



Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

**Linn-Mar Community School District Board of Education
Work Session Minutes
May 16, 2016**

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education work session was called to order by President Isenberg at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Gadelha, Hutcheson, Nelson, and Weaver. Absent: AbouAssaly. Administration present: Shepherd, Morrison, Anderson, Bisgard, Breitfelder, Christian, Ramos, and Ironside. Absent: Schumacher.

200: REVISION AND/OR ADOPTION OF THE AGENDA *Motion 197-05-16*

Motion by Patterson for the Board to approve the work session agenda as presented; second by Hutcheson. Voice vote; motion approved.

300: WORK SESSION

301: Strategic Planning Session

Superintendent Shepherd facilitated a strategic planning discussion that included:

Thoughtexchange Presentation: Jen Reilly, Thoughtexchange Stakeholder Engagement Facilitator, joined the Board via phone and shared a quick overview of the Thoughtexchange process including clarification on the three initial steps: 1) Share (initial thoughts to questions asked), 2) Star (consider and rank thoughts submitted), and 3) Discover (analysis of data to determine themes/focus). Reilly provided the following statistics: 1,925 people participated in the survey, 4,706 thoughts were contributed, and 162,190 stars were assigned in step two. Participant statistics: 70% were parents (1,356), 14% were staff members (273), 13% were students (250), 1% were community members (22), <1% were grandparents (9), <1% were business owners (1), and <1% were other (14).

Reilly shared that during the Discover step certain themes came to the forefront based on what participants shared and starred in steps one and two:

- What is most appreciated about the buildings/district: teachers/staff, facilities/infrastructure, and parent/school communications
- What areas should need improvement: class sizes (too large), technology (expand use/availability), and facilities/infrastructure (overcrowding/condition of older buildings)
- What areas should district focus on: facilities/infrastructure (overcrowding/condition of older buildings), technology (expand use/availability), and academics/programming

Dr. Shepherd shared that he worked with members of the Thoughtexchange team to put together the initial design of a website that will be used to share the survey results with students, staff, parents, and community. The website is still a work in progress, but they hope to have it completed soon and will spread the word when it debuts! *Special Note: This is NOT the new district website...it is a stand-alone website for sharing the Thoughtexchange survey results only.*

CAPS/APEX Presentation: Board President Tim Isenberg and Board Member Rene Gadelha shared highlights of their trip to visit the Blue Valley CAPS program in Overland Park, Kansas and the APEX Program in Waukee, Iowa. The CAPS/APEX programs are centers for advanced professional studies offered to 11th and 12th grade students. There are many similarities in the two programs including, but not limited to, highly motivated students, strong and purposeful culture, recruitment starting in middle school, college credits earned for majority of classes, and the physical buildings are not part of the existing high schools. One of the interesting differences was that the CAPS students described the program as "separate from the high school" while the APEX students describe it as "part of the high school". Isenberg and Gadelha also shared information on what they didn't see in the two programs, must haves if Linn-Mar offers a similar program, items that would be nice to have in the program, and next steps.

Strategic Planning: Dr. Shepherd led a discussion on strategic planning including the themes, goals, and descriptions which were included in the Administration Report (*refer to chart below*). Shepherd also discussed next steps that will focus on writing smart goal initiatives that are measurable and able to grow with the district.

THEMES	BOARD GOALS		DESCRIPTION
PATHWAYS	Board Goal 1	Inspire Learning - Articulate	Implement a pathway and framework for Pre K-14 programming to ensure all students graduate future ready.
	Board Goal 2	Inspire Learning - Support	Create an effective and agile organization that is individually responsive to the needs of the whole child.
	Board Goal 3	Unlock Potential - Challenge	Become an excellent learning organization through a culture of continuous improvement.
TECHNOLOGY	Board Goal 4	Unlock Potential - Success	Maximize student achievement by increasing digital literacy utilizing 21st century digital tools.
	Board Goal 5	Empower Achievement - Involve	Enhance engagement opportunities through focused strategic partnerships.
FACILITY	Board Goal 6	Empower Achievement - Build	Construct physical learning environments using fiscally responsible and sustainable practices.

400: ADJOURNMENT *Motion 198-05-16*

401: Adjournment

Motion by Patterson to adjourn the work session at 6:41 PM; second by Hutcheson. Voice vote; motion approved.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Minutes respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
May 16, 2016*



Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
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Linn-Mar Community School District Board Meeting Regular Session Minutes May 16, 2016

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education regular session was called to order by President Isenberg at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Gadelha, Hutcheson, Nelson, and Weaver. Absent: AbouAssaly. Administration present: Shepherd, Morrison, Anderson, Bisgard, Breitfelder, Christian, Ramos, and Ironside. Absent: Schumacher.

200: REVISION AND/OR ADOPTION OF THE AGENDA *Motion 199-05-16*

Motion by Patterson for the Board to approve the regular session agenda as presented; second by Hutcheson. Voice vote; motion approved.

300: RECOGNITIONS/PROCLAMATIONS

301: Linn-Mar Magazine Club

Exhibit 301.1

The Linn-Mar Magazine Club presented information on their recent publication of the spring-summer 2016 edition of the *Identity* magazine. Sarah Wright, Rylie Smith, and Allie Hoskins shared highlights of their experiences including reaching out to local businesses for donations to support the magazine, making connections for photo opportunities and articles, and taking fieldtrips to gain additional knowledge on fashion and editing. Sarah, Rylie, and Allie also shared their thanks to Mark Hutcheson and Jeanne Turner for supporting them when they wanted to start the Magazine Club and growing its success as it allowed students to share their creativity, learn to manage their own business, and provided opportunities to make connections for their future goals and success. President Isenberg presented the girls with a certificate of achievement for their hard work and accomplishments with the Linn-Mar Magazine Club.

400: AUDIENCE COMMUNICATIONS

500: RESOLUTIONS/OPENING OF BIDS/PUBLIC HEARINGS

600: INFORMATIONAL REPORTS

601: Technology Committee

Jeri Ramos, Executive Director of Technology Services, shared that during the May 3rd Technology Committee meeting discussion included an update on the new District website, disaster recovery solutions for the technology servers, Thoughtexchange survey results compared to the BrightBytes survey results, and the Technology plan that will be presented to the Board in July.

602: Marion City Council

Nelson reported that during the May 5th Marion City Council meeting Jackie Davis, Success Teacher and Coordinator, shared a presentation on the Success Center and encouraged additional local businesses to consider hiring some of the Success students. Other discussion pertinent to the District was the approval of the Tower Terrace Road Project agreement; work will begin immediately.

603: Policy Committee

Patterson and Gadelha reported that during the May 9th Policy Committee meeting consideration was given to new policy recommendations presented by the Iowa Association of School Boards (IASB) regarding online fundraising and drone usage. Consideration was also given to fundraising, purchasing of goods and services, academic eligibility, and homework policies. The committee also approved a three-year cycle to review policies instead of reviewing them yearly. The committee is also considering adding Board learning opportunities during their reports to highlight some essential policies. Gadelha clarified that the policy regarding the lending of District equipment for summer recruiting camps (Policy 1004.5 *Loan of School Equipment*) was reviewed and it was determined the Board is in compliance with the policy; so no changes will be made at this time.

604: Mixer with MISD/Marion City Council

Isenberg reported that the May 9th mixer with Marion Independent School District and the Marion City Council was a good opportunity to see the Marion Independent Home School facility and learn about their program.

605: Career & Technical Education

Nelson reported that during the May 11th Career & Technical Education (CTE) meeting the discussion included information on Perkins funding with an estimated amount of \$43,000 for 2016-17; which is an increase of approximately \$3,000. Professional Learning Communities (PLCs) within the CTE committee are compiling information that can be shared with students to raise their awareness of what courses are being offered. The committee would like to begin promoting the CTE course offerings at the middle school level to grow the program.

606: Finance/Audit Committee

Weaver reported that during the May 12th Finance/Audit Committee meeting the discussion included updates on the construction projects at Westfield, Oak Ridge, and the High School kitchen. A reminder was also shared that the official enrollment count date for the 2016-17 will be October 1st; which has a direct correlation on student funding. Additional discussion topics included the need for an increase in cost for facility usage to cover custodial costs incurred for set up and clean up before and after events, how to offer unused District equipment to area school districts, and that the Business Office will now be overseeing building fundraising as a way to streamline the process. Congratulations were also offered to the Business Office for being awarded the Iowa Association of School Business Officials (IASBO) annual financial award; this is the 12th year in a row the District has been awarded this recognition.

607: Energy Resource Management and Acquisition (ERMA) Advisory

Rick Ironside, Executive Director of Support Services, reported that during the May 12th ERMA Advisory meeting Alliant Energy reviewed the District's interruptible power program and determined it is saving the District approximately \$70,000 a year. Other topics included updating the District's electrical map, clarification that issues with Alliant's software program was the cause of problems with the solar panels at Oak Ridge, and that energy data through April reflected a \$50,000 savings compared to this time last year; due to the great weather.

608: Administration Report*Exhibit 608.1*

Superintendent Quintin Shepherd shared highlights from the Administration Report including Strategic Planning goals and descriptions, recognition by IASBO for the District's financial reporting for the 12th year in a row, completion of the 25th Building & Trades home by students from Marion Independent and Linn-Mar High School, and recognition of the High School production of *The Music Man* which received several awards from the Iowa High School Musical Theatre Awards.

700: UNFINISHED BUSINESS**800: NEW BUSINESS****801: LMSEAA Agreement *Motion 200-05-16***

Motion by Patterson for the Board to approve the agreement settlement with the Linn-Mar Secretarial and Educational Assistants Association (LMSEAA) for 2016-17 for a total package increase of 3.6%; second by Hutcheson. Voice vote; motion approved.

802: Open Enrollment Requests *Motion 201-05-16*

Motion by Patterson for the Board to approve the open enrollment requests as presented; second by Nelson. Voice vote; motion approved.

Approved In

	Name	Grade	Resident District	Reason
1	Chowdhry, Keana	K	College CSD	On Time
2	Lammers, Emma	K	Cedar Rapids CSD	On Time
3	Larson, Oakley	K	Marion Independent SD	On Time
4	Royer, Lauren	11	Springville CSD	Good Cause

900: CONSENT AGENDA**901: Personnel*****Certified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Baranowski, Brianna	LG: School Facilitator	8/1/2016	\$51,000/year
Brown, David	HS: Athletic Director	7/1/2016	\$91,000/year
Hajek, Amanda	From EH .75 TAG to HS 1.0 TAG Teacher	8/17/2016	Same
Hart, Kristina	EX: Media Specialist	8/15/2016	\$54,313/year
Johnson, Brian	HS: Media Specialist	8/15/2016	\$47,765/year
May, Andrew	HS: Student Services Teacher	8/15/2016	\$59,321/year
Patel, Laurie	EX: from .5 to 1.0 Art Teacher	8/17/2016	\$50,846/year
Preston, Amity	From WE 2 nd Gr to WF 1 st Gr Teacher	8/17/2016	Same
Sentman, Thad	HS: .05 Orchestra Teacher	8/15/2016	\$45,646/year
Stobb, Lauren	EX: Student Services Teacher	8/15/2016	\$41,216/year

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Saldivar, Katherine	OR: .5 Foreign Language Teacher	6/2/2016	Personal
Stickney, Steven	HS: Band Teacher	6/2/2016	Other Employment

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Bagsby, Tammy	From LG to NE Student Support Associate	5/13/2016	Same
Kline, Olivia	AC: Aquatic Instructor	5/2/2016	\$10.00/hour
Nachman, Jacob	O&M: Summer Help	5/10/2016	\$9.50/hour

Roudabush, Alexa	AC: Aquatic Instructor	5/3/2016	\$10.00/hour
Waters, Andrew	AC: Aquatic Instructor & Lifeguard	5/4/2016	\$10/hr & \$7.50/hr

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Adams, Elizabeth	AC: Lifeguard	5/10/2016	Personal
Broomhead, Yvette	NE: Student Support Associate	5/13/2016	Relocation
Conklin, Sarah	TR: Bus Driver	5/3/2016	Other Employment
Jenks, Stephanie	AC: Aquatic Instructor	5/3/2016	Relocation
Oldaker, Lu	EX: Custodian	8/31/2016	<i>Retirement</i>
Udell, Lauren	OR: Student Support Associate	5/13/2016	Other Employment

902: Approval of Minutes from May 2nd

Exhibit 902.1

903: Approval of Minutes from May 9th

Exhibit 903.1

904: Approval of Bills

Exhibit 904.1

905: Approval of Contracts

Exhibits 905.2-6

- 1) Special Education instructional program agreement with Des Moines Independent CSD.
- 2) Commercial licensing agreement with Tyera Hess, Owner of American Laser & Awards.
- 3) Cooperative agreement with Iowa State University for student clinical experience for the 2016-17 school year.
- 4) Agreement with Grant Wood Area Education Association for the VAST Center Science Program for 2016-17.
- 5) Agreement with Terracon Consultants, Inc., for observation and materials testing services for the Westfield Elementary School Addition for an estimated total of \$18,832.00.
- 6) Non-Commercial licensing agreement with Mike Matson, Linn-Mar PE/Health Teacher at Oak Ridge Middle School.

906: Board Information

Exhibit 906.1

- 1) School Finance and Cash Balance Reports as of April 30, 2015
- 2) School Finance and Cash Balance Reports as of April 30, 2016

907: Items Removed from the Consent Agenda for Separate Action

908: Approval of the Consent Agenda ***Motion 202-05-16***

Motion by Patterson for the Board to approve the consent agenda as presented; second by Hutcheson. Recognition was given to Lu Oldaker who is retiring and Steven Stickney who is leaving to pursue new employment. Voice vote; motion approved.

1000: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS

1001: Communications

- Nelson attended the Building & Trades home open house and enjoyed talking to the students about their hard work and accomplishment. Nelson also attended the Wilkins professional learning event that featured educational speaker, Kenneth Williams.
- Weaver enjoyed *The Gazette* editorial written by Todd Dorman on May 15th about Indian Creek Elementary and the UEN letter written by Lew Finch on school funding.
- Isenberg shared that Westfield Elementary has agreed to begin the PBIS program next year. Isenberg also reminded the Board that today was the district-wide staff recognition

hosted at individual buildings that included a retirement video put together by the Human Resources Department and Kevin Fry of the Communications Team.

- Hutcheson attended the ISU graduation ceremony over the weekend and was impressed by the number of Linn-Mar alumni that were graduating with degrees in education.

1002: Calendar

Date	Time	Event	Location
May 19 th	5:30 PM	Marion City Council (Sondra)	City Hall
May 20 th	2:00 PM	Success Center Graduation	Success Center
May 21 st	8:30 AM	Coffee Conversation (Todd & Quintin)	Westfield Elementary
May 29 th	1:00 PM	Graduation	US Cellular Center
Date	Time	Event	Location
June 1 st	4:00 PM	School Improvement Advisory (SIAC)	Boardroom
June 6 th	5:00 PM	Board Work Session	Boardroom
	7:00 PM	Board Regular Session	
June 9 th	9:00 AM	ERMA Advisory	Office of Rick Ironside
June 9 th	5:30 PM	Marion City Council	City Hall
June 16 th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
June 20 th	5:00 PM	Board Work Session	Boardroom
	7:00 PM	Board Regular Session	
June 23 rd	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
July 7 th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
July 7 th	5:30 PM	Marion City Council	City Hall
July 11 th	5:00 PM	Board Work Session	Boardroom
	7:00 PM	Board Regular Session	
July 14 th	9:00 AM	ERMA Advisory	Office of Rick Ironside
July 21 st	5:30 PM	Marion City Council	City Hall
July 28 th	5:30 PM	Marion City Council	City Hall

Additional Dates to Remember:

- May 17th – Parent Advisory @ Boardroom – 5:15 PM
- May 26th – 100-Hour Volunteer Luncheon @ Lowe Park – 12:00 PM
- June 1st – Last Day of School
- June 2nd – Teacher Makeup Day
- June 20th – LIONS Open Golf Classic Tee Off #1 @ Hunters Ridge Golf Course – 8:00 AM
- June 20th – LIONS Open Golf Classic Tee Off #2 @ Hunters Ridge Golf Course – 1:00 PM
- July 12th – Marion Chamber Golf Outing @ Hunters Ridge Golf Course – 7:30 AM

1003: Committees

Board Committees	Participants
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
District Committees	Participants
Career & Technical Education	Bisgard, Nelson
Construction Advisory	Ironside, Shepherd, Weaver
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos
Health & Human Development	Abouassaly, Breitfelder
School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos

1100: ADJOURNMENT **Motion 203-05-16**

Motion by Patterson for the Board to adjourn the regular session at 7:51 PM; second by Hutcheson. Voice vote; motion approved.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Minutes respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
May 16, 2016*

Exhibit 301

APEX & CAPS Review

***Board Work Session
May 16, 2016***



Inspire Learning. Unlock Potential. **Empower Achievement.**

SIMILARITIES

CAPS	APEX
Students are highly motivated	
Students have/acquire “soft skills”	
Culture: strong and purposeful	
“Teacher” qualities / training	
Leadership: passionate and enthusiastic	
Recruitment begins in middle school	
No prerequisites	
College credit earned (for majority of classes)	
Physical building is not part of existing school	



DIFFERENCES

CAPS	APEX
Advisory Board: none	Advisory Board: 21 members
Core credits	Elective credits
“Shared” curriculum (franchise model)	“Original” curriculum
No student application process	Minimal application process
Curriculum came first, then projects	Projects came first, then curriculum
Kids describe program experience as “separate from” HS	Kids describe program experience as “part of” HS
Centralized	Site-based



THINGS WE DIDN'T SEE...

- **These were things that neither program had worked out but we asked or noted:**
 - “Reaching Down” into middle school - purposeful and planned exposure for younger students
 - Assessments / Success of the program
 - Transportation to hub and / or work sites



MUST HAVE

- Things we feel like we must have for any program we might put together
 - College credit for most classes
 - Soft skills course
 - Core and elective credits
 - Separate space (reinforces culture)
 - Teacher, administration, and community support
 - Own our own program
 - Maintain partnerships with other educational entities
 - Kirkwood, Grant Wood AEA, Coe, Mt. Mercy, Marion / MISD, Cedar Rapids / College Community



NICE TO HAVE

- Things we like and want to research more:
 - Advisory committee (e.g., 7-11 members)
 - LMSB members
 - LMSB administration
 - Business / Strand Lead
 - Higher education
 - Partnerships with Regent Universities



NEXT STEPS

- Continue discussions with Iowa BIG, CAPS, and APEX
- Work towards making a commitment for our Strategic Plan
- Consider the following timeline:
 - Tonight: Board consensus for Administration to move forward on further research and data gathering to work toward a proposal / recommendation
 - September / October: Administration present recommendation to full board on program options
 - December / January: Board decision on program direction and implementation timing (formal vote)



Exhibit 301.1

Identity Magazine Club

— 2015-2016 —

The beginning

How we met?

FOREVER 21[®]



The Beginning

How we got the idea?



Set-up

Student Applications

Photoshoot Themes

Teams:

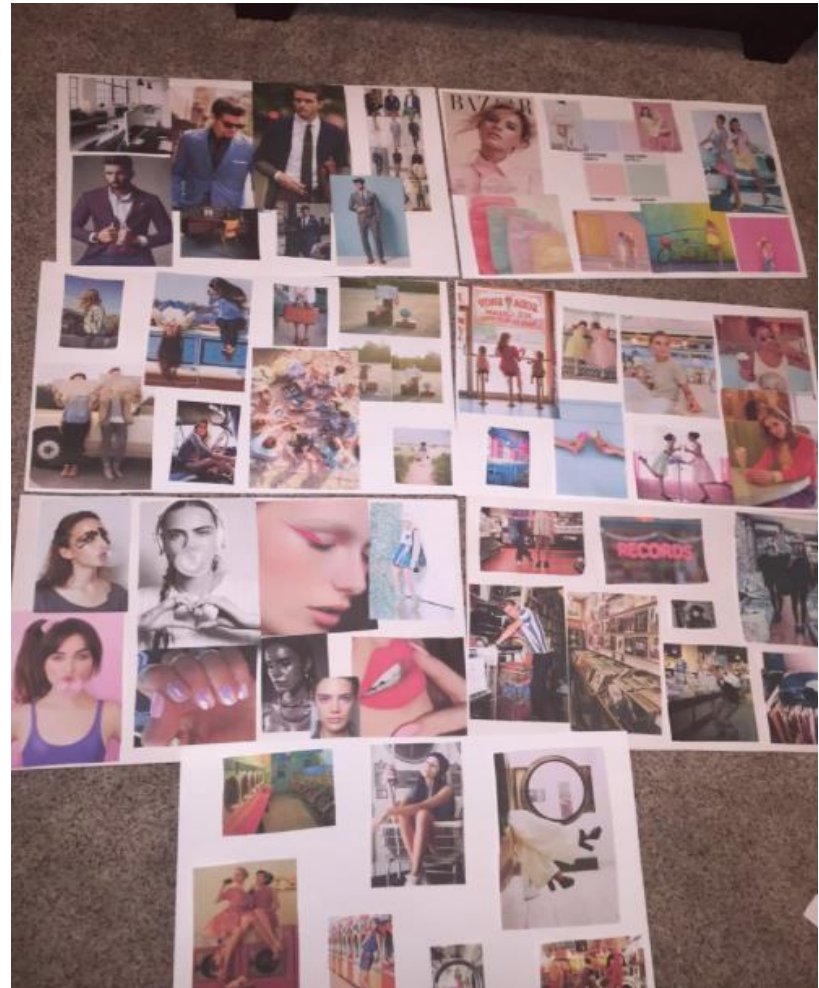
Photographers

Models

Stylists

Make-up/Hair stylists

Progress from First to Second Semester



Finances

Fundraisers

Business Advertisements

Donators

T-shirt Sales

Magazine Sales: \$5

Costs

- First semester printing \$2,800
- Second semester \$2,900
- Field Trips approximately \$300
- Club Photo Wall \$200

Total: \$6,200

Remaining Balance: \$600

Opportunities it has created



ISU Scholarship



Photography Workshops



Businesses buying our photos

Opportunities Continued..



Trend Magazine Presentation

Connections



Alum Colin Behr-
Nike Shoe Designer



Emily Carlson - Written
Apparel Designer



Alum Ryan Lofty - DJ and
Producer



CHANEL

Nikki Kettelkamp - Key
Account Manager

Future Connections



Alice Brooks - Roominate Founder



Alanna Arrington - Super Model

Field Trips



Iowa State Behind the Scenes Day



Tour of Sutherland Printing

Impact



LMHS

IDENTITY

SPRING SUMMER 2016



CONTENTS

FASHION

7: PARLOR SOHPISITICATION

AN ICE CREAM DATE IS CALLING
YOUR NAME AFTER YOU SEE THESE
SWEET STYLES

11: COLOR BLOCK

BRIGHTEN UP YOUR WARDROBE
WITH THESE PRETTY PASTELS

16: SPIN CYCLE

ATHLEISURE NEVER LOOKED BETTER

20: LAUNDRY TIPS

SURVIVE THE CAMPUS
LAUNDROMATS WITH THESE TRICKS

21: Q&A: NIKKI KETTELKAMP, CHANEL KEY ACCOUNT MANAGER

THE 7 ANSWERS YOU'VE BEEN
DYING TO KNOW ABOUT YOUR
DREAM JOB

23: OUTING

ADVENTURE THIS SUMMER WITH
THESE VINTAGE LOOKS

MENSWEAR

33: OCCUPATION URBANITY

SUAVITY, COURTEOUSNESS, AND
THE REFINEMENT OF MANNER

33: ELECTRIC THREADS

FEEL THE RHYTHM OF THESE
THROWBACK TRENDS

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FROM CHILL-OUT TO HYPE, THIS MIX
HAS YOU COVERED

BEAUTY

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SUMMER IS THE PERFECT TIME TO
REFRESH WITH A HANDCRAFTED SPA

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ONE GIRL TURNED HER IDEA INTO
PROFIT THROUGH SHARK TANK

Est. 2015

THE FOUNDERS



RYLIE SMITH, SENIOR

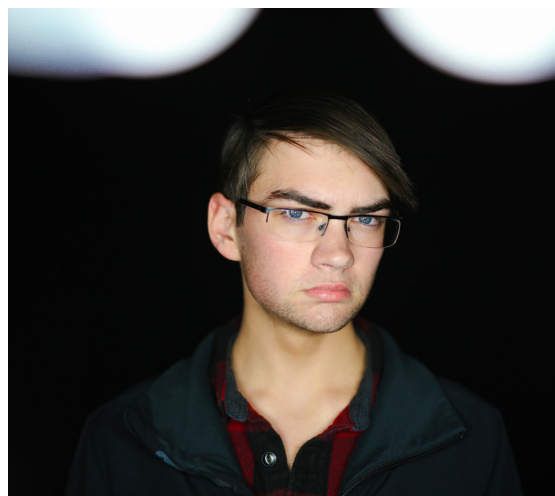
I am so proud. The second semester issue has gone smoother than I could have imagined. With everyone's effort, we have already made strides in the history of the magazine. Accomplishing field trips, release parties, and work shops, the Identity members have had a variety of opportunities to participate in. I cannot wait for what new opportunities will continue to come in the future. Concluding our very first year of Identity Magazine, I would like to say a huge thank you to the students, advertisers, contributors, and Sutherland Printing. I have enjoyed brainstorming and collaborating with everyone involved. I am sad to leave it behind, but I am beyond excited for others to experience what I have while creating a such a big project with such creative and talented students here at Linn-Mar. I wish you all the best of luck with everyone's endeavors. Always remember, Sarah, Allie, and I are only just a call away.



HEAD PHOTOGRAPHERS



ALLIE HOSKINS, SENIOR



MICHAEL LOSEN, JUNIOR

THANK YOU.

THE CONTRIBUTORS

PARKS & SCHMIDT

THE ROAR STORE

CAST OF THOUSANDS

SPLURGE

STUDIO 811

BOUSLOG INSURANCE

ROCK TOP

MODE

LA TRENDS ADDICT

ARCTIC INSULATION

WIT'S END

CHAMAINE SNELL COLDWELL BANKER
HEDGES REALTY

THE DONATORS

THE BOGERT FAMILY

DAVE AND RHONDA SCHULZ

JIM AND BRENDA STEINKE

THE IDENTITIES

SARAH WRIGHT, RYLIE SMITH, ALLIE HOSKINS, MICHAEL LOSEN, KIERSTEN STEINKE, CALISTA CAREY, OLIVIA HOSKINS, JENNA MOSNIK, CASSIE SMITH, EMILY SMITH, ANABELLE LUKE, CLAIRE MURRELL, OLIVIA SOURWINE, BAILEY SHIE, LEXI BRUCK, BRYCE JONES, AUDREY URIDIL, JACK MCGOVERN, RILEY CALLAHAN, ANNA MOORE, EMMA GOSTONCZIK, NOAH MARTIN, JACK RAMSEY, NATHAN NOWZARI, COLIN ASCHBRENNER, HARRISON SCHULZ, DEVIN EBY, ZACH VANA, REID SNELL, KYLE GOODELL, LIBBY ADAMS, DEVON NESTER, VANESSA STEEPLTON, ASHTON BRIES, MELANIE BOGERT, OLIVIA KLINE

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Administration Report as of May 16, 2016

Inspire Learning. Unlock Potential. **Empower Achievement.**

Strategic Goal #1: Student Achievement – Performance Measures

FAST (Formative Assessment System for Teachers)
MAP/NWEA (Measures of Academic Progress)
Iowa Assessments/Smarter Balanced Assessments
ACT (American College Test)
NGSS (Next Generation Science Standards)

Graduation rates
Retention rates
Summer School Success & Attendance
Iowa School Report Card

Next Steps/Strategy – Teaching & Learning/Curriculum

1. Ensure implementation of Iowa Core is done with fidelity at all grade levels/buildings
2. Prepare for anticipated 2016-17 implementation of Smarter Balanced Assessment
3. Prepare for anticipated 2016-17 implementation of Next Generation Science Standards
4. Prepare for anticipated implementation of Iowa School Report Card

Department of Education Changes for School Visits: For many years the Department of Education has conducted thorough school visits every five years to ensure accountability and compliance. These visits are being changed to a new process titled, Differentiated Accountability. As the title suggests, there will be different tiers of support based on the needs of the schools. For next school year the focus will be on pre-kindergarten through 6th grade Literacy only. Schools will be identified as either Universal, Targeted or Intensive levels of support. This determination will be made using the FAST assessments that are used in grades kindergarten through 5th and there will be six different measures that will determine the level of targeted support. Additionally, there will be an annual desk audit that will be completed measuring topics such as board policies, school calendar, curriculum requirements and staff licensure. More information will be provided in upcoming months as the Department of Education provides us with more details about Differentiated Accountability.

Iowa BIG Update: We have students participating in Iowa BIG this spring. Their experiences have been both positive and encouraging. For the past several weeks and months we have been exploring partnership opportunities for the 2016-17 school year. While we are not ready to make a full multi-year partnership agreement, we have come to agreement on the terms and conditions for the 2016-17 school year. We will be asking the Linn-Mar School Board to approve a 28E agreement with Cedar Rapids for our 14 kids who will be participating in Iowa BIG next year during the June 6th Board meeting.

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Strategic Goal #2: Learning Environments – Performance Measures

Student well-being data points (Gallup)

Safety/security evaluation

Architect evaluation tool

Facilities Plan (1-3 years)

Facilities Plan (10 year)

Technology evaluation/planning

Next Steps/Strategy – Facilities Planning & Preventative Maintenance

1. *Short-Term: Early Childhood/Preschool, Four Oaks/ATLAS, and use of current space and continued growth*
2. *Facilities Plan (1-3 years): establish a plan and form a boundary committee for current/future growth*
3. *Facilities Plan (10 years): establish a committee/funding structure for identified projects*

Spring 2016 Blue Zones Update: According to Sara Mentzer, Blue Zones Community Program Manager, the schools will maintain Blue Zones designation as long as the community keeps the certification and that is currently through 2017. Negotiations with Wellmark continue on a go forward plan, if that happens and depending if community leadership wants to continue there could be updates in the future. The BZP is now active in SW Florida, Fort Worth, South Bend and multiple communities in Oregon along with Albert Lea, Minnesota and Beach Cities, California.

The Blue Zones Project has continued in our designated elementary buildings. Indian Creek has a health/wellness committee that meets three times a year. This committee works to enhance their Blue Zones commitment! They have addressed recess expectations, healthy snacks for professional development days, and worked on beating the winter blues. The Wilkins PTO applied for a garden grant and will be putting in a garden soon. Linn Grove will be working with New Pioneer Co-Op to enhance their school garden. Novak has applied for two grants, Healthier US Schools and Hy-Vee One Step Garden Grant. Additionally, students and teachers have been working with Master Gardeners to improve the Novak garden and partake in new learning. On May 27th Novak students and staff will enjoy a lettuce salad with ingredients they have grown. This lunch has been planned in conjunction with Susan Knight, Manager of Nutrition Services, who is adding ingredients as needed including individual pizzas for everyone.

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Construction Update:

- Westfield Elementary: Footing excavation started during the week of May 2nd. Terracon tested the soils and found previous construction placed unsuitable soil on the building site of the addition. To correct the soil issue, Larson Construction removed the volume of unsuitable soil recommended by Terracon to reach native soils that are suitable to build footings and foundation on. Terracon will continue to assess the soil as Larson Construction proceeds to prepare the area for construction of footings and foundation. As of Wednesday, May 11th all excavating on outside wall footing placements has been completed. Weather delays have slowed the completion of interior foundations.
- Oak Ridge Middle School: Garling Construction started the excavation of the building site during the week of May 2nd. Footings and foundation work will continue, if weather cooperates, during the week of May 9th. Garling Construction will begin to backfill the footings/foundation area and will start the work to pour the floor of the addition. As of Wednesday, May 11th all exterior wall footings are poured.
- High School Kitchen - Garling Construction started the demo process during the week of May 2nd. Demo of all the walls was completed by Friday, May 6th. Next steps will include demo of the floor.

ERMA Advisory: The Energy Resource Management and Acquisition Advisory met on May 12th and discussed:

1. Review of interruptible program with Alliant Energy: Agreement in place through April 2017. Program saves the District approximately \$70,000 per year.
2. LM campus electrical connections map: With the construction of the Aquatic Center and the High School remodel, the need exists to update the LM central campus electrical map.
3. Oak Ridge Solar Panels: Working with REC to identify why the solar panels are currently off line and did not record an April reading.
4. Monthly energy data review: Data indicates an approximate \$50,000 current savings over the 2015 energy costs.

Technology

Technology Committee: The committee met on May 3rd and discussed the following topics:

- Update on new website
- Discussion of disaster recovery solutions and backups
- Thoughtexchange technology results and comparison with BriteBytes survey
- Tech Plan: Agreed to update the rolling the three-year plan in July after receiving the new ISTE Student Competencies so they can be incorporated

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Strategic Goal #3: Staff Development – Performance Measures

Workers Compensation claim history
Teacher Leadership
Current/future professional development

Teacher Quality course offerings/participation
Affirmative Action Plan
Technology Survey (BrightBytes)

Next Steps/Strategy – Staff Development

1. Create a 3-5 year professional development plan
2. Workforce strategies



New Athletic Director Named: Pending Board approval, the District is pleased to announce David Brown as the new Athletic Director of Linn-Mar High School effective July 1, 2016. Brown will fill the position that current Athletic Director Scott Mahmens will be leaving vacant upon his retirement at the end of the current school year. Brown is currently Activities Director for Spencer Community School District located in Spencer, Iowa. For more information visit the Linn-Mar website: www.linnmar.k12.ia.us.

May 16th Professional Development Day: For more information on the plans for the May 16th staff professional development day please refer to pages 10-13 of this Administration Report.

CTE Advisory Committee Meeting Update: The Career & Technical Education Advisory Committee met on May 11th and discussed school year successes and challenges that each department encountered as part of the High School renovation process. The group also discussed possible options to help recruit more students into CTE classes and provide the students and families with updated information about the current job market for students completing CTE programs. Jeff Frost, Director of High School Teaching & Learning, also updated the group on the status of the Perkins Grant application.

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Strategic Goal #4: Community Engagement – Performance Measures

Volunteer data	School Board visits
Communication survey data	Parent Universities
Dine Around sessions	Strategic Planning
Coffee Conversations	Website Development
Lunchtime Learning sessions	Participation in community coalitions
PTO visits	

Next Steps/Strategy – Community Engagement

1. Create a strategic plan
2. Enhance two-way communication with internal and external stakeholders
3. Updated website with emphasis on communication

Strategic Plan: The May 16th Board work session will include conversation about proposed strategic goal language and definitions, an introduction to the Thoughtexchange information and discussion about how and when information will be made available to the community, a presentation and verbal report from President Isenberg and Board Member Gadelha about their recent visit to the APEX and CAPS programs with follow-up conversation with the full Board, and a brief explanation of the next steps and future work to be done with timelines. Here is the Goal Language that will be presented during the work session:

THEMES	BOARD GOALS		DESCRIPTION
PATHWAYS	Board Goal 1	Inspire Learning - Articulate	Implement a pathway and framework for Pre K-14 programming to ensure all students graduate future ready.
	Board Goal 2	Inspire Learning - Support	Create an effective and agile organization that is individually responsive to the needs of the whole child.
	Board Goal 3	Unlock Potential - Challenge	Become an excellent learning organization through a culture of continuous improvement.
TECHNOLOGY	Board Goal 4	Unlock Potential - Success	Maximize student achievement by increasing digital literacy utilizing 21st century digital tools.
	Board Goal 5	Empower Achievement - Involve	Enhance engagement opportunities through focused strategic partnerships.
FACILITY	Board Goal 6	Empower Achievement - Build	Construct physical learning environments using fiscally responsible and sustainable practices.

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2016 Growl Prowl! The mission of the Growl Prowl is to raise funds from the community in order to help provide the basic needs for living and for learning that a growing number of Linn-Mar children lack. The 2008-2015 Growl Prowl races have been huge successes, with almost 1,800 5K/8K runners and over 90 sponsors helping raise \$47,000 that has been allocated to schools. Funds are distributed to Linn-Mar school buildings during the school year.

The 2016 Growl Prowl was another successful year with 394 participants and 84 volunteers! Along with the volunteers, we would also like to thank the High School Drumline, Cheerleaders, and Marion Police Officers for their support throughout the event! Growl Prowl funds go to support the following: Holiday Assistance, school supplies, clothing needs during the school year, items for families who have an emergency crisis, and to purchase items of everyday needs that kids are going without. Thank you to the following Growl Prowl Committee Members: Mike Shipley, Kevin McCauley, Lisa Mooney, Jessica Deahl, Stacia Walker, Alesha Kloft-Pruitt, Rachelle Haker, Tina Oberbroeckling, Kim Sleezer, Bob Read, and Officer Tom Daubs.

Website Design Update:

All departments and schools are reviewing current sites and pages to prepare them for migration to the new website. Staff pages training will be Tuesday, May 31st for administration. Teacher training will be conducted during the Professional Development Day on Thursday, June 2nd.

Policy Committee: The Board Policy Committee met on May 9th. Major topics of discussion included:

- Crowdfunding (new policy), Drones (new policy), Fundraising (edits/revisions), and Facility Use (edits soon).
- Follow-up discussion items included: PE Waiver Discussion (no further action needed), equipment rental (no further action needed), Attendance Center Policy (no further action needed), Extra-Curricular Eligibility (further district-wide clarification and policy compliance needed), homework policy (further clarification/conversation needed)
- The committee started to outline:
 - A three-year policy review schedule. The final schedule will be incorporated in a future Admin Report.
 - A Board learning plan for relevant policies. We will follow up at our next Policy Committee meeting and update the full Board.
 - A "Policy in Action" section added to future Admin Reports in an effort to be more transparent and explicative of how Board policy impacts our schools and classrooms.

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Strategic Goal #5: Resources – Performance Measures

Prepare/operate General Fund that maintains 7% solvency ratio and unspent balance ratio
Prepare annual General Fund budget that includes a contingency reserve of 0.2% of budgeted expenditures

Develop a funding model and allocation of resources that supports strategic priorities
Comprehensive Annual Financial Report (CAFR)
Monthly financial reporting package

Next Steps/Strategy – Resources

1. Internal cost control (investments)
2. Plan for the future (resource investment)
3. Build deeper community partnerships

Financial Reporting Recognition: The District received word from the Association of School Business Officials International that Linn-Mar has been awarded ASBO's Certificate of Excellence in Financial Reporting for the fiscal year ending 2015. This is the 12th year in a row that Linn-Mar has received this award which is given to school districts that have a high commitment to fiscal integrity and high-quality financial reporting.

Finance/Audit Committee: The Finance/Audit Committee met on May 12th that included an update on the fiscal year 2017 budget; noting a projected deficit of approximately \$250,000. The committee also received an update on the construction progress of the Westfield addition, the Oak Ridge cafeteria project, and the High School kitchen renovation. Lastly, the committee discussed recommended changes and streamlining of the fundraising and facility use policies.

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Achievements and Honors:

Recognition of Linn-Mar Graduate: Congratulations to Sarah Renner, Linn-Mar Graduate, for being named the Freshman Female Athlete of the Year at Georgia State University!

All-State Visual Arts Team: Congratulations to Senior Samantha Kragel for placing in the top 10% of Art students across the State in this year's All-State Visual Arts Team contest.

Outstanding Student Volunteer: Stacia Walker, Student Assistance Specialist, gives a big shout out to Junior Jared Feigenbaum for volunteering *daily* at Novak Elementary since the start of the 2015-16 school year. Jared has clocked over 300 volunteer hours working in the lunchroom, small group learning sessions, reading to students, serving as a one-on-one, assisting in the Specials classrooms, and the list goes on. Thank you to Jared for sharing his time and talents with the students and staff of Novak Elementary!



Building Trades House Finished: Congratulations to the 2015-16 Building Trades class for completing the 25th house built by the program in association with Marion Independent School District. This is also the 25th year of the program. The house is located at 1034 Emerald Drive in Marion. Open houses will be hosted on Friday, May 13th (5:00-8:00 PM) and Sunday, May 15th (2:00-4:00 PM).

SODA/TRY Rotary Luncheon: On May 3rd the Linn-Mar High School SODA/TRY elected officers were honored and recognized by the Marion East Cedar Rapids Rotary Club. SODA (Students Opposed to Drugs & Alcohol) plans substance-free activities for high school students. TRY (Teens Reaching Youth) provides presentations and lessons to K-8 students about healthy choices and healthy lifestyles. The SODA/TRY leaders have been recognized by the Rotary Club for over 20 years. Presenting the recognitions to the students leaders this year were Mayor Nick AbouAssaly and Marion Police Chief Harry Daugherty.

First Annual Senior Volunteer Day: High School Seniors will give back to the community on May 25th as part of the first, annual, Senior Volunteer Day. The High School Counseling Department organized the event that will involve 221 Seniors volunteering at 12 area locations including relationship building at senior homes, tree maintenance, building wheelchair ramps, and more.

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Varsity Tennis: Girls' Varsity are currently 15-1 overall and 13-0 in the Mississippi Valley Conference. Boys' Varsity are currently 12-3 overall and 10-2 in the MV Conference. Go Lions!

Boys' Soccer: Leroy Enzugusi has been named Iowa's 2015-16 Gatorade Boys Soccer Player of the Year! Check out the following link for the full press release: <http://www.linnmarsoccer.com/?p=183304>. Boys' Varsity are 12-3 overall and 8-2 in the MV Conference! Boys' 10th Grade are 6W-1L-1T overall *and* in the MV Conference. Go Lions!

Girls' Soccer: Girls' Varsity are 7-4 overall and 7-3 in the MV Conference for the season. Girls' JV are 5W-3L-1T overall and 4W-2L-1T in the MV Conference. Go Lions!

Drake Relays: Congratulations to Senior Daniel Gorsich, Junior Nick House, Senior Gavren Dochterman, and Junior Zeal Baker for breaking the Drake Relays record in the Boys' Shuttle Hurdle Relay with the time of 55.68 seconds. The guys also placed first in the 800 Meter Relay. Senior Stephanie Jenks took the top spot in the Girls' 1,500 Meter with the time of 4 minutes, 32.02 seconds. This is the fourth time Jenks has placed first in the 1,500 Meter! Jenks also placed second in the 800 Meter. The boys and girls teams competed in 18 total events! *The Linn-Mar Boys' Shuttle Hurdle and 4x200 Meter Relay teams went into the Drake Relays with the best time in the State and Junior Ryan Murphy held the top time in Iowa in the 3,200 Meter Run. Jenks went into the Drake Relays being top in the 1,500 and 3,000 Meters and third in the 800 Meter.*

All-Iowa Middle School Honor Band: In December at the NIEBA Festival in Oelwein, 264 band students from 68 middle schools in northeast Iowa auditioned for the All-Iowa Middle School Honor Band. Out of the 264 students; only 22 are selected. Congratulations to the following five Linn-Mar middle school students for being selected as part of the All-Iowa Middle School Honor Band: Kalliopi Katsiris (flute), Justin Yem (alto sax), Sam Vezina (tenor sax), Aleah Dupree (French horn), and Isaac Langley (trombone). Congratulations as well to the following Linn-Mar students for being selected as alternates: Isabella Ayala (flute), Kristie Varner (trumpet), Ashley Schmidt (French horn), and Cael Sleezer (baritone). The 132 member band performed as part of the 89th Annual Iowa Bandmasters Association State Conference in Des Moines on Thursday, May 12th. Congratulations are also extended to Middle School Band Directors Brett Dupree and Steven King.

KHAK Teacher of the Week: Congratulations to Amanda Farber, 2nd Grade Teacher at Linn Grove Elementary, for being chosen as the KHAK May 6th Teacher of the Week!

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State Invention Convention: Linn-Mar had 14 student inventors participate in the State Invention Convention on May 7th. Congratulations to all 14 students (7 from 5th grade and 7 from 4th grade) for their creativity and Inspiring Learning. Linn-Mar came away with two Top Winners and a second place finisher: Keerthana Balakrishnan (5th Gr Westfield student) and Graedyn Morrissey (4th Gr Bowman Woods student) were the two Top Winners and Aiden Howard (4th Gr Westfield student) was the second place finisher. Great job! We are excited to share the news that Keerthana and Graedyn will be continuing on to compete at the National level in Washington, DC on May 19th!

State Large Group Music Festival: Congratulations to the High School Music Department for their performances and results at the 2016 Iowa High School Music Association's State Large Group Festival on May 7th. The High School had 12 ensembles that received 11 Division I ratings and 1 Division II rating. Great job to all the students, Band Directors Aaron Nuss, Steve Stickney, and Dan Terrell, Orchestra Directors Josh Reznicow and Jonathan Welch, and Choir Directors Bob Anderson, Trent Buglewicz, and June Schmidt.

Band Ratings: Division I in 9th Grade Concert Band, Wind Ensemble, Symphony Band, and Wind Symphony
Orchestra Ratings: Division I in Full-Symphony, Concert, Philharmonic, and Symphony Strings
Choir Ratings: Division I in Concert Chorale, Bella Voce/Cantemus, and Chamber Singers
Division II in 9th Grade Choir

Run for Reading: Senior Sruthi Palaniappan, Student Ambassador for Save the Children Action Network, helped organize a weeklong series of educational activities and a book drive to benefit the Cedar Rapids Chapter of Reach Out and Read. ROR is a non-profit organization sponsoring childhood literacy for children in pediatric care. Students at Novak Elementary, Indian Creek Elementary, and Wilkins Elementary participated in the Run for Reading event on May 6th. The 2,000+ books donated from throughout the District will be given to Eastern Iowa Health Center, Cedar Rapids Pediatrics, and Mercy Pediatric Clinic who, together, serve over 20,000 children.

The Gothics: Congratulations to Westfield Art Teacher Michael Brandt for his contribution entitled, *American Color Explosion Gothic*, to the *Overalls All Over* project. OAO is a combined effort by area artists, Go Cedar Rapids, Black Earth Gallery, and Czech Village New Bohemia Main Street honoring the 125th anniversary of Painter Grant Wood's *The Gothics*. Brandt's contribution is on display at Westfield Elementary and was sponsored by Shive Hattery, Inc.



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High School Professional Day: May 16th

7:45 – 8:45 Focus Strand – Same location as August – continue your focus work

<u>Classroom</u>	<u>Class</u>	<u>Facilitator</u>
E137C (Branan's Room)	Technology Committee	Dana Lampe
E135 (Swaney's)	Art and Science of Teaching	Jeff Gustason and Sue Atwater
E137B (Woerner's)	Transitioning to LMHS	Kathryn Woerner
E 135C (Turner's)	Best Practices	Amy Collison, Jessica Johnson, Jo Middlekauff, Jeanne Turner
B006 (Yum's)	Reporting Practices	Tina Oberbroeckling
Main Office Conference Room	Teacher Rounds	Sheri Crandall
J206 (Hoffman's)	At Risk Students	Joe Nietert and Todd Goodell

9:00-10:15: WHOLE group in LCMC – get into 5 groups* – each Focus strand share out in jigsaw format whole group debrief. (Group 1: College and Career Center, Group 2: Media Center Co-Lab, Group 3: Piche's room (F159), Group 4: Rodriguez's room (F157), Group 5: Center of Media Center

10:30-11:30: Breakout Session (refer below)

11:45-12:45: Lunch (Administration grill out)

1:00-3:30 PM: PLC work/department time

- Fill out survey on TL
- Sign up for strands 2015-16
- Continue Map work from Feb – use checklist (Tina)

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High School Professional Day: May 16th – Continued

Mindsets for Teachers Location: Presenter: Sheryl Cline	The most recent research has found that our brains are like muscles with the ability to grow and develop, and challenges the idea that we are born with certain abilities. The research in this area has begun to focus on how people can change their thinking to maximize on this knowledge. Carol Dweck, author of <i>Mindsets</i> , has been a leader in this area of research and has coined the terms “growth mindset” and “fixed mindset.” Her focus is on how to help people (students included) see their potential and find the value in the process of learning, rather than the outcome. In this session, you will be provided with information about mindset research, evaluate your own mindset, and learn how to apply the research with practical strategies.
AEA 10 Resources Location: I016 Presenter: Ann Fry	Now that you know what some of the offerings are from Grant Wood, from our last PD day, see what some of the specific links will do for you and your class. Get some time to explore them, not just hear about them.
Freshman strategies Location: E137B Presenter: Kathryn Woerner	Kathryn Woerner and a few teachers from her Freshman focus strand will share strategies that LMHS teachers have found to be very successful with freshman.
Indian Culture Location: H221 (Shindelar) Presenter: Swati Dandekar	Swati Dandekar will share her experiences as an immigrant from India and answer any questions from the perspective of being a first generation Indian in the United States.
Diversity: What are our next steps? Location: H220 (Loftin) Presenter: Dr. Ruth White, former Academic Advisor to Minority Students and Humanities and AP Literature teacher at CR Washington HS	Dr. Ruth White, a recent inductee into the Iowa African-American Hall of Fame, is known for her work in education, especially on equity issues. She will discuss the cultural differential between our staff and students. She will also give hands on ideas for our next steps and answer individual questions about diversity in your classroom.
Golden Ticket Key to RTI and enrichment Location: L118 (Kaalberg) Presenters: Mary Kaalberg/Mandi Gaylord	Want to help your struggling students with remediation? Want to offer enrichment to those students that already “get it”? Don’t think you have the extra time? Don’t think students would show up? What if you could help BOTH GROUPS, at the SAME TIME, just TWICE a week!? All it takes is a little Wonka inspired imagination, chocolate, and a GOLDEN TICKET to enter <i>this</i> world of imagination!

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
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Administration Report as of May 16, 2016

Inspire Learning. Unlock Potential. **Empower Achievement.**

Clickers and hands on games Location: J203 (Wheaton) Presenter: Renee Wheaton	Incorporate games and other activities into your review sessions. Learn how to create and incorporate Jenga, Candyland, puzzles, Taboo, soccer balls, matching, task cards, Bingo, interactive graphic organizers and Jeopardy into your lesson plans.
Technology Speed Dating Location: LCMC Presenter: Dana Lampe	Date eight technology tools for five minutes each. Learn how teachers in the building are using these tools within their curriculum.
Next Generation Science Standards Location: J204 (Losch) Presenter: Sue Atwater	Share information from NSTA workshop about implementation of NGSS.
Curriculum Mapping – Next steps Location: Library (Upper Commons) Presenter: Jeff Frost	Not sure how to get started with your maps or what comes next? Come to this session and have work time under the guidance of Jeff Frost to work on your maps and get your individual questions answered.
Norway – Checking in with John Hanson Location: E135A (Swaney) Presenter: John Hanson/ (Tina O.)	Wondering what our very own John Hanson has been up to in Norway? Come skype with John and ask him questions about life and education in Norway.

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Middle School Professional Development - May 16th

Excelsior	Oak Ridge
7:30-8:20 Staff Recognition Break 8:30-9:30 PBIS Celebrations/Info and some good data 9:30-10:00 Continuum Presentation Vocabulary, Future Planning, Report Card Tammy H. assessment August/October 10:00-10:30 CJ TLC Survey Break 10:45 Fire Drill Update 11:00 AJ King Building Content PLC	7:30-8:30 Staff Recognition 8:30-9:00 Continuum Presentation Vocabulary, Future Planning, Report Card Tammy H. assessment August/October 9:00-9:30 Workshop Model Celebration Break 9:30-9:45 9:45-10:15 Thought Exchange Sharing, FLEX for the end of year 10:15-10:30 Todd, Website reminders 10:30-11:00 Nicole TLC Survey, Review of the OneNote document. Building Content PLC
12:00-1:00 Lunch	
Building Content PLC 1:00-3:30 District Fine Arts 1:30-3:30 High school band room – grade 5-12 band staff High school orchestra room – grade 5-12 orchestra staff High school vocal room – K-5 general music (if possible) and 8-12 vocal staff	

Content Team Agenda

1. Create common proficiency scales based on Priority Standards
2. Compare student work to know you have authentic scales and similar grading practices
3. ELO templates and developed scales will be shared at end of school year
4. Common Rubrics
5. Common Pacing Guides

Stretch goal, use common pre-assessment data, of unit Essential Learning Outcomes, to exchange and regroup students to differentiate instruction. 2016-17 Proficiency Scales used to communicate learning goals, provide feedback on learning to students/parents, and align curriculum-instruction-assessment. Proficiency scales and assessments will be implemented and refined/revised to prepare for standards based grading and reporting during the 2017-18 school year.

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Linn-Mar Elementary Schools ~ Professional Development ~ May 16th

7:30-11:30	<p><u>ECBP-5 Classroom, Reading, Student Support Services, ELL Teachers & Counselors</u></p> <p>*ECBP-2nd grade staff will meet at Linn Grove and the 3rd-5th grade staff will meet at Echo Hill</p> <p>*Principals will advise Reading Support, Student Support Services, ELL Teachers & Counselors which building to attend and assignment</p> <ul style="list-style-type: none"> • Grant Wood presentation and work will center around: <ul style="list-style-type: none"> * Depth of Knowledge (DOK) * Literacy Standards * Unpacking Foundational Literacy Standards * Start to unpack Reading Literature Standards <p><u>K-5 Specials Teachers</u></p> <ul style="list-style-type: none"> • Music Teachers Meet at Bowman Woods, Carly Schieffer to Host • Art Teachers Meet at Westfield, Michael Brandt to Host • P.E. Teachers Meet at Indian Creek, Amy Hutcheson to Host • TAG Teachers Meet at the High School, Deb Connerly to Host • Teacher Librarians Meet at Westfield, Deb Wegmann to Host <p><u>Pre-K Teachers</u></p> <ul style="list-style-type: none"> • Directions will be forthcoming from Kristi Hicks
11:30-12:30	Lunch (on your own)
12:30-3:30	<p><u>K-5 Classroom, Reading Support, Student Support Services & ELL Teachers & Counselors</u></p> <ul style="list-style-type: none"> • Iowa Tier/FAST * Determine At-Risk/SD students * Determine Intervention (till the end of the year & for beginning of 2016 school year) * Determine who will provide the intervention and progress monitor (to the end of the year & for the beginning of 2016 school year) <p><u>Student Support Services Teachers (at your own building)</u></p> <ul style="list-style-type: none"> • Transition planning

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
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Administration Report as of May 16, 2016

Inspire Learning. Unlock Potential. **Empower Achievement.**

Congratulations to all the Linn-Mar High School Students of the Week that were included in the *Marion Times* for 2015-16

Tyler Bartleson
Riley Behr
Madhuri Belkale
Shruthi Boggarapu
Jessica Carpenter
Jacquelyn Danover
Kyle Gansen
Sam Gavin
AJ Geers
Danielle Gerlach
Nicole Glanz
Allison Green
Abigail Gries
Joshua Hansen
Julia Hecht
Matthew Hodgman
Manny Jeffrey
Olivia Johnston
Kinnari Karia
AJ King
Karalynn Kirchner

Neysa Klauer
Jennifer Lam
Annabella Lockhart
Caleb Mann
Gabbie Meis
Amanda Ollinger
Sruthi Palaniappan
Kathires Pandian
Alex Rakers
Harrison Schulz
Gregg Starr
Kiersten Steinke
Jacob Wheaton
Rachel Willenborg
Sarah Zelle



We congratulate the Senior Class of 2016 on their graduation to be held at the US Cellular Center on Sunday, May 29th at 1:00 PM! May you all have a great future as alumni of the Linn-Mar Community School District.



Inspire Learning. **Unlock Potential. Empower Achievement.**

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Linn-Mar Community School District Board of Education Work Session Minutes – May 2, 2016

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the LRC. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, AbouAssaly, Gadelha, Hutcheson, Nelson, and Weaver. Administration present: Bisgard, Breitfelder, Anderson, Christian, Ramos, Ironside, Schumacher, Morrison, and Shepherd.

200: REVISION AND/OR ADOPTION OF THE AGENDA ***Motion 182-05-02***

Motion by Patterson for the Board to adopt the agenda as presented; second by Hutcheson. Voice vote; motion approved.

300: WORK SESSION

301: Teacher Leadership Update

Exhibit 301.1

Debra Barry and Erin Watts, Program Coordinators, shared the following highlights on the Teacher Leadership Program:

- There are 23 full-time release positions and 95 in-classroom positions.
- Total staffing in 2014-15 was 150 positions, year two has 118 positions, and there are plans for 133 positions in 2016-17.
- Several areas that have increased this year are Model Teacher visits/observations, non-directive feedback, Modeling/co-teaching, instructional data analysis, full coaching cycles, job-embedded professional development and TQSA workshops.
- Instructional Coaches spend 12% of their time on management and the remaining 88% on instructional focus such as coaching, collaborating, and planning/resourcing.
- Model Teacher visits have increased from 31 during the first year of the program to 141 in year two!
- The State has finally set goals for the program: 1) attract and retain teachers, 2) increase collaboration, 3) increase professional growth, and 4) student achievement.
- Over 100 TQSA workshops were offered this year and the Teacher Leadership staff taught over half of the workshops.
- More veteran teachers are taking advantage of the program and have had positive experiences and feedback.
- Hope to grow the program with Compass and Success.

302: Tour of High School Renovations

Chad Schumacher, High School Renovations/Administrator, took the Board on a tour of the High School renovation project. Schumacher shared that Larson Construction is working hard to have the south entrance ready to use for prom so that the current seniors can enjoy a bit of the renovations that have occurred before they graduate.

303: 2016-17 Legislative Priorities

Due to time issues, the discussion on legislative priorities was postponed to a future meeting.

400: ADJOURNMENT

401: Adjournment **Motion 183-05-02**

Motion by Hutcheson to adjourn the work session at 6:38 PM; second by Patterson. Voice vote; motion approved.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
May 2, 2016*

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Linn-Mar Community School District Board Meeting Regular Session Minutes - May 2, 2016

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education regular session was called to order at 7:00 PM in the boardroom of the LRC. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, AbouAssaly, Gadelha, Hutcheson, Nelson, and Weaver. Administration present: Bisgard, Breitfelder, Anderson, Christian, Ramos, Ironside, Morrison, and Shepherd. Absent: Schumacher.

200: REVISION AND/OR ADOPTION OF THE AGENDA *Motion 184-05-02*

Motion by Patterson for the Board to approve the agenda as presented; second by AbouAssaly. Voice vote; motion approved.

300: RECOGNITIONS/PROCLAMATIONS

301: Teacher Appreciation Week

Exhibit 301.1

Tim Isenberg, Board President, read a proclamation recognizing the week of May 2nd through 6th as Teacher Appreciation Week.

302: Board Recognition Month

Superintendent Quintin Shepherd read a statement recognizing May as Board Appreciation Month and presented each Board member with a certificate of recognition from the Iowa Association of School Boards (IASB).

400: AUDIENCE COMMUNICATIONS

- David Van Dusseldorp (Linn-Mar resident) asked if the Board would be publishing an updated financial projection now that the State has sent school funding amounts.
- Mark Phillips (Linn-Mar parent) spoke on Board Policy 1004.5 *Loan of School Equipment* and his disappointment that his son could not use district football equipment while attending summer prospect camps. Phillips stated the Board was lazy and just didn't want to change policy.

500: RESOLUTIONS/OPENING OF BIDS/PUBLIC HEARINGS

501: Public Hearing on Conveyance of Property

Refer to Exhibit 701.1

There were no comments received during the public hearing on the conveyance of property to the City of Marion as part of the Tower Terrace Road project.

600: INFORMATIONAL REPORTS

601: Health & Human Development

Exhibit 601.1; referred to in Admin Report

AbouAssaly reported that during the April 21st Health & Human Development meeting the discussion focused on the Nutrition site visit that received great reviews by the State, a Blue Zones update which included the topics of community trails and gardens, Fuel Up to 60 incentive program to increase student activity/exercise during the day, and the student wellness survey completed by building administrators and the goal to build the student breakfast program.

602: Marion City Council

Gadelha reported that during the April 21st Marion City Council meeting the Blue Zones committee made recommendations on road improvements to slow traffic speeds and incorporate more bike lanes. There was also a discussion on a possible community-wide pool as part of the ten-year plan for the Parks and Recreation Department.

603: Administration Report

Exhibit 603.1

Superintendent Quintin Shepherd addressed the comments shared during audience communications stating that the Finance/Audit Committee will put together updated financial projections and include them in a future Administration Report. Shepherd also shared that the Policy Committee will be meeting on May 9th and will review the policy referred to by Mr. Phillips. Shepherd also shared several highlights from the Administration Report including thanking all District staff members (custodians, staff, teachers, directors, etc.) that are involved in ensuring the success of the summer programs.

700: UNFINISHED BUSINESS

701: Resolution & Agreement to Convey Property

Motion 185-05-02

Exhibit 701.1

Motion by Patterson for the Board to approve the resolution and agreement for the conveyance of property as described in Exhibit 701.1 to the City of Marion in conjunction with the Tower Terrace Road project; second by Gadelha. Patterson commended the City of Marion for working to make the Tower Terrace Project feasible. Voice vote; motion approved.

800: NEW BUSINESS

801: High School FF&E Quotes

Motion 186-05-02

Exhibit 801.1

Motion by Hutcheson for the Board to approve the furniture, fixtures, and equipment (FF&E) quotes for the Phase II High School Renovation Project as presented for a total of \$1,449,240.17; second by Patterson. Nelson asked for clarification that the expired bids were still valid; Anderson clarified he confirmed with all vendors that the quoted amounts were still in effect. Voice vote; motion approved.

802: SEIU Agreement Settlement

Motion 186-05-02

Motion by Patterson for the Board to approve the Service Employees International Union (SEIU) agreement settlement for a 2.89% total package increase; second by AbouAssaly. Thanks were given to Phil Miller, HR Generalist, and Angie Morrison, Business Manager, for their efforts in working with the SEIU. Voice vote; motion approved.

803: LMEA Agreement Settlement

Motion 187-05-02

Motion by Patterson for the Board to approve the Linn-Mar Education Association (LMEA) agreement settlement for a 3.56% total package increase; second by Nelson. Thanks were given to Karla Christian, Executive Director of Human Resources, and all others involved for their efforts in working with the LMEA. Voice vote; motion approved.

804: LMEA Extended Contract Days Motion 188-05-02

Exhibit 804.1

Motion by Patterson for the Board to approve the Memorandum of Understanding with the Linn-Mar Education Association (LMEA) reflecting the changes listed below regarding the Superintendent's recommendation for reduction of extended contract days for the 2016-17 contract year; second by Gadelha.

1. Family Consumer Science: contract will be issued for 5 extended days
2. MOC-Business Ed: contract will be issued for 8 extended days
3. Library/Media Specialists: contract will be issued for 3 extended days for Elementary and 5 extended days for Middle School and High School
4. Agriculture: contract will be issued for 20 extended days
5. Counselors: contract will be issued for 4 extended days for Elementary Counselors and 8 extended days for Middle School and High School Counselors

Shepherd clarified the MOU was reached in conjunction with the LMEA union leadership in response to the previous approved reduction of extended contract days. Anderson clarified the initial reduction of extended contract days totaled \$50,000 and the MOU will result in a change of that reduction to \$40,000. Nelson asked for clarification on the Library/Media Specialists and why there was a difference in the number of days received and clarification was shared that the stipulations were presented by the LMEA union leadership. Voice vote; motion approved.

805: Cooperative Agreement with Alburnett CSD Motion 189-05-02

Exhibit 805.1; referred to in Admin Report

Motion by Patterson for the Board to approve the cooperative agreement with Alburnett Community School District to share the services of a business manager for the 2016-17 school year, and any subsequent year that the agreement is not terminated, with reimbursement of \$12,000 for each school year covered; payable by Alburnett CSD to the Linn-Mar CSD; second by AbouAssaly. Isenberg recognized this is just one example of the local districts working together to share resources. Voice vote; motion approved.

806: Offer of Early Separation for Class of 2017 Motion 190-05-02

Motion by Hutcheson for the Board to approve offering 15 early separation packages for the Class of 2017 per Board *Policy 401.10-Licensed Personnel Early Separation*; second by Patterson. Shepherd clarified that Board policy determines how often early separation is offered and sets the timeline for submission and approval. Voice vote; motion approved.

807: 2016-17 School Fee Schedule Motion 191-05-02

Exhibit 807.1

Motion by Patterson for the Board to approve the 2016-17 school fee schedule as presented; second by Gadelha. It was noted by Hutcheson that there was a change in fees for Little Lions Preschool and meal prices. Clarification was shared that the district can no longer apply for fee waivers regarding meal prices so meal fees must follow State guidelines. It was also shared that Little Lions Preschool fees did increase but that families are aware of the increase. Anderson clarified that Little Lions fees are still competitive with local preschools and actually remain lower than other centers. Voice vote; motion approved.

808: Open Enrollment Requests Motion 192-05-02

Motion by Patterson for the Board to approve the following open enrollment requests as presented; second by Weaver. Voice vote; motion approved.

Denied In

	Name	Grade	Resident District	Reason
1	Robertson, Star	3	Cedar Rapids	No Space in Program

Approved In

	Name	Grade	Resident District	Reason
1	Anderson, Cooper	K	Anamosa	On Time
2	Anderson, Heyden	K	Marion	On Time
3	Ballard, Grayson	2	Cedar Rapids	On Time
4	Bark, Abigail	K	Cedar Rapids	On Time
5	Bartlett, Brianna	K	Cedar Rapids	On Time
6	Bascom, Evan	1	Cedar Rapids	On Time
7	Bautista, Zander	K	Cedar Rapids	On Time
8	Bunkers, Cecilya	K	Marion	On Time
9	Burhite, Brooklyn	K	Cedar Rapids	On Time
10	Chadwick, Ugweth	K	Marion	On Time
11	Collins, Riley	K	Cedar Rapids	On Time
12	Conrad, Mikayla	K	Springville	On Time
13	Cramer, Aiden	1	Marion	On Time
14	Dekarske, Seth	K	Cedar Rapids	On Time
15	Derrick, Davis	K	Springville	On Time
16	DeSotel, Dthan	K	North Linn	On Time
17	Detwiler, Eli	K	Cedar Rapids	On Time
18	Garcia, Guadalupe	K	Cedar Rapids	On Time
19	Guthrie, Lexie	K	Cedar Rapids	On Time
20	Hachey, Owen	K	Cedar Rapids	On Time
21	Henning, Katrina	K	Cedar Rapids	On Time
22	Hill, Jace	1	Cedar Rapids	On Time
23	Howard, Desmond	3	Cedar Rapids	On Time
24	Huber, Johnathyn	K	Cedar Rapids	On Time
25	Johnson, Samuel	K	Cedar Rapids	On Time
26	Karthik Raja, Sanjeev Tharun	K	Cedar Rapids	On Time
27	Khor, Neo	K	Cedar Rapids	On Time
28	Kinkeade, Kaitlyn	4	Cedar Rapids	On Time
29	Kinkeade, Lilah	K	Cedar Rapids	On Time
30	McDowell, Caleb	K	Cedar Rapids	On Time
31	Merrill, Paige	K	Cedar Rapids	On Time
32	Miller, Jazliene	K	Anamosa	On Time
33	Montgomery, Chase	K	Cedar Rapids	On Time
34	Mullnix, Kayna	K	Marion	On Time
35	Mulnik, Haydon	K	Cedar Rapids	On Time
36	Oberbroeckling, Braelyn	K	Cedar Rapids	On Time
37	Olmsted, Cruz	K	Cedar Rapids	On Time
38	Pestka, Madeline	5	Cedar Rapids	On Time
39	Potts, Maliyah	2	Cedar Rapids	On Time
40	Rausch, Charli	K	Alburnett	On Time
41	Reece, Bear	K	Cedar Rapids	On Time
42	Reeder, Peyton	3	Cedar Rapids	On Time
43	Rhatigan, Jaedyn	1	Marion	On Time
44	Rogers, Jack	K	Alburnett	On Time
45	Sheets, Joel	3	Cedar Rapids	On Time
46	Sheyko, Grace	1	Central City	On Time
47	Sheyko, Joy	K	Central City	On Time
48	Snider, Grady	1	Marion	On Time
49	Stagg, Mya	K	Cedar Rapids	On Time
50	Thye, Liana	2	Cedar Rapids	On Time
51	Trivedi, Shubham	K	Cedar Rapids	On Time
52	Trueblood-Snider, Jonathan	K	Marion	On Time
53	Truong, Dylan	K	Marion	On Time

	Name	Grade	Resident District	Reason
54	Wegmann, Aliyah	K	Cedar Rapids	On Time
55	Wendt, Ashton	K	Cedar Rapids	On Time
56	Young, Raelynn	4	Cedar Rapids	On Time
57	Young, Reese	K	Cedar Rapids	On Time
58	Zaiger, Kenzie	K	Marion	On Time

900: CONSENT AGENDA

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Hussey, Jaclyn	HS: Vocal Music Teacher	8/15/16	BA Step 5; \$44,298/year

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Kolpin, Brynn	HS: Language Arts Teacher	6/2/16	Other Employment

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Krejca, Julie	NE: Student Support Assoc; Part-Time to Full-Time	4/25/16	Same
Vogel, Caleb	O&M: Summer Help	5/2/16	\$10.50/hour
Wempen, Luke	O&M: Summer Help	5/9/16	\$9.75/hour
Wempen, Matthew	O&M: Summer Help	5/16/16	\$9.50/hour
Wingerson, Kelly	AC: Academic Aquatic Instructor	4/14/16	\$11.00/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Burkle, Colette	WE: Student Support Associate	4/25/16	Personal
Formby, Robin	WE: Part-Time General Ed Assistant	4/25/16	Personal
Hummer, Madison	NE: Part-Time Student Support Associate	4/19/16	Personal
Strong, Iris	WE: Part-Time Student Support Associate	4/29/16	Personal
Taylor, Susan	OR: Media Assistant	3/31/16	Personal
Vawter, Carla	WE: Student Support Associate	4/29/16	Other Employment

Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Lovell, Tim	HS: Assistant Boys' Soccer Coach	5/19/16	Personal
Lovell, Tim	HS: Assistant Boys' Varsity Coach	4/15/16	Personal

902: Approval of Minutes from April 18th

Exhibit 902.1

903: Approval of Bills

Exhibit 903.1

904: Approval of Contracts

Exhibits 904.2-5

- 1) Special Education instructional program agreements with Alburnett SD (1), Cedar Rapids CSD (4), Grant Wood AEA (1), and Marion Independent SD (3). *(For student confidentiality, no exhibits provided.)*
- 2) Agreement with Elite Photography for exclusive rights to commencement photography for the 2016-17 school year.
- 3) Memorandum of understanding with Kirkwood Workplace Learning Connection for the 2016-17 school year for a total of \$17,263.50.

- 4) Contract change order with Larson Construction for miscellaneous materials and labor as part of the Phase II High School renovation project totaling \$54,089.49.
- 5) Agreement with Communications Engineering Company (CEC) for the installation of the AMAG access control system at the High School for a total of \$146,283.57.

905: Board Information

906: Items Removed from the Consent Agenda for Separate Action

907: Approval of the Consent Agenda ***Motion 193-05-02***

Motion by Hutcheson for the Board to approve the Consent Agenda as presented; second by Patterson. Voice vote; motion approved.

1000: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS

1001: Communications

- Hutcheson found the High School tour enlightening and impressive and thanked everyone involved with the project.
- AbouAssaly thanked Schumacher for his role as High School Renovations Project Manager and also congratulated all the students who excelled at the Drake Relays in Des Moines on Saturday.
- Isenberg stated that he, too, was impressed with the High School renovations and thanked Larson Construction for their extra efforts to have the south entrance ready for students to use at prom. Isenberg shared that Hutcheson would now be the PBIS Champion for Wilkins Elementary and Weaver would work with Novak. The building administrators will reach out to the Board members about their PBIS Champion assignments.
- Gadelha thanked Shepherd for addressing the audience communications during his Administration Report. Gadelha shared that she was disappointed with the audience comment that the Board is lazy regarding the equipment use policy as this is the first she has heard of any issues with the policy even after serving on the District Policy Committee for several years. Gadelha also thanked all of the AP teachers that went above and beyond this weekend to bring students into the High School on a Saturday and Sunday to provide additional AP testing preparation and a good meal.
- Weaver also thanked Schumacher for his role as High School Renovations Project Manager and Larson Construction for their extra efforts on preparing the south entrance for use during prom. Weaver recommended that the student achievements/honors listed in the Administration Report be included on the website, with pictures, so that more people can have access to the good news.
- Nelson congratulated the students that excelled at the Drake Relays and gave a shout out to her former student, Nick House.

1002: Calendar

Date	Time	Event	Location
May 3 rd	5:30 PM	Technology Committee	Boardroom
May 5 th	5:30 PM	Marion City Council (Sondra)	City Hall
May 9 th	10:00 AM	Policy Committee	Superintendent's Conference Room
May 9 th	6:00 PM	Mixer with MISD & City of Marion	Marion Homeschool Building
May 11 th	5:00 PM	Career & Technical Education (CTE)	Boardroom
May 12 th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
May 12 th	9:00 AM	ERMA Advisory	Office of Rick Ironside
May 16 th	5:00 PM	Board Work Session	Boardroom
	7:00 PM	Board Regular Session	
May 19 th	5:30 PM	Marion City Council (Sondra)	City Hall

Date	Time	Event	Location
May 20 th	2:00 PM	Success Center Graduation	Success Center
May 21 st	8:30 AM	Coffee Conversation (Tim & Todd)	Westfield Elementary
May 29 th	1:00 PM	Graduation	US Cellular Center
Date	Time	Event	Location
June 1 st	4:00 PM	School Improvement Advisory (SIAC)	Boardroom
June 6 th	5:00 PM	Board Work Session	Boardroom
	7:00 PM	Board Regular Session	
June 9 th	9:00 AM	ERMA Advisory	Office of Rick Ironside
June 9 th	5:30 PM	Marion City Council	City Hall
June 16 th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
June 20 th	5:00 PM	Board Work Session	Boardroom
	7:00 PM	Board Regular Session	
June 23 rd	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
July 7 th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
July 7 th	5:30 PM	Marion City Council	City Hall
July 11 th	5:00 PM	Board Work Session	Boardroom
	7:00 PM	Board Regular Session	
July 14 th	9:00 AM	ERMA Advisory	Office of Rick Ironside
July 21 st	5:30 PM	Marion City Council	City Hall
July 28 th	5:30 PM	Marion City Council	City Hall

Additional Dates to Remember:

- May 13th – Lunchtime Learning @ Boardroom – Noon
- May 17th – Parent Advisory @ Boardroom – 5:15 PM
- May 26th – 100-Hour Volunteer Luncheon @ Lowe Park – 12:00 PM
- June 1st – Last Day of School
- June 2nd – Teacher Makeup Day
- June 20th – LIONS Open Golf Classic Tee Off #1 @ Hunters Ridge Golf Course – 8:00 AM
- June 20th – LIONS Open Golf Classic Tee Off #2 @ Hunters Ridge Golf Course – 1:00 PM
- July 12th – Marion Chamber Golf Outing @ Hunters Ridge Golf Course – 7:30 AM

1003: Committees

Board Committees	Participants
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
District Committees	Participants
Career & Technical Education	Bisgard, Nelson
Construction Advisory	Ironside, Shepherd, Weaver
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos
Health & Human Development	Abouassaly, Breitfelder
School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos

1100: ADJOURNMENT **Motion 194-05-02**

Motion by Patterson to adjourn the regular session at 7:49 PM; second by AbouAssaly. Voice vote; motion approved.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
May 2, 2016*



Inspire Learning. **Unlock Potential. Empower Achievement.**

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

Linn-Mar Community School District Board of Education Special Meeting Minutes May 9, 2016

100 CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education special meeting was called to order at 6:00 PM at the Marion Independent School District Home School office. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, AbouAssaly, Nelson, and Weaver. Administration present: Shepherd and Morrison.

200 REVISION AND/OR ADOPTION OF THE AGENDA *Motion 195-05-09*****

Motion by Abouassaly for the Board to approve the agenda as presented; second by Weaver. Voice vote; motion approved.

300 RECEPTION

The Board participated in a social reception with members of the Marion Independent School District Board of Education and the Marion City Council.

400 ADJOURNMENT *Motion 196-05-09*****

Motion by AbouAssaly for the Board to adjourn the special meeting at 6:48 PM; second by Nelson. Voice vote; motion approved.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Minutes respectfully submitted by:
Angie Morrison, Board Secretary
May 9, 2016*

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 04/29/2016 - 05/12/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
Fund: Aquatic Center		
CEDAR RAPIDS AQUATICS ASSOCIATION	GENERAL SUPPLIES	\$1,852.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$4,013.80
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$69.11
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$295.43
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$69.11
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$295.43
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$170.49
ISI SWIMMING INC	GENERAL SUPPLIES	\$366.00
SPLASH MULTISPORT	GENERAL SUPPLIES	\$869.40
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$59.78
UNIVERSITY OF IA	GENERAL SUPPLIES	\$849.00
Fund Total:		\$8,909.55
Fund: DEBT SERVICE		
BANKERS TRUST COMPANY	INTEREST	\$512,934.38
BANKERS TRUST COMPANY	OTHER PROFESSIONAL	\$500.00
BANKERS TRUST COMPANY	PRINCIPAL REDEMPTION	\$115,000.00
Fund Total:		\$628,434.38
Fund: GENERAL		
ADVANCE AUTO PARTS	MAINTENANCE SUPPLIES	\$222.66
ADVANCE AUTO PARTS	TRANSP. PARTS	\$160.97
ADVANTAGE	GENERAL SUPPLIES	\$156.68
AIRFX TRAMPOLINE PARK	INSTRUCTIONAL SUPPLIES	\$806.00
AIRGAS NORTH CENTRAL	INSTRUCTIONAL SUPPLIES	\$248.33
AIRGAS NORTH CENTRAL	MAINTENANCE SUPPLIES	\$953.80
ALBERTSON JIM	OFFICIAL/JUDGE	\$140.00
ALL INTEGRATED SOLUTIONS	GENERAL SUPPLIES	\$228.54
ALL INTEGRATED SOLUTIONS	MAINTENANCE SUPPLIES	\$123.23
ALLIANT ENERGY	ELECTRICITY	\$57,008.83
ALTORFER	RENTALS EQUIPMENT	\$214.50
AMSTERDAM	INSTRUCTIONAL SUPPLIES	\$67.60
ANDERSON LADD, INC	MAINTENANCE SUPPLIES	\$178.04
ANDERSON, JT	TRAVEL	\$89.70
APPLE COMPUTER INC	INSTRUCTIONAL SUPPLIES	\$20,699.00
ART CRAFT STUDIO	REPAIR PARTS	\$424.60
ASSETWORKS INC.	GENERAL SUPPLIES	\$160.00
ATWATER SUE	TRAVEL	\$468.00
AVERHOFF ALAN	OFFICIAL/JUDGE	\$75.00
BAGSBY TAMMY	TRAVEL	\$29.37
BARBULESCU, MIHAELA	INSTRUCTIONAL SUPPLIES	\$48.00
BARK'S PIZZA INC	INSTRUCTIONAL SUPPLIES	\$163.97
BARNES & NOBLE	INSTRUCTIONAL SUPPLIES	\$599.25
BELLOWS PETER	INSTRUCTIONAL SUPPLIES	\$24.00
BISGARD SHANNON	TRAVEL	\$336.18
BOOKHOUSE	INSTRUCTIONAL SUPPLIES	\$298.68

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 04/29/2016 - 05/12/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
BRECKE	REPAIR PARTS	\$895.50
BREITFELDER, LEISA	TRAVEL	\$17.94
BROWN & SAENGER	INSTRUCTIONAL SUPPLIES	\$100.80
BURKEN STEVEN JAY	OFFICIAL/JUDGE	\$70.00
CAHALAN TOM	OFFICIAL/JUDGE	\$75.00
CALCARA MARILYN	TRAVEL	\$31.67
CAMPBELL SUPPLY	MAINTENANCE SUPPLIES	\$54.48
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$11,074.79
CARROLL DISTRIBUTING	REPAIR PARTS	\$200.00
CEDAR RAPIDS COMM. SCHOOL/RW	PROF SERV: EDUCATION	\$9,848.98
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$484.21
CEDAR VALLEY WORLD TRAVEL	RENTALS EQUIPMENT	\$1,330.00
CENTER FOR COGNITIVE COACHING	STAFF WORKSH/CONF	\$600.00
CENTRAL PROGRAMS, INC	LIBRARY BOOKS	\$2,148.14
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$2,289.56
CENTURYLINK	TELEPHONE	\$883.50
CINETIX SVC, LLC	GENERAL SUPPLIES	\$644.00
CITY LAUNDERING COMPANY	INSTRUCTIONAL SUPPLIES	\$998.77
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$565.97
COE COLLEGE	INSTRUCTIONAL SUPPLIES	\$585.00
COLLECTION	EE LIAB-GARNISHMENTS	\$18.00
COLTON KRISTI	TRAVEL	\$44.54
CONNERLY DEBRA	TRAVEL	\$6.24
COOKSLEY DAWN	TRAVEL	\$30.69
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$77.00
CRESCENT ELECTRIC	MAINTENANCE SUPPLIES	\$168.83
CROSS COUNTRY EDUCATION	DUES AND FEES	\$189.99
CULLIGAN	INSTRUCTIONAL SUPPLIES	\$35.00
CULLIGAN	MAINTENANCE SUPPLIES	\$403.20
CUSTOM HOSE & SUPPLIES, INC.	REPAIR PARTS	\$62.09
DEMCO	GENERAL SUPPLIES	\$143.99
DENNIS COMPANY	MAINTENANCE SUPPLIES	\$303.97
DIESTLER MICHELLE	TRAVEL	\$70.20
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$373,998.40
FEDEX OFFICE	INSTRUCTIONAL SUPPLIES	\$387.50
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$408.40
FREIBURGER VICKI	TRAVEL	\$19.11
FROST JEFF	TRAVEL	\$105.77
FRY KEVIN	TRAVEL	\$16.77
FUTURE LINE	MAINTENANCE SUPPLIES	\$235.10
GASWAY CO, J P	Copies	\$146.71
GASWAY CO, J P	GENERAL SUPPLIES	\$387.17
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$533.76
GOPHER SPORT	INSTRUCTIONAL SUPPLIES	\$3,079.96
GRAYBAR ELECTRIC CO. INC	MAINTENANCE SUPPLIES	\$35.36

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 04/29/2016 - 05/12/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
GRIGGS MUSIC INC	INSTRUCTIONAL SUPPLIES	\$165.00
HALLS PHOTO	GENERAL SUPPLIES	\$56.00
HAND-IN-HAND PRESCHOOL	PROF SERV: EDUCATION	\$27,169.60
HAYES ELIZABETH	TRAVEL	\$41.18
HEARTLAND HOME CARE, INC	PROF SERV: EDUCATION	\$2,450.00
HEINEMANN-GREENWOOD PUBLISHING	INSTRUCTIONAL SUPPLIES	\$90.20
HICKS KRISTI	TRAVEL	\$137.90
HOUGHTON MIFFLIN HARCOURT	INSTRUCTIONAL SUPPLIES	\$921.44
HYDRONIC ENERGY	REPAIR/MAINT SERVICE	\$678.52
IMON COMMUNICATIONS LLC	TELEPHONE	\$2,115.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$7,321.23
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$31,305.00
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$7,321.23
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$31,305.00
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$34,441.35
INTERSTATE ALL BATTERY CENTER	MAINTENANCE SUPPLIES	\$90.95
INTERSTATE BATTERIES OF UPPER IA	TRANSP. PARTS	\$338.85
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$80,672.06
IOWA PRISON INDUSTRIES	MAINTENANCE SUPPLIES	\$2,126.74
IOWA SCHOOL FOR THE DEAF	PROF SERV: EDUCATION	\$2,223.00
IOWA STATE UNIVERSITY	INSTRUCTIONAL SUPPLIES	\$225.00
IWLC	INSTRUCTIONAL SUPPLIES	\$405.00
JESSEN ALICIA	TRAVEL	\$14.74
JOHNSTONE SUPPLY	REPAIR PARTS	\$268.47
KESL CAROL	TRAVEL	\$57.60
KIDS DISCOVER	LIBRARY BOOKS	\$478.80
KLESNER STACY/PAUL	MISC REVENUE	\$9.00
KOENEN KARLA	TRAVEL	\$52.10
LAKESHORE	INSTRUCTIONAL SUPPLIES	\$1,423.61
LANHAM, JESSICA	TRAVEL	\$49.37
LASER RESOURCES, LLC	INSTRUCTIONAL SUPPLIES	\$765.15
LEARNING A-Z	INSTRUCTIONAL SUPPLIES	\$1,139.40
LINN COUNTY REC	ELECTRICITY	\$22,264.51
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$83.86
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$98.39
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	\$1,110.02
MARION IRON CO.	MAINTENANCE SUPPLIES	\$194.66
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$620.41
MARION TIMES	ADVERTISING	\$399.27
MARION WATER DEPT	WATER/SEWER	\$5,594.95
MARYRUTH BOOKS INC	INSTRUCTIONAL SUPPLIES	\$136.40
MATHESON-LINDWELD	INSTRUCTIONAL SUPPLIES	\$160.70
MCBRIDE CHRYSANN	STAFF WORKSH/CONF	\$5,826.67
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$275.65
MIDAMERICA BOOKS	LIBRARY BOOKS	\$640.62

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 04/29/2016 - 05/12/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
MIDWAY OUTDOOR EQUIPMENT INC	MAINTENANCE SUPPLIES	\$69.84
MIDWEST ALARM SERVICES	OTHER PROFESSIONAL	\$318.24
MIDWEST WHEEL	TRANSP. PARTS	\$262.79
MILES CONSULTING INC	OTHER PROFESSIONAL	\$1,000.00
MORRISON ANGIE	TRAVEL	\$11.70
NORTHSTAR AV	INSTRUCTIONAL SUPPLIES	\$80.00
OFFICE EXPRESS	INSTRUCTIONAL SUPPLIES	\$1,226.99
ORKIN PEST CONTROL	SERVICE AGREEMENTS	\$200.00
PITTSBURGH PAINTS	MAINTENANCE SUPPLIES	\$395.91
PIZZA RANCH	INSTRUCTIONAL SUPPLIES	\$227.71
PLUMBERS SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$569.71
QUINTIN SHEPHERD	TRAVEL	\$98.67
READING READING BOOKS, LLC	INSTRUCTIONAL SUPPLIES	\$122.38
REALLY GOOD STUFF INC	INSTRUCTIONAL SUPPLIES	\$170.99
REAMS SPRINKLER SUPPLY	REPAIR PARTS	\$234.81
REINHART INSTITUTIONAL FOODS INC	INSTRUCTIONAL SUPPLIES	\$148.88
REPUBLIC SERVICES OF IOWA	INSTRUCTIONAL SUPPLIES	\$44.76
ROCHESTER ARMORED CAR CO INC	OTHER PROFESSIONAL	\$715.52
SANDERS BEN	TRAVEL	\$5.62
SCANTRON	INSTRUCTIONAL SUPPLIES	\$1,038.59
SCHIMBERG	MAINTENANCE SUPPLIES	\$73.29
SCHLEGEL SCOTT	OFFICIAL/JUDGE	\$70.00
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	\$419.29
SCHOOL-TECH, INC.	INSTRUCTIONAL SUPPLIES	\$682.49
SCHOOLDUDE.COM	OTHER PROFESSIONAL	\$1,342.77
SHORTER MARGARET	TRAVEL	\$47.81
SPRAY-LAND USA	MAINTENANCE SUPPLIES	\$40.00
STAPLES	GENERAL SUPPLIES	\$157.11
STRAND ANNA	TRAVEL	\$49.61
TERRELL DAN	TRAVEL	\$22.46
THE SHREDDER	INSTRUCTIONAL SUPPLIES	\$456.00
TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND	\$6,057.54
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$16,908.71
TREETOP PUBLISHING	INSTRUCTIONAL SUPPLIES	\$336.60
TYLER TECHNOLOGIES INC	DATA PROCESSING AND	\$75,105.58
US TICKET	GENERAL SUPPLIES	\$24.75
VAN METER CO	MAINTENANCE SUPPLIES	\$982.24
WALSH DOOR & HARDWARE	MAINTENANCE SUPPLIES	\$385.00
WEDEKING KATIE	TRAVEL	\$92.04
WENDLING QUARRIES	MAINTENANCE SUPPLIES	\$199.69
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$759.97
WINDSTAR LINES	RENTALS EQUIPMENT	\$2,250.00
ZIMMERMAN JESSICA	TRAVEL	\$20.20

Fund Total: \$884,421.85

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 04/29/2016 - 05/12/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
Fund: LOCAL OPT SALES TAX		
HP INC	COMP/TECH HARDWARE	\$182.00
Fund Total:		\$182.00
Fund: NUTRITION SERVICES		
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$1,764.49
CLARK STEPHEN	UNEARNED REVENUE	\$12.20
DAN CONE GROUP-SERVICE	EQUIPMENT REPAIR	\$221.00
EARTHGRAINS	PURCHASE FOOD	\$3,197.41
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$43,186.39
GOODWIN TUCKER GROUP	REPAIR/MAINT SERVICE	\$495.53
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$912.16
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$3,900.25
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$912.16
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$3,900.25
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$4,418.38
KECK, INC.	PURCHASE FOOD	\$2,892.50
KNIGHT SUSAN	TRAVEL	\$30.93
NOTH RUTH	TRAVEL	\$1.33
PIZZA HUT OF AMERICA, INC. & AFFIL	PURCHASE FOOD	\$1,514.49
RAPIDS WHOLESALE EQUIP CO	GENERAL SUPPLIES	\$340.22
REINHART INSTITUTIONAL FOODS INC	GENERAL SUPPLIES	\$161.00
REINHART INSTITUTIONAL FOODS INC	PAPER PRODUCT SUPPLY	\$5,486.86
REINHART INSTITUTIONAL FOODS INC	PURCHASE FOOD	\$104,329.77
SANDER MICHELLE	UNEARNED REVENUE	\$57.49
SCHOOL NUTRITION ASSOCIATION	DUES AND FEES	\$96.00
SNAI	MEETING EXP/SERVICES	\$805.00
SUBWAY-19486	PURCHASE FOOD	\$2,173.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$1,871.78
Fund Total:		\$182,680.59
Fund: PHY PLANT & EQ LEVY		
DENNIS COMPANY	BLDG. CONST SUPPLIES	\$974.86
DLR GROUP INC	ARCHITECT	\$6,011.74
HALVORSON BUILDING SOLUTIONS	BLDG. CONST SUPPLIES	\$1,002.48
LARSON CONSTRUCTION COMPANY, INC	CONSTRUCTION SERV	\$84,904.82
OPN ARCHITECTS, INC.	ARCHITECT	\$12,331.33
PLUMBERS SUPPLY COMPANY	BLDG. CONST SUPPLIES	\$931.58
Fund Total:		\$106,156.81
Fund: Pool 10 Million Issue and 2013 10M Issue		
DLR GROUP INC	ARCHITECT	\$36,923.57
DUET RESOURCE GROUP INC	EQUIPMENT >\$1999	\$143,342.71
PODS ENTERPRISES, LLC	BLDG. CONST SUPPLIES	\$616.00
Fund Total:		\$180,882.28
Fund: PUB ED & REC LEVY		
WENDLING QUARRIES	GROUNDS UPKEEP	\$1,483.36

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 04/29/2016 - 05/12/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
Fund: STUDENT ACTIVITY		Fund Total: \$1,483.36
AL-YASSIRI LATIF	OFFICIAL/JUDGE	\$55.00
ALBERTSON JIM	OFFICIAL/JUDGE	\$55.00
BOEHM ROMAN	OFFICIAL/JUDGE	\$460.00
CEDAR GRAPHICS INC	INSTRUCTIONAL SUPPLIES	\$575.85
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$1,187.75
DECKER SPORTING GOODS	INSTRUCTIONAL SUPPLIES	\$8,529.25
EDMUND NIELSEN WOODWINDS	INSTRUCTIONAL SUPPLIES	\$93.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$536.95
GRIGGS MUSIC INC	INSTRUCTIONAL SUPPLIES	\$225.00
HALLS PHOTO	INSTRUCTIONAL SUPPLIES	\$26.00
HARTKE HAROLD	OFFICIAL/JUDGE	\$220.00
HECHT RACHEL	INSTRUCTIONAL SUPPLIES	\$225.00
HUNTERS RIDGE GOLF COURSE	DUES AND FEES	\$2,219.28
HUNTERS RIDGE GOLF COURSE	INSTRUCTIONAL SUPPLIES	\$1,632.46
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$9.49
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$40.57
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$9.49
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$40.57
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$60.62
IOWA FFA ASSOCIATION	DUES AND FEES	\$300.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	DUES AND FEES	\$50.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	INSTRUCTIONAL SUPPLIES	\$50.00
IOWA HIGH SCHOOL SPEECH ASSOC	INSTRUCTIONAL SUPPLIES	\$226.00
IOWA STATE UNI. COLLEGIATE FFA	DUES AND FEES	\$80.00
IRONSIDE APPAREL & PROMOTIONS, INC	INSTRUCTIONAL SUPPLIES	\$222.00
JOE SAMPLE	OFFICIAL/JUDGE	\$220.00
KAUFFMAN REID	OFFICIAL/JUDGE	\$95.00
LEVEL 10	INSTRUCTIONAL SUPPLIES	\$105.00
MARZEN KARI	MISC REVENUE	\$170.00
MERCY MEDICAL CENTER	INSTRUCTIONAL SUPPLIES	\$1,443.00
NATHAN JOHN SEVERSON	INSTRUCTIONAL SUPPLIES	\$450.00
NEFF	INSTRUCTIONAL SUPPLIES	\$573.51
PAPA JOHNS PIZZA	INSTRUCTIONAL SUPPLIES	\$209.23
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$42.00
PORT'O'JONNY	INSTRUCTIONAL SUPPLIES	\$93.00
READ PHOTOGRAPHY	INSTRUCTIONAL SUPPLIES	\$370.00
SACKETT NATHAN	INSTRUCTIONAL SUPPLIES	\$200.00
SCHLEGEL SCOTT	OFFICIAL/JUDGE	\$55.00
SERVICEMASTER FIVE SEASONS JANITORIAL	INSTRUCTIONAL SUPPLIES	\$1,043.70
STEGE GARY	OFFICIAL/JUDGE	\$70.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$25.62
TRIBBLE ALAN	OFFICIAL/JUDGE	\$210.00
ULTIMATE ENTERTAINMENT	PROF SERV: EDUCATION	\$495.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 04/29/2016 - 05/12/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$4,547.79
WILDWOOD LODGE	TRAVEL	\$2,002.56
WORLDWIDE TICKETCRAFT	INSTRUCTIONAL SUPPLIES	\$106.43
Fund Total:		\$29,656.12
Grand Total:		\$2,022,806.94

End of Report

LICENSE AGREEMENT COMMERCIAL

This license agreement ("Agreement") is made on the Effective Date, as defined in the signature block, by Linn-Mar Community School District, an Iowa school corporation ("Licensor"), and the undersigned ("Licensee").

1. Definitions

- 1.1 "Trademarks" means the word and logo marks depicted in Exhibit A.
- 1.2 "Licensed Product" means products bearing the Trademarks.
- 1.3 "Royalty Rate" means the percentage defined in Exhibit B.
- 1.4 "Net Sales" means Licensee's gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted nor shall any deduction be allowed for any uncollectible accounts or allowances.
- 1.5 "Licensed Market" means the types of products that may be marked with the Trademarks, as defined in Exhibit B.
- 1.6 "Customers" means the people to whom Licensed Products may be sold, as defined in Exhibit B.
- 1.7 "Term" means the period of time, as defined in Exhibit B, starting from the Effective Date.

2. LICENSE

- 2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.
- 2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate times Net Sales.
- 2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.

3. LICENSOR'S CONTROL

3.1 In order to protect and preserve Licensors' rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain Licensors' approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee's use of the Trademarks is initially approved by Licensors, any subsequent modification in such use, including changes in quality of the Licensed Product, must be reviewed and approved by Licensors prior to implementation of such modification. Licensors may terminate this Agreement if Licensee fails to abide by these quality control provisions.

4. USE OF THE TRADEMARK

4.1 Trademark Format. Licensors retain the right to specify, from time to time, the format in which Licensee shall use the Trademarks, and Licensee shall only use the Trademarks in a format approved by Licensors.

4.2 Proper Notice and Acknowledgment. Every use of the Trademark by Licensee shall incorporate a superscript TM or a circle enclosing an R, as directed by Licensors.

4.3 Impairment of Licensors' Rights. Whether during or after the term of this Agreement, Licensee shall not challenge or otherwise impair Licensors' rights in the Trademarks. Licensee shall not apply for the registration of, or cause or allow the filing of an application for the registration of, a tradename, trademark or service mark which is identical to or confusingly similar to any of the Trademarks.

4.4 Licensors' Rights and Remedies. Licensee agrees that Licensors retain, and may exercise, all rights and remedies available to Licensors as a result of Licensee's breach of this Agreement, misuse of the Trademarks, or any other use of the Trademarks by Licensee which is not expressly permitted by this Agreement.

5. TERMINATION

5.1 Termination without Cause. Either party may terminate this Agreement, with or without cause, by delivering written notice of termination to the other party, and, unless a later date is specified in such notice, termination shall be effective thirty (30) days after the date such notice is given.

5.2 Termination for Cause. Notwithstanding the provisions of Section 5.1, this Agreement shall automatically terminate without notice from Licensors if: (i) Licensee violates the Code of Conduct; (ii) Licensee attempts to assign, transfer or otherwise convey, without first obtaining Licensors' written consent, any of the rights granted to Licensee; (iii) Licensee fails to obtain Licensors' approval of Licensee's use of the Trademark in accordance with Section 3 of this Agreement; (iv) Licensee uses the Trademark in a manner in violation of, or otherwise inconsistent with, the restrictions imposed by or in connection with Section 4 of this Agreement; or (v) Licensee uses the

Trademark in a manner not expressly permitted by this Agreement.

5.3 Effect of Termination. All rights granted by this Agreement, shall expire upon termination of this Agreement, and upon termination Licensee shall immediately cease and desist from all further use of the Trademarks, except that Licensee may continue to sell off Licensed Products in its inventory for a period of ninety (90) days.

6. REPORTING AND PAYMENTS

6.1 Licensee shall provide Licensors a report within thirty (30) of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

7. MISCELLANEOUS

7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensors and its board, officers, employees and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of Licensed Products by third parties.

7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensors' prior written consent.

7.3 Applicable Law. This Agreement shall be interpreted, construed, and enforced pursuant to, and in accordance with, the laws of the State of Iowa. Parties agree that jurisdiction is proper in the courts of Linn County, Iowa.

7.4 Entire Agreement. This Agreement supersedes all previous agreements, understandings, and arrangements between the parties, whether oral or written, and constitutes the entire agreement between the parties.

7.5 Amendments. This Agreement may not be modified except by an agreement in writing executed by the parties hereto.

7.6 Waivers. The waiver by either party of a breach or other violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach of the same or other provision of this Agreement.

7.7 Notice. All communication to be given under this Agreement shall be in writing and shall be delivered by hand, by facsimile, by registered or certified mail through the United States postal service, or by courier service at the addresses listed below.

7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first set forth above.

Licensors Commercial	Entity/Team Name:
Linn-Mar Community School District	Entity/Team Name: <i>American Laser Awards</i>
Address: 2999 N 10th Street Marion IA 52302	Address: <i>3603 Caribon Ct NE Cedar Rapids, IA 52402</i>
Signature:	Signature: <i>Tyera Hess</i>
By: Tim Isenberg	By: <i>Tyera Hess</i>
Position: Board President	Position: <i>Owner</i>
Date Signed:	Effective Date: <i>5-2-16</i>

Exhibit A



a)



b)



c)



d)



e)



f)

g) Linn-Mar Community School District

h) Linn-Mar Lions

Exhibit B

Commercial

Royalty Rate: 8%

Licensed Markets: Everything not prohibited by the Code of Conduct

Customers: Everyone

Term: 1 year

Reporting Period: Quarterly

CODE OF CONDUCT
COMMERCIAL

Prohibited Items. License shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks: i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol or illegal drugs.

Supplier Performance. Licensee is expected to provide the highest level of ethics and service in all business facets which include categories such as products and services, delivery, administration, and customer service. Licensee shall not engage in unscrupulous business practices and misrepresentations of any type. Licensee and its representatives shall be courteous, considerate, prompt, and businesslike with those whom they deal including employers, employees, suppliers, and the general public. Licensees may be subject to formal evaluations.

Gifts. Licensor's officials and employees cannot accept anything of value from a Licensee, such as personal gifts or gratuities, which may be construed to have been given to influence the official or employee.

Compensation. Licensee shall ensure that its employees and the employees of all its subcontractors, shall earn at least the minimum wage as required by the law of the location of manufacture.

Working Conditions. Licensee shall provide a safe and healthy working environment, and have a safety program that proactively identifies and eliminates workplace hazards. Employees shall not be required to work more than the limits on the regular hours allowed by the law of the location of manufacture.

Worker Rights. Employees of Licensee and sub-contractors shall have the right to speak up about working conditions without fear of retaliation. No employee may be subjected to physical, sexual or verbal harassment. No employee may be discriminated against in employment in any way on the basis of race, creed, color, religion, gender, age, national origin, marital status, sexual orientation, gender identity, covered military veteran, disability, genetic information, familial status, physical attribute, political belief/party preference, or socio-economic status.

Legal Compliance. Licensee shall comply with all the laws and regulations governing the workplace and Licensees conduct of its business affairs. Where there are differences or conflicts with this Code of Conduct and the applicable laws, the higher standard will prevail.

Iowa State University
COOPERATIVE AGREEMENT
by and between
IOWA STATE UNIVERSITY AND LINN-MAR COMMUNITY SCHOOL DISTRICT

This agreement is made and entered into this _____ Day of _____, 2016 ("Effective Date") by and between IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY on behalf of its Teacher Education Services ("University") and LINN-MAR COMMUNITY SCHOOL DISTRICT (hereinafter referred to as the "Clinical Placement Site").

WHEREAS, University seeks to provide students of the Iowa State University ("Students") with experience in a setting in which the Students, while under appropriate supervision, learn to apply the methods, skills and standards of licensed professionals.

WHEREAS, Clinical Placement Site seeks to obtain the assistance of Students and also to establish relationships with and contribute to the education of future licensed professionals.

WHEREAS, University and Clinical Placement Site intend to offer clinical experiences to Students to support the Students' development of applicable knowledge, dispositions, and performances in a variety of settings.

WHEREAS, the purpose of this Agreement is to set forth the terms and conditions of engaging in a cooperative program through which the students of the Iowa State University may obtain appropriate clinical experience.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises set forth herein, the University and Clinical Placement Site agree as follows:

1.0 Rights and Responsibilities of University.

1.1 The University's program coordinators shall determine eligibility of Students to participate in the clinical experience.

1.2 The placement of Students shall be accomplished on a cooperative basis involving both the University and the Clinical Placement Site including jointly defined qualifications for Students entering the clinical experience. The University will provide advance information to the Clinical Placement Site concerning the names of Students and dates for the clinical experiences to allow the Clinical Placement Site time and opportunity to reasonably accommodate the Students.

1.3 The University reserves the right to decline the services of any Clinical Placement Site's cooperating staff member, if any, subject to the non-discrimination provisions in Section 6.

1.4 The University's program coordinators, at any time and immediately in the case of an emergency, may terminate or change the assignment of any Student. Prior to doing so, the University's program coordinators shall make reasonable efforts to consult with all parties concerned regarding reasons for termination or changes in assignment. University will provide the Clinical Placement Site written notification of such termination or change.

1.5 The University will explain to the Students that, during the clinical experience at the Clinical Placement Site, they will be subject to the rules and regulations of the Clinical Placement Site, the University and the code(s) of ethics of the profession.

1.6 The University, after consultation with appropriate representatives of the Clinical Placement Site, will plan and conduct the educational program for the Students' experiences. The University will provide the Clinical Placement Site with discipline-specific goals and objectives, including prescribed minimum expectations and responsibilities for the Students, cooperating staff members, the Clinical Placement Site, and individuals supervising the Students.

1.7 The University will provide reasonable opportunities for the staff of the Clinical Placement Site to participate in joint planning and evaluation of Student experiences and to participate in the development of Student schedules at the clinical setting site. The final evaluation of the Student is the responsibility of the University.

1.8 The University will notify Students that they are to comply with all rules, regulations and procedures of the Clinical Placement Site during their clinical experience there.

1.9 The University will maintain communication and cooperation with the Clinical Placement Site and its cooperating teachers and staff to assure implementation of the goals and objectives of the clinical learning experiences contemplated by this Agreement.

1.10 The University shall assign and designate a point of contact that is to be responsible for planning and administering the clinical experience.

2.0 Rights and Responsibilities of Clinical Placement Site.

2.1 The Clinical Placement Site will provide a suitable environment for learning experiences for Students which are planned, organized, and administered by qualified staff in conjunction with designated University personnel, in accordance with mutually agreed upon discipline-specific goals and objectives.

2.2 The Clinical Placement Site and its cooperating teachers and staff shall maintain communication and cooperation with the University to assure implementation of the goals and objectives of the clinical learning experiences contemplated by this Agreement.

2.3 The Clinical Placement Site shall provide any Student assigned under this agreement with an orientation that includes a tour of its facility, an explanation of any applicable rules, regulations and procedures and other topics that will assure the Student a quality clinical experience.

2.2 The Clinical Placement Site reserves the right to decline the assignment of any Student or exclude any Student from its premises subject to non-discrimination as in provisions in Section 6.

2.3 The Clinical Placement Site shall provide an environment for the clinical experiences that supports learning in context and shall facilitate the Student's professional growth through educational assignments.

2.4. The Clinical Placement Site shall assign and designate a point of contact that is to be responsible for planning and administering the clinical experience.

2.5 The Clinical Placement Site shall provide adequate facilities, equipment and supplies to meet the educational objectives of the clinical experience.

2.6 Students shall perform the services contemplated by this Agreement only under the supervision of the Clinical Placement Site employees or agents. Students are trainees and shall not be used as a replacement for teachers, administrators or any other staff member of the Clinical Placement Site.

2.7 The Clinical Placement Site acknowledges that Student education records are protected by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. Section 1232(g) and 34 CFR Part 99, and that Student permission must be obtained before releasing directory or non-directory student data to anyone other than University. The Clinical Placement Site agrees to keep education records of Students confidential as required by FERPA.

3.0 Liability.

3.1 The Clinical Placement Site agrees to indemnify and hold harmless University, the Board of Regent's of the State of Iowa, the State of Iowa and their officers, employees and agents from any and all claims arising from activities provided or supervised by the Clinical Placement Site and from any and all liability, loss, damage, cause of action, cost and expenses, arising out of or in connection with any activities undertaken by the Clinical Placement Site, including its employees, in performing their duties and responsibilities under this Agreement or arising from a breach of the terms of this Agreement.

3.2 University agrees to be responsible for any and all claims and liability for injury to persons or property arising out of or caused by the negligence of its agents, employees, or officers in the performance of the duties and obligations contemplated in the Agreement to the extent permitted by the Iowa Tort Claims Act, Chapter 669 of the Code of Iowa. Non-public schools are not covered under the Iowa Tort Claims Act, Chapter 669 of the Code of Iowa.

3.3. Student Liability

3.3.1. Clinical Placement Sites within Iowa agree to indemnify and hold Students participating in a clinical experience harmless from any and all tort claims or demands, whether groundless or otherwise, arising out of an alleged act or omission occurring within the scope of their activities under this Agreement to the same extent the Clinical Placement Site shall do so for its officers and employees, as provided under the Code of Iowa, Sections 272.27 and 670.8 (Tort Liability of Governmental Subdivisions Act) .

3.3.2. Professional liability insurance will be encouraged for all Students participating in in-state clinical experiences. Students, other than for those Students subject to the protections provided under Section 3.3.1 above, shall be required by University to obtain professional liability insurance while participating in an in-state clinical experience. Students participating in clinical experiences out of Iowa will be required to obtain professional liability insurance.

4.0 Compensation.

4.1 Compensation for Cooperating Teachers Supervising Clinical Experiences- Student Teaching.

4.1.1 The University agrees to compensate a cooperating teacher who satisfactorily serves as a cooperating teacher for a Student teacher for the full duration of a student teacher clinical experience.

4.1.2 If a cooperating teacher serves as a cooperating teacher for less than the full duration of a Student's student teaching clinical experience for any reason, his/her compensation will be prorated.

4.1.3 Upon completion of the student teaching assignments, University will make payment for a cooperating teacher's/staff member's services within a reasonable time after receipt of written evidence from the Clinical Placement Site that a cooperating teacher/staff member has satisfactorily served as a cooperating teacher/staff member for a Student.

4.2 Compensation for Cooperating Staff Supervising Clinical Experiences -Non-Student Teaching

4.2.1 University agrees to compensate a cooperating teacher in accordance with the Clinical Placement Site's policies and procedures for non-student teaching supervision. The Clinical Placement Site shall direct the cooperating teacher/staff members assigned to serve as a cooperating teacher/staff member for a Student to provide University appropriate documentation, when direct payment is made to cooperating teacher/staff member for a Student.

4.2.2 If a cooperating staff member serves as a cooperating staff member for less than the full duration of a Student's Clinical experience in school psychology or school counseling for any reason, his/her compensation will be prorated accordingly in University's sole discretion.

4.2.3 No compensation will be provided to the Clinical Placement Site or any cooperating staff member for any clinical experience other than those specifically provided for herein.

4.3 No Compensation for Students

4.3.1 Both parties agree that no Student in the clinical experience program shall be compensated for the services contemplated under this Agreement. Students are not employees of either University or Clinical Placement Site and are not required nor entitled to be paid any wage, salary or benefits and will not be covered for Worker's Compensation, Social Security, or Unemployment Compensation programs.

5.0 Term, Revisions and Termination.

5.1 This Agreement shall commence beginning on the Effective Date of this Agreement, and shall continue for **two years** and is automatically renewable unless a termination notice is provided.

5.2 This Agreement may be terminated for any reason by either party upon one hundred twenty (120) days written notice. Should notice of termination be given, Students assigned to the Clinical Placement Site shall be allowed to complete any previously scheduled Clinical experience then in progress at the Clinical Placement Site.

5.3 Requests for revision of this Agreement or notice of termination to the Clinical Placement Site shall be directed to:

5.4 Requests for revision of this Agreement or notice of termination to the University shall be directed to:

Jaime Boeckman boeckman@iastate.edu
Field Experiences Coordinator

Ann Pierce apierce@iastate.edu
Field Experiences Coordinator

Daryl Sackmann sackmann@iastate.edu
Field Experience Coordinator

Kate Wonders kwonders@iastate.edu
Field Experiences Coordinator

6.0 **Non-Discrimination.** Each party shall be separately responsible for compliance with all anti-discrimination laws which may be applicable to their respective activities under this Agreement. Neither party will discriminate against any Student on the basis of race, national origin, color, religion, sex, age, marital status, sexual orientation, gender identity, disability, or status as a U.S. Veteran.

7.0 **Governing Law.** This Agreement shall be governed by and construed under the laws of the State of Iowa, which shall also be venue for any disputes arising hereunder.

8.0 **Entire Agreement.** This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof, and supersedes any and all prior understandings and agreements, oral or written, relating hereto. Any amendments hereof must be made in writing and agreed to by the parties.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Agreement.

CLINICAL PLACEMENT SITE

UNIVERSITY

By: _____

By: _____

Print Name: _____

Pamela J. White
Its: Dean, College of Human Sciences

Its: _____

Date: _____

Date: _____

By: _____

By: _____

Print Name: _____

Marlene Strathe
Its: Director, School of Education
College of Human Sciences

Its: _____

Date: _____

Date: _____



GRANT WOOD
AREA EDUCATION AGENCY

4401 Sixth Street SW
Cedar Rapids, IA 52404-4499
(319) 399-6700
Iowa WATS (800) 332-8488
FAX (319) 399-6457

www.aea10.k12.ia.us

2016-17 Letter of Understanding
Between
Grant Wood Area Education Agency and Linn-Mar Community School District
VAST Center Science Program

The purpose of the Letter of Understanding is to coordinate the services of Grant Wood Area Education Agency with local school districts in providing the VAST Center Science Program

Grant Wood Area Education Agency (GWAEA) agrees to:

- replenish units for circulation
- establish and distribute a circulation schedule to district buildings
- maintain program inventory and determine purchasing needs
- communicate with area educators
- provide financial support to underwrite program costs
- conduct required introductory professional learning for new teachers and teachers new to a grade level
- document training records
- maintain instructional materials at a high standard and keep them up to date
- assist educators in the appropriate implementation of science units
- provide access to the VAST Center staff through e-mail, phone, etc.
- make available VAST Center infrastructure & experience
- provide access to additional teacher manuals at VAST Center negotiated discounted rate
- invoice the participating school district on or about March 30, 2017 for the 2016-17 program

Linn-Mar Schools will:

- register their school(s) with Grant Wood AEA for participation in the VAST Center Science program for 2016-17
 - provide accurate staffing information
 - notify VAST staff of any teaching assignment changes
 - send new teachers and teachers new to their grade level to required introductory professional learning
 - reimburse GWAEA and the VAST Center for damaged and/or missing items if necessary
 - provide annual payment of approximately \$127* per K-6 unit on or about May 1, 2017
 - provide annual payment of approximately \$370 per middle school unit on or about May 1, 2017
- (*Note: This fee represents a 2% increase in allowable growth funding. If the allowable growth decision is more or less than that, fees will be adjusted accordingly.)

Please complete:

- ☐ Our district will participate in the K-6 program
- ☐ Our district will participate in the middle school program

Quintin Shepherd
Superintendent
Linn-Mar Community School District

Kathy Schultz
VAST Center Consultant
Grant Wood AEA

*Please return to Kathy Schultz, Grant Wood AEA,
by August 1, 2016*



May 4, 2016

Linn-Mar Community School District
2999 North 10th Street
Marion, Iowa 52302

Attn: Mr. Rick Ironside
P: 319.447.3000
E: rironside@linnmar.k12.ia.us

Re: Proposal for Construction Observation and Materials Testing Services
Westfield Elementary School Addition
901 East Main Street
Robins, Iowa
Terracon Proposal No. P06161120

Dear Mr. Ironside:

As requested, Terracon Consultants, Inc. (Terracon) is submitting this proposal for completion of construction observation and materials testing services for the above-referenced project. This proposal outlines our understanding of the project and scope of services, provides a fee schedule and estimated cost for our services, and presents our Supplemental to Agreement for Services.

Terracon provided geotechnical engineering services for the project in 2016 (Terracon Project No. 06165057.01). As such, we believe our experience, work on the project as the Geotechnical Engineer, and commitment to responsive quality service will continue to make Terracon a valuable asset to the project.

1.0 PROJECT INFORMATION

- Project information available for review at the time of this proposal includes:
 - A telephone conversation with Travis Schwartz of Larson Construction dated April 28, 2016 to discuss preliminary scope, quantities and/or schedule information
- We understand the project consists of:
 - The construction of a single-story, slab-on-grade expansion to an elementary school.
- We understand the structure will be founded on:
 - Shallow spread footings earth formed cast in-place concrete

Terracon Consultants, Inc. 2640 12th Street SW Cedar Rapids, IA 52404
P [319] 366 8321 F [319] 366 0032 terracon.com

Environmental



Facilities



Geotechnical



Materials

- The structural framing will be comprised of:
 - Steel beams, joists and/or trusses
 - Metal deck and roof
 - Structural masonry walls
 - Reinforced concrete
- Also included as part of the construction will be
 - Underground utilities
 - Site grading fill placement

2.0 SCOPE OF SERVICES

2.1 Field and Laboratory Services

Terracon will provide appropriately trained employees equipped to respond to the materials testing and construction observation needs of this project as scheduled by the Client or your designated representative. Based on our review of the information provided above, we understand the scope of the on-call services includes:

- Earthwork observation and testing
 - Compaction testing of newly placed fill
 - Proofroll observations
 - Subgrade observations
- Laboratory soil/aggregate testing
 - Standard Proctors
- Shallow foundation bearing soil observation and testing
 - Excavations will be observed for cleanliness and geometry
 - Excavation bottoms at select locations will be evaluated using manual sampling and testing techniques to a maximum depth of about 3 feet below bearing level
 - Foundation soil conditions will be compared to information contained in the geotechnical report for this project to determine if suitable bearing conditions exist
- Cast-in-place concrete reinforcing steel observation
 - Bar type and grade, size, condition, lap length, cover, position and securement

- In general, this includes periodic observations of site prepared mortar, construction of mortar joints, location of vertical and horizontal reinforcement, condition of cells to be grouted, cold or hot weather masonry practices as applicable, and the preparation of samples. This also includes observation of grout placement
- Material sampling
 - Measure grout flow/slump and temperature and cast 3" x 6" grout prisms. For estimating purposes, we assume that cardboard grout sample boxes will be allowed due to the low cost and convenience. However, they are not recognized as an approved mold by ASTM. If the client wishes grout prisms to be formed in general accordance with ASTM C1019, we will need access to forming materials and a protected space onsite to make the samples, and additional costs will apply.
- Laboratory testing
 - Compressive strength of grout and CMU block
- Project Management
 - Attendance at pre-construction and project meetings at Client's request
 - Technical consulting at Client's request
 - Supervision of laboratory and field services
 - Preparation and review of project reports and invoices

If we have misunderstood any aspect of the proposed project, please advise us at once so we can evaluate the scope of services and make any necessary adjustments prior to finalizing the contract. Once the project is underway, you can request additional services. We will confirm your request by sending you a short supplemental agreement form that states the additional services, making them part of the original agreement.

2.2 Scheduling

Terracon's services will be performed on an as-requested basis with scheduling by the Client or the client's designated representative. Terracon will not be responsible for scheduling our services and will not be responsible for tests or observations that are not performed due to failure to schedule our services on the project. Since our personnel will not be at the site on a resident basis, it will be imperative that we be advised when work is in progress. Services should be scheduled a minimum of 24 hours in advance. Scheduling personnel will be on an as-available basis which may require changes in personnel assigned to the project. For instances of short-notice requests, personnel may have to be utilized which have a higher rate than those normally assigned and this higher cost may be passed on to the client.

All requests for services should be submitted to the Cedar Rapids, Iowa office at the following phone number: (319) 221-7300. Services should not be scheduled through our field personnel.

We recommend the scope of services described in this proposal be provided to the person(s) responsible for scheduling our services so they are aware of the services that are proposed.

2.3 Data Collection and Reporting

All field technicians are responsible to provide a daily report identifying what work was found to be in compliance with the project specifications and drawings and report any non-conformances. The field technicians are required to immediately communicate any non-conformances to the site superintendent and our Project Manager. Effective and timely communication is essential for non-conforming items. Our Project Manager will be responsible for reviewing each technician's reports, keeping non-conformance lists up to date, and communicating test results in a timely manner.

To ensure our project manager and field personnel meet the goals we have set for report turnaround, we have developed report tracking software to evaluate the status of any test result or report within our system. This allows us to achieve better communication, more consistency, and faster turnaround of reporting on the project. Data, observations, and other testing and inspection information are easily entered into the system allowing for immediate availability for quality review and electronic distribution of reports.

Terracon will maintain non-conformance logs and lists for all testing types performed by us. The list will be maintained electronically in our database and can be updated and e-mailed or printed at any time.

2.3.1 CMELMS™ Management System

In order to provide our clients with real-time field and laboratory data management and reporting, Terracon developed and maintains an automated application that we call CMELMS. The acronym stands for **Construction Materials Engineering Laboratory Management System** and is utilized by construction materials engineering and testing operations in our offices.

CMELMS is a complete and comprehensive field and laboratory testing data and results management system. It automates the delivery of our testing and inspection information and can be used anywhere with an internet connection or through a wireless device. Data (test results and inspections) can be entered into the application right from the project site so that project managers and engineering staff have real-time access to the field data. Final Client Reports are produced in the same application, which allows us to achieve better communication, more consistency, and faster turnaround of reports on the project.

2.3.2 Report Turnaround Time

Our Project Managers and/or field technicians will report failing tests or non-conformance items immediately to the designated parties and will typically have digitally-signed reports distributed by the end of the next business day. As stated, using our CMELMS software and our field reporting and communication services and capabilities, the test results and inspection information is quickly entered into the system and a report produced. Non-deviation reports will typically be digitally signed and distributed within 3 to 5 business days of service. Laboratory test reports will typically be digitally signed and distributed within 2 business days of the completion of each test. Our reports can be sent digitally via email, posted to our Client Document Website (CDW), or posted to a designated ftp website.

2.4 Terracon's Incident and Injury-Free Culture

Employee safety is a core value of Terracon and we are committed to an Incident and Injury-Free (IIF) workplace. It is our personal and organizational commitment at all levels of the company to everyone going home safe to their family every day. All employees are expected to perform their job assignments with safety as a primary objective. Terracon dedicates the time, resources, and equipment necessary for an IIF environment and no employee will be required to work in unsafe conditions.

3.0 COMPENSATION

Fees for services provided will be based on the attached Unit Rate Schedule. These rates will apply for the duration of the project.

Based on our review of the above-referenced information, our estimated cost to perform the proposed scope of services is \$18,832. A breakdown of our cost is provided in the attached Cost Estimate. For the purposes of developing this estimate, the quantities were estimated based on typical means and methods utilized by contractors/subcontractors in this area.

It should be noted the Client would be billed only for the amount of service provided, i.e. Terracon will not bill for the total budget if the total booked is less than the budget. Please note this is only a budget estimate and not a not-to-exceed price. Many factors, including those out of our control, such as weather and the contractor's schedule, responses to requests for information, and how often we are called to the site, will dictate the final fee for our services. Furthermore, all costs associated with deviations, re-testing and re-inspections of failing items, on-site standby time, overtime, and short-notice premiums are not included in our estimated cost.

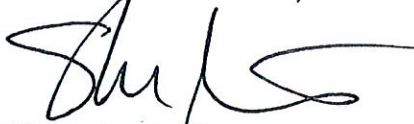
4.0 AUTHORIZATION

This proposal may be accepted by executing the attached Supplemental Agreement for Services and returning it along with this proposal to Terracon. This Agreement, including the limitations it contains, shall constitute the exclusive terms, conditions and services to be performed for this project. This proposal is valid only if authorized within sixty days from the listed proposal date.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. Please call the undersigned if you have any questions or would like to review this proposal.

Sincerely,

Terracon Consultants, Inc.



Shane Javernick
Staff Engineer



Guy L. Johnson
Department Manager – Materials Services

SAJ/GLJ:N:\Proposal Documents\2016\P06161120\P06161120.0428.LinnMar.proposal.docx

Copies to: Addressee (1 pdf)

Attachments: Unit Rate Schedule
Cost Estimate
Agreement for Services

Proposal for Materials Testing and Construction Observation Services

Westfield Elementary School Addition ■ Robins, Iowa

May 4, 2016 ■ Terracon Proposal No. P06161120

**Unit Rate Schedule**

	Rate	Unit
PERSONNEL		
Field Technician	\$50.00	hour*
Senior Field Technician	\$80.00	hour*
Structural Steel Technician	\$80.00	hour*
Floor Flatness Technician	\$60.00	hour*
Field Engineer	\$98.00	hour*
Project Coordinator	\$65.00	hour
Project Manager/Engineer	\$98.00	hour
Senior Project Manager/Engineer	\$120.00	hour
LABORATORY TESTING		
Standard Proctor, Soil	\$120.00	each
Standard Proctor, Rock	\$140.00	each
Atterberg Limits (single point)	\$75.00	each
Compressive Strength Cylinder (4" x 8", Terracon-made)	\$13.00	each
Compressive Strength Cylinder (4" x 8", made by others)	\$20.00	each
Compressive Strength of Grout	\$20.00	each
Compressive Strength of CMU	\$65.00	each
FIELD EQUIPMENT/MATERIALS		
Floor Flatness Gauge	\$125.00	day
Nuclear Density Gauge	\$20.00	trip
Cure Box, per pour	\$5.00	each
Consumables	Cost + 15%	
TRIP CHARGE		
Technician	\$80.00	trip
Field Engineer	\$110.00	trip
Regional Struct. Steel Tech (includes vehicle and mileage only)	\$100.00	trip
Project Manager/Engineer	\$110.00	trip
Senior Project Engineer/Manager	\$130.00	trip

*Overtime is defined as all hours in excess of eight (8) per day, outside of the normal hours of 7:00AM to 5:00PM Monday through Friday, and all hours worked on Saturdays, Sundays, and holidays. Overtime rates will be 1.5 times the hourly rate quoted (2 times the hourly rate for Sundays and holidays).

-A one-hour minimum charge per task is applicable to all site visits (three-hour minimum per trip for regional structural steel tech). The representative's travel time, vehicle, and mileage costs are combined into a Trip Charge (Regional structural steel tech Trip Charge includes vehicle and mileage only).

You will be invoiced on a periodic basis for services actually performed as authorized or requested by you or your designated representative.

COST ESTIMATE

Service Type	No. of Services	Hr(s)/service	Rate	Unit	Cost
EARTHWORK OBSERVATION AND TESTING					
Field Technician					
Foundation Overexcavation Backfill	1	2.00	\$50.00	hour	\$100.00
Foundation Wall Backfill	8	2.00	\$50.00	hour	\$800.00
Utility Trench Backfill Placement	2	2.00	\$50.00	hour	\$200.00
Floor Slab Subgrade Preparation	5	2.00	\$50.00	hour	\$500.00
Senior Field Technician					
Subgrade Observation/Proofroll	1	2.00	\$80.00	hour	\$160.00
Trip Charge*					
Technician	17		\$80.00	visit	\$1,360.00
Field Equipment					
Nuclear Density Gauge	16		\$20.00	trip	\$320.00
Subtotal =					\$3,440.00

LABORATORY SOIL / AGGREGATE TESTING

Standard Proctor, Soil	2		\$120.00	each	\$240.00
Standard Proctor, Rock	1		\$140.00	each	\$140.00
Subtotal =					\$380.00

FOUNDATION EXCAVATION OBSERVATION AND TESTING

Estimated quantities are based on the following: Travis Schwartz with Larson Construction estimated 9 days to dig the footings. We understand that overexcavation may be necessary if instructed by the project plans and specifications.

Senior Field Technician					
Observation & Testing of Footing Excavations	8	3.00	\$80.00	hour	\$1,920.00
Field Engineer					
Observation & Testing of Footing Excavations	1	3.00	\$98.00	hour	\$294.00
Trip Charge*					
Technician	8		\$80.00	visit	\$640.00
Field Engineer	1		\$110.00	visit	\$110.00
Subtotal =					\$2,964.00

REINFORCED CONCRETE OBSERVATION

Field Technician					
Reinforcing Steel Observation	16	1.00	\$50.00	hour	\$800.00
Trip Charge*					
Technician (performed on same trip as Concrete Testing)	0		\$80.00	visit	\$0.00

COST ESTIMATE

Service Type	No. of Services	Hr(s)/service	Rate	Unit	Cost
Subtotal =					\$800.00

PORTLAND CEMENT CONCRETE TESTING

Estimated quantities are based on the following: Travis Schwartz with Larson Construction estimated 16 trips to perform testing on exterior and interior foundations. He also estimated 2 trips for the interior floor slab. We assume that we will take one set of 5 cylinders per 50 cubic yards.

Field Technician

Standard testing (temp, slump, air content, compressive strength samples)

Casting of 1 Set of Samples	18	2.00	\$50.00	hour	\$1,800.00
Sample Pickup/Login	5	1.00	\$50.00	hour	\$250.00

Trip Charge*

Technician	23		\$80.00	visit	\$1,840.00
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Laboratory Testing

Compressive Strength Cylinder (4" x 8", Terracon-made)	80		\$13.00	test	\$1,040.00
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Subtotal = \$4,930.00

STRUCTURAL STEEL OBSERVATION

Estimated quantities are based on the following: Assumed 2 trips to observe welded and bolted connections of joists and 1 trip to observe the steel decking.

Structural Steel Technician

Regional Structural Steel Technician	3	5.00	\$80.00	hour	\$1,200.00
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Trip Charge*

Regional Structural Steel Technician	3		\$100.00	visit	\$300.00
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Subtotal = \$1,500.00

STRUCTURAL MASONRY OBSERVATION AND TESTING

Estimated quantities are based on the following: We assume the contractor will only be placing grout once per day, allowing us to observe the reinforcing steel and grouting, and obtain samples as needed during the same visit. One set of four grout samples to be obtained from each of the first three days of masonry construction, followed by one set of samples for each 5,000 square feet of wall area thereafter. Travis Schwartz with Larson Construction estimated 4 trips for this service.

Field Technician

Reinforcing Steel and Masonry Cell Observation, Sample Preparation	4	3.00	\$50.00	hour	\$600.00
Sample Pickup/Login	2	1.00	\$50.00	hour	\$100.00

Trip Charge*

Technician	6		\$80.00	visit	\$480.00
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Proposal for Materials Testing and Construction Observation Services
 Westfield Elementary School Addition ■ Robins, Iowa
 May 4, 2016 ■ Terracon Proposal No. P06161120



COST ESTIMATE

Service Type	No. of Services	Hr(s)/ service	Rate	Unit	Cost
Laboratory Testing					
Compressive Strength of Grout	16		\$20.00	each	\$320.00
Subtotal =					\$1,500.00

PROJECT MANAGEMENT

Project Administration					
Project Coordinator	14		\$65.00	hour	\$910.00
Project Manager/Engineer	20		\$98.00	hour	\$1,960.00
Senior Project Manager/Engineer	2		\$120.00	hour	\$240.00
Safety Orientation/Pre-Task Planning					
Project Manager/Engineer	1		\$98.00	hour	\$98.00
Trip Charge (Project Meetings, Safety Orientation, etc.)					
Project Manager/Engineer	1		\$110.00	visit	\$110.00
Subtotal =					\$3,318.00

ESTIMATED OBSERVATION AND TESTING FEE

ESTIMATED TOTAL = \$18,832.00

*We anticipate providing multiple services during some trips; therefore, the quantity of services estimated may not equal the quantity of trips estimated.

It should be noted the client is billed only for the amount of service provided, i.e. Terracon will not bill for the total Cost Estimate if the total booked is less than the estimate. The number of tests, trips, and hours on-site are primarily controlled by the contractor's schedule. We recommend the contractor review our estimated number of tests, trips, and duration of on-site time to determine if our estimate is compatible with their production. The estimated cost can then be revised if necessary.

SUPPLEMENT TO AGREEMENT FOR SERVICES

CHANGE TO SCOPE OF SERVICES AND FEES

This **SUPPLEMENT to AGREEMENT FOR SERVICES** to the original Agreement for Services (original Agreement dated 03/22/2016, Agreement reference number P06165057) is between Linn-Mar Community School District ("Client") and Terracon Consultants, Inc. ("Consultant") for additional or changed Services to be provided by Consultant for client on the Project, as described in the Agreement for Services. This Supplement is incorporated into and part of the Agreement for Services.

- 1. Scope of Services.** The scope of the additional or changed Services are described in the Scope of Services section of the Consultant's Supplemental Proposal, unless Services are otherwise described below or in Exhibit B to this Supplement (which section or exhibit are incorporated into the Supplement).

See Proposal No. P06161120 dated May 4, 2016

- 2. Compensation.** Client shall pay compensation for the additional or changed Services performed at the fees stated in the Supplemental Proposal unless fees are otherwise stated below or in Exhibit C to this Supplement (which section or exhibit are incorporated into the Supplement).

See Proposal No. P06161120 dated May 4, 2016

All terms and conditions of the **Agreement for Services** shall continue in full force and effect. This Supplement is accepted and Consultant is authorized to proceed.

Consultant: **Terracon Consultants, Inc.**
By:  Date: **5/4/2016**
Name/Title: **Guy L. Johnson / Construction Services
Department Manager**
Address: **2640 12th St SW
Cedar Rapids, IA 52404-3440**
Phone: **(319) 366-8321** Fax: **(319) 366-0032**
Email: **Guy.Johnson@terracon.com**

Client: **Linn-Mar Community School District**
By: _____ Date: _____
Name/Title: **Rick Ironside / Associate Superintendent**
Address: **2999 North 10th Street
Marion, IA 52302-5499**
Phone: **(319) 447-3000** Fax: _____
Email: **RIronside@linnmar.k12.ia.us**

LICENSE AGREEMENT NON-COMMERCIAL

This license agreement ("Agreement") is made on the Effective Date, as defined in the signature block, by Linn-Mar Community School District, an Iowa school corporation ("Licensor"), and the undersigned ("Licensee").

1. Definitions

- 1.1 "Trademarks" means the word and logo marks depicted in Exhibit A.
- 1.2 "Licensed Product" means products bearing the Trademarks.
- 1.3 "Royalty Rate" means the percentage defined in Exhibit B.
- 1.4 "Net Sales" means Licensee's gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted nor shall any deduction be allowed for any uncollectible accounts or allowances.
- 1.5 "Licensed Market" means the types of products that may be marked with the Trademarks, as defined in Exhibit B.
- 1.6 "Customers" means the people to whom Licensed Products may be sold, as defined in Exhibit B.
- 1.7 "Term" means the period of time, as defined in Exhibit B, starting from the Effective Date.

2. LICENSE

- 2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.
- 2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate times Net Sales.
- 2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.

3. LICENSOR'S CONTROL

3.1 In order to protect and preserve Licensors' rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain Licensors' approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee's use of the Trademarks is initially approved by Licensors, any subsequent modification in such use, including changes in quality of the Licensed Product, must be reviewed and approved by Licensors prior to implementation of such modification. Licensors may terminate this Agreement if Licensee fails to abide by these quality control provisions.

4. USE OF THE TRADEMARK

4.1 Trademark Format. Licensors retain the right to specify, from time to time, the format in which Licensee shall use the Trademarks, and Licensee shall only use the Trademarks in a format approved by Licensors.

4.2 Proper Notice and Acknowledgment. Every use of the Trademark by Licensee shall incorporate a superscript TM or a circle enclosing an R, as directed by Licensors.

4.3 Impairment of Licensors' Rights. Whether during or after the term of this Agreement, Licensee shall not challenge or otherwise impair Licensors' rights in the Trademarks. Licensee shall not apply for the registration of, or cause or allow the filing of an application for the registration of, a tradename, trademark or service mark which is identical to or confusingly similar to any of the Trademarks.

4.4 Licensors' Rights and Remedies. Licensee agrees that Licensors retain, and may exercise, all rights and remedies available to Licensors as a result of Licensee's breach of this Agreement, misuse of the Trademarks, or any other use of the Trademarks by Licensee which is not expressly permitted by this Agreement.

5. TERMINATION

5.1 Termination without Cause. Either party may terminate this Agreement, with or without cause, by delivering written notice of termination to the other party, and, unless a later date is specified in such notice, termination shall be effective thirty (30) days after the date such notice is given.

5.2 Termination for Cause. Notwithstanding the provisions of Section 5.1, this Agreement shall automatically terminate without notice from Licensors if: (i) Licensee violates the Code of Conduct; (ii) Licensee attempts to assign, transfer or otherwise convey, without first obtaining Licensors' written consent, any of the rights granted to Licensee; (iii) Licensee fails to obtain Licensors' approval of Licensee's use of the Trademark in accordance with Section 3 of this Agreement; (iv) Licensee uses the Trademark in a manner in violation of, or otherwise inconsistent with, the restrictions imposed by or in connection with Section 4 of this Agreement; or (v) Licensee uses the

Trademark in a manner not expressly permitted by this Agreement.

5.3 Effect of Termination. All rights granted by this Agreement, shall expire upon termination of this Agreement, and upon termination Licensee shall immediately cease and desist from all further use of the Trademarks, except that Licensee may continue to sell off Licensed Products in its inventory for a period of ninety (90) days.

6. REPORTING AND PAYMENTS

6.1 Licensee shall provide Licensors a report within thirty (30) of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

7. MISCELLANEOUS

7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensors and its board, officers, employees and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of Licensed Products by third parties.

7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensors' prior written consent.

7.3 Applicable Law. This Agreement shall be interpreted, construed, and enforced pursuant to, and in accordance with, the laws of the State of Iowa. Parties agree that jurisdiction is proper in the courts of Linn County, Iowa.

7.4 Entire Agreement. This Agreement supersedes all previous agreements, understandings, and arrangements between the parties, whether oral or written, and constitutes the entire agreement between the parties.

7.5 Amendments. This Agreement may not be modified except by an agreement in writing executed by the parties hereto.

7.6 Waivers. The waiver by either party of a breach or other violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach of the same or other provision of this Agreement.

7.7 Notice. All communication to be given under this Agreement shall be in writing and shall be delivered by hand, by facsimile, by registered or certified mail through the United States postal service, or by courier service at the addresses listed below.

7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first set forth above.

Licensors	Licensee Non-Commercial
Linn-Mar Community School District	Entity/Team Name: <i>Linn Mar</i>
Address: 2999 N 10th Street Marion IA 52302	Address: <i>545 Chestnut Drive Robins, IA 52328</i>
Signature:	Signature: <i>Mike Matson</i>
By: Tim Isenberg	By: <i>Mike Matson</i>
Position: Board President	Position: <i>PE/Health Teacher at Oak Ridge</i>
Date Signed:	Effective Date: <i>5/13/16</i>

Exhibit A



a)



b)



c)



d)



e)



f)

g) Linn-Mar Community School District

h) Linn-Mar Lions

Exhibit B

Non-commercial

Royalty Rate: 0%

Licensed Markets: 1) Nothing prohibited by the Code of Conduct; 2) Licensor approved clothing for members of the group such as uniforms or event T-shirts; and 3) Licensor approved promotional materials for the group

Customers: Members of the group

Term: 5 years

Reporting Period: Annually

CODE OF CONDUCT NON-COMMERCIAL

Prohibited Items. License shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks: i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol or illegal drugs.

Expected Behavior. License agrees to abide by, and have their members, parents of members, coaches, and supporters abide by the following standards of behavior:

The use of profane or abusive language is not acceptable. Extreme verbal outbursts show a lack of self-control and immaturity; these reflect negatively on the Licensor, Licensee and the individual and should be avoided.

There is an expectation that all individuals representing the Licensor be courteous, mature, cooperative and respectful at all times. Individuals should conduct themselves with the knowledge that they, alone, are responsible for their own actions.

In all situations, competitors are expected to perform to the best of their ability, within the context of specific rules of their competition. Sportsmanship and fair play to teammates, opponents, and officials, should be in the forefront of a competitor's basic philosophy and attitude.

Students should present a neat appearance at all functions with adults using discretion regarding their appearance.

Realizing that academics are the priority of the high school years, students are expected to maintain acceptable standards of academic achievement. It is understood by all that academic responsibilities include attendance, punctuality, cooperation, general good behavior, respect for teachers and fellow students, and a genuine effort on all homework assignments, tests, projects and examinations.

School Finance Report

April 30, 2015

83% of the School Year Complete

	Current Budget (as amended)	Beginning Fund Balance(est)	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$49,606,000			\$4,690,666	\$3,820,829	\$34,427,725	69.4%		\$15,178,275		
2) Support Services(2000-2999)	\$25,410,000			\$2,034,545	\$1,887,647	\$18,426,268	72.5%		\$6,983,732		
3) Non-Instructional(3000-3999)	\$3,483,000			\$277,422	\$300,101	\$2,450,932	70.4%		\$1,032,068		
4) Other Expenditures((4000-5299)	\$25,310,943			\$552,924	\$349,858	\$14,366,078	28.7%	w/o transf	\$10,944,865		
Total	\$103,809,943			\$ 7,555,557	\$ 6,358,435	\$ 69,671,002	60.3%	w/o transf	\$34,138,941		
Interfund Transfers	\$14,058,094			\$ 376,261	\$ 376,261	\$ 7,109,443	50.6%		\$6,948,651		
Operating Fund-10	\$73,775,943	\$11,554,282	\$60,946,799	\$6,806,679	\$5,835,837	\$51,998,993	70.5%		21,776,950	8,947,806	20,502,088
PPEL-36	\$3,850,000	\$2,434,751	\$3,251,962	\$140,220	\$15,621	\$1,793,772	46.6%		2,056,228	1,458,190	3,892,941
Management-22	\$1,062,000	\$2,093,890	\$1,066,796	\$5,607	\$0	\$1,021,414	96.2%		40,586	45,382	2,139,272
Activity-21	\$1,400,000	\$573,221	\$1,082,004	\$98,083	\$101,498	\$926,130	66.2%		473,870	155,874	729,095
Nutrition-61	\$3,354,000	\$1,889,522	\$2,656,274	\$263,744	\$290,946	\$2,255,501	67.2%		1,098,499	400,774	2,290,296
SAVE-33	\$1,025,000	\$21,942,700	\$8,242,355	\$0	\$0	\$1,392,665	135.9%		(367,665)	6,849,690	28,792,390
Debt Service-40	\$9,360,000	\$3,477,311	\$7,755,871	\$0	\$3,000	\$5,279,655	56.4%		4,080,345	2,476,216	5,953,527
Other Capitol Projects-35	\$9,500,000	\$3,998,305	\$3,672,279	\$193,993	\$93,375	\$4,747,034	50.0%		4,752,966	(1,074,756)	2,923,549
PERL-24	\$433,000	\$417,428	\$239,542	\$30,132	\$2,828	\$129,747	30.0%		303,253	109,795	527,223
Aquatic Center-65	\$50,000	\$6,691	\$199,349	\$16,177	\$13,296	\$119,972	239.9%		(69,972)	79,377	86,068
Student Store-68		\$0	\$8,117	\$921	\$2,036	\$6,119				1,999	1,999
Total	\$103,809,943	\$48,388,101	\$89,121,349	\$7,555,557	\$6,358,435	\$69,671,002	67.1%		34,138,941	19,450,347	67,838,448
Interfund Transfers	\$14,058,094		\$7,485,703	\$376,261	\$376,261	\$7,485,703	0.0%		6,572,391		

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2014-2015

Date Range: 07/01/2014 - 04/30/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	17,965,552.15	100,180,370.69	97,977,007.38	20,168,915.46
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	62,680.12	62,680.12	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	599,034.00	3,442,381.42	3,314,941.83	726,473.59
22.0006.0000.000.0000.101000	CASH IN BANK	2,091,274.08	5,253,476.68	5,205,477.94	2,139,272.82
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	27,856.64	27,856.64	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	419,043.14	1,097,616.43	989,434.28	527,225.29
33.0000.0000.000.0000.111008	REV BOND RESERVE INVESTMENT	321,500.00	643,000.00	643,000.00	321,500.00
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	3,770,000.00	3,770,000.00	1,885,000.00
33.0000.0000.000.0000.111011	1.555 RESERVE CD	694,000.00	1,388,000.00	1,388,000.00	694,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	1,888,561.60	1,888,561.60	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	1,933,606.24	1,933,606.24	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	1,080,484.59	10,876,525.19	10,983,599.03	973,410.75
35.0003.0000.000.0000.101000	CASH IN BANK	4,404,883.06	16,158,483.81	17,660,843.97	2,902,522.90
36.0003.0000.000.0000.101000	CASH IN BANK	2,563,476.66	8,463,101.07	7,204,255.07	3,822,322.66
40.0003.0000.000.0000.101000	CASH IN BANK	3,465,221.99	14,699,251.05	12,210,945.94	5,953,527.10
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	1,261,343.29	1,261,343.29	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	1,251,467.30	4,019,719.92	3,678,775.00	1,592,412.22
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	77,786.60	77,786.60	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	31,679.80	234,791.51	180,403.16	86,068.15
68.0002.0000.000.0000.101000	CASH IN BANK	0.00	8,377.35	6,378.66	1,998.69
		<u>38,683,700.69</u>	<u>175,486,929.61</u>	<u>170,464,896.75</u>	<u>43,705,733.55</u>

End of Report

School Finance Report

April 30, 2016

84% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$51,825,000			\$4,297,341	\$4,521,874	\$36,686,739	70.8%		\$15,138,261		
2) Support Services(2000-2999)	\$26,019,000			\$2,046,876	\$2,014,144	\$19,199,848	73.8%		\$6,819,152		
3) Non-Instructional(3000-3999)	\$4,081,000			\$321,666	\$306,024	\$2,661,895	65.2%		\$1,419,105		
4) Other Expenditures((4000-5299)	\$35,916,786			\$1,651,610	\$2,276,651	\$46,990,065	61.4%	w/o transf	-\$11,073,279		
Total	\$117,841,786			\$ 8,317,493	\$ 9,118,692	\$ 105,538,547	68.4%	w/o transf	\$12,303,239		
Interfund Transfers	\$26,200,952			\$ 493,603	\$ 493,603	\$24,936,027	95.2%		\$1,264,925		
Operating Fund-10	\$76,416,786	\$10,405,877	\$64,123,052	\$6,464,432	\$6,502,367	\$54,357,783	71.1%		22,059,003	9,765,269	20,171,147
PPEL-36	\$3,725,000	\$3,733,684	\$13,129,489	\$26,249	\$160,659	\$11,978,660	321.6%		(8,253,660)	1,150,829	4,884,513
Management-22	\$1,242,000	\$2,182,209	\$1,007,916	\$5,370	\$288	\$1,235,584	99.5%		6,416	(227,667)	1,954,542
Activity-21	\$1,400,000	\$647,290	\$1,328,715	\$59,917	\$259,414	\$1,311,094	93.6%		88,906	17,621	664,911
Nutrition-61	\$3,965,000	\$1,114,878	\$2,457,474	\$304,770	\$298,030	\$2,438,465	61.5%		1,526,535	19,009	1,133,887
SAVE-33	\$1,100,000	\$7,074,306	\$14,686,671	\$508,417	\$520,364	\$15,747,448	1431.6%		(14,647,448)	(1,060,777)	6,013,529
Debt Service-40	\$9,300,000	\$3,017,710	\$8,633,970	\$0	\$0	\$4,776,108	51.4%		4,523,892	3,857,862	6,875,572
Other Capitol Projects-35	\$20,000,000	\$1,152,258	\$20,011,104	\$895,516	\$1,357,521	\$13,080,290	65.4%		6,919,710	6,930,813	8,083,071
PERL-24	\$543,000	\$516,196	\$241,318	\$29,608	\$2,911	\$430,316	79.2%		112,684	(188,999)	327,197
Aquatic Center-65	\$140,000	\$78,258	\$227,416	\$23,213	\$16,251	\$172,424	123.2%		(32,424)	54,992	133,251
Student Store-68	\$10,000	\$2,202	\$11,960	\$0	\$887	\$10,375	103.8%		(375)	1,585	3,787
Total	\$117,841,786	\$29,924,868	\$125,859,084	\$8,317,493	\$9,118,692	\$105,538,547	89.6%		12,303,239	20,320,538	50,245,406
Interfund Transfers	\$26,200,952		\$24,936,027	\$493,603	\$493,603	\$24,936,027	0.0%		1,264,925		

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2015-2016

Date Range: 04/01/2015 - 04/30/2016

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	0.00	99,796,931.59	79,505,745.59	20,291,186.00
10.0002.0000.000.0000.101000	CASH IN BANK	0.00	2,500.00	0.00	2,500.00
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	50,508.73	50,508.73	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	0.00	5,264,690.10	4,590,590.95	674,099.15
22.0006.0000.000.0000.101000	CASH IN BANK	0.00	5,369,625.10	3,415,083.60	1,954,541.50
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	30,264.22	30,264.22	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	0.00	1,374,696.10	1,047,498.34	327,197.76
33.0000.0000.000.0000.111008	REV BOND RESERVE INVESTMENT	0.00	643,000.00	321,500.00	321,500.00
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	0.00	3,770,000.00	1,885,000.00	1,885,000.00
33.0000.0000.000.0000.111011	1.555 RESERVE CD	0.00	1,388,000.00	694,000.00	694,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	0.00	1,888,561.60	944,280.80	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	0.00	1,933,606.24	966,803.12	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	0.00	19,064,466.36	17,888,014.65	1,176,451.71
35.0003.0000.000.0000.101000	CASH IN BANK	0.00	24,591,053.28	16,507,982.06	8,083,071.22
36.0003.0000.000.0000.101000	CASH IN BANK	0.00	22,483,125.21	17,598,612.36	4,884,512.85
40.0003.0000.000.0000.101000	CASH IN BANK	0.00	16,119,793.62	9,244,221.33	6,875,572.29
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	1,374,255.32	1,374,255.32	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	0.00	5,914,306.37	4,202,918.02	1,711,388.35
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	127,728.08	127,728.08	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	0.00	454,174.49	317,152.73	137,021.76
68.0002.0000.000.0000.101000	CASH IN BANK	0.00	16,559.16	12,772.64	3,786.52
		0.00	211,657,845.57	160,724,932.54	50,932,913.03

End of Report