



Inspire Learning.
Unlock Potential.
Empower Achievement.

School Board Work Session Agenda
April 22, 2019
5:00 PM @ LRC Boardroom

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ AbouAssaly _____ Isenberg _____ Lausen _____ Mehaffey _____ Nelson _____ Wall _____ Weaver

200: Adoption of the Agenda

MOTION to adopt the agenda as presented.

Action *Motion:* _____ *Second:* _____ *Carried: Yes / No*

300: Work Session

301: IEP Graduation Requirements – Exhibit 301.1

Executive Director of Student Services Leisa Breitfelder and Associate Director of Student Services Megan Burke-Brunschenn will present information on the recent changes from the Iowa Board of Education regarding graduation requirements for students on individualized education plans (IEPs).

302: Technology Services Updates

Executive Director of Technology Services Jeri Ramos will provide an overview of Technology Services and an update on the one-to-one (1:1) technology plans for 2019-20.

303: 2019-20 Board Calendar

Superintendent Bisgard will facilitate a discussion of the board calendar for 2019-20.

400: Adjournment

MOTION to adjourn the work session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried: Yes / No*

School Board Regular Meeting Agenda

April 22, 2019

7:00 PM @ LRC Boardroom

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting will be called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ AbouAssaly _____ Isenberg _____ Lausen _____ Mehaffey _____ Nelson _____ Wall _____ Weaver

200: Adoption of the Agenda

MOTION to adopt the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: Special Recognitions

301: LIONS Awards & Volunteer Recognitions

Karla Christian, Chief Officer of Human Resources and Director of Public Relations, will announce the winners of the 2018-19 LIONS Awards and Volunteer Recognitions.

302: Teacher Appreciation Week

Board President Sondra Nelson will read the following proclamation announcing May 6th thru 10th as Teacher Appreciation Week:

***Whereas,** teachers work to open student minds to ideas, knowledge, and dreams; and
Whereas, teachers serve as listeners, explorers; role models, motivators, and mentors; and
Whereas, teachers continue to influence students long after graduation;
Now, therefore, I, Sondra Nelson, serving as President of the Linn-Mar Board of Education, do hereby proclaim May 6-10, 2019, as Teacher Appreciation Week. I urge that we observe this week by taking time to recognize and acknowledge the impact of teachers on the lives of our students.*

303: School Board Recognition Month

Board Treasurer/Secretary JT Anderson will read the following proclamation announcing May 2019 as School Board Recognition Month and present each board member with a certificate from IASB:

As citizen leaders, school board members have the responsibility of making decisions that support the vision of the education program, that ensure our schools are accountable to the community, and that strongly advocate continuous improvement in student learning and achievement. Their role as a board is to consistently work together to Inspire Learning, Unlock Potential, and Empower Achievement for the entire district.

In recognition of the dedicated service of all Iowa school board members, the month of May has been designated School Board Recognition Month by the Iowa Association of School Boards. Please join me in a round of applause for our school board members as a way of showing our appreciation for their dedication and service to the Linn-Mar Community School District.

400: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time so that patrons have the opportunity to address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help realize our mission for Linn-Mar students: Inspire Learning. Unlock Potential. Empower Achievement. (For additional information reference LM Policy 204.9)

500: Informational Reports

Board members will report on the following meetings/events:

- 501: Iowa BIG Advisory Board (Apr 10th)
- 502: Board Visit to Linn Grove Elementary (Apr 12th)
- 503: Coffee & Conversation (Apr 13th)
- 504: Marion City Council (Apr 18th)

505: Cabinet Update – Exhibit 505.1

Superintendent Bisgard will share highlights from the Cabinet Update.

600: Unfinished Business

601: Approval of Commissioning Services Bid – Exhibit 601.1

MOTION to approve SystemWorks, LLC as the lowest responsive bidder for commissioning services related to the two intermediate buildings for \$125,840.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

700: New Business

701: Set Public Hearing – Exhibit 701.1

MOTION to set a public hearing for 7:00 PM on May 6, 2019, regarding the FY19 budget amendment.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

702: LMEA Agreement

MOTION to approve the Linn-Mar Education Association (LMEA) agreement for 2019-20 at a total package increase of 2.51%.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

703: Open Enrollment Requests

MOTION to approve the list of open enrollment requests as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

Approved IN

Name	Grade	Resident District	Reason
Clark, Zachary	K	Cedar Rapids CSD	On time
Darrow, Emma	K	Marion Independent	On time
Johnson, Zackary	K	Cedar Rapids CSD	On time
Salinas, Adian	K	Cedar Rapids CSD	On time

Denied OUT

Name	Grade	Requested District	Reason
Banowetz, Abigail	7 th	Marion Independent	Late, no good cause

800: Consent Agenda**MOTION** to approve the consent agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

801: Personnel**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Frye, Jennifer	From WE 5 th Gr Teacher to BW Instructional Coach	8/20/19	Same
Garcia, Daniel	HS: Science Teacher	8/16/19	BA, Step 1
Lordey, Angela	HS: Foreign Language Teacher	8/16/19	MA, Step 12
Pottebaum, Shelly	From BW .5 Reading to NE 1.0 Reading Teacher	8/20/19	Same
Sleeper, Kaitlyn	HS: English Teacher	8/16/19	BA, Step 5
Smith, Sean	From HS Student Support Services Teacher to IC Instructional Coach	8/20/19	Same
Sylvester, Allison	OR: 8 th Gr Language Arts Teacher	8/16/19	BA, Step 7

Certified Staff: Extended Leave of Absence

Name	Assignment	Dept Action	Reason
Dill, Chelsea	HS: .5 Social Studies/.5 Compass Teacher	2019-20 School Year	Military

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Anderson, Jami	NS: From EH .5 General Help to HS 1.0 General Help/Cashier	4/22/19	SEIU A+.25, Step 1
Brenes, Daysi	NS: From HS General Help/Cashier to Lead Cook	4/22/19	Same
Dundee, Kelly	WF: Student Support Associate	4/8/19	LMSEAA II, Step 10
Helmle, Belva	Student Services: Work Experience Student Support Assoc	4/15/19	LMSEAA II, Step 10
Larson, Makenzie	SC: Student Support Associate	4/15/19	LMSEAA II, Step 7
Leete, Barb	WE: Student Support Associate	8/20/19	LMSEAA II, Step 10
Mittan, Jennifer	LRC: Accounts Receivable/Payroll Assistant	4/29/19	\$20.00/hour
Randklev, Linda	TR: From Regular to Substitute Bus Driver	4/8/19	Step 10
Sears, Margaret	HS: From NS Lead Cook to Custodian	4/22/19	SEIU C, Step 1
Suchan, Judy	NS: BW General Help	4/8/19	Step 1
Vanourney, Haley	WF: Student Support Associate	4/15/19	LMSEAA II, Step 6
Voves, Haley	AC: Aquatic Instructor	4/15/19	\$11.00/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Boyles, Sarah	NS: EX General Help	4/19/19	Personal
Eustice, Andrea	EX: Student Support Associate	5/10/19	Personal
Evans, Michael	NE: Student Support Associate	6/5/19	Personal
Haugen, Katrina	WE: Student Support Associate	6/5/19	Personal
Hird, Ron	TR: Bus Driver	6/7/19	Personal
Holub, Sarah	O&M: Secretary	4/11/19	Personal
Kurth, Marianne	NE: .5 Student Support Associate	6/7/19	Personal
Miller, Sara	NE: Student Support Associate	6/4/19	Personal
Skaggs, Kaitlyn	NE: .5 Student Support Associate	4/11/19	Personal
Taylor, Daveeta	TR: Bus Driver	6/7/19	Retirement
Vorobtsov, Rebecca	OR: Health Assistant	5/10/19	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Escamilla, Hannah	HS: Assistant 9/10 Softball Coach	5/6/19	\$3,213
Nie, Janisse	HS: Assistant Varsity Girls' Swim Coach	4/9/19	\$3,213

802: Approval of April 8th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-7

1. Retail natural gas agreement with MidAmerican
2. Independent contractor agreement with Rick Ironside
3. Independent contractor agreement with Diana Knight
4. Independent contractor agreement with Nick McGraw
5. Independent contractor agreement with Carol Tralau
6. Independent contractor agreement with Jason Wells
7. Independent contractor agreement with Gary Hoobler
8. Interagency agreements for special education with Cedar Rapids CSD (3), College CSD (1), and Iowa City CSD (1). *For student confidentiality, exhibits not provided.*

805: Financials – Exhibits 805.1-2

1. School Finance and Cash Balance Reports as of March 31, 2018
2. School Finance and Cash Balance Reports as of March 31, 2019

806: Overnight Excursion/Trip Request – Exhibit 806.1

Request submitted by Dan Terrell for the LMHS Marching Band to travel to Ireland during spring break of 2021 with other metro-area high schools to perform in the St. Patrick's Day Parade in Dublin.

900: Board Communications/Calendar/Committees/Advisories

901: Board Communications

902: Board Calendar

Date	Time	Event	Location
April 26	7:30 AM	Board Visit	Westfield Elementary
Date	Time	Event	Location
May 1	5:00 PM	LIONS & Volunteer Awards	LRC Boardroom
May 3	Noon	Board Visit	Excelsior Middle School
May 6	10:30 AM	ALO Student Presentation	LRC Boardroom
May 6	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Meeting	
May 7	11:50 AM	SODA/TRY Luncheon	Indian Creek Country Club
May 8	11:30 AM	Linn County State of the County Luncheon	Hotel at Kirkwood
May 9	5:30 PM	Marion City Council	City Hall
May 16	7:30 AM	Finance/Audit Committee	LRC Room 203
May 20	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Meeting	
May 21	Noon	100-Hr Volunteer Celebration	Hills Bank (Next to Goodwill)
May 22	Noon	Policy Committee Meeting	Superintendent's Conference Room
May 22	4:00 PM	School Improvement Advisory Committee (SIAC)	LRC Boardroom
May 23	5:30 PM	Marion City Council	City Hall
May 26	1:00 PM	High School Graduation	US Cellular Center
May 30	1:00 PM	Success Center Graduation	Success Center
Date	Time	Event	Location
June 6	7:30 AM	Finance/Audit Committee	LRC Room 203
June 6	5:30 PM	Marion City Council	City Hall

Date	Time	Event	Location
June 10	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
June 11	All Day	LIONS Open Golf Outing	Hunters Ridge Golf Course
June 20	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
July 15	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
July 18	5:30 PM	Marion City Council	City Hall

903: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

1000: Adjournment

MOTION to adjourn the regular meeting at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No