Linn-Mar Community School District Board of Education
Work Session Minutes – June 6, 2016

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center by Board President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Hutcheson, AbouAssaly, Gadelha, Weaver, and Nelson. Administration present: Shepherd, Bisgard, Anderson, Christian, Ramos, and Morrison. Absent: Ironside, Breitfelder, and Schumacher.

200: REVISION AND/OR ADOPTION OF THE AGENDA *Motion 204-06-06*

Motion by Patterson for the Board to approve the agenda as presented; second by AbouAssaly. Voice vote; motion carried.

300: WORK SESSION

301: Strategic Planning Session *Exhibit 301*

Associate Superintendent Shannon Bisgard and Chief Financial Officer JT Anderson led the Board in a discussion regarding five facility scenarios that came from previous conversations of the Board, Administrators, staff, students, and community. The five scenarios were reviewed and then the Board shared their thoughts on the pros/cons of each one. After a great discussion, the Board agreed that the top two scenarios to consider further as part of the Strategic Planning process were scenarios #1 and #3 as highlighted below:

Scenario #1: Would have eight (8) elementary buildings (PK/K-5th grades), no Early Childhood center (PK would be housed at Echo Hill, Linn Grove, Novak, and new elementary building), both middle schools would have four (4) elementary buildings transitioning into them (6th-8th grades), one high school, and the LRC *may be* reassigned to house high school programming.

- Pros: most economical/only need to build one additional building, continuity in having one high school which was high on public feedback during community survey, evens out distribution of students to both middle schools, fewer building transitions for students.
- Cons: only covers enrollment concerns for the next few years, does not address over-capacity issue at high school, too expensive to purchase all necessary furniture, fixtures, etc., for an elementary building.

Scenario #3: Would have seven (7) elementary buildings (PK/K-4th), no Early Childhood center (PK would be housed at Echo Hill, Linn Grove, and Novak), would have two middle schools (5th-7th grades), an 8th-9th grade center, one high school (10th-12th grades), and the LRC *may be* reassigned to house high school programming.

- Pros: like the idea of a 8th-9th grade center instead of splitting older grades, prefer keeping pre-K/early childhood within elementary buildings, grade combinations are a better flow (5th-7th, 8th-9th, 10th-12th), least disruptive and covers enrollment concerns for longest period, ability to be more career focused at upper grade levels due to 10th-12th grade combination, reduces number of students at high school level.
- Cons: Hard to offer curriculum sharing between 9th/10th graders when in different buildings, increases the number of building transitions for students by one, includes the cost of building another school, excludes 9th graders from high school social activities such as toga/prom, etc., question of where the 8th-9th grade center would be located so that curriculum sharing with high school could continue.

302: Legislative Priorities for 2016-17

Board President Isenberg led the Board in a discussion about the three legislative priorities they would like to present to the Iowa Association of School Boards for the 2016-17 school year. The Board agreed to present the following as their top three priorities: 1) IASB language for School Funding Policy/Supplemental State Aid with clarification of state law on whether or not sales tax debt is counted toward a school district's 5% statutory debt limit, 2) extension of the penny sales tax, and 3) mandate relief for current AND future mandates.

303: Update on Student Assessments *Exhibit 303*

Shannon Bisgard, Associate Superintendent, reviewed the 2015-16 assessment data focusing on proficiency scores in reading, math, and science and District FAST results compared to scores from Iowa and Grant Wood. The FAST data will be used by the Department of Education as part of the Differentiated Accountability System that will be replacing the traditional 5-year Department of Ed visits.

400: ADJOURNMENT *Motion 205-06-06*

401: Adjournment

Motion by Patterson for the Board to adjourn the work session at 6:36 PM; second by AbouAssaly. Voice vote; motion carried.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

Minutes respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
June 6, 2016

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	Learning Environments: *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	Staff Development: *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	Community Engagement: *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	Resources: *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

Linn-Mar Community School District Board Meeting
Regular Session Minutes – June 6, 2016

Board President Isenberg welcomed everyone to the regular session and extended words of thanks and appreciation for the Excelsior staff and District staff that were a part of the successful evacuation of Excelsior Middle School on May 25th. Isenberg thanked everyone for putting the safety of the students first.

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education regular session was called to order at 7:00 PM in the boardroom of the Learning Resource Center by Board President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Hutcheson, AbouAssaly, Gadelha, Weaver, and Nelson. Administration present: Shepherd, Bisgard, Anderson, Christian, Ramos, and Morrison. Absent: Ironside, Breitfelder, and Schumacher.

200: REVISION AND/OR ADOPTION OF THE AGENDA *Motion 206-06-06*

Motion by Patterson for the Board to approve the agenda with the addition of the FBLA fieldtrip walk-in exhibit; second by Hutcheson. Voice vote; motion carried.

300: RECOGNITIONS/PROCLAMATIONS

400: AUDIENCE COMMUNICATIONS

500: RESOLUTIONS/OPENING OF BIDS/PUBLIC HEARINGS

600: INFORMATIONAL REPORTS

601: Marion City Council

Nelson reported that during the May 19th Marion City Council meeting the only item discussed that had a slight impact on the District was the Lowe Park lighting project being approved.

602: Coffee Conversation

Weaver and Hutcheson reported that, although the group was small during the May 21st Coffee Conversation at Westfield, the conversation was good and focused on construction projects, Thoughtexchange results, and a tour of the Westfield addition.

603: School Improvement Advisory Committee

Gadelha reported that during the June 1st SIAC meeting discussion focused on assessment results as presented by Associate Superintendent Bisgard during tonight's Board meeting, the delay by the Department of Ed on the summer school retention program until 2016-17, change in Department of Ed site visits to desk audits, and how to grow and refocus SIAC committee.

Conversation included the possibility of extending the invitation to the Marion City Council to have a representative present similar to our Board members attending the City's meetings.

604: Administration Report *Exhibit 604.1*

Superintendent Shepherd thanked his Cabinet and Administration for their support during his first year. Shepherd also shared a recap of the facility discussion that took place during the work session for audience members. It was also clarified that the District would not be participating in the elementary School Administrative Manager (SAM) program in the future but that the elementary SAMs would continue in their roles, as is, with the new title of School Facilitator. By not participating in the SAM program the District will save approximately $30,000.

700: UNFINISHED BUSINESS

800: NEW BUSINESS

801: FY17 Administrator, Manager, and Exempt Staff Salaries ***Motion 207-06-06***

Motion by Patterson for the Board to approve the administrator, manager, and exempt staff salaries for FY17 at an increase of 3.56%; second by Weaver. Voice vote; motion carried.

802: First Reading of Policy Recommendations ***Motion 208-06-06*** *Exhibit 802.1*

Motion by Patterson for the Board to approve the first reading of the following policy recommendations as presented; second by AbouAssaly. Voice vote; motion carried.

- *NEW 802.11 Online Fundraising Campaign - Crowdfunding*
- *NEW 1001.3 Unmanned Aircrafts - Drones*
- *Revised 1005.4-R Administrative Regulations Regarding Fundraising, Student Solicitations*

803: Open Enrollment Requests ***Motion 209-06-06***

Motion by Patterson for the Board to approve the following open enrollment requests as presented; second by Nelson. Voice vote; motion carried.

Approved In

Name	Grade	Resident District	Reason
Kahn, Zareen	K	Cedar Rapids	On Time
Munyakazi, Isabella	K	Cedar Rapids	On Time

Approved Out

Name	Grade	Receiving District	Reason
Healey, Jazlyn	10	Springville	Good Cause

Denied Out

Name	Grade	Receiving District	Reason
Osterberger, Lucas	11	Alburnett	Late; does not meet criteria

900: CONSENT AGENDA

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Bushlack, Elizabeth	WE 4th Gr to IC 5th Gr Teacher	8/17/16	Same
Hamilton, Kandice	WE 2nd Gr to EH 1st Gr Teacher	8/17/16	Same
Hutchinson, Andrea	NE 5th Gr to EH 2nd Gr Teacher	8/17/16	Same
Mitchell, Tammara	EX: .5 Art Teacher	8/15/16	$59,968/year
Morosky, Jessica	BW: Music Teacher	8/15/16	$42,757/year
Schermer, Mary	LG: 2nd Gr Teacher	8/15/16	$65,484/year

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Barker, Mandy	HS: Student Assistance Counselor	6/1/16	Personal
Hubler, Samantha	NE: 4th Gr Teacher	6/2/16	Relocation
Peck, Sharaya	2015-16 Leave of Absence	6/2/16	Personal
Sears, Stephanie	2015-16 Leave of Absence	6/2/16	Relocation

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Kimmel, Diana	AC: Swim Lesson Coordinator	5/23/16	$15.00/hour
Martin, Camilla	WF: Health Assistant	8/17/16	$12.88/hour
May, Matthew	District: Communications/Media Coordinator	6/13/16	$58,000/year
Petersen, Jody	AC: Swim Lesson Coordinator	5/23/16	$15.00/hour
Randklev, Derek	O&M: Summer Help	5/31/16	$9.50/hour
Vorobtsov, Rebecca	OR: Media Assistant	8/18/16	$11.72/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Bonazza, Stormie	HS: Student Support Associate	6/1/16	Personal
Culver, Kelsey	Four Oaks/ATLAS: Student Support Associate	6/1/16	Other Employment
Dill, Chelsea	HS: Student Supervisor	6/1/16	Personal
Frana, Myra	HS: Media Assistant	5/20/16	Personal
Garman, Gina	EH: General Ed Assistant	6/1/16	Personal
Heppler, Cara	EH: Part-Time Student Support Associate	6/1/16	Personal
Hook, Rachel	EH: Part-Time Student Support Associate	6/1/16	Personal
Mai, Nicole	NE: Student Support Associate	6/1/16	Other Employment
McCloy, Jennifer	EH: Student Support Associate	5/31/16	Personal
Miller, Kayla	EH: Student Support Associate	5/26/16	Termination
Rinkenberger, Jill	HS: Student Support Associate	6/1/16	***Retirement***
Tyo, Linda	NS: HS General Help	6/1/16	***Retirement***

Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Read, Alan	EX: Assistant 8th Gr Football Coach	5/27/16	$2,840
Shipley, Mike	EX: Head 8th Gr Football Coach	5/26/16	$3,195
Sunseri, Ken	OR: Assistant Boys' Track Coach	5/27/16	$2,840
Sunseri, Ken	OR: Head Cross Country Coach	5/27/16	$3,195

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Salary Placement
Snead, Chelsi	HS: Assistant JV/Varsity Volleyball Coach	6/1/16	Personal

902: Approval of Minutes from May 16th *Exhibit 902.1*

903: Approval of Bills *Exhibit 903.1*

904: Approval of Contracts *Exhibits 904.1-7*

1) Special Education instructional program agreements with Cedar Rapids CSD (1), Davenport CSD (1), Des Moines Independent (1), and Vinton-Shellsburg CSD (1). *(For student confidentiality, no exhibits provided.)*
2) Agreement with Grant Wood Area Education Agency to operate the Substitute Employee Management System (SEMS) from July 1, 2016 through June 30, 2017, for the total annual management fee of $29,123.00.
3) Agreement with Cedar Rapids Community School District to provide a secondary school program option entitled, *Iowa BIG*, from July 1, 2016 through June 30, 2017.

4) PowerSchool access agreement with Grant Wood Area Education Agency for 2016-17 for a license fee of $53,970.00.
5) Non-Commercial license agreement with Mark Norton, Head Coach of Linn-Mar Roar.
6) Contract change order with Larson Construction for various labor and materials for the High School Renovations in the amount of $22,350.09.
7) Agreement with Republic Services for trash and recycling removal for an estimated annual cost of $43,897.00.

905: Board Information

906: Items Removed from the Consent Agenda for Separate Action

907: Approval of the Consent Agenda ***Motion 210-06-06***
Motion by Patterson for the Board to approve the Consent Agenda with the addition of the FBLA fieldtrip walk-in exhibit; second by Hutcheson. The Board called attention to the two retirements included in the personnel listing. Voice vote; motion approved.

1000: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS

1001: Communications

- AbouAssaly thanked Debra Barry and Erin Watts, Teacher Leadership Program Coordinators, for taking time to meet with him and educate him on the various Teacher Leadership roles and responsibilities. AbouAssaly encouraged all Board members to set up a chance to observe Model Teachers in their PBIS Champion buildings.
- Patterson: congratulated the High School Drama Department for their successful year and for being chosen to present excerpt performances of *The Music Man* at the expo in Des Moines.
- Isenberg: thanked the Excelsior and District staff involved in the May 25th evacuation of Excelsior Middle School for putting the students' safety first and foremost.
- Weaver: thanked the District staff involved in the Excelsior evacuation on May 25th. Weaver also gave kudos to Mark Hutcheson for lining up the faculty and Board at the end of graduation so they could greet and congratulate the graduates on their way out of the event. Weaver also shared kudos for Tina Patterson's willingness to fill in at the last minute during the 100-Hour Volunteer Luncheon and stated she did a great job.
- Gadelha: thanked the District staff involved in the Excelsior evacuation and the City personnel that also helped ensure the safety of the students and staff.
- Nelson: apologized for not being able to attend the 100-Hour Volunteer Luncheon and shared a personal thanks to all of the people who volunteer their time and talents with the District. Nelson congratulated Bowman Woods Fifth Grade Teacher Sandy Schneekloth for being selected by the Professional Educators of Iowa as the 2016 Educator of the Year. Nelson also shared that she was excited to see the dirt pile between Excelsior and the stadium has been moved.

1002: Calendar

Date	Time	Event	Location
June 9th	9:00 AM	ERMA Advisory	LRC Room 203
June 9th	5:30 PM	Marion City Council (Isenberg)	City Hall
June 16th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
June 20th	5:00 PM	Board Regular Session ***(Work session cancelled)***	Boardroom
June 23rd	5:30 PM	Marion City Council (Patterson)	City Hall

Date	Time	Event	Location
July 7th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
July 7th	5:30 PM	Marion City Council (Gadelha)	City Hall
July 11th	5:00 PM 7:00 PM	Board Work Session ***(Closed session)*** Board Regular Session	Boardroom
July 21st	5:30 PM	Marion City Council (Weaver)	City Hall
August 4th	5:30 PM	Marion City Council (Nelson)	City Hall
August 15th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
August 18th	5:30 PM	Marion City Council (AbouAssaly)	City Hall
August 29th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
September 12th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
September 26th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom

Additional Dates to Remember:

- June 20th – LIONS Open Golf Classic Tee Off #1 @ Hunters Ridge Golf Course – 8:00 AM
- June 20th – LIONS Open Golf Classic Tee Off #2 @ Hunters Ridge Golf Course – 1:00 PM
- July 12th – Marion Chamber Golf Outing @ Hunters Ridge Golf Course – 7:30 AM
- Nov 10th – All Metro Board Meeting @ Hotel at Kirkwood – 6:15 PM

1003: Committees

Board Committees	Participants
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
District Committees	**Participants**
Career & Technical Education	Bisgard, Nelson
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos
Health & Human Development	Abouassaly, Breitfelder
School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos

1100: ADJOURNMENT *Motion 211-06-06*

Motion by Patterson for the Board to adjourn the regular session at 7:21 PM; second by Hutcheson. Voice vote; motion carried.

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Tim Isenberg, Board President

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Angie Morrison, Board Secretary

Minutes respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
June 6, 2016

Exhibit 301

Facilities Board Work Session Proposal

Board Objective:

To determine as a School Board the facilities structure for the Linn-Mar School District with an outlined plan priorities, timelines and possible expansions for the next 10+ years.

In order to complete this task the School Board will:

1. Establish pros and cons for five facility proposals.
2. Collect district data to match the five facility proposals.
3. Collect additional questions the School Board has.
4. Review a snapshot of other district facilities with similar demographics.
5. Review feedback from the Linn-Mar Community from the Thought Exchange survey.

Rough Draft Meeting Goals: Discussion to last no more than 45 minutes.

First Meeting: Tentative Date: June 6 work session

Present Five Facility Proposals:

- Prior to Work Session, the Five facility proposals along with district data to support each proposal will be given to the Board.
- Presentation of the five facility proposals which came from narrowing down last work session where Board and school administrators shared their ideal Linn-Mar facility plans.
- As a group generate a pros and cons list for each facility plan.
- As a group generate additional questions the Board would like answers on.

Second Meeting: Tentative Date:

Discussion to last no more than 45 minutes.

Review Linn-Mar Facility Proposals:

- Review School Board questions from prior work session and provide any answers to those questions.
- Review pros and cons list for each facility plan. Additional discussion? Additional pros and cons?
- Review a snapshot of other district facilities with similar demographics.
- Are there any options presented the School Board is ready to disregard?
- According to district data, what should the Board's top priority be?
- Continue to generate additional questions the Board would like answers on.

Third Meeting: Tentative Date:

Discussion to last no more than 45 minutes.

Review Community Feedback:

- Present answers to any questions the School Board had from previous meeting.
- Provide community feedback on the facility proposals from Thought Exchange.
    - Any consensus/patterns?
    - What are the Aha-ha's?
    - What is in support of the Boards considerations?
    - What is in opposition of the Boards considerations?
- Continue to generate additional questions the advisory would like answers on.
- Continue to generate a pros and cons list.
- Are there any options presented the School Board would like disregarded?
- Create a communication plan on how to inform our community of the narrowed plans in order to obtain feedback from all stakeholders.

Fourth Meeting: Tentative Date:

Discussion to last no more than 45 minutes.

Determine a Plan:

1. Present answers to any questions the School Board had from previous meeting.
2. Review community feedback on the narrowed facility plans.
3. Determine one District facility plan.
4. Prioritize the plan and provide proposed timelines.

District Data for the Five Facility Proposals

*No matter which proposal, an additional to Oak Ridge Middle School will need to occur within the Strategic Plan.
*No matter which proposal, updating/renovating to Bowman Woods, Indian Creek, and Wilkins will need to occur within the Strategic Plan.

Scenario 1:

- Groundwork has already been set for building an eighth elementary.
- Most economical compared to other scenarios.
- 32 classroom increase at the elementary level (6 room addition at Westfield, and new elementary)

Scenario 2:

- Would need to determine/purchase land for adding an Early Childhood Center and High School.
- 16 classroom increase at the elementary level split between 4 buildings (10 EC classrooms, 6 room addition at Westfield)
- Current High School would decrease capacity usage by ½.
- Specialized classes (agriculture, etc) would need to be doubled in staffing.
- Most expensive scenario option.

Scenario 3:

- Excelsior would need a significant renovation/addition
- 32 classroom increase at the elementary level
- More costly than building an elementary.
- Mid-range cost scenario.

Scenario 4:

- Major boundary implications.
- 19 classroom increase at the elementary level
- Similar in cost to scenario 3
- Excelsior would need a significant renovation/addition

Scenario 5:

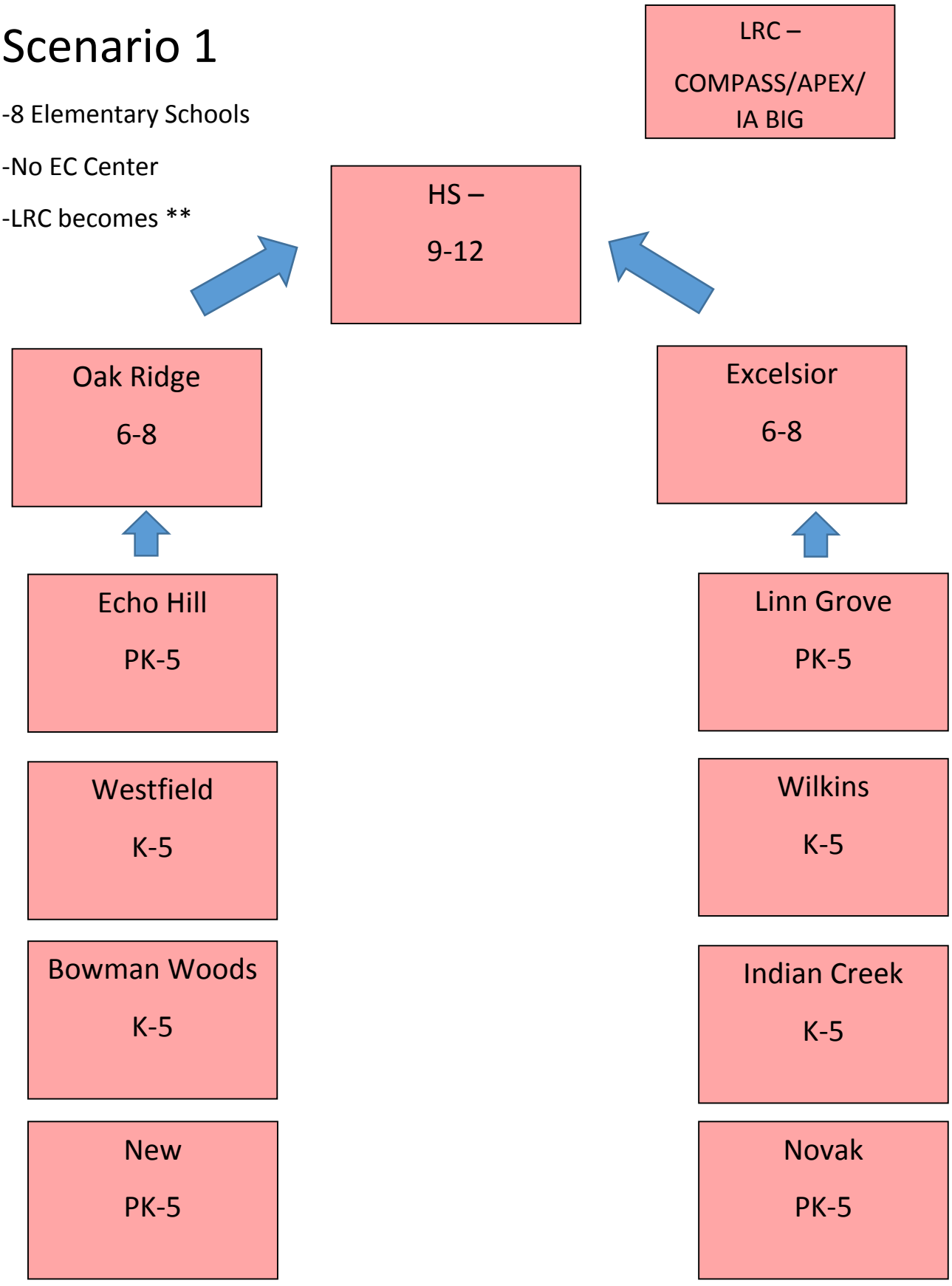
- 32 classroom increase at the elementary level
- Mid-range cost scenario.
- Not as significant renovation/addition to Excelsior as option 3.

Scenario 1

-8 Elementary Schools

-No EC Center

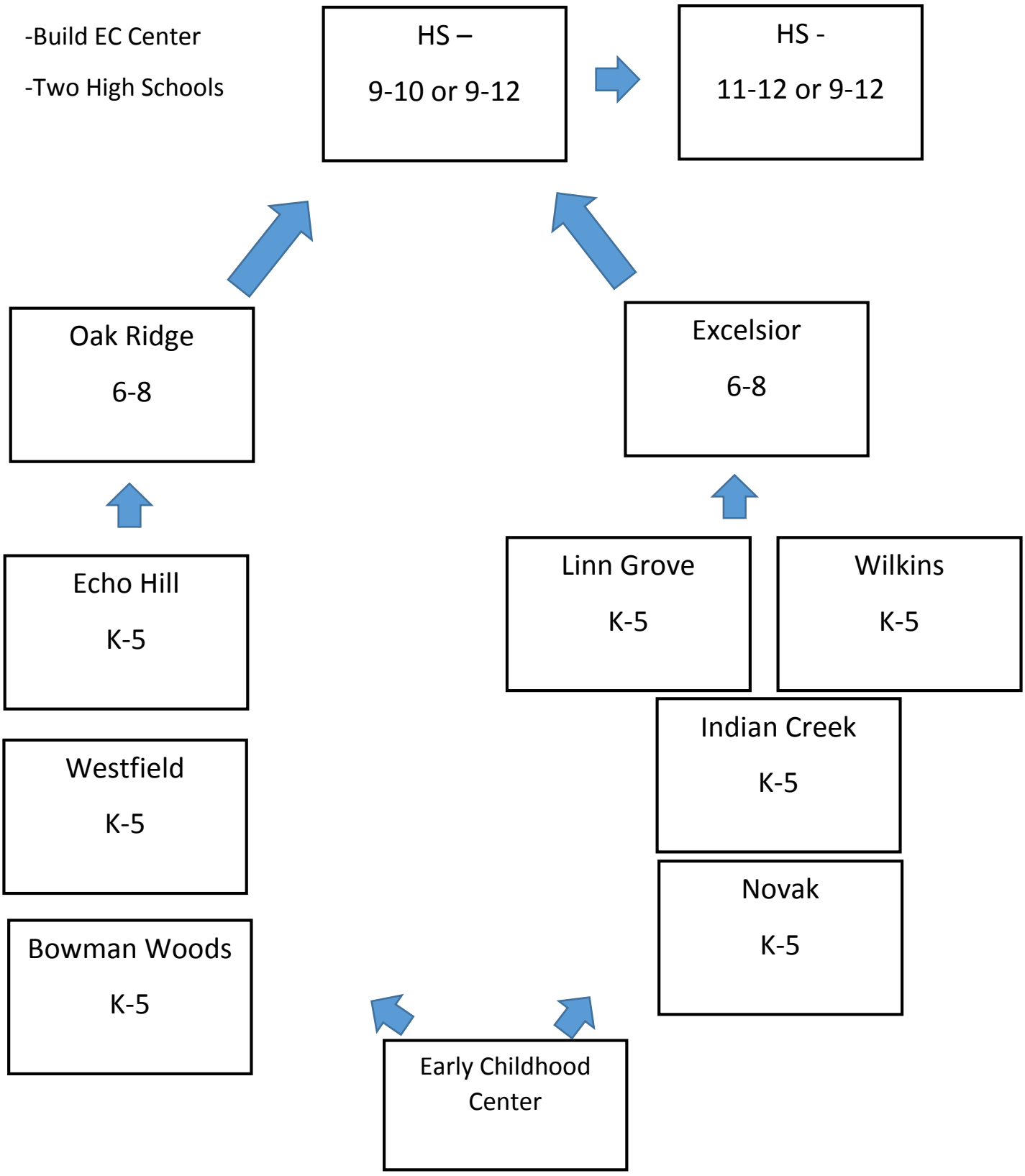
-LRC becomes **



Scenario 2

-Build EC Center

-Two High Schools



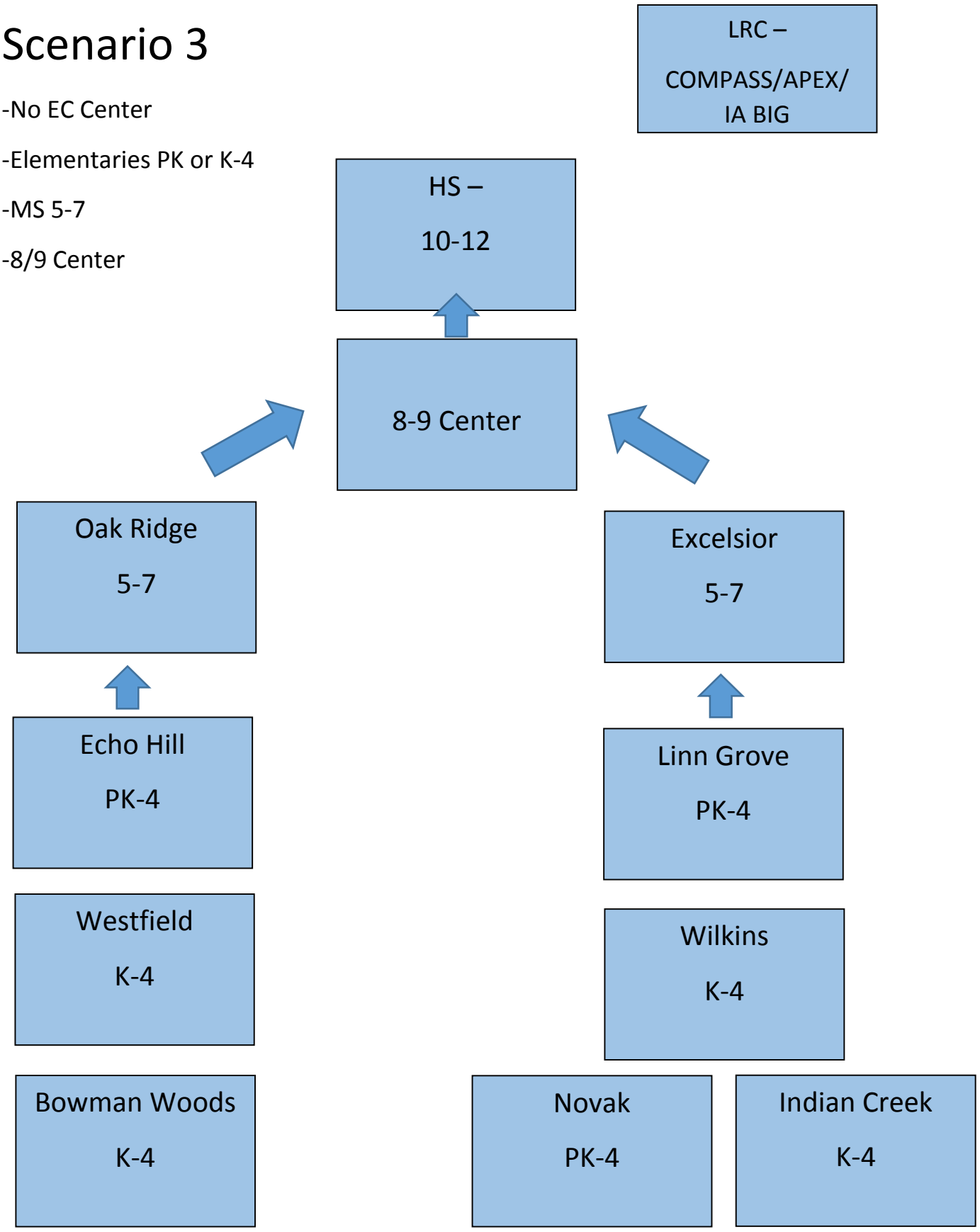
Scenario 3

-No EC Center

-Elementaries PK or K-4

-MS 5-7

-8/9 Center



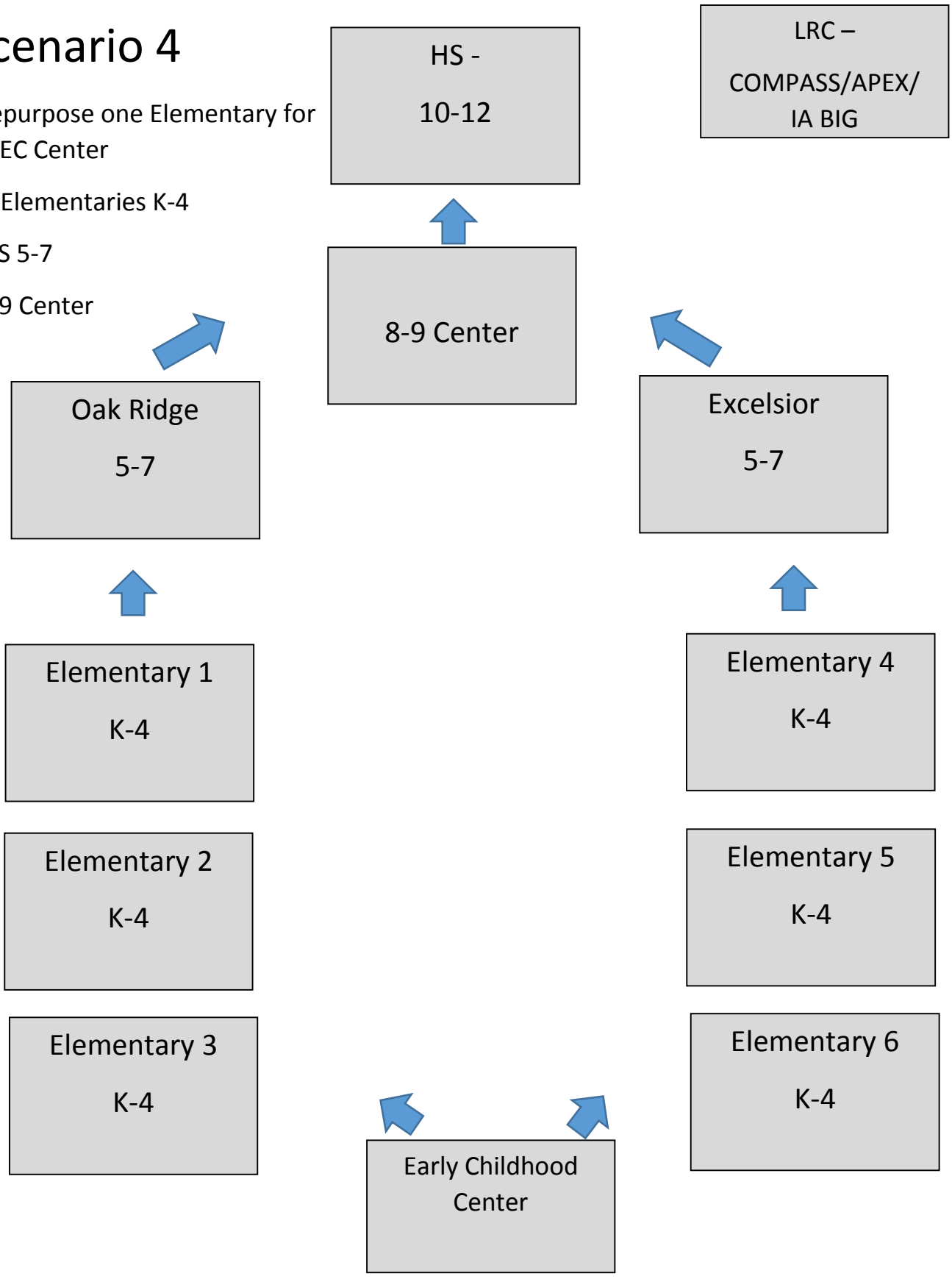
Scenario 4

-Repurpose one Elementary for an EC Center

- 6 Elementaries K-4

-MS 5-7

-8/9 Center



Scenario 5

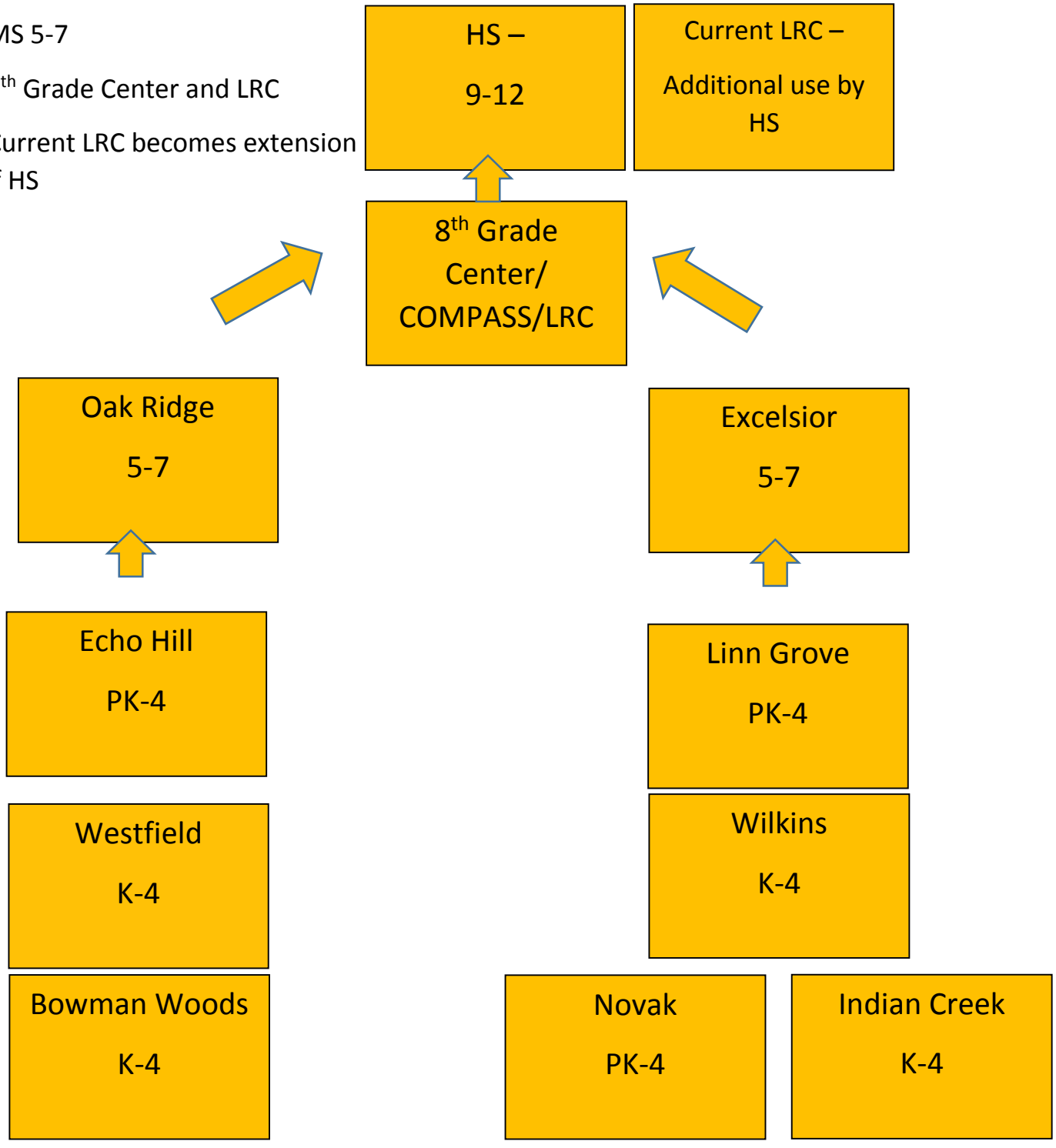
-No EC Center

-Elementaries PK or K-4

-MS 5-7

-8th Grade Center and LRC

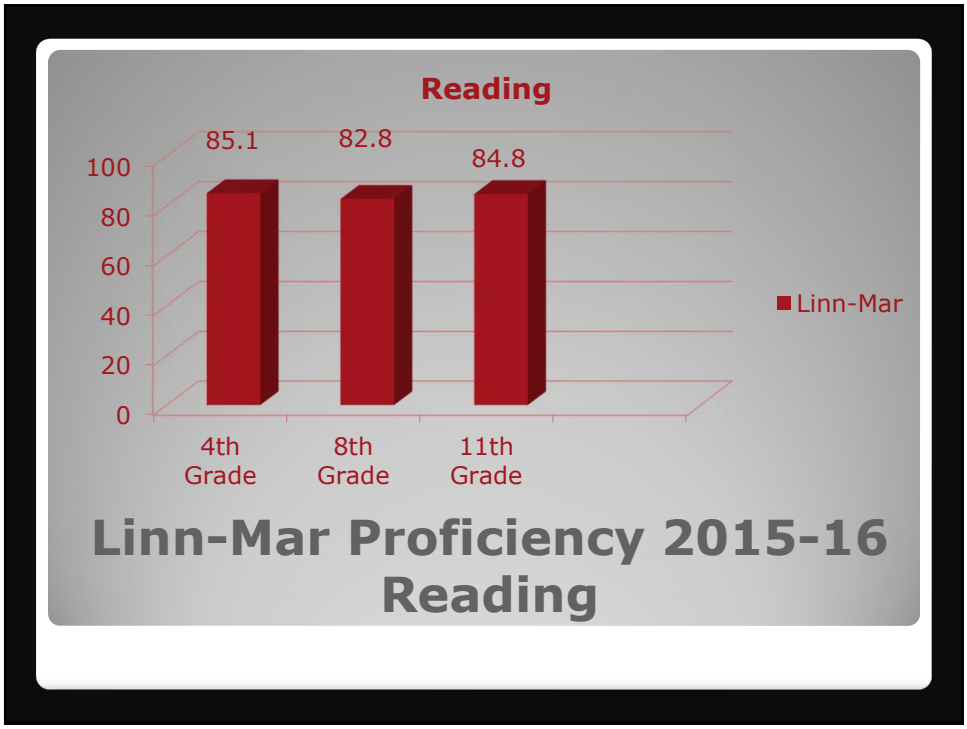
-Current LRC becomes extension of HS



LINN-MAR™ Community School District

Linn-Mar Spring Assessment Data 2015-16

Linn-Mar Iowa Assessment Data 2015-2016


Reading
85.1
82.8
84.8
100
80
60
40
20
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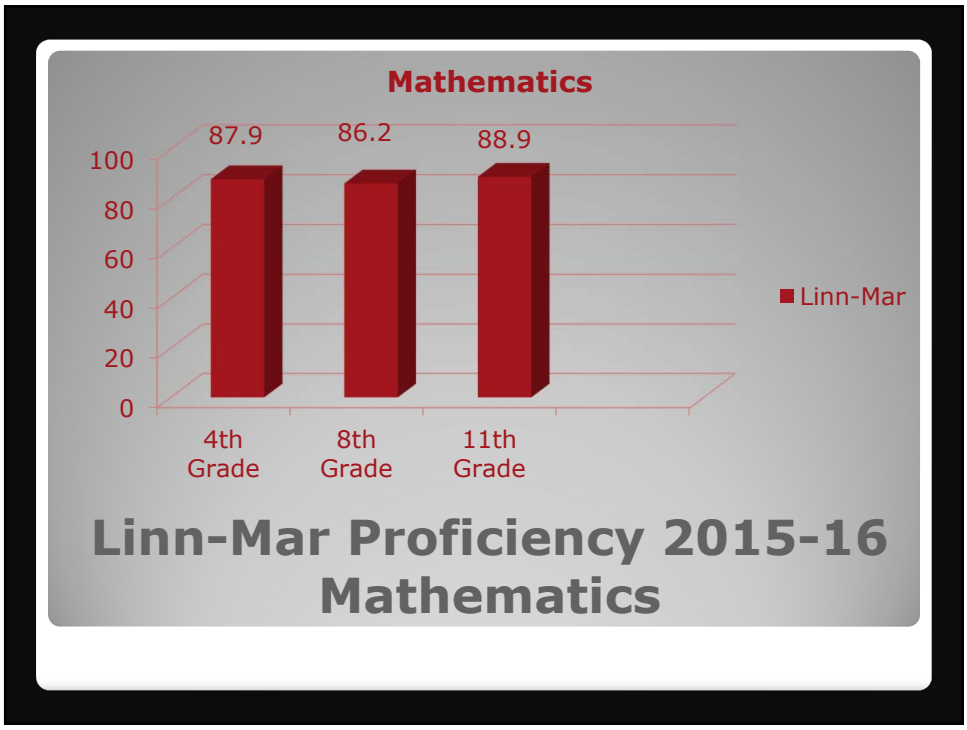
4th Grade
8th Grade
11th Grade
Linn-Mar
Linn-Mar Proficiency 2015-16
Reading


Mathematics
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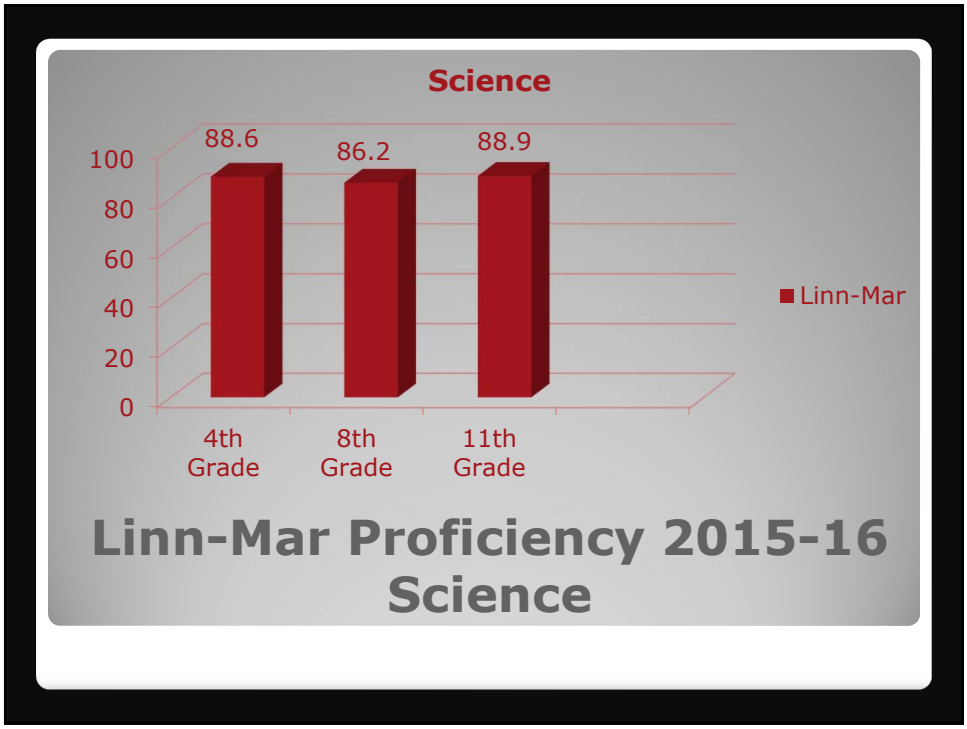
Linn-Mar Proficiency 2015-16
Mathematics


Science
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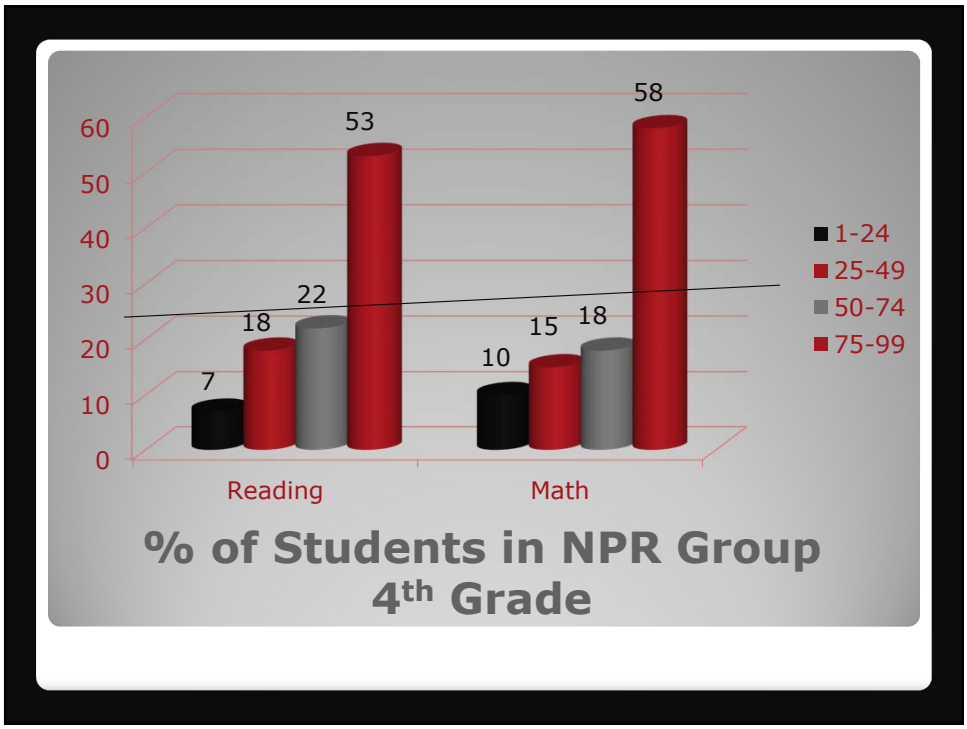
Science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Reading
Math
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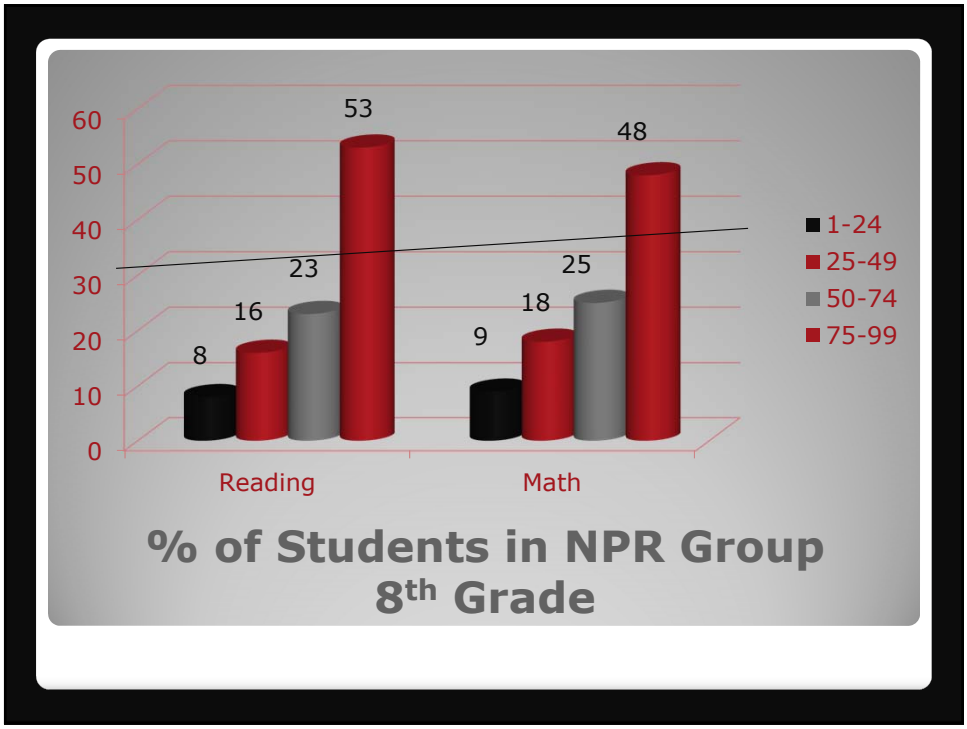
50-74
75-99
% of Students in NPR Group
4th Grade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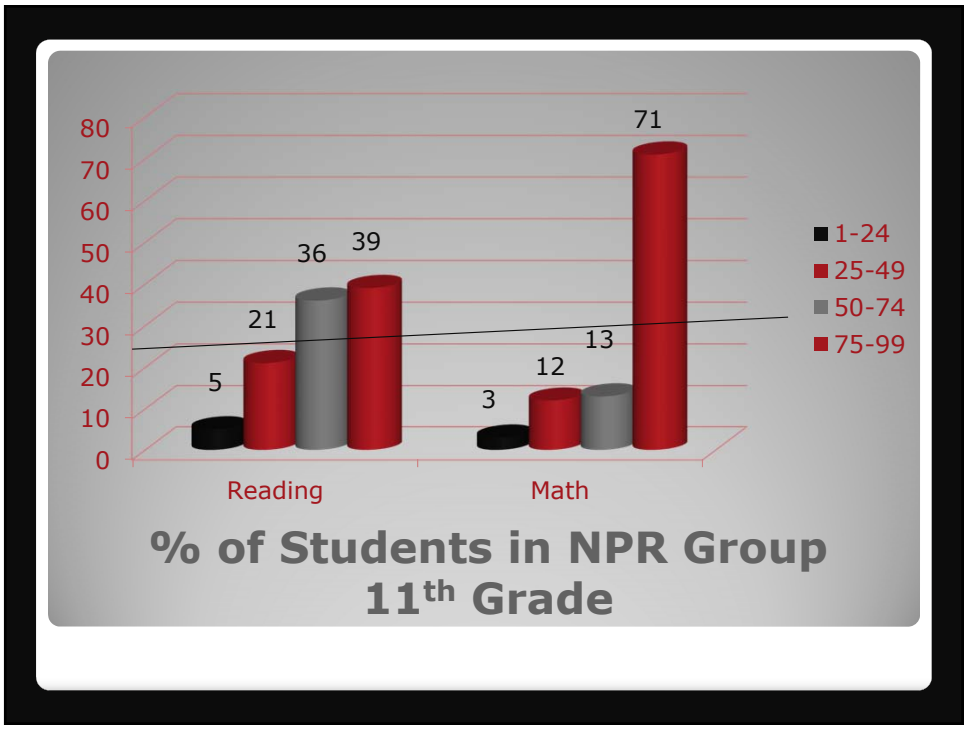
Reading
Math
1-24
25-49
50-74
75-99
% of Students in NPR Group
8th Grade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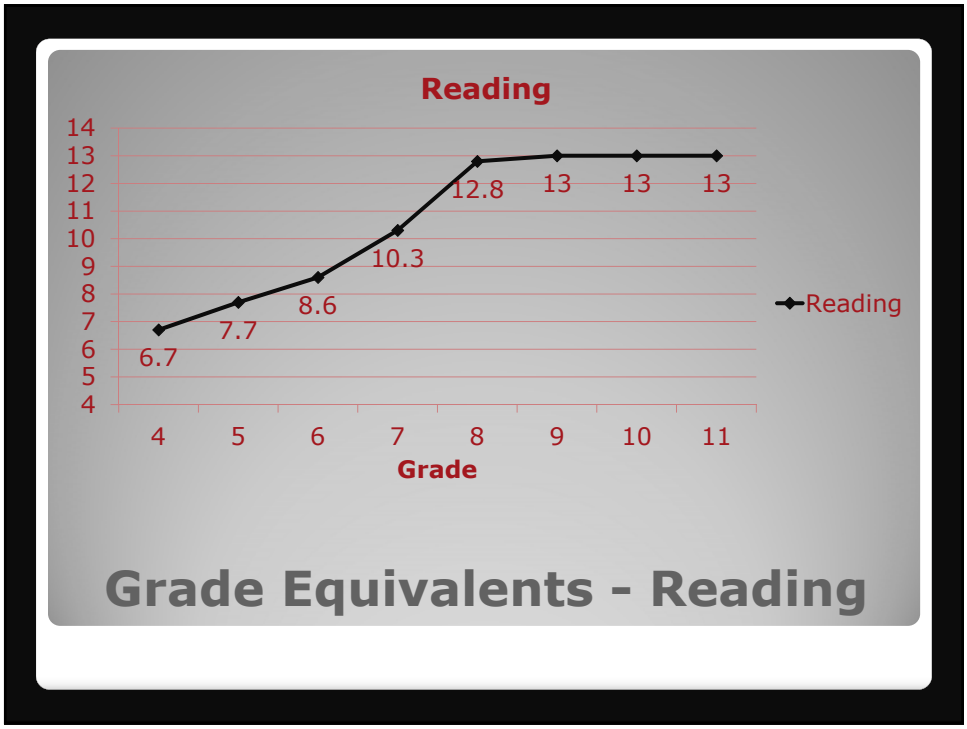
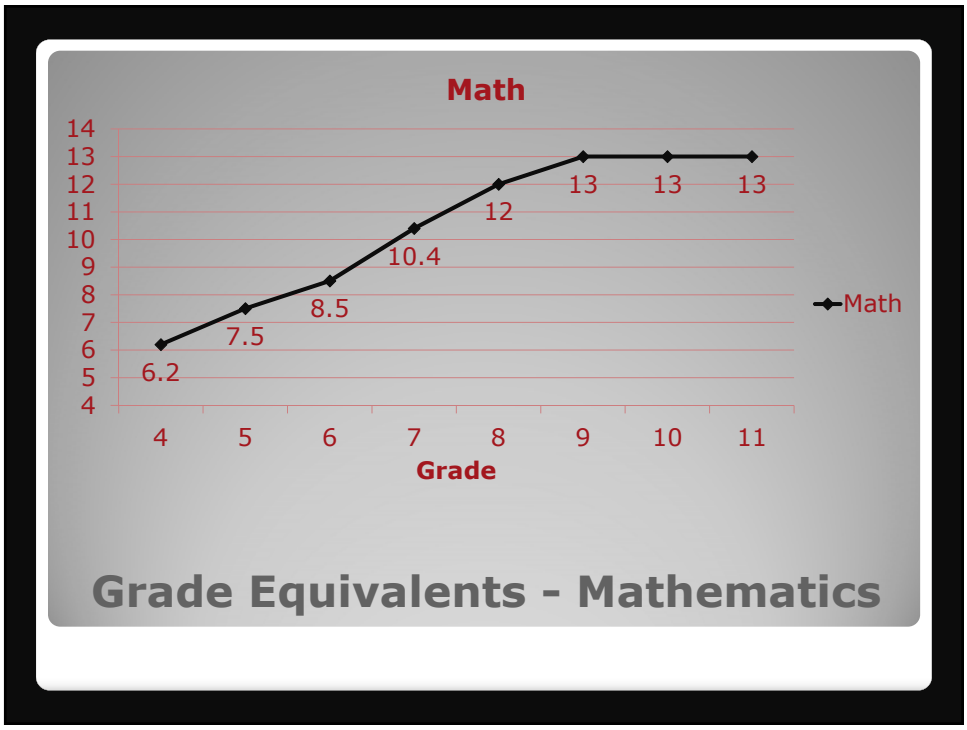
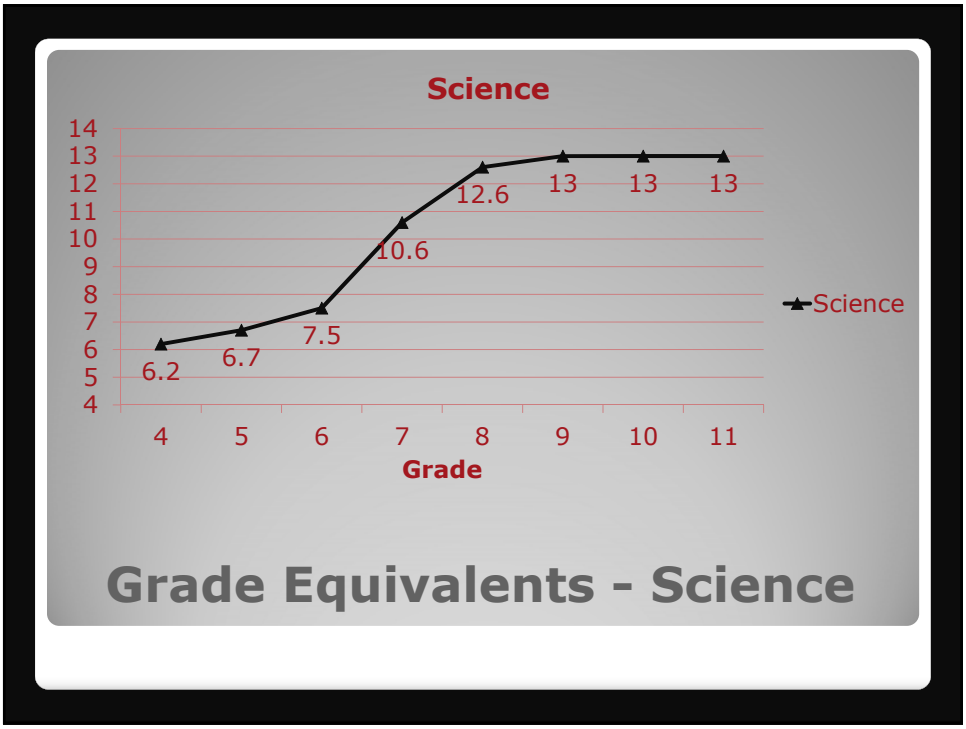
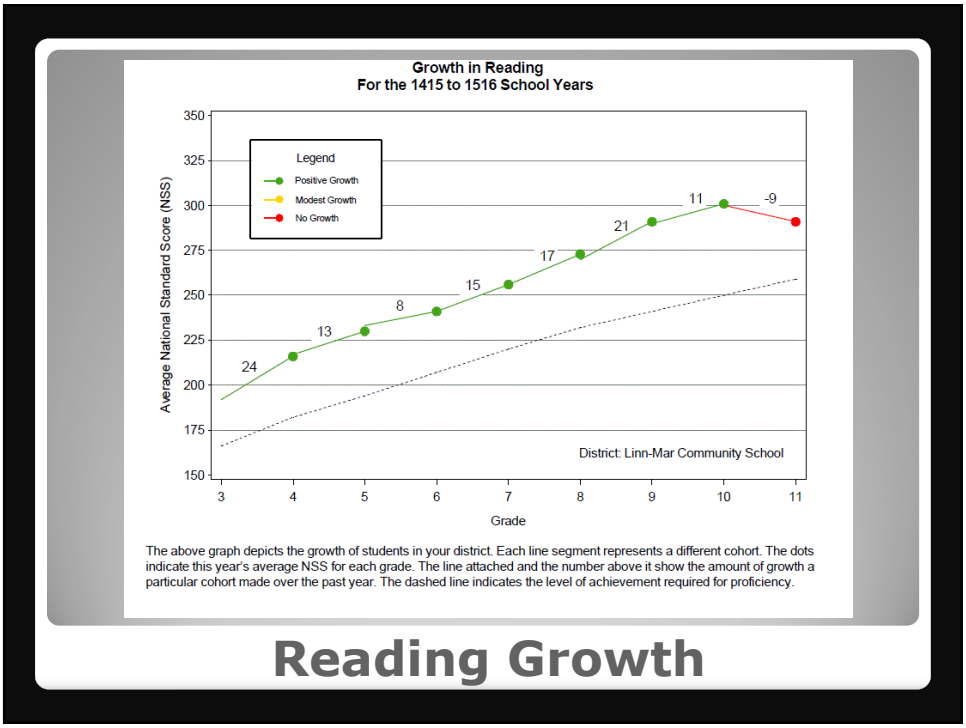
Reading
Math
1-24
25-49
50-74
75-99
% of Students in NPR Group
11th Grade


Reading
14
13
12
11
10
9
8
7
6
5
4
6.7
7.7
8.6
10.3
12.8
13
13
13
4
5
6
7
8
9
10
11
Grade
Reading
Grade Equivalents - Reading

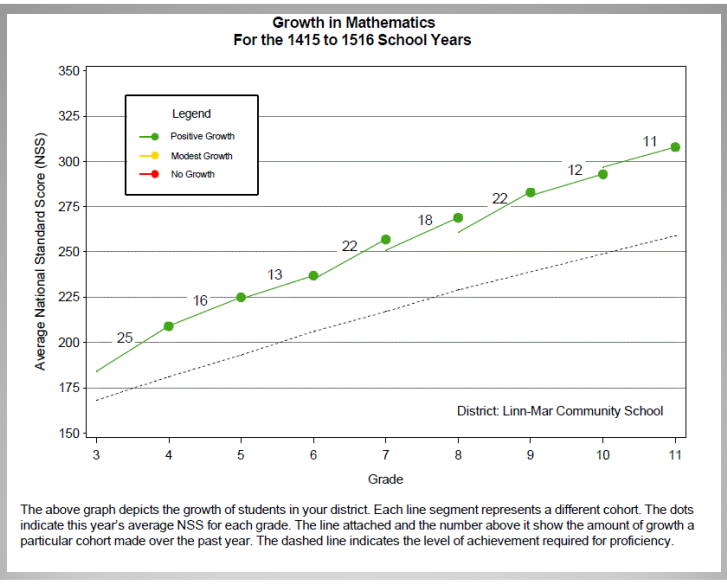

Math
14
13
12
11
10
9
8
7
6
5
4
6.2
7.5
8.5
10.4
12
13
13
13
4
5
6
7
8
9
10
11
Grade
Math
Grade Equivalents - Mathematics



Grade Equivalents - Science



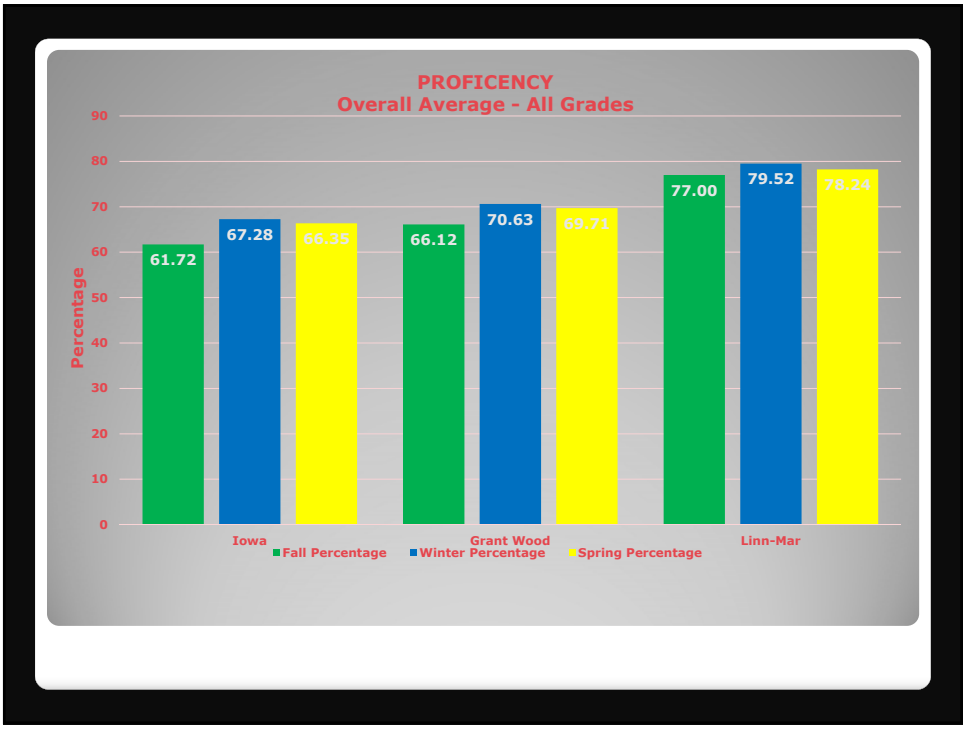
Reading Growth

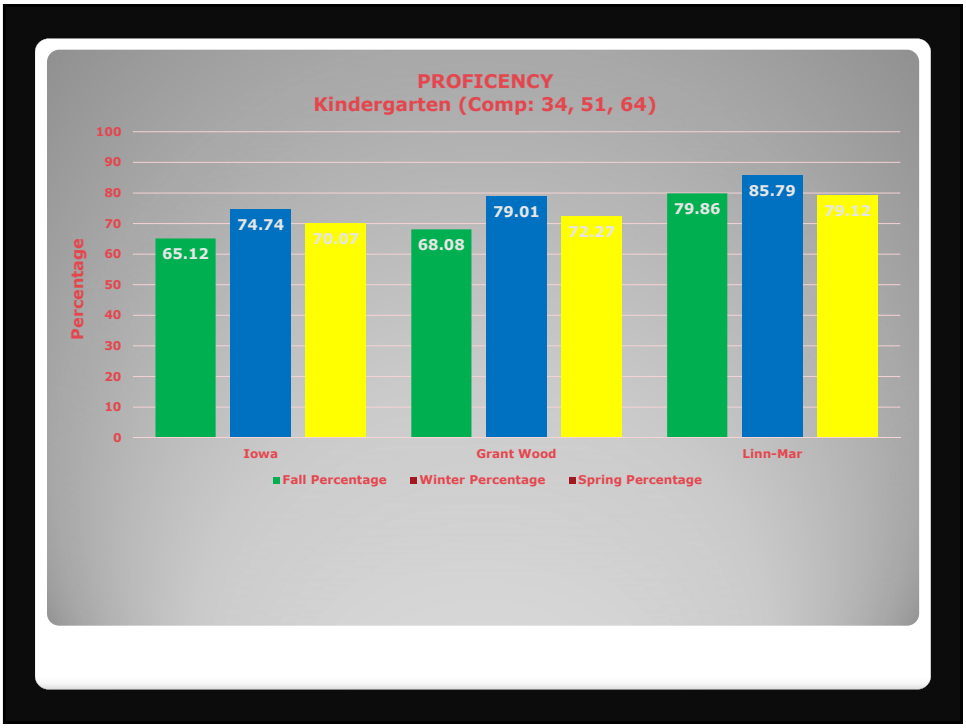


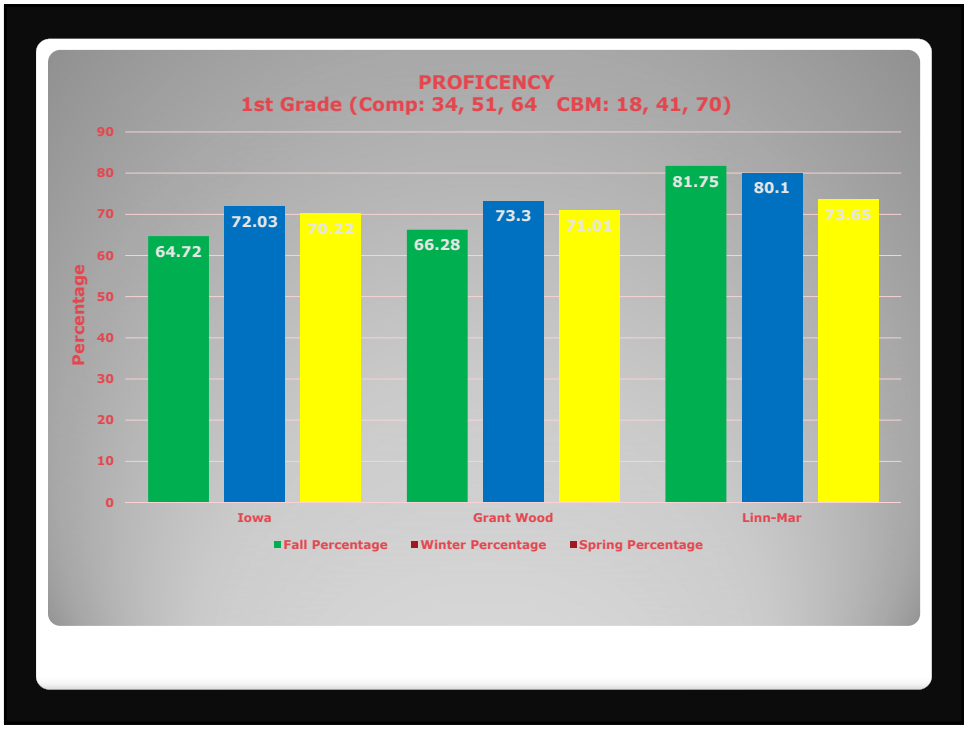
Math Growth

FAST Data 15-16

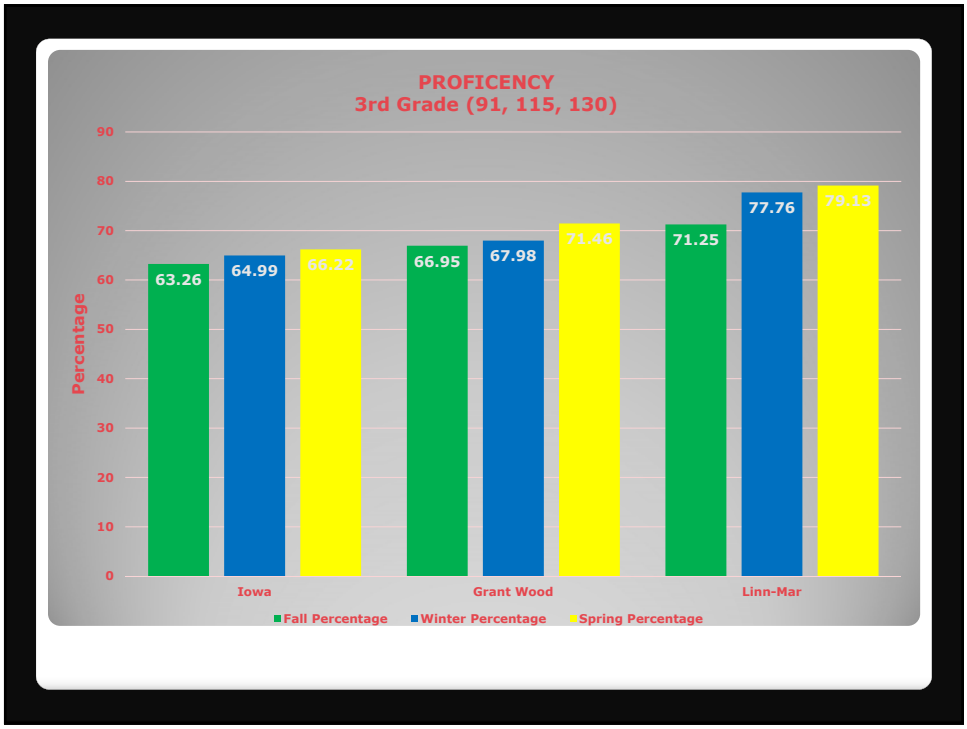
- Required assessment for K-3rd grade
  - *We are choosing to use in 4th & 5th grades as well*
- Beginning in 2016-17 FAST will be used by the Department of Education as part of the Differentiated Accountability System that will be replacing the traditional 5-year DE visits

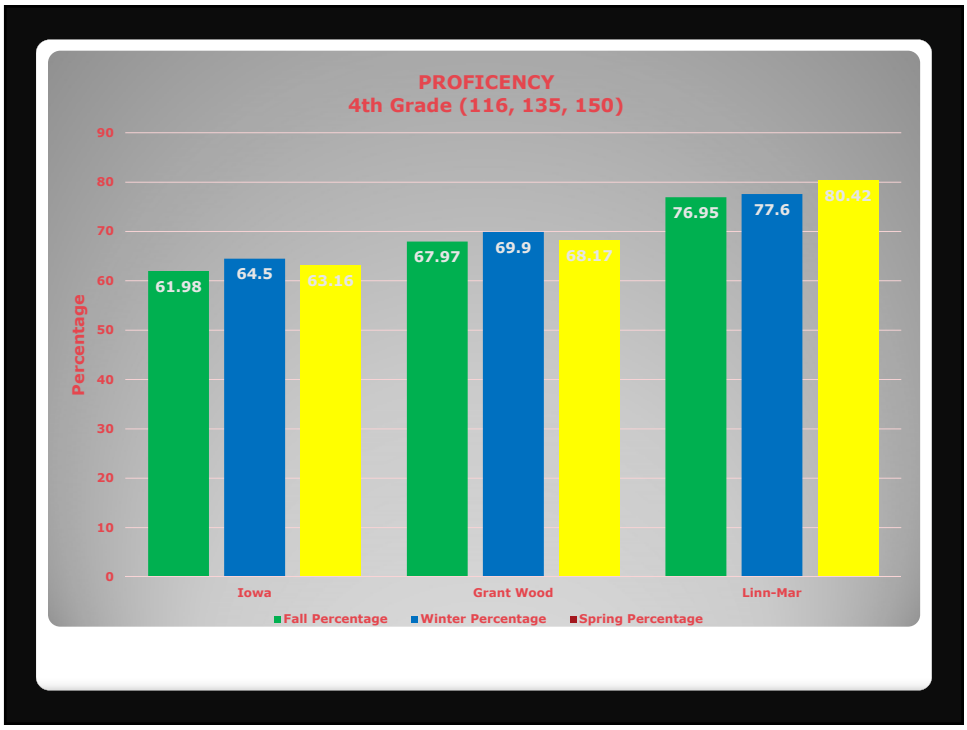

PROFICENCY
Overall Average - All Grades
Percentage
90
80
70
60
50
40
30
20
10
0
61.72
67.28
66.35
66.12
70.63
69.71
77.00
79.52
78.24
Iowa
Grant Wood
Linn-Mar
Fall Percentage
Winter Percentage
Spring Percentage


PROFICENCY
Kindergarten (Comp: 34, 51, 64)
Percentage
100
90
80
70
60
50
40
30
20
10
0
65.12
74.74
70.07
68.08
79.01
72.27
79.86
85.79
79.12
Iowa
Grant Wood
Linn-Mar
Fall Percentage
Winter Percentage
Spring Percentage


PROFICENCY
1st Grade (Comp: 34, 51, 64 CBM: 18, 41, 70)
Percentage
90
80
70
60
50
40
30
20
10
0
64.72
72.03
70.22
66.28
73.3
71.01
81.75
80.1
73.65
Iowa
Grant Wood
Linn-Mar
Fall Percentage
Winter Percentage
Spring Percentage

PROFICENCY
2nd Grade (59, 87, 105)
Percentage
90
80
70
60
50
40
30
20
10
0
61.47
65.37
64.7
65.4
69.23
68.23
75.33
77.05
75.7
Iowa
Grant Wood
Linn-Mar
Fall Percentage
Winter Percentage
Spring Percentage


PROFICENCY
3rd Grade (91, 115, 130)
Percentage
90
80
70
60
50
40
30
20
10
0
63.26
64.99
66.22
66.95
67.98
71.46
71.25
77.76
79.13
Iowa
Grant Wood
Linn-Mar
Fall Percentage
Winter Percentage
Spring Percentage


PROFICENCY
4th Grade (116, 135, 150)
Percentage
90
80
70
60
50
40
30
20
10
0
61.98
64.5
63.16
67.97
69.9
68.17
76.95
77.6
80.42
Iowa
Grant Wood
Linn-Mar
Fall Percentage
Winter Percentage
Spring Percentage

PROFICENCY
5th Grade (133, 150, 161)
Percentage
90
80
70
60
50
40
30
20
10
0
62.84
64.68
65.82
68.7
66.17
68.24
76.74
78.41
81.4
Iowa
Grant Wood
Linn-Mar
Fall Percentage
Winter Percentage
Spring Percentage

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

Administration Report as of June 6, 2016

Inspire Learning. Unlock Potential. **Empower Achievement.**

Strategic Goal #1: Student Achievement – Performance Measures

FAST (Formative Assessment System for Teachers)
MAP/NWEA (Measures of Academic Progress)
Iowa Assessments/Smarter Balanced Assessments
ACT (American College Test)
NGSS (Next Generation Science Standards)
Graduation rates
Retention rates
Summer School Success & Attendance
Iowa School Report Card

Next Steps/Strategy – Teaching & Learning/Curriculum

1. *Ensure implementation of Iowa Core is done with fidelity at all grade levels/buildings*
2. *Prepare for anticipated 2016-17 implementation of Smarter Balanced Assessment*
3. *Prepare for anticipated 2016-17 implementation of Next Generation Science Standards*
4. *Prepare for anticipated implementation of Iowa School Report Card*

FAST Results from the spring: As part of the Early Literacy Implementation Legislation all students in grades K-3rd are required to take the FAST assessment three times per year. We have also included 4th and 5th grades in the FAST assessments as well. Our results from the spring testing period are shown below. To help provide a comparison, our District scores are listed along with scores from the State of Iowa and schools in Grant Wood Area Education Agency.

Name	Spring Percentage
District Total	
Iowa	66.35
Grant Wood	69.71
Linn-Mar	78.24
Kindergarten	
Iowa	70.07
Grant Wood	72.27
Linn-Mar	79.12
1st Grade	
Iowa	70.22
Grant Wood	71.01
Linn-Mar	73.65
2nd Grade	
Iowa	64.70
Grant Wood	68.23
Linn-Mar	75.70

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

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Name	Spring Percentage
3rd Grade	
Iowa	66.22
Grant Wood	71.46
Linn-Mar	79.13
4th Grade	
Iowa	63.16
Grant Wood	68.17
Linn-Mar	80.42
5th Grade	
Iowa	65.82
Grant Wood	68.24
Linn-Mar	81.40

Iowa Assessments: Our annual Iowa Assessments were completed this spring. A summary of the District totals are shared below. Specific student results were sent home with elementary students on May 25th. Secondary students will receive their Iowa Assessment scores in the mail along with their report cards.

Grade	Reading % Proficient	Math % Proficient	Science % Proficient
3rd	84.14	86.06	N/A
4th	85.09	87.89	88.60
5th	82.17	88.77	83.09
6th	81.69	86.36	76.12
7th	84.88	92.27	86.60
8th	82.75	81.84	86.24
9th	90.06	88.64	86.61
10th	91.11	87.59	87.96
11th	84.75	89.11	88.89

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

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Strategic Goal #2: Learning Environments – Performance Measures

Student well-being data points (Gallup)
Safety/security evaluation
Architect evaluation tool
Facilities Plan (1-3 years)
Facilities Plan (10 year)
Technology evaluation/planning

Next Steps/Strategy – Facilities Planning & Preventative Maintenance

1. *Short-Term: Early Childhood/Preschool, Four Oaks/ATLAS, and use of current space and continued growth*
2. *Facilities Plan (1-3 years): establish a plan and form a boundary committee for current/future growth*
3. *Facilities Plan (10 years): establish a committee/funding structure for identified projects*

High School Parking Plan: The High School parking plan for the 2016-17 school year is included at the end of the Administration Report *(refer to pages 12-13)*.

Construction Projects:

- Westfield: All exterior footings have been poured with interior footing work to start on June 6th. Upon completion of the interior footings, the masonry team will arrive and start the exterior wall. Pouring of the floor will follow the in ground plumbing which is scheduled to start on June 6th.
- Oak Ridge: The exterior masonry walls are complete. Steel beams have been installed and demo of the existing cafe wall will start on June 6th.
- High School Kitchen: Demo of the main kitchen started on May 30th with the removal of kitchen equipment. Garling Construction has demo work completed in the back end of the kitchen, installed the grease interceptors and started plumbing work.
- Tower Terrace: Grading work started on Tower Terrace on May 30th with site preparation of the old softball field. The project completion is scheduled for the end of September.
- Capital Improvements: Many other smaller projects have started around the District on May 30th. Including the Little Theatre new lighting, windows at Indian Creek, and preschool playground at Novak.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
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Administration Report as of June 6, 2016

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Strategic Goal #3: Staff Development – Performance Measures

Workers Compensation claim history
Teacher Leadership
Current/future professional development
Teacher Quality course offerings/participation
Affirmative Action Plan
Technology Survey (BrightBytes)

Next Steps/Strategy – Staff Development

1. *Create a 3-5 year professional development plan*
2. *Workforce strategies*

Website Training Update: Due to staffing issues, we have had a delay on the delivery of our finished website. The delivery date is not confirmed, but worst case is January 3, 2017; when we return from winter break. We are still working through the details and dates for delivery. The Technology Team and TICS have reviewed the completed teacher pages and provided input for the programming staff.

Phone System Upgrade: Equipment will be arriving this month. We expect the project to be completed by mid-July.

Transition from SAMs to Facilitators at the Elementary Level: As part of the budget reduction process we went through this school year we are not renewing our contract with School Administrators of Iowa for our School Administrative Managers (SAMs). These positions will now be titled as Facilitators at each elementary school. The basic job responsibilities will be the same, but the title of these positions will change effective July 1st.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

Administration Report as of June 6, 2016

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Strategic Goal #4: Community Engagement – Performance Measures

Volunteer data
Communication survey data
Dine Around sessions
Coffee Conversations
Lunchtime Learning sessions
PTO visits
School Board visits
Parent Universities
Strategic Planning
Website Development
Participation in community coalitions

Next Steps/Strategy – Community Engagement

1. *Create a strategic plan*
2. *Enhance two-way communication with internal and external stakeholders*
3. *Updated website with emphasis on communication*

Strategic Plan:

1. During the work session on June 6th, we will be focusing on "Facilities Planning" as we think about future facility needs for our 10-year strategic plan. We will be looking at five scenarios which have come about through Board conversation on this topic and feedback from the Thoughtexchange process, as well as input from various Coffee Conversations, Lunchtime Learning opportunities, and staff meetings.

Policy Committee: The Board Policy Committee is presenting first readings on:

- Crowdfunding (new policy)
- Drones (new policy)
- Fundraising: These are edits/revisions to our current policy. In short, the Business Office will now oversee the number of fundraising requests to help streamline the management process. Some language was also removed that was deemed overly-restrictive or confusing.
- A three-year policy review schedule is included on page 11 for your reference. *This does not require Board action.*

Lunchtime Learning & Parent Advisory: The Lunchtime Learning and Parent Advisory meetings were held on May 13th and 17th. At the meetings we discussed enrollment trends, Thoughtexchange information, ongoing summer construction projects, and took time for questions.

PTO Officers: The PTO Officers meeting was held on May 19th. We discussed the Thoughtexchange information and took time for questions.

Coffee Conversation: Joined by Dr. Shepherd, Board Members Hutcheson and Weaver hosted the final Coffee Conversation at Westfield Elementary on May 21st. There was a small "crowd" of three parents. We discussed the next steps in the Strategic Planning process, construction updates and progress, and "reading deeply" in a digital world.

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School Improvement Advisory Committee (SIAC): The School Improvement Advisory Committee met on June 1st. At the meeting we discussed several items, including:

- Iowa Assessment results for the 2015-16 school year
- Spring FAST scores for our Kindergarten through 5th grade students
- NWEA test results for the spring testing window for the 15-16 school year
- The impact of the 2016 Legislative session on schools including:
    - The delay of the required summer school and potential retention of 3rd graders from 2017 to 2018.
    - The State of Iowa has the 2016-17 school year to use as a planning year to implement the new Federal Every Student Succeeds Act legislation
    - The implementation of Smarter Balanced Assessments has been delayed until the 2017-18 school year.

100-Hour Volunteer Luncheon: Board Members Patterson and Weaver were able to attend the 100-hour luncheon where we had the wonderful opportunity to celebrate the Volunteer "Superheroes" from throughout the District.

ATLAS (Four Oaks) and Success Center Hours: Beginning with the 2016-2017 school year, hours of operation at ATLAS/Four Oaks and the Success Center will be changing. Currently, students attend Monday through Friday with an early out every Wednesday. In the fall, we will be moving to full days every day of the week with no school every other Friday. This change comes about for a variety of reasons:

- Professional development of staff
- Visiting work site hosts and supervisors
- Recruiting new job sites in the community
- Team meetings with all members of IEP team and community support providers
- Planning time to individualize programming for each student
- Allowing for Professional Learning Community to take place with ATLAS team

Affected parents and families were sent a letter in the mail with further details about the change.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

Administration Report as of June 6, 2016

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Strategic Goal #5: Resources – Performance Measures

Prepare/operate General Fund that maintains 7% solvency ratio and unspent balance ratio

Prepare annual General Fund budget that includes a contingency reserve of 0.2% of budgeted expenditures

Develop a funding model and allocation of resources that supports strategic priorities

Comprehensive Annual Financial Report (CAFR)

Monthly financial reporting package

Next Steps/Strategy – Resources

1. *Internal cost control (investments)*
2. *Plan for the future (resource investment)*
3. *Build deeper community partnerships*

Waste Removal and Recycling Services: The District received bids from four prospective vendors (Republic Services, A-1 Disposal, ABC Disposal, and Waste Management) for waste removal services and is recommending a three-year contract with Republic Services. Services would begin July 1, 2016 with an estimated annual cost for 2016-17 at $44,000.

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Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

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Achievements and Honors:

High School Performance of *The Music Man* Receives State Recognition: Congratulations to everyone involved in the production of *The Music Man* for receiving several honors in the High School Musical Theatre Awards.

Awards received include:

- Production Awards: Outstanding Overall Performance and Outstanding Student Orchestra
- Student Awards-Outstanding Performance in a Principal Role: Anna Moore as Marian Paroo and Brenna O'Hara as Mrs. Paroo.
- Special Recognition Honors-Performance in a Principal Role: Connor Haskell as Harold Hill and Samantha Kragel as Eulalie Mackecknie Shinn.
- Special Recognition Honors-Ensemble Cast and Participation of Community Youth

Students from the High School Theater Department will perform an excerpt from the production at the Iowa High School Musical Awards Showcase at the Des Moines Civic Center on June 6th.

Shirley Pantini Award: Congratulations to Joseph Nietert, High School 9th/10th Assistant Principal, for receiving the Shirley Pantini Equity Award for 2015-16. Shirley Pantini was the District's first Equity Coordinator (1990-2000) and this annual award is given in honor of t her work in equity and diversity.

KCRG Athlete of the Week Banquet: Congratulations to Senior Max Thrune, Junior Shane Skvor, and Sophomore Sydney Von Lehmden for being three of the 34 area athletes recognized on May 18th at the KCRG Athlete of the Week banquet. Max was recognized for his achievements in Boys' Golf, Shane was recognized for his achievements in Boys' Tennis, and Sydney was recognized for her achievements in Girls' Basketball and Volleyball. A special congratulations also goes out to Sydney for her inspiring speech at the banquet and her grace in representing student athletes living with Down Syndrome.

Boys' Varsity Tennis: Congratulations to the Boys' Varsity Tennis Team for being named 2016 District Champions!

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
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Girls' Varsity Tennis: Congratulations to the Girls' Varsity Tennis Team for their recent win and being named Regional Champions and qualifying for the State championship. As of May 29th they were 17-3 overall.

Mississippi Valley Conference Girls' Tennis All-Division Selections:

- Athlete of the Year Valley Division: Junior Ellie Anderson
- Coach of the Year Valley Division: Stacie Carpenter
- First Team: Junior Ellie Anderson
- Second Team: Seniors Nicole Glanz and Jamie Wantock
- Honorable Mention: Junior Megan Burr and Senior Jessica Carpenter
- All-Academic: Seniors Jessica Carpenter and Nicole Glanz

Mississippi Valley Conference Boys' Tennis All-Division Selections:

- Second Team: Sophomores Lucas Huffman and Ben Hediger
- Honorable Mention: Junior Shane Skvor and Senior Kathir Pandian
- All-Academic: Seniors Brock Lukefahr and Kathir Pandian

100-Hour Volunteer Recognition: Congratulations to the 82 people honored for giving at least 100 hours of their time to the District during the 2015-16 school year. In 2017 the Linn-Mar Volunteer Program will celebrate its 45th year! Thank you to ALL of our awesome volunteers! If you would like to volunteer contact Karla Terry, Coordinator of Community Relations, at 319-447-3110 or kterry@Linnmar.k12.ia.us.

Boys' Soccer: The #5 seeded Linn-Mar Lions will open against the #4 seeded Ames Little Cyclones at the 2016 Iowa High School State Soccer Tournament at Cownie Soccer Park in Des Moines Thursday, June 2nd at 5:00 PM. They finished the regular season at 16-4 overall. 10th Grade Soccer finished off their regular season with 8 wins-3 losses-1 tie overall.

Girls' Soccer: The Varsity Girls' Soccer team finished 10-7 overall and JV Girls' finished with 9 wins-3 losses-2 ties.

State Track Meet: Congratulations to Senior Stephanie Jenks for winning the 800, 1500, and 3000 meter runs at the 2016 Iowa High School State Track and Field Meet in Des Moines on May 21st. Congratulations are also extended to Sophomore Payton Wensel for placing second in the 400 meter dash with a time of 55.87 seconds. The Linn-Mar boys placed third in the 4x200 meter relay; congratulations to Junior Griffin Freese and Seniors David Petesich, Gavren Dochterman, and Danny Gorsich. The boys placed 17th out of 31 teams at the State Track and Field Meet.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

Mississippi Valley Conference Girls' Track All-Division Selections: (The girls finished 5th overall in the 4A Class)

- High Jump Honorable Mention: Freshman Megan Renner and Sophie Feahn
- Long Jump First Team: Sophomore Ariana Rolle
- Long Jump Second Team: Senior Brooke Lorenz
- Discus Honorable Mention: Sophomore Melanie Fuhrmann
- Shot Put Honorable Mention: Sophomore Melanie Fuhrmann
- 100 Meter First Team: Freshman Jill Bennett
- 100 Meter Second Team: Senior Kira Ramsey
- 200 Meter Second Team: Payton Wensel and Freshman Jill Bennett
- 400 Meter First Team: Sophomore Payton Wensel
- 400 Meter Honorable Mention: Senior Abby Gries
- 800 Meter Second Team: Senior Amber Decker
- 1500 Meter First Team: Senior Morgan Garcia
- 4x100 Meter Relay Honorable Mention: Ariana Rolle, Jill Bennett, Olivia Hubler, and Kira Ramsey
- 4x800 Meter Relay First Team: Maddie Mann, Hanna Saville, Payton Wensel, and Stephanie Jenks
- 1600 Distance Medley Relay First Team: Ariana Rolle, Brooke Lorenz, Amber Decker, and Morgan Garcia
- All-Academic: Seniors Abby Gries and Stephanie Jenks

Mississippi Valley Conference Girls' Golf All-Division Selections:

- Honorable Mention: Freshman Tori Niemeyer
- All-Academic: Senior Danielle Gerlach

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

Policy Review Schedule

Note: Each meeting will also contain IASB Policy Primers as well as policies brought by Board or Administration for immediate review

2016-2017:

- First Quarter (August)
  - 100 Series
  - 200 Series
- Second Quarter (November)
  - 300 Series
  - 400 Series - 402.12
- Third Quarter (February)
  - 400 Series(cont.) - 403.1-403.16
- Fourth Quarter (May)
  - 400 Series (cont.) – 403.17-403.4

2017-2018:

- First Quarter (August)
  - 500 Series – 503.12
- Second Quarter (November)
  - 500 Series (cont.) – 504.1-505.10
- Third Quarter (February)
  - 600 Series – 602.29
- Fourth Quarter (May)
  - 600 Series (cont.) – 603-605.7

2018-2019:

- First Quarter (August)
  - 700 Series
- Second Quarter (November)
  - 800 Series
- Third Quarter (February)
  - 900 Series
- Fourth Quarter (May)
  - 1000 Series

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

Linn-Mar High School Parking Plan for 2016-17

A change in campus parking for High School students during the 2015-16 school year was made to ensure safety in the parking lots during the school day. The primary measure taken to ensure safety was to decrease the expectation of finding a parking space on campus by limiting the number of parking tags issued to the number of parking spaces available. A lottery was held to determine parking tag eligibility for designated parking lots. The parking lots were given grade-level designations of 11th-12th Grades and 9th-10th Grades. A fee of $25.00 for each tag was made to serve as a guarantee for a campus parking space and to help in the supervision and surveillance of the lots both during and outside of the school day. During the year, the number of parking tags issued was increased as not all lot spaces were filled on a particular day. By the end of the third week of school all 11th and 12th grade students requesting a parking tag were issued a tag.

For the 2016-17 school year, the concept of limiting the number of issued parking tags will remain with the $25.00 tag fee guaranteeing an on-campus parking space for students with parking tags. Feedback regarding the 2015-16 parking plan was received in many forms, including the four Student Advisory Councils, Parent Advisory, and the Building Management Team comprised of faculty representatives from every department in the High School. A draft of the 2016-17 parking plan was developed using this feedback and input was sought, again, from all four grade-level Student Advisory Councils, Parent Advisory, and BMT. The 2016-17 LMHS Parking Plan is the result of this feedback.

Guiding ideas in plan development from feedback and circumstance:

- LMHS will have two main building entrances in 2016-17: north and south (*circumstance*)
  - Direct access to the building from the north lot will exist at Door #3
  - Door #3 (north) and Door #13 (south) will be the only entrances during the school day
- Work to have as many as possible, if not all, 11th and 12th grade students who request parking tags receive a parking tag (*feedback*)
- Allow for 11th and 12th grade students to state a north, far north or south lot preference (*feedback*)
- 10th grade has significantly more drivers than 9th grade, thus, should have priority over 9th grade (9th grade had about 25 students with authorized school driver permits when the 2015-16 school year started) (*feedback*)
- Previous issues regarding the parking lots have been minimized, if not eliminated, by limiting the number of parking tags issued (*feedback*)
- Centralize location of parking information including results of the parking lottery (*feedback*)
- Make parking lot maps easier to read (*feedback*)

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	***Learning Environments:*** *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	***Staff Development:*** *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	***Community Engagement:*** *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	***Resources:*** *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

THE 2016-17 HIGH SCHOOL PARKING PLAN: (*With the approval of Student Advisory Councils for grades 12, 11, 10 & 9)*

- **11th and 12th Grades:** *(approximately 700 parking tags)*
  - Lottery will determine choice of three designated parking lots (north, far north, south)
    - Lottery sign up open from late May through Friday, August 12th
    - Students will mark lot preferences on sign up form prior to the lottery
    - Three lots (north, far north, and south) should allow for all 11th and 12th grade students who are eligible for a parking tag to have one
    - Lottery takes place on Monday, August 15th
    - Lottery selectees may begin purchasing parking tags on Monday, August 15th *($25.00 per tag)*
    - Students must present a valid driver's license at the time of submitting application for the lottery
- **10th Grade:** *(approximately 225 parking tags)*
  - Lottery will determine eligibility for parking tags
    - Lottery sign up open from late May through Friday, August 12th
    - Lottery takes place on Monday, August 15th
    - Lottery selectees may begin purchasing parking tags on Monday, August 15th *($25.00 per tag)*
    - Stadium east/Aquatic Center lot, east lot will be 10th grade parking areas
      - Completion of HS renovation will open spaces in the east lot during the year
      - Will issue tags for the far north, north, or south lots during the year as space allows
    - Students must present a valid driver's license at the time of submitting application for the lottery

- **9th Grade:** *(approximate space for 25 vehicles)*
  - Armstrong Field gravel lot area *(tag required, no fee)*

- **Staff:** *(approximately 225 parking spaces)*
  - Assigned in a designated staff parking area
  - Designated staff parking areas are in north lot, south lot, west lot, and east lot

- **Visitors:** *(approximately 40 parking spaces)*
  - Designated *Visitor* parking areas in the north and south lots

Parking lottery results will be posted on the LMHS webpage as well as in the 9th-10th Grade Office and the 11th-12th Grade Office on the afternoon of August 15th.

Exhibit 802.1

INCOME

NEW Code 802.11

Policy Title ONLINE FUNDRAISING CAMPAIGNS - CROWDFUNDING

The Linn-Mar Board of Education believes that certain online fundraising campaigns, including crowdfunding campaigns, may further the interests of the district. The district has determined that donorschoose.org is the only approved crowdfunding source. District employees wishing to post a project on donorschoose.org must submit a Grant Approval Request Form through the Business Office. Once the request is approved, the person may post the project on the website. Items raised by an online fundraising campaign will be the property of the district only upon acceptance by the board, and will be used only in accordance with the terms for which they were given, as agreed to by the board.

Approval of requests shall depend on factors including, but not limited to:

- Compatibility with the district's educational program, mission, vision, core values, and beliefs;
- Congruence with the district and school goals that positively impact student performance;
- The district's instructional priorities;
- The manner in which donations are collected and distributed by the crowdfunding platform;
- Equity in funding; and
- Other factors deems relevant or appropriate by the district.

If approved, the requestor shall be responsible for preparing all materials and information related to the online fundraising campaign and keeping district administration apprised of the status of the campaign.

The requestor is responsible for compliance with all state and federal laws and other relevant district policies and procedures. All items and money generated are subject to the same controls and regulations as other district property and shall be deposited or inventoried accordingly. No money raised or items purchased shall be distributed to individual employees.

Adopted *6/20/16* Reviewed _____ Revised _____
Related Policy: (Code Number) 508.1; 504.5; 704.4; 904.2
Legal Reference: (Code of Iowa) §§ 279.8; 279.42; 565.6

SCHOOL-COMMMUNITY RELATIONS

Policy Title UNMANNED AIRCRAFTS - DRONES *NEW* Code 1001.3

The following policy applies to the extent not preempted by federal or state regulatory jurisdiction regarding unmanned aircrafts. For purposes of this policy, the term "unmanned aircraft" means an aircraft that is operated without the possibility of direct human intervention from within or on the aircraft.

The Linn-Mar Community School District believes in maintaining the safety, security, and privacy of students, employees, and visitors. In keeping with this belief, the use or possession of unmanned aircrafts is prohibited on district property or in the space above the property that reasonably can be considered part of the district property.

The superintendent, or designee, may make an exception to this policy in specific cases where the circumstances warrant such exception. In such situations and prior to approval, unmanned aircraft operators shall:

- Supply proof of insurance meeting liability limits established by the district;
- Present appropriate registration and authorization issued by the Federal Aviation Administration (FAA):
- Sign an agreement holding the district harmless from any claims of harm to individuals or damage to property; and
- Meet additional requirements as determined appropriate by the district.

If the unmanned aircrafts are operated as part of the district curriculum, prior to adoption into the curriculum, district employees shall work with district administration to ensure the appropriate insurance, registration, and authorizations are in place.

Unmanned aircrafts shall be operated in accordance with Iowa High School Athletic Association and Iowa Girls' High School Athletic Union policy.

Failure to abide by this policy may result in local, state, and federal penalties; if applicable.

Adopted *6/20/16* Reviewed _____ Revised _____
Related Policy: (Code Number) 602.1
Legal Reference: (Code of Iowa) §§ 279.8, IHSAA Drone Policy

Code 1005.4-R

ADMINISTRATIVE REGULATIONS REGARDING FUND-RAISING, STUDENT SOLICITATIONS

The Linn-Mar Board of Education appreciates school and community efforts of engaging in fundraising which benefits student learning experiences, adheres to board policies and the Student Code of Conduct, and follows safety procedures and practices required by code, regulations and best practice.

District

Two organizations, whose sole purpose is to provide opportunities for Linn-Mar students, may raise funds district-wide: the Linn-Mar Booster Club and the Linn-Mar Foundation.

The Booster Club sells memberships, clothing, and operates the concessions for all athletic events. The Foundation conducts, annually, an auction, a golf outing, a donor campaign entitled *Smart Money*, and an ongoing endowment. Both organizations shall provide the district with annual revenue and expenditure reports showing the benefit to the students.

PTO groups must fill out a facility use form if they wish to hold a fundraiser in district facilities. They should also provide an annual report of revenue and expenditures to the Business Office by August 20th for the preceding school year. They are not required to have board approval for individual fundraising events, but should work through their building principals.

~~Grades PK-8~~ PK-12 Grade Sanctioned Groups

Applications, Reports, Deadlines

The principal and the sponsor must submit the fundraiser applications(s) with the principal's approval, regardless of the amount of money to be raised, so that the forms are received by the ~~LRC (office of Executive Director of Support Services)~~ Business Office ***no later than***:

- The ***first day of school*** for approval for fundraisers occurring before January 1st;
- The ***last day of school before Thanksgiving break*** for approval for fundraisers occurring between January 2nd and March 31st; and
- The ***last day of school before spring break*** for approval for fundraisers between April 1st and the day before school starts the following school year.

~~The submitted requests must be for fundraisers occurring during the current fiscal year. Requests for fundraisers for an upcoming school year may be submitted no sooner than May 1st of the preceding year with Board review and approval in May.~~

~~Principals will be notified annually of the three (3) deadline dates for the fundraisers to be received at the LRC and the dates of the Board meetings following the submission deadlines at which the Board of Education will consider the requests.~~ The board will approve fundraising requests annually at the ***first meeting in September, the December meeting, and the first meeting in April***. Fundraising activities may begin the day following board approval. ~~Principals and sponsors may submit applications prior to any of the deadline dates. However, the Board~~

~~will only consider the applications for approval on the scheduled Board meeting.~~ Once approved, fundraisers will be placed on the annual fundraising calendar which will be posted on the district website. Therefore, it is advantageous to submit applications as early as possible for the current or upcoming fiscal year for approval to be placed on the district fundraising calendar.

A Fundraising Summary Report on each event must be completed by the sponsor and submitted to the principal and the ~~LRC~~ Business Office within six weeks following the end date of the fundraiser. If the report is not submitted within the allotted timeline, the school or group will not be permitted to fundraise the following year. ~~and will be notified within two weeks of the missed deadline regarding loss of fund raising privileges for the following school year.~~

~~For Grades PK-8, a total of six approved fund raisers may be conducted annually per school building as follows:~~

- ~~Three (3) fund raisers sponsored by the principal, and~~
- ~~Three (3) fundraisers per year PTO.~~

~~Redemption programs, clothing resale, and vendor sales resulting only in earning a like product for student use that has direct application to learning, such as books, are not considered fund raisers.~~

~~Students in grades K-5 shall not conduct door-to-door solicitation for the purposes of fund raising for their school.~~

~~Grades 9-12~~

~~For Grades 9-12, a total of three (3) fund raisers may be conducted per sanctioned group as listed in the following categories:~~

~~a. One general fund raiser per group~~

- ~~Fund raising for one event (e.g., trip), or~~
- ~~One fund raiser providing a service (e.g., clinic, camp), or~~
- ~~One activity (e.g., Supernova)~~

~~b. One poster fund raiser~~

~~c. One clothing fund raiser (e.g., t-shirts)~~

~~d. One tournament or similar hosted event or performance (e.g., Jazz-a-thon)~~

~~Redemption programs, clothing resale, and vendor sales resulting only in earning a like product for student use that has direct application to learning, such as books, are not considered fund raisers.~~

Student Organizations

~~Student initiated fundraisers (e.g., coin collections, tournament t-shirts, etc.) that benefit student organizations (not extra- or co-curricular associated groups) will be overseen by the building principal who will be responsible for seeing that the student fund raiser complies with this policy, and district business practices.~~ Student organizations or groups wishing to raise funds to donate to a charity must include the minutes of their meeting where the activity was approved with their request form. Fundraisers for individuals or families will not be approved; as they are disallowed by law.

External Groups

Fundraisers initiated and organized by external charitable organizations may be done on alternating year schedules with the approval of the superintendent or designee. They will be posted on the district fundraising calendar.

Exceptions

Exceptions to the regulations above include:

- Fundraising for a large cost item such as playground equipment or band uniforms that may extend several years;
- Fundraising in response to a natural disaster; or
- Fundraising that addresses a unique situation or unforeseen opportunity that cannot meet the deadline requirements.

A letter from the principal and sponsor describing the fundraiser and the reason for seeking an exception shall be sent to the superintendent, or designee, for approval prior to any fundraising request and shall follow the prescribed timelines whenever possible.

Note:

- Students or sponsors may not receive any individual prizes or incentives for participating in the fundraising efforts either purchased by the district or donated by the vendor.
- Students in grades PK-5 shall not conduct door-to-door solicitation for the purposes of fundraising for their school.

~~**Sanctioned Group**~~

~~A sanctioned group is defined as people and/or students associated directly with the school-related activity who have formed for the purposes of enhancing that school activity, extra-, or co-curricular student experience and who have been administratively approved. A new group seeking sanctioning must seek approval from the superintendent or designee prior to the start date of the school year and before submitting requests for fund raising activities. A sanctioned group has a faculty sponsor.~~

~~**Expenditure of Funds Generated from Fund Raising**~~

~~Proceeds from fund raising should be spent during the year the funds were raised to benefit the intended recipients, the students. Sanctioned groups shall submit an annual report detailing how proceeds from fund raising were spent. The report will be submitted to the office of the Executive Director of Support Services annually prior to requesting fundraising events for the next fiscal year.~~

~~Carryover from fund raising should not exceed 10 percent of the highest operating balance during the fiscal year in which the funds were raised unless a future fundraising event requires a deposit that exceeds the 10 percent balance which should be listed in the group's annual fundraising report.~~

Adopted 12/16/96 Reviewed 3/13; 6/15 Revised 7/07; 10/08; 3/12; 6/12; 3/13; 4/14; *6/20/16*

Inspire Learning. Unlock Potential. Empower Achievement.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: *All action on teaching and learning will focus on empowering achievement at the highest level for each student.*	Learning Environments: *All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.*	Staff Development: *All staff will learn, perform and lead in such a manner as to inspire learning for students.*	Community Engagement: *The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.*	Resources: *All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.*

Linn-Mar Community School District Board of Education
Work Session Minutes
May 16, 2016

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education work session was called to order by President Isenberg at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Gadelha, Hutcheson, Nelson, and Weaver. Absent: AbouAssaly. Administration present: Shepherd, Morrison, Anderson, Bisgard, Breitfelder, Christian, Ramos, and Ironside. Absent: Schumacher.

200: REVISION AND/OR ADOPTION OF THE AGENDA *Motion 197-05-16*

Motion by Patterson for the Board to approve the work session agenda as presented; second by Hutcheson. Voice vote; motion approved.

300: WORK SESSION

301: Strategic Planning Session

Superintendent Shepherd facilitated a strategic planning discussion that included:

Thoughtexchange Presentation: Jen Reilly, Thoughtexchange Stakeholder Engagement Facilitator, joined the Board via phone and shared a quick overview of the Thoughtexchange process including clarification on the three initial steps: 1) Share (initial thoughts to questions asked), 2) Star (consider and rank thoughts submitted), and 3) Discover (analysis of data to determine themes/focus). Reilly provided the following statistics: 1,925 people participated in the survey, 4,706 thoughts were contributed, and 162,190 stars were assigned in step two. Participant statistics: 70% were parents (1,356), 14% were staff members (273), 13% were students (250), 1% were community members (22), <1% were grandparents (9), <1% were business owners (1), and <1% were other (14).

Reilly shared that during the Discover step certain themes came to the forefront based on what participants shared and starred in steps one and two:

- What is most appreciated about the buildings/district: teachers/staff, facilities/infrastructure, and parent/school communications
- What areas should need improvement: class sizes (too large), technology (expand use/availability), and facilities/infrastructure (overcrowding/condition of older buildings)
- What areas should district focus on: facilities/infrastructure (overcrowding/condition of older buildings), technology (expand use/availability), and academics/programming

Dr. Shepherd shared that he worked with members of the Thoughtexchange team to put together the initial design of a website that will be used to share the survey results with students, staff, parents, and community. The website is still a work in progress, but they hope to have it completed soon and will spread the word when it debuts! *Special Note: This is NOT the new district website...it is a stand-alone website for sharing the Thoughtexchange survey results only.*

CAPS/APEX Presentation: Board President Tim Isenberg and Board Member Rene Gadelha shared highlights of their trip to visit the Blue Valley CAPS program in Overland Park, Kansas and the APEX Program in Waukee, Iowa. The CAPS/APEX programs are centers for advanced professional studies offered to 11th and 12th grade students. There are many similarities in the two programs including, but not limited to, highly motivated students, strong and purposeful culture, recruitment starting in middle school, college credits earned for majority of classes, and the physical buildings are not part of the existing high schools. One of the interesting differences was that the CAPS students described the program as "separate from the high school" while the APEX students describe it as "part of the high school". Isenberg and Gadelha also shared information on what they didn't see in the two programs, must haves if Linn-Mar offers a similar program, items that would be nice to have in the program, and next steps.

Strategic Planning: Dr. Shepherd led a discussion on strategic planning including the themes, goals, and descriptions which were included in the Administration Report *(refer to chart below)*. Shepherd also discussed next steps that will focus on writing smart goal initiatives that are measurable and able to grow with the district.

THEMES	BOARD GOALS		DESCRIPTION
PATHWAYS	Board Goal 1	Inspire Learning - Articulate	Implement a pathway and framework for Pre K-14 programming to ensure all students graduate future ready.
	Board Goal 2	Inspire Learning - Support	Create an effective and agile organization that is individually responsive to the needs of the whole child.
	Board Goal 3	Unlock Potential - Challenge	Become an excellent learning organization through a culture of continuous improvement.
TECHNOLOGY	Board Goal 4	Unlock Potential - Success	Maximize student achievement by increasing digital literacy utilizing 21st century digital tools.
	Board Goal 5	Empower Achievement - Involve	Enhance engagement opportunities through focused strategic partnerships.
FACILITY	Board Goal 6	Empower Achievement - Build	Construct physical learning environments using fiscally responsible and sustainable practices.

400: ADJOURNMENT *Motion 198-05-16*

401: Adjournment
Motion by Patterson to adjourn the work session at 6:41 PM; second by Hutcheson. Voice vote; motion approved.

_____
Tim Isenberg, Board President

_____
Angie Morrison, Board Secretary

Minutes respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
May 16, 2016

Linn-Mar Community School District Board Meeting
Regular Session Minutes
May 16, 2016

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education regular session was called to order by President Isenberg at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, Gadelha, Hutcheson, Nelson, and Weaver. Absent: AbouAssaly. Administration present: Shepherd, Morrison, Anderson, Bisgard, Breitfelder, Christian, Ramos, and Ironside. Absent: Schumacher.

200: REVISION AND/OR ADOPTION OF THE AGENDA *Motion 199-05-16*

Motion by Patterson for the Board to approve the regular session agenda as presented; second by Hutcheson. Voice vote; motion approved.

300: RECOGNITIONS/PROCLAMATIONS

301: Linn-Mar Magazine Club *Exhibit 301.1*

The Linn-Mar Magazine Club presented information on their recent publication of the spring-summer 2016 edition of the *Identity* magazine. Sarah Wright, Rylie Smith, and Allie Hoskins shared highlights of their experiences including reaching out to local businesses for donations to support the magazine, making connections for photo opportunities and articles, and taking fieldtrips to gain additional knowledge on fashion and editing. Sarah, Rylie, and Allie also shared their thanks to Mark Hutcheson and Jeanne Turner for supporting them when they wanted to start the Magazine Club and growing its success as it allowed students to share their creativity, learn to manage their own business, and provided opportunities to make connections for their future goals and success. President Isenberg presented the girls with a certificate of achievement for their hard work and accomplishments with the Linn-Mar Magazine Club.

400: AUDIENCE COMMUNICATIONS

500: RESOLUTIONS/OPENING OF BIDS/PUBLIC HEARINGS

600: INFORMATIONAL REPORTS

601: Technology Committee

Jeri Ramos, Executive Director of Technology Services, shared that during the May 3rd Technology Committee meeting discussion included an update on the new District website, disaster recovery solutions for the technology servers, Thoughtexchange survey results compared to the BrightBytes survey results, and the Technology plan that will be presented to the Board in July.

602: Marion City Council

Nelson reported that during the May 5th Marion City Council meeting Jackie Davis, Success Teacher and Coordinator, shared a presentation on the Success Center and encouraged additional local businesses to consider hiring some of the Success students. Other discussion pertinent to the District was the approval of the Tower Terrace Road Project agreement; work will begin immediately.

603: Policy Committee

Patterson and Gadelha reported that duringt the May 9th Policy Committee meeting consideration was given to new policy recommendations presented by the Iowa Association of School Boards (IASB) regarding online fundraising and drone usage. Consideration was also given to fundraising, purchasing of goods and services, academic eligibility, and homework policies. The committee also approved a three-year cycle to review policies instead of reviewing them yearly. The committee is also considering adding Board learning opportunities during their reports to highlight some essential policies. Gadelha clarified that the policy regarding the lending of District equipment for summer recruiting camps (Policy 1004.5 *Loan of School Equipment)* was reviewed and it was determined the Board is in compliance with the policy; so no changes will be made at this time.

604: Mixer with MISD/Marion City Council

Isenberg reported that the May 9th mixer with Marion Independent School District and the Marion City Council was a good opportunity to see the Marion Independent Home School facility and learn about their program.

605: Career & Technical Education

Nelson reported that during the May 11th Career & Technical Education (CTE) meeting the discussion included information on Perkins funding with an estimated amount of $43,000 for 2016-17; which is an increase of approximately $3,000. Professional Learning Communities (PLCs) within the CTE committee are compiling information that can be shared with students to raise their awareness of what courses are being offered. The committee would like to begin promoting the CTE course offerings at the middle school level to grow the program.

606: Finance/Audit Committee

Weaver reported that during the May 12th Finance/Audit Committee meeting the discussion included updates on the construction projects at Westfield, Oak Ridge, and the High School kitchen. A reminder was also shared that the official enrollment count date for the 2016-17 will be October 1st; which has a direct correlation on student funding. Additional discussion topics included the need for an increase in cost for facility usage to cover custodial costs incurred for set up and clean up before and after events, how to offer unused District equipment to area school districts, and that the Business Office will now be overseeing building fundraising as a way to streamline the process. Congratulations were also offered to the Business Office for being awarded the Iowa Association of School Business Officials (IASBO) annual financial award; this is the 12th year in a row the District has been awarded this recognition.

607: Energy Resource Management and Acquisition (ERMA) Advisory

Rick Ironside, Executive Director of Support Services, reported that during the May 12th ERMA Advisory meeting Alliant Energy reviewed the District's interruptible power program and determined it is saving the District approximately $70,000 a year. Other topics included updating the District's electrical map, clarification that issues with Alliant's software program was the cause of problems with the solar panels at Oak Ridge, and that energy data through April reflected a $50,000 savings compared to this time last year; due to the great weather.

608: Administration Report *Exhibit 608.1*

Superintendent Quintin Shepherd shared highlights from the Administration Report including Strategic Planning goals and descriptions, recognition by IASBO for the District's financial reporting for the 12th year in a row, completion of the 25th Building & Trades home by students from Marion Independent and Linn-Mar High School, and recognition of the High School production of *The Music Man* which received several awards from the Iowa High School Musical Theatre Awards.

700: UNFINISHED BUSINESS

800: NEW BUSINESS

801: LMSEAA Agreement ***Motion 200-05-16***

Motion by Patterson for the Board to approve the agreement settlement with the Linn-Mar Secretarial and Educational Assistants Association (LMSEAA) for 2016-17 for a total package increase of 3.6%; second by Hutcheson. Voice vote; motion approved.

802: Open Enrollment Requests ***Motion 201-05-16***

Motion by Patterson for the Board to approve the open enrollment requests as presented; second by Nelson. Voice vote; motion approved.

Approved In

	Name	Grade	Resident District	Reason
1	Chowdhry, Keana	K	College CSD	On Time
2	Lammers, Emma	K	Cedar Rapids CSD	On Time
3	Larson, Oakley	K	Marion Independent SD	On Time
4	Royer, Lauren	11	Springville CSD	Good Cause

900: CONSENT AGENDA

901: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Baranowski, Brianna	LG: School Facilitator	8/1/2016	$51,000/year
Brown, David	HS: Athletic Director	7/1/2016	$91,000/year
Hajek, Amanda	From EH .75 TAG to HS 1.0 TAG Teacher	8/17/2016	Same
Hart, Kristina	EX: Media Specialist	8/15/2016	$54,313/year
Johnson, Brian	HS: Media Specialist	8/15/2016	$47,765/year
May, Andrew	HS: Student Services Teacher	8/15/2016	$59,321/year
Patel, Laurie	EX: from .5 to 1.0 Art Teacher	8/17/2016	$50,846/year
Preston, Amity	From WE 2nd Gr to WF 1st Gr Teacher	8/17/2016	Same
Sentman, Thad	HS: .05 Orchestra Teacher	8/15/2016	$45,646/year
Stobb, Lauren	EX: Student Services Teacher	8/15/2016	$41,216/year

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Saldivar, Katherine	OR: .5 Foreign Language Teacher	6/2/2016	Personal
Stickney, Steven	HS: Band Teacher	6/2/2016	Other Employment

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Bagsby, Tammy	From LG to NE Student Support Associate	5/13/2016	Same
Kline, Olivia	AC: Aquatic Instructor	5/2/2016	$10.00/hour
Nachman, Jacob	O&M: Summer Help	5/10/2016	$9.50/hour

Roudabush, Alexa	AC: Aquatic Instructor	5/3/2016	$10.00/hour
Waters, Andrew	AC: Aquatic Instructor & Lifeguard	5/4/2016	$10/hr & $7.50/hr

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Adams, Elizabeth	AC: Lifeguard	5/10/2016	Personal
Broomhead, Yvette	NE: Student Support Associate	5/13/2016	Relocation
Conklin, Sarah	TR: Bus Driver	5/3/2016	Other Employment
Jenks, Stephanie	AC: Aquatic Instructor	5/3/2016	Relocation
Oldaker, Lu	EX: Custodian	8/31/2016	***Retirement***
Udell, Lauren	OR: Student Support Associate	5/13/2016	Other Employment

902: Approval of Minutes from May 2nd *Exhibit 902.1*

903: Approval of Minutes from May 9th *Exhibit 903.1*

904: Approval of Bills *Exhibit 904.1*

905: Approval of Contracts *Exhibits 905.2-6*

1) Special Education instructional program agreement with Des Moines Independent CSD.
2) Commercial licensing agreement with Tyera Hess, Owner of American Laser & Awards.
3) Cooperative agreement with Iowa State University for student clinical experience for the 2016-17 school year.
4) Agreement with Grant Wood Area Education Association for the VAST Center Science Program for 2016-17.
5) Agreement with Terracon Consultants, Inc., for observation and materials testing services for the Westfield Elementary School Addition for an estimated total of $18,832.00.
6) Non-Commercial licensing agreement with Mike Matson, Linn-Mar PE/Health Teacher at Oak Ridge Middle School.

906: Board Information *Exhibit 906.1*

1) School Finance and Cash Balance Reports as of April 30, 2015
2) School Finance and Cash Balance Reports as of April 30, 2016

907: Items Removed from the Consent Agenda for Separate Action

908: Approval of the Consent Agenda ***Motion 202-05-16***

Motion by Patterson for the Board to approve the consent agenda as presented; second by Hutcheson. Recognition was given to Lu Oldaker who is retiring and Steven Stickney who is leaving to pursue new employment. Voice vote; motion approved.

1000: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS

1001: Communications

- Nelson attended the Building & Trades home open house and enjoyed talking to the students about their hard work and accomplishment. Nelson also attended the Wilkins professional learning event that featured educational speaker, Kenneth Williams.
- Weaver enjoyed *The Gazette* editorial written by Todd Dorman on May 15th about Indian Creek Elementary and the UEN letter written by Lew Finch on school funding.
- Isenberg shared that Westfield Elementary has agreed to begin the PBIS program next year. Isenberg also reminded the Board that today was the district-wide staff recognition

hosted at individual buildings that included a retirement video put together by the Human Resources Department and Kevin Fry of the Communications Team.
- Hutcheson attended the ISU graduation ceremony over the weekend and was impressed by the number of Linn-Mar alumni that were graduating with degrees in education.

1002: Calendar

Date	Time	Event	Location
May 19th	5:30 PM	Marion City Council (Sondra)	City Hall
May 20th	2:00 PM	Success Center Graduation	Success Center
May 21st	8:30 AM	Coffee Conversation (Todd & Quintin)	Westfield Elementary
May 29th	1:00 PM	Graduation	US Cellular Center
Date	**Time**	**Event**	**Location**
June 1st	4:00 PM	School Improvement Advisory (SIAC)	Boardroom
June 6th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
June 9th	9:00 AM	ERMA Advisory	Office of Rick Ironside
June 9th	5:30 PM	Marion City Council	City Hall
June 16th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
June 20th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
June 23rd	5:30 PM	Marion City Council	City Hall
Date	**Time**	**Event**	**Location**
July 7th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
July 7th	5:30 PM	Marion City Council	City Hall
July 11th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
July 14th	9:00 AM	ERMA Advisory	Office of Rick Ironside
July 21st	5:30 PM	Marion City Council	City Hall
July 28th	5:30 PM	Marion City Council	City Hall

Additional Dates to Remember:
- May 17th – Parent Advisory @ Boardroom – 5:15 PM
- May 26th – 100-Hour Volunteer Luncheon @ Lowe Park – 12:00 PM
- June 1st – Last Day of School
- June 2nd – Teacher Makeup Day
- June 20th – LIONS Open Golf Classic Tee Off #1 @ Hunters Ridge Golf Course – 8:00 AM
- June 20th – LIONS Open Golf Classic Tee Off #2 @ Hunters Ridge Golf Course – 1:00 PM
- July 12th – Marion Chamber Golf Outing @ Hunters Ridge Golf Course – 7:30 AM

1003: Committees

Board Committees	Participants
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
District Committees	**Participants**
Career & Technical Education	Bisgard, Nelson
Construction Advisory	Ironside, Shepherd, Weaver
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos
Health & Human Development	Abouassaly, Breitfelder
School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos

1100: ADJOURNMENT ***Motion 203-05-16***

Motion by Patterson for the Board to adjourn the regular session at 7:51 PM; second by Hutcheson. Voice vote; motion approved.

_____

Tim Isenberg, Board President

_____

Angie Morrison, Board Secretary

Minutes respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
May 16, 2016

Exhibit 903.1

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
Fund: Aquatic Center		
BMO MASTERCARD	GENERAL SUPPLIES	$1,022.05
BMO MASTERCARD	TRAVEL	$1,006.42
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	$8,635.06
HY-VEE FOOD STORE-8556	GENERAL SUPPLIES	$250.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	$158.74
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	$678.73
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	$158.74
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	$678.73
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	$770.53
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	$580.13
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	$870.71
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	$6.09
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	$10.69
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	$4.63
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	$578.79
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	$37.10
RICHARDS BROOK	GENERAL SUPPLIES	$14.00
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	$3.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	$261.92
	Fund Total:	**$15,726.06**
Fund: DEBT SERVICE		
BANKERS TRUST COMPANY	INTEREST	$94,648.75
BANKERS TRUST COMPANY	OTHER PROFESSIONAL	$500.00
BANKERS TRUST COMPANY	PRINCIPAL REDEMPTION	$3,135,000.00
PIPER JAFFRAY INC	OTHER PROFESSIONAL	$1,000.00
	Fund Total:	**$3,231,148.75**
Fund: GENERAL		
A-1 DISPOSAL SERVICE, INC	GARBAGE COLLECTION	$1,927.00
A-1 RENTAL WEST	REPAIR/MAINT SERVICE	$61.00
ACME TOOLS	INSTRUCTIONAL SUPPLIES	$123.13
ADVANCE AUTO PARTS	MAINTENANCE SUPPLIES	$22.06
ADVANCE AUTO PARTS	TRANSP. PARTS	$180.69
ADVENTURELAND	INSTRUCTIONAL SUPPLIES	$2,926.00
ADVENTURELAND	STUDENT FEES	$1,100.00
AHLERS AND COONEY, P.C.	LEGAL SERVICES	$2,865.00
AIRFX TRAMPOLINE PARK	INSTRUCTIONAL SUPPLIES	$1,023.00
ALBURNETT COMMUNITY SCHOOLS	TUITION OPEN ENROLL	$58,355.10
ALL INTEGRATED SOLUTIONS	GENERAL SUPPLIES	$106.09
ALLIANT ENERGY	ELECTRICITY	$63,438.52
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	$2,884.42
APPLE COMPUTER INC	INSTRUCTIONAL SUPPLIES	$2,274.00
AQUATIC SOLUTIONS, LLC	INSTRUCTIONAL SUPPLIES	$1,498.37
ASSOCIATION FOR MIDDLE LEVEL EDUCATION	INSTRUCTIONAL SUPPLIES	$99.98
BARK'S PIZZA INC	INSTRUCTIONAL SUPPLIES	$273.97

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
BARNES & NOBLE	LIBRARY BOOKS	$382.76
BAUER BUILT	VEHICLE REPAIR	$363.44
BELIN-BLANK CENTER	INSTRUCTIONAL SUPPLIES	$200.00
BMO MASTERCARD	ADVERTISING	$274.00
BMO MASTERCARD	COMP/TECH HARDWARE	$1,497.84
BMO MASTERCARD	COMPUTER SOFTWARE	$89.97
BMO MASTERCARD	DUES AND FEES	$25.00
BMO MASTERCARD	GENERAL SUPPLIES	$3,225.75
BMO MASTERCARD	GROUNDS UPKEEP	$168.83
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	$15,237.38
BMO MASTERCARD	LIBRARY BOOKS	$326.38
BMO MASTERCARD	MAINTENANCE SUPPLIES	$756.90
BMO MASTERCARD	PROF SERV: EDUCATION	$993.75
BMO MASTERCARD	REPAIR PARTS	$85.00
BMO MASTERCARD	REPAIR/MAINT SERVICE	$358.72
BMO MASTERCARD	SMALL TOOLS	$49.99
BMO MASTERCARD	STAFF WORKSHP/CONF	$2,186.81
BMO MASTERCARD	TRAVEL	$5,062.97
BOOKHOUSE	LIBRARY BOOKS	$4,027.25
BOUSLOG WENDY	INSTRUCTIONAL SUPPLIES	$206.50
C.J. COOPER & ASSOCIATES	DRUG TESTING	$895.50
C.J. COOPER & ASSOCIATES	PHYSICALS	$450.00
CEDAR RAPIDS BOWLING CENTER	INSTRUCTIONAL SUPPLIES	$121.50
CEDAR RAPIDS COMM SCH DIST	PROF SERV: EDUCATION	$813.51
CEDAR RAPIDS COMM SCH DIST	TUITION IN STATE	$234.48
CEDAR RAPIDS COMM. SCHOOL/RW	PROF SERV: EDUCATION	$9,848.98
CEDAR RAPIDS WATER DEPT	WATER/SEWER	$877.86
CEDAR VALLEY WORLD TRAVEL	RENTALS EQUIPMENT	$2,460.00
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	$790.99
CENTURY CAB INC	INSTRUCTIONAL SUPPLIES	$186.00
CENTURYLINK	TELEPHONE	$2,790.47
CITY OF ROBINS	INSTRUCTIONAL SUPPLIES	$25.00
COLLECTION	EE LIAB-GARNISHMENTS	$525.79
COLLEGE COMMUNITY SCHOOLS	TUITION OPEN ENROLL	$10,018.02
COLTON MICHELLE	EQUIPMENT >$1999	$1,200.00
COMFORT SUITES-CEDAR FALLS	TRAVEL	$627.90
COMMUNICATIONS ENGINEERING CO	REPAIR/MAINT SERVICE	$655.00
COMMUNITY HEALTH CHARITIES	EE LIAB-CHARITY	$25.00
COMMUSA	MAINTENANCE SUPPLIES	$135.99
CR/LC SOLID WASTE AGENCY	GARBAGE COLLECTION	$188.10
CULLIGAN	MAINTENANCE SUPPLIES	$704.00
CUMMINS CENTRAL POWER LLC	VEHICLE REPAIR	$2,202.73
CUSTOM HOSE & SUPPLIES, INC.	TRANSP. PARTS	$35.86
DOMINO'S PIZZA-4358	INSTRUCTIONAL SUPPLIES	$31.98
ELECTRONIX	INSTRUCTIONAL SUPPLIES	$67.95

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
ENTERPRISE	RENTALS EQUIPMENT	$2,371.78
ENTERPRISE	TRAVEL	$451.33
FAMILY VIDEO	FACILITY RENTAL	$3,466.13
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	$516.24
FAREWAY STORES	MAINTENANCE SUPPLIES	$224.64
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	$2,739,672.68
FEIEREISEN INC	GENERAL SUPPLIES	$1,196.00
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	$6,893.63
GASWAY CO, J P	GENERAL SUPPLIES	$2,897.93
GRANT WOOD AEA	GENERAL SOFTWARE	$49,879.90
GRANT WOOD AEA	GENERAL SUPPLIES	$315.50
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	$34.10
HADZIC, NEDZAD	OFFICIAL/JUDGE	$70.00
HANEY HEIDI	INSTRUCTIONAL SUPPLIES	$135.00
HEARTLAND AEA 11	STAFF WORKSHP/CONF	$25.00
HERFF JONES	GENERAL SUPPLIES	$6,842.74
HY-VEE FOOD STORE-8555	INSTRUCTIONAL SUPPLIES	$234.55
HY-VEE FOOD STORE-8556	GENERAL SUPPLIES	$90.63
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	$2,099.38
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	$57,786.70
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	$247,087.91
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	$57,786.70
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	$247,087.91
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	$431,107.66
INTERSTATE ALL BATTERY CENTER	MAINTENANCE SUPPLIES	$50.80
INTERSTATE ALL BATTERY CENTER	REPAIR/MAINT SERVICE	$454.80
INTERSTATE BATTERIES OF UPPER IA	TRANSP. PARTS	$187.90
INVOLTA	OTHER TECH SER	$345.00
IOWA DEPT OF REVENUE - ADMIN WAGE LEVY	EE LIAB-GARNISHMENTS	$311.13
IOWA FFA ENRICHMENT CENTER	INSTRUCTIONAL SUPPLIES	$150.00
IOWA FFA ENRICHMENT CENTER	TRAVEL	$175.00
IOWA FFA FOUNDATION	INSTRUCTIONAL SUPPLIES	$3,986.76
IOWA FIRE PROTECTION	OTHER PROFESSIONAL	$343.77
IOWA HIGH SCHOOL ATHLETIC ASSOC	INSTRUCTIONAL SUPPLIES	$70.00
IOWA HIGH SCHOOL MUSIC ASSOC	INSTRUCTIONAL SUPPLIES	$60.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	$276,949.27
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	$415,657.11
IOWA SHARES	EE LIAB-CHARITY	$28.00
ISFIS	OTHER PROFESSIONAL	$301.50
IWI MOTOR PARTS	VEHICLE REPAIR	$214.47
JC'S TOWING LLP	GENERAL SUPPLIES	$360.00
JONES SCHOOL SUPPLY CO.,INC	MISC REVENUE	$85.05
JUNIOR ACHIEVEMENT	GENERAL SUPPLIES	$10,388.53
KELVIN TRAN	INSTRUCTIONAL SUPPLIES	$300.00
KERR, BRENDA	INSTRUCTIONAL SUPPLIES	$160.00

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
KIRKWOOD COMM COLLEGE	GENERAL SUPPLIES	$25.00
KONA ICE OF CEDAR RAPIDS, LLC	INSTRUCTIONAL SUPPLIES	$162.00
LAKESHORE	INSTRUCTIONAL SUPPLIES	$518.50
LASER RESOURCES, LLC	Copies	$9,481.14
LASER RESOURCES, LLC	GENERAL SUPPLIES	$885.74
LASER RESOURCES, LLC	INSTRUCTIONAL SUPPLIES	$175.00
LASER RESOURCES, LLC	SERVICE AGREEMENTS	$19.29
LAWRENCE ANGIE & JOHN	MISC REVENUE	$5.00
LETTER PERFECT	GENERAL SUPPLIES	$107.52
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	$317.36
LINN CO-OP OIL	GASOLINE	$8,597.61
LINN CO-OP OIL	MAINTENANCE SUPPLIES	$1,109.83
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	$393.09
LMEA	EE LIAB-UNION DUES	$10,095.49
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	$181.84
LYNCH FORD	TRANSP. PARTS	$104.47
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	$4,735.83
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	$11,947.45
MADISON NATIONAL LIFE INS. CO., INC	RETIREE INSURANCE	$120.00
MARION INDEPENDENT SCHOOLS	TUITION OPEN ENROLL	$483,068.33
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	$367.05
MARION POLICE	DUES AND FEES	$354.75
MARION TIMES	ADVERTISING	$790.60
MATHESON-LINDWELD	INSTRUCTIONAL SUPPLIES	$115.20
MCBRIDE CORY	INSTRUCTIONAL SUPPLIES	$400.00
MCGRAW-HILL SCHOOL EDUCATION	INSTRUCTIONAL SUPPLIES	$47,303.46
MCM ELECTRONICS	MAINTENANCE SUPPLIES	$204.79
MENARDS -13127	INSTRUCTIONAL SUPPLIES	$200.55
MERCY EAP SERVICES	OTHER PROFESSIONAL	$1,292.00
MERCYCARE COMMUNITY PHYSICIANS	PHYSICALS	$658.00
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	$14,352.81
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	$337,887.19
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	$18,494.39
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	$19,866.00
METRO INTERAGENCY INS PROG.	RETIREE INSURANCE	$22,458.80
MID AMERICAN ENERGY	NATURAL GAS	$16,951.26
MIDWAY OUTDOOR EQUIPMENT INC	MAINTENANCE SUPPLIES	$2,057.83
MIDWEST COMPUTER PRODUCTS	INSTRUCTIONAL SUPPLIES	$98.70
MT.VERNON COMM.SCHOOL DIST	TUITION OPEN ENROLL	$3,183.00
MTI DISTRIBUTING INC	MAINTENANCE SUPPLIES	$108.00
NATHAN KATHY	INSTRUCTIONAL SUPPLIES	$283.50
NORTHSTAR AV	INSTRUCTIONAL SUPPLIES	$186.00
OFFICE EXPRESS	INSTRUCTIONAL SUPPLIES	$84.18
OLD CAPITOL MUSEUM	INSTRUCTIONAL SUPPLIES	$96.00
ORKIN PEST CONTROL	SERVICE AGREEMENTS	$360.00

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
PAETEC	TELEPHONE	$505.50
PAUL REVERE LIFE INS. CO.	DISTRICT LIFE INSURANCE	$211.74
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	$290.78
PIONEER VALLEY EDUCATIONAL PRESS	INSTRUCTIONAL SUPPLIES	$532.40
PITTSBURGH PAINTS	MAINTENANCE SUPPLIES	$85.06
Polk County Sheriff	EE LIAB-GARNISHMENTS	$54.89
POOL TECH MIDWEST INC	CHEMICALS	$260.70
POSTMASTER	POSTAGE/UPS	$5,000.00
PRIMARY SYSTEMS	REPAIR/MAINT SERVICE	$180.00
PROVIDENT LIFE/ACCIDENT INS. CO.	DISTRICT LIFE INSURANCE	$1,988.98
QUILL CORPORATION	GENERAL SUPPLIES	$108.71
QUINN STORAGE	SERVICE AGREEMENTS	$75.00
RADIOLOGY CONSULTANTS OF IOWA	OTHER PROFESSIONAL	$34.00
REINHART INSTITUTIONAL FOODS INC	INSTRUCTIONAL SUPPLIES	$84.68
REXCO EQUIPMENT	OTHER PROFESSIONAL	$28.27
ROSE MEGAN & DAVID	MISC REVENUE	$12.00
ROYAL IMAGING SUPPLIES	GENERAL SUPPLIES	$567.00
ROYAL IMAGING SUPPLIES	INSTRUCTIONAL SUPPLIES	$239.20
SADLER POWER TRAIN	TRANSP. PARTS	$141.05
SCHLEGEL SCOTT	OFFICIAL/JUDGE	$70.00
SCHOLASTIC BOOK CLUBS	INSTRUCTIONAL SUPPLIES	$124.00
SCHOOL BUS SALES	TRANSP. PARTS	$722.02
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	$3,200.06
SEIU LOCAL 199	EE LIAB-UNION DUES	$714.04
SIGNS ETC.	GENERAL SUPPLIES	$1,912.00
SPRINGVILLE COMMUNITY SCHOOLS	TUITION OPEN ENROLL	$312.68
STATE HYGIENIC LABORATORY	GENERAL SUPPLIES	$12.50
STONE SHARON	INSTRUCTIONAL SUPPLIES	$300.00
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	$3,365.40
SYSTEMS UNLIMITED, INC.	PROF SERV: EDUCATION	$3,122.50
TERRY DURIN	REPAIR/MAINT SERVICE	$71.50
THE SHREDDER	INSTRUCTIONAL SUPPLIES	$78.00
THE UNIVERSITY OF IOWA	INSTRUCTIONAL SUPPLIES	$141.00
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	$2,817.18
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	$184,639.41
TRIARCO ARTS & CRAFTS	EQUIPMENT >$1999	$802.67
U.S. CELLULAR	TELEPHONE	$1,035.19
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	$1,138.87
UNITYPOINT HEALTH	PROF SERV: EDUCATION	$6,925.06
UNUM LIFE INS. CO.	ER LIAB-DISTRICT DISABILITY	$748.42
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	$53,063.28
WAGE WORKS	EE LIAB-FLEX DEP CARE	$26,387.31
WAGE WORKS	EE LIAB-FLEX HEALTH	$8,711.72
WALMART	GENERAL SUPPLIES	$75.28
WALMART	INSTRUCTIONAL SUPPLIES	$906.14

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
WITTFITT LLC	INSTRUCTIONAL SUPPLIES	$102.00
	Fund Total:	**$6,111,546.05**
Fund: LOCAL OPT SALES TAX		
MIDWEST COMPUTER PRODUCTS	COMP/TECH HARDWARE	$7,169.26
	Fund Total:	**$7,169.26**
Fund: NUTRITION SERVICES		
ANDERSON ERICKSON DAIRY CO	PURCHASE FOOD	$19,749.08
ANGEL KEVIN OR ANN	UNEARNED REVENUE	$534.90
BMO MASTERCARD	GENERAL SUPPLIES	$19.76
BREAUX DEBBIE	UNEARNED REVENUE	$107.00
CARPENTER STACIE	UNEARNED REVENUE	$133.70
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	$71,031.32
FRAISE JAMES	UNEARNED REVENUE	$226.00
GOODWIN TUCKER GROUP	REPAIR/MAINT SERVICE	$285.41
HENDRICKSON KERI	UNEARNED REVENUE	$81.75
HUMITECH OF IOWA INC	REPAIR/MAINT SERVICE	$40.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	$1,542.17
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	$6,594.14
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	$1,542.17
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	$6,594.14
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	$10,473.73
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	$10,485.52
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	$15,737.12
KNUPP KAREN	UNEARNED REVENUE	$526.25
KYDD DANELLE	UNEARNED REVENUE	$14.79
LASER RESOURCES, LLC	Copies	$8.30
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	$150.38
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	$209.10
MENSAH, KRISTINA	UNEARNED REVENUE	$60.00
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	$227.78
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	$13,337.56
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	$927.72
PIZZA HUT OF AMERICA,INC.& AFFIL	PURCHASE FOOD	$1,479.49
POTTEBAUM SHELLY	UNEARNED REVENUE	$54.75
RAPIDS WHOLESALE EQUIP CO	GENERAL SUPPLIES	$257.00
SCHOOL NUTRITION ASSOCIATION	DUES AND FEES	$47.50
SUBWAY-19486	PURCHASE FOOD	$1,881.50
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	$124.70
SWENSON PAMELA	UNEARNED REVENUE	$14.05
TRAUTMAN CONNIE	UNEARNED REVENUE	$206.76
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	$4,057.82
U.S. DEPARTMENT OF TREASURY--FMS	EE LIAB-GARNISHMENTS	$187.21
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	$50.00
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	$4,040.00
WOODARD HEATHER	UNEARNED REVENUE	$43.40

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
	Fund Total:	**$173,083.97**
Fund: PHY PLANT & EQ LEVY		
A & J ASSOCIATES	ARCHITECT	$30.46
BMO MASTERCARD	ARCHITECT	$599.98
BMO MASTERCARD	CONSTRUCTION SERV	$689.87
BMO MASTERCARD	EQUIPMENT >$1999	$1,338.55
BRECKE	BLDG. CONST SUPPLIES	$2,900.00
BRECKE	CONSTRUCTION SERV	$500.00
DE LAGE LANDEN PUBLIC FINANCE	COMPUTER/COPIER RENT	$4,525.00
MENARDS -13127	BLDG. CONST SUPPLIES	$116.37
PLUMBERS SUPPLY COMPANY	CONSTRUCTION SERV	$774.01
PRODUCTS INC	BLDG. CONST SUPPLIES	$1,570.75
SHIVE-HATTERY INC.	ARCHITECT	$5,210.00
TIME CLOCK PLUS	COMPUTER SOFTWARE	$8,175.00
TREY ELECTRIC	CONSTRUCTION SERV	$480.00
	Fund Total:	**$26,909.99**
Fund: Pool 10 Million Issue and 2013 10M Issue		
AIRGAS NORTH CENTRAL	EQUIPMENT >$1999	$30,220.95
BMO MASTERCARD	BLDG. CONST SUPPLIES	$32.78
LARSON CONSTRUCTION COMPANY, INC	CONSTRUCTION SERV	$919,951.93
MARION IRON CO.	LEGAL SERVICES	$214.20
PODS ENTERPRISES, LLC	BLDG. CONST SUPPLIES	$1,242.00
SOIL-TEK	CONSTRUCTION SERV	$250.00
	Fund Total:	**$951,911.86**
Fund: PUB ED & REC LEVY		
EVER-GREEN LANDSCAPE & SUPPLY	GROUNDS UPKEEP	$408.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	$1,472.38
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	$30.34
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	$129.68
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	$30.34
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	$129.68
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	$201.22
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	$141.60
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	$212.51
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	$2.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	$6.95
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	$22.88
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	$361.50
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	$18.55
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	$83.58
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	$29.99
	Fund Total:	**$3,281.70**
Fund: STUDENT ACTIVITY		
ADRENALINE FUNDRAISING	INSTRUCTIONAL SUPPLIES	$13,604.00

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
AMERICAN SOLUTIONS FOR BUSINESS	INSTRUCTIONAL SUPPLIES	$791.94
ASPI SOLUTIONS, INC	DUES AND FEES	$192.00
ASPI SOLUTIONS, INC	INSTRUCTIONAL SUPPLIES	$252.00
BARK'S PIZZA INC	INSTRUCTIONAL SUPPLIES	$111.00
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	$22,042.62
BMO MASTERCARD	TRAVEL	$7,677.62
BOEHM ROMAN	OFFICIAL/JUDGE	$95.00
BONTRAGER BRADLEY	OFFICIAL/JUDGE	$110.00
BONTRAGER ERROL	OFFICIAL/JUDGE	$132.08
BSN SPORTS	INSTRUCTIONAL SUPPLIES	$655.11
BURKEN STEVEN JAY	OFFICIAL/JUDGE	$105.00
CEDAR FALLS HIGH SCHOOL	DUES AND FEES	$60.00
CEDAR GRAPHICS INC	INSTRUCTIONAL SUPPLIES	$157.58
CEDAR HAWK WRESTLING	DUES AND FEES	$600.00
CHEER BUTTONS & BOWS	INSTRUCTIONAL SUPPLIES	$1,052.00
CHICK-FIL-A @ LINDALE	INSTRUCTIONAL SUPPLIES	$1,300.72
CHRISTENSEN DELBERT	OFFICIAL/JUDGE	$95.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	$171.72
DECKER SPORTING GOODS	INSTRUCTIONAL SUPPLIES	$1,686.00
DOESE PHOTOGRAPHY	INSTRUCTIONAL SUPPLIES	$39.00
DORIAN BUSINESS SYSTEMS, INC	INSTRUCTIONAL SUPPLIES	$300.00
ENTERPRISE	INSTRUCTIONAL SUPPLIES	$222.54
ENTERPRISE	TRAVEL	$2,415.54
EVANS, MARIA	MISC REVENUE	$150.00
EVANS, MARIA	OTHER ACT INCOME	$40.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	$1,354.07
FRESE JEFF	OFFICIAL/JUDGE	$123.80
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	$3,098.83
HALLS PHOTO	INSTRUCTIONAL SUPPLIES	$66.00
HOYT BOB	OFFICIAL/JUDGE	$75.00
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	$313.57
IMS BRANDED SOLUTIONS	INSTRUCTIONAL SUPPLIES	$211.36
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	$24.16
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	$103.32
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	$24.16
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	$103.32
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	$89.76
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	DUES AND FEES	$160.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	$114.28
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	$171.53
JEFFERSON HIGH SCHOOL	DUES AND FEES	$630.00
JIMMY JOHN'S	INSTRUCTIONAL SUPPLIES	$2,430.00
JOSTENS, INC	INSTRUCTIONAL SUPPLIES	$20,667.30
KENNEDY HIGH SCHOOL	DUES AND FEES	$85.00
KENNEDY SUMMER BASKETBALL LEAGUE	DUES AND FEES	$660.00

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
KIDD, LOVAR	INSTRUCTIONAL SUPPLIES	$300.00
KOLLEGE TOWN SPORTS	INSTRUCTIONAL SUPPLIES	$2,655.32
LEMMER BARBARA	INSTRUCTIONAL SUPPLIES	$283.64
LEMMER BARBARA	TRAVEL	$1,066.24
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	$24.50
LEVEL 10	INSTRUCTIONAL SUPPLIES	$1,944.00
LIDS TEAM SPORTS	INSTRUCTIONAL SUPPLIES	$1,159.00
LUIS PARRAGUEZ	OFFICIAL/JUDGE	$110.00
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	$776.69
MOHR DAVE	OFFICIAL/JUDGE	$139.50
MONTICELLO SPORTS	INSTRUCTIONAL SUPPLIES	$310.00
MWAMBA DAN DJIBRIL	OFFICIAL/JUDGE	$95.00
MYERS BRYN	OFFICIAL/JUDGE	$465.00
NATHAN JOHN SEVERSON	INSTRUCTIONAL SUPPLIES	$450.00
NATIONAL FFA ORGANIZATION	INSTRUCTIONAL SUPPLIES	$55.00
OLD CAPITOL MUSEUM	INSTRUCTIONAL SUPPLIES	$84.00
PARK KIRK	OFFICIAL/JUDGE	$113.40
PORT'O'JONNY	INSTRUCTIONAL SUPPLIES	$160.00
PRAIRIE HIGH SCHOOL	DUES AND FEES	$70.00
PRAIRIE HIGH SCHOOL	INSTRUCTIONAL SUPPLIES	$250.00
ROBSON ALEXIS	INSTRUCTIONAL SUPPLIES	$2,813.83
ROOSEVELT MIDDLE SCHOOL	INSTRUCTIONAL SUPPLIES	$150.00
SCHULTE RANDY	OFFICIAL/JUDGE	$123.80
SHABANI JUMA	OFFICIAL/JUDGE	$105.00
SOCCER.COM	INSTRUCTIONAL SUPPLIES	$685.15
SUTHERLAND PRINTING INC	INSTRUCTIONAL SUPPLIES	$2,945.93
TAYLOR ERIN	INSTRUCTIONAL SUPPLIES	$34.00
THUL, CINDY	MISC REVENUE	$33.49
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	$50.23
TURNER TYLER	OFFICIAL/JUDGE	$220.00
UCA/UDA- SUMMER CAMPS	INSTRUCTIONAL SUPPLIES	$12,457.00
UNI SPORTS CAMPS-BOYS BASKETBALL	DUES AND FEES	$1,485.00
UNIVERSITY OF IA DANCE MARATHON	INSTRUCTIONAL SUPPLIES	$2,400.00
VALLEY HIGH SCHOOL	DUES AND FEES	$100.00
VARSITY SPIRIT	INSTRUCTIONAL SUPPLIES	$2,805.79
WALMART	INSTRUCTIONAL SUPPLIES	$544.34
WARTBURG COLLEGE	DUES AND FEES	$1,125.00
WEST HIGH SCHOOL	DUES AND FEES	$470.00
WOODWIND & BRASSWIND	INSTRUCTIONAL SUPPLIES	$398.85
ZAJFERT TOMAS	OFFICIAL/JUDGE	$105.00
	Fund Total:	**$124,127.63**
Fund: Student Store		
LIDS TEAM SPORTS	GENERAL SUPPLIES	$352.00
	Fund Total:	**$352.00**

IA - Warrants Paid Listing

Criteria

Date Range: 05/13/2016 - 06/02/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total

Grand Total: $10,645,257.27

End of Report

Exhibit 904.2

GRANT WOOD
AREA EDUCATION AGENCY

4401 Sixth Street SW
Cedar Rapids, IA 52404-4499
(319) 399-6700
Iowa WATS (800) 332-8488
FAX (319) 399-6457
TDD (319) 399-6766
www.aea10.k12.ia.us

Agreement to Operate SubCentral

Between
Grant Wood Area Education Agency
and
Linn Mar Community Schools
(2016-2017)

This Agreement is entered into by and between Linn Mar Community Schools, hereinafter referred to as the "District" and the Grant Wood Area Education Agency, hereinafter referred to as "GWAEA".

This purpose of this Agreement is to support the efforts of the District by managing SubCentral. Services to be provided under this agreement shall begin on July 1, 2016 and terminate on June 30, 2017.

GWAEA agrees to:

1. Select (or hire) and supervise the AEA Employees to provide services under the Agreement.
2. Assume all obligations pursuant to administering and supervising the existing terms and conditions of employment between GWAEA and AEA Employees.
3. Provide office space, email, voice mail, Internet access and other necessary support for AEA Employees during the term of this Agreement.
4. To acknowledge the rights of District to assign and otherwise direct the work of AEA Employees in activities which support SubCentral.

GWAEA and District agree:

1. AEA Employees are at all times an employee of GWAEA subject to GWAEA's negotiated Master Agreement, operating procedures and policies.
2. AEA Employees will report to the designated GWAEA management staff member.

The District agrees to:

1. Reimburse GWAEA an annual management fee to house and support the management of the system in the amount of $29,123.00. The billing amount is prorated for each participating district based on the number of District employees enrolled in the system. The 2016-2017 total annual management fee for the Substitute Employee Management System is $162,683.00.
2. Reimburse GWAEA for the billed services within 30 days of receiving the invoice.
3. Assign and otherwise direct the work of the AEA Employees in activities which support SubCentral.
4. Provide input to the appropriate AEA supervisor regarding the AEA Employee. All discipline and/or termination decisions, however, shall be made by GWAEA.

Grant Wood Area Education Agency

James C. Rhea 5/11/16

Board President Date

Linn Mar Community Schools

Board President Date

28E AGREEMENT BETWEEN THE CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT AND THE LINN-MAR COMMUNITY SCHOOL DISTRICT.

THIS 28E AGREEMENT is made and entered into on the 13th day of June, 2016, by and between the Cedar Rapids Community School District (the "District") and the Linn-Mar Community School District ("Participating District") pursuant to Iowa Code Chapter 28E. The parties agree as follows:

1. **PURPOSE:** The purpose of this agreement is to provide a secondary school program option called Iowa BIG for the students of the Participating District.
2. **TERM:** The term of this Agreement shall be from the 1st of July, 2016 to June 30, 2017. The parties hereto agree this Agreement shall be effective upon its execution by all parties and the duration shall be coterminous with the provisions contained herein.
3. **RESPONSIBILITIES OF THE PARTIES:**

The DISTRICT agrees to provide the following:

3.1. Provide a certified teaching staff in the areas of English, social studies, math, and science to support students in their Iowa BIG projects and pursuing their Iowa Core Standards.
3.2. Increase certified staff at Iowa BIG by 1.0 FTE to ensure favorable student/teacher ratio.
3.3. Iowa BIG teachers can certify completion of core coursework for Participating District as requested/negotiated.
3.4. Provide the space for students to conduct their work.
3.5. Provide updates to Participating District each semester regarding student progress and advancement, including a presentation to the Board of Education as requested by Participating District Superintendent.
3.6. Provide administrative oversight for the program.
3.7. Provide the PARTICIPATING DISTRICT with promotional materials related to Iowa BIG.

PARTICIPATING DISTRICT agrees to provide the following:

3.8. Pay DISTRICT tuition based upon the following scale:
  3.8.1.1. 1 semester, (1/2 day program) $2,000.00
  3.8.1.2. Agrees to a minimum enrollment of 13 students per semester
3.9. Pay DISTRICT tuition within 30 days of commencement of the semester in which the student(s) is enrolled.
3.10. Assist in enrolling student(s) and determining credit to be granted by the PARTICIPATING DISTRICT for its students.
3.11. Provide a district-designated liaison as a main point-of-contact for Iowa BIG.
3.12. Ensuring adequate space in student schedules for class and travel time to and from Iowa BIG.
3.13. To provide funding for PARTICIPATING DISTRICT students if PARTICIPATING DISTRICT determines it will fund students for college credit for Iowa BIG work. If PARTICIPATING DISTRICT determines it will not fund students for college credit, PARTICIPATING DISTRICT students will not be eligible for college credit through Iowa BIG.

4. **INSURANCE AND INDEMNIFICATION**
   A. During the duration of this Agreement, PARTICIPATING DISTRICT will provide a certificate of insurance, (or equivalent insurance document) naming the District as additional insured with general liability insurance limits of $2,000,000.
   B. To the extent permitted by law, the District will indemnify and hold harmless PARTICIPATING DISTRICT from and against any and all losses, costs, damages and expenses, including reasonable attorney's fees and expenses, occasioned by , or arising out of, the District's negligence or willful misconduct in the performance of its duties under this agreement.
   C. PARTICIPATING DISTRICT will indemnify and hold harmless the District from and against any and all losses, costs, damages and expenses, including reasonable attorney's fees and expenses, occasioned by, or arising out of the PARTICIPATING DISTRICT negligence or willful misconduct in the performance of its duties under this agreement.

5. ADMINISTRATION
   A. No separate legal or administrative entity shall be created by this Agreement. The Associate Superintendent for the DISTRICT, shall be designated as the administrator of the Agreement for purposes of Iowa Code Chapter 28E.
   B. No separate budget shall be established in connection with this Agreement.

6. TERMINATION
   A. Termination for Cause. The occurrence of any one or more of the following events shall constitute cause for any of the parties included within this Agreement to declare another party in default of its obligations under the Agreement:
      1. Failure to make substantial and timely progress toward performance of the Agreement.
      2. Failure of another party's work product and services to conform to any specifications noted herein.
      3. Any other breach of the terms of this Agreement.
   B. Notice of Default. If there occurs a default event under Section 6A, the non-defaulting party or parties shall provide written notice to the defaulting party or parties, requesting that the breach or noncompliance be immediately remedied. In the event that the breach or noncompliance continues to be evidenced ten (10) days beyond the date specified in the written notice, the non-defaulting party or parties may either:
      1. Immediately terminate the Agreement without additional written notice; or,
      2. Enforce the terms and conditions of the Agreement and seek any available legal or equitable remedies.

      In either event, the non-defaulting party or parties may seek damages as a result of the breach or failure to comply with the terms of the Agreement.

   C. Disposition of Property. Upon the expiration or earlier termination of this Agreement, each party shall have sole custody and use of its respective property.

7. **CONTACT PERSON:** The Contact Persons shall serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of this Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement. The Contact Persons are as follows:

Dr. Trace Pickering, Associate Superintendent
Cedar Rapids Community School District
2500 Edgewood Rd. NW
Cedar Rapids, IA 52405

Shannon Bisgard, Associate Superintendent
Linn-Mar Community School District
2999 N. Tenth Street
Marion, Iowa 52302

Cedar Rapids Community School District

By:_____ Date:_____
Board President

By:_____ Date:_____
Board Secretary

Linn-Mar Community School District

By:_____ Date:_____
Board President

By:_____ Date:_____
Board Secretary

POWERSCHOOL ACCESS AGREEMENT

This Agreement is entered into by and between Grant Wood Area Education Agency, (GWAEA) and the Licensee, as defined below.

1. Definitions.

1.1. "District" means a school district.

1.2. "Licensee" means a District whose funds are used to pay the License Fee.

1.3. "License Fee" means the amount of money listed in Exhibit A and received by GWAEA for the License granted below.

1.4. "License Period" means the time period listed in Exhibit A for which the License Fee has been paid for the License granted below.

1.5. "PowerSchool Software" means the PowerSchool SIS software from Powerschool Group LLC as more fully described in Exhibit A.

1.6. "Use" means accessing and interacting with the PowerSchool Software.

1.7. "User" means an employee or contractor of the Licensee who uses the PowerSchool Software. See Exhibit A for the number of licensed Users.

1.8. "User Data" means information that is input by the Users, Licensee, or by GWAEA at the request of Licensee, while initializing, accessing, or using the PowerSchool Software.

2. Grant of License.

2.1. GWAEA grants the Licensee a non-exclusive, limited right to have installed or otherwise access one copy of the PowerSchool Software installed on one computer or virtual machine owned or controlled by GWAEA.

2.2. The license granted above is not sub-licensable.

2.3. All rights not specifically granted under this License are reserved by GWAEA.

3. Restrictions.

3.1. Licensee agrees, except as expressly permitted in the License, the PowerSchool Software may not be accessed, used, copied, translated, redistributed, retransmitted, published, sold, leased, marketed, sublicensed, assigned, disposed of, encumbered, transferred, altered, modified or enhanced, whether in whole or in part. Licensee may not remove any proprietary notices, marks, or labels from the PowerSchool Software.

3.2. To the extent that Licensee has access to the source code of PowerSchool Software, Licensee acknowledges that the source code remains a confidential trade secret. Licensee agrees that it has no license whatsoever to the source code and shall not disclose the source code under any circumstances or to otherwise inspect, copy, distribute, publish, display or modify the source code, nor compile or assemble the source code into executable files.

3.3. Licensee agrees not to reverse-engineer, de-compile or disassemble the PowerSchool Software, or make any attempt to discover the source code to the PowerSchool Software, except and only to the extent that such activity is expressly permitted by applicable law notwithstanding this limitation.

3.4. Licensee agrees to not attempt to break or evade any access controls, copy-control protections, or encryption utilized in the PowerSchool Software.

3.5. Licensee agrees not to assist others in doing what the Licensee is prohibited from doing.

3.6. Licensee agrees that any sublicenses that it grants under the License shall have the same restrictions on the conduct of the sublicensee as are in place on the Licensee. Licensee agrees that GWAEA may terminate this Agreement without warning if Licensee breaches this clause. Licensee indemnifies GWAEA for any damages that GWAEA may suffer to due Licensee's breach of this clause.

4. Obligations of GWAEA.

4.1. GWAEA shall be responsible for installation and maintenance of: 1) the PowerSchool Software; and 2) the physical hardware and any virtual machines utilized to operate the PowerSchool Software.

4.2. GWAEA shall provide Licensee with: 1) access to an instance of the PowerSchool Software that is dedicated to the exclusive use of the Licensee; or 2) if Licensee's User Data is segregated from User Data of third parties, access to an instance of the PowerSchool Software that is shared with third parties.

4.3. GWAEA shall provide Licensee with access to versions of the PowerSchool Software that are stable in GWAEA computing environment, but GWAEA shall not be required to provide access to the most recent version of the PowerSchool Software made available by Powerschool Group LLC.

4.4. In general, the PowerSchool Software shall be available for use and access by Users 24 hours a day, 7 days a week, except for scheduled maintenance to take place at commercially reasonable times.

4.5. GWAEA will thoroughly investigate all problems reported by Licensee. GWAEA will make commercially reasonable efforts to correct the problem and GWAEA will provide: 1) a solution; 2) confirmation that the PowerSchool Software works per design specifications; or 3) confirmation that responsibility for a solution has been passed to Powerschool Group LLC. GWAEA will communicate regularly with the Licensee regarding the status of all problems and any solutions.

4.6. GWAEA shall provide support via telephone, email, chat room, and remote diagnosis and access tools during regular business hours (7:30 am - 4:00 pm Central Time) Monday through Friday except holidays. GWAEA support staff may provide support for severe problems outside of regular business hours at its discretion or as otherwise agreed to by the Licensee. GWAEA shall not be required to provide in-person support.

4.7. GWAEA shall not provide support regarding computer or networking hardware installation, support, or maintenance.

4.8. GWAEA shall not be required to provide support regarding software other than the PowerSchool Software. If Licensee so requests, GWAEA may diagnose a software problem to the extent of its capability. Software support will be charged per call at the then-current GWAEA pricing schedule.

4.9. Support requests will be prioritized by severity of the problem and handled in the order of most severe to least severe, with Technical issues ahead of other problems and questions. Priority is assigned in descending severity: the PowerSchool Software unavailable; a portion of the PowerSchool Software is unavailable; operational questions that are holding up use; operational questions that do not interfere with normal use; enhancement suggestions/requests and requests for custom applications.

4.10. The PowerSchool Software shall be available for use and access by Users during back-up activities performed by Licensee or GWAEA.

4.11. GWAEA shall undertake commercially reasonable efforts to: 1) maintain the security of User Data; 2) not release User Data to any person or entity without the express written consent of the District, except pursuant to an agency or judicial order, provided that GWAEA shall notify the District of such order before releasing any User Data.

4.12. GWAEA shall be responsible for performing back-ups of the PowerSchool Software.

4.13. During the License Period, GWAEA shall be responsible for performing nightly back-ups of User Data. GWAEA shall be responsible for storing backed-up User Data off site for a period 7 days. GWAEA shall provide a copy of such back-ups upon request. If Licensee desires to maintain its backed-up User Data for periods longer than 7 days, it must arrange separate storage for itself.

4.14. After the end of the License Period, Licensee may request that GWAEA provide Licensee with a copy of User Data as that data existed upon the date of termination of this Agreement. Any such request by Licensee must be made within sixty (60) days of the date of termination of this Agreement. GWAEA shall provide the copy of User Data in a non-proprietary, electronic format. After the expiration of the sixty (60) day period, GWAEA shall not be required to retain any User Data.

4.15. GWAEA agrees to provide other services as listed in Exhibit A.

4.16. First time Licensees For first time Licensees, GWAEA shall provide the following:

4.16.1. At the request of Licensee, GWAEA shall carry out a one time importation of User Data prior to first of use the PowerSchool Software by Users, provided that the User Data is in a non-proprietary, electronic format.

4.16.2. GWAEA shall provide up to three training sessions for Licensee and its employees concerning: 1) the operation of the PowerSchool Software; and 2) accessing the PowerSchool Software.

5. Obligations of Licensee.

5.1. Licensee agrees to pay GWAEA in the amounts and on the schedule listed in Exhibit A.

6. Licensee shall designate one (1) primary contact, and one (1) backup contact, who will interact with the GWAEA. GWAEA need not respond to or interact with any Licensee employee or agent except the primary and backup contacts. The primary and backup contacts shall have sufficient technical skill and knowledge of Licensee's computers and the PowerSchool Software to be able to assist GWAEA in resolving any problems. Failure of

Licensee to designate a primary or backup contact with sufficient technical skill and knowledge may result in additional fees and will reduce the effectiveness of the support provided.

6.1. When reporting a technical issue, Licensee shall provide as accurate and complete description as possible including: 1) details of what menu item or module was being accessed, 2) what Licensee was attempting to do, 3) the exact error message text as well as any other pertinent details. Licensee shall assist in technical issue resolution by providing copies of reports and/or files deemed necessary by GWAEA, via email or uploading files to GWAEA. All materials provided by Licensee during resolution of technical issues shall be considered confidential by GWAEA.

6.2. Licensee agrees that it alone is responsible for: 1) use of User Data; and 2) the confidentially of and use of all usernames, passwords, and accounts, by the Licensee, its Users, employees, agents, and third parties, whether authorized or unauthorized. Licensee agrees to indemnify GWAEA and hold GWAEA harmless for any loss or damage incurred by GWAEA or by any other person as a result of the use or misuse of User Data, usernames, passwords, and accounts that is outside the control of GWAEA.

6.3. Licensee agrees to immediately notify GWAEA when it becomes aware of any loss or theft or unauthorized use of any of its usernames, passwords, and/or accounts.

6.4. Licensee agrees to abide by acceptable computer and network usage policies published by GWAEA from time to time. Licensee agrees to require its Users to agree to abide by acceptable computer and network usage policies published by GWAEA from time to time. Failure of Licensee to abide by such polices, or to require its Users to abide by such policies, may result in immediate termination of this Agreement or immediate termination of Users access to the PowerSchool Software.

6.5. Licensee agrees that it is solely responsible for assuring the accuracy of User Data. Licensee acknowledges that the PowerSchool Software may provide incorrect information to Licensee; however, Licensee has numerous opportunities to detect the occurrence of such errors and control their effect. Licensee shall have the responsibility to establish and use appropriate measures in its operations to detect the occurrence of such error promptly and to minimize their effect on it. In addition, Licensee shall promptly inform GWAEA of all errors it believes to exist and render all reasonable assistance in correcting said errors.

6.6. Licensee agrees that it is responsible for all obligations and liabilities arising out of ownership of User Data. This means, without limitation, that Licensee shall be responsible for all third-party requests for User Data, whether by subpoena or otherwise. If a third-party serves GWAEA with a request for User Data, GWAEA will, as soon as practicable, provide the request to Licensee. Licensee shall thereafter be responsible for appropriately responding to the request. Licensee shall indemnify and reimburse GWAEA for all reasonable expenses, including attorneys' fees, that GWAEA incurs arising out of the request. Licensee shall not direct third parties to make requests for the User Data to GWAEA, but shall instead direct that requests be made to Licensee. GWAEA will cooperate with Licensee in responding to the request by providing the requested User Data to Licensee or the third-party if so directed by Licensee.

6.7. Licensee is responsible for, including all associated costs, all maintenance and installation of: 1) any computers or virtual machines owned or controlled by Licensee, 2) any

common carrier equipment, and 3) any communication equipment required for Licensee to access and use of the PowerSchool Software.

6.8. Licensee is responsible for all costs associated with communicating to and from computers or virtual machines owned or controlled by GWAEA on communications networks not owned or controlled by GWAEA.

7. Ownership.

7.1. Title, ownership rights and intellectual property rights in and to the PowerSchool Software shall remain with Powerschool Group LLC and are protected by US and international laws and treaties. Access and use of the PowerSchool Software is licensed, not sold. There is no transfer to Licensee of any title to or ownership of the PowerSchool Software or any software or hardware owned or controlled by GWAEA.

7.2. Title, ownership rights and intellectual property rights in User Data shall remain with Licensor.

8. Termination.

8.1. This Agreement shall terminate at the end of the License Period or upon the occurrence of any of the following events:

8.1.1. Failure of Licensee to pay GWAEA any sums or amounts due, where such delinquency is not fully corrected within sixty (60) days of GWAEA written demand; or

8.1.2. Failure Licensee or GWAEA to observe, keep or perform any of the terms and conditions of this Agreement where such nonperformance is not corrected by Licensee or GWAEA within thirty (30) days after prior written notice by the other party.

8.2. Except as provided above, upon the expiration or other termination of this Agreement, all rights and obligations of the parties under this Agreement shall cease as of the termination date.

9. Miscellaneous.

9.1. No Warranties. GWAEA AND ITS SUPPLIERS DISCLAIM ALL WARRANTIES AND CONDITIONS, EITHER EXPRESSED OR IMPLIED, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND THOSE ARISING OUT OF USAGE OF TRADE OR COURSE OF DEALING, CONCERNING THE SOFTWARE PRODUCT, AND THE PROVISION OF OR FAILURE TO PROVIDE SUPPORT SERVICES. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY GWAEA, ITS AGENTS, DEALERS, DISTRIBUTORS OR EMPLOYEES SHALL INCREASE THE SCOPE OF THE ABOVE WARRANTIES OR CREATE ANY OTHER WARRANTIES.

9.2. No Liability for Damages. EXCEPT FOR THE EXPRESS REMEDIES AND INDEMNITIES PROVIDED TO THE COMPANY UNDER THIS AGREEMENT, REGARDLESS OF WHETHER ANY REMEDY SET FORTH HEREIN FAILS OF ITS ESSENTIAL PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL GWAEA OR ITS SUPPLIERS (OR THEIR RESPECTIVE AGENTS, DIRECTORS, EMPLOYEES OR REPRESENTATIVES) BE

LIABLE FOR ANY DAMAGES WHATSOEVER (INCLUDING, WITHOUT LIMITATION TO: CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, ECONOMIC, PUNITIVE OR SIMILAR DAMAGES, OR DAMAGES FOR LOSS OF BUSINESS PROFITS, LOSS OF GOODWILL, BUSINESS INTERRUPTION, COMPUTER FAILURE OR MALFUNCTION, LOSS OF BUSINESS INFORMATION OR ANY AND ALL OTHER COMMERCIAL OR PECUNIARY DAMAGES OR LOSSES) ARISING OUT OF THE USE OF OR INABILITY TO USE THE POWERSCHOOL SOFTWARE OR THE PROVISION OF OR FAILURE TO PROVIDE SUPPORT SERVICES, HOWEVER CAUSED AND ON ANY LEGAL THEORY OF LIABILITY (WHETHER IN TORT, CONTRACT OR OTHERWISE), EVEN IF GWAEA HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR FOR ANY CLAIM BY ANY OTHER PARTY. LICENSEE ACKNOWLEDGES THAT THE LICENSE FEE REFLECTS THIS ALLOCATION OF RISK. In any event, if any statute implies warranties or conditions not stated in this Agreement, GWAEA's entire liability under any provision of this Agreement shall be limited to the greater of the amount actually paid by Licensee to license the PowerSchool Software and Five United States Dollars (US$5.00). Because some jurisdictions do not allow the exclusion or limitation of liability for consequential or incidental damages, the above limitation may not apply to Licensee.

9.3. No Indemnity. GWAEA shall have no obligation to defend Licensee or to pay any resulting costs, damages, or attorneys' fees for any claims alleging direct or contributory infringement of the PowerSchool Software by: 1) GWAEA's provision of access to the PowerSchool Software; or 2) Licensee's access or use the PowerSchool Software.

9.4. Entire Agreement. This Agreement, and any exhibits, constitutes the entire agreement between GWAEA and Licensee with regard to the PowerSchool Software and supersedes any and all prior agreements on this topic. This Agreement shall not be modified except by a written agreement between authorized representatives of GWAEA and Licensee.

9.5. Severability. If a court of competent jurisdiction determines that a provision of this Agreement is unenforceable in any jurisdiction, then such provision shall be deemed modified to the minimum extent necessary to make it comply with the applicable law of such jurisdiction

9.6. Governing Law. This Agreement is governed by the laws of the State of Iowa and applicable U.S. federal law and the state and federal courts located in Cedar Rapids, Iowa, USA shall have exclusive jurisdiction and venue over any claim arising from this License Agreement.

We the undersigned agree to the terms and conditions set forth in this Agreement and exhibits.

GRANT WOOD AREA EDUCATION AGENCY	LICENSEE Linn-Mar Community Schools
By: James C. Green	By: _____
Name: James C. Green	Name: _____
Position: GWAEA Board President	Position: _____
Date: 5/11/16	Date: _____

EXHIBIT A

PowerSchool Software means:

The PowerSchool SIS software provided by Powerschool Group LLC, including all of the base functionality plus State Reporting.

License Fee:

K-12 Student Enrollment: 7196

Per Pupil cost: $7.50

License Fee: $53,970.00

License Period: July 1, 2016 - June 30, 2017

Term of this Agreement: July 1, 2016 - June 30, 2017

Additional Services to be provided by GWAEA means:

Data Entry Outside The Scope Of This Agreement

$15.00 per hour charged for any special customized data entry activities.

$80.00 per hour charged for special programming needs.

Training Outside The Scope Of This Agreement

$50 per hour to a maximum of $500 per day plus expenses such as lodging and meals reimbursement at GWAEA per diem rates.

Billing Schedule

Payment will be made no later than thirty days after invoice. Invoicing will be in the Fall of the fiscal year.

LICENSE AGREEMENT
NON-COMMERCIAL

This license agreement ("Agreement") is made on the Effective Date, as defined in the signature block, by Linn-Mar Community School District, an Iowa school corporation ("Licensor"), and the undersigned ("Licensee").

1. Definitions

1.1 "Trademarks" means the word and logo marks depicted in Exhibit A.

1.2 "Licensed Product" means products bearing the Trademarks.

1.3 "Royalty Rate" means the percentage defined in Exhibit B.

1.4 "Net Sales" means Licensee's gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted nor shall any deduction be allowed for any uncollectible accounts or allowances.

1.5 "Licensed Market" means the types of products that may be marked with the Trademarks, as defined in Exhibit B.

1.6 "Customers" means the people to whom Licensed Products may be sold, as defined in Exhibit B.

1.7 "Term" means the period of time, as defined in Exhibit B, starting from the Effective Date.

2. LICENSE

2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.

2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate times Net Sales.

2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.

3. LICENSOR'S CONTROL

3.1 In order to protect and preserve Licensor's rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain Licensor's approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee's use of the Trademarks is initially approved by Licensor, any subsequent modification in such use, including changes in quality of the Licensed Product, must be reviewed and approved by Licensor prior to implementation of such modification. Licensor may terminate this Agreement if Licensee fails to abide by these quality control provisions.

4. USE OF THE TRADEMARK

4.1 Trademark Format. Licensor retains the right to specify, from time to time, the format in which Licensee shall use the Trademarks, and Licensee shall only use the Trademarks in a format approved by Licensor.

4.2 Proper Notice and Acknowledgment. Every use of the Trademark by Licensee shall incorporate a superscript TM or a circle enclosing an R, as directed by Licensor.

4.3 Impairment of Licensor's Rights. Whether during or after the term of this Agreement, Licensee shall not challenge or otherwise impair Licensor's rights in the Trademarks. Licensee shall not apply for the registration of, or cause or allow the filing of an application for the registration of, a tradename, trademark or service mark which is identical to or confusingly similar to any of the Trademarks.

4.4 Licensor's Rights and Remedies. Licensee agrees that Licensor retains, and may exercise, all rights and remedies available to Licensor as a result of Licensee's breach of this Agreement, misuse of the Trademarks, or any other use of the Trademarks by Licensee which is not expressly permitted by this Agreement.

5. TERMINATION

5.1 Termination without Cause. Either party may terminate this Agreement, with or without cause, by delivering written notice of termination to the other party, and, unless a later date is specified in such notice, termination shall be effective thirty (30) days after the date such notice is given.

5.2 Termination for Cause. Notwithstanding the provisions of Section 5.1, this Agreement shall automatically terminate without notice from Licensor if: (i) Licensee violates the Code of Conduct; (ii) Licensee attempts to assign, transfer or otherwise convey, without first obtaining Licensor's written consent, any of the rights granted to Licensee; (iii) Licensee fails to obtain Licensor's approval of Licensee's use of the Trademark in accordance with Section 3 of this Agreement; (iv) Licensee uses the Trademark in a manner in violation of, or otherwise inconsistent with, the restrictions imposed by or in connection with Section 4 of this Agreement; or (v) Licensee uses the

Trademark in a manner not expressly permitted by this Agreement.

5.3 Effect of Termination. All rights granted by this Agreement, shall expire upon termination of this Agreement, and upon termination Licensee shall immediately cease and desist from all further use of the Trademarks, except that Licensee may continue to sell off Licensed Products in its inventory for a period of ninety (90) days.

6. REPORTING AND PAYMENTS

6.1 Licensee shall provide Licensor a report within thirty (30) of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

7. MISCELLANEOUS

7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensor and its board, officers, employees and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of Licensed Products by third parties.

7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensor's prior written consent.

7.3 Applicable Law. This Agreement shall be interpreted, construed, and enforced pursuant to, and in accordance with, the laws of the State of Iowa. Parties agree that jurisdiction is proper in the courts of Linn County, Iowa.

7.4 Entire Agreement. This Agreement supersedes all previous agreements, understandings, and arrangements between the parties, whether oral or written, and constitutes the entire agreement between the parties.

7.5 Amendments. This Agreement may not be modified except by an agreement in writing executed by the parties hereto.

7.6 Waivers. The waiver by either party of a breach or other violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach of the same or other provision of this Agreement.

7.7 Notice. All communication to be given under this Agreement shall be in writing and shall be delivered by hand, by facsimile, by registered or certified mail through the United States postal service, or by courier service at the addresses listed below.

7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first set forth above.

Licensor	**Licensee** Non-Commercial
Linn-Mar Community School District	Entity/Team Name: Linn-Mar Roar
Address: 2999 N 10th Street Marion IA 52302	Address: 7529 Quail Trail NE Cedar Rapids, IA 52402
Signature:	Signature: Mark Norton
By: Tim Isenberg	By: Mark Norton
Position: Board President	Position: Head Coach
Date Signed:	Effective Date: 5-26-16

Exhibit A

a)

b)

c)

d)

e)

f)

g) Linn-Mar Community School District

h) Linn-Mar Lions

Exhibit B

Non-commercial

Royalty Rate: 0%

Licensed Markets: 1) Nothing prohibited by the Code of Conduct; 2) Licensor approved clothing for members of the group such as uniforms or event T-shirts; and 3) Licensor approved promotional materials for the group

Customers: Members of the group

Term: 5 years

Reporting Period: Annually

Exhibit C

CODE OF CONDUCT
NON-COMMERCIAL

Prohibited Items. License shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks: i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol or illegal drugs.

Expected Behavior. License agrees to abide by, and have their members, parents of members, coaches, and supporters abide by the following standards of behavior:

The use of profane or abusive language is not acceptable. Extreme verbal outbursts show a lack of self-control and immaturity; these reflect negatively on the Licensor, Licensee and the individual and should be avoided.

There is an expectation that all individuals representing the Licensor be courteous, mature, cooperative and respectful at all times. Individuals should conduct themselves with the knowledge that they, alone, are responsible for their own actions.

In all situations, competitors are expected to perform to the best of their ability, within the context of specific rules of their competition. Sportsmanship and fair play to teammates, opponents, and officials, should be in the forefront of a competitor's basic philosophy and attitude.

Students should present a neat appearance at all functions with adults using discretion regarding their appearance.

Realizing that academics are the priority of the high school years, students are expected to maintain acceptable standards of academic achievement. It is understood by all that academic responsibilities include attendance, punctuality, cooperation, general good behavior, respect for teachers and fellow students, and a genuine effort on all homework assignments, tests, projects and examinations.

Exhibit 904.6

AIA® Document G701™ – 2001

Change Order

PROJECT *(Name and address):*
Linn-Mar High School Additions and Renovations - Phase 2
Marion, Iowa

TO CONTRACTOR *(Name and address):*
Larson Construction Co., Inc.
600 17th Street SE
P.O. Box 112
Independence, IA 50644

CHANGE ORDER NUMBER: CC-11
DATE: April 29, 2016

ARCHITECT'S PROJECT NUMBER: 11-13105-20
CONTRACT DATE: March 9, 2015
CONTRACT FOR: Combined Construction

OWNER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Please see attachment for Change Order items and description.

The original Contract Sum was	$	19,548,000.00
The net change by previously authorized Change Orders	$	323,564.59
The Contract Sum prior to this Change Order was	$	19,871,564.59
The Contract Sum will be increased by this Change Order in the amount of	$	22,350.09
The new Contract Sum including this Change Order will be	$	19,893,914.68

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is on or before December 16, 2016.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT	CONTRACTOR	OWNER
DLR Group, inc.	Larson Construction Co., Inc.	Linn-Mar Community School District
(Firm name)	*(Firm name)*	*(Firm name)*
1430 Locust Street Suite 200 Des Moines, IA 50309	600 17th Street SE P.O. Box 112 Independence, IA 50644	2999 North Tenth Street Marion, IA 52302
ADDRESS	ADDRESS	ADDRESS
BY *(Signature)*	BY *(Signature)*	BY *(Signature)*
Paul Arend	Travis Schwartz	Tim Isenberg, School Board President
(Typed name)	*(Typed name)*	*(Typed name)*
5/18/16	5.4.16	
DATE	DATE	DATE

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User Notes: (1498049868)

Linn-Mar High School Additions & Renovations – Phase 2
DLR Group Project No. 11-13105-20

Attachment to Change Order CC-11

General Contractor: Larson Construction

April 29, 2016

Item No. 1:
Cost for material and labor to add two additional columns in Area G and implement changes as described in RFI #67 response.

DLR Group Proposal Request CC-19 dated July 23, 2015. Pricing per Larson Construction correspondence dated April 19, 2016.

Total Item No. 1: No Cost Change Add: $0.00

Item No. 2:
Larson Construction installed metal stud kickers and two rows of 6" metal backing at 1' and 2' AFF in which they fastened the partial height wall to the casework itself to provide additional support / strength.

DLR Group Proposal Request CC-23 dated August 7, 2015. Pricing per Larson Construction correspondence dated April 19, 2016.

Total Item No. 2: No Cost Change Add: $0.00

Item No. 3:
Change in Interior Architectural Woodwork Specification Section 064023 for DWP-1 finish clarification.

DLR Group Proposal Request CC-28 dated September 15, 2015. Pricing per Larson Construction correspondence dated February 4, 2016.

Total Item No. 3: No Cost Change Add: $0.00

Item No. 4:
Per the Owner's request, costs for material and labor to remove the wall between Classroom G103 and Classroom G104 per the contents of ASI #CC-21.

DLR Group Proposal Request CC-49 dated January 28, 2016. Pricing per Larson Construction correspondence dated April 15, 2016.

Total Item No. 4: Deduct: ($2,472.65)

Item No. 5:
In response to RFI #160 and after reviewing the existing structural and controls conditions, remove a portion of wall just south of existing control panel and below the existing beam. Cost for material and labor to omit removing a portion of wall originally designated as to be completely removed.

DLR Group Proposal Request CC-57R dated March 29, 2016. Pricing per Larson Construction correspondence dated April 6, 2016.

Total Item No. 5: Deduct: ($225.00)

Item No. 6:
Along the west of Corridor E190, E192, E130, E134, and F128A, in order to obtain above ceiling inspections, Larson Construction had to correct existing penetrations and openings to obtain the fire/smoke rating. Larson Construction had 2 guys at 6 hours each to patch/infill/caulk.

Pricing per Larson Construction correspondence COR #72 dated April 7, 2016, reviewed by DLR Group on April 20, 2016.

Total Item No. 6: Add: $911.46

Item No. 7:
Cost for labor and material to provide GWB control joints to reduce cracking at beam flanges. Control joints to occur equally on both sides of the vestibule walls per ASI CC-23.

Pricing per Larson Construction correspondence COR #75 dated April 14, 2016, reviewed by DLR Group on April 20, 2016.

Total Item No. 7: Add: $1,401.37

Item No. 8:
Cost for material and labor to provide (1) additional Daikin UERQ 500 CFM Unit ventilator in Room E136. Reference RFI # 169 for further information. The unused new heat pump will be turned over to the District for their use.

DLR Group Proposal Request CC-64 dated April 8, 2016. Pricing per Larson Construction correspondence dated April 22, 2016.

Total Item No. 8: Add: $11,098.04

Item No. 9:
IEP fabricated a stainless steel threshold as an example for control joints in the corridors after installing new VCT. After review, the District was pleased with the finished product and would like to proceed with this throughout the remaining corridors to conceal expansion joints to protect new flooring. Pricing if for the one sample threshold installed at this time.

Pricing per Larson Construction correspondence COR #64 dated March 8, 2016, reviewed by DLR Group on April 25, 2016.

Total Item No. 9: Add: $999.78

Item No. 10:
Door EL32E 12'x7'-4" has to be made taller and wider to accommodate the area provided for the door and opener. The door needs to be widened 4" so the motor will fit between the bar joist. This will move the motor to the right two more inches. The height is to get the motor over the top of the plumbing. The guide increases 7" to accommodate the stairs.

Pricing per Larson Construction correspondence COR #68 dated April 5, 2016, reviewed by DLR Group on April 25, 2016.

Total Item No. 10: Add: $470.64

Item No. 11:
Since the wall pad height is lower on the East Wall, Larson Construction was unable to use all of the existing pads. Larson Construction will be unable to reuse 16 of the school's existing wall pads. Cost for 16 additional new pad and additional lettering to the 16 pads "LINN-MAR" "WRESTLING". Modification of 6 existing pads to allow for TV monitors.

Pricing per Larson Construction correspondence COR #69R dated April 7, 2016, reviewed by DLR Group on April 20, 2016.

Total Item No. 11: Add: $4,221.00

Item No. 12:
Cost for labor and material to clean, patch, and repair existing conditions along the West wall of the Wrestling Room.

Pricing per Larson Construction correspondence COR #71 dated April 7, 2016, reviewed by DLR Group on April 25, 2016.

Total Item No. 12: Add: $4,203.15

Item No. 13:
Per Owner's request, cost to replace mixing valves serving Restroom BLM1 & BLW1 at lower level Area B.

Pricing per Larson Construction correspondence COR #76 dated April 21, 2016, reviewed by DLR Group on April 22, 2016.

Total Item No. 13:	**Add:**	**$1,742.30**

TOTAL AMOUNT OF CHANGE ORDER CC-11:	**ADD:**	**$22,350.09**

Exhibit 904.7

BILLING ADDRESS	
Customer Name:	LINN-MAR COMMUNITY SCHOOL DISTRICT
ATTN:	Accounts Payable
ADDRESS:	2999 N. 10th Street
CITY STATE	MARION, IA
ZIP CODE	52302
TEL NO. / FAX NO.	319-447-3000

SERVICE ADDRESS	
SITE NAME	VARIOUS LINN-MAR SCHOOL LOCATIONS
ADDRESS	
CITY/STATE	
ZIP CODE	
TEL NO. / FAX	
TITLE	
AUTHORIZED BY:	
CONTACT / TITLE	

REPUBLIC SERVICES

ACCOUNT NUMBER

15034 Depot Ridge
Peosta, IA 52068
Office: (563) 258-5024
Fax: (563) 582-2169

SEE ATTACHMENT

COMMENTS

NAME / TITLE / DATE

CUSTOMER AUTHORIZED SIGNATURE

NAME / TITLE / DATE

REPUBLIC SERVICES SALES REPRESENTATIVE SIGNATURE

One Year Rate Guarantee. 3% increase in 2nd and 3rd year.

If Republic Services supplies recycling tubs the rental charge will be $25 per month (400+ tubs)

Extra Dump Charge - $25.00 Per Container
Container Removal Charge - $10.00 Each Container
Monthly Paymernt Amount (12 Months) - $3,658.08 1st Year

FOR OFFICE USE ONLY

NATIONAL ACCOUNT NUMBER		CUSTOMER CAT	CASH TOLERANCE	SUSPEND	CREDIT ANALYST

SITE NUMBER	CONTRACT EFFECTIVE DATE	TERM	REVIEW DATE	CPI	CONTRACT	PO #	SIC

TERRITORY	SALES REPRESENTATIVE	TAX CODE	TAX EXEMPT #	TRANS CODE	REASON CODE	COMPETE CODE

REVIEW	MIG	CREDIT APPROVAL	CREDIT LIMIT	CONTRACT APPROVA	ENTERED BY	DATE

GENERAL CONDITIONS

SERVICES: Customer grants to Company the exclusive right to collect and dispose of all of Customer's non-hazardous solid waste materials (including recyclables) (collectively, "Waste Materials"), and Company agrees to furnish such services.

TERM: THE INITIAL TERM OF THIS AGREEMENT SHALL START ON THE DATE OF THIS AGREEMENT AND CONTINUE FOR 36 MONTHS THEREAFTER. THIS AGREEMENT SHALL AUTOMATICALLY RENEW ON MONTH TO MONTH TERMS UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF TERMINATION TO THE OTHER AT LEAST 60 DAYS BEFORE THE END OF THE THEN CURRENT TERM. ANY NOTICE OF TERMINATION UNDER THIS AGREEMENT BY CUSTOMER SHALL BE VOID UNLESS SENT VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED, AND ACTUALLY RECEIVED BY COMPANY.

WASTE MATERIALS: The Waste Materials shall not contain any hazardous material, wastes or substances: toxic substances, wastes or pollutents; contaminants; pollutants; infectious wastes; medical wastes; or radioactive wastes (collectively, "Excluded Waste"), each as defined by applicable federal, state, or local laws or regulation (collectively "Applicable Laws"). Customer shall indemnify, defend and hold harmless Company from and against any and all claims, damages, suits, penalties, fines, remediation costs, and liabilities (including court costs and reasonable attorneys' fees) ("collectively, "Losses") resulting from the inclusion of Excluded Waste in the Waste Materials

TITLE: Company shall acquire title to Waste Materials when they are loaded into Company's truck. Title to and liability for any Excluded Waste shall remain with Customer and shall at no time pass to Company.

CONTINUED ON NEXT PAGE

TERMS AND CONDITIONS (Continued from other side)

PAYMENT. Customer shall pay Company for the services and equipment furnished by Company at the rates provided in this Agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real property taxes). Customer shall pay such fees as the Company may impose from time to time by notice to Customer (including, by way of example only, late payment fees, administrative fees and environmental fees), with Company to determine the amounts of such fees in its discretion up to the maximum amount allowed by Applicable Law. Without limiting the foregoing, Customer shall pay Company: (a) a fee of $50 (which Company may increase from time to time by notice to Customer) for each check submitted by Customer that is an insufficient funds check or is returned or dishonored; and (b) a fuel/environmental recovery fee in the amount shown on each of Company's invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. Customer shall pay Company within 20 days after the date of Company's invoice. At any time after Company becomes concerned about Customer's creditworthiness or after Customer has made any late payment, Company may request, and if requested Customer shall pay, a deposit in an amount equal to one month's charges under this Agreement.

RATE ADJUSTMENTS. Company may, from time to time by notice to Customer, increase the rates provided in this Agreement to adjust for any increase in: (a) disposal costs; (b) transportation costs due to a change in location of Customer or the disposal facility used by Company; (c) the Consumer Price Index for all Urban Consumers; (d) the average weight per cubic yard of Customer's Waste Materials above the number of pounds per cubic yard upon which the rates provided in this Agreement are based as indicated on the cover page of this Agreement; or (e) Company's costs due to changes in Applicable Laws. Company may increase rates for reasons other than those set forth above with Customer's consent, which may be evidenced verbally, in writing or by the parties' actions and practices.

SERVICE CHANGES. The parties may change the type, size or amount of equipment, the type or frequency of service, and correspondingly the rates by agreement of the parties, which may be evidenced verbally, in writing or by the parties' actions and practices. This Agreement shall apply to any change of location of Customer within the area in which Company provides collection and disposal services.

RESPONSIBILITY FOR EQUIPMENT; ACCESS. Any equipment Company furnishes shall remain Company's property. Customer shall be liable for all loss or damage to such equipment (except for normal wear and tear and for loss or damage resulting from Company's handling of the equipment). Customer shall use the equipment only for its proper and intended purpose and shall not overload (by weight or volume), move or alter the equipment. Customer shall indemnify, defend and hold harmless Company from and against all Losses arising from any injury or death to persons or loss or damage to property (including the equipment) arising out of Customer's use, operation or possession of the equipment. Customer shall provide safe, unobstructed access to the equipment on the scheduled collection day. Company may charge an additional fee for any additional collection service required by Customer's failure to provide access.

DAMAGE TO PAVEMENT. Company shall not be responsible for any damages to Customer's pavement, curbing or other driving surfaces resulting from Company's providing service at Customer's location.

SUSPENSION. If any amount due from Customer is not paid within 60 days after the date of Company's invoice, Company may, without notice and without terminating this Agreement, suspend collecting and disposing of Waste Materials until Customer has paid such amount to Company. If Company suspends service, Customer shall pay Company a service interruption fee in an amount determined by Company in its discretion up to the maximum amount allowed by Applicable Law.

TERMINATION. In addition to its above suspension rights, Company may terminate this Agreement immediately by written notice to Customer if (a) any of the information contained in any credit application submitted to Company in connection with this Agreement is untrue or (b) Customer breaches this Agreement and fails to cure such breach within 10 days after Company gives Customer written notice of the breach. Company's failure to suspend service or terminate this Agreement when Customer fails to timely pay or otherwise breaches this Agreement shall not constitute a waiver of Company's right to suspend service or terminate this Agreement for any future failure to pay or other breach.

PAYMENT UPON TERMINATION. If Customer terminates this Agreement before its expiration other than as a result of a breach by Company, or if Company terminates this Agreement as a result of a breach by Customer (including nonpayment), Customer shall pay Company an amount equal to the most recent month's monthly charges multiplied by the lesser of (a) six months or (b) the number of months remaining in the term. Customer acknowledges that in the event of such a termination, actual damages to Company would be uncertain and difficult to ascertain, such amount is the best, reasonable and objective estimate of the actual damages to Company, such amount does not constitute a penalty, and such amount is reasonable under the circumstances. Any amount payable under this paragraph shall be in addition to amounts already owing under this Agreement.

ASSIGNMENT. Customer shall not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without Customer's consent.

EXCUSED PERFORMANCE. Except for Customer's obligation to pay amounts due to Company, any failure or delay in performance due to contingencies beyond a party's reasonable control, including strikes, riots, terrorist acts, compliance with Applicable Laws or governmental orders, fires and acts of God, shall not constitute a breach of this Agreement.

ATTORNEYS' FEES. If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, in addition to such other relief as the court may award, its reasonable attorneys' fees, expert witness fees, litigation related expenses, and court or other costs incurred in such litigation or proceeding.

MISCELLANEOUS. This Agreement sets forth the entire agreement of the parties and supersedes all prior agreements, whether written or oral, that exist between the parties regarding the subject matter of this Agreement. Company shall have no confidentiality obligation with respect to any Waste Materials. This Agreement shall be binding upon and inure solely to the benefit of the parties and their permitted assigns. If any provision of this Agreement shall be invalid, illegal or unenforceable, it shall be modified so as to be valid, legal and enforceable but so as most nearly to retain the intent of the parties. If such modification is not possible, such provision shall be severed from this Agreement. In either case, the validity, legality and enforceability of the remaining provisions of this Agreement shall not in any way be affected thereby. Customer and Company agree that electronic signatures are valid and effective, and that an electronically stored copy of this Agreement constitutes proof of the signature and contents of this Agreement, as though it were an original.

CUSTOMER'S INITIAL: _____ DATE: _____

REPUBLIC SERVICES

"We'll handle it from here."

Linn-Mar Community School District Cost

Trash and Recycling: August-May	**$3,943.00/Month**
Trash and Recycling: June & July	**$2016.00/Month**
Trash and Recycling: Stadium 5 months	**$435.00 Total**
Total Cost for the year:	**$43,897.00**
Monthly Charge for the Year :	**$3,658.08**

(Above total will vary based on extra pick-ups during the year. $25 for each extra pick-up)

Linn-Mar Community Schools Trash and Recycling
Service Frequency and Per Month Cost

School	Quantity	Size	Waste Type	Aug-May Service	June/July Service	Aug.-May Cost	June-July Cost
Indian Creek Elementary	1	8 YD	Trash	Twice/Week	Once/Week	$139.00	$65.00
Indian Creek Elementary	1	4 YD	Recycle	Twice/Week	Once/Month	$70.00	$30.00
Bowman Woods Elem.	1	8 YD	Trash	Twice/Week	Once/Week	$139.00	$70.00
Bowman Woods Elem.	1	4 YD	Recycle	Twice/Week	Once/Month	$70.00	$30.00
Westfield Elementary	1	8 YD	Trash	Twice/Week	Once/Week	$139.00	$70.00
Westfield Elementary	1	4 YD	Recycle	Twice/Week	Once/Month	$70.00	$30.00
Echo Hill Elementary	1	8 YD	Trash	Twice/Week	Once/Week	$139.00	$70.00
Echo Hill Elementary	1	4 YD	Recycle	Twice/Week	Once/Month	$70.00	$30.00
Wilkins Elementary	1	8 YD	Trash	Twice/Week	Once/Week	$139.00	$70.00
Wilkins Elementary	1	4 YD	Recycle	Twice/Week	Once/Month	$70.00	$30.00
Linn Grove Elementary	1	8 YD	Trash	Twice/Week	Once/Week	$139.00	$70.00
Linn Grove Elementary	1	6 YD	Recycle	Twice/Week	Once/Month	$104.00	$45.00
Novak Elementary	1	8 YD	Trash	Twice/Week	Once/Week	$139.00	$70.00
Novak Elementary	1	6 YD	Recycle	Twice/Week	Once/Month	$104.00	$45.00
Oak Ridge M.S.	1	8 YD	Trash	Three/Week	Once/Week	$208.00	$70.00
Oak Ridge M.S.	1	6 YD	Recycle	Twice/Week	Once/Month	$104.00	$45.00
Excelsior M.S.	1	8 YD	Trash	Three/Week	Once/Week	$208.00	$70.00
Excelsior M.S.	1	6 YD	Recycle	Twice/Week	Once/Month	$104.00	$45.00
Linn-Mar H.S.	2	8 YD	Trash	Daily	Twice/Week	$693.00	$278.00
Linn-Mar H.S.	1	2 YD	Trash	Daily	Twice/Week	$87.00	$35.00
Linn-Mar H.S.	3	6 YD	Recycle	Twice/Week	Once/Month	$312.00	$151.00
Linn-Mar H.S.	1	4 YD	Recycle	Twice/Week	Once/Month	$70.00	$30.00
Learning Resource Ctr.	1	8 YD	Trash	Once/Week	Once/Week	$70.00	$70.00
Learning Resource Ctr.	1	6 YD	Recycle	Twice/Week	Once/Month	$104.00	$45.00
Transportation - O&M	1	8 YD	Trash	Twice/Week	Twice/Week	$139.00	$139.00
Transportation - O&M	1	6 YD	Recycle	Twice/Week	Twice/Week	$104.00	$104.00
Linn-Mar Aquatics Ctr.	1	8 YD	Trash	Twice/Week	Twice/Week	$139.00	$139.00
Linn-Mar Aquatics Ctr.	1	4 YD	Recycle	Twice/Week	Twice/Week	$70.00	$70.00
						Aug-Oct	**April-May**
Linn-Mar Stadium	1	6 YD	Trash	Once/Week (Mon.)	Once/Week (Mon.)	$52.00	$52.00
Linn-Mar Stadium	1	4 YD	Recycle	Once/Week (Mon.)	Once/Week (Mon.)	$35.00	$35.00

Extra Dump Charge for all Containers - $25 Each

Walk-In Exhibit

Code 603.3-R2

ADMINISTRATIVE REGULATIONS REGARDING FIELD TRIPS AND EXCURSIONS

A written request for overnight trips must be submitted to the building principal not less than three (3) weeks prior to the proposed trip and prior to any travel arrangements being finalized. The request will include: objectives and purposes of the trip; the need, rationale, and justification for an overnight trip; detailed plans for student supervision on the trip; and a complete itinerary and budget of the trip. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher shall submit a written summary of the event.

Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent or designee.

Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors.

In authorizing field trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity and other factors deemed relevant by the superintendent, including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored field trips unless the event is sanctioned by the state athletic associations.

Field Trips Criteria:
The following checklist and application must be submitted for overnight trips along with the required documentation

Criteria		Description	Yes	No
Purpose	Required	The purpose of the field trip/work site visit is clearly defined and *". . . is a vital part of the curriculum or current activity."* Reference: Board Policy 603.3	✓	
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this field trip/work site visit. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this field trip/work site visit or excursion is an initial common experience or a culminating experience.	✓	
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this field trip/work site visit or excursion.	✓	
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	✓	
Funding	Required	A source of funding has been determined that meets Department of Education and District guidelines Reference: Board Policy 603.3	✓	
Common Experience	Recommended	This field trip/work site visit is a common experience that all students at this grade level or activity group should have.	✓	
Multi-disciplinary	Recommended	This field trip/work site visit, excursion addresses more than one curricular area and offers the opportunity for curriculum integration.	✓	
School Administrator Approval			Date 6/3/16	
District Administrator Approval			Date 6/6/16	
Board Approval			Date	

- Students who are eligible for a fee waiver will be covered through the use of contingency or discretionary funds as appropriate.

Adopted 2/1/99 Reviewed 9/08; 7/11; 9/12; 9/13 Revised 10/08; 1/11/10

6/3/16
Date Received

Linn-Mar Community Schools

Overnight Field Trip Request Form

Field trip *requests must be submitted 3 weeks prior to the departure date.* Send your completed form, with all required items included, to the **Learning Resource Center, Office of Support Services** for approval. The sponsor will be notified when the approval process is complete.

Sponsor: High School FBLA Future Business Leaders of America **Date of Request:** 6/3/2016

Purpose of the Trip: National Future Business Leaders of America Competition

Departure Date: June 28, 2016 **Return Date:** July 3, 2016

Destination: Atlanta GA

Chaperones: Dana Lampe
-parent Lakshmi Radhakrishnan
-parent Alanyani Gopalan

Please attach these required items:

- o Itinerary
- o Overnight Accommodations
- o List of Participants
- o Mode of Transportation
- o Criteria Checklist—pg 2 of this form

For Office Use Only

Building Approval: Mark Smith Date: 6/3/16
Principal or Assoc. Principal

District Approval: Rick A Hamm Date: 6/6/16
Executive Director-Support Services

Overnight Field Trip Request Form

Linn-Mar Future Business Leaders of America to attend and compete at the FBLA National Leadership Conference
June 28- July 3, Atlanta, GA

Purpose: What is the purpose of this field trip/work site visit?

This conference is the culmination of the work, learning and experience of the students in FBLA. Students have competed in events against other state chapters and are now eligible to advance and compete at the National FBLA Conference. This event will allow students to showcase their ability in many areas of business and highlight the learning that has occurred in a combination of classes, conferences, and experiences in our high school. Students will also represent the local Linn-Mar chapter and Iowa State chapter during Regional and National voting sessions.

Pre-Planning: How are you planning to maximize the learning experiences of students on this field trip/work site visit?

The experiences in their core and elective classes, along with the regular meetings in FBLA and other conferences, will be good preparation for the skills necessary to do well at the conference. We have also provided preparatory sessions in test taking and presentation that will allow our students to excel at the conference. Students have attended many individual sessions and sought out mentor relationships with current or former business owners who have provided valuable insight to evaluate presentations or tests to help them do well in their competitions. The advisers are present at these sessions and have input to help the students achieve to the best of their ability.

Students are to attend a National Prep session organized by the Professional Division of FBLA on June 11.

Follow-Up: Explain a follow-up plan that will maximize the learning experiences of students on this field trip/work site visit?

Students who attend NLC will share their experiences with membership during the "Membership Drive" in the fall of the next school year. During the State Conference planning, students will share their experiences at NLC with other students who choose to compete in the same event. They pass on their tips and tricks.

Students will receive their scores/critique from the judges. Students can begin to prepare for competition the following year.

Assessment: How will students be required to demonstrate their understanding of the learning expected from this experience?

Student will compete against other students from across the nation. Competitions are scored. Students receive their scores and explanation of that grade in writing from the judges. Students who place in the top ten are recognized during the Awards Ceremony.

Funding: Describe your sources of funding that meets both Department of Education and District guidelines.

Booster Club funds help students offset some of the registration costs. We also ask for donations from local businesses to help defray award and registration costs. We provide access to those businesses for the students to fundraise for "scholarship" or help for the entire cost of the conference. Many choose to fund the conference themselves.

Common Experience: What are the benefits of this field trip/work site visit that ensure all students at this grade level/activity will have the experience they should?

All students are competing in events in which they have interest, knowledge, experience and learning from life and school. They get to experience "real life" situations that will better prepare them for the business world. They also will participate in the election and installation of their National and Regional officers.

Multi-Disciplinary: Address how this field trip/work site visit will address more than one curricular area and how it offers the opportunity for curriculum integration.

Students will be able to use verbal and written skills developed in other disciplines to help in competing in their events. Many of the skills learned in their Math and English classes will help in producing quality work. Experiences in leadership roles for other organizations will also benefit them in their efforts.

Overnight Accommodations

All students will be staying at the
Westin Peachtree Plaza
210 Peachtree Street NW
Atlanta, GA 20303
404-659-1400

Iowa FBLA will reserve an Iowa block. All reservations will go through Iowa FBLA Financial Coordinator, Konrad Wilke from Muscatine.