEIU C+.25, Step 2
Schultz, Sydney	AC: Aquatic Instructor	3/22/18	\$11.00/hour
Sodawasser, Andrew	WF: Student Support Associate	3/19/18	LMSEAA II, Step 6

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Berggren, Cathy	LRC: Nutrition Services Coordinator	8/3/18	Retirement
Bielefeld, Wendy	AC: Academic Aquatic Instructor	3/10/18	Personal
Boyles, Jessica	WE: Student Support Associate	3/19/18	Personal
Harms, Yovonne	EX: Custodian	3/15/18	Termination
Hoffa, Annette	HS: Student Support Associate	6/1/18	Retirement
Johnson, Darlene	HS: Media Assistant	6/1/18	Retirement
Kern, Danielle	WE: Para-Professional	3/29/18	Other Employment
Milbach, Joan	NS: LG Production Manager	6/8/18	Retirement
Reeves, Kortlan	AC: Academic Aquatic Instructor	3/10/18	Other Employment

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Berger, Scott	HS: Assistant Boys' Soccer	3/23/18	\$3,195
Finnerty, Michael	HS: Assistant Cross Country Coach	8/10/18	\$3,195
Haines, Kiley	HS: From Assistant to Head 10 th Gr Volleyball Coach	8/6/18	\$4,261
Takaoka, Sho	HS: Assistant Boys' Soccer Coach	3/7/18	\$3,195

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Becker, Kristin	HS: Assistant Varsity Girls' Basketball Coach	3/30/18	Personal

1002: Approval of March 9th Special Session Minutes *Exhibit 1002.1*

1003: Approval of March 20th Special Session Minutes *Exhibit 1003.1*

1004: Approval of March 26th Special Session Minutes *Exhibit 1004.1*

1005: Approval of April 4th Special Session Minutes *Exhibit 1005.1*

1006: Approval of Bills *Exhibit 1006.1*

1007: Approval of Contracts *Exhibits 1007.1-14*

1. Coe College 2018-19 student teaching agreement
2. William Penn University 2018-19 student teaching agreement
3. Kirkwood Community College Workplace Learning Connection 2018-19 agreement
4. OPN Architects proposal for professional design services related to the Excelsior corridor flooring replacement project
5. OPN Architects agreement for design services and construction documents relating to the restroom remodels at Bowman Woods, Indian Creek, and Wilkins
6. Tricon Construction Group agreement for the restroom remodels at Bowman Woods, Indian Creek, and Wilkins for a base bid of \$570,000
7. Larson Construction change order for materials and labor associated with the high school renovation project for a decrease of \$47,011.00
8. Marion Columbus Club agreement for reservation and use of facility for AP testing in May 2018
9. Kirkwood Training & Outreach Services agreement for use of facility for AP testing in May 2018; fees to be waived
10. Siteimprove, Inc., software-as-a-service subscription
11. Synovia Solutions: pilot agreement for fleet management services
12. Innovative Modular Solutions operating lease agreement
13. State of Iowa, Department of Administrative Services Retirement Investor's Club administrative services agreement
14. Luke Sanders independent contractor agreement
15. Interagency agreements for special education and related services with Alburnett CSD (2), Aplington-Parkersburg CSD (1), Cedar Rapids CSD (4), Center Point Urbana CSD (1), College CSD (1), Davenport CSD (1), Marshalltown CSD (2), Muscatine CSD (1), and Ottumwa CSD (2). *For student confidentiality, exhibits not provided.*

1008: Fundraisers *Refer to Exhibit 1008.1*

1009: Overnight Excursions/Trips Requests *Exhibits 1009.1-3*

1. FFA - State Nomination Committee: April 17-19 in Ankeny, Iowa
2. FFA - Iowa Jr Academy of Science Competition: April 19-20 in Storm Lake, Iowa
3. FFA - State Leadership Conference: April 22-24 in Ames, Iowa

1010: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale obsolete equipment/furnishings on GovDeals.com. *No items at this time.*

1011: Informational Reports *Exhibits 1011.1-2*

1. Financial and cash balance reports as of 2/28/17
2. Financial and cash balance reports as of 2/28/18

1012: Approval of the Consent Agenda **Motion 127-04-09**

Motion AbouAssaly, second Anderson to approve the consent agenda. Voice vote, all ayes.
Motion carried. The board thanked all of those retiring for their service.

1100: Communications/Calendar/Committees

Communication and calendar items were reviewed.

1200: Adjournment Motion 128-04-09

Motion Abouassaly, second Anderson to adjourn the regular meeting at 7:52 PM. Voice Vote, all ayes. Motion carried.

Sondra Nelson, Board President

Angie Morrison, Board Secretary

Minutes recorded by Angie Morrison.