



Inspire Learning.
Unlock Potential.
Empower Achievement.

**School Board Work Session Agenda
May 20, 2019
5:00 PM @ LRC Boardroom**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ AbouAssaly _____ Isenberg _____ Lausen _____ Mehaffey _____ Nelson _____ Wall _____ Weaver

200: Adoption of the Agenda

MOTION to adopt the agenda as presented.

Action *Motion:* _____ *Second:* _____ *Carried: Yes / No*

300: Work Session

301: Aquatic Center Update – Exhibit 301.1

Bobby Kelley, Manager of the Aquatic Center, will share an update on the Aquatic Center.

302: Teacher Leadership Update – Exhibit 302.1

Erin Watts, Teacher Leadership Coordinator, will share an update on the Teacher Leadership program.

303: School Safety Plan – Exhibit 303.1

Executive Director of Student Services Leisa Breitfelder will update the board on the school safety plan for the district.

400: Adjournment

MOTION to adjourn the work session at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried: Yes / No*

**School Board Regular Meeting Agenda
May 20, 2019
7:00 PM @ LRC Boardroom**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting will be called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ AbouAssaly _____ Isenberg _____ Lausen _____ Mehaffey _____ Nelson _____ Wall _____ Weaver

200: Adoption of the Agenda

MOTION to adopt the agenda as presented.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

300: Public Hearing

301: Specs for Street/Sewer Package – Refer to Exhibit 601.1

A public hearing will be held regarding the specifications for the street and sewer package associated with the 35th Avenue intermediate building project.

400: Audience Communications

At this time, the board invites the public to speak on items related to the agenda or district. The board provides this time, so patrons can address information that may be relevant to board discussion. The board appreciates the interest shown by patrons who are willing to speak to help realize our mission for Linn-Mar students: Inspire Learning. Unlock Potential. Empower Achievement. (For additional information reference LM Policy 204.9)

500: Informational Reports

Board members will report on the following meetings/events:

- 501: Marion City Council (May 9th)
- 502: Finance/Audit Committee (May 16th)

503: Cabinet Update – Exhibit 503.1

Superintendent Bisgard will share highlights from the Cabinet Update.

600: Unfinished Business

601: Specifications for Street/Sewer Package – Exhibit 601.1

MOTION to approve the specifications for the street and sewer package associated with the 35th Avenue intermediate building project.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No

602: Award Bid – Exhibit 602.1

MOTION to approve Knutson Construction as the lowest responsive bidder for the construction of the new intermediate building located on Echo Hill Road for a bid of \$28,159,000.00.

Action Motion: _____ Second: _____ Carried: Yes / No

603: Award Bid – Exhibit 603.1

MOTION to approve Larson Construction as the lowest responsive bidder for the construction of the new intermediate building located on 35th Avenue for a bid of \$28,449,000.00.

Action Motion: _____ Second: _____ Carried: Yes / No

700: New Business

701: 2019-20 Student Fee Schedule – Exhibit 701.1

MOTION to approve the 2019-20 student fee schedule as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

702: Special Education Service Delivery Plan – Exhibit 702.1

MOTION to approve the Special Education service delivery plan as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

703: Concussion Return-To-Play Protocol Resolution – Exhibit 703.1

MOTION to approve the concussion return-to-play protocol resolution as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

704: LMSEAA FY20 Agreement

MOTION to approve the Linn-Mar Secretarial and Educational Assistant Association agreement for fiscal year 2020 at an increase of 2.5%.

Action Motion: _____ Second: _____ Carried: Yes / No

705: Transportation FY20 Agreement

MOTION to approve the Transportation Department agreement for bus drivers, helpers, and riders for fiscal year 2020 at an increase of 2.43%.

Action Motion: _____ Second: _____ Carried: Yes / No

706: Administrators, Managers, and Exempt Staff FY20 Salaries

MOTION to approve the administrators, managers, and exempt staff salaries for fiscal year 2020 at an increase of 2.51%.

Action Motion: _____ Second: _____ Carried: _____

707: Open Enrollment Requests

MOTION to approve the list of open enrollment requests as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

Approved IN

Name	Grade	Resident District	Reason
Hervey, Josephine	K	Cedar Rapids CSD	On time

Approved OUT

Name	Grade	Requested District	Reason
Bentley, Desiree	10 th	Clayton Ridge	Good cause
Bentley, Tearra	8 th	Clayton Ridge	Good cause

800: Consent Agenda

MOTION to approve the consent agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

801: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Jarr, Rachel	NE: Student Support Services Teacher	8/16/19	BA, Step 9
Kremer, Leah	WF: 2 nd Gr Teacher	8/16/19	BA, Step 1
Noll, Hannah	OR: Student Support Services Teacher	8/16/19	BA, Step 3
Parker, Abbie	HS: 9 th /10 th Gr Student Dean	8/1/19	\$70,000/year
Schrader, Amy	From HS to Success Center Student Support Services Teacher	8/20/19	Same
Steenblock, Maria	WF: 3 rd Gr Teacher	8/16/19	MA+45, Step 27
Towns, Kathryn	District: ELL Teacher	8/20/19	BA+24, Step 15

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Owen, Nancy	Four Oaks/ATLAS Teacher	6/7/19	Other Employment

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Brown, Jennifer	NS: HS General Help	5/1/19	Step 1
Fabor, Jena	O&M: Secretary	5/13/19	LMSEAA IV, Step 10
Grant, Anna-Lisa	WE: From Student Support Associate to Health Assistant	8/20/19	Same
Green, Tyler	O&M: Seasonal Help	5/14/19	\$9.50/hour
Hennings, Carson	O&M: Seasonal Help	5/20/19	\$9.50/hour
Krogh, Karen	OR: Health Assistant	8/20/19	LMSEAA II, Step 10
Ortiz, Jonathan	EX: Custodian	5/28/19	SEIU C, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Brown, Jennifer	NS: HS General Help	5/15/19	Personal
Ernie, Veronica	EH: Student Support Associate	6/5/19	Personal
Kruse, Kara	EH: Student Support Associate	6/5/19	Personal
Long, Brenda	HS: Custodial Supervisor	6/28/19	Retirement
Oberman, Katherine	EH: Student Support Associate	6/5/19	Personal
Reimer, Joann	WE: Health Assistant	6/5/19	Relocation

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Kester, Brad	HS: From Head 9 th Gr to Asst 10 th Gr Boys' Basketball Coach	5/6/19	\$3,213
Schuring, Drake	HS: Head 9 th Gr Boys' Basketball Coach	5/13/19	\$4,285
Tompkins, Chad	HS: From Head 10 th Gr Girls' to Boys' Basketball Coach	5/7/19	Same

Co/Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Gass, Larry	HS: Assistant 10 th Gr Boys' Basketball Coach	5/6/19	Personal
Sunseri, Ken	OR: Head Boys'/Girls' Cross Country Coach	5/6/19	Other Employment

802: Approval of May 6th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-9

1. Iowa BIG agreement with Cedar Rapids CSD, College CSD, and Alburnett CSD for 2019-20
2. Workplace Learning Connection agreement with Kirkwood Community College for 2019-20
3. SubCentral System (SEMS) agreement with Grant Wood Area Education Agency for 2019-20
4. Athletic trainer agreement with Rock Valley Physical Therapy
5. Strength and conditioning coordinator agreement with Performance Health & Fitness LLC
6. Student teaching memorandum of understanding with Luther College for 2019-20
7. Independent contractor agreement with Michele Safavi
8. Independent contractor agreement with Valerie Earnest
9. Advertising contract with Varsity Group
10. Interagency agreements for special education with Cedar rapids CSD (2) and Marion Independent (5). *For student confidentiality, exhibits not provided.*

805: Fundraisers – Exhibits 805.1-3

1. JV Poms to sell Hy-Vee coupon books to help with choreographer fees
2. JV Poms to host a carwash at Hy-Vee to help with choreographer fees/jazz costumes
3. JV Poms t-shirt sales to help with competition fees

806: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. Items for sale: carpet extractors (3), floor scrubber (1), various mirrors.

807: Informational Reports – Exhibit 807.1-2

1. School finance and cash balance reports as of April 30, 2018
2. School finance and cash balance reports as of April 30, 2019

900: Board Communications/Calendar/Committees/Advisories

901: Board Communications & Calendar

Date	Time	Event	Location
May 21	Noon	100-Hr Volunteer Celebration	Hills Bank & Trust in Marion
May 22	Noon	Policy Committee Meeting	Superintendent's Conference Room
May 22	4:00 PM	School Improvement Advisory Committee (SIAC)	LRC Boardroom
May 23	1:15 PM	Transportation Dept Retiree Celebration	O&M Building
May 23	3:00 PM	Oak Ridge Retiree Celebration	Oak Ridge Cafeteria
May 23	4:00 PM	Echo Hill Retiree Celebration	Echo Hill Media Center
May 23	4:00 PM	Compass End of Year Celebration	Thomas Park Community Room
May 23	5:30 PM	Marion City Council (<i>Wall</i>)	City Hall
May 26	1:00 PM	High School Graduation	US Cellular Center
May 28	3:15 PM	Wilkins Retiree Celebration	Wilkins Media Center
May 29	3:30 PM	Excelsior Retiree Celebration	Excelsior Media Center
May 29	5:30 PM	Iowa BIG Senior Celebration Night	Czech/Slovak Museum
May 30	1:00 PM	Success Center Graduation	Success Center
May 30	3:45 PM	Bowman Woods Retiree Celebration	Bowman Woods Media Center
Date	Time	Event	Location
June 5	5:00 PM	Iowa BIG Advisory Board	NewBo BIG Location
June 6	7:30 AM	Finance/Audit Committee	LRC Room 203

Date	Time	Event	Location
June 6	5:30 PM	Marion City Council (<i>Isenberg</i>)	City Hall
June 10	1:00 PM	Board Special Session	LRC Boardroom
June 10	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
June 11	All Day	LIONS Open Golf Outing	Hunters Ridge Golf Course
June 20	5:30 PM	Marion City Council (<i>Nelson</i>)	City Hall
Date	Time	Event	Location
July 15	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
July 18	5:30 PM	Marion City Council (<i>Mehaffey</i>)	City Hall

902: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

1000: Adjournment

MOTION to adjourn the regular meeting at _____ PM.

Action *Motion:* _____ *Second:* _____ *Carried:* Yes / No