



## Auxiliary Services - Transportation

### **Policy Title: School Bus Safety Instructions Code 701.10**

The school district shall conduct school bus safe riding practices instruction and emergency safety drills at least twice a year, once in the fall and once in the spring, for students who utilize school district transportation. Documentation of these safety drills will be maintained by the district for five years and made available upon request.

Each school bus vehicle shall have, in addition to the regular emergency safety drill, a plan for helping those students who require special assistance to safety during an emergency. This shall include but not be limited to students with disabilities.

School district vehicle drivers and adult riders are required to attend each safety drill.

All school personnel and designees must wear seat belts while operating school and private vehicles for school functions. All school personnel must use the tire protective cage when inflating or deflating a tire used on school buses and tractors.

Employees shall be responsible for instructing the proper techniques to be followed during an emergency, as well as safe riding practices. It shall be the responsibility of the superintendent [or designee] in conjunction with the transportation manager to develop administrative regulations regarding this policy.

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Adopted: 4/99

Reviewed: 9/11; 10/12; 4/15; 11/18

Revised: 11/13; 12/19

Related Policy (Code#): 502.1; 502.1-R

Legal Reference (Code of Iowa): §§ 279.8; 321; 281 IAC 41.412, 43.40

IASB Reference: 711.7