



**Policy Title: Administration of Medication to Students
Code 504.31**

The board is committed to the inclusion of all students in the education program and recognizes that some students may be required to take medications during the school day.

Medications will not be administered without written, signed, and dated authorization from the parent/legal guardian requesting medication administration. The medication must be contained in a bottle which is labeled by the pharmacy or the manufacturer with the name of the student, name of the medication, the time of the day in which it is to be given, the dosage, and the duration given. A written record of the administration of medication procedure must be kept for each student receiving medication including the date; student's name; prescriber or person authorizing the administration; the medication and its dosage; the name, signature, and title of the person administering the medication; the time and method of administration; and any unusual circumstances or omissions. Natural remedies and supplements, including essential oils and CBD, if needed, must be administered at home not in the school setting. Administration of medication records will be kept confidential. Protocols for administration of emergency medication will be posted.

When administration of medications requires ongoing professional health judgement, an individual health plan will be developed by an authorized practitioner with the student and the student's parent/legal guardian.

Students who have demonstrated competence in administering their own medications may self-administer their medication. A written, signed, and dated statement by the student's parent/legal guardian will be on file requesting co-administration of medication when competence has been demonstrated. Students in grades 7-12, with written, signed, and dated authorization from the parent/legal guardian, may bring over-the-counter, non-prescription medications to the health office for administration. Students in grades 7-12 will be allowed a limited number of standard dose Acetaminophen or Ibuprofen each school year. The standard dose of these two medications will be provided by Linn-Mar Health Services. Acetaminophen and Ibuprofen will be given per board policy at the nurse's discretion. Frequent dosing may require a physician's order and the parent/legal guardian to supply the medication. All other over-the-counter medications for grades 7-12 must be supplied by a parent/legal guardian. The parent/legal guardian must supply any medications that need to be given in liquid/chewable form or different than the standard dose the district supplies.

By law, students with asthma or other airway constricting diseases or students with a risk of anaphylaxis who use epinephrine auto-injectors may self-administer their medication upon the written, signed, and dated approval of the student's parent/legal guardian and prescribing licensed health care professional regardless of competency.

Persons administering medication will include authorized practitioners such as licensed registered nurses and physicians and persons to whom authorized practitioners have delegated the administration of medication, such as the school nurse or in the nurse's absence the person who has successfully completed an administration of medication course reviewed by State Department of Health. Medications will be stored in a secured area unless an alternate provision is documented.

In accordance with Iowa law Code 280.16 and amended by Senate File 462 (SF 462), a student with asthma or other airway-constricting diseases or students with a risk of anaphylaxis who use epinephrine auto-injectors may possess the student's medication while in school and at school-sponsored activities. If the student abuses the self-administration policy, the permission to self-administer may be withdrawn. The school district and its employees acting reasonably and in good faith will incur no liability of any injury arising from self-administration of medication by the student. The student is responsible for maintaining self-administration records.

The superintendent [or designee] will be responsible, in conjunction with the school nurses, to develop rules and regulations governing the administration of medications, prescription and non-prescription, to students. Each student will be provided with the requirements for administration of medication at school.

Disposal of unused, discontinued/recalled, or expired medication will be in compliance with federal and state laws. Prior to disposal, school personnel will make a reasonable attempt to return medications by providing written notification that expired, discontinued, or unused medications need to be picked up. If medications are not picked up by the date specified, disposal will be in accordance with the disposal procedures for the specific category of medication.

Adopted: 5/91

Reviewed: 4/11; 7/13; 10/14

Revised: 4/12; 4/16; 10/17; 4/18; 6/20

Related Policy (Code#): 504.31-E1-E2; 504.32

Legal Reference (Code of Iowa): §§ 124.101(1); 147.107; 152.1; 155A.4; 280.16; 280.23; 281 IAC § 41.404 (1)(f), (3)(f); 657 IAC § 8.32(124); § 8.32(155A); 655 IAC § 6.2(152)

IASB Reference: 507.2; 507.2E1-E2